

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, April 27, 2021, at 5:45 p.m.** in the Board Room of the Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:45 - 6:15 p.m. | Place One Apartment Improvements and Memorandum of Understanding   |
| 6:15 - 6:30 p.m. | <b>Closed Meeting</b> Pursuant to section 2.2-3711(A)(3) of the Code of Virginia of 1950, as amended, for discussion of the acquisition of real property for expansion of the County's public water and sewer systems where discussion in an open meeting would adversely affect the bargaining position and negotiating strategy of the Board of Supervisors. |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items   |

*Tanya Brackett Harding*

Tanya Brackett Harding, CMC  
Clerk, Henrico County Board of Supervisors  
April 22, 2021

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**April 27, 2021**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** - April 13, 2021, Regular and Special Minutes

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PUBLIC HEARING ITEMS**

- 115-21            Resolution - Approval of Issuance of Bonds by Suffolk Redevelopment and Housing Authority for Place One Apartments - Brookland District.
  
- 116-21            Resolution - Signatory Authority - Quitclaim of Portions of Water Utility Easements - T-Mobile Call Center - Varina District.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

- 117-21            Resolution - Adopting the 2021 Henrico County Emergency Operations Plan.
  
- 118-21            Resolution - Approval of Bon Secours Mercy Health, Inc. d/b/a Bon Secours Critical Care Transport to Operate a Medical Transport Service in Henrico County.
  
- 119-21            Resolution - Determination Required for Virginia Housing Financing of Woodman Road Apartments - Brookland District.
  
- 120-21            Resolution - Approval of Charter Amendments - Richmond Regional Planning District Commission.
  
- 121-21            Resolution - Award of Contract - Dorey Park Baseball Field Improvements - Varina District.
  
- 122-21            Resolution - Acquisition of Easements - 5312 Richmond Henrico Turnpike - Fairfield District.
  
- 123-21            Resolution - Acquisition of Right-of-Way and Easements - 5350 Richmond Henrico Turnpike and 5209 Wilkinson Road - Fairfield District.
  
- 124-21            Resolution - Acquisition of Right-of-Way and Easements - 100 Azalea - Fairfield District.

- 125-21 Introduction of Ordinance - To Amend and Reordain Subsections (c) and (d) of Section 17-58 Titled "Charges" of the Code of the County of Henrico, To Change Bimonthly Refuse Collection Fees.
- 126-21 Resolution - Award of Contract - Annual Easement Clearing Services.
- 127-21 Resolution - Award of Contract - Annual Valve and Fire Hydrant Maintenance Services.
- 128-21 Resolution - SCADA System Replacement - Water Reclamation Facility - Varina District.
- 129-21 Resolution - Award of Contract - Engineering Design Services for Advanced Traffic Management System.
- 130-21 Resolution - Award of Contract - Woodman Road Extension Multi-Use Trail - Brookland and Fairfield Districts.
- 131-21 Resolution - Second Amendment to Agreement with Virginia Department of Transportation - E. Laburnum Avenue Sidewalk and Drainage Improvements - Fairfield District.
- 132-21 Resolution - Award of Contract - Annual Stormwater Management Facility Maintenance Services.
- 133-21 Introduction of Ordinance - To Amend and Reordain Section 22-126 of the Code of the County of Henrico Titled "Weight limits for specific streets" to Restrict Through Truck Traffic on Miller Road between Willson Road and Darbytown Road - Varina District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
April 27, 2021**

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**PUBLIC HEARING ITEMS**

**RESOLUTION - Approval of Issuance of Bonds by Suffolk Redevelopment and Housing Authority for Place One Apartments - Brookland District.**

Place One Preservation Limited Partnership is the proposed purchaser of Place One Apartments, a 114-unit, multi-family residential rental housing development in the Brookland District. The proposed purchaser plans to spend approximately \$55,221 per unit to improve the safety at the apartments and the living conditions of the tenants. Because the County does not have a redevelopment and housing authority, the Suffolk Redevelopment and Housing Authority, at the purchaser's request, has agreed to issue bonds in the maximum amount of \$18,000,000 to finance the purchase and rehabilitation of the apartments. Before this plan of finance can be implemented, the Board of Supervisors must hold concurrent public hearings on the exercise by the Suffolk Redevelopment and Housing Authority of its powers in Henrico County, make certain findings required by the Virginia housing authority law, and approve the issuance of bonds by the Suffolk Redevelopment and Housing Authority for the benefit of the Place One Apartments. The Board's approval remains in effect for one year and does not create a debt or pledge of the County's full faith and credit.

The Suffolk Redevelopment and Housing Authority adopted a resolution agreeing to issue the bonds on November 24, 2020. The Suffolk City Council adopted a resolution approving the issuance of the bonds on January 20, 2021.

**RESOLUTION - Signatory Authority - Quitclaim of Portions of Water Utility Easements - T-Mobile Call Center - Varina District.**

This Board paper authorizes the Chairman to execute a quitclaim deed releasing the County's interest in unneeded portions of water utility easements across property at the T-Mobile Call Center in White Oak Village. The owner, AC Richmond, LLC, has requested this action. There are no County facilities in the easement areas, the County does not need the portions to be quitclaimed, and replacement easements have been dedicated to the County.

The Directors of Public Utilities, Planning, and Real Property recommend approval of this Board paper; the County Manager concurs.

**PUBLIC COMMENTS**

## **GENERAL AGENDA**

### **RESOLUTION - Adopting the 2021 Henrico County Emergency Operations Plan.**

This Board paper would adopt the 2021 Henrico County Emergency Operations Plan. State law requires that the plan be reviewed every four years, revised as necessary, and adopted by the local governing body.

The Chief of Emergency Management and Workplace Safety recommends approval of the Board paper, and the County Manager concurs.

### **RESOLUTION - Approval of Bon Secours Mercy Health, Inc. d/b/a Bon Secours Critical Care Transport to Operate a Medical Transport Service in Henrico County.**

Bon Secours Mercy Health, Inc. d/b/a Bon Secours Critical Care Transport is a private ambulance company with an office at 5801 Bremono Road, Henrico, VA 23226 in the Brookland District. It seeks to obtain an EMS agency license from the Virginia Department of Health – Office of Emergency Medical Services. State regulations require EMS agencies, including private ambulance companies, to obtain approval from the local governing body in order to obtain an EMS agency license. This Board paper confers that approval. Bon Secours Critical Care Transport has assured the Division of Fire that it will not respond to 911 emergency calls within the County unless requested to do so by the County through its EMS system.

The Fire Chief recommends approval of this Board paper; the County Manager concurs.

### **RESOLUTION - Determination Required for Virginia Housing Financing of Woodman Road Apartments - Brookland District.**

This Board paper would make two determinations required by state law for Virginia Housing (formerly VHDA) financing of a proposed apartment complex of up to 350 units at the former Laurel Park Shopping Center. The proposed development would increase the availability of affordable housing because the Virginia Housing financing would require the applicant to lease at least 20% of the dwellings to persons earning no more than 80% of the County's median income.

For the Virginia Housing financing to be available, the Board of Supervisors must make certain determinations by resolution. The Board paper would determine (1) the industrial, commercial or other economic development of the area will benefit the County but the area lacks the housing needed to induce manufacturing, industrial, commercial, governmental, educational, entertainment, community development, healthcare, or nonprofit enterprises or undertakings to locate or remain in the area, and (2) private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe, and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in the area and induce other persons and families to live within the area and thereby create a desirable economic mix of residents in the area.

The Director of Community Revitalization recommends approval of the Board paper; the County Manager concurs.

**RESOLUTION - Approval of Charter Amendments - Richmond Regional Planning District Commission.**

This Board paper would approve and ratify draft amendments to the charter of the Richmond Regional Planning District Commission prepared by the staff of Plan RVA at the request of several member jurisdictions, including Henrico County.

The draft amendments would allow member jurisdictions to permit appointed governing body members to represent more than one governing body seat, allow each governing body of a member jurisdiction to appoint one member of the governing body to serve as the alternate to one other member of the governing body, and provide that the term of RRPDC members shall be determined by each governing body.

The Director of Planning recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Dorey Park Baseball Field Improvements - Varina District.**

This Board paper would award a construction contract for \$3,109,000 to Kenbridge Construction Co., Inc. to make improvements to Baseball Field #5 at Dorey Park. These improvements include a complete renovation of the playing field as well as the addition of new stadium features, including 346 covered stadium bleacher seats, an enclosed press box, new baseline and outfield spectator viewing areas, sunken dugouts, new fencing and backstop, new LED sports field lighting, and a full-color digital score and message display board. The project will also include renovations to the existing restroom and concession building to add two new family toilets. Construction is anticipated to begin in May 2021 and be completed by May 2022.

On March 10, 2021, four bids were received in response to Invitation to Bid No. 21-2109-1JOK.

<b>Bidders</b>	<b>Bid Amounts</b>
Kenbridge Construction Co., Inc. Kenbridge, VA	\$3,109,000
Enterprises, Inc. Richmond, VA	\$3,861,561
Enviroscape, Inc. Sandston, VA	\$3,887,000
T.A. Loving Company Goldsboro, NC	\$4,147,000

Based upon a review of the bids, Kenbridge Construction Co., Inc. is the lowest responsive and responsible bidder.

The paper also authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15 percent of the original contract amount. Funding to support the contract is available within the project budget.

The Director of Recreation and Parks and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Acquisition of Easements - 5312 Richmond Henrico Turnpike - Fairfield District.**

This Board paper would authorize the acquisition of 578 square feet of permanent drainage easement, 4,306 square feet of temporary construction easement, 4,556 square feet of permanent utility easement to relocate Dominion Energy Virginia facilities, 4,556 square feet of permanent utility easement to relocate Verizon Virginia facilities, and 4,556 square feet of permanent joint use utility easement across the property at 5312 Richmond Henrico Turnpike for the Richmond Henrico Turnpike Improvements Project. Henrico Self Storage of VA, LLC owns the property and has agreed to accept \$30,000 for the easements.

The Directors of Real Property and Public Works recommend approval of the Board paper; the County Manager concurs.

**RESOLUTION - Acquisition of Right-of-Way and Easements - 5350 Richmond Henrico Turnpike and 5209 Wilkinson Road - Fairfield District.**

This Board paper would authorize the acquisition of 15,977 square feet of right-of-way, 4,329 square feet of permanent drainage easements, 14,637 square feet of temporary construction easements, 22,820 square feet of permanent utility easements to relocate Dominion Energy Virginia facilities, and 22,820 square feet of permanent joint use utility easements across the properties at 5350 Richmond Henrico Turnpike and 5209 Wilkinson Road for the Richmond Henrico Turnpike Improvements Project. BWS Enterprises, LLC owns the properties and has agreed to accept \$50,000 for the right-of-way and easements.

The Directors of Real Property and Public Works recommend approval of the Board paper; the County Manager concurs.

**RESOLUTION - Acquisition of Right-of-Way and Easements - 100 Azalea Avenue - Fairfield District.**

This Board paper would authorize the acquisition of 2,242 square feet of right-of-way, 133 square feet of permanent drainage easement, and 5,701 square feet of temporary construction easement across the property at 100 Azalea Avenue for the Richmond Henrico Turnpike Improvements Project. Sam's Azalea Properties, LLC owns the property and has agreed to accept \$30,000 for the right-of-way and easements.

The Directors of Real Property and Public Works recommend approval of the Board paper; the County Manager concurs.

**INTRODUCTION OF ORDINANCE - To Amend and Reordain Subsections (c) and (d) of Section 17-58 Titled “Charges” of the Code of the County of Henrico, To Change Bimonthly Refuse Collection Fees.**

This Board paper introduces for advertisement and a public hearing on May 25, 2021, a proposed ordinance to increase bimonthly refuse collection fees for residences and other premises by \$6. These changes would be effective July 1, 2021.

The changes are recommended to help pay increasing program costs for the Solid Waste Division, and the adopted FY 2022 operating budget includes this increase.

The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Annual Easement Clearing Services.**

This Board paper would award a contract for annual easement clearing services to Webb Development LLC. The contract period runs from May 1, 2021, through April 30, 2022, with an option for the County to renew it for up to two one-year terms.

On March 25, 2021, two bids were submitted in response to Invitation to Bid No. 21-2119-2EAR:

<b>Bidders</b>	<b>Bid Amounts</b>
Webb Development LLC Midlothian, VA	\$329,950
G.L. Howard, Inc. Rockville, VA	\$372,500

The Board paper would also grant signatory authority to the County Manager to execute the contract in a form approved by the County Attorney.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Annual Valve and Fire Hydrant Maintenance Services.**

This Board paper would award a contract for annual valve and fire hydrant maintenance services to Hydromax USA, LLC. The contract is for inspecting, testing, and maintaining water valves and hydrants as requested by the Department of Public Utilities.

On February 24, 2021, two bids were submitted in response to Invitation to Bid No. 20-2093-12EAR, as follows:

<b>Bidders</b>	<b>Bid Amounts</b>
Hydromax USA, LLC	\$233,175

Omaha, NE

Pure Technologies US, Inc.  
Columbia, MD

\$639,705

After review and evaluation of the bids, it was determined that Hydromax USA, LLC is the lowest responsive and responsible bidder. The contract will end April 30, 2022, unless the County extends it for two additional one-year terms.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - SCADA System Replacement - Water Reclamation Facility - Varina District.**

This Board paper awards a contract for \$8,250,000 to Clark Construction Group, LLC for the SCADA system replacement project at the Water Reclamation Facility.

The project will maintain the reliability of systems that control treatment processes at the Water Reclamation Facility. The project will replace the existing supervisory control and data acquisition (SCADA) system and provide a new influent flow meter.

The work will begin in June 2021 and will be completed by August 2023. Funding for the contract will be provided by the Water and Sewer Revenue Fund.

Four bids were received on February 23, 2021, in response to IFB #20-2096-12JOK and Addenda Nos. 1 and 2:

<b>Bidders</b>	<b>Amounts</b>
Clark Construction Group, LLC Bethesda, MD	\$8,250,000
American Contracting & Environmental Services, Inc. Columbia, MD	\$8,770,000
MEB General Contractors, Inc. Chesapeake, VA	\$11,127,900
M.C. Dean, Inc. Tysons, VA	\$11,321,000

Based upon a review of the bids, Clark Construction Group, LLC is the lowest responsive and responsible bidder.

This Board paper awards the contract to Clark Construction Group, LLC and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Engineering Design Services for Advanced Traffic Management System.**

On October 10, 2017, the Board of Supervisors approved the Virginia Department of Transportation (“VDOT”) agreement under which the County will upgrade the existing County-wide Advanced Traffic Management System.

The County received three proposals pursuant to RFP #20-2026-8KMW to provide engineering design services for the project. Rummel, Klepper & Kahl, LLP was selected through a competitive negotiation process to provide the required engineering design services. The Department of Public Works has negotiated an agreement with Rummel, Klepper & Kahl, LLP for a contract price of \$1,714,524.52 for the engineering design services. One hundred percent of the project cost will be paid by VDOT from federal Congestion Mitigation and Air Quality (CMAQ) funds.

This Board paper awards a contract for engineering design services for the upgrade of the existing Advanced Traffic Management System to Rummel, Klepper & Kahl, LLP, and authorizes the County Manager to execute the contract, in a form approved by the County Attorney.

The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Woodman Road Extension Multi-Use Trail - Brookland and Fairfield Districts.**

This Board paper awards a contract for \$211,603 to George Nice & Sons, Inc. for construction of a 0.6-mile-long, 12-foot-wide asphalt multi-use trail along the west side of the Woodman Road extension between Greenwood Road and the River Mill development.

Work on the project is anticipated to begin in October 2021 and to be completed within 90 calendar days.

The County received seven bids on March 25, 2021, in response to ITB 21-2125-2JOK and Addendum No. 1. The bidders and bid amounts are as follows:

<b><u>Bidders</u></b>	<b><u>Bid Amounts</u></b>
George Nice & Sons, Inc. Toano, Virginia	\$211,603.00
Finley Asphalt & Sealing, Inc. Ashland, Virginia	\$270,954.31
Gator Paving Company Fredericksburg, Virginia	\$272,174.79
Messer Contracting, LLC Glen Allen, Virginia	\$292,373.45

Blakemore Construction Corporation Rockville, Virginia	\$307,638.75
Branscome, Inc. Rockville, Virginia	\$458,523.55
Harbor Dredge and Dock North Chesterfield, Virginia	\$861,290.00

Based upon a review of the bids, George Nice & Sons, Inc. is the lowest responsive and responsible bidder.

The final contract amount shall be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid. Funding to support the contract is available within the project budget.

The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Second Amendment to Agreement with Virginia Department of Transportation - E. Laburnum Avenue Sidewalk and Drainage Improvements - Fairfield District.**

On August 21, 2017, the County entered into an agreement with the Virginia Department of Transportation ("VDOT") for preliminary engineering, right-of-way acquisition, utility relocation, and construction of improvements to E. Laburnum Avenue from Mechanicsville Turnpike (Route 360) to Bolling Road. The improvements include installation of 1,450 feet of sidewalk, 1,200 feet of curb and gutter, and associated drainage structures. The project also includes concrete pads and benches at two GRTC bus stops.

The Board paper would authorize the County Manager to execute a second amendment to the County's agreement. The original contract amount was \$833,973. On June 4, 2020, the County amended the agreement to reflect the new estimated project cost of \$961,391, of which VDOT would reimburse the County a maximum of \$791,973. The Department of Public Works has negotiated a second amendment to reflect updated estimated project costs. The estimated amended project cost is \$1,213,896, for which VDOT will reimburse the County up to \$1,030,809. The Department of Public Works will work with VDOT to increase VDOT's funding for the project.

The County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Annual Stormwater Management Facility Maintenance Services.**

This Board paper would award the contract for annual stormwater management facility maintenance services to Blakemore Construction Corporation, the lowest responsive and responsible bidder, for \$299,758.20. The contract period would be May 1, 2021, to April 30, 2022, with an option for the County to renew up to two additional one-year periods. The contract provides for maintenance and repair of privately-owned stormwater management facilities within residential subdivisions and County properties. Project assignments shall not exceed \$500,000 for a single project.

On February 25, 2021, seven bids were submitted in response to Invitation to Bid 20-2094-12EAR, as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Atmos Solutions, Inc.	\$281,333.00
Blakemore Construction Corporation Columbia, MD	\$299,758.20
Webb Development, LLC Midlothian, VA	\$331,300.00
Environmental Quality Resources, LLC Millersville, MD	\$375,150.00
Talley & Armstrong, Inc. Henrico, VA	\$447,588.00
Harbor Dredge & Dock N. Chesterfield, VA	\$772,840.00
Possie B. Chenault, Inc. Bumpass, VA	\$998,575.00

During the evaluation of the bids, it was determined that the bid of Atmos Solutions, Inc., was not responsive because the bidder did not have the required Virginia Contractor's License at the time of bid submission. Blakemore Construction Corporation is the lowest responsive and responsible bidder.

Funding for the contract is available within the project budget. The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 22-126 of the Code of the County of Henrico Titled "Weight limits for specific streets" to Restrict Through Truck Traffic on Miller Road between Willson Road and Darbytown Road - Varina District.**

The Board paper would introduce an ordinance to amend Section 22-126 of the Henrico County Code to prohibit trucks, pickup or panel trucks, and tractor trucks and trailers

having a registered gross weight in excess of 7,500 pounds from using Miller Road between Willson Road and Darbytown Road. Miller Road is too narrow to handle larger trucks which have begun using it because of recent development in the area.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.