

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, December 1, 2020, at 5:45 p.m.** in the Board Room of the Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:45 - 6:15 p.m. | Enterprise Land Management System (ELMS) Update |
| 6:15 - 6:30 p.m. | Update on the Next Generation Emergency Communications Radio System |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items |

Tanya Brackett Harding

Tanya Brackett Harding, CMC
Clerk, Henrico County Board of Supervisors
November 24, 2020



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
December 1, 2020**

PUBLIC HEARINGS – REZONING CASE

REZ2020-00037
Tuckahoe

ORSA LLC: Request to conditionally rezone from R-3 One-Family Residence District to O-1C Office District (Conditional) on Parcel 754-743-3548 containing .688 acres located on the east line of Eastridge Road approximately 120' south of its intersection with Jesse Senior Drive. The applicant proposes office uses. The uses will be controlled by zoning ordinance regulations. The 2026 Comprehensive Plan recommends Office. Acting on a motion by Mr. Baka, seconded by Mrs. Thornton, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it is reasonable and would not adversely affect the adjoining area if properly developed as proposed.

PUBLIC HEARINGS - OTHER ITEMS

ORDINANCE - Vacation of Portion of Alley - Westwood Subdivision - Brookland District.

The owner of Lots 7 and 8, Block 8, Section 1 in the Westwood subdivision, also known as 5801 W. Broad Street, has requested vacation of a portion of an alley adjacent to its property. A permanent utility easement will be retained through the property to be vacated. The owner is requesting the vacation to remove trees that are damaging its building.

The Real Property Department has processed the request through the Departments of Planning, Public Works, and Public Utilities without objection.

RESOLUTION - Signatory Authority - Conveyance of Real Property - 3818 E. Laburnum Avenue - Fairfield District.

This Board paper authorizes the Chairman and the County Manager to execute the documents necessary to convey the real property located at 3818 E. Laburnum Avenue to Leanne Seward Jones, the owner of the adjacent lot at 3816 Fenwick Street. The sale price would be \$700, its assessed value. The sale will be subject to the reservation of a permanent 16-foot utility easement on the property along the E. Laburnum Avenue right-of-way.

The Real Property Department has processed this conveyance through the Departments of Planning, Public Utilities, and Public Works without objection. The Acting Director of Real Property recommends approval; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the FY 2020-21 Annual Fiscal Plan.

This Board paper introduces a resolution to amend the annual fiscal plan for fiscal year 2020-21. The requested amendments are shown in a list dated November 24, 2020, provided by the County Manager to the Board of Supervisors.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing once in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board of Supervisors to amend the budget and includes a brief synopsis of the proposed budget amendments.

The budget amendments that are the subject of this paper are greater than one percent of the total expenditures shown in the currently adopted budget. Therefore, to comply with the notice requirement, this paper directs the Clerk of the Board to advertise, in the Richmond Times-Dispatch on December 8, 2020, a synopsis of the proposed amendments and a public hearing to be held on December 15, 2020. A separate paper will be submitted to the Board to amend the Annual Fiscal Plan and appropriate funds for expenditure, as applicable, after the December 15, 2020, public hearing.

RESOLUTION - Donation of Surplus Vehicles - Cumberland County.

This Board paper would authorize the donation of a 2007 Ford Explorer, a 2007 Ford F-350 pickup truck, a 2008 Sterling single axle dump truck, a 2010 International Harvester Corporation tandem axle dump truck, and a 2004 Interstate trailer to Cumberland County. Henrico County has declared the vehicles surplus to its needs. The total estimated value of the vehicles is \$30,700.

Cumberland County has requested the surplus vehicles to support ongoing operations and the construction of the Cobbs Creek Reservoir.

The Director of General Services recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Approval of Retention of Sales Proceeds by School Board - Portion of Glen Allen High School Property - Brookland District.

This Board paper would approve the School Board's retention of proceeds from the sale of 0.028± acre of the Glen Allen High School property to the Hindu Center of Virginia, Inc. for \$2,200. On October 22, 2020, the School Board declared the acreage surplus and approved a contract of sale. State law requires the approval of the Board of Supervisors for the School Board to retain the sales proceeds.

The Superintendent of Schools and the School Board request approval of the Board paper; the County Manager concurs.

RESOLUTION - Award of Contracts - Annual Engineering Services - Water and Sewage Pumping Station Projects.

This Board paper would award annual contracts to Greeley and Hansen, LLC and Dewberry Engineers, Inc. for annual engineering services for water and sewage pumping station projects. The work includes engineering studies, designs, cost estimates, and construction administration for repairs and improvements for pumping stations operated by the Department of Public Utilities. Projects will include those identified in the Capital Improvement Program as well as those for unforeseen and emergency conditions.

On September 28, 2020, six proposals were received in response to RFP No. 20-2043-9JOK. Following review and evaluation of the proposals, the Selection Committee interviewed the following firms:

Greeley and Hansen, LLC
Dewberry Engineers, Inc.
HDR Engineering, Inc.
Brown and Caldwell

Based on the written proposals and interviews, the Selection Committee chose Greeley and Hansen, LLC and Dewberry Engineers, Inc. as the two top-ranked firms and negotiated hourly rate schedules with each firm.

The contract terms are from December 1, 2020, to November 30, 2021. The County may renew each contract for two additional one-year terms.

Compensation will be based on the hourly rate schedules that have been negotiated with each firm. Fees shall not exceed \$750,000 for any single project or \$2,500,000 in any one-year term.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.