

**COUNTY OF HENRICO, VIRGINIA**  
**Board of Supervisors' Agenda**  
**April 28, 2009**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Rev. Travis Branch, Gospel Jail Ministries

**APPROVAL OF MINUTES** – April 14, 2009 Regular and Special Meeting

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATIONS**

Proclamation – Crime Victims' Rights Week – April 26 – May 2, 2009.

Proclamation – Law Enforcement Officers Week – May 10 - 16, 2009.

Proclamation – Drug Court Month – May 2009.

**APPOINTMENT/RESIGNATION**

113-09            Resolution – Appointment of Member – Keep Henrico Beautiful Committee.

114-09            Resolution – Resignation of Member – 2011 Commemoration Advisory Commission.

**PUBLIC HEARINGS ITEMS**

115-09            Resolution – Real Estate Tax Levies, 2009.

116-09            Resolution – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2009.

34-09            Resolution – POD-01-08 – Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility.  
(Deferred from the February 24, 2009 meeting.)

**PUBLIC COMMENTS**

## **GENERAL AGENDA**

- 117-09        Resolution – Authorization to Apply for and Accept American Recovery and Reinvestment Act Grant from Virginia Department of Criminal Justice Services – Victim/Witness Assistance Program.
- 118-09        Resolution - Award of Contract - Consulting Services - Homeowner's Enhancement Guide.
- 98-09        Resolution – Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009. **(Deferred from the April 14, 2009 meeting.)**
- 119-09        Resolution – Request to Transfer Road and Right-of-Way by Virginia Department of Transportation – Three Chopt District.
- 120-09        Resolution – Acceptance of Gift from the Friends of the Richmond Mounted Squad.
- 121-09        Resolution - Signatory Authority - Award of Contract - Fourmile Creek Trunk Sewer Rehabilitation - Lining of Existing 72” Sewer - Phase 6B.

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
April 14, 2009

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, April 14, 2009 at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District  
James B. Donati, Jr., Varina District  
Richard W. Glover, Brookland District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Honorable Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Angela N. Harper, Deputy County Manager for Special Services  
Leon T. Johnson, Deputy County Manager for Administration  
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Kaechele called the meeting to order at 6:01 p.m. and led recitation of the Pledge of Allegiance.

Rev. Mark D. White, Pastor, Chamberlayne Baptist Church, delivered the invocation.

**PUBLIC HEARING**

98-09            Resolution – Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.

Mr. Hazelett presented the FY 2009-10 proposed budget and referred to copies of the budget and the "Budget in Brief" document that were available to citizens in the audience. He cited three core ideals used when developing this difficult budget – no increase in citizens' tax/fee burden, no decrease in service levels, and no staff layoffs – and noted that the proposed budget fully meets all fixed costs while maintaining service levels, the operating funding request of the School Board, and the County's

FY 2009-10 debt service obligations. The budget also funds the operating costs of new facilities in FY 2009-10, which will open in Fall 2010; provides real estate tax relief to senior citizens; and looks forward to FY 2010-11 and beyond. Mr. Hazelett reviewed the proposed operating budget, including the general fund and department highlights, and also reviewed the proposed capital budget and five-year capital improvements program. He concluded his presentation by identifying concerns regarding the FY 2010-11 budget and summarizing the challenging revenue picture in light of the current economic climate.

Mr. Hazelett responded to several questions from the Board regarding employee salaries and anticipated shortfalls in State funding. There were several comments from Board members pertaining to the Board's extensive review of the budget with County departments, the criteria used by the Manager in developing the budget, the County's prudent fiscal management and triple-A bond rating, and the absence of tax and fee increases without a reduction in services or the County's personnel complement.

During the public hearing on this item, the following pre-registered speakers thanked the Board for continuing to finance their agencies – Ross Hotchkiss, a member of the Feedmore, Inc. Board of Directors; and Jason Young, Executive Director of the Community Futures Foundation that operates The Mill House. Also, Sherry Sexton, a representative of Parents for Community Based Services, and her son, Danny, thanked the Board for continuing to provide additional funding to Mental Health/Retardation Day Support Services to ensure that the waiting list for these services is eliminated.

The following pre-registered speakers, who are residents of the Varina District, voiced support for a new high school in eastern Henrico and asked the Board to include funds in the FY 2009-10 capital budget for planning this facility – Bruce Richardson, Tammy Gartrell, Bobby Mawyer, and Gay Lund. The following Varina District residents who were not pre-registered also addressed the Board on this issue – Donna Loving, Carol Eldrod, Baron Blakley, Tara Adams, Deanna Parker, Duriechee Friend, Ann Akers, Sherry Sensabaugh, Judy Christopher, Megan Fletcher, Gregory Jackson, and Joyce Davis. Mr. Blakley submitted also submitted written comments for the record, which included four charts showing a magisterial district breakdown of 2007-08 high school SOL pass rates, 2006-07 SAT scores, 2007-08 offense incidents per 100 students in the elementary and high school population, and percentages of 2008 high school graduates planning to attend college. Ms. Adams submitted citizen petitions for the record, which urged elected County officials to restore planning funds for the East Area High School in the 2009-10 CIP. Carol Akers, a resident of the Tuckahoe District, objected to including funds in the County budget for charitable or community organizations. Jennifer Andrews, President of the Henrico Education Association, thanked the Board for not laying off staff and indicated she would like to see funding for a merit or cost of living increase for school employees.

At the conclusion of the public hearing, Finance Director John Vithoukas and Mr. Hazelett responded to a number of questions from Mr. Donati and other Board members pertaining to school capacity issues, the status of unencumbered capital project funds in the education budget and anticipated federal stimulus funds that will be designated for education, the feasibility of a general obligation bond issue on the proposed high school, and the feasibility of another referendum on the meals tax to raise revenues for capital projects. Mr. Glover commented on the complexity of putting a budget together and the loss of state revenues, complimented Mr. Hazelett and his staff for their work on the budget, and complimented Mr. Donati for uncovering unspent funds within the schools. Mr. Kaechele acknowledged that there are a lot of issues that the Board of Supervisors will need to work through with the School Board and commented on the County's past successes and bond referenda. Mr. Thornton observed that the Board of Supervisors and School Board will continue to come together to provide what the students need as has been the case in the past and that it was positive to see a coalition of citizens come together in a positive effort of support for education in the 21<sup>st</sup> century.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, the Board deferred this item to the April 28, 2009 meeting.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

The Board recessed at 8:38 p.m. and reconvened at 8:51 p.m.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, the Board approved the minutes of the March 24, 2009 Regular and Special Meeting.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

#### **MANAGER'S COMMENTS**

There were no comments from the Manager.

#### **BOARD OF SUPERVISORS' COMMENTS**

There were no comments from the Board.

## **RECOGNITION OF NEWS MEDIA**

Mr. Kaechele noted that the following news media representatives were present earlier in the meeting for the public hearing on the proposed annual fiscal plans: Lisa Crutchfield from the *Richmond Times-Dispatch*, Mark Holmberg from WTVR-TV6, and Kerri O'Brien and Ashby Paca from WRIC-TV8.

## **PRESENTATIONS**

Mr. Donati presented a proclamation recognizing April 12 – 18, 2009 as Library Week. Accepting the proclamation was Gail A. Atkins, Chairman and Varina District Representative, Henrico County Library Advisory Board. Joining her from the Advisory Board were Gregory M. Clay, Vice-Chairman and Three Chopt District Representative; and Gloria Logan Wilkerson, Recording Secretary, Friends Coordinating Board Representative, and Brookland District Representative.

Mrs. O'Bannon presented a proclamation recognizing April 19 - 25, 2009 as Administrative Professional Week and April 22, 2009 as Administrative Professionals Day. Accepting the proclamation was Katherine A. "Kay" McOskey, President of the Old Dominion Chapter of the International Association of Administration Professionals and Secretary for the Water Treatment Facility Division of the Henrico County Department of Public Utilities. Joining her was Cynthia D. Robinson, a member of the Chapter's Certification Committee and Secretary for the Henrico County Department of Public Works.

Mr. Kaechele presented a proclamation recognizing April 19 -25, 2009 as Volunteer Week. Accepting the proclamation was Katherine B. Roach, Assistant Director of Human Resources. Joining her was George H. Cauble, Jr., Director of Human Resources.

## **RESIGNATION/APPOINTMENT**

99-09                      Resolution – Resignation of Alternate – Richmond Area Metropolitan Planning Organization.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 99-09 – see attached resolution.

100-09                    Resolution – Appointment of Alternate – Richmond Area Metropolitan Planning Organization.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 100-09 – see attached resolution.

## PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMIT

51-09 Arthur S. McGurn: Request to rezone 0.09 acres from B-2C Business District  
C-4C-09 (Conditional) to C-1 Conservation District and conditionally rezone 0.18 acres  
Brookland from C-1 Conservation District to B-2C Business District (Conditional), part of  
Parcel 770-767-7982, located at the northeast intersection of Mountain Road and  
John Cussons Drive. The applicant proposes a conservation area and extension  
of office development. The uses will be controlled by zoning ordinance  
regulations and proffered conditions. The Land Use Plan recommends  
Commercial Concentration and Environmental Protection Area. The Planning  
Commission voted to recommend the Board of Supervisors **grant** the request.

On motion of Mr. Glover, seconded by Mr. Thornton, the Board deferred this  
item to the May 12, 2009 meeting.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

101-09 8516 Fordson, LLC: Request to conditionally rezone from O-1C Office District  
C-6C-09 (Conditional) and R-3 One-Family Residence District to O-2C Office District  
Three Chopt (Conditional), Parcels 756-750-3871 and 756-750-5679 and part of Parcel 756-  
751-2001, containing approximately 2.272 acres, located at the northeast  
intersection of N. Parham and Fordson Roads. The applicant proposes an  
expansion of Pembroke Office Park. The use will be controlled by zoning  
ordinance regulations and proffered conditions. The Land Use Plan  
recommends Office and Suburban Residential 1, 1.0 to 2.4 units net density per  
acre. The Planning Commission voted to recommend the Board of Supervisors  
**grant** the request.

Jean Moore, Assistant Director of Planning, responded to questions from the  
Board regarding the building and buffer proposed for this site. Mr. Kaechele  
thanked residents of Fordson Road for sitting through a long prelude to this  
zoning case and acknowledged there were concerns and opposition relating to  
the case. Jim Theobald, the applicant's representative, presented the case. He  
addressed the site's zoning and development history, planned site improvements  
and elevations, and proffered conditions offered by the applicant as revised  
based on neighborhood meetings. He responded to questions from the Board  
pertaining to the proposed buffer, landscape plan, signage, and existing rental  
homes on the site. Mr. Theobald stated for the record that the applicant will not  
place movable message signs on the site.

The following persons spoke in opposition to this case: Denise Bethel,  
representing her mother, who lives to the north of the site next door to Trinity

Lutheran Church, and other residents of the Parham/Fordson/Lansdowne neighborhood; John Cather, a resident of 8517 Fordson Road; and Charlie Brooking, a resident of 8514 Fordson Road. Ms. Bethel expressed concerns relating to the size of the building and how it will be buffered, parking lot lighting, traffic that will be generated by the site, and the amount of existing vacant commercial property along the Parham Road corridor. She identified for Mr. Kaechele the lots owned by the church and parking areas used by the church for Sunday services. Mr. Cather conveyed concerns regarding the impact of the proposed development on the adjoining residential neighborhood and the value of his home. Mr. Brooking submitted a list of signatures of residents opposed to the case and voiced concerns about lighting, traffic, and noise that would be generated by the expansion of Pembroke Office Park.

Mr. Theobald responded to further questions from the Board pertaining to traffic, the proposed buffer, vacancy rates along the Parham Road corridor, parking lot lighting, and the alignment of the parking lot entrance. Stefan Cametas, also representing the applicant, confirmed that no drug testing will be conducted on the site. Dr. John Cametas, another applicant representative, clarified building elevations for Ms. Bethel. Ms. Bethel disputed Mr. Theobald's assertion that most of the commercial vacancies along the Parham Road corridor are retail rather than office. In response to questions from the Board, Ms. Moore elaborated on staff's recommendation in support of the case. There was considerable discussion by the Board, County Traffic Engineer Michael Jennings, Mr. Hazelett, Dr. John Cametas, and Mr. Theobald pertaining to the location of a new driveway that would be used to access the site. Ms. Moore explained for Mr. Thornton how staff determines that a case like this is not intrusive to nearby neighborhoods.

Mr. Kaechele commented that the quality of the proposed development and buffering would be fitting for the location. He further commented that the proposed development would not pose traffic problems, would be a compatible use for the area, and would not negatively impact property values. There was discussion between Mr. Brooking and Mr. Kaechele about the number of parking spaces proposed for the site and how the proposed development would affect Mr. Brooking's property values. Mrs. O'Bannon stated that she was voting against the case because she felt it could be improved.

On motion of Mr. Donati, seconded by Mr. Glover, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 101-09(C-6C-09) subject to the following proffered conditions:

1. **Conceptual Plan.** Development of the Property shall be in general conformance with the Conceptual Plan dated January 27, 2009 entitled "Rezoning Exhibit Pembroke Henrico County, Virginia", prepared by Koontz-Bryant, P.C. attached hereto (the "Concept Plan") (see case file), which Concept Plan is conceptual in nature and may vary in



detail, unless otherwise requested and specifically approved at the time of Plan of Development.

2. **Elevations.** Any buildings constructed on the Property shall be in general conformance with the architectural appearance shown on the elevations dated January 24, 2009, entitled "Pembroke Center Richmond, Virginia", prepared by Architectural Design Services, Inc., AIA, attached hereto (see case file), unless otherwise requested and specifically approved at the time of Plan of Development. The exposed portion of each exterior wall surface (front, rear and sides) of any building (excluding rooftop screening materials for mechanical equipment, windows, doors, breezeways, gables, and other architectural design features) shall be predominantly brick with decorative features of alternate materials such as E.I.F.S., vinyl, wood, or cementitious siding, unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any such wall at the time of Plan of Development.
3. **Setbacks.** No portion of any building shall be constructed within ninety (90) feet of the eastern boundary, nor within sixty (60) feet from the northern boundary, exclusive of accessory structures, unless otherwise requested, and specifically approved, at the time of Plan of Development.
4. **Height.** No building constructed on the Property shall exceed thirty-five (35) feet in height, unless otherwise requested and specifically approved at the time of Plan of Development.
5. **Buffers.** A suitable dense evergreen screen of plantings as determined at the time of Landscape Plan shall be maintained in a minimum of a twenty-five (25) foot wide area along the eastern boundary of the Property which shall meet the transitional buffer 25 standards, and thirty-five (35) feet along the northern boundary of the Property which shall meet transitional buffer 35 standards, except to the extent necessary, or allowed, for utility easements, grading, driveways and other purposes requested and specifically approved, or if required, at the time of Plan of Development. The existing plantings in the buffer area will be maintained to the extent reasonably practical and supplemental landscaping will be provided as approved or required at the time of Landscape Plan approval. Underbrush, fallen, diseased or dead plant growth may be removed from the aforesaid buffer area. At least a ten (10) foot wide strip along the Fordson Road frontage shall be landscaped to meet the standards of transitional buffer 10, except to the extent necessary, or allowed, for utility easements, grading, driveways and other purposes requested and specifically approved, or if required, at the time of Plan of Development.

6. **Parking Lot Lighting.** Parking lot lighting standards and fixtures shall not exceed thirteen (13) feet in height, shall be residential in character and of a quality and height generally consistent with the parking lot lighting standards and fixtures on the adjacent property which was the subject of Case No. C-46C-91. Parking lot lighting fixtures shall not produce a lighting intensity in excess of one-half (1/2) foot candle along the boundaries of the Property, except where adjacent to the property which was the subject of Case No. C-46C-91. Parking lot lighting shall be reduced or turned off after business hours (except when the parking lot is being used for church functions) and with the exception of minimum lighting requirements for security purposes.
7. **Other Lighting.** Exterior lighting on the structures shall be positioned in such a manner as to minimize the impact of such lighting on adjacent residential areas and be of such type as approved or required at the time of Plan of Development, and after business hours will be reduced to a level sufficient for security and safety purposes.
8. **Use Restrictions.** The use of the Property will be restricted to those uses permitted in the O-2 Office District with the exception that the Property shall not be utilized for any of the following:
  - a. banks, savings and loan, or small loan establishments, drive-in or otherwise;
  - b. funeral home or undertaking establishments; and
  - c. child care center.
9. **No Mobile Signs.** No mobile sign shall be placed on the Property.
10. **Underground Utilities.** Except for junction boxes, meters and existing overhead utility lines and technical or environmental reasons, all utility lines shall be underground.
11. **Trash Enclosures.** Enclosure areas for any dumpsters on the Property shall be constructed of brick on three (3) sides that is complementary to that which is utilized in the primary building. The fourth side shall be gated with an opaque material other than wood. The location of any enclosures for dumpsters shall be determined at the time of Plan of Development.
12. **Hours of Construction.** The hours of exterior construction, including operation of bulldozers and other earthmoving equipment, shall only be between 7:00 a.m. and 7:00 p.m., Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours or utility connections that cannot be interrupted. Signs, in both English

and Spanish, stating the above-referenced provisions shall be posted and maintained at all entrances to the Property prior to any land disturbance activities thereon.

13. **HVAC.** Heating and air conditioning equipment, any recycling receptacles, and any utility meters and/or boxes shall be screened from public view at ground level at the Property line in a manner approved at the time of Plan of Development.
14. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.
15. **Public Address.** No outside public address, loudspeaker, paging or speaker system audible beyond the boundary lines of the Property shall be permitted.
16. **Detached Signage.** Any detached signs shall be ground-mounted, monolithic-type signs and shall not exceed ten (10) feet in height, the base of which shall be landscaped.
17. **Trash Removal; Parking Lot Cleaning/Leaf Blowing.** Trash pickup from the Property shall be limited to the hours between 7:00 a.m. and 8:00 p.m. Monday through Friday and between 9:00 a.m. and 8:00 p.m. on Saturday. There shall be no trash pickup on Sundays. Parking lot cleaning and leaf blowing on the Property shall be limited to the hours between 7:00 a.m. and 8:00 p.m., exclusive of snow removal.
18. **Burning.** During the period of construction on the Property, there shall be no burning of natural materials or construction debris.

The vote of the Board was as follows:

Yes: Kaechele, Donati, Glover, and Thornton

No: O'Bannon

102-09  
C-5C-09  
Fairfield

Brook Run Somerset LLC: Request to amend proffered conditions accepted with Rezoning Case C-33C-04, on Parcels 784-749-1627 and 784-748-0982, located on the west line of Brook Road (U.S. Route 1), approximately 875 feet south of its intersection with Hilliard Road (State Route 161). The applicant proposes to amend Proffer 2 related to age restrictions to reduce the minimum age restriction from 62 to 55 and delete Proffer 3 related to enforcement of age restrictions. The total number of units would remain the same. The existing zoning is R-5C General Residence District (Conditional). The Land Use Plan recommends

Commercial Concentration and Environmental Protection Area. The site is in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

Ms. Moore and Mr. Hazelett responded to questions from the Board regarding the impact of the proposed lowering of the age limit on the zoning case previously approved for this site and the enterprise zone in which the property is located and additional questions regarding how age restriction proffers are monitored and enforced.

Sharon Brownlee, a resident of 7505 Seminary Avenue expressed concerns relating to the proposed proffer amendment. She was also speaking on behalf of Sandra Glass, a resident of 7512 Seminary Avenue, and Cathy Turner, a resident of 1216 Wilkinson Road. Ms. Brownlee stated that the age 62 restriction allowed for diversity among public housing developments and that the site has a long history of being declared incompatible for building any types of housing developments. Ms. Brownlee read a written statement and submitted a copy for the record. Cindy White, another nearby resident, voiced opposition to the applicant's request. She sited distrust of the developer of this site and disappointment with the County for not directly contacting all property owners in the area about the proposed change in proffered conditions.

Mr. Thornton commented that he would request a deferral of this case in order to reconsider data and research issues that had been raised.

On motion of Mr. Thornton, seconded by Mr. Glover, the Board deferred this item to the May 12, 2009 meeting for decision only.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

103-09  
P-19-08  
Three Chopt

Towne Center West, LLC: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-58.2(a), 24-120 and 24-122.1 of the County Code in order to allow outside dining and extended hours of operation for a proposed restaurant in the Towne Center West Shoppes, on part of Parcel 735-764-7344, located approximately 660 feet north of West Broad Street (U. S. Route 250) approximately 1,200 feet west of its intersection with N. Gayton Road. The existing zoning is B-2C Business District (Conditional). The Land Use Plan recommends Mixed Use Development. The site is in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

Ms. Moore responded to questions from the Board concerning the proposed hours of operation for the subject restaurant.

No one from the public spoke in opposition to this case.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 103-09(P-19-08) subject to the following conditions:

1. No outdoor live music performances shall be permitted.
2. The operator shall not permit food preparation outside the enclosed building.
3. The outside dining area shall not be in operation between 10:00 p.m. and 7:00 a.m.
4. Prior to operation of the outdoor dining area, the applicant shall submit a site plan of the restaurant and outdoor dining area and obtain Administrative Approval from the Planning Department. The site plan shall show the location of any relocated street furniture, trees/landscaping, and utility lines. Such site plan shall also show landscaping within or along the perimeter of the outdoor dining area to address the reduction and relocation of landscaping, including trees.
5. A clear, continuous, and unobstructed pedestrian path not less than 4' in width shall be required for pedestrian circulation between the outdoor dining area and the sidewalk curb.
6. Barriers to the sidewalk and parking area shall be installed and shall complement the building façade as well as any street furniture. The railings shall not exceed 36" in height and shall consist of commercial grade material for durability. Unless otherwise approved by the Planning Commission, the outdoor railing enclosure shall conform to "Exhibit C" (see case file).
7. Outdoor lighting fixtures shall complement the style of building. Lighting fixtures shall be from a concealed source and shall not produce glare for motorists or pedestrians on the adjacent rights-of-way and parking areas and shall illuminate only the outdoor dining area.
8. Trash receptacles shall be provided and properly serviced to control litter generated by this use.

9. This permit shall apply only to the tenant space to be occupied by Emilio's restaurant and shall not apply to any other business in the overall shopping center.
10. Access to the outdoor dining area shall be available only through the interior of the restaurant, except during an emergency when a patio fence exit gate may be utilized.
11. Prior to operation, the applicant shall consult with the Special Services Unit within the Division of Police to discuss crime prevention recommendations and conduct a security survey of the property and restaurant operations. The applicant shall implement mutually agreed upon security recommendations.
12. Due to the location of existing water and sewer easements, the applicant and/or owner acknowledges their responsibility for any and all damages resulting from the County's need to access and repair the lines.
13. The applicant/owner shall be responsible for relocating any street trees or furniture that is displaced by the outdoor dining area.
14. Hours of operation shall be extended until 2 a.m. for the interior use of the restaurant only.
15. The facility's windows shall not be tinted or obscured by posters, advertisements, or similar materials in order to permit surveillance opportunities both from within and from the outside of the building. This shall not prevent blinds from being used during daylight hours.
16. If calls for police service or other activities on the site dictate the need for security cameras (as determined by the Division of Police), the applicant shall install such cameras. The security cameras and video system shall be designed by a security specialist and shall meet the requirements of the Crime Prevention Unit of the Division of Police.
17. The owner or operator shall provide adequate lighting for the entrances, exits, and parking areas serving the use or location. "Adequate lighting" means lighting sufficient for clear visual and security camera surveillance.
18. In the event that evidence (i.e. police calls to the premises or complaints from other businesses) indicate that extended hours of operation is having an adverse effect (i.e. increased public nuisance, loitering, excessive noise outside the building, criminal assault, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking the provisional use permit.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

### **PUBLIC HEARINGS – OTHER ITEMS**

- 104-09      Ordinance – Vacation of Portion of Elkridge Lane, formerly Ellis Street, Unimproved Right-of-Way – Montezuma Farm – Fairfield District.

No one from the public spoke in opposition to this ordinance.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 104-09 – see attached ordinance.

- 105-09      Resolution – Condemnation – 1.88 +/- Acre – Replacement Site – Charles City Road Sewer Pump Station – Swift Transportation Co., Inc. – Varina District.

Jon Tracy, Director of Real Property as well as Mr. Hazelett and Art Petrini, Director of Public Utilities, responded to questions from the Board pertaining to the status of negotiations with the property owner, the purchase date of the property, and the parcels addressed by this resolution.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 105-09 – see attached resolution.

### **PUBLIC COMMENTS**

Copeland Casati, a resident of the Three Chopt District, and George Lansing, a resident of Chesterfield County and creator and marketer of the Victory Egg Garden, requested an amendment to the County's zoning ordinance to allow residents to keep a limited number of laying hens in confined areas in residential districts. Also speaking in support of this request were Jennifer Anderson, Mark Lilly, Sheila Gray, and Kathleen Lansing.

### **GENERAL AGENDA**

- 106-09      Resolution – Changing the Name of the 2011 Celebration Advisory Commission.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 106-09 – see attached resolution.

- 107-09      Resolution – Award of Annual Contract for Small Projects – Architectural and Engineering Services.

Paul Proto, Director of General Services, and Mr. Hazelett responded to a number of questions from the Board relating to the types and amounts of projects that would be covered under this contract. Mr. Glover expressed concern about giving carte blanche authority to the County administration and suggested that this resolution be deferred until the Board receives additional information from staff as to the need for this resolution and the number of projects that would be covered under this contract.

On motion of Mr. Glover, seconded by Mr. Donati, the Board deferred this item to the May 12, 2009 meeting.

- 108-09      Resolution – Award of Construction Contract – Replacement of Field Lighting at Klehr Field Complex.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 108-09 – see attached resolution.

- 109-09      Resolution – Acceptance of Gift from Pfizer Foundation Volunteer Program.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 109-09 – see attached resolution.

- 110-09      Resolution – Authorization for Acceptance of Virginia Water Quality Improvement Grant.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 110-09 – see attached resolution.

- 111-09      Resolution - Award of Contract - Well Building/Tank Demolition & Well Abandonment.

Mr. Hazelett responded to a question from the Board regarding the location of these wells.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 111-09 – see attached resolution.

- 112-09      Resolution - Acceptance of Roads.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 112-09 – see attached resolution.



There being no further business, the meeting was adjourned at 11:21 p.m.

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Chairman, Board of Supervisors  
Henrico County, Virginia

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
April 14, 2009

The Henrico County Board of Supervisors convened a special meeting on Tuesday, April 14, 2009 at 4:30 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District  
James B. Donati, Jr., Varina District  
Richard W. Glover, Brookland District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Barry R. Lawrence CMC, Assistant to the County Manager/Clerk to the Board  
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Angela N. Harper, Deputy County Manager for Community Services  
Leon T. Johnson, Deputy County Manager for Administration  
Randall R. Silber, Deputy County Manager for Community Development  
Tamra R. McKinney, Director of Public Relations & Media Services  
C. Michael Schnurman, Jr., Legislative Liaison

Mr. Kaechele called the meeting to order at 4:37 p.m.

Mr. Hazelett announced that the agenda items would be presented in reverse order so that the 2009 Legislative Recap could be presented during dinner.

**Energy Generation at Springfield Landfill**

Mr. Hazelett recognized Art Petrini, Director of Public Utilities, who narrated a Power Point presentation on this topic. Mr. Petrini offered background information on energy generation at Springfield Landfill, noting that the landfill produces methane gas at 900 cubic feet per minute that is currently burned in a flare. The methane is an energy source but is not providing any revenue for the County. The County received six proposals from specialized Landfill Gas (LFG) to energy firms in response to a request for proposals (RFP) issued on August 29, 2008 titled "Energy Utilization of Landfill Gas and Greenhouse Gas Credits." Two firms were interviewed and INGENCO Distributed Energy, a Henrico based company, was selected. Mr.

Petrini briefly reviewed INGENCO's history and reputation. He also reviewed the benefits of this proposed methane energy agreement, which is projected to generate annual revenues for the County of \$200,000 to \$400,000. Mr. Petrini's presentation also addressed Greenhouse Gas Credits, which is another potential revenue source for the County, and the location and design of the proposed INGENCO generating plant.

Steve Yob, Solid Waste Division Director for the Department of Public Utilities, and Jerry Walker, Energy Manager for the Department of General Services, assisted Mr. Petrini in responding to questions from the Board regarding the number of engines that would be used in the proposed plant; the horsepower, safety record, and fuel consumption of the engines; the design of a diesel tank that would be located outside the plant in a contained area to operate the plant when it is not using landfill gas; and the cost effectiveness of the proposed generating facility. Mr. Walker elaborated on the design of the facility's exhaust system and mufflers in response to concerns expressed by Mr. Glover about the adequacy of the facility's design in absorbing and reducing sound. Mr. Glover would like assurances that there will be minimal noise impact on nearby residential neighborhoods. Mr. Hazelett advised that staff will further investigate these concerns and provide the Board with additional information relating to the facility's sound coefficients and the possibility of including sound barriers on the site. Sound level issues will be resolved before the Board is asked to take formal action on the RFP. Mr. Petrini clarified for Mr. Thornton the location of the six landfill gas facilities currently operating in other areas of the Commonwealth. Mr. Thornton noted the importance of ensuring that the plant proposed for the Springfield Road Landfill is built correctly.

The Board recessed for dinner at 5:04 p.m. and reconvened at 5:10 p.m.

Mr. Hazelett updated the Board on telephone calls and correspondence he has received from citizens concerning the status of capital funds to plan for the new eastern area high school. There was also discussion with the Board regarding how unanticipated revenues such as federal stimulus funds will be addressed in the County's budget.

## **2009 Legislative Recap**

Mr. Hazelett recognized Mike Schnurman, Legislative Liaison, who narrated a Power Point presentation that provided a recap of the 2009 Legislative Session. Mr. Schnurman reviewed the outcome of two bills sponsored by the County, one to acknowledge the 75<sup>th</sup> anniversary of the Henrico Division of Police and the other to study the distribution of local revenue. He also reviewed the status of constitutional amendments introduced during the session addressing property tax exemptions for the elderly and disabled as well as disabled veterans, the Homestead Act, and the restoration of civil rights, and reviewed the status of legislation relating to a regional transportation authority, elections, local authority, and budget interaction.

During Mr. Schnurman's presentation, Mrs. O'Bannon commented on the Homestead Act and Mr. Glover commented on the history of annexation immunity and House Bill 599 funding. Mr. Kaechele noted that the presentation offered by the County at the dinner meeting with the County's legislative delegation in November 2008 succeeded in making the delegation more

sensitive to the local fiscal impact of bills considered during the 2009 session. He further noted that it was generally a good session for the County.

Mr. Hazelett briefly reviewed the evening's regular meeting agenda, noting that five persons had signed up in advance to speak at the public hearing on the budget. He explained the format of the budget presentation and public hearing. Mrs. O'Bannon suggested that the Board of Supervisors hold joint meetings with the School Board to build relationships and camaraderie. Mr. Hazelett pointed out that any such sessions would have to be advertised as public meetings and also pointed out that the Board of Supervisors and general government staff share information differently than do the School Board and education staff. Mr. Hazelett advised that the applicant for one of the five zoning cases scheduled for public hearing on the evening's agenda had requested a deferral.

There being no further business, the meeting was adjourned at 5:49 p.m.

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Chairman, Board of Supervisors  
Henrico County, Virginia

**PROCLAMATION – Crime Victims’ Rights Week – April 26 – May 2, 2009**

The Victim/Witness Assistance Program in the Henrico County Commonwealth’s Attorney’s Office is joining forces with victim service programs, criminal justice officials, and concerned citizens throughout Henrico and America to observe National Crime Victims’ Rights Week. This proclamation recognizes April 13 – 19, 2009 as Crime Victims’ Rights Week in Henrico County and reaffirms the County’s commitment to respect and enforce victims’ rights and address their needs.

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## CRIME VICTIMS' RIGHTS WEEK

*April 26 – May 2, 2009*

**WHEREAS**, 23 million Americans are victims of crime each year, and of those, 5.2 million are victims of violent crime; and

**WHEREAS**, a just society acknowledges crime's impact on individuals, families, and communities by ensuring that rights, resources, and services are available to help rebuild lives; and

**WHEREAS**, victims' rights are a critical component of the promise of "justice for all," the foundation for our system of justice in America; and

**WHEREAS**, although our nation has steadily expanded rights, protections, and services for victims of crime, too many victims are still not able to realize the hope and promise of these gains; and

**WHEREAS**, we must do better to ensure services are available for underserved segments of our population, including crime victims with disabilities, victims with mental illness, victims who are teenagers, victims who are elderly, victims in rural areas, and victims in communities of color; and

**WHEREAS**, observing victims' rights and treating victims with dignity and respect serves the public interest by engaging victims in the justice system, inspiring respect for public authorities, and promoting confidence in public safety; and

**WHEREAS**, America recognizes that we make our homes, neighborhoods, and communities safer and stronger by serving victims of crimes and ensuring justice for all; and

**WHEREAS**, our nation must strive to protect, expand, and observe crime victims' rights so that there truly is justice for victims and justice for all; and

**WHEREAS**, the Henrico County Victim/Witness Assistance Program is joining forces with victim service programs, criminal justice officials, and concerned citizens throughout Henrico and America to observe National Crime Victims' Rights Week.

**NOW, THEREFORE, BE IT PROCLAIMED**, that the Board of Supervisors of Henrico County, Virginia recognizes the week of April 26 – May 2, 2009 as Crime Victims' Rights Week.

**BE IT FURTHER PROCLAIMED** that the Board of Supervisors reaffirms the County's commitment to respect and enforce victims' rights and address their needs during 2009 Crime Victims' Rights Week and throughout the year;

**BE IT FURTHER PROCLAIMED** that a suitably prepared copy of this proclamation be presented to representatives of the Henrico County Victim/Witness Assistance Program on April 28, 2009.



*Barry R. Lawrence*  
Barry R. Lawrence, Clerk  
April 28, 2009

*David A. Kaechele*  
David A. Kaechele, Chairman  
Board of Supervisors

**PROCLAMATION – Law Enforcement Officers Week – May 10 – 16, 2009**

The professional law enforcement officers of Henrico County serve our citizens daily, protecting lives and property while upholding County ordinances and Virginia laws. By the nature of their duties, these professionals endure grave danger, and on occasion, loss of their own lives. This proclamation recognizes May 10 – 16, 2009 as Law Enforcement Officers Week and Wednesday, May 13, 2009 as Law Enforcement Officers Day, and salutes the County's law enforcement officers for their steadfast commitment to the County's public safety efforts and for their ongoing contributions to the quality of life of this community.

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **LAW ENFORCEMENT OFFICERS WEEK**

**May 10 - 16, 2009**

**WHEREAS**, the law enforcement officers of Henrico County serve our citizens daily, protecting lives and property and upholding County ordinances and Virginia laws; and

**WHEREAS**, by the nature of their duties, these officers endure grave danger, and on occasion, loss of their own lives; and

**WHEREAS**, the County's law enforcement officers help make our community a safe place to live, work, and play; and

**WHEREAS**, these professionals need and deserve the support of our citizens; and

**WHEREAS**, the Division of Police is celebrating its 75<sup>th</sup> Anniversary of modern policing in Henrico County during 2009; and

**WHEREAS**, it is important to remember our officers who died in the line of duty and to acknowledge our officers who continue to serve the County and the Commonwealth.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia hereby recognizes May 10 - 16, 2009 as Law Enforcement Officers Week, and Wednesday, May 13, 2009 as Law Enforcement Memorial Day, and encourages Henrico citizens to take note of these special dates.

**BE IT FURTHER PROCLAIMED** that the Board of Supervisors salutes the County's law enforcement officers for their steadfast commitment to the County's public safety efforts and for their ongoing contributions to the quality of life of this community.



*David A. Kaechele*

David A. Kaechele, Chairman  
Board of Supervisors

*Barry R. Lawrence*

Barry R. Lawrence, Clerk  
April 28, 2009



## **PROCLAMATION – Drug Court Month – May 2009**

During May 2009, the National Association of Drug Court Professionals is sponsoring National Drug Court Month and celebrating twenty years of drug court. The Henrico County Adult Drug Court has served this community since 2003 as a collaborative effort of the 14<sup>th</sup> Judicial Circuit Court, the Commonwealth's Attorney's Office, the Sheriff's Office, Henrico Area Mental Health and Retardation Services, the Division of Police, the Community Corrections Program, and the Probation and Parole District #32 Office of the Virginia Department of Corrections. Sixty-one participants in the Henrico County Adult Drug Court have successfully completed all requirements and graduated from the program since 2003. This proclamation recognizes May 2009 as Drug Court Month and calls this year's theme, "Restoring Lives, Reuniting Families and Making Communities Safer," to the attention of Henrico citizens.

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## DRUG COURT MONTH

*May 2009*

**WHEREAS**, drug courts combine criminal court cases and evidence-based treatment to intervene against substance abuse and related crimes; and

**WHEREAS**, more than 100 program evaluations and at least four meta-analytic studies have yielded definitive evidence that drug courts are demonstratively effective in reducing crime and improving community health at less expense than any other justice strategy; and

**WHEREAS**, within the Commonwealth of Virginia, 29 drug courts are currently in operation with successful results; and

**WHEREAS**, the Henrico County Adult Drug Court has served our community since January 2003 as a collaborative effort of the 14<sup>th</sup> Judicial Circuit, the Commonwealth Attorney's Office, the Sheriff's Office, Henrico Area Mental Health and Retardation Services, the Division of Police, the Community Corrections Program, and the Probation and Parole District #32 Office of the Virginia Department of Corrections; and

**WHEREAS**, 61 participants in the Henrico County Adult Drug Court have successfully completed its intensive requirements and graduated from the program since 2003; and

**WHEREAS**, during May 2009, the National Association of Drug Court Professionals is sponsoring National Drug Court Month and celebrating twenty years of Drug Court; and

**WHEREAS**, the Henrico Drug Court will hold a graduation ceremony on Friday, May 15, 2009, which marks National Drug Court Commencement Day and the promise of recovery and restored hope to Drug Court graduates and their families.

**NOW THEREFORE, BE IT PROCLAIMED**, that the Board of Supervisors of Henrico County, Virginia hereby recognizes May 2009 as Drug Court Month and calls this year's theme, "Restoring Lives, Reuniting Families and Making Communities Safer," to the attention of Henrico citizens.

**BE IT FURTHER PROCLAIMED** that the Board of Supervisors salutes the practitioners and participants who make drug courts work and acknowledges the significant contribution that drugs courts continue to make in reducing substance abuse and crime.



*David A. Kaechele*  
David A. Kaechele, Chairman  
Board of Supervisors

*Barry R. Lawrence*  
Barry R. Lawrence, Clerk  
April 28, 2009

**RESOLUTION – Appointment of Member – Keep Henrico Beautiful Committee**

This Board paper appoints the following person to the Keep Henrico Beautiful Committee for a term expiring December 31, 2010 or thereafter, when her successor shall have been appointed and qualified:

Brookland District

Deborah L. Harrison



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 113-09  
Page No. 1 of 1

Agenda Title: **RESOLUTION – Appointment of Member – Keep Henrico Beautiful Committee**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <b>APR 28 2009</b>	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
( ) Approved ( ) Denied ( ) Amended ( ) Deferred to: _____	REMARKS: _____ _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____		

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia appoints the following person to the Keep Henrico Beautiful Committee for a term expiring December 31, 2010 or thereafter, when her successor shall have been appointed and qualified:

Brookland District

Deborah L. Harrison

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**RESOLUTION – Resignation of Member – 2011 Commemoration Advisory Commission**

This Board paper accepts the resignation of Bernice W. Cousins from the 2011 Commemoration Advisory Commission as a member of the Virginia Randolph Foundation, Inc.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 114-09  
Page No. 1 of 1

Agenda Title: **RESOLUTION – Resignation of Member – 2011 Commemoration Advisory Commission**

For Clerk's Use Only:  Date: <b>APR 28 2009</b>  <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<b>YES NO OTHER</b>  Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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**WHEREAS**, on September 23, 2008, Bernice W. Cousins was appointed to the 2011 Celebration Advisory Commission as a member of the Virginia Randolph Foundation, Inc. for a term expiring December 31, 2011;

**WHEREAS**, Mrs. Cousins submitted her resignation from the Commission by letter dated April 14, 2009 and directed to David A. Kaechele, Chairman of the Board of Supervisors.

**WHEREAS**, the Board of Supervisors changed the name of the Commission to the 2011 Commemoration Advisory Commission on April 14, 2009 by approving Agenda Item No. 106-09.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia hereby accepts the resignation of Bernice W. Cousins from the 2011 Commemoration Advisory Commission.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

K

9375 Man-O-War Ct, #1008  
 Glen Allen, VA 23060  
 April 14, 2009

VRH  
 GTD 4/15/09  
 LTJ

RRS  
 RKP  
 ANH BRL  
 CMS

Patricia O'Bannon

Mr. David Kaechele, Chairman  
 Henrico Board of Supervisors  
 P.O. Box 90775  
 Henrico, VA 23273-0775

Dear Mr. Kaechele:

I regret to inform you that I will  
 not be able to serve on the 2011 Commission  
 due to family illnesses.

This is as of April 14, 2009.

Sincerely,  
 Bernice H. Cousins

## **RESOLUTION – Real Estate Tax Levies, 2009**

An advertised public hearing will be held on April 28, 2009, prior to the setting of the real estate tax rate. This public hearing was advertised on March 29, 2009.

Upon the approval of the Annual Fiscal Plan, this paper may be approved, amended, or a substitute paper approved. The proposed real estate tax levy is \$0.87 per \$100 of assessed valuation and represents no change from the prior year, 2008.

The proposed real estate tax levies for the Sanitary Districts are as follows: The proposed levy for Sanitary District #2 is \$0.003 per \$100 of assessed valuation, and represents no change from the prior year, 2008. The proposed levy for Sanitary District #3 is \$0.010 per \$100 of assessed valuation, and represents no change from the prior year, 2008. The proposed levy for Sanitary District #3.1 is \$0.031 per \$100 of assessed valuation, and represents no change from the prior year, 2008. The proposed levy for Sanitary District #12 is \$0.010 per \$100 of assessed valuation, and represents no change from the prior year, 2008. The proposed levy for Sanitary District #23 is \$0.010 per \$100 of assessed valuation, and represents no change from the prior year, 2008.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 115-09

Page No. 1 of 2

Agenda Title     **RESOLUTION – Real Estate Tax Levies, 2009**

<b>For Clerk's Use Only:</b>  Date <u>APR 28 2009</u> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<table style="width: 100%;"><tr><th></th><th style="text-align: center;">YES</th><th style="text-align: center;">NO</th><th style="text-align: center;">OTHER</th></tr><tr><td>Donati, J.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Glover, R.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr></table>		YES	NO	OTHER	Donati, J.	___	___	___	Glover, R.	___	___	___	Kaechele, D.	___	___	___	O'Bannon, P.	___	___	___	Thornton, F.	___	___	___
	YES	NO	OTHER																							
Donati, J.	___	___	___																							
Glover, R.	___	___	___																							
Kaechele, D.	___	___	___																							
O'Bannon, P.	___	___	___																							
Thornton, F.	___	___	___																							

**WHEREAS**, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 7:00 p.m., on Tuesday, April 28, 2009, to consider the proposed real property tax levies; and,

**WHEREAS**, those citizens who appeared and wished to speak were heard.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that no part of the funds raised by the general County levies or taxes shall be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board of Supervisors. Appropriations shall be made on an annual basis.

**BE IT RESOLVED AND ORDERED** by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) There be, and hereby is, levied for the calendar year 2009, the tax per \$100 of assessed valuation on all taxable real estate located in this County on January 1, 2009; the levy hereby ordered being also applicable to the real estate property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia based upon the assessment thereof fixed by the State Corporation Commission and the Virginia Department of Taxation, and duly certified, as follows:

<div style="display: flex; justify-content: space-between; align-items: flex-end;"><div style="text-align: center;"><div style="border-bottom: 1px solid black; width: 150px; margin: 0 auto;"></div><div>By Agency Head</div></div><div style="text-align: center;"><div style="border-bottom: 1px solid black; width: 150px; margin: 0 auto;"></div><div>By County Manager</div></div></div> <div style="margin-top: 20px;"><div>Routing:</div><div>Yellow to: _____</div><div>Copy to: _____</div></div>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"><div style="text-align: center;"><div style="border-bottom: 1px solid black; width: 150px; margin: 0 auto;"></div><div>Certified:</div></div><div style="text-align: center;"><div style="border-bottom: 1px solid black; width: 150px; margin: 0 auto;"></div><div>A Copy Teste:</div></div></div> <div style="text-align: right; margin-top: 10px;">Clerk, Board of Supervisors</div> <div style="margin-top: 20px;">Date: _____</div>
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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 115-09  
Page No. 2 of 2

Agenda Title     **RESOLUTION – Real Estate Tax Levies, 2009**

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.87		\$ 0.870
Fairfield	0.87		0.870
Three Chopt	0.87		0.870
Tuckahoe	0.87		0.870
Varina	0.87		0.870
Sanitary #2	0.87	\$ 0.003	0.873
Sanitary #3	0.87	0.010	0.880
Sanitary #3.1	0.87	0.031	0.901
Sanitary #12	0.87	0.010	0.880
Sanitary #23	0.87	0.010	0.880

The Board of Supervisors certifies that notice of such rates of levy as set forth in the foregoing order was duly advertised according to law.

- (2) For calendar year 2009, the tax levied on real estate shall be due and payable in two equal installments, the first installment being due and payable on June 5, 2009, and the second installment being due and payable on December 7, 2009.
- (3) The revenue from such taxes, when and if appropriated by the Board of Supervisors of the County of Henrico, Virginia, shall be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board of Supervisors of the County of Henrico, Virginia.

**COMMENTS:** This resolution should be considered on April 28, 2009, to comply with Virginia Code Section 15.2-2503, "The governing body shall approve the budget, and fix a tax rate for the budget year no later than the date on which the fiscal year begins." For practical purposes in mailing tax bills and to fulfill the requirements of the Code of Virginia, Section 22.1-93, "Approval of Annual Budget for School Purposes", the rate should be fixed prior to May 1, 2009. The Director of Finance recommends approval of this Board paper and the County Manager concurs.

**RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2009.**

Upon approval of the Annual Fiscal Plan, this paper may be approved, amended, or a substitute paper approved. The proposed personal property tax levy is \$3.50 per \$100 of assessed valuation and represents no change from the prior year, 2008. The proposed aircraft tax levy is \$1.60 per \$100 of assessed valuation, and represents no change from the prior year, 2008. The proposed manufactured homes tax levy is \$0.87 per \$100 of assessed valuation, the same as that applicable to real property, and represents no change from the prior year, 2008. The proposed tax levy on qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department is \$1.00 per \$100 of assessed valuation, and represents no change from the prior year, 2008. The proposed tax levy on disabled veterans' vehicles is \$0.01 per \$100 of assessed valuation, and represents no change from the prior year, 2008. The proposed tax levy on motor vehicles specially equipped to provide transportation for physically handicapped individuals is \$0.01 per \$100 of assessed valuation, and represents no change from the prior year, 2008. The proposed machinery and tools tax levy is \$1.00 per \$100 of assessed valuation, and represents no change from the prior year, 2008. The proposed tax levy for machinery and tools used in semiconductor manufacturing is \$0.40 per \$100 of assessed valuation, and represents a decrease of \$0.15 per \$100 of assessed valuation from the prior year, 2008. The proposed tax levy on tangible personal property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia (except aircraft, automobiles, and trucks), is \$0.87 per \$100 of assessed valuation, the same as that applicable to real property, and represents no change from the prior year, 2008.

In addition, four classifications of personal property: (a) property used in a research and development business; (b) certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source; (c) certain property used in manufacturing, testing, or operating satellites, and (d) certain motor vehicles, trailers, and semitrailers used to transport property for hire by motor carrier engaged in interstate commerce, are to be taxed at the same rate, \$1.00 per \$100 of assessed valuation as that applicable to the machinery and tools classification, and represents no change from the prior year, 2008.

No change is proposed in the sanitary districts' tax levy in Sanitary Districts #2, #3, #3.1, #12, and #23 from the prior year, 2008 for street lighting. Such proposed tax levies are \$0.001 for all sanitary districts per \$100 of assessed valuation.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 116-09

Page No. 1 of 5

Agenda Title     **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2009**

<p>For Clerk's Use Only:</p> <p style="text-align: center;"><b>APR 28 2009</b></p> <p>Date _____</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) _____ Seconded by (1) _____</p> <p style="margin-left: 100px;">(2) _____ (2) _____</p> <p>REMARKS: _____</p> <p>_____</p> <p>_____</p>	<p><b>YES NO OTHER</b></p> <p>Donati, J.     _____</p> <p>Glover, R.     _____</p> <p>Kaechele, D.     _____</p> <p>O'Bannon, P.     _____</p> <p>Thornton, F.     _____</p>
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**WHEREAS**, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 7:00 p.m., on Tuesday, April 28, 2009, to consider the proposed personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans' vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, machinery and tools, and machinery and tools for semiconductor manufacturers tax levies; and,

**WHEREAS**, those citizens who appeared and wished to speak, were heard.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that no part of the funds raised by the general County levies or taxes shall be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board of Supervisors. Appropriations shall be made on an annual basis.

**BE IT RESOLVED AND ORDERED** by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) There be, and hereby is, levied for the calendar year 2009, the tax per \$100 of assessed valuation on all taxable tangible personal property segregated for local taxation under Section 58.1-3503 of the Code of Virginia, **excluding** household effects, classified by Section 58.1-3504, farm animals, farm equipment, and farm machinery, classified by Section 58.1-3505.A (1) - (10), aircraft, classified by Section 58.1-3506.A (2), (3), (4), and (5), manufactured homes, classified by Section 58.1-3506.A (10), qualifying vehicles owned or leased by

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

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Copy to: \_\_\_\_\_

Certified:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 116-09  
Page No. 2 of 5

Agenda Title

**RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2009**

members of a volunteer rescue squad or volunteer fire department, classified by Section 58.1-3506.A (15), disabled veterans' vehicles, classified by Section 58.1-3506.A (19), motor vehicles specially equipped to provide transportation for physically handicapped individuals, classified by Section 58.1-3506.A (14), machinery and tools, classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.1, and 58.1-3508.2, tangible personal property used in a research and development business, classified by Section 58.1-3506.A (7), certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506.A (9), certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506.A (21), and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506.A (25), located in this County on January 1, 2009, and those motor vehicles, trailers, and semitrailers which acquire a situs within the County after January 1, 2009, and are taxable under Section 20-102 of the Code of the County of Henrico, the levy hereby ordered also being applicable to the automobiles and trucks of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 3.50		\$ 3.500
Fairfield	3.50		3.500
Three Chopt	3.50		3.500
Tuckahoe	3.50		3.500
Varina	3.50		3.500
Sanitary #2	3.50	\$ 0.001	3.501
Sanitary #3	3.50	0.001	3.501
Sanitary #3.1	3.50	0.001	3.501
Sanitary #12	3.50	0.001	3.501
Sanitary #23	3.50	0.001	3.501

- (2) All aircraft, classified by Section 58.1-3506.A (2), (3), (4), and (5) of the Code of Virginia, shall be taxed for the calendar year 2009, the tax per \$100 of assessed valuation, the levy hereby ordered also being applicable to the aircraft of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 116-09  
Page No. 3 of 5

Agenda Title

**RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2009**

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 1.60		\$ 1.600
Fairfield	1.60		1.600
Three Chopt	1.60		1.600
Tuckahoe	1.60		1.600
Varina	1.60		1.600
Sanitary #2	1.60	\$ 0.001	1.601
Sanitary #3	1.60	0.001	1.601
Sanitary #3.1	1.60	0.001	1.601
Sanitary #12	1.60	0.001	1.601
Sanitary #23	1.60	0.001	1.601

- (3) All manufactured homes, classified by Section 58.1-3506.A (10) of the Code of Virginia, and all tangible personal property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, except as set forth herein above, based upon the assessment thereof as fixed by the State Corporation Commission and the Virginia Department of Taxation, as duly certified, shall be taxed for the calendar year 2009, at a rate equal to that applicable to real property, that rate being \$0.87 per \$100 of assessed valuation.
- (4) All qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, classified by Section 58.1-3506.A (15) of the Code of Virginia, and all machinery and tools classified by Sections 58.1-3507, 58.1-3508, and 58.1-3508.2 of the Code of Virginia, shall be taxed for the calendar year 2009, the tax per \$100 of assessed valuation, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 1.00		\$ 1.000
Fairfield	1.00		1.000
Three Chopt	1.00		1.000
Tuckahoe	1.00		1.000
Varina	1.00		1.000
Sanitary #2	1.00	\$ 0.001	1.001
Sanitary #3	1.00	0.001	1.001
Sanitary #3.1	1.00	0.001	1.001
Sanitary #12	1.00	0.001	1.001
Sanitary #23	1.00	0.001	1.001

**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
**MINUTE**

Agenda Item No. 116-09

Page No. 4 of 5

Agenda Title     **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2009**

- (5) Disabled veterans' vehicles, classified by Section 58.1-3506.A (19) of the Code of Virginia and motor vehicles specially equipped to provide transportation for physically handicapped individuals, classified by Section 58.1-3506.A (14) of the Code of Virginia, shall be taxed for the calendar year 2009, the tax per \$100 of assessed valuation, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.01		\$ 0.010
Fairfield	0.01		0.010
Three Chopt	0.01		0.010
Tuckahoe	0.01		0.010
Varina	0.01		0.010
Sanitary #2	0.01	\$ 0.001	0.011
Sanitary #3	0.01	0.001	0.011
Sanitary #3.1	0.01	0.001	0.011
Sanitary #12	0.01	0.001	0.011
Sanitary #23	0.01	0.001	0.011

- (6) All machinery and tools used in semiconductor manufacturing, classified by Section 58.1-3508.1 of the Code of Virginia, shall be taxed for the calendar year 2009, the tax per \$100 of assessed valuation, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.40		\$ 0.400
Fairfield	0.40		0.400
Three Chopt	0.40		0.400
Tuckahoe	0.40		0.400
Varina	0.40		0.400
Sanitary #2	0.40	\$ 0.001	0.401
Sanitary #3	0.40	0.001	0.401
Sanitary #3.1	0.40	0.001	0.401
Sanitary #12	0.40	0.001	0.401
Sanitary #23	0.40	0.001	0.401

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 116-09  
Page No. 5 of 5

Agenda Title     **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2009**

- (7) All tangible personal property used in a research and development business, classified by Section 58.1-3506.A (7) of the Code of Virginia, certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506.A (9) of the Code of Virginia, certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506.A (21) of the Code of Virginia, and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506.A (25) of the Code of Virginia, shall be taxed for the calendar year 2009, at a rate equal to that applicable to machinery and tools, classified by Section 58.1-3507 of the Code of Virginia, that rate being \$1.00 per \$100 of assessed valuation.
- (8) For calendar year 2009, the tax levied on tangible personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans’ vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, machinery and tools, and machinery and tools used in semiconductor manufacturing, shall be due and payable in two equal installments, the first installment being due and payable on June 5, 2009, and the second installment being due and payable on December 7, 2009.
- (9) Pursuant to Section 58.1-3001 of the Code of Virginia, if any taxpayer owns tangible personal property of such small value that the local levies thereon for the year result in a tax of less than fifteen dollars, such property may be omitted from the personal property book and no assessment made thereon.
- (10) The revenue from such taxes, when, and if, appropriated by the Board of Supervisors of the County of Henrico, Virginia, shall be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board of Supervisors of the County of Henrico, Virginia.

The Board of Supervisors certifies that notice of the rates of levy as set forth in the foregoing order was duly advertised according to law.

**COMMENTS:** This resolution should be considered on April 28, 2009, to comply with Virginia Code Section 15.2-2503, “The governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which the fiscal year begins.” For practical purposes in mailing tax bills and to fulfill the requirements of the Code of Virginia, Section 22.1-93, “Approval of Annual Budget for School Purposes”, the rate should be fixed prior to May 1, 2009. The Director of Finance recommends approval of this Board paper and the County Manager concurs.



**RESOLUTION — POD-01-08(POD-89-99 Revised) — Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility**

This Board Paper is for Board of Supervisors' approval of a revised master plan and plan of development for Twin Hickory Park, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, to provide a Western Maintenance Facility consisting of a one-story, 5,745 square foot maintenance building, a service yard, two parking areas and related site improvements. This revision to POD-89-99, Northwest Park Master Plan deletes a previously proposed multi-use field and restroom building to accommodate the proposed maintenance facility and includes an additional 1.1 acre parcel of land, revised trail locations, an updated library facility layout, and an expanded shelter area. The 48.09 acre park property is located between Shady Grove Road and Twin Hickory Road, approximately 2,000 feet west of Nuckols Road on Parcels 744-771-3182 and 744-772-0941. The property is zoned A-1, Agricultural District and is located in the Three Chopt District.

The Planning Department has coordinated the review of the revised master plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives of the Division of Recreation and Parks, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, the Office of Building Construction and Inspections, and the Virginia Department of Transportation.

This matter was discussed with the Board in a work session on December 9, 2008. The Board Paper was presented to the Board at its January 27, 2009 meeting and deferred to February 24, 2009, at which time it was deferred again to April 28, 2009.

The Director of Planning recommends approval of the revised master plan, subject to the staff recommendations, the staff plan dated April 28, 2009, and the conditions listed in the Board Paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 34-09

Page No. 1 of 4

Agenda Title: RESOLUTION — POD-01-08 — Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date <b>APR 28 2009</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____	Donati, J. _____
	REMARKS: _____	Glover, R. _____
	_____	Kaechele, D. _____
	_____	O'Bannon, P. _____
	_____	Thornton, F. _____



WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for the approval of POD-01-08, a revised master plan and plan of development for Twin Hickory Park to provide a Western Maintenance Facility for the Division of Recreation and Parks consisting of a 5,475 square foot maintenance building, a service yard, two parking areas and related site improvements; and

WHEREAS, the revision to POD-89-99 Northwest Park Master Plan deletes a previously proposed multi-use field and restroom building to accommodate the proposed maintenance facility and includes revisions to the park boundary to include an additional 1.1 acre parcel of land, revised trail locations, an updated library facility layout, and an expanded shelter area; and

WHEREAS, the 48.09 acre park property is located between Shady Grove Road and Twin Hickory Road, approximately 2,000 feet west of Nuckols Road on Parcels 744-771-3182 and 744-772-0941; is zoned A-1, Agricultural District; and is located in the Three Chopt District; and,

WHEREAS, the County Administration, including the Division of Recreation and Parks, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections, has reviewed the application along with the Virginia Department of Transportation and recommends approval subject to the staff recommendations and the staff plan dated **January 27, 2009**; and,

By Agency Head  By County Manager 

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Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors  
Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 34-09

Page No. 2 of 4

**Agenda Title: RESOLUTION — POD-01-08 — Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility**

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WHEREAS, on **January 27, 2009**, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated **January 27, 2009**, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval. Non-recreational lighting poles should not exceed a maximum height of 25 feet.
11. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 34-09

Page No. 4 of 4

**Agenda Title: RESOLUTION — POD-01-08 — Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility**

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24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
25. The conceptual master plan, as submitted with this application, is for planning and information purposes only. All subsequent detailed plans of development and construction needed to implement this conceptual plan may be administratively reviewed and approved and shall be subject to all regulations in effect at the time such subsequent plans are submitted for review/ approval.

COMMENTS: The Director of Planning has reviewed the plans submitted by Rawlings Wilson & Associates and Austin Brockenbrough & Associates, LLP and recommends approval, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

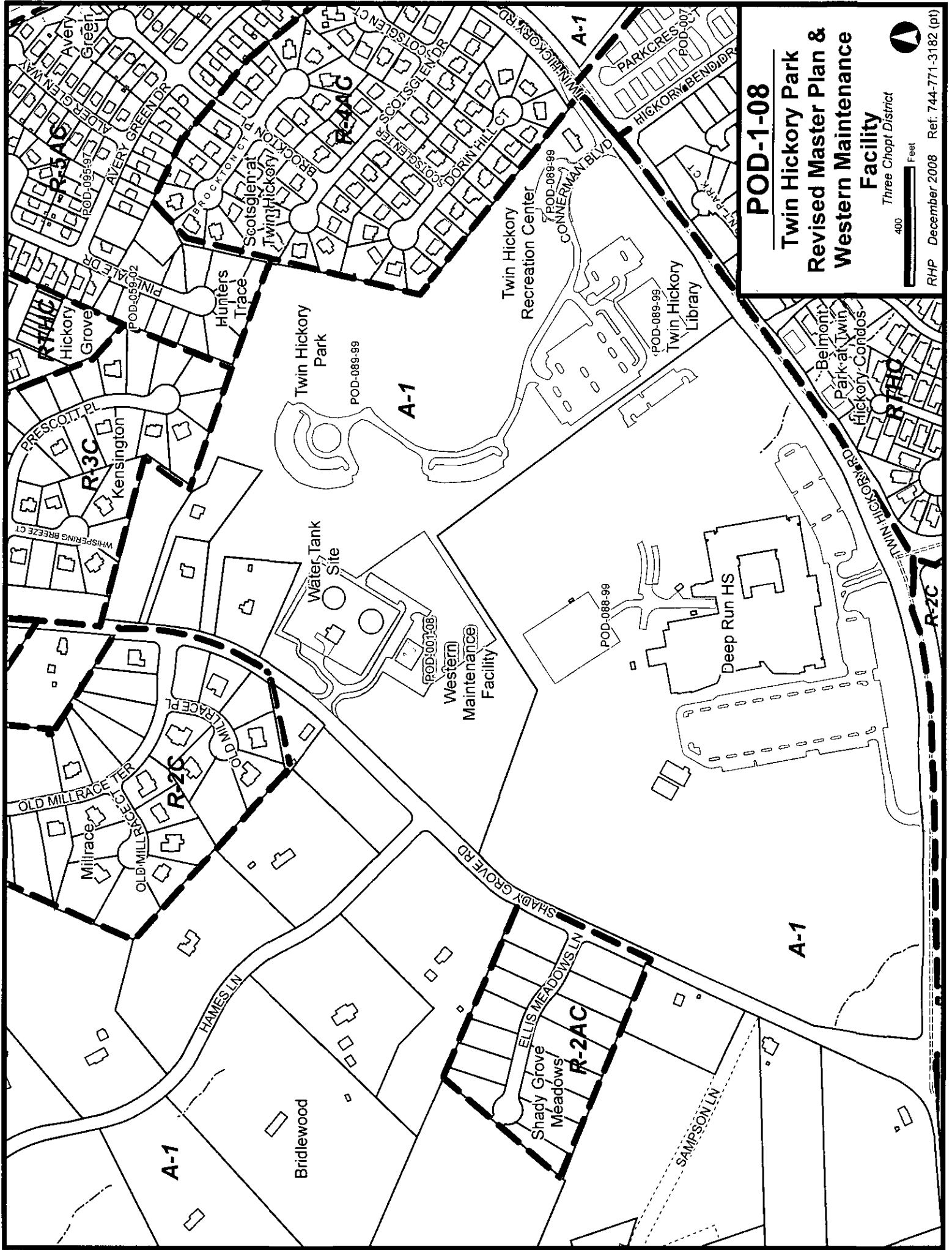
Agenda Item No. 34-09

Page No. 3 of 4

**Agenda Title: RESOLUTION — POD-01-08 — Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility**

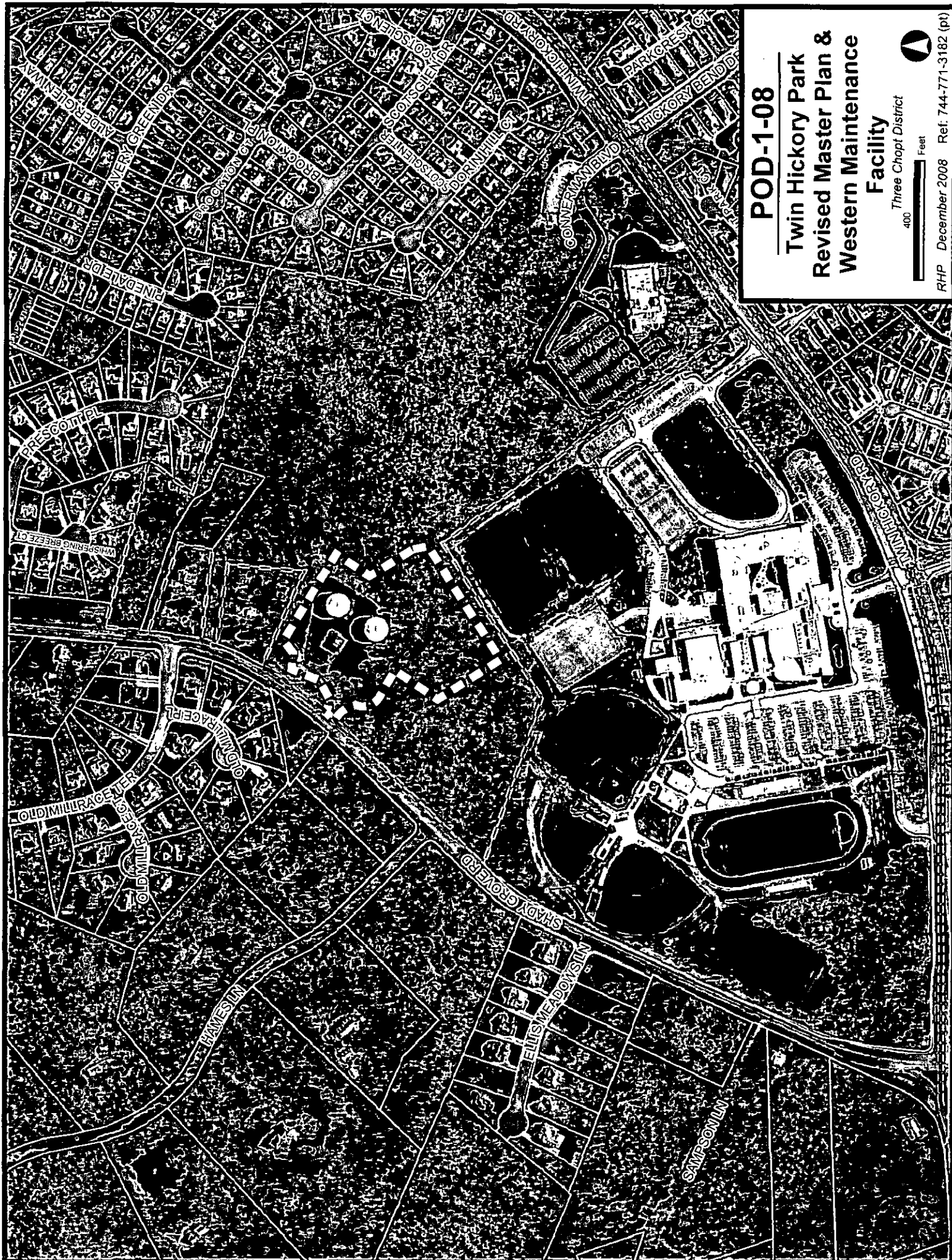
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12. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case, and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.



**POD-1-08**  
**Twin Hickory Park**  
**Revised Master Plan &**  
**Western Maintenance**  
**Facility**

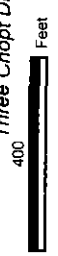
Three Chopt District  
400 Feet  
RHP December 2008 Ref: 744-771-3182 (pt)



# POD-1-08

**Twin Hickory Park  
Revised Master Plan &  
Western Maintenance  
Facility**

Three Chopt District



## **Twin Hickory Park Revised Master Plan & Western Maintenance Facility**

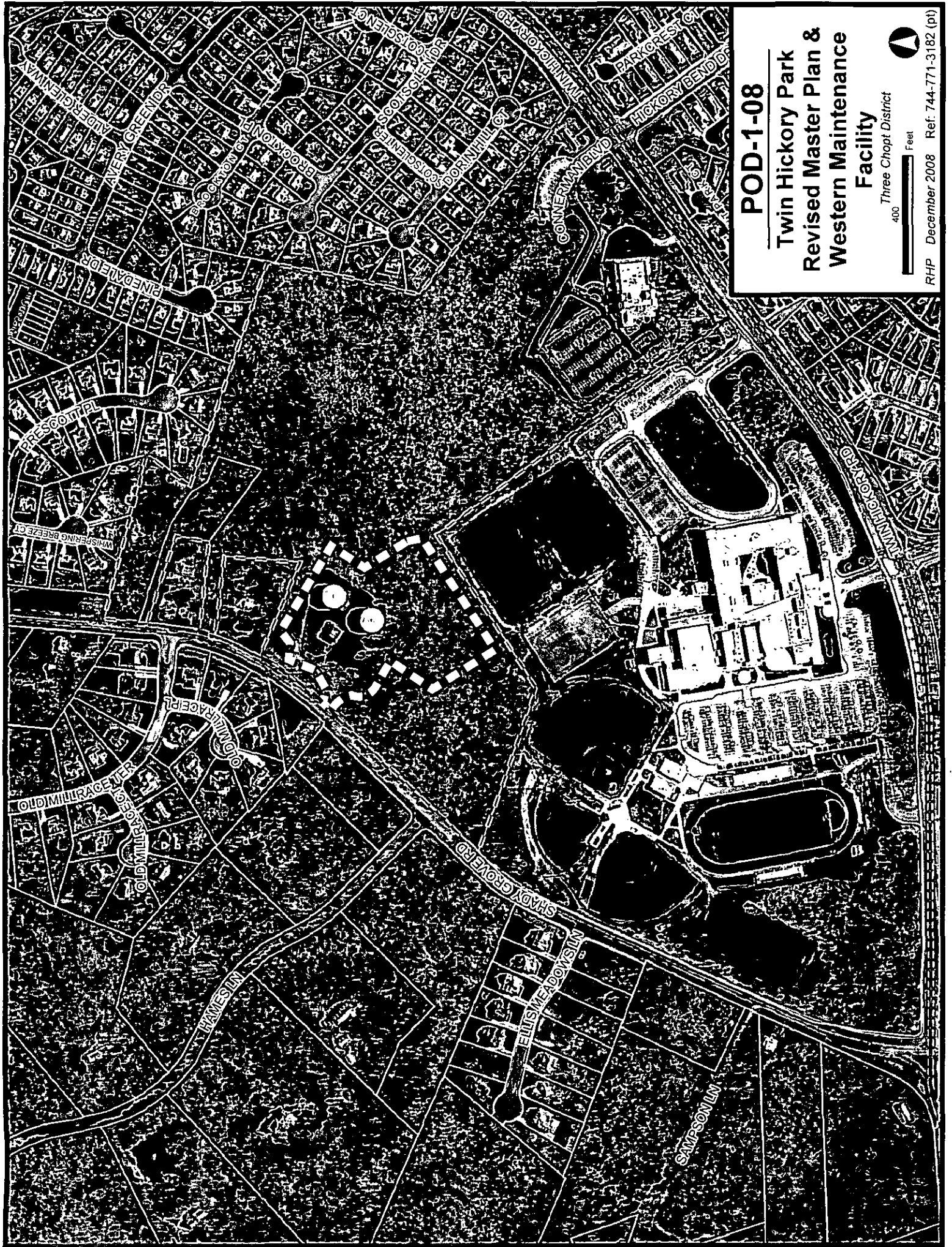
Three Chopt District

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RHP December 2008 Ref: 744-771-3182 (pt)







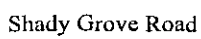
## POD-1-08

### Twin Hickory Park Revised Master Plan & Western Maintenance Facility

Three Chopt District

400 Feet





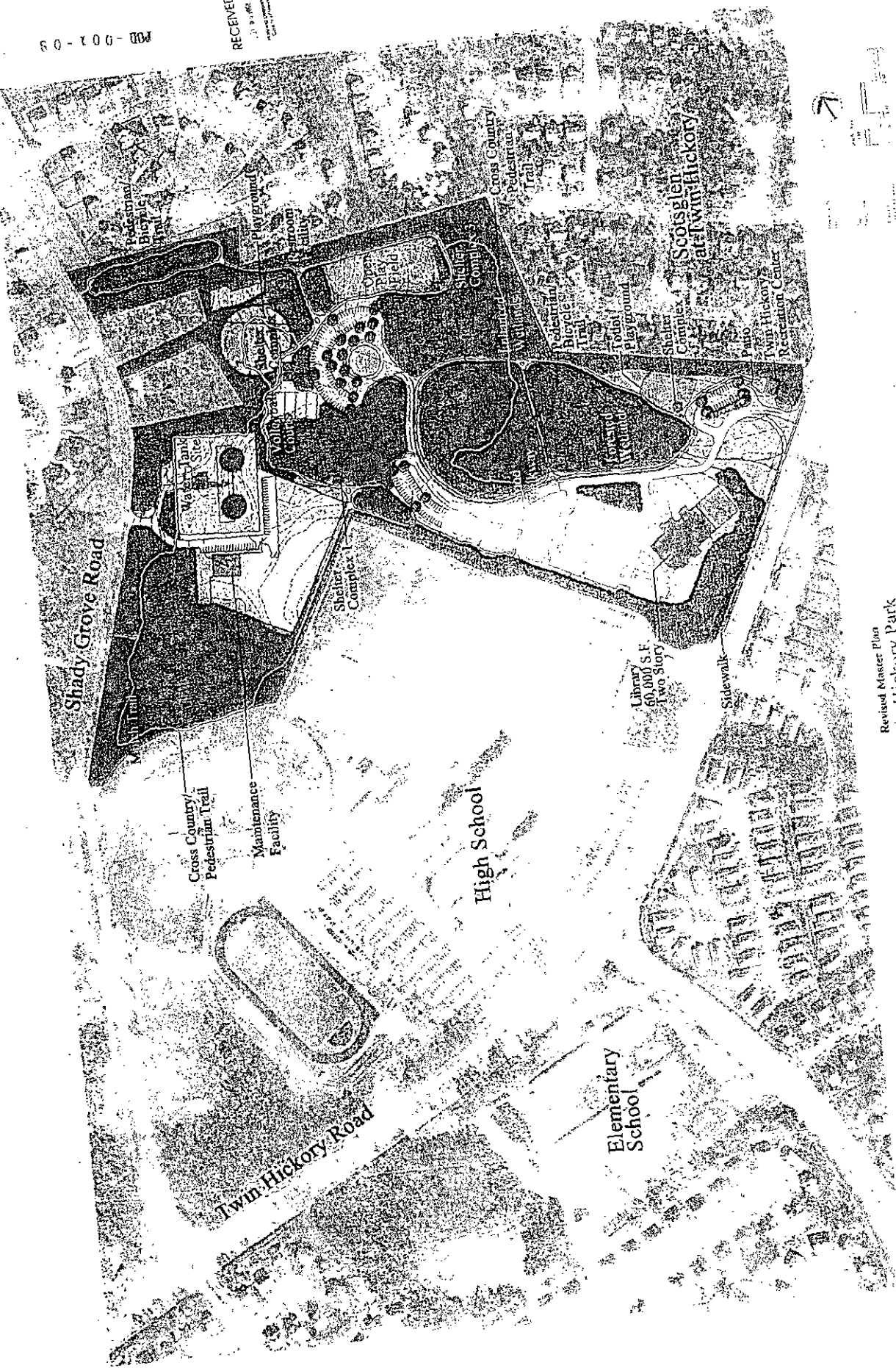
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COMMISSION

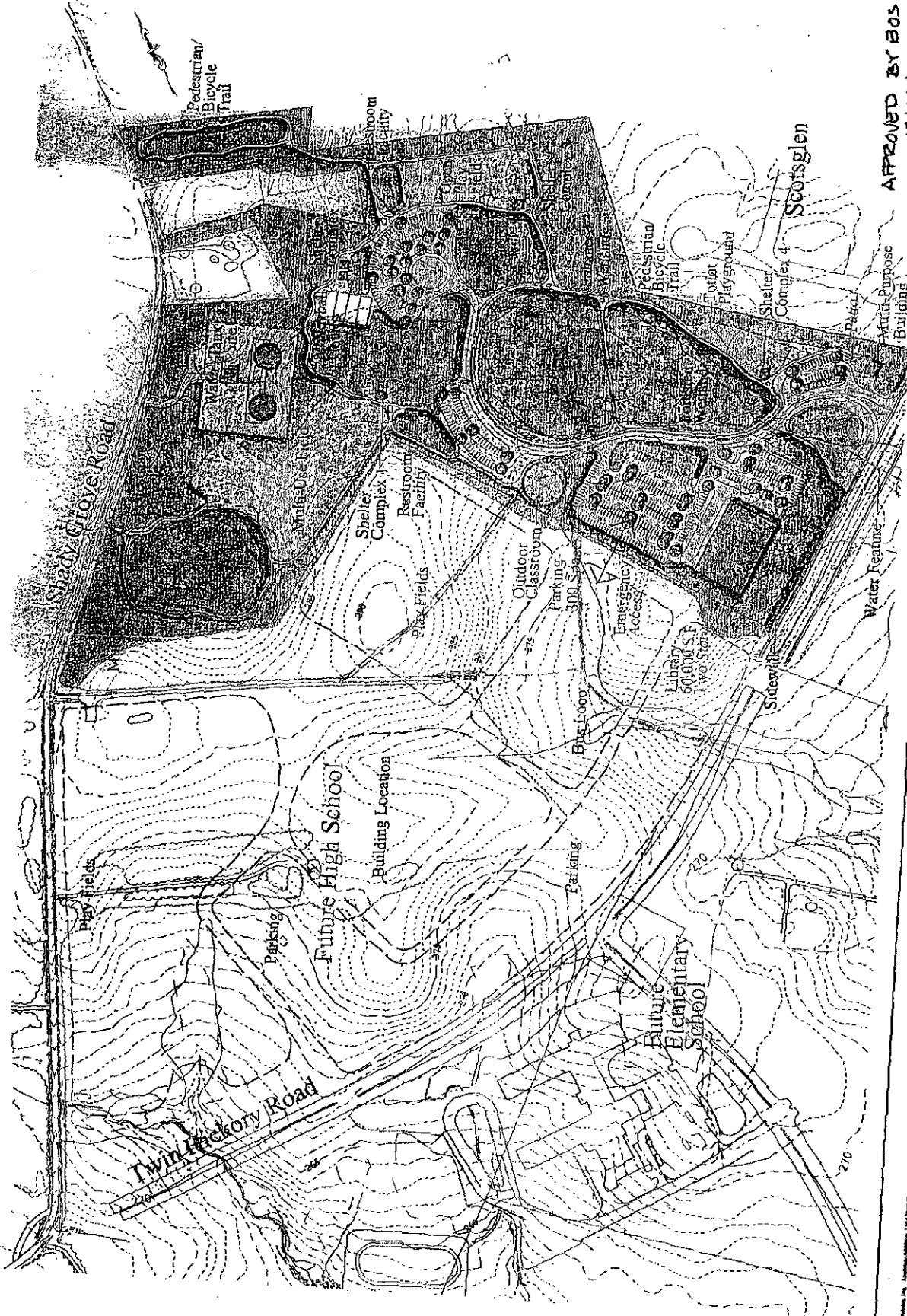
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STAFF PLAN



Revised Master Plan  
Twin Hickory Park  
Henrico County Recreation and Parks  
Henrico County, Virginia



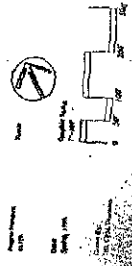


Master Plan

Shady Grove/Northwest Park  
Henrico County Parks and Recreation  
Henrico County, Virginia  
POD 8444

Henrico County Parks and Recreation  
10000 E. Main Street, Suite 100  
Richmond, VA 23231  
703.620.1234  
www.henricoparks.com  
POD 8444

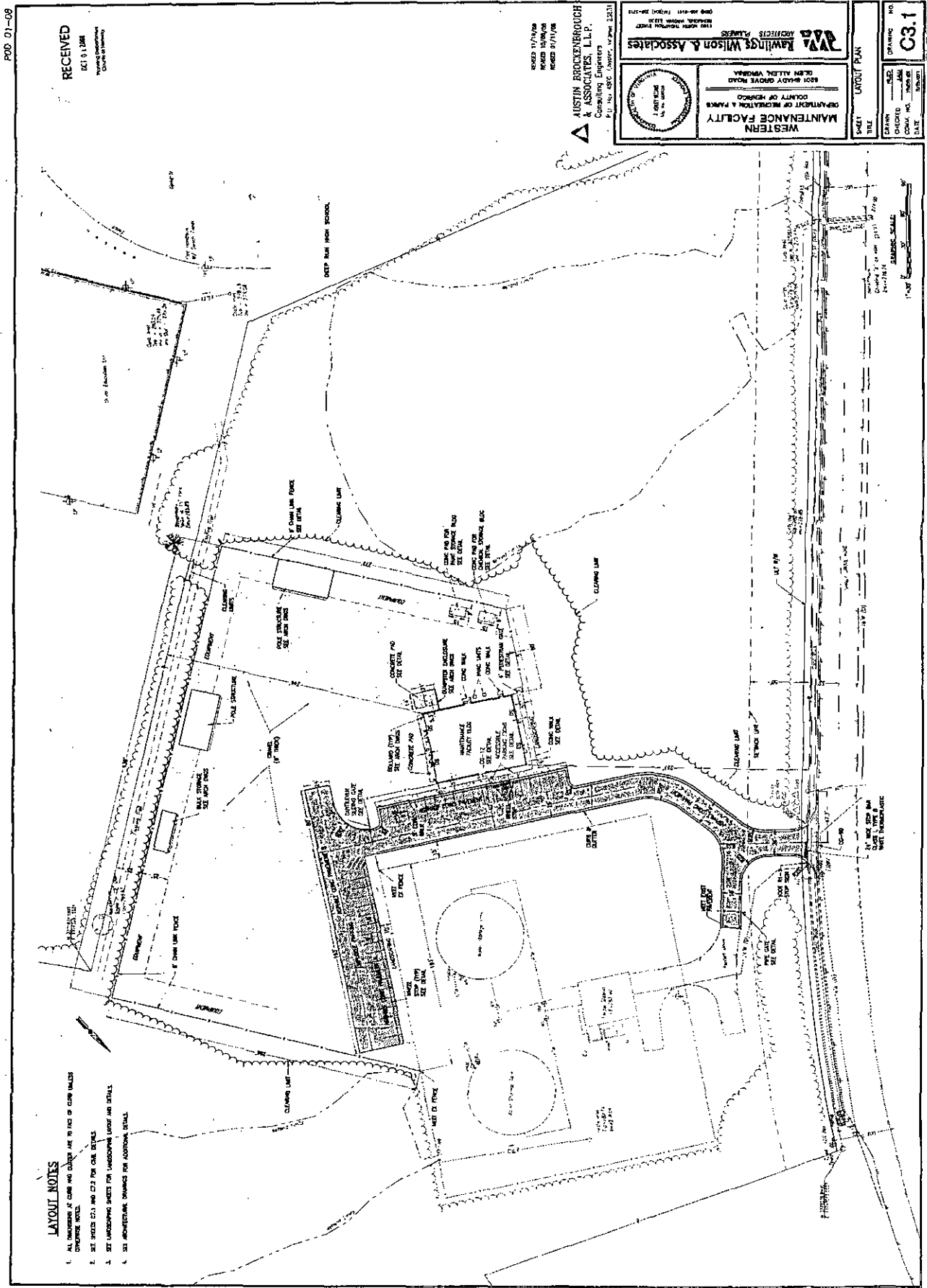
APPROVED BY BOS  
12/14/1999



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DEC 9 1998  
Austin Rockenroch & Associates, LLP

FEB 24 2009

STAFF PLAN



LAYOUT NOTES

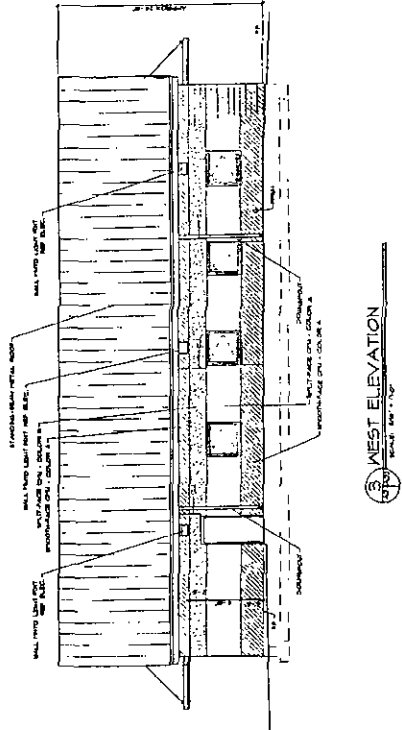
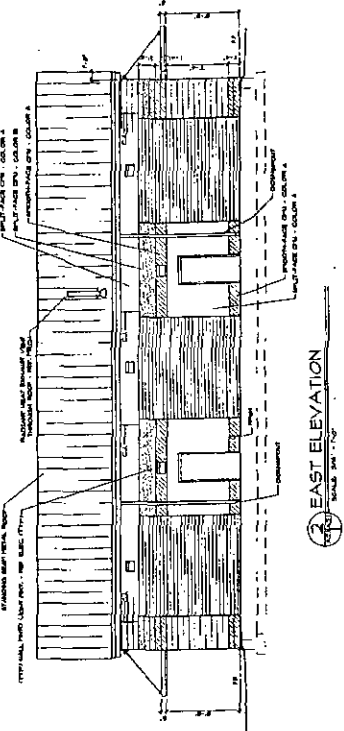
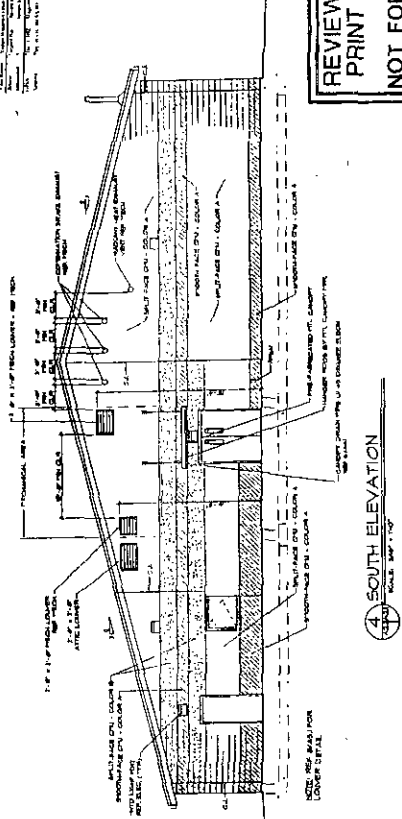
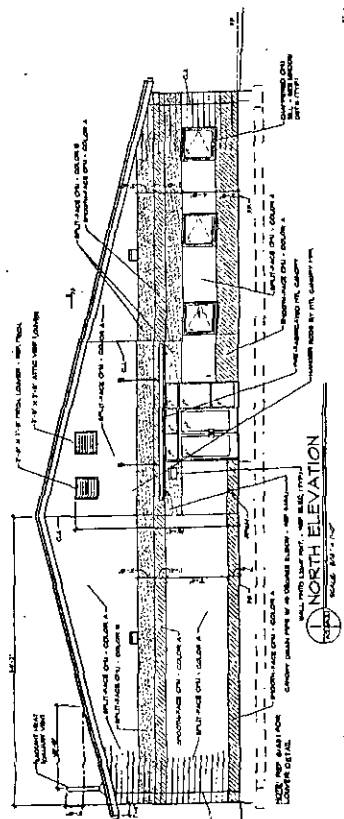
1. ALL DIMENSIONS AT CORNER AND CENTER ARE TO FACE OF CURB WALLS UNLESS NOTED OTHERWISE.
2. SEE SHEETS C3.1 AND C3.2 FOR CURB DETAILS.
3. SEE LANSKIPING SHEETS FOR LANDSCAPING LAYOUT AND DETAILS.
4. SEE ARCHITECTURAL DRAWINGS FOR ADDITIONAL DETAILS.

AUSTIN ROCKENROCH & ASSOCIATES, LLP  
Consulting Engineers  
P.O. Box 4905 Austin, TX 78761-4905  
PH: 512/476-1111 FAX: 512/476-1112  
WWW.ARA-LLP.COM

**RAWLINGS WILSON & ASSOCIATES**  
ARCHITECTS PLANNERS  
6801 SHADY GROVE ROAD  
DALLAS, TEXAS 75247  
PH: 214/343-1111 FAX: 214/343-1112  
WWW.RWA-ARCHITECTS.COM

**WESTERN MAINTENANCE FACILITY**  
COUNTY OF TARRANT, TEXAS  
SHEET: LAYOUT PLAN  
DATE: 12/9/98

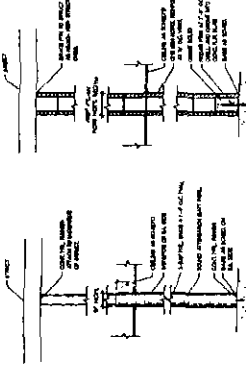
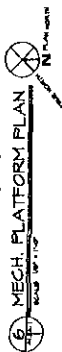
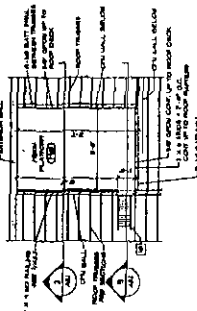
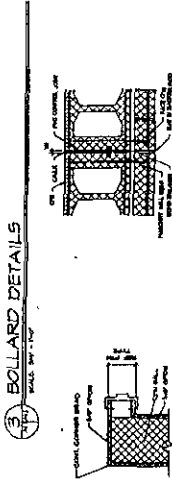
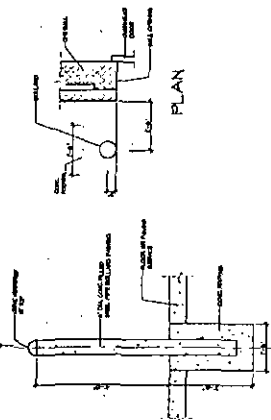
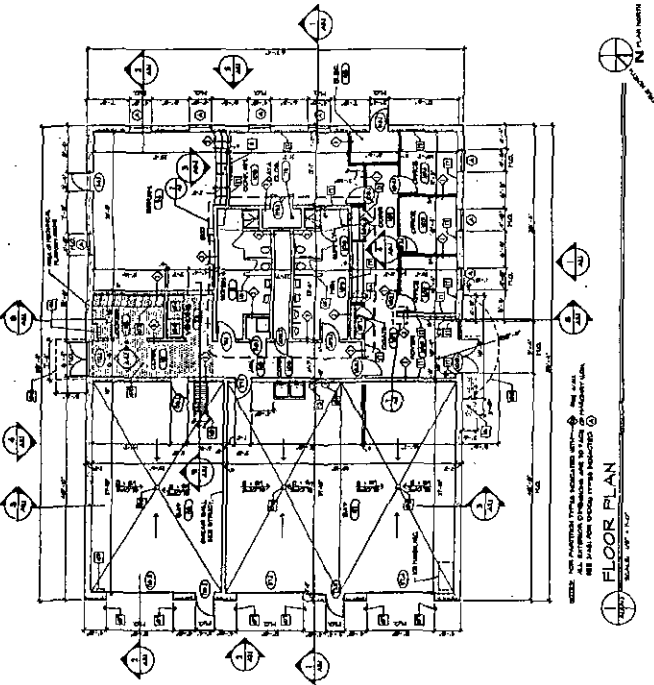
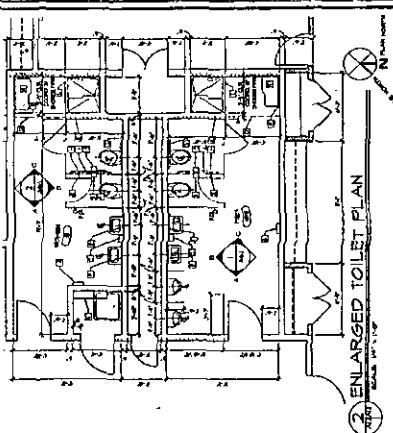
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PROJECT	WESTERN MAINTENANCE FACILITY



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METAL ROOF TO BE GALV.  
ALUMINUM SIDING AND LINCOLN TO BE CLEAR ANODIZED (SILVER).

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CONSTRUCTION

WESTERN  
MAINTENANCE FACILITY  
DEPARTMENT OF RECREATION & PARKS  
COUNTY OF MEXICO  
6901 SHADY GROVE ROAD  
OLNEY, ATTEN, ARIZONA

DRAWN	SHEET NO.	<b>A1.1</b>	SHEET 1 OF 20
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DATE			

**SHEET FLOOR PLAN**  
**TITLE FINISH SCHEDULE**

**RESOLUTION – Authorization to Apply for and Accept American Recovery and Reinvestment Act Grant from Virginia Department of Criminal Justice Services – Victim/Witness Assistance Program**

This Board paper authorizes the County Manager to apply for and accept on behalf of the County's Victim/Witness Assistance Program an American Recovery and Reinvestment Act grant from the Virginia Department of Criminal Justice Services totaling \$100,863 for the period beginning July 1, 2009 and ending June 30, 2011. The Grant, which requires a 20% in-kind match (but no cash contribution), will be used to fund a full complement III position in the Victim/Witness Assistance Program.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 117-09

Page No. 1 of 1

Agenda Title: RESOLUTION – Authorization to Apply for and Accept American Recovery and Reinvestment Act Grant from Virginia Department of Criminal Justice Services – Victim/Witness Assistance Program

For Clerk's Use Only:  Date: <u>APR 28 2009</u> ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<table><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr><tr><td>Donati, J.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Glover, R.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Kaechele, D.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>O'Bannon, P.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Thornton, F.</td><td>_____</td><td>_____</td><td>_____</td></tr></table>		YES	NO	OTHER	Donati, J.	_____	_____	_____	Glover, R.	_____	_____	_____	Kaechele, D.	_____	_____	_____	O'Bannon, P.	_____	_____	_____	Thornton, F.	_____	_____	_____
		YES	NO	OTHER																						
Donati, J.	_____	_____	_____																							
Glover, R.	_____	_____	_____																							
Kaechele, D.	_____	_____	_____																							
O'Bannon, P.	_____	_____	_____																							
Thornton, F.	_____	_____	_____																							

WHEREAS, the Henrico County Victim/Witness Assistance Program provides support, counseling, service referral, and information regarding the criminal justice system to persons who are victims of or witnesses to crimes committed in Henrico County; and,

WHEREAS, the Office of the Commonwealth's Attorney for Henrico County desires to have the County Manager apply for and accept an American Recovery and Reinvestment Act grant from the Virginia Department of Criminal Justice Services totaling \$100,863 for a two-year period beginning July 1, 2009 and ending June 30, 2011; and,

WHEREAS, the grant will require no cash contribution but will require a 20% in-kind match.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to apply for and accept an American Recovery and Reinvestment Act grant from the Virginia Department of Criminal Justice Services totaling \$100,863 for the period beginning July 1, 2009 through June 30, 2011.

Comments: The Commonwealth's Attorney and the Victim/Witness Director recommend approval of this Board paper; the County Manager concurs.

By Agency Head WJ

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

## **Resolution — Award of Contract — Consulting Services — Homeowner's Enhancement Guide**

In Henrico County, approximately 35,000 single family homes were constructed between 1945 and 1975 and comprise approximately 40% of all single family homes in the County. Many of these homes are well built with quality materials, such as brick and hardwood flooring, in conveniently located neighborhoods with mature trees and provide affordable housing for working families.

Because of their age, size, and configuration, many of these homes need renovation or additions to keep up with more modern housing. Modernization of this housing stock would enhance the stability and desirability of these mature neighborhoods and help achieve the revitalization goals of the County.

This Board paper would award a contract to Frazier Associates to produce a Homeowner's Enhancement Guide. The Guide is intended as a resource for owners and prospective purchasers of mature homes in need of modernization and enhancement to their appearance. In addition, portions of the guide would apply to newer homes.

The Guide will contain drawings and photographs of different home styles in Henrico County and show how improvements can enhance a home's appearance. The Guide will also include information about home maintenance, energy efficiency and green renovation concepts, aging in place, universal design, landscaping and lawn care, financing of improvements, selecting a contractor, building permits, zoning, and other renovation and remodeling advice.

On February 6, 2009, the County received four proposals in response to RFP #09-8573-1CS. Based upon evaluation of the proposals, the Selection Committee (consisting of Mr. Mark Strickler, Mr. Paul Johnson, Mr. John Young, Mr. Melvin Slough, Ms Kelly Kinahan and Mrs. Cecelia Stowe) interviewed the following firms:

Frazier Associates  
Hill Studio

The Committee subsequently selected Frazier Associates as the first ranked firm and negotiated a fixed fee of \$84,594. The Guide will be completed by October 26, 2009.

Funding from Community Block Grant Funds is available to support this contract. The Directors of General Services and Community Revitalization recommend that the contract be awarded to **Frazier Associates** for \$84,594 in accordance with RFP #09-8573-1CS, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 118-09  
Page No. 1 of 2

Agenda Title: **Resolution — Award of Contract — Consulting Services — Homeowner's Enhancement Guide**

or Clerk's Use Only:

Date: **APR 28 2009**

- ☐ Approved
- ☐ Denied
- ☐ Amended
- ☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: \_\_\_\_\_

YES NO OTHER

Donati, J. \_\_\_\_\_  
Glover, R. \_\_\_\_\_  
Kaechele, D. \_\_\_\_\_  
O'Bannon, P. \_\_\_\_\_  
Thornton, F. \_\_\_\_\_

**WHEREAS**, on February 6, 2009, the County received four proposals in response to RFP #09-8573-1CS for consulting services to produce a Homeowner's Enhancement Guide to assist owners in enhancing older homes; and

**WHEREAS**, based upon review of the written proposals, the Selection Committee (consisting of Mr. Mark Strickler, Mr. Paul Johnson, Mr. John Young, Mr. Melvin Slough, Ms. Kelly Kinahan and Mrs. Cecelia Stowe) interviewed the following firms:

Frazier Associates  
Hill Studio

**WHEREAS**, the Selection Committee subsequently negotiated a contract with Frazier Associates in the amount of \$84,594.

**NOW, THEREFORE, BE IT RESOLVED** by the Henrico County Board of Supervisors that a contract to provide consulting services in accordance with RFP #09-8573-1CS is hereby awarded to Frazier Associates in the amount of \$84,594 and the County Manager and Clerk are authorized to execute the contract and any change orders within the scope of the project budget in a form approved by the County Attorney.

**Comments:** Funding to support the contract is available from the FY08-09 Community Development Block Grant (CDBG) funds. The Directors of General Services and Community Revitalization recommend that the Board award the contract to Frazier Associates, and the County Manager concurs.

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**RESOLUTION – Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009**

On Tuesday, April 14, 2009, this paper will be considered, but should be deferred (at least seven days, according to law) before being approved. At a scheduled meeting on Tuesday, April 28, 2009, at 7:00 p.m. the proposed Operating and Capital Annual Fiscal Plans may be approved, amended, substituted for, or deferred until a later date, but, at least with regard to the schools' budget, should be approved by May 1, 2009. This paper will also allocate car tax relief for tax year 2009.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 1 of 7  
Agenda Item No. 98-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

For Clerk's Use Only:

**APR 28 2009**

Date \_\_\_\_\_  
☐ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

**BOARD OF SUPERVISORS ACTION**

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

YES NO OTHER

Donati, J. \_\_\_\_\_  
Glover, R. \_\_\_\_\_  
Kaechele, D. \_\_\_\_\_  
O'Bannon, P. \_\_\_\_\_  
Thornton, F. \_\_\_\_\_

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at \_\_\_\_\_ p.m., on April 14, 2009, to consider the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2009-10; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2009-10, are hereby approved for informative and planning purposes only.

OPERATING ANNUAL FISCAL PLAN  
ESTIMATED OPERATING RESOURCES

01- GENERAL FUND:

	Manager Proposed	Board Approved
51/01 - General Property Taxes	\$ 409,500,000	\$ 409,500,000
02 - Other Local Taxes	114,615,000	114,615,000
03 - Permits, Fees, & Licenses	3,859,200	3,859,200
04 - Fines & Forfeitures	2,727,900	2,727,900
05 - Use of Money & Property	8,533,200	8,533,200
06 - Charges for Services	3,176,800	3,176,800
07 - Miscellaneous	45,000	45,000
08 - Non-Revenue Receipts	2,765,000	2,765,000
09 - Recovered Costs	4,130,700	4,130,700
Total from Local Sources	\$ 549,352,800	\$ 549,352,800

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 2 of 7  
Agenda Item No. 98-09

**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for  
Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

52/02 - Non-Categorical Aid	17,376,300	17,376,300
03 - Shared Expenses	15,902,300	15,902,300
04 - Categorical Aid	273,081,900	273,081,900
Total from State	\$ 306,360,500	\$ 306,360,500
53/03 - Categorical Aid - Total Federal	10,935,200	10,935,200
<b>GENERAL FUND REVENUE</b>	\$ 866,648,500	\$ 866,648,500
60/01 - Operating Transfers	(109,348,930)	(109,348,930)
16/01 - From (To) Fund Balance	14,900,000	14,900,000
<b>GENERAL FUND RESOURCES</b>	\$ 772,199,570	\$ 772,199,570
<b>11 - SPECIAL REVENUE FUND :</b>		
51/03 - Permits, Fees, & Licenses	1,003,870	1,003,870
04 - Fines & Forfeitures	1,145,832	1,145,832
05 - Use of Money & Property	165,574	165,574
06 - Charges for Services	29,214,486	29,214,486
07 - Miscellaneous	71,580	71,580
08 - Recovered Costs	545,446	545,446
Total from Local Sources	\$ 32,146,788	\$ 32,146,788
52/02 - Non-Categorical Aid	97,050	97,050
04 - Categorical Aid	24,854,949	24,854,949
Total from State	\$ 24,951,999	\$ 24,951,999
53/03 - Categorical Aid - Total Federal	\$ 36,912,022	\$ 36,912,022
59/01 - Non-Revenue Receipts	211,300	211,300
<b>SPECIAL REVENUE FUND REVENUE</b>	\$ 94,222,109	\$ 94,222,109
60/01 - Operating Transfers	19,635,305	19,635,305
16/01 - From (To) Fund Balance	2,833,189	2,833,189
<b>SPECIAL REVENUE FUND RESOURCES</b>	\$ 116,690,603	\$ 116,690,603
<b>51 - WATER AND SEWER ENTERPRISE FUND :</b>		
51/04 - Fines & Forfeitures	127,000	127,000
06 - Charges for Services	87,089,666	87,089,666
07 - Miscellaneous	3,679,264	3,679,264
Total from Local Sources	\$ 90,895,930	\$ 90,895,930
59/01 - Non-Revenue Receipts	30,000	30,000
<b>W&amp;S ENTERPRISE FUND REVENUE</b>	\$ 90,925,930	\$ 90,925,930
60/01 - Operating Transfers	1,609,569	1,609,569
16/01 - From (To) Retained Earnings	(18,989,523)	(18,989,523)
<b>W&amp;S ENTERPRISE FUND RESOURCES</b>	\$ 73,545,976	\$ 73,545,976

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No.3 of 7  
Agenda Item No. 98-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

**52 - BELMONT GOLF COURSE ENTERPRISE FUND:**

51/06 - Charges for Services	1,192,479	1,192,479
59/01 - Non-Revenue Receipts	-	-
<b>BELMONT ENTERPRISE FUND REVENUE</b>	<b>\$ 1,192,479</b>	<b>\$ 1,192,479</b>
16/01 - From (To) Retained Earnings	0	0
<b>BELMONT ENTERPRISE FUND RESOURCES</b>	<b>\$ 1,192,479</b>	<b>\$ 1,192,479</b>

**61 - CENTRAL AUTO MAINTENANCE FUND:**

51/05 - Use of Money & Property	365,000	365,000
07 - Miscellaneous	31,000	31,000
08 - Recovered Cost	21,308,736	21,308,736
Total From Local Sources	\$ 21,704,736	\$ 21,704,736
59/01 - Non-Revenue Receipts	17,915	17,915
<b>INTERNAL SERVICE FUND REVENUE</b>	<b>\$ 21,722,651</b>	<b>\$ 21,722,651</b>
16/01 - From (To) Fund Balance	0	0
<b>INTERNAL SERVICE FUND RESOURCES</b>	<b>\$ 21,722,651</b>	<b>\$ 21,722,651</b>

**62 - TECHNOLOGY REPLACEMENT FUND:**

59/01 - Non-Revenue Receipts - Total Revenue	2,654,551	2,654,551
60/01 - Operating Transfers	-	-
16/01 - From (To) Retained Earnings	155,873	155,873
<b>TECH. REPLACE. FUND RESOURCES</b>	<b>\$ 2,810,424</b>	<b>\$ 2,810,424</b>

**63 - RISK MANAGEMENT FUND:**

51/08 - Recovered Costs - Total Revenue	624,727	624,727
16/01 - Operating Transfers	4,361,686	4,361,686
<b>RISK MANAGEMENT FUND RESOURCES</b>	<b>\$ 4,986,413</b>	<b>\$ 4,986,413</b>

**64 - HEALTHCARE INTERNAL SERVICE FUND:**

51/05 - Interest on Investment	150,000	150,000
51/08 - Recovered Costs	80,693,361	80,693,361
	\$ 80,843,361	\$ 80,843,361

**71 - DEBT SERVICE FUND:**

60/01 - Operating Transfers - TOTAL RESOURCES	55,782,472	55,782,472
16/01 - From (To) Fund Balance	2,000,000	2,000,000
<b>DEBT SERVICE FUND RESOURCES</b>	<b>\$ 57,782,472</b>	<b>\$ 57,782,472</b>

**82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:**

10 - Shared Expenses - Local	403,312	403,312
52/03 - Shared Expenses - State	1,498,939	1,498,939
<b>JRJDC AGENCY FUND REVENUE</b>	<b>\$ 1,902,251</b>	<b>\$ 1,902,251</b>
60/01 - Operating Transfers	3,286,700	3,286,700
16/01 - From (To) Fund Balance	404,178	404,178
<b>JRJDC AGENCY FUND RESOURCES</b>	<b>\$ 5,593,129</b>	<b>\$ 5,593,129</b>

**83 - OTHER POST EMPLOYMENT (OPEB) BENEFITS:**

60/01 - GASB 45	6,000,000	6,000,000
<b>OPEB RESOURCES</b>	<b>\$ 6,000,000</b>	<b>\$ 6,000,000</b>

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 4 of 7  
Agenda Item No. 98-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for  
Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS :

60/01 - Operating Transfers - TOTAL RESOURCES	\$ (84,752,377)	\$ (84,752,377)
TOTAL OPERATING RESOURCES	<u>\$ 1,058,614,701</u>	<u>\$ 1,058,614,701</u>
Including: REVENUE TOTAL	1,160,736,559	1,160,736,559
OPERATING TRANSFERS	(103,942,977)	(103,942,977)
FUND BALANCE/RETAINED EARNINGS	<u>1,821,119</u>	<u>1,821,119</u>
	<u>\$ 1,058,614,701</u>	<u>\$ 1,058,614,701</u>

\* Indicates a change

TOTAL CHANGES IN ESTIMATED RESOURCES	<u>\$ 0</u>
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ESTIMATED OPERATING REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u>01- GENERAL FUND:</u>		
01 - Board of Supervisors	\$ 1,164,196	\$ 1,164,196
02 - Library	16,399,039	16,399,039
03 - Sheriff	34,233,243	34,233,243
04 - Circuit Court	3,099,930	3,099,930
05 - Commonwealth's Attorney	4,699,778	4,699,778
06 - General District Court	200,491	200,491
07 - Juvenile/Domestic Relations Court	2,434,398	2,434,398
08 - Electoral Board	1,457,761	1,457,761
09 - County Manager	4,025,580	4,025,580
10 - County Attorney	2,049,269	2,049,269
11 - Human Resources	6,281,177	6,281,177
12 - Police	66,579,523	66,579,523
13 - Fire	50,195,913	50,195,913
14 - Finance	12,806,463	12,806,463
16 - General Services	17,275,345	17,275,345
17 - Internal Audit	361,168	361,168
19 - Information Technology	13,340,288	13,340,288
21 - Agriculture & Home Extension	376,772	376,772
22 - Social Services	18,794,146	18,794,146
23 - Recreation & Parks	16,770,371	16,770,371
24 - Public Health	1,645,730	1,645,730
28 - Public Works	35,935,899	35,935,899
29 - Real Property	605,673	605,673
30 - Economic Development	13,256,265	13,256,265
32 - Non-Departmental	12,256,941	12,256,941
33 - Building Inspections	4,668,567	4,668,567
34 - Planning	4,326,456	4,326,456
35 - Permit Centers	945,672	945,672
38 - Community Revitalization	1,763,516	1,763,516
50 - Education	<u>424,250,000</u>	<u>424,250,000</u>
TOTAL GENERAL FUND	<u>\$ 772,199,570</u>	<u>\$ 772,199,570</u>



**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
**MINUTE**

Page No. 5 of 7  
Agenda Item No. 98-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

**11 - SPECIAL REVENUE FUND:**

05 - Commonwealth's Attorney	835,304	835,304
07 - Juvenile/Domestic Relations Court	1,088,023	1,088,023
12 - Police	1,410,225	1,410,225
22 - Social Services	8,564,611	8,564,611
26 - Mental Health/Retardation	32,111,037	32,111,037
27 - CATC	3,666,521	3,666,521
28 - Public Works	897,000	897,000
31 - Public Utilities - Solid Waste	12,064,068	12,064,068
- Street Lights	70,200	70,200
32 - Non-Departmental	111,895	111,895
36 - Community Corrections Program	1,741,679	1,741,679
50 - Education - Cafeterias	17,412,081	17,412,081
- Grants	36,717,959	36,717,959
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$ 116,690,603</b>	<b>\$ 116,690,603</b>

**51 - WATER AND SEWER ENTERPRISE FUND:**

31 - Public Utilities - Operations	58,132,963	58,132,963
- Debt Service	15,413,013	15,413,013
<b>TOTAL W&amp;S ENTERPRISE FUND</b>	<b>\$ 73,545,976</b>	<b>\$ 73,545,976</b>

**52 - BELMONT GOLF COURSE ENTERPRISE FUND:**

23 - Recreation & Parks - TOTAL FUND	\$ 1,192,479	\$ 1,192,479
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**61 - CENTRAL AUTO MAINTENANCE FUND:**

20 - Central Auto. Maint. - TOTAL FUND	\$ 21,722,651	\$ 21,722,651
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**62 - TECHNOLOGY REPLACEMENT FUND:**

37 - Technology Replacement - TOTAL FUND	\$ 2,810,424	\$ 2,810,424
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**63 - RISK MANAGEMENT FUND:**

16 - Risk Management - TOTAL FUND	\$ 4,986,413	\$ 4,986,413
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**64 - HEALTHCARE FUND:**

42 - Healthcare - TOTAL FUND	\$ 80,843,361	\$ 80,843,361
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**71 - DEBT SERVICE FUND:**

18 - General	17,727,683	17,727,683
50 - Education	40,054,789	40,054,789
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 57,782,472</b>	<b>\$ 57,782,472</b>

**82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:**

40 - JRJDC - Operations	4,912,908	4,912,908
- Debt Service	680,221	680,221
<b>TOTAL JRJDC AGENCY FUND</b>	<b>\$ 5,593,129</b>	<b>\$ 5,593,129</b>

**83 - AGENCY FUND:**

11 - GASB 45 - TOTAL FUND	\$ 6,000,000	\$ 6,000,000
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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 6 of 7  
Agenda Item No. 98-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

**90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS :**

60 - Interdepartmental Billings - CAM	\$ (21,722,651)	\$ (21,722,651)
- Technology Replacement	(2,810,424)	(2,810,424)
- Healthcare	(60,219,302)	(60,219,302)
TOTAL ADJUSTMENTS	(84,752,377)	(84,752,377)
TOTAL OPERATING REQUIREMENTS	<u>\$ 1,058,614,701</u>	<u>\$ 1,058,614,701</u>

\* Indicates a change

TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS	<u>\$ 0</u>
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**CAPITAL ANNUAL FISCAL PLAN  
ESTIMATED CAPITAL RESOURCES**

<u>Source</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<b>21 - CAPITAL PROJECTS FUND :</b>		
Local Revenue	\$ 3,600,000	\$ 3,600,000
Motor Vehicle License Revenue	850,000	850,000
Fund Balance - Designated Capital Reserve	9,150,000	9,150,000
Fund Balance - Central Automotive	590,600	590,600
Fund Balance - General Fund	5,000,000	5,000,000
TOTAL CAPITAL PROJECTS FUND	<u>\$ 19,190,600</u>	<u>\$ 19,190,600</u>
<b>51 - WATER AND SEWER ENTERPRISE FUND :</b>		
Water & Sewer Fees/Charges	33,802,600	33,802,600
TOTAL WATER AND SEWER ENTERPRISE FUND	<u>33,802,600</u>	<u>33,802,600</u>
TOTAL CAPITAL RESOURCES	<u>\$ 52,993,200</u>	<u>\$ 52,993,200</u>

\* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES	<u>\$ 0</u>
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**ESTIMATED CAPITAL REQUIREMENTS**

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<b>21 - CAPITAL PROJECTS FUND :</b>		
03 - Sheriff	\$ 150,000	\$ 150,000
14 - Finance - Land Purchase Reserve	7,000,000	7,000,000
16 - General Services	1,997,900	1,997,900
19 - Information Technology	2,617,700	2,617,700
23 - Recreation & Parks	300,000	300,000
28 - Public Works - GIS	1,025,000	1,025,000
31 - Public Utilities - Landfill	3,600,000	3,600,000
50 - Education	2,500,000	2,500,000
TOTAL CAPITAL PROJECTS FUND	<u>\$ 19,190,600</u>	<u>\$ 19,190,600</u>
<b>51 - WATER AND SEWER ENTERPRISE FUND :</b>		
31 - Public Utilities - Water	10,275,000	10,275,000
- Sewer	23,527,600	23,527,600
TOTAL WATER & SEWER ENTERPRISE FUND	<u>\$ 33,802,600</u>	<u>\$ 33,802,600</u>
TOTAL CAPITAL REQUIREMENTS	<u>\$ 52,993,200</u>	<u>\$ 52,993,200</u>

\* Indicates a change

Page No.7 of 7  
Agenda Item No. 98-x

TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS	\$	0
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**COMMENTS:** This Board Paper should be considered on April 14, 2009, but should be deferred until Tuesday April 28, 2009, to comply with Virginia Code Section 15.2-2506, which states that "The hearing shall be held at least seven days prior to the approval of the budget...." The Director of Finance recommends approval of this Board Paper and the County Manager concurs.

**SCHEDULE OF COMPENSATION:**  
***Members of County Boards and Commissions, et al.***  
**County of Henrico, Virginia**  
**Fiscal Year 2009-10**

Board of Supervisors .....	\$48,671.36 per annum <sup>(1)</sup>
Board of Zoning Appeals .....	\$6,600.00 per annum
Electoral Board - General Election .....	\$4,011.50 per annum <sup>(2)</sup>
Secretary, Electoral Board - General Election .....	\$8,023.00 per annum <sup>(2)</sup>
Election Officials .....	\$135.00 base pay per workday
Assistant Chief Election Officials .....	\$165.00 base pay per workday
Chief Election Officials .....	\$185.00 base pay per workday
Planning Commission .....	\$17,000.00 per annum
Richmond Regional Planning Commission .....	\$3,000.00 per annum
Capital Region Airport Commission .....	\$3,000.00 per annum
Board of Real Estate Review & Equalization .....	\$225.00 per month
School Board .....	\$18,000.00 per annum <sup>(3)</sup>
Social Services Board .....	\$3,000.00 per annum
Volunteer Firefighters .....	\$2.00 per call
Economic Development Authority .....	\$200.00 per meeting
Parks and Recreation Advisory Commission .....	\$75.00 per meeting

- 
- (1) The maximum salary for 2008 through 2011 was set prior to July 1, 2007, in accordance with Va. Code § 15.2-1414.2. An allowance was made for an increase equal to 2.372% of the prevailing per-annum rate in each of those calendar years. The Board has declined, however, to receive any increase in salary for 2010. As in prior years, the Vice Chairman will receive an additional sum in the amount of 10% of the per-annum rate (for a total of \$53,538.50) and the Chairman receives an additional sum in the amount of 15% of the per-annum rate (for a total of \$55,972.06).
- (2) Rate and effective date is set by the General Assembly.
- (3) Rate is set by the School Board by resolution in accordance with Va. Code § 22.1-32 (A).

***Schedule of Unclassified Salaries***  
**County of Henrico, Virginia**  
**Fiscal Year 2009-10**

<u>COST CENTER</u>	<u>NAME AND OFFICE OR JOB TITLE</u>	<u>SALARY</u>
04001	Yvonne G. Smith Clerk of Circuit Court .....	\$136,146.00 <sup>(4)</sup>
08001	Mark J. Coakley General Registrar .....	\$ 84,476.00 <sup>(4) (5)</sup>
03006	Michael L. Wade Sheriff.....	\$138,298.00 <sup>(4) (6)</sup>

- 
- (4) Annual rate and effective date is set by the General Assembly. Rates reflected are effective 12/1/2007 – 11/30/2009. NOTE: The State deferred the 2.0% salary increase planned for constitutional officers and their employees (along with state employees) from December 1, 2008 to July 1, 2009. On March 2, 2009, the State deferred the 2.0% salary increase planned for constitutional officers and their employees (along with state employees) from July 1, 2009 to December 1, 2009.
- (5) The General Registrar receives annual compensation fixed by the General Assembly, paid by the governing body of the County and reimbursed annually as provided in the State's general appropriations act, and pursuant to Va. Code § 24.2-111.
- (6) The current Sheriff (Michael L. Wade) meets the criteria specified in the Virginia Budget Code Section 69.K.2.a and receives the additional specified percentage to the approved base amount. Effective 12/1/2007, Sheriff Wade earns the \$126,531 base plus 9.3% for the Sheriff's Career Development Plan and accreditation for a new annual total of \$138,298. Also see footnote 4 above.

**RESOLUTION – Request to Transfer Road and Right-of-Way by Virginia Department of Transportation – Three Chopt District**

Approval of this resolution will request the Virginia Department of Transportation to transfer to the County the frontage road known as Bacova Drive located near the intersection of I-64 and Pouncey Tract Road. With the future extension of Gayton Road, it would be advantageous for the County to own the road and right-of-way. The resolution further requests the right-of-way for this road be conveyed with the road for the sum of \$1.00. The Director of Public Works and the Director of Real Property recommend approval of this action.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 119-09

Page No. 1 of 1

Agenda Title RESOLUTION – Request to Transfer Road and Right-of-Way by Virginia  
Department of Transportation – Three Chopt District

<p>For Clerk's Use Only:</p> <p><b>APR 28 2009</b></p> <p>Date _____</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p style="text-align: center;"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) _____ Seconded by (1) _____</p> <p>(2) _____ (2) _____</p> <p>REMARKS: _____</p> <p>_____</p> <p>_____</p>	<table border="1"><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td>___</td><td>___</td><td>___</td></tr><tr><td>Glover, R.</td><td>___</td><td>___</td><td>___</td></tr><tr><td>Kaechele, D.</td><td>___</td><td>___</td><td>___</td></tr><tr><td>O'Bannon, P.</td><td>___</td><td>___</td><td>___</td></tr><tr><td>Thornton, F.</td><td>___</td><td>___</td><td>___</td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	___	___	___	Glover, R.	___	___	___	Kaechele, D.	___	___	___	O'Bannon, P.	___	___	___	Thornton, F.	___	___	___
	YES	NO	OTHER																							
Donati, J.	___	___	___																							
Glover, R.	___	___	___																							
Kaechele, D.	___	___	___																							
O'Bannon, P.	___	___	___																							
Thornton, F.	___	___	___																							

WHEREAS, the Virginia Department of Transportation (the "VDOT") has constructed a frontage road near the intersection of Route I-64 and Pouncey Tract Road, known as Bacova Drive (the "Road") in Three Chopt District; and,

WHEREAS, the County of Henrico, Virginia (the "County") proposes to intersect Bacova Drive with the extension of Gayton Road; and,

WHEREAS, it would be advantageous to the County to acquire the Road and right-of-way on which the Road is located from its intersection with Pouncey Tract Road to its western terminus.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Henrico County, Virginia pursuant to §33.1-154 of the Code of Virginia, 1950, as amended, hereby authorizes and directs the County Manager to petition on its behalf, in a form approved by the County Attorney, the Commonwealth Transportation Board to convey the Road and the right-of-way for the Road to the County for the sum of \$1.00.

Comments: The Director of Public Works and the Director of Real Property recommend approval of this action; the County Manager concurs.

By Agency Head

By County Manager

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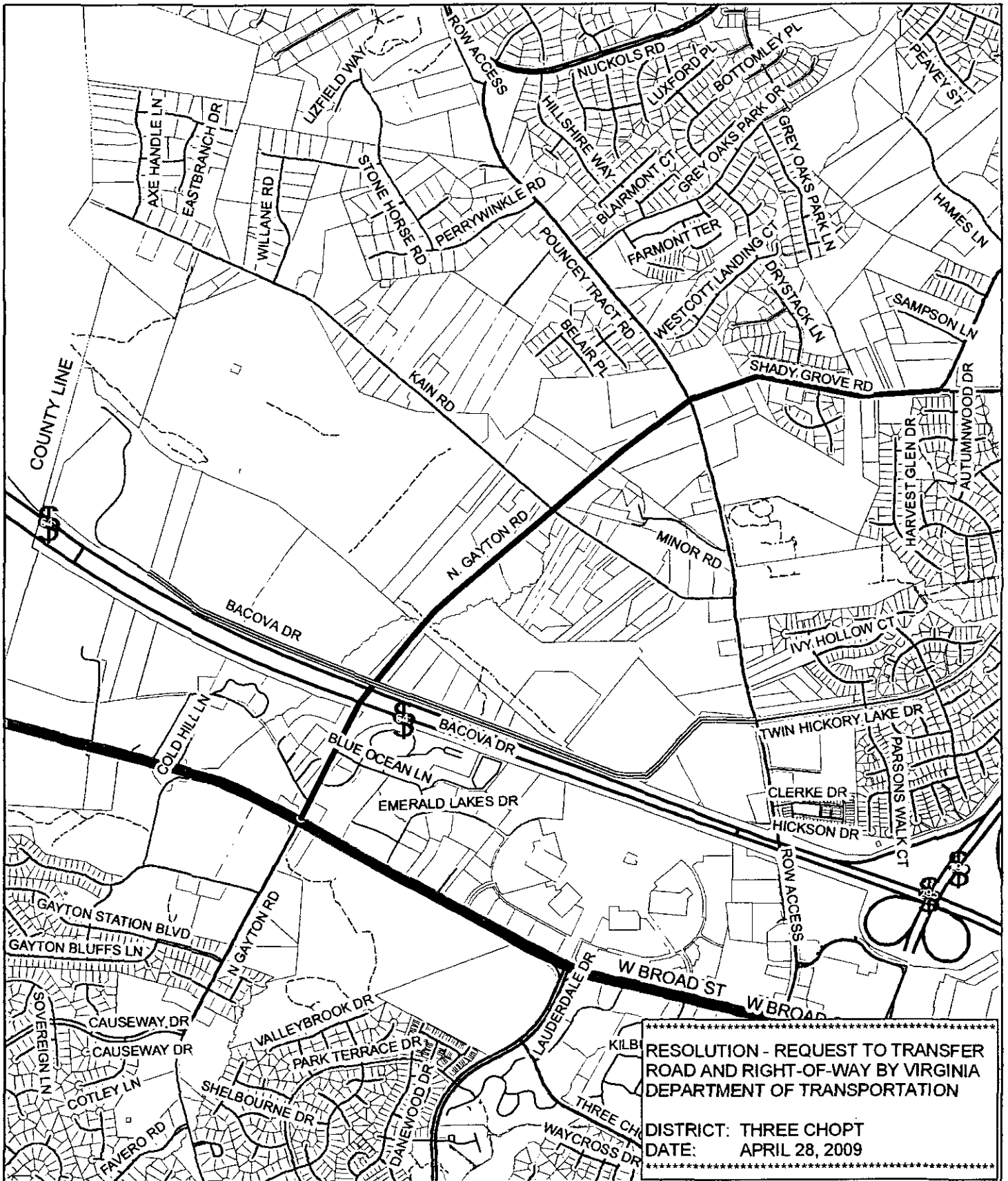
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Clerk, Board of Supervisors

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# BACOVA DRIVE





**RESOLUTION – Acceptance of Gift from the Friends of the Richmond Mounted Squad**

The Friends of the Richmond Mounted Squad has donated a 12 x 20 prefabricated storage building, with a value of \$3,675.00, to Henrico County. The storage building will be used by the Richmond Mounted Squad and the Varina 4-H Rising Stars at the Dorey Park Equestrian Rink.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 120-09  
Page No. 1 of 1

Agenda Title: **RESOLUTION – Acceptance of Gift from the Friends of the Richmond Mounted Squad**

<b>For Clerk's Use Only:</b>  Date: <b>APR 28 2009</b>  <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<table style="width: 100%; border-collapse: collapse;"><tr><th style="width: 30%;"></th><th style="width: 10%;">YES</th><th style="width: 10%;">NO</th><th style="width: 10%;">OTHER</th></tr><tr><td>Donati, J.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Glover, R.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Kaechele, D.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>O'Bannon, P.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Thornton, F.</td><td>_____</td><td>_____</td><td>_____</td></tr></table>		YES	NO	OTHER	Donati, J.	_____	_____	_____	Glover, R.	_____	_____	_____	Kaechele, D.	_____	_____	_____	O'Bannon, P.	_____	_____	_____	Thornton, F.	_____	_____	_____
	YES	NO	OTHER																							
Donati, J.	_____	_____	_____																							
Glover, R.	_____	_____	_____																							
Kaechele, D.	_____	_____	_____																							
O'Bannon, P.	_____	_____	_____																							
Thornton, F.	_____	_____	_____																							

WHEREAS, the Friends of the Richmond Mounted Squad have donated a 12' x 20' prefabricated and movable storage building, with a value of \$3,675.00, to Henrico County for use at Dorey Park;

WHEREAS, this storage building will be used by both the Richmond Mounted Squad and the Varina 4-H Rising Stars to store tack and riding equipment at the Dorey Park Equestrian Rink.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors authorizes the County Manager to accept this generous gift from the Friends of the Richmond Mounted Squad.

COMMENTS: The Director of Recreation and Parks recommends approval of this Board paper, the County Manager concurs.

By Agency Head *Karen L. Meier* By County Manager *David R. Haynes*

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Clerk, Board of Supervisors  
  
Date: \_\_\_\_\_

**RESOLUTION — Signatory Authority — Award of Contract — Fourmile Creek Trunk Sewer Rehabilitation  
— Lining of Existing 72" Sewer — Phase 6B**

Bids were opened on April 16, 2009 for the Fourmile Creek Trunk Sewer Rehabilitation project (Phase 6B) located in the Varina District, north of I-895, south of Charles City Road, and west of Monahan Road.

The project involves rehabilitation of approximately 0.35 miles of 72-inch diameter reinforced concrete sewer pipe by sliplining with fiberglass reinforced polymer sewer pipe.

The bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Hall Contracting Corporation Charlotte, NC	\$ 1,237,200.00
Metra Industries Little Falls, NJ	\$ 1,343,000.00
Corman Construction, Inc. Annapolis Junction, MD	\$ 1,383,984.00
Spiniello Companies Fairfield, NJ	\$ 1,541,000.00
Central Builders, Inc. Rocky Mount, NC	\$ 1,885,000.00
Alex E. Paris Contracting Company, Inc. Atlasburg, PA	\$ 1,989,650.00
G.L. Howard, Inc. Rockville, VA	\$ 2,655,000.00

Hall Contracting Corporation was determined to be the lowest responsive and responsible bidder. The Department of Public Utilities' engineering consultant has reviewed the bids received and recommends award of the contract to Hall Contracting Corporation. Funding for this project is from the Water and Sewer Revenue Fund. Work is expected to begin in June 2009 and be completed by February 2011.

This Board Paper authorizes the County Manager to execute the standard contract set forth in the project specifications with Hall Contracting Corporation, the lowest responsive and responsible bidder, in the amount of \$1,237,200.00 and any change orders not to exceed 15% of the original contract amount.

The Director of Public Utilities recommends approval of this Board Paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **12109**

Page No. 1

**Agenda Title: RESOLUTION — Signatory Authority — Award of Contract — Fourmile Creek Trunk Sewer Rehabilitation — Lining of Existing 72" Sewer — Phase 6B**

For Clerk's Use Only:

Date **APR 28 2009**

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: \_\_\_\_\_

YES NO OTHER

Donati, J. \_\_\_\_\_  
Glover, R. \_\_\_\_\_  
Kaechele, D. \_\_\_\_\_  
O'Bannon, P. \_\_\_\_\_  
Thornton, F. \_\_\_\_\_

**WHEREAS**, by Bid Request No. 09-8614-3CE, the County solicited bids for the Fourmile Creek Sewer Rehabilitation – Lining of Existing 72" Sewer – Phase 6B project (the "Project") in the Varina District; and,

**WHEREAS**, the Project involves rehabilitation of approximately 0.35 miles of 72-inch diameter reinforced concrete sewer pipe by sliplining with fiberglass reinforced polymer sewer pipe; and,

**WHEREAS**, seven bids were received opened on April 16, 2009, as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Hall Contracting Corporation	\$ 1,237,200.00
Metra Industries	\$ 1,343,000.00
Corman Construction, Inc.	\$ 1,383,984.00
Spiniello Companies	\$ 1,541,000.00
Central Builders, Inc.	\$ 1,885,000.00
Alex E. Paris Contracting Company, Inc.	\$ 1,989,650.00
G.L. Howard, Inc.	\$ 2,655,000.00

**WHEREAS**, after a review of all bids received, it was determined that Hall Contracting Corporation is the lowest responsive and responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED** that the Henrico County Board of Supervisors awards the contract for the Project to the lowest responsive and responsible bidder, Hall Contracting Corporation, in the amount of \$1,237,200.00.

**BE IT FURTHER RESOLVED** that the County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney and all necessary change orders not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

By Agency Head *[Signature]* By County Manager *[Signature]*

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Clerk, Board of Supervisors

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