

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, February 14, 2023, at 5:30 p.m.** in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:30 - 5:45 p.m.	Donation of Real Property
5:45 - 6:00 p.m.	Senior Connections Update
6:00 - 6:15 p.m.	Teen Summit RVA Update
6:15 - 6:30 p.m.	Hotel Connection Fee Holiday
6:30 - 6:45 p.m.	Review of Regular Meeting Agenda Items

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
February 9, 2023

PUBLIC HEARINGS - OTHER ITEMS

- 55-23 Ordinance - Vacation of Portion of Right-of-Way - Old Route 33 - Brookland District.
- 56-23 Resolution - Abandonment of Portion of Old Route 33 - Brookland District.
- 57-23 Resolution - Declaration of Surplus Property - Signatory Authority - Minor Subdivision and Exchange of Real Property - Lot 11 B, Section 2, Block D, West Forest Heights Subdivision for Approximately 1.05 Acres Abutting Fire Station No. 11 - Tuckahoe and Fairfield Districts.
- 58-23 Resolution - Signatory Authority - Quitclaim of Water and Sewer Easements - Regency Mixed Use Development - Tuckahoe District.

PUBLIC COMMENTS

GENERAL AGENDA

- 59-23 Introduction of Resolution - Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan - February 2023.
- 60-23 Resolution - Donation of Surplus Equipment - Metro Richmond Flying Squad.
- 61-23 Resolution - SIA2022-00003 - Athens Avenue Trailhead for Fall Line Trail - Substantially in Accord with 2026 Comprehensive Plan - Fairfield District.
- 62-23 Resolution - Signatory Authority - Donation of Real Property - 1706 and 1708 Eden Avenue - Varina District.
- 63-23 Resolution - Award of Contract - Taylor Farm Park - Varina District.
- 64-23 Resolution - Award of Contract - Chamberlayne Heights and Three Fountains North Area (SH-48) Sanitary Sewer Rehabilitation - Fairfield District.
- 65-23 Resolution - Acceptance of Roads - Brookland District & Fairfield District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
February 14, 2023**

PRESENTATION

RESOLUTION - Commending the Glen Allen High School Boys Cross Country Team.

This resolution commends the Glen Allen High School Boys Cross Country Team on their second consecutive state title at the Oatlands Plantation in Leesburg, Virginia. **(Deferred from the January 24, 2023, meeting.)**

APPOINTMENT/RESIGNATIONS

RESOLUTION - Appointment of Member - Central Virginia Waste Management Authority Board of Directors.

This Board paper appoints the following person to the Central Virginia Waste Management Authority Board of Directors for a term expiring December 31, 2023, or thereafter when her successor has been appointed and qualified:

Citizen At-Large Marilee Tretina

RESOLUTION - Resignation of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

This Board paper accepts the resignation of Lou Brown Ali and Susan L. Parish from The Cultural Arts Center at Glen Allen Foundation Board of Directors.

PUBLIC HEARINGS – REZONING CASE AND PROVISIONAL USE PERMIT

PUP2022-00010 Tuckahoe	Hunt Gunter: Request for a Provisional Use Permit under Sections 24-4205 and 24-2306 of Chapter 24 of the County Code to allow a car wash on Parcel 737-751-0413 located on the west line of John Rolfe Parkway approximately 260' north of the intersection of Ridgefield Parkway. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Concentration. Acting on a motion by Mrs. O'Bannon, seconded by Mr. Thornton, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors deny the request because of concerns regarding noise, visual impacts, and peak traffic flow, which could have a detrimental effect on property owners in the vicinity. (Deferred from the December 13, 2022, meeting; Deferral Requested to the April 11, 2023, meeting.)
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Pemberton Investments, LLC: Request to conditionally rezone from A-1 Agricultural District and B-3 Business District to R-5AC General Residence District (Conditional) part of Parcel 739-755-4897 containing 10.517 acres located on the west and east lines of John Rolfe Parkway at its intersection with Pump Road. The applicant proposes a residential development of detached dwellings. The R-5A District allows a minimum lot area of 5,625 square feet and a maximum gross density of 6 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Open Space/Recreation (OS/R), Suburban Residential 2, density should not exceed 3.4 units per acre, and Office. Acting on a motion by Mrs. Thornton, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it represents a logical continuation of the one-family residential development which exists in the area. **(Deferred from the November 9, 2022, meeting.)**

PUBLIC HEARINGS – OTHER ITEMS

ORDINANCE - Vacation of Portion of Right-of-Way - Old Route 33 - Brookland District.

This ordinance vacates a portion of an unimproved variable width right-of-way along the eastern boundary of two parcels in the Laurel Heights subdivision. The owner of the adjoining parcels has requested the vacation to increase the size of its parcels. The right-of-way is not necessary for public transit.

The Real Property Division has processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Abandonment of Portion of Old Route 33 - Brookland District.

This Board paper would abandon a portion of Old Route 33 from its intersection with Hungary Spring Road to its terminus at a parcel owned by Laurel Land LLC. The portion to be abandoned is not necessary for public travel. Section 33.2-915 of the Code of Virginia allows the Board of Supervisors to abandon a section of road that the Board deems no longer necessary for public use.

Laurel Land LLC has requested that the County abandon the portion of Old Route 33 to facilitate development of its adjoining property.

Comments: The Real Property Division has processed the requested abandonment through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Declaration of Surplus Property - Signatory Authority - Minor Subdivision and Exchange of Real Property - Lot 11 B, Section 2, Block D, West Forest Heights Subdivision for Approximately 1.05 Acres Abutting Fire Station No. 11 - Tuckahoe and Fairfield Districts.

This Board paper authorizes all actions necessary to exchange surplus property owned by the County in the Tuckahoe District for property owned by Ridge Homes, LLC in the Fairfield District. Specifically, the County will convey approximately 0.355 acres on Ocala Road. In exchange, the County will receive approximately 1.05 acres abutting Fire Station No. 11. The exchange benefits the County by allowing for the future expansion of Fire Station No. 11.

The Real Property Division has processed the request through the Departments of Planning, Public Utilities, and Public Works, and the Division of Fire without objection. The Deputy County Manager for Community Operations and the Director of Real Property recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Quitclaim of Water and Sewer Easements - Regency Mixed Use Development - Tuckahoe District.

This Board paper authorizes the Chairman to execute a quitclaim deed releasing any interest the County may have in unneeded water easements and an unneeded sewer easement across properties owned by Regency Acquisitions LLC, Regency Acquisitions II LLC, and 1420 N Parham Road, LC in the Regency mixed use development. The owners have requested this action. The County has no facilities in the easement areas and does not need the easements.

The Real Property Division has processed this request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan - February 2023.

This Board paper introduces for advertisement and a public hearing on February 28, 2023, a resolution to amend the annual fiscal plan for FY 2022-23. The requested amendments are shown in a list dated February 7, 2023, provided by the County Manager to the Board.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. Amendments that exceed one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing once in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board of Supervisors to amend the budget and includes a brief synopsis of the proposed budget amendments.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Donation of Surplus Equipment - Metro Richmond Flying Squad.

This resolution authorizes the donation of a 2001 E450 Horton Ambulance to the Metro Richmond Flying Squad. The ambulance is surplus to the County's needs and has an estimated value of \$5,000.

The Metro Richmond Flying Squad is a Richmond metro area rehabilitation response unit and division of Richmond Fire Department Foundation non-profit that would use the ambulance to support Henrico and other local Fire Departments during extended calls for service.

The Director of General Services and the Fire Chief recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - SIA2022-00003 - Athens Avenue Trailhead for Fall Line Trail - Substantially in Accord with 2026 Comprehensive Plan - Fairfield District.

At the request of the Department of Public Works, the Department of Planning conducted a study to determine whether the proposed site of the Athens Avenue Trailhead for the Fall Line Trail is substantially in accord with the County's 2026 Comprehensive Plan (the "Plan"). The site consists of three parcels approximately 0.606 acres in size located at the southeast corner of Cleveland Street and Athens Avenue.

The Planning staff's report concluded that the proposed use for the site would not conflict with, or be a significant departure from, the Goals, Objectives, and Policies of the Plan and would support the intent of the Plan that identifies the need for public services and facilities. Staff also determined the proposed improvements can be designed to be compatible with the land uses in the surrounding area.

At its meeting on January 12, 2023, the Planning Commission approved the resolution finding the proposed site to be substantially in accord with the Plan.

Further details regarding the proposed site are contained in the staff report prepared for the Planning Commission.

The Director of Planning concurs with the finding of the Planning Commission that the proposed site of the Athens Avenue Trailhead for the Fall Line Trail is substantially in accord with the Plan and recommends adoption of the Board Paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Donation of Real Property - 1706 and 1708 Eden Avenue - Varina District.

This Board paper authorizes the County to accept a donation of four lots known as 1706 and 1708 Eden Avenue in the Buena Vista subdivision. The real property is being donated by Mr. Charles Foldesi, a retired County employee. Mr. Foldesi hopes the County will use the donated real property for affordable housing.

The Directors of Real Property and Community Revitalization recommend approval of this Board paper; the County Manager concurs.

RESOLUTION - Award of Contract - Taylor Farm Park - Varina District.

This Board paper would award a construction contract for \$20,125,012 to Loughridge & Company LLC for the construction of Taylor Farm Park located at 200 Whiteside Drive. Major project components consist of:

1. Memorial Garden & Event Lawn Area: including a parking lot, an event lawn, a memorial garden, and associated sidewalks and trails.
2. Active Sports Area: including multiple parking lots, a pump track, skate park, bike skills course, pavilion, restroom building, and associated sidewalks and trails.
3. Nature-Based Play and Exploration Area: including a parking lot, splash pad, mist mounds, interactive stream, multiple pieces of structured play equipment, a pavilion, a restroom building, and two pump buildings for water-based play features.
4. Nature-Circuit: including an asphalt loop trail around the property with connectivity to existing neighborhoods to the north and west, and multiple pedestrian and vehicular bridges along the trail route.
5. Whiteside Road Improvements: including a traffic circle east of the County property along Whiteside Road, widening of Whiteside Road to provide Henrico required minimum lane width, and a right-turn lane at the southern entrance to the park.
6. Fallen Heroes Road: will be constructed as a two-lane road providing connectivity between the different areas of the park.

The work will begin late February 2023 and with completion scheduled for June 2024.

The County received three bids on December 13, 2022, in response to Invitation to Bid No. 22-2435-10JOK, Addendums No. 1 and No. 2:

Bidders	Bid Amounts
Loughridge & Company LLC Henrico, VA	\$24,296,350
Kenbridge Construction Co., Inc. Kenbridge, VA	\$24,879,000
W.M. Schlosser Company, Inc. Hyattsville, MD	\$26,822,000

Based upon a review of the bids, Loughridge & Company LLC is the lowest responsive and responsible bidder. However, the lowest responsive bid exceeded available funding. The County negotiated a revised scope of work, and Loughridge & Company LLC agreed to reduce the contract price by \$4,171,338: from \$24,296,350 to \$20,125,012.

Funding to support the contract is available within the project budget. The Director of Recreation and Parks and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Chamberlayne Heights and Three Fountains North Area (SH-48) Sanitary Sewer Rehabilitation - Fairfield District.

This Board paper awards a fixed price contract for \$7,735,056 to Prism Contractors & Engineers, Inc. for the Chamberlayne Heights and Three Fountains North Area (SH-48) Sanitary Sewer Rehabilitation. The project consists of cured-in-place rehabilitation of approximately 32,300 linear feet of 8-inch to 24-inch sanitary main and replacement of approximately 2,000 linear feet of existing sanitary sewer with new 8-inch sanitary main in the Chamberlayne Heights and Three Fountains North Area, approximately bounded by Wilkinson Road/N. Wilkinson Road (north), Diane Lane (east), Keeton Road (south), and Upham Drive (west).

Work on the project is anticipated to begin in April 2023 and be completed within 570 calendar days.

The County received four bids on December 14, 2022, in response to ITB 22-2432-10JL and Addendum No. 1. The bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Prism Contractors & Engineers, Inc. Williamsburg, VA	\$7,735,056
G. L. Howard, Inc. Rockville, VA	\$8,102,100
Spiniello Companies Baltimore, MD	\$14,253,300
Snyder Environmental Services, Inc. Kearneysville, WV	\$15,825,500

Based upon a review of the bids, Prism Contractors & Engineers, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Roads - Brookland District & Fairfield District.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance:

- 0.22 miles of Woodman Road (Phase IV) – Fairfield District
- 0.54 miles of Woodman Road (Phase V) – Brookland District & Fairfield District
- 0.13 miles of Liddy Circle – Brookland District
- 0.03 miles of Viking Lane – Brookland District

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.