

**COUNTY OF HENRICO, VIRGINIA**  
**Board of Supervisors' Agenda**  
**July 14, 2009**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Rev. Vergel Maness, Associate Pastor, First Free Will Baptist Church of Richmond

**APPROVAL OF MINUTES** – June 23, 2009 Regular and Special Meetings; and February 26, 2009 Special Meeting

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**APPOINTMENT**

183-09                      Resolution – Appointment of Members – The Cultural Arts Center at Glen Allen Foundation Board of Directors.

**PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMITS**

184-09                      New Market Village Land Co. LLC and New Market Development Co.: Request  
C-15C-09                      to amend proffered conditions accepted with Rezoning Case C-79C-05, on Parcels  
Varina                      812-700-4749 and 812-701-5756, located at the southwest intersection of S. Laburnum Avenue and Darbytown Road. The applicant proposes to amend Proffer 17 which requires sod in the rear yard of lots. The existing zoning is R-5AC General Residence District (Conditional), RTHC Residential Townhouse District (Conditional) and B-2C Business District (Conditional). The Land Use Plan recommends Urban Residential, 3.4 to 6.8 units net density per acre, Office, and Environmental Protection Area. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors grant the request.

185-09                      Lloyd Poe: Request to rezone from RTHC Residential Townhouse District  
C-16-09                      (Conditional) to C-1 Conservation District, part of Parcel 812-718-6325,  
Varina                      containing approximately 0.95 acre, located approximately 750 feet east of the east line of Millers Lane approximately 1,100 feet north of its intersection with Gay Avenue. The applicant proposes a conservation district. The Land Use Plan recommends Environmental Protection Area. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors grant the request.

186-09                      CC Short Pump Crossing, LLC: Request for a Provisional Use Permit under  
P-7-09                      Sections 24-58.2(d), 24-120 and 24-122.1 of the County Code in order to allow  
Three Chopt                      outside dining for a restaurant on part of Parcel 738-760-8449, located on the west line of Pump Road approximately 500 feet north of its intersection with Three Chopt Road (Short Pump Crossing Shopping Center). The existing zoning is B-2C Business District (Conditional). The Land Use Plan recommends

Commercial Concentration. The site is in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors grant the request.

- 187-09  
C-13C-09  
Brookland
- 5215 West Broad St. LLC: Request to conditionally rezone from B-3 Business District and B-2 Business District to R-6C General Residence District (Conditional), Parcel 772-738-8719, containing 2.31 acres, located on the southeast line of Byrd Avenue between W. Broad Street (U.S. Route 250) and Markel Road. The applicant proposes a mixed use development with commercial uses and a maximum of 45 residential units per companion case P-8-09. The uses will be controlled by zoning ordinance regulations and proffered conditions. The R-6 District allows a maximum gross density of 19.8 units per acre. The Land Use Plan recommends Office. The site is in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors grant the request.
- 188-09  
P-8-09  
Brookland
- 5215 West Broad St. LLC: Request for a Provisional Use Permit under Sections 24-36.1(b), 24-120 and 24-122.1 of the County Code to permit commercial uses within the proposed mixed use development on Parcel 772-738-8719, located on the southeast line of Byrd Avenue between W. Broad Street (U.S. Route 250) and Markel Road. The existing zoning is B-3 Business District and B-2 Business District. The property is the subject of rezoning case C-13C-09, which proposes to rezone the property to R-6C General Residence District (Conditional). The Land Use Plan recommends Office. The site is in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors grant the request.

#### **PUBLIC HEARINGS - OTHER ITEMS**

- 189-09            Resolution - POD-10-09 - Approval of a Plan of Development for Fire Station #3 - Varina District.
- 190-09            Ordinance – Vacation of Unimproved Portion of East Vine Street – Highland Springs, Sections 1 and 2 - Varina District.
- 191-09            Resolution - Signatory Authority - Conveyance of Ingress and Egress Easement – Fairfield District.
- 192-09            Resolution - Signatory Authority - Conveyance of Real Estate – Francis Road – Fairfield District.

#### **PUBLIC COMMENTS**

## **GENERAL AGENDA**

- 193-09 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2009-10 Annual Fiscal Plan: July, 2009.
- 194-09 Resolution – Signatory Authority – Change Order No. 8 to Construction Contract for Public Safety Building Renovations.
- 195-09 Introduction of Ordinance – To Amend and Reordain Subsection (f) of Section 23-232 Titled “Mandatory public water use restrictions” by Permitting Watering of Established Lawns One Day before and 30 Days after Refurbishment.
- 196-09 Resolution – Award of Contract – Annual Engineering Services for Engineering and Technology Systems – Westin Engineering, Inc.
- 197-09 Resolution - Receipt of Letter of Necessity and Setting of Public Hearing - North Gayton Road. Project #2122.50701.28004.01152. Three Chopt District.
- 198-09 Resolution - Award of Construction Contract - Golden Road Drainage Improvements from Golden Road to Horsepen Creek (approximately 1,250 linear feet). Project #2110.50704.38003.0000.06419. Brookland District.
- 199-09 Resolution - To Permit Additional Fine of \$200 for Speeding on Thamesford Way.
- 200-09 Resolution - Acceptance of Roads.

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
June 23, 2009

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 23, 2009 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District  
James B. Donati, Jr., Varina District  
Richard W. Glover, Brookland District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Angela N. Harper, Deputy County Manager for Special Services  
Leon T. Johnson, Deputy County Manager for Administration  
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development  
Jennifer K. Acker, Assistant Director, Public Relations & Media Services

Mr. Kaechele called the meeting to order at 7:02 p.m. and led recitation of the Pledge of Allegiance.

Rev. Dr. Albert C. Lynch, Pastor, St. Andrew's United Methodist Church, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board approved the minutes of the June 9, 2009 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

## **MANAGER'S COMMENTS**

Mr. Hazelett introduced Donald L. Hart, Jr., 2008-09 President of the Virginia Association of Counties (VACo) and the senior member of the Accomack County Board of Supervisors, who brought greetings from VACo and Accomack County. Mr. Hart emphasized Henrico County's importance to VACo and the Commonwealth of Virginia, referred to VACo's focus on unfunded mandates during the 2009 General Assembly Session, and spoke to the importance of county participation in VACo. He also complimented Mr. Kaechele for his past service on VACo's Board of Directors and Mrs. O'Bannon for her current service on the VACo Board. Mr. Kaechele expressed appreciation for the County's good working relationship with VACo over the years and thanked Mr. Hart for the job that he is doing and for visiting the County. Mrs. O'Bannon commented that Accomack County is a beautiful location and recommended it as a family vacation destination.

The Henrico Unit Office of Virginia Cooperative Extension was recently presented the Outstanding Unit Award by the Alpha Gamma Chapter of Epsilon Sigma Phi, a national honorary fraternity dedicated to fostering standards of excellence in the Extension System. The purpose of this annual award is to recognize Extension units across the state that have demonstrated outstanding effort in developing Extension programs or projects within the past two years. Henrico was the lone recipient for 2009 out of 107 Extension units within the Commonwealth. The following staff members were recognized for their joint efforts in support of the Henrico Extension Leadership Council, the Henrico Harvest Fair, and the Henrico County Board of Supervisors' proclamation designating October 2008 as Cooperative Extension Month: Karen Carter, Unit Coordinator and Horticulture Extension Agent; Lisa Sanderson, Horticulture Extension Agent; Teddy Martin, Jr., Horticulture Program Assistant; Devandas Kendrick, Family Nutrition Program Assistant; and Caryn Coombs, Office Assistant III.

## **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon clarified the Certificate of Public Need process that is required by the Commonwealth of Virginia for the construction of new hospitals and medical facilities in Virginia's localities. In responding to a citizen comment during the Board's June 9, 2009 public hearing on the 2026 Comprehensive Plan, she erroneously referred to the Certificate of Public Need as a Certificate of Patient Need and also incorrectly identified the process as a federal requirement. The Virginia Department of Health and Central Virginia Health Planning Agency have the responsibility for reviewing Certificate of Public Need requests in the Commonwealth. Mrs. O'Bannon stated that this process is part of Virginia's master plan for making health care available to persons without insurance.

Mr. Kaechele recognized David Allen from Boy Scout Troop 772, sponsored by Discovery United Methodist Church, who was observing the meeting to fulfill a requirement for the Communications Merit Badge.

## **RECOGNITION OF NEWS MEDIA**

Mr. Kaechele recognized Katherine Calos from the *Richmond Times-Dispatch*.

## **PRESENTATIONS**

Lynne Yurchak, Chairperson of the Keep Henrico Beautiful Committee, was joined by members of the Board of Supervisors and the following members of the Keep Henrico Beautiful Committee in presenting awards for outstanding residential and commercial properties: Chris Harris, Vice Chairperson; Linda Turner, Secretary; Elaine Burton; Cindy Funk; and Brian Montgomery. The following residents received Land Lover Awards: William E Wilkinson, 2408 Ellerbee Road (Brookland); Christine and Kevin Watson, 6017 Brookfield Road (Fairfield); Sarah Maxine Hawksley, 2304 Bogan Road (Three Chopt); and Paul and Linda Strickler, 7825 Curtisdale Road (Varina). Robert and Winnie Santos, 12300 Tournament Lane (Tuckahoe), were not in attendance but were also recognized as Land Lover recipients. The following businesses received Clean Business Awards: Cross Ridge Shopping Center, 10200 Staples Mill Road (Brookland), represented by Richard Johnson, President of Wilton Properties, and Hunt Gunter, Vice President of Wilton Properties; Chestnut Grove, 9010 Woodman Road (Fairfield), represented by Terry Hogan, Director of Community Relations; and New Market Veterinary Clinic, 2458 New Market Road (Varina), represented by Dr. Susan Ware. Strange's Florist and Garden Center, 12111 West Broad Street (Three Chopt), and Wachovia Bank N.A., 9000 Patterson Avenue (Tuckahoe), did not have representatives in attendance but were also recognized as Clean Business Award winners.

165-09            Resolution – Expressing Appreciation to Eugene P. Trani.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 165-09 – see attached resolution.

Mr. Kaechele presented the resolution to Dr. Eugene P. Trani in recognition of Dr. Trani's exceptional dedication, leadership, and vision and significant contributions to our metropolitan region during the past 19 years as President of Virginia Commonwealth University and President and Chairman of the Board of Directors of VCU Health System.

## **APPOINTMENTS/RESIGNATION**

166-09            Resolution – Appointment of Members – Board of Social Services.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 166-09 – see attached resolution.

167-09            Resolution – Appointment of Members – Capital Region Arts and Cultural Funding Consortium Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 167-09 – see attached resolution.

168-09            Resolution – Appointment of Members – Community Criminal Justice Board.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 168-09 – see attached resolution.

- 169-09 Resolution – Resignation of Director from The Cultural Arts Center at Glen Allen Foundation Board.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 169-09 – see attached resolution.

- 170-09 Resolution – Appointment of Member – Greater Richmond Partnership Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 170-09 – see attached resolution.

- 171-09 Resolution – Appointment of Members and Alternates – Virginia Transit Association Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 171-09 – see attached resolution.

#### **PUBLIC HEARINGS ITEMS**

- 34-09 Resolution – POD-01-08 – Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility.

Mr. Hazelett called this Resolution ahead of Agenda Item No. 172-09, noting that it had been deferred by the Board on previous occasions. He recommended that the resolution be withdrawn based upon staff's prior conversations with the Chairman and input from the community. Mr. Hazelett advised that the County is looking for alternate sites for the Western Maintenance Facility.

No one from the public spoke to the resolution during the public hearing.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board withdrew Agenda Item No. 34-09 – see attached resolution.

In response to a question from Mrs. O'Bannon, Mr. Rapisarda explained why a vote of the Board was necessary to withdraw this resolution.

- 172-09 Resolution – Authorizing the County Manager to Submit the Henrico County 2009-2010 Annual Consolidated Plan, including the CDBG Program Year Twenty Plan and the HOME Program Year Thirteen Plan; to Execute the CDBG Agreement for Program Year Twenty and the HOME Agreement for Program Year Thirteen; and to Execute Contracts to Implement the CDBG and HOME Activities.

Mark Strickler, Director of Community Revitalization, narrated a Power Point presentation on the Consolidated Plan CDBG (Community Development Block Grant) and HOME (HOME Investment Partnerships Program) Budget FY09-10. He reviewed funding requests, funding sources, and proposed use of the funds. Mr. Strickler responded to questions from the Board regarding the status of federal Housing and Urban Development (HUD) stimulus allocations to the County.

The following speakers addressed the Board during the public hearing:

- Brenda Hicks-Massey, Director of the Center for Housing Education, Housing Opportunities Made Equal of Virginia, thanked the Board for providing support to her agency for down payment assistance and prepayment assistance to first time homebuyers. She also shared information on another proposal for funding from her agency, foreclosure prevention services, which was not recommended for funding in the resolution before the Board. Ms. Hicks-Massey requested that the Board find a way to support this proposal
- Lee Householder, Executive Director of the ElderHomes Corporation, expressed the appreciation of his agency's Board of Directors, staff members, and clients for the Board of Supervisors' continued support of the agency's partnership program for home rehabilitation. He also introduced key members of his staff responsible for this program, referred to his agency's successes during the past year, and thanked the staff of the County's Department of Community Revitalization for their support and help.

Mr. Hazelett referred briefly to Ms. Hicks-Massey's request for \$92,000 and the status of federal stimulus replacement funds.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 172-09 – see attached resolution.

173-09      Resolution – Signatory Authority – Lease of County Property – Dorey Park - Varina District.

Jon Tracy, Director of Real Property, responded to questions from the Board concerning the maintenance responsibilities and caretaker duties to be performed by the new occupant of this property and the new occupant's professional qualifications. Mrs. O'Bannon commented that a security position of this type has previously been recommended for Henricus Park.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 173-09 – see attached resolution.



## **PUBLIC COMMENTS**

There were no comments from the public.

## **GENERAL AGENDA**

- 174-09            Resolution – Signatory Authority – Amendment to Contract for Sandston/Williamsburg Road Streetscape Design and Construction Drawings.

Mr. Strickler responded to questions from the Board pertaining to the design's projected completion date and the scope of the contract.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 174-09 – see attached resolution.

- 175-09            Resolution – Appropriation of Funds for Fiscal Year 2009-10.

Mrs. O'Bannon commented on the County's 98.5 percent on time real estate tax collection rate. Mr. Thornton complimented the County for dividing real estate tax bills into two payments. Mrs. O'Bannon commented on the County's willingness to work with taxpayers to ensure they have the ability to pay.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 175-09 – see attached resolution.

Mrs. O'Bannon thanked Henrico property owners for paying their real estate taxes on time. Mr. Hazelett, Director of Finance John Vithoulkas, and Budget and Management Director Gene Walter responded to questions and comments by the Board regarding the County's foreclosure rate, the County's budget amendment process, and the responsibility of banks to pay real estate taxes on foreclosed properties.

- 176-09            Resolution – Authorization to Apply for and Accept \$20,000 in Federal Grant Funding from the Citizen Corps Program and State Homeland Security Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management.

Rick McClure, Deputy Fire Chief, responded to questions and comments from Mrs. O'Bannon concerning the history of the County's Citizens Corps Program, the level of citizen participation in the program, and the program's benefits to the community.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 176-09 – see attached resolution.

- 177-09      Resolution – To Accept the Virginia Wireless E-911 Services Board Award to the County of Henrico, Division of Police, for a Joint Project with Richmond City Police to Share Critical Infrastructure Data Through Replicated Data Systems.
- Henry Stanley, Chief of Police, responded to questions from the Board pertaining to the scope of the program and its relationship to interoperability.
- On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 177-09 – see attached resolution.
- 178-09      Resolution – Signatory Authority – Lease Amendment – 4062-4066 Crockett Street - Brookland District.
- On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 178-09 – see attached resolution.
- 179-09      Resolution – Signatory Authority – Lease Amendment – 4070-4074 Crockett Street - Brookland District.
- Mr. Tracy responded to a question from the Board relating to square footage cost of the lease.
- On motion of Mr. Glover, seconded by Mr. Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 179-09 – see attached resolution.
- 180-09      Resolution - Award of Contract - Signatory Authority - Pavement Management Survey and Asset Management System - Stantec Consulting Services, Inc.
- Tim Foster, Director of Public Works, responded to questions from the Board regarding the video detection process and equipment used to detect road conditions, the scope of the survey and timeframe for completing it, and the frequency of conducting the survey. There was discussion by Mr. Glover and Mr. Foster concerning the history of the survey, technological advances that have occurred in the laser detection equipment used in the survey, and the types of road problems that are detected by the survey.
- On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 180-09 – see attached resolution.
- 181-09      Resolution - Request for Letter of Necessity - North Gayton Road. Project #01152. Three Chopt District.
- Mr. Kaechele briefly commented on the public meeting that was previously held on this project. Mr. Foster clarified the project schedule for Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 181-09 – see attached resolution.

182-09      Resolution – Acceptance of Road.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 182-09 – see attached resolution.

There being no further business, the meeting was adjourned at 8:46 p.m.

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Chairman, Board of Supervisors  
Henrico County, Virginia

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
June 23, 2009

The Henrico County Board of Supervisors convened a special meeting on Tuesday, June 23, 2009 at 5:30 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District  
James B. Donati, Jr., Varina District  
Richard W. Glover, Brookland District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Angela N. Harper, Deputy County Manager for Special Services  
Leon T. Johnson, Deputy County Manager for Administration  
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development  
Tamra R. McKinney, Director of Public Relations & Media Services  
C. Michael Schnurman, Jr., Legislative Liaison

Mr. Kaechele called the meeting to order at 5:38 p.m.

Mr. Hazelett recognized Tim Foster, Director of Public Works, who introduced the County's new Assistant Director of Public Works, Chris Winstead. Mr. Winstead previously held several positions with the Virginia Department of Transportation (VDOT), including District Construction Engineer for the Richmond District, Resident Engineer in the Chesterfield Residency, and Assistant Resident Engineer in the Sandston Residency. Mr. Winstead stated that he is glad to be with the County and looks forward to providing good customer service.

**Proposed Plan of Development for Fire Station No. 3**

Mr. Hazelett introduced Mike Kennedy, County Planner IV with the Department of Planning, who provided a brief overview of this project and showed slides depicting zoning and an aerial photograph of the site as well as a layout plan, ground floor plan, and exterior elevations. He

advised that the existing Fire Station No. 3 facility, which was constructed in the mid-1940s, provides inadequate space and was not designed to accommodate emergency medical service (EMS) vehicles. The proposed one story replacement facility is designed to have 11,117 square feet and to be located on a 4.49 acre site on the north line of East Washington Street, 200 feet east of its intersection with North Airport Drive. The property is zoned B-1, Business District, and is in an Airport Safety Overlay District. The proposed site will have 34 parking spaces and capacity for an engine unit, brush unit, and EMS unit. Mr. Kennedy noted that the Department of General Services is pursuing LEED (Leadership in Energy and Environmental Design) certification for the proposed facility. He pointed out that Mr. Donati and staff held two community meetings regarding this project. Mr. Kennedy indicated that a majority of the issues of concern to citizens have been addressed. He responded to questions from Mr. Kaechele regarding future plans for the entirety of the 4.49 acre site.

Mr. Kennedy recognized Bill Smith, Assistant Director of General Services, who provided a Power Point presentation that was shared with approximately 40 citizens on May 27, 2009 at the second community meeting on this project. Mr. Smith reminded the Board that a new facility to replace Fire Station No. 3 was approved by Henrico citizens as part of the 2005 General Obligation Bond Referendum. Fire Station No. 21 will serve as the prototype for this facility. Mr. Smith reviewed slides depicting elevation views of existing Fire Stations No. 3 and 21, the site location analysis, the aerial view and elevation of Fire Station No. 5, aerial views of Fire Station Nos. 12 and 3, noise levels in the vicinity of the site, and LEED Silver Accreditation by the U.S. Green Building Council (USBBC). Mr. Smith, Deputy Fire Chief Rick McClure, and Mr. Rapisarda clarified for Mrs. O'Bannon how the Code of Virginia addresses the use of sirens by fire trucks and other emergency vehicles. She has received complaints from citizens who live near fire stations about sirens being activated during late night and early morning hours.

Mr. Smith recognized Mike Verdu, Capital Projects Manager for the Department of General Services, who continued the Power Point presentation by reviewing slides depicting the Fire Station No. 3 site plan, elevations, and floor plan; Fire Station No. 5's precast concrete wall; and the Fire Station No. 3 project schedule. Mr. Verdu explained proposed ingress and egress and buffering on the site as well as the various rooms planned for the proposed facility. He and Mr. Hazelett responded to questions from the Board pertaining to the design and sound absorption qualities of the precast wall. Mr. Verdu advised that the Board's public hearing on the POD is scheduled for July 14, 2009 and full occupancy of the proposed facility is scheduled for November 2010.

Mr. Smith and Mr. Hazelett responded to further questions from Mr. Kaechele relating to future plans for acreage on the proposed site that will not be used by the fire station. A new fire training facility could be located on the site in the future but there are no definite plans at present. Mr. Donati commented that residents in the vicinity of the site are reasonably happy at the prospect of a new fire station but are still somewhat fearful of the unknown. Mr. Verdu clarified for Mr. Kaechele that the estimated project cost is \$3.3 million.

The Board recessed for dinner at 6:13 p.m. and reconvened at 6:33 p.m.

Mr. Hazelett briefly reviewed the agenda for the evening's regular session, including the presentations, appointments, public hearings, and general agenda items. Mr. Silber suggested that the resolution on the revised master plan and POD for the Twin Hickory Park and Western Maintenance Facility be moved up on the agenda as the first public hearing item to accommodate any citizens who may be present and wish to speak on the matter.

Mr. Hazelett referred to a conversation he had with City of Richmond officials earlier in the day regarding suspension of the proposed Shockoe Bottom development project. The developers have determined that the project is not feasible at this time because of current bond market conditions. Mr. Hazelett anticipates that minor league baseball will make an announcement in the near future concerning relocation of a double-A baseball franchise to the Richmond area and will keep the Board abreast of the situation as more information is released. There was some discussion by the Board and Mr. Hazelett pertaining to the current structural and field conditions of The Diamond.

Mr. Hazelett responded a question from Mrs. O'Bannon relating to future plans for the existing Fire Station No. 3 facility. There was also some discussion by Mr. Hazelett and the Board about the funding process for the CDBG (Community Development Block Grant) and HOME (Home Investments Partnership) program in view of the resolution on the evening's public hearing agenda authorizing the County Manager to apply for and execute the County's 2009-10 Annual Consolidated Plan.

There being no further business, the meeting was adjourned at 6:43 p.m.

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Chairman, Board of Supervisors  
Henrico County, Virginia

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
February 26, 2009

The Henrico County Board of Supervisors convened a special meeting on Tuesday, February 26, 2009 at 6:30 p.m. with the Henrico County NAACP in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District  
James B. Donati, Jr., Varina District  
Richard W. Glover, Brookland District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Barry R. Lawrence CMC, Assistant to the County Manager/Clerk to the Board  
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Leon T. Johnson, Deputy County Manager for Administration  
Jennifer K. Acker, Assistant Director of Public Relations & Media Services

Mr. Kaechele called the meeting to order at 6:29 p.m.

Mr. Kaechele welcomed the members of the Henrico NAACP who were present and thanked them for participating in this open forum with the Board. Mr. Hazelett introduced Tyee N. Davenport, President of the Henrico NAACP, and noted that she had requested this meeting.

Ms. Davenport thanked the Board for this opportunity and offered brief opening remarks. She recognized Barbara Palmer, who delivered the invocation. Ms. Palmer recognized Rev. Dr. J. Rayfield Vines, Immediate Past President of the Henrico NAACP and President of the Virginia State Conference NAACP, who was in attendance along with several other officers and members of the Henrico NAACP.

Following the invocation, each member of the Board provided a district update.

- Mr. Kaechele displayed a map of the Three Chopt District and reviewed new commercial and mixed use development in the Broad Street Road corridor, including Short Pump Town Center, West Broad Village, and Reynolds Crossing. He also referred to the

opening of John Rolfe Parkway in 2010 and the planned extension of North Gayton Road. Mr. Kaechele noted the many changes that have occurred in his district during his nearly 30-year tenure on the Board.

- Mrs. O'Bannon highlighted her efforts to bring more transparency to government and pointed out that the Board began live video streaming of its meetings in January 2009. She referred to the Board's commitment to low taxes, her recent town meeting on how to use the public library to search for jobs, a compact disc available through the Henrico County Economic Development Authority on how to start your own business, a future town meeting being planned with the Henrico Health Department and Richmond Academy of Medicine on health issues, and a multi-cultural survey recently conducted by the County's Public Library on improving English language skills. Mrs. O'Bannon also discussed the mission and structure of the 2011 Celebration Advisory Commission that she is chairing, alluded to a DVD and pamphlet on the County's Real Estate Advantage Program (REAP) that she has been sharing with senior citizens in her district, and noted that there are 11 assisted living facilities in the Tuckahoe District. She distributed a brochure describing services provided by the Capital Region Workforce Centers and distributed a second brochure with information on the Capital Region Workforce Partnership's Employment Transition Center that was scheduled to open on March 9, 2009. Ms. Davenport thanked Mrs. O'Bannon for inviting NAACP members to join in the planning of the 2011 celebration and said the organization would graciously accept the offer.
- Mr. Donati explained the boundaries and diverse features of the Varina District, which include a number of public parks and prime agricultural land. He referred to two major projects in his district, The Shops at White Oak Village and the newly renovated Henrico Theatre where the County's Division of Recreation and Parks is sponsoring programs and entertainment. Mr. Donati pointed out that he holds monthly town meetings in his district. Mr. Donati advised that he and Mr. Thornton have been working with Mr. Hazelett and the Board to ensure that women and minorities are treated fairly in the procurement process. He noted that the County has recently hired a new Supplier Relations Coordinator, Marvis Marshall, to oversee the County's SWAM (Small, Woman-Owned and Minority-Owned) vendors program.
- Mr. Glover cited several projects in his district, including the widening of Hungary Springs Road that was finished one month ahead of schedule, the new high school under construction on Staples Mill Road, redevelopment in the Willow Lawn area, improvements to the former Executive Inn site by the Faison School of Autism, and the future renovation and expansion of Glen Allen Branch Library. He also noted the success of RF&P Park in attracting regional and national youth baseball tournaments and the popularity of the Cultural Arts Center at Glen Allen as the facility celebrates its tenth anniversary. Mr. Glover remarked that the Board has maintained the County's 87-cent real estate tax rate and referred to his special interest in the youth of his district.
- Mr. Thornton identified the location and spoke to the characteristics of the Fairfield District, which he noted is 65 percent African-American. He cited the quality of



construction in his district's residential subdivisions as a main concern but one where substantial progress has been made in recent years. Mr. Thornton noted his commitment to public education and the current infusion of funds into Fairfield District schools, including the Center for the Arts at Henrico High School. He also commented on his efforts to expand GRTC bus service in the district, improve the district's aging corridors through the Department of Community Revitalization with enterprise zone funds, and reduce the district's share of apartments. Mr. Thornton referred to his metaphorical babies, the Police Athletic League (PAL) targeted at disadvantaged youth and the Eastern Henrico Recreation Center that will open on Laburnum Avenue in 2011. He pointed to the historic Armour House near Arthur Ashe Elementary School as one of the district's jewels.

Ms. Davenport thanked the Board for the updates and commented that the Henrico NAACP is attempting to post all of the Board members' town meetings on its web site. She also thanked Mr. Hazelett for having members of his staff attend this meeting. The County staff members who were present introduced themselves, which included the following agency representatives: Rosalyn Key-Tiller, Director of the Capital Area Training Consortium; John Vithoulkas, Director of Finance; Ed Smith, Chief of Fire; Paul Proto, Director of General Services; George Cauble, Jr., Director of Human Resources; Col. Henry Stanley, Chief of Police; Bill Mawyer, Assistant Director of Public Utilities; Tim Foster, Director of Public Works; and Jane Crawley, Director of Social Services.

Ms. Davenport stated that she had a few questions of her own for members of the Board or staff and then would like to provide other members of the NAACP who were present with an opportunity to ask questions. Her first question related to whether the recent Henrico County zip code changes have been successful and how much additional revenue the County expects to receive as a result of the changes. Mr. Hazelett advised that the changes were approved in October 2008, that \$1.5 million has been collected to date, and that \$5 million additional business tax revenue per year is anticipated. He recognized Mr. Vithoulkas, who provided more specifics on changes in zip code designations and the advantages to the County of having citizens use Henrico, Virginia rather than Richmond, Virginia in their mailing address. Mr. Hazelett noted that in addition to the financial benefits to the County, citizens may personally benefit from the changes over time through more favorable insurance customer ratings based on a Henrico address.

Ms. Davenport's next question pertained to how the County responds to major layoffs by local companies and attracts new jobs. Mr. Hazelett spoke to the impact of recent layoffs and to the County's focus on economic development. He recognized Mr. Drumwright, who reviewed Mrs. Crawley's efforts during the previous fall that facilitated the establishment of an Employment Transition Center scheduled to open on March 9, 2009. Mrs. Crawley noted how the layoffs have changed her customer base. Mrs. Key-Tiller explained her agency's responsibility for responding to major layoffs in the region and the services that will be provided through the new transition center with the support of a \$500,000 federal grant received by her agency. Mrs. O'Bannon commented on job resource packets that are available at the County's public libraries. Mr. Drumwright elaborated further on the services that will be provided by the transition center. In response to a question from Lucy Wells, a NAACP member, Mr. Drumwright and Mrs. Key-

Tiller referred to a new summer jobs program funded with federal stimulus monies that will be targeted to young people who meet certain eligibility criteria.

Ms. Davenport's final question was in regards to what the County is doing to help safeguard children living in public housing and to prevent accidents involving dumpsters. Ms. Davenport introduced a resident of Essex Village, Ms. Alexander, whose daughter was murdered in Essex Village in 2007. Ms. Alexander stated there had been seven murders in Essex Village and only one had been solved. She expressed specific concerns relating to property management and security. Ms. Alexander noted that most of the residents of Essex Village are young African-American mothers with children. Ms. Alexander indicated a need for enhanced community and County support to assist Essex Village residents. She referred to Pastor Joe Ellison's efforts to help her community and advised that a scholarship in her daughter's name was being established at Henrico High School.

Ms. Davenport reframed her previous question by asking what more can be done to address crime in Essex Village. Col. Stanley responded by identifying the community police officer assigned to Essex Village, noting the number of arrests that have been made in Essex Village for drug trafficking, and referring to resources that the County's Division of Police have devoted to that community including the PAL program. He pointed out that many Essex Village residents have stepped up to the plate to assist the Division with its crime prevention efforts but acknowledged that the Division has not received the full cooperation of property managers in addressing maintenance and security issues. There was discussion by Mr. Hazelett and Board members regarding how the County can hold Essex Village's out-of-state property management company more accountable for property maintenance deficiencies. Ms. Davenport remarked that the Henrico NAACP would be launching a membership drive to help the residents of Essex Village.

In response to a question from Drusilla Bridgeforth, 2<sup>nd</sup> Vice President of the Henrico NAACP, Mr. Hazelett commented on future plans for the Qimonda LLC building in eastern Henrico and the County's housing foreclosure rates.

Ms. Davenport opened the floor to other members of the Henrico NAACP for questions. Cheryl Palmer, Secretary of the NAACP and a Varina District resident, voiced concerns about residential growth in her district and asked whether the County has a master plan for development. Mr. Hazelett referred to land use changes that are occurring in Henrico and commented on the public process the County has followed in updating its land use plan. He offered to provide information on the County's draft 2026 Comprehensive Plan to Ms. Davenport. Mr. Hazelett also referred to the County's recent bond referenda and capital improvement needs. Mrs. O'Bannon pointed out that every local jurisdiction in Virginia is required to have a comprehensive plan. Mr. Donati remarked that the comprehensive plan is an important land use guide but that the voice of citizens on specific rezoning cases is more important. He referred to recent examples of public involvement with cases in his district. Mr. Kaechele commented on the County's relatively low growth rate compared to other areas of the Commonwealth and the good job that County staff and private developers have done in bringing quality development to the County. Mr. Donati spoke to the challenges and costs of extending public infrastructure, especially sanitary sewer, to Varina and said that Varina will remain rural. Mr. Thornton stated that there was a need for more citizens to attend meetings where land use decisions are made.

In response to further comments by Ms. Palmer, Mr. Glover referred to the Division of Police's successful efforts over the past 20 years in reducing crime and the Division of Fire's enhancement of the County's emergency medical system. Mr. Hazelett noted that public safety and education are the Board's two highest priorities. He cited the Board's biggest challenge as finding additional revenue sources to fund the debt service for infrastructure needs.

Col. Stanley, Chief Smith, Mr. Hazelett, and Mr. Glover responded to questions from Ms. Davenport concerning the number of police and fire personnel in the County and the ratio of public safety personnel to the County's population.

Dr. Vines questioned where the Board stands on the issue of regional cooperation, particularly with regard to transportation. Mr. Kaechele spoke to the County's strong record of cooperative efforts within the region and interest in maintaining dialogue on regional initiatives with the new Richmond mayor and other regional organizations such as the Richmond Chamber of Commerce and Richmond Regional Planning District Commission. Mr. Donati referred to the number of cooperative efforts listed in the County's booklet on regional cooperation and remarked that the County is always the first locality in the region to step up to the plate on major regional initiatives. Mr. Glover noted the County's financial commitment over the years to the Greater Richmond Convention Center and the Diamond, and for GRTC bus service, but pointed out that it was the State's responsibility to finance road construction. Mrs. O'Bannon commented that our region is known internationally for its regional projects such as the interoperability of emergency communications. Mr. Donati referred to his personal relationship with Richmond Mayor Dwight Jones. Chief Smith advised that the County's Hazardous Materials Team provides services to 30 counties. Mr. Drumwright responded to a comment by Dr. Vines that there is a perception in the community that the County is against regionalism.

Mr. Hazelett invited the Henrico NAACP to help the County get out the message that the Henrico is an active regional participant. He spoke to the difficult transitions in responsibilities between the State and local governments. Mr. Hazelett stated that establishment of a regional transportation authority would involve taxing Henrico citizens for what has traditionally been a state responsibility. He pointed out that the County has the lowest tax burden among Virginia's 13 largest local jurisdictions. Mr. Glover noted that Henrico and Arlington are the only counties in Virginia that design, construct, and maintain their own roads. He referred to the disparities in State funding for maintenance between Henrico and other localities, including Arlington, which may be at least partly attributable to the efficiency of the County's Department of Public Works. Mr. Glover emphasized that it is difficult to get this message out to the public. He remarked that the County has a great staff and is the only locality in Virginia that operates under the County Manager Form of government.

Ms. Davenport thanked the Board of Supervisors, County Manager, and County staff for participating in this open forum and expressed a desire to continue this dialogue in the future. She concluded by stating that the Henrico NAACP is watching the County. Dr. Vines pointed out that the NAACP is observing its 100<sup>th</sup> anniversary this year, noted that three white persons were involved in its formation, and invited County officials to be part of the NAACP.

Mr. Kaechele thanked Ms. Davenport and the Henrico NAACP members who were present for their participation. He assured them that the Board is interested in having open and honest government in Henrico. Mr. Kaechele concluded by stating that Henrico has one of the best County Managers in local government and by thanking Mr. Hazelett for his dedicated, caring, and responsive staff.

There being no further business, the meeting was adjourned at 8:42 p.m.

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Chairman, Board of Supervisors  
Henrico County, Virginia

**RESOLUTION – Appointment of Members – The Cultural Arts Center at Glen Allen Foundation Board of Directors**

This Board paper appoints the following persons to The Cultural Arts Center at Glen Allen Foundation Board of Directors for three-year terms expiring June 30, 2012 or thereafter, when their successors shall have been appointed and qualified:

Paul T. Higday  
Joe E. Mattys  
Beatriz G. McDougale  
Nancy L. McMahon  
Carrie P. Preston  
Jonathan S. Tunner



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 183-09  
Page No. 1 of 1

Agenda Title: **RESOLUTION – Appointment of Members – The Cultural Arts Center at Glen Allen Foundation Board of Directors**

For Clerk's Use Only:  Date: <b>JUL 14 2009</b>  ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<b>YES NO OTHER</b>  Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia appoints the following persons to The Cultural Arts Center at Glen Allen Foundation Board of Directors for three-year terms expiring June 30, 2012 or thereafter, when their successors shall been appointed and qualified:

Paul T. Higday  
Joe E. Mattys  
Beatriz G. McDougale  
Nancy L. McMahon  
Carrie P. Preston  
Jonathan S. Tunner

By Agency Head \_\_\_\_\_ By County Manager *[Signature]*

Routing:  
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Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

# Memo

To: Karen Mier & Barry Lawrence  
From: Beth Bickford  
Date: 7/1/2009  
Re: The Cultural Arts Center Board of Directors

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We would like to request that the following candidates for The Cultural Arts Center at Glen Allen's Board of Directors be approved for term renewal by the Henrico County Board of Supervisors at their meeting on July 14, 2009.

Paul Higday  
Joe Mattys  
Bea McDougle  
Nancy McMahon  
Carrie Preston (formerly Pettit)  
Jonathan Tunner

The candidates will serve, unless reappointed, until June 30, 2012.

Thank you very much for your assistance.

184-09  
C-15C-09  
Varina

New Market Village Land Co. LLC and New Market Development Co.: Request to amend proffered conditions accepted with Rezoning Case C-79C-05, on Parcels 812-700-4749 and 812-701-5756, located at the southwest intersection of S. Laburnum Avenue and Darbytown Road. The applicant proposes to amend Proffer 17 which requires sod in the rear yard of lots. The existing zoning is R-5AC General Residence District (Conditional), RTHC Residential Townhouse District (Conditional) and B-2C Business District (Conditional). The Land Use Plan recommends Urban Residential, 3.4 to 6.8 units net density per acre, Office, and Environmental Protection Area. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Archer seconded by Mr. Vanarsdall, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors grant the request because the changes do not greatly reduce the original intended purpose of the proffers and the proffers continue to assure a quality form of development with maximum protection afforded the adjacent properties.



185-09  
C-16-09  
Varina

Lloyd Poe: Request to rezone from RTHC Residential Townhouse District (Conditional) to C-1 Conservation District, part of Parcel 812-718-6325, containing approximately 0.95 acre, located approximately 750 feet east of the east line of Millers Lane approximately 1,100 feet north of its intersection with Gay Avenue. The applicant proposes a conservation district. The Land Use Plan recommends Environmental Protection Area. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Archer seconded by Mr. Vanarsdall, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it conforms with the objectives and intent of the County's Comprehensive Plan.

186-09  
P-7-09  
Three Chopt

CC Short Pump Crossing, LLC: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120 and 24-122.1 of the County Code in order to allow outside dining for a restaurant on part of Parcel 738-760-8449, located on the west line of Pump Road approximately 500 feet north of its intersection with Three Chopt Road (Short Pump Crossing Shopping Center). The existing zoning is B-2C Business District (Conditional). The Land Use Plan recommends Commercial Concentration. The site is in the West Broad Street Overlay District. Acting on a motion by Mr. Branin seconded by Mr. Vanarsdall, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it is reasonable in light of the surrounding uses and existing zoning on the property and it would not be expected to adversely affect public safety, health or general welfare.

187-09  
C-13C-09  
Brookland

5215 West Broad St. LLC: Request to conditionally rezone from B-3 Business District and B-2 Business District to R-6C General Residence District (Conditional), Parcel 772-738-8719, containing 2.31 acres, located on the southeast line of Byrd Avenue between W. Broad Street (U.S. Route 250) and Markel Road. The applicant proposes a mixed use development with commercial uses and a maximum of 45 residential units per companion case P-8-09. The uses will be controlled by zoning ordinance regulations and proffered conditions. The R-6 District allows a maximum gross density of 19.8 units per acre. The Land Use Plan recommends Office. The site is in the Enterprise Zone. Acting on a motion by Mr. Vanarsdall seconded by Mr. Branin, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors grant the request because it would permit the redevelopment of the land with uses compatible and consistent with the area and the proffered conditions would provide for a higher quality development than would otherwise be possible.

188-09  
P-8-09  
Brookland

5215 West Broad St. LLC: Request for a Provisional Use Permit under Sections 24-36.1(b), 24-120 and 24-122.1 of the County Code to permit commercial uses within the proposed mixed use development on Parcel 772-738-8719, located on the southeast line of Byrd Avenue between W. Broad Street (U.S. Route 250) and Markel Road. The existing zoning is B-3 Business District and B-2 Business District. The property is the subject of rezoning case C-13C-09, which proposes to rezone the property to R-6C General Residence District (Conditional). The Land Use Plan recommends Office. The site is in the Enterprise Zone. Acting on a motion by Mr. Vanarsdall seconded by Mr. Branin, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors grant the request because it is appropriate in light of the surrounding uses and is not expected to adversely affect public safety, health or general welfare.

**RESOLUTION — POD-10-09 — Approval of a Plan of Development for Fire Station #3 — Varina District**

This Board paper is for Board of Supervisors' approval of a plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, for construction of Fire Station #3, a new one-story, 11,117 square foot fire station, to replace an existing facility on another site. The 4.49-acre site is located on the north line of E. Washington Street, 200 feet east of its intersection with North Airport Drive (State Route 156), on part of Parcel 828-723-4684. The property is zoned B-1, Business District and ASO, Airport Safety Overlay District, and is located in the Varina District.

The Department of Planning has coordinated the review of the plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives from the Department of General Services, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, the Office of Building Construction and Inspections, and the Virginia Department of Transportation. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the plan of development, subject to the staff recommendations, the staff plan dated July 14, 2009 and the conditions listed in the Board paper, and the County Manager concurs.

This plan of development was discussed with the Board in a work session on June 23, 2009.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 189-09

Page No. 1 of 4

Agenda Title: **RESOLUTION — POD-10-09 — Approval of a Plan of Development for Fire Station #3 — Varina District**

For Clerk's Use Date: <b>JUL 14 2009</b>  ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____	<b>YES NO OTHER</b>  Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____

WHEREAS, approval of a plan of development by the Board of Supervisors is required by Sections 24-11(b) and 24-106 of the Henrico County Code for construction of Fire Station #3, a new one-story, 11,117 square foot fire station, to replace an existing facility on another site; and,

WHEREAS, the 4.49-acre site is located on the north line of E. Washington Street, 200 feet east of its intersection with North Airport Drive (State Route 156), on part of Parcel 828-723-4684, is zoned B-1, Business District and ASO, Airport Safety Overlay District, and is located in the Varina District; and,

WHEREAS, the County Administration, including the Department of General Services, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, the Office of Building Construction and Inspections, and the Virginia Department of Transportation have reviewed the application and the County Administration recommends approval subject to the staff recommendations and the staff plan dated July 14, 2009; and,

WHEREAS, on, July 14, 2009, the Board of Supervisors held a public hearing to receive comments on the plan.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head

*David O. O'Kallahan*  
827

By County Manager

*David S. Haydel*

Routing

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 189-09

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**Agenda Title: RESOLUTION — POD-10-09 Approval of a Plan of Development for Fire Station #3  
— Varina District**

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1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated July 14, 2009, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
11. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
12. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

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**Agenda Title: RESOLUTION — POD-10-09 Approval of a Plan of Development for Fire Station #3  
— Varina District**

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14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.
24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
25. The right-of-way for widening of E. Washington Street as shown on approved plans shall be dedicated to the County prior to any occupancy permits being issued. The right-of-way dedication plat and any other required information shall be submitted to the Director of Real Property at least sixty (60) days prior to requesting occupancy permits.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 189-09

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**Agenda Title: RESOLUTION — POD-10-09 Approval of a Plan of Development for Fire Station #3  
— Varina District**

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26. The entrances and drainage facilities on N. Airport Drive (State Route 156) shall be approved by the Virginia Department of Transportation and the County.
27. A notice of completion form, certifying that the requirements of the Virginia Department of Transportation entrances permit have been completed, shall be submitted to the Department of Planning prior to any occupancy permits being issued.

COMMENTS: The Director of Planning has reviewed the plans submitted by Timmons Group and TENG & Associates and recommends approval, and the County Manager concurs.





Parcels or Portions thereof identified on this sheet are within the Airport Safety Overlay District and are subject to Special Regulation

**POD-10-09**  
**Henrico County**  
**Fire Station #3**

Varina District

300

Feet



RHP May 2009

Ref: 828-723-4684



GRAPHIC SCALE



TRAFFIC CONTROL NOTES:  
1. NO HOV CLOSURES ARE PERMITTED FROM 8 AM TO 3 PM  
2. TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH 2205 VDOT  
WORK AREA PROTECTION MANUAL, SECTIONS TTC-10-0.3, ADDING  
OPERATION ON TWO LANE ROAD, PAGES 8H-40 AND 8H-41.  
3. PAVEMENT SHALL BE REPLACED IN ACCORDANCE WITH "PAVEMENT  
REPLACEMENT FOR PAVE TRENCH" UTAH 1.0 C-10.1 D ON 13AWING C-4-11

### MATCHING LEGEND



## REMARKS:

THE FOLLOWING YARDSETBACKS WERE CONFIRMED WITH KEVIN WILKINS OF THE HENRICO COUNTY PLANNING DEPARTMENT ON 4-30-08 AND 5-01-08.

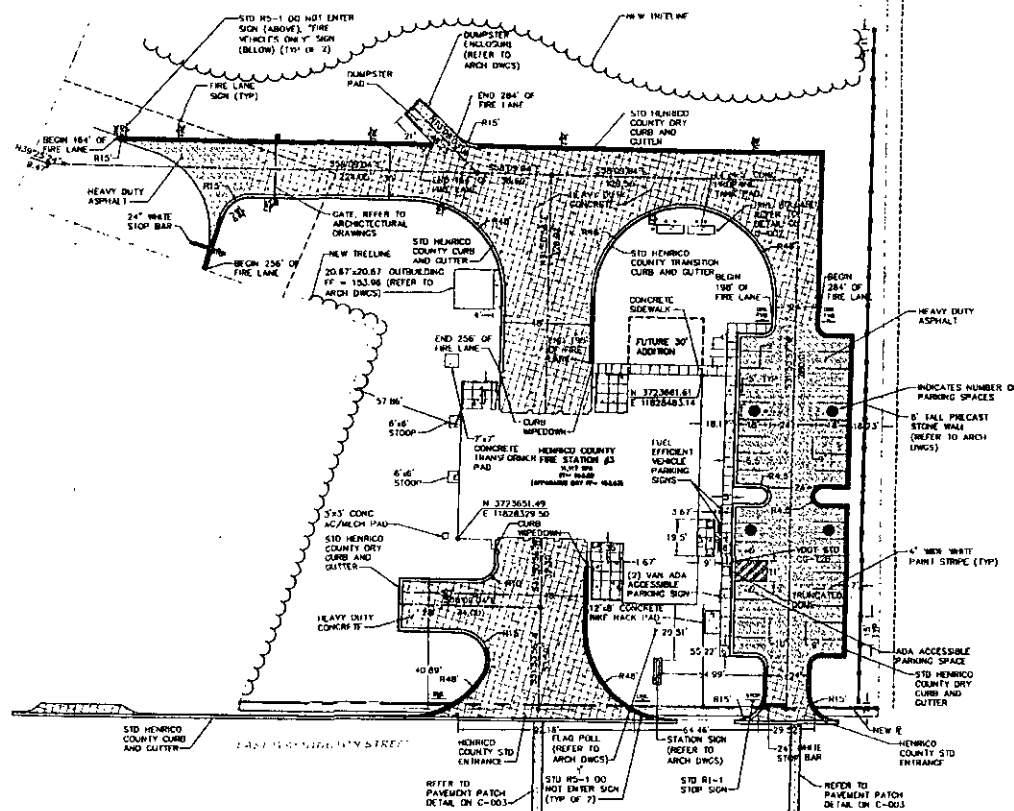
THERE ARE TWO 25' FRONT YARDS, A 40' REAR YARD, AND A 15' SIDE YARD WHEN ADJACENT TO R-4 PARCELS. THERE IS A MINIMUM 10' WIDE TRANSITIONAL BUFFER REQUIRED BETWEEN THE B-1 AND R-4 PARCELS. THERE IS NO SIDE YARD REQUIRED FOR THE A-1 PARCEL (COMMENCEMENT MARKET).

**FREE LANE NOTE:**

REFER TO DETAIL ON C  
INFORMATION ON PAIR  
LANE MARKINGS

**DRY CURS AND GLITTER NOTE:**

STANDARD HENRICO COUNTY DRY  
CURB AND GUTTER SHOWN SHADED



TENG

TONG & ASSOCIATES, INC.  
ENGINEERS/ARCHITECTS/PLANNERS  
205 N. ARCHER AVE. CHICAGO, IL 60601  
TELEPHONE: 312/816-0000

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6-18-09 ISSUED FOR CRASH INVESTIGATOR  
7-13-09 ORDERED FOR GO

NO DATE FOR COMPLETION PF

### REVISIONS

DATE	BY
6-18-09	R. NICHOLS
CHECKED R. NICHOLS	
APPROVED C. SMITH	
PROJECT NO.	20773-001

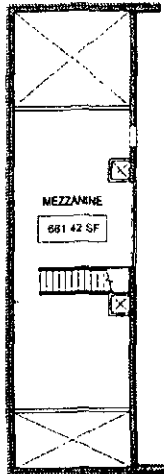
UNITED STATES OF AMERICA  
THE DEPARTMENT OF JUSTICE  
NATIONAL ARCHIVES  
RECORDS MANAGEMENT  
DIVISION  
1035 CONSTITUTION AVENUE, N.W.  
WASHINGTON, D.C. 20540  
TELEPHONE (202) 512-2400  
FACSIMILE (202) 512-2400  
WWW.NATIONALARCHIVES.GOV

**HENRICO COUNTY  
FIRE STATION # 3**  
HIGHLAND SPRINGS,  
VIRGINIA

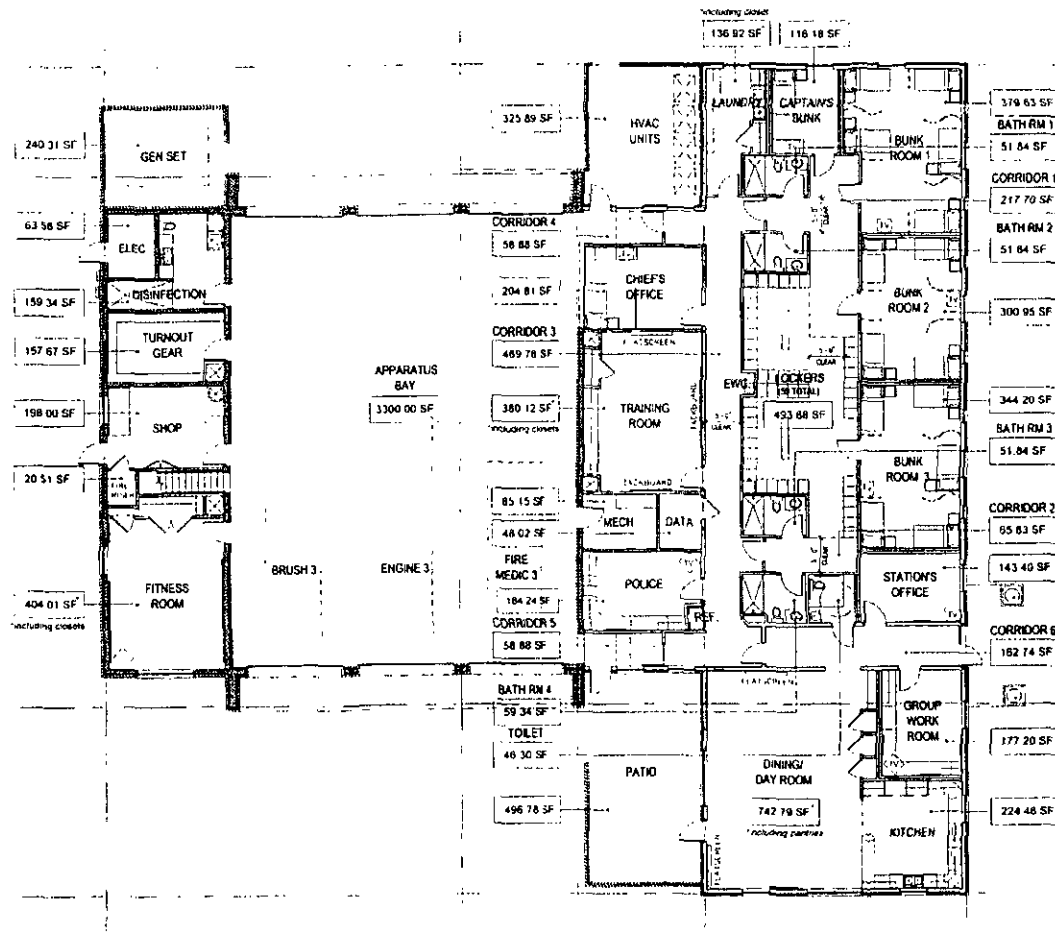
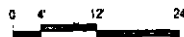
## LAYOUT PLAN

**C-301**

STAFF PLAN - Copy not  
11 14 2009



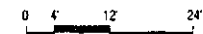
MEZZ. FLOOR PLAN



ROOM TITLE	NET SQ FT
APPARATUS BAY	3300.00
LAUNDRY	136.82
CAPTAIN'S BUNK	116.18
BUNK ROOM 1	379.63
BUNK ROOM 2	300.95
BUNK ROOM 3	344.20
STATION'S OFFICE	143.40
BATH ROOM 1	51.84
BATH ROOM 2	51.84
BATH ROOM 3	51.84
BATH ROOM 4	59.34
TOILET	46.30
CORRIDOR 1	217.70
LOCKERS	493.66
CORRIDOR 2	65.83
CORRIDOR 3	469.78
CORRIDOR 4	58.88
CORRIDOR 5	58.88
CORRIDOR 6	162.74
CHIEF'S OFFICE	204.81
TRAINING ROOM	380.12
MECH	85.15
DATA	48.02
POLICE	184.24
GROUP WORK ROOM	177.20
DINING/ DAY ROOM	742.79
KITCHEN	224.46
ELEC	63.56
DISINFECTION	159.34
TURNOUT GEAR	157.67
SHOP	198.00
FIRE RISER	20.51
FITNESS ROOM	404.01
GEN SET	240.31
HVAC UNITS	325.89
PATIO	496.78
MEZZANINE	661.42

NOTE  
1 SQUARE FOOTAGE SHOWN IS NET FLOOR AREA, TYP UNO

GROUND FLOOR PLAN



**Fire Station # 3, Henrico County, VA**  
Schematic Design Final Plan 08.14.2008

**TENG**

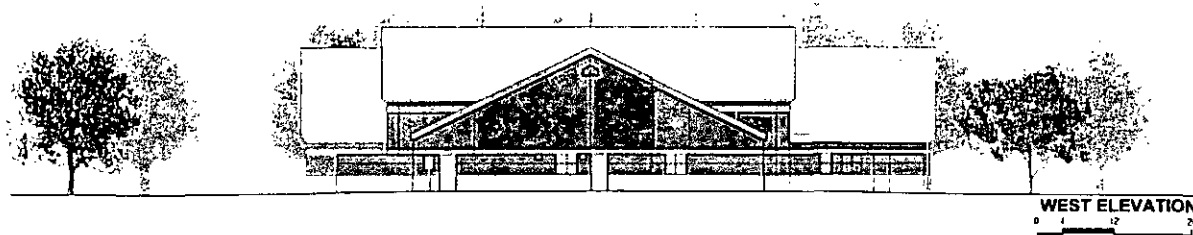
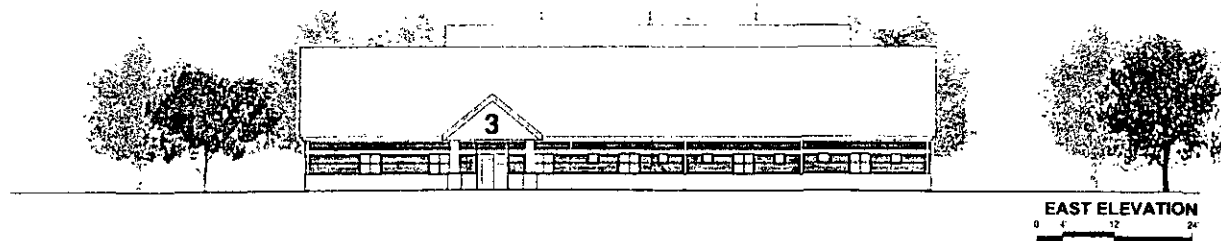
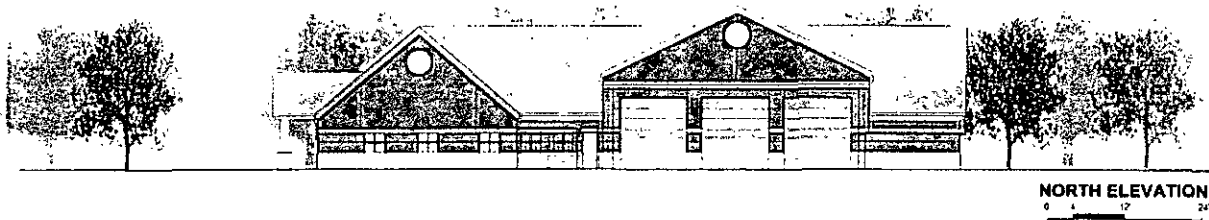
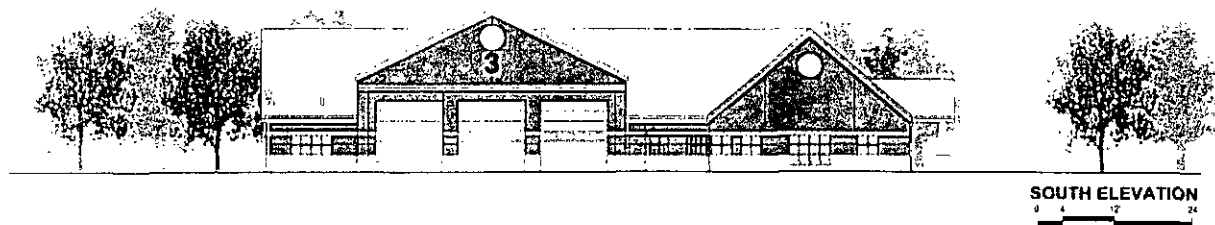
STAFF PLAN

JUL 14 2009

POB 13-09

JUL 14 2009

STAFF PLAN



**Fire Station # 3, Henrico County, VA**  
Exterior Elevations 03.25.2009

**TENG**

**ORDINANCE – Vacation of Unimproved Portion of East Vine Street – Highland Springs, Sections 1 and 2 - Varina District**

Approval of this Ordinance will vacate the unimproved portion of East Vine Street, south of Spruce Street and lying between Lot 15, Block S, Section 1 and Lot 1, Block T, Section 2 in Highland Springs Subdivision. The owners of these two lots, Mr. Brian E. Thrift, owner of Lot 15, and Mr. Ernest W. Shepherd, owner of Lot 1, have for several years *maintained the unimproved portion of East Vine Street and have requested it be vacated.* If vacated, a permanent utility easement for existing County facilities will be reserved on, under, over and across the entire area. The Real Property Department has processed this requested vacation through the Departments of Planning, Public Works and Public Utilities without objection. **(Public Hearing)**



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 190-009

Page No.

1 of 2

Agenda Title

ORDINANCE - Vacation of Unimproved Portion of East Vine Street –  
Highland Springs, Sections 1 and 2 – Varina District

For Clerk's Use Only:

JUL 14 2009

Date

- ☐ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

YES NO OTHER

Donati, J. \_\_\_\_\_  
Glover, R. \_\_\_\_\_  
Kaechele, D. \_\_\_\_\_  
O'Bannon, P. \_\_\_\_\_  
Thornton, F. \_\_\_\_\_

WHEREAS, Brian E. Thrift, owner of Lot 15, Block S of Section 1 and Ernest W. Shepherd, owner of Lot 1, Block T of Section 2 in Highland Springs Subdivision, have requested that the Board of Supervisors of the County of Henrico, Virginia vacate the unimproved portion of East Vine Street lying between these two lots and shown shaded on the attached copy of the subdivision plat of Highland Springs, Sections 1, 2, and 3 marked as Exhibit "A," which plat is recorded in the Clerk's Office of the Circuit Court of the County of Henrico, Virginia ("Clerk's Office") in Plat Book 6, page 103½; and,

WHEREAS, this Ordinance was advertised pursuant to Section 15.2-2204 of the Code of Virginia, 1950, as amended, ("Va. Code") and a public hearing was held on July 14, 2009 by the Board; and,

WHEREAS, it appearing to the Board that no owner of any lot shown on the aforementioned recorded plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

(1) the unimproved portion of East Vine Street as shown shaded on Exhibit "A" is vacated in accordance with the provisions of Va. Code § 15.2-2272(2), subject to the reservation by the County of Henrico, Virginia of a permanent utility easement on, under, over and across the entire right-of-way hereby vacated;

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to:

*Real Property*

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 190-09  
Page No. 2 of 2

**Agenda Title      ORDINANCE - Vacation of Unimproved Portion of East Vine Street –  
Highland Springs, Sections 1 and 2 – Varina District**

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- (2)      this Ordinance shall become effective thirty (30) days after passage as provided by law;
- (3)      the Clerk of the Circuit Court of the County of Henrico, Virginia (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of thirty (30) days from its passage, provided no appeal has been taken to the Circuit Court of the County of Henrico, Virginia, pursuant to law;
- (4)      the Clerk is further authorized to index the same on the grantor and grantee sides of the general index to deeds in the names of Brian E. Thrift and Ernest W. Shepherd or their successors or assigns; and,
- (5)      pursuant to Va. Code § 15.2-2276 the Clerk shall note this vacation as prescribed.

Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities and Public Works without objection; the County Manager concurs.

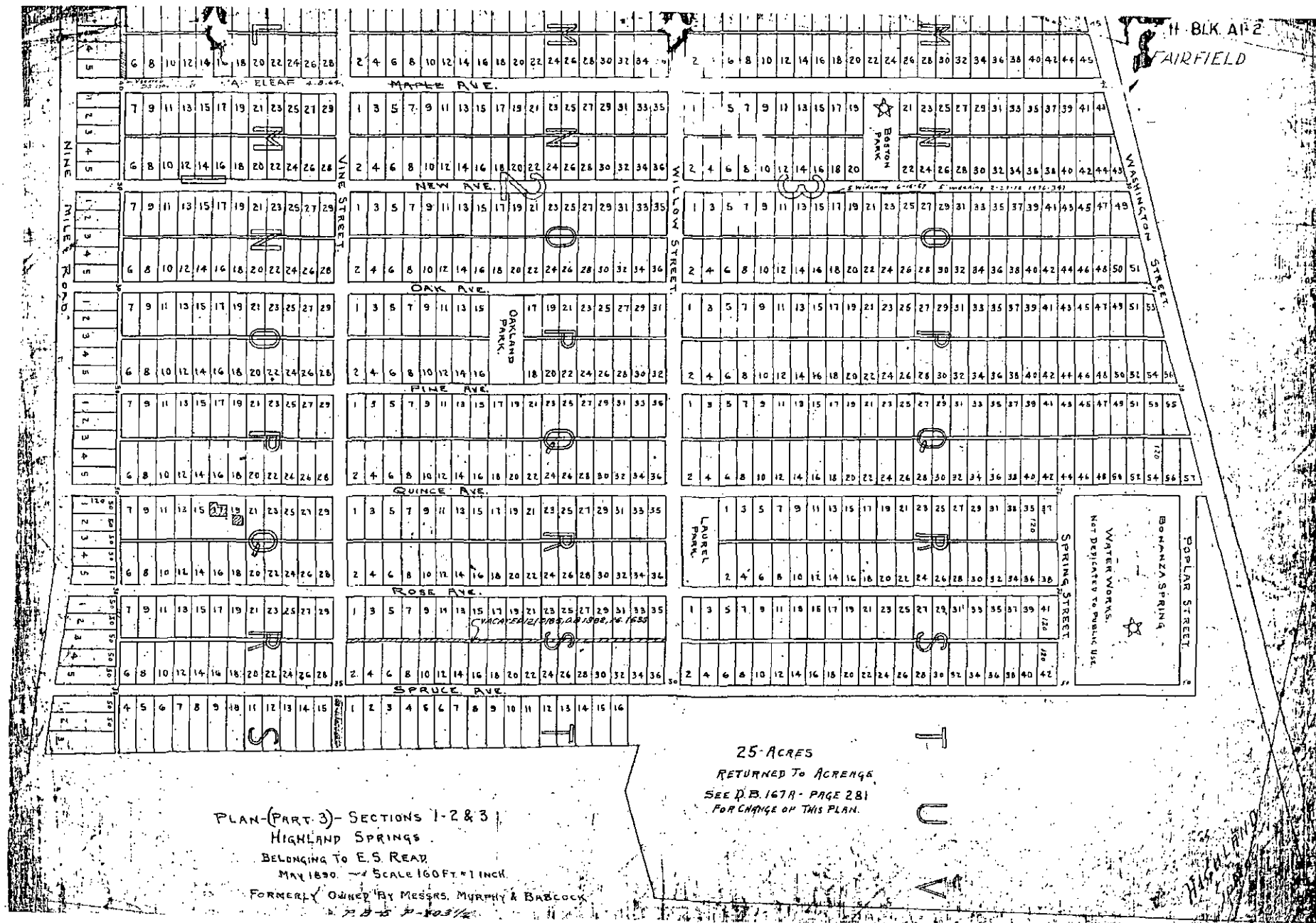
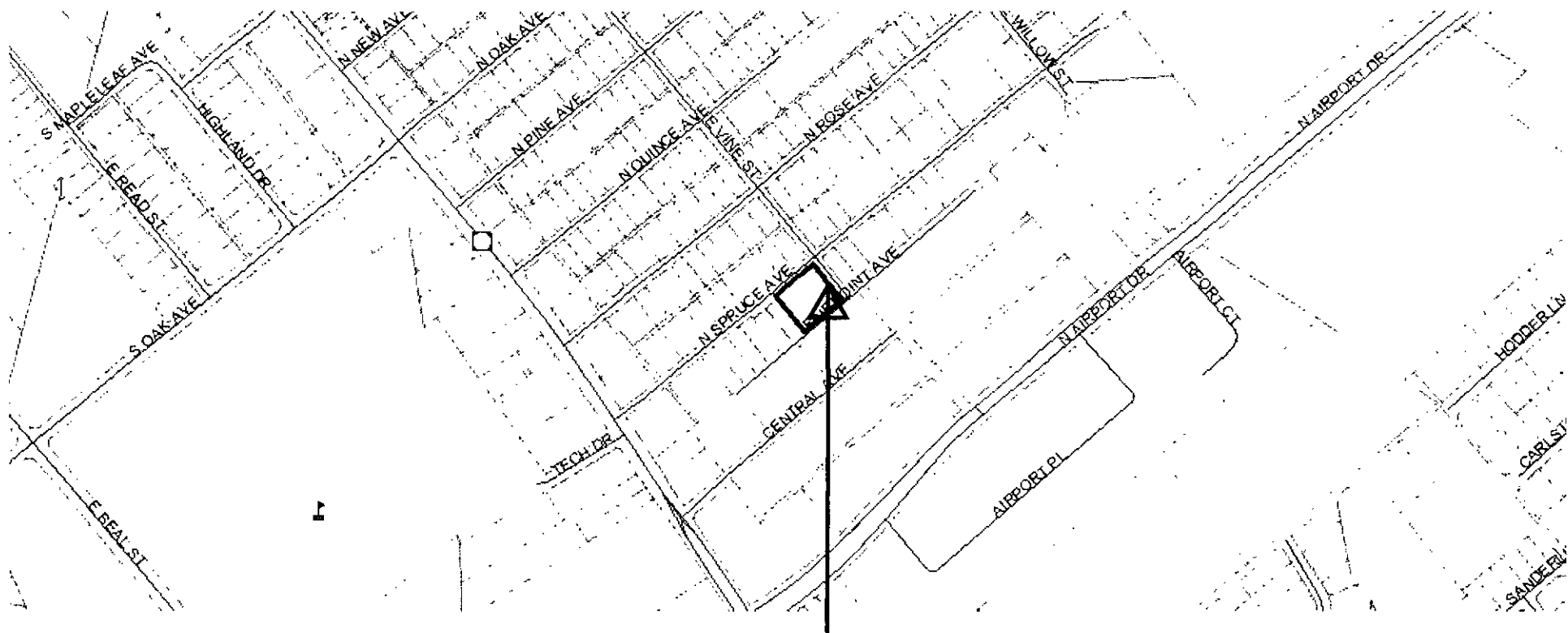


EXHIBIT "A"



PORTION OF EAST VINE  
STREET - VICINITY MAP

**RESOLUTION - Signatory Authority - Conveyance of Ingress and Egress Easement – Fairfield District**

The approval of this resolution will authorize the Chairman and Clerk of the Board of Supervisors to execute a Deed of Easement conveying to Virginia Landbank Company (the “Company”) an ingress and egress easement so that it may construct, across a portion of County land, a driveway approximately 255 feet long to access Hartman Street. The Company’s parcel is adjacent to the County parcel and is currently landlocked with no public road frontage. The County acquired its parcel of land which extends from Mechanicsville Turnpike to Hidden Creek Park in 2001 from Virginia Electric and Power Company (“VEPCO”). VEPCO maintains a 70 foot wide transmission line easement on the County parcel. VEPCO has granted the Company an encroachment agreement for the driveway. There are no County facilities in the easement area and the driveway will not interfere with any potential use of the property. The Real Property Department has processed this request through the Department of Recreation and Parks without objection. The Director of Real Property recommends approval of this action. **(Public Hearing)**



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 191-009  
Page No. 1 of 1

Agenda Title **RESOLUTION - Signatory Authority - Conveyance of Ingress and Egress  
Easement - Fairfield District**

<b>For Clerk's Use Only:</b>  <b>JUL 14 2009</b> Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Glover, R.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Kaechele, D.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>O'Bannon, P.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Thornton, F.</td><td>_____</td><td>_____</td><td>_____</td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	_____	_____	_____	Glover, R.	_____	_____	_____	Kaechele, D.	_____	_____	_____	O'Bannon, P.	_____	_____	_____	Thornton, F.	_____	_____	_____
	YES	NO	OTHER																							
Donati, J.	_____	_____	_____																							
Glover, R.	_____	_____	_____																							
Kaechele, D.	_____	_____	_____																							
O'Bannon, P.	_____	_____	_____																							
Thornton, F.	_____	_____	_____																							

WHEREAS, the County of Henrico, Virginia (the "County") owns a strip of land extending from Mechanicsville Turnpike to Hidden Creek Park; and,

WHEREAS, Virginia Landbank Company (the "Company") owns a parcel of land with no public road frontage (the "Parcel") east of Hartman Street and adjacent to a portion of the County's land; and,

WHEREAS, the Company has requested the County convey to it an easement for the construction of a driveway providing ingress and egress from the Parcel to Hartman Street at the location shown on the attached drawing labeled Exhibit A; and,

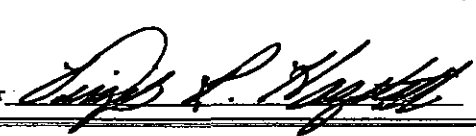
WHEREAS, the location of the easement will not interfere with the use of the County's land; and,

WHEREAS, this resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on July 14, 2009 pursuant to Section 15.2-1800 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman and Clerk are authorized to execute a Deed of Easement, in a form approved by the County Attorney, granting to the Company an ingress and egress easement as shown on Exhibit A.

Comments: The Director of Real Property recommends approval of this Board paper; the County Manager concurs.

By Agency Head: 

By County Manager: 

Routing:  
Yellow to: Real Property  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors  
Date: \_\_\_\_\_

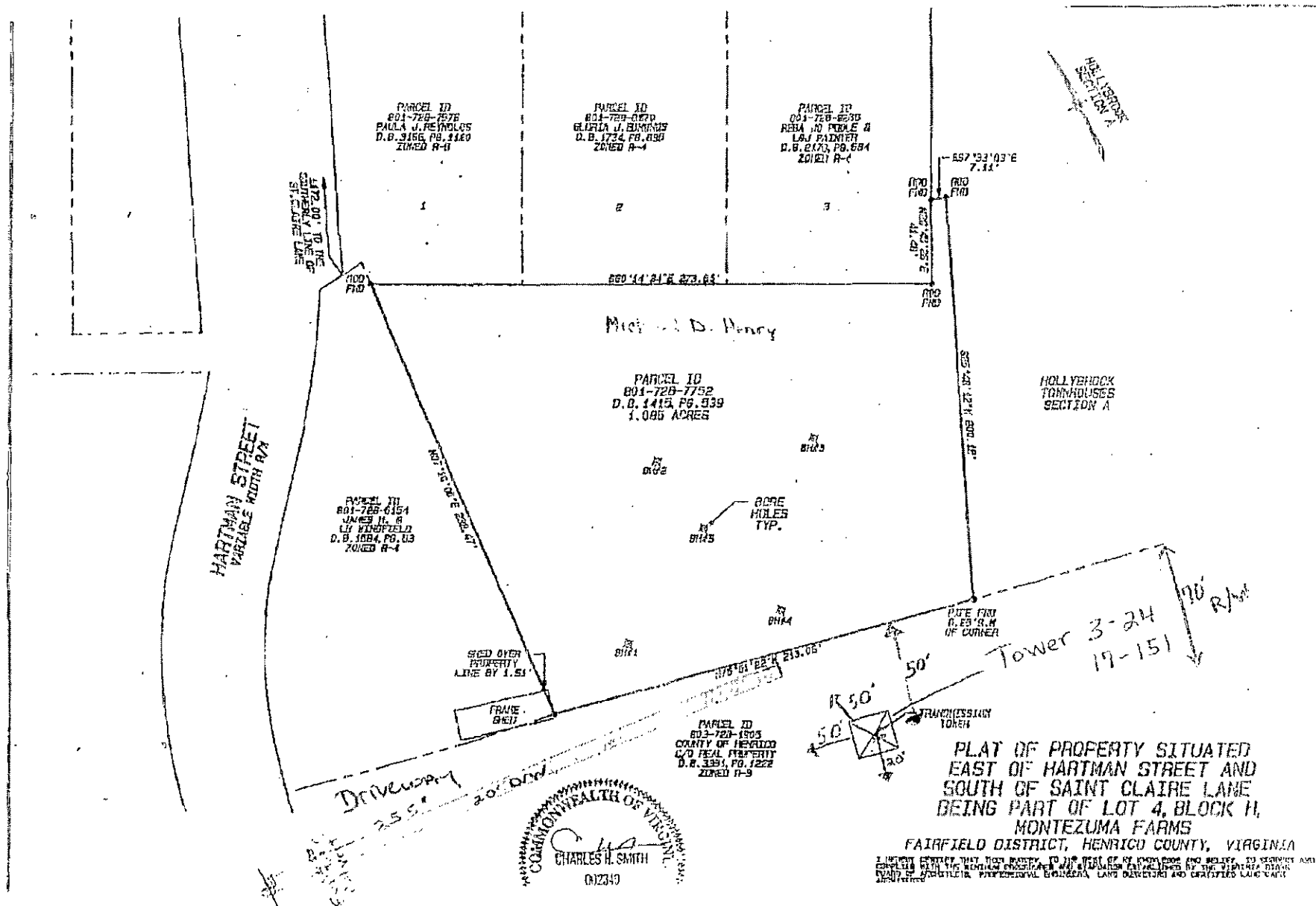
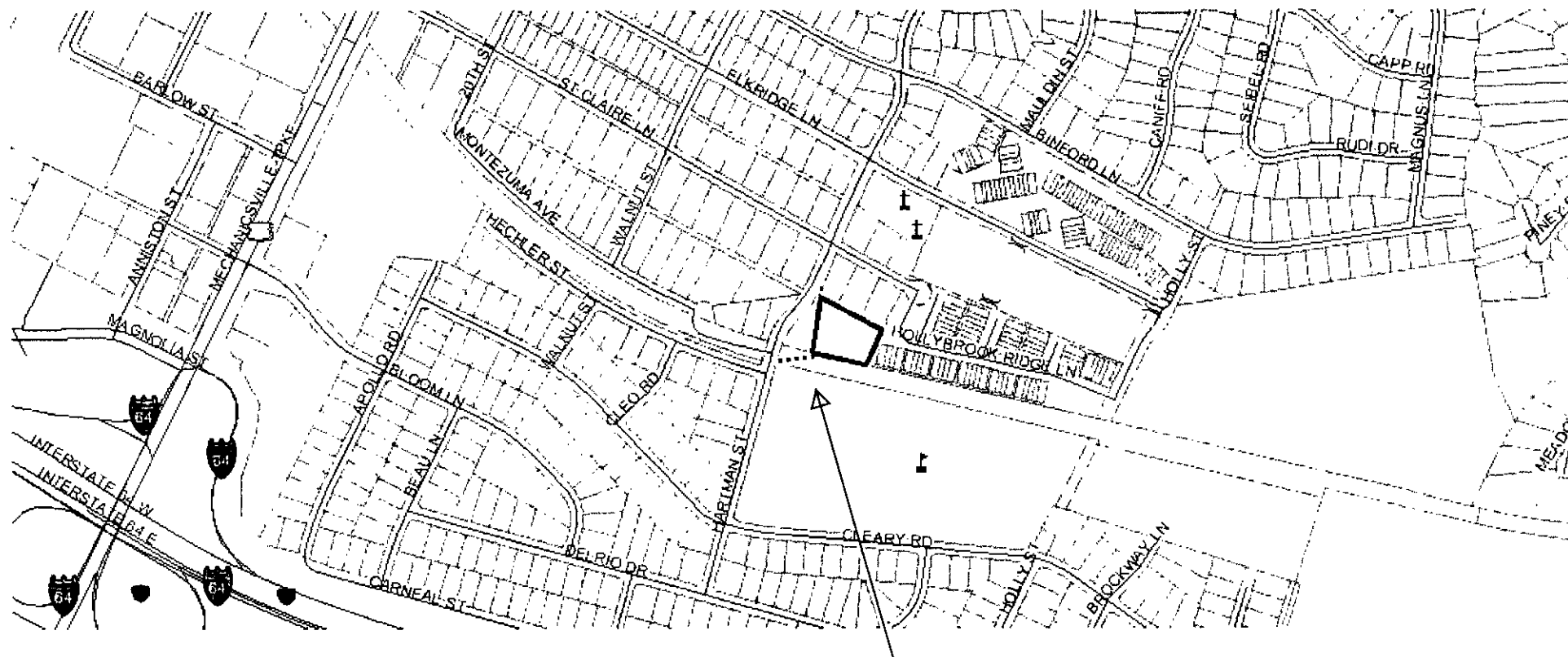


EXHIBIT "A"



VICINITY MAP - VIRGINIA  
LANDBANK COMPANY -  
CONVEYANCE OF INGRESS AND  
EGRESS EASEMENT

**RESOLUTION - Signatory Authority - Conveyance of Real Estate – Francis Road – Fairfield District**

The approval of this resolution will authorize the Chairman and Clerk of the Board of Supervisors to execute a deed, in a form approved by the County Attorney, conveying .225 acre of land to the adjoining land owner, Michael H. Lowery. With the relocation of Francis Road and the realignment of the intersection of Francis Road with Old Francis Road, a small parcel of residue land was created between Mr. Lowery's land and Francis Road. The conveyance of this County parcel will provide Mr. Lowery with road frontage to Francis Road. In addition to providing a sealed survey, Mr. Lowery will pay a consideration of \$500. The County will reserve a drainage and utility easement from the conveyance. The Real Property Department has processed this request through the Departments of Public Works, Public Utilities and Planning without objection. The Directors of Public Works and Real Property recommend approval of this action. **(Public Hearing)**





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 192-09

Page No.

1 of 2

Agenda Title

RESOLUTION - Signatory Authority - Conveyance of Real Estate - Francis  
Road - Fairfield District

For Clerk's Use Only:

JUL 14 2009

Date

☐ Approved

☐ Denied

☐ Amended

☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

YES NO OTHER

Donati, J. \_\_\_\_\_

Glover, R. \_\_\_\_\_

Kaechele, D. \_\_\_\_\_

O'Bannon, P. \_\_\_\_\_

Thornton, F. \_\_\_\_\_

WHEREAS, the County of Henrico, Virginia owns a parcel of land containing .225 acre at the intersection of relocated Francis Road with Old Francis Road (the "County Parcel") and shown as Parcel "B" on the attached Exhibit "A" survey dated October 21, 2004, revised September 23, 2005; and,

WHEREAS, at an advertised public hearing held March 24, 2009, the County declared abandoned the portion of the former Francis Road running through the County Parcel; and,

WHEREAS, for a purchase price of \$500 and subject to the reservation of a drainage and utility easement, Michael H. Lowery has requested that the County convey the County Parcel to him; and,

WHEREAS, this resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on July 14, 2009 pursuant to Section 15.2-1800 of the Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman and Clerk are authorized to execute a deed, in a form approved by the County Attorney, quitclaiming the County Parcel to Michael H. Lowery, subject to the reservation of a drainage and utility easement for a consideration of \$500.

Comments: The Directors of Public Works and Real Property recommend approval of this Board paper; the County Manager concurs.

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to:

*Real Property*

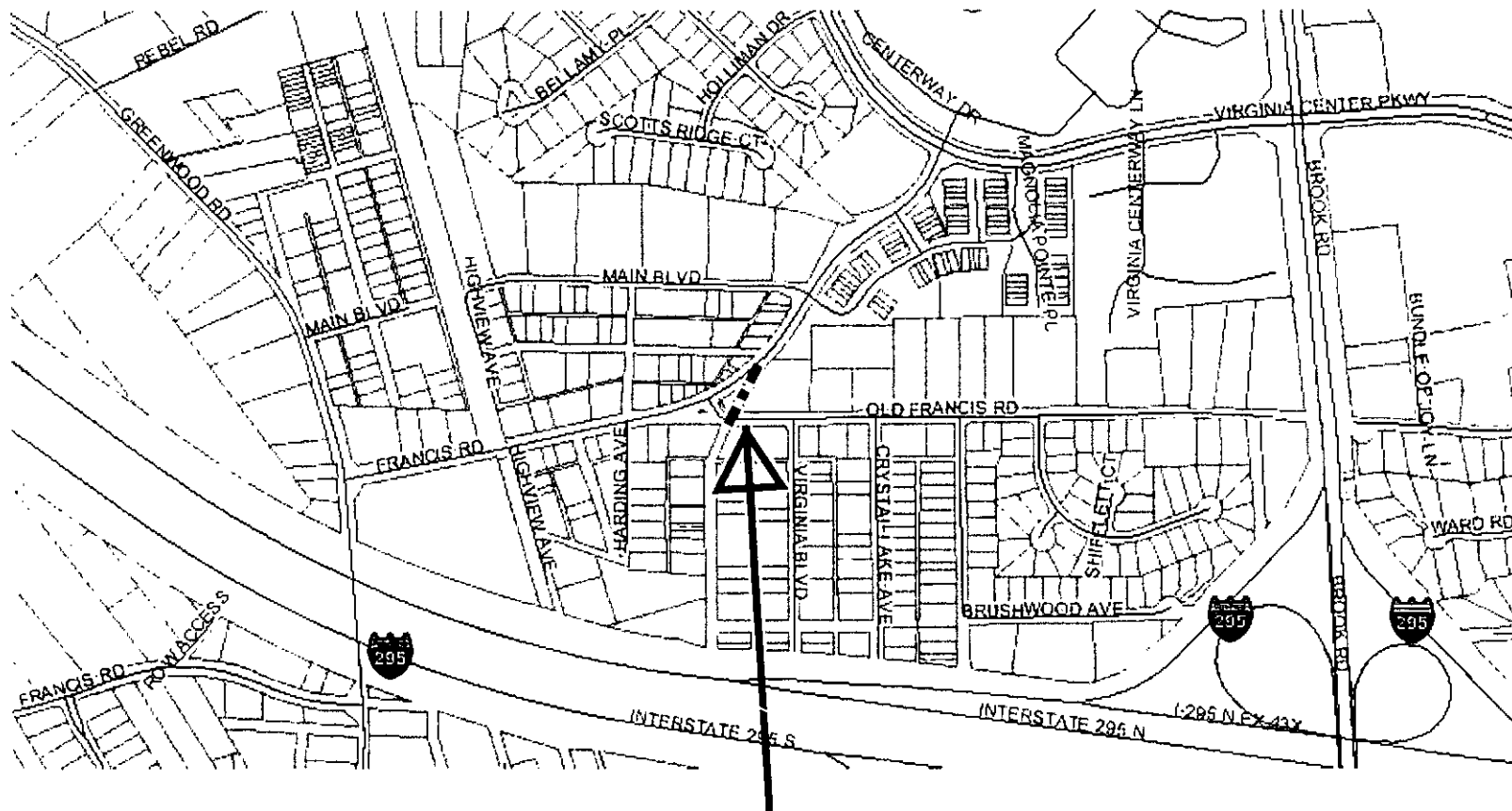
Certified:

A Copy Tests:

Clerk, Board of Supervisors

Copy to:

Date:



VICINITY MAP -  
FRANCIS ROAD

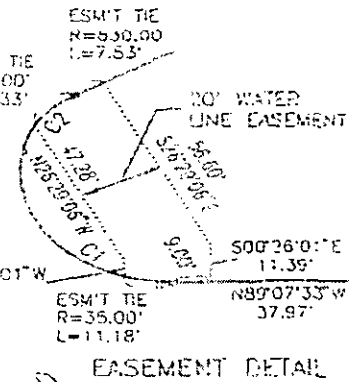
THIS IS TO CERTIFY THAT ON 09-23-05 I MADE AN ACCURATE FIELD SURVEY OF THE PROPERTY AS SHOWN HEREON; THAT ALL IMPROVEMENTS AND VISIBLE EVIDENCE OF EASEMENTS ARE SHOWN HEREON; THAT THERE ARE NO ENCROACHMENTS BY IMPROVEMENTS EITHER FROM ADJOINING PROPERTY OR FROM SUBJECT PROPERTY UPON ADJOINING PROPERTY, OTHER THAN AS SHOWN HEREON, ACCORDING TO THE CURRENT FEMA FLOOD RATE MAPS THIS PROPERTY IS LOCATED WITH ZONE C.

**PARCEL A**  
OWNER: MICHAEL H. LOWERY  
DB 2472 PG 1685  
GRIN No. 761-766-7667  
ZONING A-1

**PARCEL B**  
OWNER: COUNTY OF HENRICO  
FRANCIS ROAD RIGHT-OF-WAY

### CURVE TABLE

C1 R=35.00' L=81.35' DELTA=100°26'30" CH=53.80' CH BRG=N40°39'12"W	C2 R=25.00' L=22.07' DELTA=50°34'35" CH=21.36' CH BRG=N34°51'20"E
C3 R=830.00' L=205.82' DELTA=14°12'29" CH=205.29' CH BRG=N53°02'23"E	C4 R=830.00' L=28.37' DELTA=01°57'31" CH=28.37' CH BRG=N44°57'23"E



NAD 83

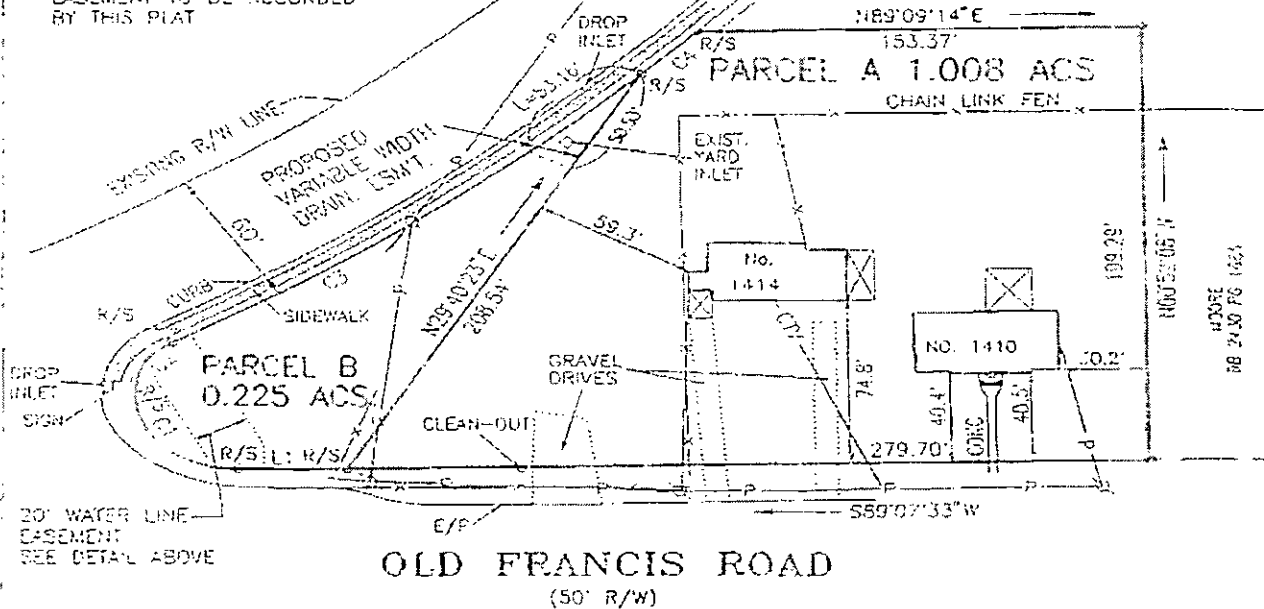
L: S89°07'33"W 37.97'

VARIABLE WIDTH DRAINAGE EASEMENT TO BE RECORDED BY THIS PLAT

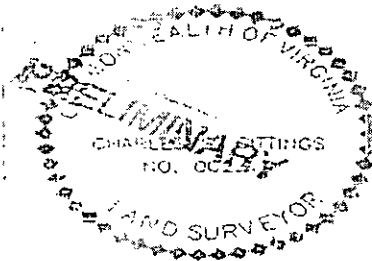
ROOSEVELT BOULEVARD

FRANCIS ROAD  
(TWISTING VARIABLE WIDTH R/W)

MAGNOLIA POINTE COMMON AREA



**OLD FRANCIS ROAD**  
(50' R/W)



"PHYSICAL SURVEY"

PLAT OF TWO PARCELS OF LAND SITUATED AT THE NORTHEAST CORNER OF OLD FRANCIS ROAD AND FRANCIS ROAD IN THE FAIRFIELD DISTRICT, HENRICO COUNTY, VIRGINIA

GENE WATSON & ASSOCIATES, P.C.  
4221 BONNIE BANK RD.  
RICHMOND, VIRGINIA 23230  
(804) 271-5038

REV 09-23-05  
DATE J-C 04

FILE: HOM-654Z

EXHIBIT "A"

**INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the FY 2009-10 Annual Fiscal Plan: July, 2009**

Pursuant to Virginia Code Section 15.2-2507, amendments to the County's approved budget in excess of one percent of the County's currently adopted budget may be approved by first publishing a notice of a public hearing. The notice shall state the County's intent to amend the budget. To that end this paper is submitted, along with a list of the requested amendments, as an introduction, so the Board may authorize the required advertising for July 21, 2009. A separate paper will be submitted at the public hearing on Wednesday, July 29, 2009, for Board action in amending the Annual Fiscal Plan and appropriating funds for expenditure, as applicable. The amendments may be approved after the public hearing at that same meeting.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **193-09**  
Page No. 1 of 1

Agenda Title    **INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the  
FY 2009-10 Annual Fiscal Plan: July, 2009**

<b>For Clerk's Use Only:</b>  <div style="text-align: center; font-weight: bold; font-size: 1.2em;">JUL 14 2009</div> Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<table style="margin: auto;"><tr><td></td><td style="text-align: center;">YES</td><td style="text-align: center;">NO</td><td style="text-align: center;">OTHER</td></tr><tr><td>Donati, J.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Glover, R.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Kaechele, D.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>O'Bannon, P.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Thornton, F.</td><td>_____</td><td>_____</td><td>_____</td></tr></table>		YES	NO	OTHER	Donati, J.	_____	_____	_____	Glover, R.	_____	_____	_____	Kaechele, D.	_____	_____	_____	O'Bannon, P.	_____	_____	_____	Thornton, F.	_____	_____	_____
	YES	NO	OTHER																							
Donati, J.	_____	_____	_____																							
Glover, R.	_____	_____	_____																							
Kaechele, D.	_____	_____	_____																							
O'Bannon, P.	_____	_____	_____																							
Thornton, F.	_____	_____	_____																							

**WHEREAS**, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated July 7, 2009 requesting amendments to the 2009-10 Annual Fiscal Plan; and,

**WHEREAS**, the County Manager listed by department and cost center, the purpose of the request, and the source of funding to support the proposed amendments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on July 29, 2009, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, July 21, 2009.

**COMMENTS:**    The Director of Finance recommends approval of this Board paper and the County Manager concurs.

<div style="display: flex; justify-content: space-between;"><div style="width: 45%;"><p>By Agency Head _____</p><p>Routing: _____</p><p>Yellow to: _____</p><p>Copy to: _____</p></div><div style="width: 45%;"><p>By County Manager _____</p><p>Certified: _____</p><p>A Copy Teste: _____</p><p style="text-align: right;">Clerk, Board of Supervisors</p><p>Date: _____</p></div></div>	
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AMENDMENTS TO THE 2009-10  
ANNUAL FISCAL PLAN FOR JULY, 2009

OPERATING FUNDS

FUND 1119 – ARRA - County Special Revenue Fund

Department 26 – Mental Health and Mental Retardation

26202 – Children/Adolescent Services

1622 05266 - ARRA - MH/MR - Part C Funds FY2009 \$ 229,208

To amend the Mental Health and Mental Retardation budget to incorporate an additional allocation of Part C funding through the American Recovery and Reinvestment Act. This appropriation represents the second allocation of ARRA funding for the Part C program. If these funds are appropriated, the total to date will be \$382,208. These funds are to be used to supplement early intervention services for infants and toddlers who need physical, occupational, or speech therapy.

Total OPERATING FUNDS \$ 229,208

CAPITAL FUNDS

FUND 2105 - Schools - General Capital Projects

Department 50 - Education

50331 – Construction and Maintenance

0000 06289 - Lakeside ES (6) Classroom Addition \$ 314,209

This amendment will appropriate \$314,209 of State Lottery funding for the Lakeside Elementary School six classroom addition project. The funding is to be transferred from the General Fund, where the revenue will be recorded, to the Capital Projects Fund, via an interfund transfer. Additional ARRA funding of \$3,839,126 for this project can be found elsewhere in this document. The combined funding for this project totals \$4,153,335.

0000 06290 - Tuckahoe ES (6) Classroom Addition 314,210

This amendment will appropriate \$314,210 of State Lottery funding for the Tuckahoe Elementary School six classroom addition project. The funding is to be transferred from the General Fund, where the revenue will be recorded, to the Capital Projects Fund, via an interfund transfer. Additional ARRA funding of \$4,044,477 for this project can be found elsewhere in this document. The combined funding for this project totals \$4,358,687.

0000 06298 - Dumbarton ES (6) Classroom Addition 314,209

This amendment will appropriate \$314,209 of State Lottery funding for the Dumbarton Elementary School six classroom addition project. The funding is to be transferred from the General Fund, where the revenue will be recorded, to the Capital Projects Fund, via an interfund transfer. Additional ARRA funding of \$3,616,397 for this project can be found elsewhere in this document. The combined funding for this project totals \$3,930,606.

Total Fund 2105 - Schools - General Capital Projects \$ 942,628

## FUND 2134 - ARRA - Schools Capital Projects Fund

## Department 50 - Education

## 50331 - Construction and Maintenance

0000 06289 - Lakeside ES (6) Classroom Addition \$ 3,839,126

To appropriate federal stimulus funding of \$3,839,126 received from the American Recovery and Reinvestment Act through the Commonwealth of Virginia for the Lakeside Elementary School six classroom addition project. Additional State Lottery funding of \$314,209 for this project can be found elsewhere in this document. The combined funding for this project totals \$4,153,335.

0000 06290 - Tuckahoe ES (6) Classroom Addition 4,044,477

To appropriate federal stimulus funding of \$4,044,477 received from the American Recovery and Reinvestment Act through the Commonwealth of Virginia for Tuckahoe Elementary School six classroom addition project. Additional State Lottery funding of \$314,210 for this project can be found elsewhere in this document. The combined funding for this project totals \$4,358,687.

0000 06298 - Dumbarton ES (6) Classroom Addition 3,616,397

To appropriate federal stimulus funding of \$3,616,397 received from the American Recovery and Reinvestment Act through the Commonwealth of Virginia for the Dumbarton Elementary School six classroom addition project. Additional State Lottery funding of \$314,209 for this project can be found elsewhere in this document. The combined funding for this project totals \$3,930,606.

0000 06303 - HS #2 Planning 2,500,000

To appropriate federal stimulus funding of \$2,500,000 received from the American Recovery and Reinvestment Act through the Commonwealth of Virginia for the planning and design of High School #2.

Total Fund 2134 - ARRA - Schools Capital Projects Fund

\$ 14,000,000

TOTAL CAPITAL FUNDS

\$ 14,942,628

Total Amendments/Appropriations

\$ 15,171,836

TRANSFER OF FUNDS  
BETWEEN OPERATING FUNDS AND CAPITAL FUNDS

FROM:

CAPITAL FUNDS

FUND 2133 - American Recovery and Reinvestment Act Fund - Capital Improvements Fund

Department 38 - Community Revitalization

38003 - CDBG

0000 05236 - ARRA - Belmont Patio Replacement \$ (187,894)

TO:

OPERATING FUNDS

FUND 1119 - American Recovery and Reinvestment Act Funds

Department 38 - Community Revitalization

38003 - CDBG

0000 05247 - ARRA - ElderHomes Emergency Repairs \$ 187,894

American Recovery and Reinvestment Act (ARRA) funding of \$187,894 allocated to Henrico by the U.S. Department of Housing and Urban Development (HUD) is being transferred from the Belmont Patio Replacement project to provide emergency home repairs through ElderHomes. The use of ARRA funds for emergency home repairs is a more appropriate use of the funding.



**Resolution – Signatory Authority – Change Order No. 8 to Construction Contract for Public Safety Building Renovations**

This Board paper authorizes the County Manager to execute Change Order No. 8 in the amount of \$15,765.40 to the January 26, 2008 contract with Quality Plus Services, Inc. for renovations at the Public Safety Building. The revised contract will total \$647,696.64.

Prior change orders totalling \$125,939.24 have provided for other necessary changes associated with adding Forensics Lab security upgrades, carpet, rubber flooring, projection screen trim, installation of fire dampers, fire alarm devices relocation, ductwork revisions, and other revisions.

The County has determined that it is necessary and desirable to increase the scope of the construction contract to provide for an additional hallway security door, modify the sprinkler system, raise the evidence room counter height, replace the evidence room roll-up door, and provide miscellaneous electrical, partition and flooring revisions.

Funding to support the change order is available within the project budget. The Director of General Services and the Chief of Police, the County Manager concurring, recommend approval of this Board Paper to execute this Change Order.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 194-29

Page No. 1 of 1

Agenda Title: Resolution – Signatory Authority – Change Order No. 8 to Construction  
Contract for Public Safety Building Renovations

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <u>10/14/2008</u>	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
( ) Approved ( ) Denied ( ) Amended ( ) Deferred to: _____	REMARKS: _____ _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____		

WHEREAS, on February 26, 2008 the Board of Supervisors awarded a contract to **Quality Plus Services, Inc.** in the amount of \$505,992 for Public Safety Building renovations; and,

WHEREAS, the County has subsequently approved seven change orders totaling \$125,939.24 to pay for increases in the scope of the work; and,

WHEREAS, the County has determined that it is necessary and desirable to increase the scope of the work in order to provide for an additional corridor security door, modify the sprinkler system, raise the evidence room counter height, replace the evidence room roll-up door, and provide for miscellaneous electrical, partition and flooring revisions; and,

WHEREAS, the County has negotiated a change order to the contract in order to provide for the additional work at an additional cost \$15,765.40.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute Change Order No. 8 in the amount of \$15,765.40 to the February 27, 2008 contract with **Quality Plus Services, Inc.**, in a form approved by the County Attorney, resulting in a revised contract sum totaling \$647,696.64.

**Comments:** Funding to support this Change Order is available within the project budgets. The Director of General Services and the Chief of Police, the County Manager concurring, recommend approval of this Board paper.

By Agency Head [Signature] 9/14/08

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**INTRODUCTION OF ORDINANCE – To Amend and Reordain Subsection (f) of Section 23-232 Titled “Mandatory public water use restrictions” by Permitting Watering of Established Lawns One Day before and 30 Days after Refurbishment**

This Board paper introduces for advertisement and public hearing on August 11, 2009 an ordinance that would permit watering of established lawns during mandatory public water use restrictions for one day before and 30 days after refurbishment by means of (1) motorized core aeration and seeding, (2) motorized thatching and seeding, or (3) motorized light tilling and seeding, provided such refurbishment takes place between September 1 and October 31.

Existing Section 23-232 of the County Code permits watering of established lawns only with 5-gallon buckets when mandatory public water use restrictions are in place.

The Virginia Department of Environmental Quality, which approves the County’s water conservation plan, has approved the proposed ordinance amendment which has been requested by the lawn care industry in the County.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 195-09  
Page No. 1 of 1

Agenda Title: **INTRODUCTION OF ORDINANCE** – To Amend and Reordain Subsection (f) of Section 23-232 Titled "Mandatory public water use restrictions" by Permitting Watering of Established Lawns One Day before and 30 Days after Refurbishment

For Clerk's Use Only:

Date: **JUL 14 2009**

- ☐ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: \_\_\_\_\_

YES NO OTHER

Donati, J. \_\_\_\_\_  
Glover, R. \_\_\_\_\_  
Kaechele, D. \_\_\_\_\_  
O'Bannon, P. \_\_\_\_\_  
Thornton, F. \_\_\_\_\_

The Clerk is directed to advertise, in the Richmond Times-Dispatch on July 28 and August 4, 2009, the following ordinance for a public hearing to be held in the Board Room on August 11, 2009 at 7:00 p.m.:

"AN ORDINANCE to amend and reordain Subsection (f) of Section 23-232 of the Code of the County of Henrico Titled "Mandatory public water use restrictions" by permitting watering of established lawns one day before and 30 days after refurbishment. A copy of the full text of this ordinance is available for inspection in the Office of the County Manager, Parham and Hungary Spring Roads, Henrico, Virginia."

Comments: The Director of Public Utilities recommends approval of this Board paper; the County Manager concurs.

By Agency Head

*Arthur O. Petrin*

By County Manager

*David L. Hays*

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**BLACKLINE**

AN ORDINANCE to Amend and Reordain Subsection (f) of Section 23-232 Titled "Mandatory public water use restrictions" by Permitting Watering of Established Lawns One Day before and 30 Days after Refurbishment

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Subsection (f) of Section 23-232 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-232. Mandatory public water use restrictions.**

- 
- 
- 

(f) *Established lawns.* Watering is prohibited. **except as follows:**

**(1) Bucket watering (five-gallon maximum size) is permitted any time.**

**(2) Watering is permitted for one day before and 30 days after refurbishment of established lawns by means of motorized core aeration and seedng, motorized thatching and seeding, or motorized light tilling and seeding, provided such refurbishment takes place between September 1 and October 31.**

- 
- 
- 

2. That the remaining provisions of Section 23-232 of the Code of the County of Henrico shall remain unchanged and in full force and effect.

3. That this ordinance shall be in full force and effect on and after its adoption.

**RESOLUTION — Award of Contract — Annual Engineering Services for Engineering and Technology Systems — Westin Engineering, Inc.**

This Board paper awards a professional services contract to Westin Engineering, Inc. for annual engineering services for engineering and technology systems.

On May 8, 2009, the Department of General Services received four proposals from firms pursuant to RFP#09-8628-4CS, Professional Services for Annual Engineering and Technology System Consulting Services. The scope of services is to provide engineering assistance (*i.e.*, software configuration planning, database design and deployment planning) to the Department of Public Utilities (“DPU”) for projects identified in the DPU Engineering and Technology Master Plan as well as projects necessary to address ongoing business needs. The projects will integrate information resources and functional objectives throughout the department to enhance efficiency, customer service and water/wastewater/solid waste maintenance programs. Some of the projects to be completed include:

- Work Management System Replacement
- Supervisory Control and Data Acquisition (SCADA) Support
- Continued integration of the County’s Geographic Information System (GIS) with existing systems

Based upon the professional qualifications and experience demonstrated in the written proposals and interviews, the Selection Committee selected Westin Engineering, Inc. as the top-ranked firm. Engineering fees will be determined for each project at the time of assignment. The contract term will be for the period of one year after contract award, with the option to renew for two additional one-year terms. The project fee shall not exceed \$300,000 for any single project. The total amount of fees for all projects performed shall not exceed \$1,500,000 for each one-year term of the contract.

The resolution authorizes the County Manager to execute the contract in a form approved by the County Attorney. The Directors of Public Utilities and General Services recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 196-09

Page No.

Agenda Title: **RESOLUTION — Award of Contract — Annual Engineering Services for Engineering and Technology Systems — Westin Engineering, Inc.**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
<b>JUL 14 2009</b>	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
Date: _____	REMARKS: _____	Donati, J. _____		
( ) Approved		Glover, R. _____		
( ) Denied		Kaechele, D. _____		
( ) Amended		O'Bannon, P. _____		
( ) Deferred to: _____		Thornton, F. _____		

WHEREAS, on May 8, 2009, the Department of General Services received four proposals in response to RFP#09-8628-4CS, Annual Engineering Services for Engineering and Technology Systems, for the Department of Public Utilities; and,

WHEREAS, based upon review of the written proposals, the Selection Committee interviewed the following firms:

Westin Engineering, Inc.  
Five Point Partners, LLC

WHEREAS, the Selection Committee subsequently selected **Westin Engineering, Inc.** as the top ranked firm and negotiated a contract that provides the fee shall not exceed \$300,000 for any one project and shall not exceed a total of \$1,500,000 for all projects during the one-year term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Henrico County Board of Supervisors that the contract to provide engineering and technology services to the Department of Public Utilities is hereby awarded to **Westin Engineering, Inc.**, for a term of one year after contract award, with the option to renew for two additional one-year terms.

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the contract in a form approved by the County Attorney.

Comments: The Directors of Public Utilities and General Services recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

*Arthur D. Petriani*

By County Manager

*David R. Hayslett*

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**RESOLUTION — Receipt of Letter of Necessity and Setting of Public Hearing —  
North Gayton Road. Project #2122.50701.28004.01152. Three Chopt District**

On June 23, 2009, the Board of Supervisors of the County of Henrico, Virginia directed the County Engineer to prepare a report concerning the need for constructing the extension of North Gayton Road. On July 1, 2009, the County Engineer filed the report with the Clerk of the Board. The Board must hold a public hearing concerning the expediency of constructing the extension of North Gayton Road, and notice of the hearing must be given by the Clerk of the Board.

This Board paper receives the report and sets the public hearing date for July 29, 2009 at 7 p.m. It further directs the Clerk of the Board to give timely, written notice of the date, time, and place of the hearing to the persons required by statute to receive such notice.

Funding for the proposed improvements will come from General Obligation Bonds and General Fund, Project #2122.50701.28004.01152.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 19709  
Page No. 1 of 1

Agenda Title **RESOLUTION — Receipt of Letter of Necessity and Setting of Public Hearing —**  
**North Gayton Road. Project #2122.50701.28004.01152. Three Chopt District**

For Clerk's Use Only:

**JUL 14 2009**

Date \_\_\_\_\_

- ☐ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

YES NO OTHER

Donati, J. \_\_\_\_\_  
Glover, R. \_\_\_\_\_  
Kaechele, D. \_\_\_\_\_  
O'Bannon, P. \_\_\_\_\_  
Thornton, F. \_\_\_\_\_

WHEREAS, on June 23, 2009, the Board of Supervisors of the County of Henrico, Virginia directed the County Engineer to prepare a report concerning the need for constructing the extension of North Gayton Road; and,

WHEREAS, on July 1, 2009, the County Engineer filed the report with the Clerk of the Board; and,

WHEREAS, the Board must hold a public hearing concerning the expediency of constructing the extension of North Gayton Road, and notice of the hearing must be given by the Clerk of the Board.

NOW, THEREFORE, BE IT RESOLVED that a public hearing concerning the need for constructing the extension of North Gayton Road shall be held on July 29, 2009 at 7 p.m. in the Board Room of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia, at which time interested persons may appear and present their views.

BE IT FURTHER RESOLVED that the Clerk of the Board shall give timely, written notice of the date, time, and place of the hearing to the persons required by statute to receive notice.

COMMENTS: The approval of this Board paper sets the public hearing date. Funding for the proposed improvements will come from General Obligation Bonds and General Fund, Project #2122.50701.28004.01152. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

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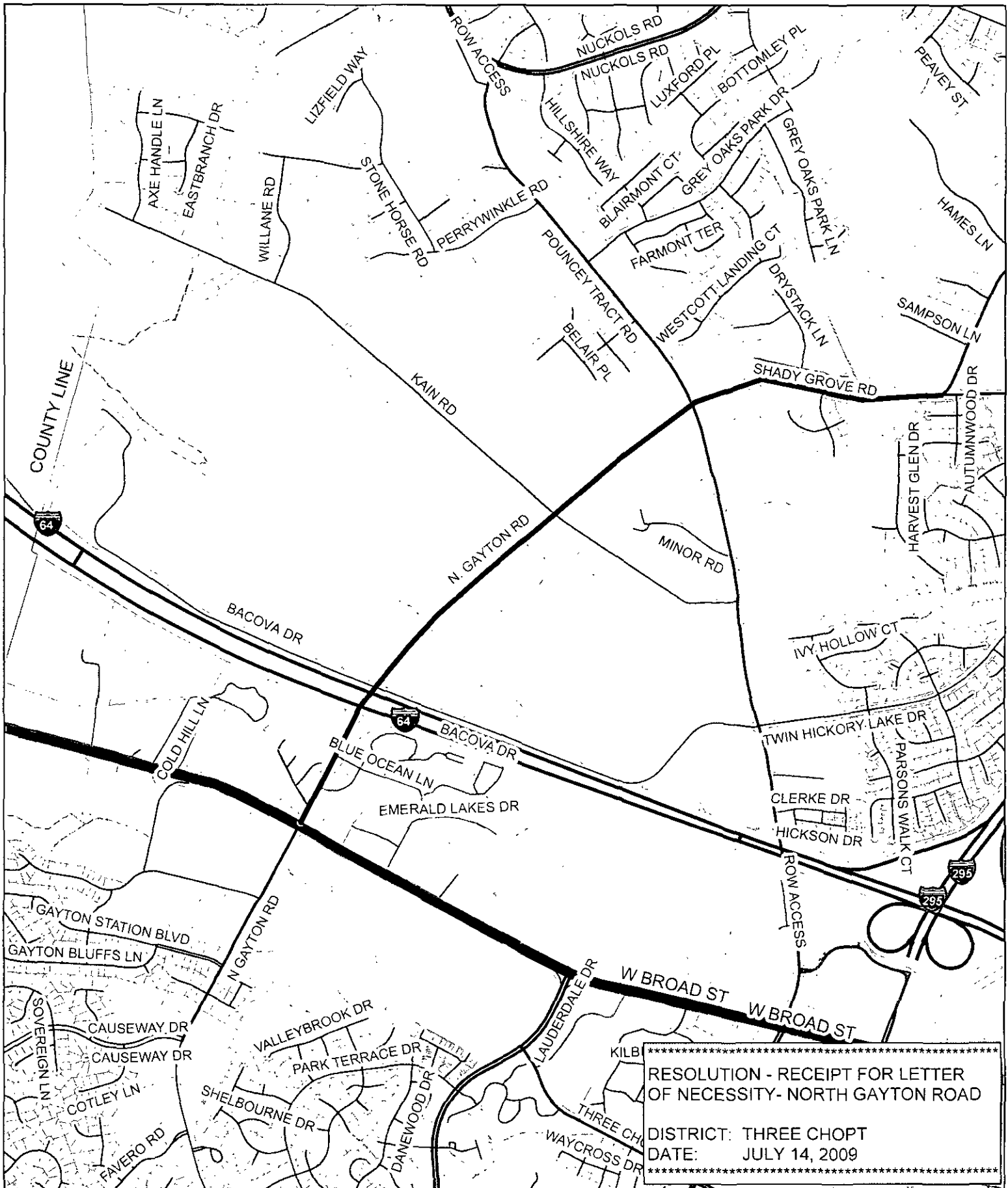
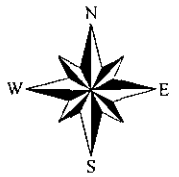
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Clerk, Board of Supervisors

Date: \_\_\_\_\_

# NORTH GAYTON ROAD



**RESOLUTION — Award of Construction Contract — Golden Road Drainage Improvements from Golden Road to Horsepen Creek (approximately 1,250 linear feet). Project #2110.50704.38003.0000.06419. Brookland District**

This Board paper awards a contract on a unit price basis to Walter C. Via Enterprises, Inc. at an anticipated cost of \$274,323.50.

The project will provide construction of approximately 1,250 linear feet of drainage improvements and 14 storm water structures. The successful bidder will begin work within 10 calendar days after the date notice to proceed is given, and shall take all necessary actions to complete the work within 150 calendar days following the date of notice to proceed.

Fifteen bids were received on June 17, 2009 and in response to Bid Request No. 09-8659-5CE and Addenda Nos. 1 and 2 for Golden Road Drainage Improvements.

<u>Bidder</u>	<u>Bid</u>
Walter C. Via Enterprises, Inc.	\$274,323.50
Lyttle Utilities, Inc.	\$370,749.00
Enviroscape, Inc	\$393,730.00
G.L. Pruett, Inc.	\$483,843.37
Central Contracting Company, Inc.	\$497,379.50
Johnson & Glazier Construction Co., Inc.	\$527,029.90
K. P. Glass Construction, Inc.	\$551,306.00
Simons Hauling Co., Inc.	\$556,097.60
Branscome, Inc.	\$564,521.00
Simons Contracting Co., Inc.	\$575,886.50
Talley & Armstrong, Inc.	\$614,351.25
J. L. Kent & Sons, Inc.	\$659,687.00
Henry S. Branscome, LLC	\$668,273.98
Blakemore Construction Corp.	\$678,679.43
C.T. Purcell Excavating Inc.	\$852,591.35

Funding for this project will be provided from Community Development Block Grant Funds, Project #2110.50704.38003.0000.06419.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 198-09  
Page No. 1 of 2

Agenda Title **RESOLUTION — Award of Construction Contract — Golden Road Drainage Improvements from Golden Road to Horsepen Creek (approximately 1,250 linear feet). Project #2110.50704.38003.0000.06419. Brookland District**

For Clerk's Use Only:

BOARD OF SUPERVISORS ACTION

Date **JUL 14 2009**

- ☐ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

YES NO OTHER

Donati, J. \_\_\_\_\_  
Glover, R. \_\_\_\_\_  
Kaechele, D. \_\_\_\_\_  
O'Bannon, P. \_\_\_\_\_  
Thornton, F. \_\_\_\_\_

**WHEREAS**, 15 bids were received on June 17, 2009 in response to Bid Request No. 09-8659-5CE for the construction of Golden Road Drainage Improvements; and,

**WHEREAS**, this project consists of drainage improvements in the Brookland District consisting of approximately 1,250 linear feet of storm sewer improvements and 14 storm water structures; and,

**WHEREAS**, for selection and evaluation purposes, the lowest responsive bid was determined by multiplying the unit prices bid times the unit quantities specified in the bid documents, with the following results:

<u>Bidder</u>	<u>Bid</u>
Walter C. Via Enterprises, Inc.	\$274,323.50
Lyttle Utilities, Inc.	\$370,749.00
Enviroscape, Inc	\$393,730.00
G.L. Pruett, Inc.	\$483,843.37
Central Contracting Company, Inc.	\$497,379.50
Johnson & Glazier Construction Co., Inc.	\$527,029.90
K. P. Glass Construction, Inc.	\$551,306.00
Simons Hauling Co., Inc.	\$556,097.60
Branscome, Inc.	\$564,521.00
Simons Contracting Co., Inc.	\$575,886.50

By Agency Head

*[Signature]*

*gk*

By County Manager

*[Signature]*

Routing:

Yellow to: \_\_\_\_\_

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Certified:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 198-09

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Golden Road Drainage Improvements from Golden Road to Horsepen Creek (approximately 1,250 linear feet). Project #2110.50704.38003.0000.06419. Brookland District**

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Talley & Armstrong, Inc.	\$614,351.25
J. L. Kent & Sons, Inc.	\$659,687.00
Henry S. Branscome, LLC	\$668,273.98
Blakemore Construction Corp.	\$678,679.43
C.T. Purcell Excavating Inc.	\$852,591.35

**WHEREAS**, after review and evaluation of all bids received and based on the unit prices contained in those bids, it was determined that Walter C. Via Enterprises, Inc. is the lowest responsive and responsible bidder; and,

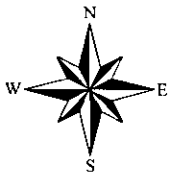
**WHEREAS**, based on the unit prices in the bid submitted by Walter C. Via Enterprises, Inc., it is anticipated that the cost of the contract awarded will total \$274,323.50.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County:

1. A contract for the construction of Golden Road Drainage Improvements is hereby awarded to Walter C. Via Enterprises, Inc., the lowest responsive and responsible bidder, on a unit price basis in accordance with Bid Request No. 09-8659-5CE, Addenda Nos. 1 and 2, and the bid submitted by Walter C. Via Enterprises, Inc.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of Public Works as his designee, is further authorized to execute all necessary change orders within the scope of the project budget.

**COMMENTS:** Funding for this project will be provided from Community Development Block Grant Funds, Project #2110.50704.38003.0000.06419. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

# GOLDEN ROAD



**RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Thamesford Way**

*Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residence district and the speed limit is indicated by appropriately placed signs. The law requires the Board of Supervisors to develop criteria for the overall applicability for the installation of the signs and to specify application of the law to particular streets before the additional fine may be imposed.*

On February 10, 2004, the Board approved criteria for the County's Traffic Calming Program.

The County's Traffic Engineer has collected traffic data and has determined that Thamesford Way in the County is experiencing speeding problems and meets the criteria for traffic calming measures set forth in the Traffic Calming Program.

The citizens in the area of this road requesting the increased fine have collected signatures from 78% of the residents.

The Board paper authorizes the County Manager to place appropriate signs on Thamesford Way warning of an additional fine of \$200 for speeding.

The Director of Public Works recommends approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda 199-09  
Page No. 1 of 2

Agenda Title: **RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Thamesford Way**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <b>JUL 14 2009</b>	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
( ) Approved ( ) Denied ( ) Amended ( ) Deferred to:	REMARKS: _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____		

WHEREAS, Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residence district and the speed limit is indicated by appropriately placed signs; and,

WHEREAS, the statute also requires the Board of Supervisors (the "Board"), because Henrico County maintains its own roads, to develop criteria for the overall applicability for the installation of the signs and to request the application of the statute to certain residential streets in the County before the additional fine may be imposed; and,

WHEREAS, the Board approved detailed criteria (the "Criteria") for the County's Traffic Calming Program on February 10, 2004; and,

WHEREAS, increased fines for speeding on residential streets in Henrico County which meet the Criteria and are designated by the Board are part of the Traffic Calming Program; and,

WHEREAS, the County's Traffic Engineer has collected traffic data and has determined that Thamesford Way in the County is experiencing speeding problems and meets the Criteria for traffic calming measures set forth in the Traffic Calming Program; and,

By Agency Head

By County Manager

Routing:

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Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 199-09

Page No. 2 of 2

**Agenda Title: RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Thamesford Way**

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WHEREAS, the citizens in the area of this road requesting the increased fine have collected signatures from 78% of the residents; and,

WHEREAS, this road is a local residential street with a posted speed limit of 25 mph.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that the County Manager is authorized and directed to install signs on Thamesford Way advising citizens of an additional fine of \$200 for exceeding the posted speed limit on this road.

Comments: The Director of Public Works recommends approval of this Board paper; the County Manager concurs.

## **RESOLUTION - Acceptance of Roads**

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.94 miles of Ketterley at Grey Oaks. Three Chopt District.
- 2) 0.56 miles of Midview Farms, Section A. Varina District.

The Director of Public Works and the County Manager recommend approval of this Board paper.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 200-09

Page No. 1 of 2

Agenda Title: RESOLUTION - ACCEPTANCE OF ROADS

For Clerk's Use Only:  <b>JUL 14 2009</b> Date: _____  ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____	<b>YES NO OTHER</b>  Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

**Ketterley at Grey Oaks - Three Chopt District**

Grey Oaks Park Road from Nuckols Road to 0.35 Mi. S. of Nuckols Road	0.35 Mi.
Southerly Court from Grey Oaks Park Road to 0.06 Mi. W. of Grey Oaks Park Road	0.06 Mi.
Barnstable Court from Grey Oaks Park Road to 0.06 Mi. W. of Grey Oaks Park Road	0.06 Mi.
Bottomley Place from 0.06 Mi. W. of Grey Oaks Parks Road to 0.07 Mi. E. of Grey Oaks Park Road	0.13 Mi.
Ketterley Road from 0.08 Mi. W. of Grey Oaks Park Road to 0.13 Mi. E. of Grey Oaks Park Road	0.21 Mi.
Grey Oaks Park Drive from 0.48 Mi. E. of Pouncey Tract Road to 0.60 Mi. E. of Pouncey Tract Road	0.12 Mi.
Grey Oaks Park Lane from Grey Oaks Park Drive to 0.01 Mi. S. of Grey Oaks Park Drive	<u>0.01 Mi.</u>
<b>Total Miles</b>	<b>0.94 Mi.</b>

By Agency Head

By County Manager

Routing:

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Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. 200-09

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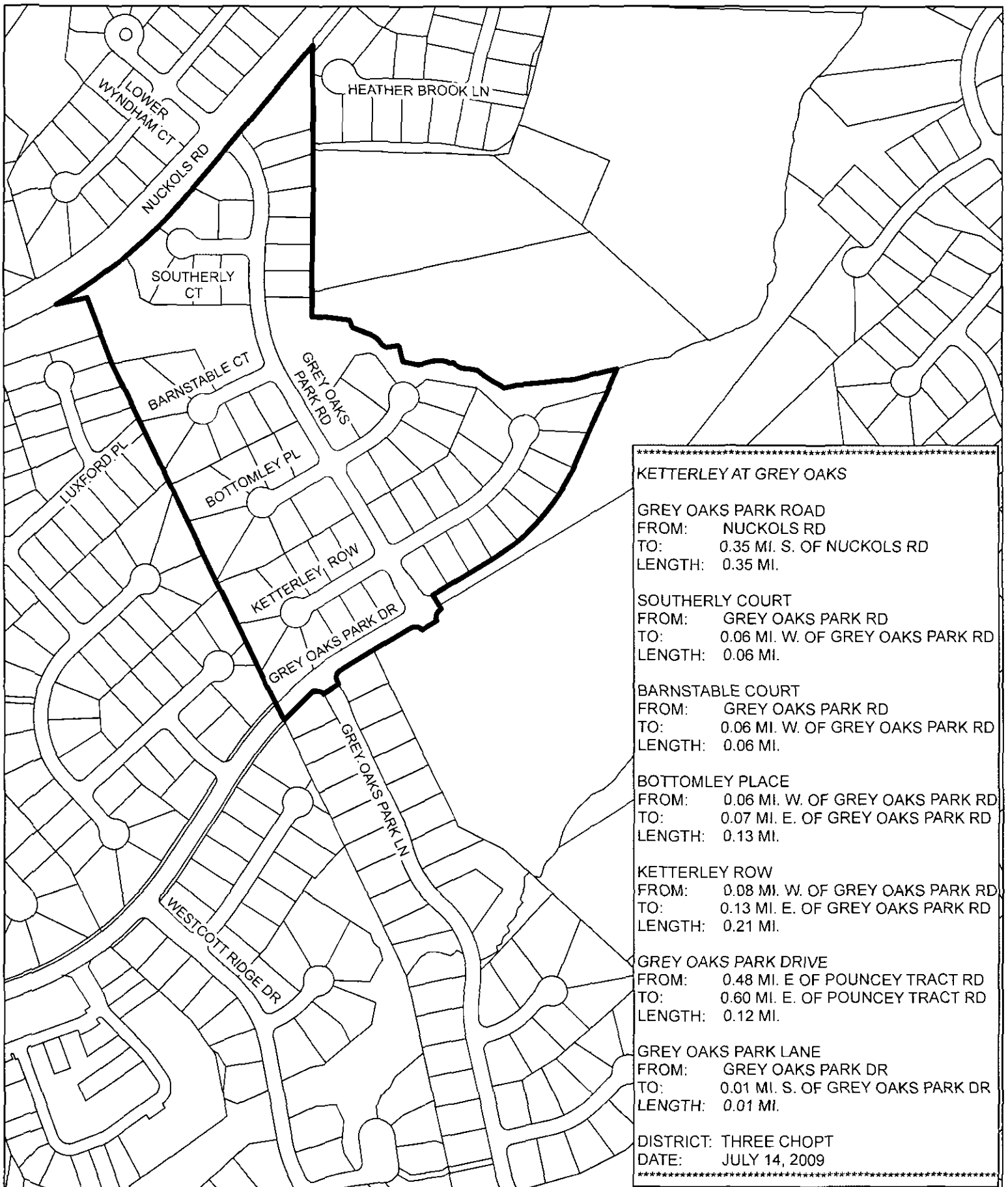
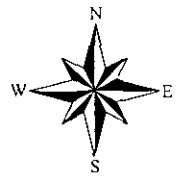
**Agenda Title: RESOLUTION - ACCEPTANCE OF ROADS**

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**Midview Farms, Section A - Varina District**

Alyssalaine Drive from Midview Road to Lindsey Gabriel Drive	0.34 Mi.
Dairy Farm Court from Alyssalaine Drive to 0.02 Mi. E. of Alyssalaine Drive	0.02 Mi.
Alyssalaine Place from Alyssalaine Drive to 0.03 Mi. E. of Alyssalaine Drive	0.03 Mi.
Lindsey Gabriel Drive from 0.01 Mi. S. of Fawcett Lane to 0.13 Mi. N. of Fawcett Lane	0.14 Mi.
Fawcett Lane from Lindsey Gabriel Drive to 0.03 Mi. N. of Lindsey Gabriel Drive	<u>0.03 Mi.</u>
<b>Total Miles</b>	<b>0.56 Mi.</b>

# KETTERLEY AT GREY OAKS



## KETTERLEY AT GREY OAKS

GREY OAKS PARK ROAD  
FROM: NUCKOLS RD  
TO: 0.35 MI. S. OF NUCKOLS RD  
LENGTH: 0.35 MI.

SOUTHERLY COURT  
FROM: GREY OAKS PARK RD  
TO: 0.06 MI. W. OF GREY OAKS PARK RD  
LENGTH: 0.06 MI.

BARNSTABLE COURT  
FROM: GREY OAKS PARK RD  
TO: 0.06 MI. W. OF GREY OAKS PARK RD  
LENGTH: 0.06 MI.

BOTTOMLEY PLACE  
FROM: 0.06 MI. W. OF GREY OAKS PARK RD  
TO: 0.07 MI. E. OF GREY OAKS PARK RD  
LENGTH: 0.13 MI.

KETTERLEY ROW  
FROM: 0.08 MI. W. OF GREY OAKS PARK RD  
TO: 0.13 MI. E. OF GREY OAKS PARK RD  
LENGTH: 0.21 MI.

GREY OAKS PARK DRIVE  
FROM: 0.48 MI. E OF POUNCEY TRACT RD  
TO: 0.60 MI. E. OF POUNCEY TRACT RD  
LENGTH: 0.12 MI.

GREY OAKS PARK LANE  
FROM: GREY OAKS PARK DR  
TO: 0.01 MI. S. OF GREY OAKS PARK DR  
LENGTH: 0.01 MI.

DISTRICT: THREE CHOPT  
DATE: JULY 14, 2009

# MIDVIEW FARMS SECTION A

