

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
March 23, 2021
6:00 p.m.

PLEDGE OF ALLEGIANCE
INVOCATION

PUBLIC HEARING

- 87-21 Resolution - Approval of Operating and Capital Annual Fiscal Plans for FY 2021-22 and Allocation of Car Tax Relief for Tax Year 2021.

BEGINNING AT 7:00 P.M.

APPROVAL OF MINUTES – March 9, 2021, Regular and Special Meetings
MANAGER'S COMMENTS
BOARD OF SUPERVISORS' COMMENTS
RECOGNITION OF NEWS MEDIA

PUBLIC HEARING ITEMS

- 88-21 Resolution - Authorizing the Issuance of Not to Exceed \$17,000,000 Principal Amount of County Projects VRA Special Fund Revenue Bonds, Series 2021 of the County of Henrico, Virginia, to Be Sold to the Virginia Resources Authority.
- 89-21 Resolution - Authorizing County Manager to Submit Fifth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG and ESG Activities.

PUBLIC COMMENTS

GENERAL AGENDA

- 90-21 Resolution - Change of Regular Meeting Time - April 13, 2021.
- 91-21 Introduction of Ordinance - Approval of Sports Betting Cooperative Marketing - Richmond Raceway - Fairfield District.
- 92-21 Resolution - Award of Contract - Juvenile and Domestic Relations Court Roof System Replacement - Brookland District.
- 93-21 Resolution - Signatory Authority - Acquisition of Real Property - Village Views Drive - Fairfield District.
- 94-21 Introduction of Ordinance - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled "Water connection fees" and "Sewer connection fees," Respectively, and Subsection (a) of Sections 23-361 and 23-362

Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively of the Code of the County of Henrico, All to Change Utility Fees and Charges.

95-21 Resolution - Award of Contract - Pump Road Sidewalk Project - Three Chopt District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
March 23, 2021**

PUBLIC HEARING – Beginning at 6:00 p.m.

RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2021-22 and Allocation of Car Tax Relief for Tax Year 2021.

On Tuesday, March 23, 2021, this paper will be considered but must be deferred (at least seven days, according to law) before being approved. At the scheduled regular meeting on Tuesday, April 13, 2021, the proposed Operating and Capital Annual Fiscal Plans may be approved, amended, substituted for, or deferred until a later date. However, the Schools' budget must be approved by May 15, 2021. This paper will also allocate car tax relief for tax year 2021.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

PUBLIC HEARING – Beginning at 7:00 p.m.

RESOLUTION - Authorizing the Issuance of Not to Exceed \$17,000,000 Principal Amount of County Projects VRA Special Fund Revenue Bonds, Series 2021 of the County of Henrico, Virginia, to Be Sold to the Virginia Resources Authority.

This resolution authorizes the issuance and sale of not to exceed \$17,000,000 of bonds to the Virginia Resources Authority. The proceeds of the sale of the bonds will be used to pay costs and refinance debt associated with the completion of the public safety radio system project.

This resolution was prepared by the County's bond counsel and has been reviewed and approved as to form by the County Attorney.

RESOLUTION - Authorizing County Manager to Submit Fifth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG and ESG Activities.

This Board paper authorizes the County Manager to submit a fifth amended Henrico County Annual Consolidated Action Plan for FY 2019-20 to the United States Department of Housing and Urban Development to allocate CDBG and ESG funds to five programs. These funds have been allocated to Henrico County by the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and the specific amounts had previously been designated as "Held for Future Board Allocation."

The Board paper also authorizes the County Manager to execute contracts with subrecipients to perform activities using these CARES Act funds.

The Department of Community Revitalization has prepared a table summarizing how \$466,000 of the remaining CDBG funds will be used and how the remaining \$100,000 of ESG funds will be used. A recommendation for use of the remaining \$275,098 of CDBG funds will be provided when a use or uses have been identified.

The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Change of Regular Meeting Time - April 13, 2021.

This Board paper would change the time of the regular Board meeting on April 13, 2021 to 7:00 p.m.

At its January organizational meeting, the Board established 6:00 p.m. as the time for the Board's regular meeting on April 13, 2021, to accommodate the public hearing on the FY 2021-22 budget. However, on March 9, 2021, the Board scheduled the public hearing on the FY 2021-22 budget for March 23, 2021, and state law requires that the Board pass a resolution if it wishes to change a regular meeting time that has been previously established.

INTRODUCTION OF ORDINANCE - Approval of Sports Betting Cooperative Marketing - Richmond Raceway - Fairfield District.

This Board paper introduces for advertisement and a public hearing on April 13, 2021, a proposed ordinance to approve cooperative marketing of the WynnBET sports betting platform on the premises of the Richmond Raceway.

The cooperative marketing activities may include the advertising and marketing of the sports betting platform through signage and displays permitted by the County's zoning ordinance; distribution of marketing materials; hospitality areas and trailers; platform demonstrations; logos; music and videos; and information provided by WynnBET employees or agents. The Board's approval is required under Va. Code § 58.1-4034(G)(2).

The County Manager recommends approval of the Board paper.

RESOLUTION - Award of Contract - Juvenile and Domestic Relations Court Roof System Replacement - Brookland District.

This Board paper would award a construction contract for \$444,161 to Northeast Contracting Corporation for replacement of the Juvenile and Domestic Relations Court roof system. Construction is anticipated to begin in April 2021 and be completed by September 2021.

The County received two bids on March 9, 2021, in response to ITB No. 21-2110-1EAR and Addendum Number 1, with the following results:

Bidders	Total Bids
Northeast Contracting Corporation Lorton VA 22079	\$444,161
International Roofing Corporation Richmond, VA 23223	\$626,702

Based upon a review of the bids, Northeast Contracting Corporation is the lowest responsive and responsible bidder.

The Board paper also authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15 percent of the original contract amount. Funding to support the contract is available within the project budget.

The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Real Property - Village Views Drive - Fairfield District.

This Board paper would authorize the County Manager to execute a purchase agreement and accept the deed necessary to acquire 3.0 acres of real property on Village Views Drive for expansion of an existing pumping station at 1293 Village Views Drive. The Board paper also authorizes the County Manager, or his designee, to execute all other documents necessary to complete the County's due diligence and close the transaction. Chickahominy Crossing, LLC has agreed to sell the property for \$90,000.

The Directors of Real Property and Public Utilities recommend approval of the Board paper; the County Manager concurs.

INTRODUCTION OF ORDINANCE - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled "Water connection fees" and "Sewer connection fees," Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled "Water service and volume charges" and "Sewer service charges and rates," Respectively, of the Code of the County of Henrico, All to Change Utility Fees and Charges.

This Board paper introduces for advertisement and a public hearing on April 13, 2021, a proposed ordinance to increase bimonthly service and volume charges for water and sewer.

The increase in water and sewer charges for a typical residential customer using 10 CCF of water every two months would be \$6.10, approximately \$.10 per day. The ordinance would also increase water and sewer connection fees. The water and sewer connection fees for single-family dwellings would increase \$230 and \$280, respectively. These changes would be effective July 1, 2021.

The changes are recommended to help pay annual operating and debt service costs and capital costs associated with water and sewer projects.

The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Pump Road Sidewalk Project - Three Chopt District.

This Board paper awards a contract for \$1,208,298.73 to Howard Brothers Contractor, Inc. for construction of the Pump Road sidewalk project. The project consists of construction of 0.44 mile of 5-foot-wide sidewalk, 2-foot-wide utility strip, road widening, curb and gutter, and storm sewer on the east side of Pump Road between Kingsbury Court and Hazel Tree Drive. Project tasks include clearing, grading, installing drainage improvements, and pavement marking.

Work on the project is anticipated to begin in May 2021 and to be completed within 225 calendar days.

The County received seven bids on February 11, 2021, in response to ITB No. 21-2102-1EAR and Addendum Nos. 1 and 2. The bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Howard Brothers Contractor, Inc. Lanexa, Virginia	\$1,208,298.73
Dickerson Construction, LLC Chesterfield, Virginia	\$1,397,365.97
Crown Construction Services, Inc. Alexandria, Virginia	\$1,627,236.10
Finley Asphalt & Sealing, Inc. Ashland, Virginia	\$1,774,709.33
Jireh Construction Company, Inc. Richmond, Virginia	\$1,884,908.00
Blakemore Construction Corporation Rockville, Virginia	\$2,020,910.33
Messer Contracting, LLC Glen Allen, Virginia	\$2,128,733.56

Based upon a review of the bids, Howard Brothers Contractor, Inc. is the lowest responsive and responsible bidder.

The final contract amount shall be determined upon completion of the project by multiplying the unit quantities authorized by the County for construction by the unit prices submitted in the contractor's bid. Funding to support the contract is available within the project budget.

The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.