

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, October 26, 2021, at 4:45 p.m.** in the County Manager's Conference Room on the Third Floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 4:45 - 5:00 p.m. | Introduction of New President & CEO of Junior Achievement of Central Virginia |
| 5:00 - 5:15 p.m. | Demonstration of Online Permitting System |
| 5:15 - 5:30 p.m. | Acquisition of Property Sadler Road Improvement Projects |
| 5:30 - 5:45 p.m. | Closed Meeting Pursuant to Section 2.2-3711(A)(7) of the Code of Virginia for consultation with legal counsel pertaining to actual litigation in the case of <i>Roncales v. McDowell et al.</i> |
| 5:45 - 6:15 p.m. | Closed Meeting Pursuant to Section 2.2-3711(A)(8) of the Code of Virginia for consultation with legal counsel regarding specific matters requiring the provision of legal advice concerning environmental compliance issues and improvements to County wastewater facilities. |
| 6:15 - 6:30 p.m. | Regular Meeting Agenda Items |

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
October 21, 2021

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
October 26, 2021
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – October 12, 2021, Regular and Special Minutes

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

APPOINTMENT/RESIGNATION

- 346-21 Resolution - Appointment of Member - The Cultural Arts Center at Glen Allen Foundation Board of Directors.
- 347-21 Resolution - Resignation of Member - Henrico Area Mental Health and Developmental Services Board.

PUBLIC HEARING ITEM

- 348-21 Ordinance - Vacation of Portion of Unimproved Right-Of-Way - West Broad Street Village Subdivision - Brookland District.

PUBLIC COMMENTS

GENERAL AGENDA

- 349-21 Resolution - Award of Contracts - Annual Architectural, Interior Design, and Engineering Services.
- 350-21 Resolution - Acquisition of Right-of-Way and Easement - 4336 Sadler Road - Sadler Road Improvements Project - Three Chopt District.
- 351-21 Resolution - Acquisition of Right-of-Way and Easement - 4390 Sadler Road - Sadler Road Improvements Project - Three Chopt District.
- 352-21 Resolution - Acceptance of Roads - Varina District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
October 26, 2021**

APPOINTMENT/RESIGNATION

RESOLUTION - Appointment of Member - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

This Board paper appoints the following person to The Cultural Arts Center at Glen Allen Foundation Board of Directors for an unexpired term ending June 30, 2022, or thereafter when her successor shall have been appointed and qualified:

At-Large Lou Ali Brown

RESOLUTION - Resignation of Member - Henrico Area Mental Health and Developmental Services Board.

This Board paper accepts the resignation of Barbara P. Owens from the Henrico Area Mental Health and Developmental Services Board.

PUBLIC HEARING ITEM

ORDINANCE - Vacation of Portion of Unimproved Right-Of-Way - West Broad Street Village Subdivision - Brookland District.

This ordinance will vacate an unused portion of right-of-way dedicated to the County in the West Broad Street Village subdivision. The owners of an adjoining parcel have requested the vacation to increase the size of their parcel.

The Real Property Department has processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection, and the Deputy County Manager for Community Operations and Director of Public Works recommend approval of the Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Award of Contracts - Annual Architectural, Interior Design, and Engineering Services.

This Board paper would award contracts to Moseley Architects, PC, Quinn Evans Architects, Inc., and nbj Architecture to provide annual architectural, interior design, and engineering services as needed by the County.

The County received 13 proposals in response to RFP #21-2176-6JOK. Based upon review of the proposals, the selection committee interviewed the following firms:

Moseley Architects, PC
Quinn Evans Architects, Inc.
nbj Architecture
Enteros Design, PC

Based on the written proposals and interviews, the selection committee members selected Moseley Architects, PC, Quinn Evans Architects, Inc., and nbj Architecture as the top-ranked firms and negotiated unit cost rate schedules with each firm. Each contract will be for a one-year term and may be renewed for two additional one-year terms. Compensation for services shall be based on the unit cost rate schedules. The fees for each contract shall not exceed \$750,000 for any single project and \$2,500,000 in each one-year term.

The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Acquisition of Right-of-Way and Easement - 4336 Sadler Road - Sadler Road Improvements Project - Three Chopt District.

This Board paper would authorize the acquisition of 12,476.91 square feet of right-of-way and 2,802.05 square feet of temporary construction easement across the property at 4336 Sadler Road for the Sadler Road Improvements project. Dieu Canh Mai owns the property and has agreed to accept \$47,500 for the right-of-way and easement.

The Deputy County Manager for Community Operations and the Director of Public Works recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Acquisition of Right-of-Way and Easement - 4390 Sadler Road - Sadler Road Improvements Project - Three Chopt District.

This Board paper would authorize the acquisition of 18,681.42 square feet of right-of-way and 1,979.10 square feet of temporary construction easement across the property at 4390 Sadler Road for the Sadler Road Improvements project. Ronald L. Lester, Sr. and Theresa A. Lester own the property and have agreed to accept \$90,000 for the right-of-way and easement.

The Deputy County Manager for Community Operations and the Director of Public Works recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Acceptance of Roads - Varina District.

This Board paper would accept the following roads into the County road system for maintenance.

0.26 mile of Scandia Farms

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.