

COUNTY OF HENRICO, VIRGINIA
Board of Supervisors' Agenda
December 8, 2009
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION – Rev. Michael J. Poole, Pastor, Hatcher Memorial Baptist Church

APPROVAL OF MINUTES – November 24, 2009 Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARINGS - REZONING CASES

- | | |
|---------------------------------|--|
| 299-09
C-29C-09
Fairfield | Duke M. du Frane: Request to conditionally rezone from R-3 One-Family Residence District to O-2C Office District (Conditional), part of Parcel 777-758-4306, containing 0.676 acres, located on the north line of E. Parham Road approximately 215 feet west of Lydell Drive. The applicant proposes an expansion of an adjacent office use. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Office. The Planning Commission voted to recommend the Board of Supervisors <u>grant</u> the request. |
| 300-09
C-23C-09
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| 301-09
C-20C-09
Brookland | David R. Gibbs and Clyde S. Taylor: Request to conditionally rezone from A-1 Agricultural District to R-3C One-Family Residence District (Conditional), Parcels 759-765-5522, 759-765-7424, 759-765-8939 and 759-765-7456, containing 6.807 acres, located on the east line of Francistown Road at its intersection with Nuckols Road. The applicant proposes a single-family residential subdivision with no more than fourteen (14) units. The R-3 District allows a minimum lot size of 11,000 square feet and a maximum gross density of 3.96 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, and Environmental Protection Area. The Planning Commission voted to recommend the Board of Supervisors <u>grant</u> the request. |

PUBLIC HEARINGS - OTHER ITEMS

- 302-09 Resolution – Amendments to the FY 2009-10 Annual Fiscal Plan: December, 2009.
- 303-09 Ordinance – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Making Technical Corrections in the Text Relating to the Polling Places for the Westwood Precinct in the Brookland District, the Maplewood and Yellow Tavern Precincts in the Fairfield District, and the Laburnum and Sandston Precincts in the Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

- 304-09 Introduction of Ordinance – To Amend and Reordain Sections 10-71 Titled “Complaints” and 10-73 Titled “Prohibited noises enumerated” of the Code of the County of Henrico, to Repeal and Reserve 10-72 Titled “Prohibited noise generally,” and to Add Section 10-74 Titled “Exemptions,” All Relating to the Regulation of Noise.
- 305-09 Resolution - Consent to Granting Leases and Easements by the Capital Region Airport Commission.
- 306-09 Resolution – Approving the Plan of Financing for the Capital Region Airport Commission for the Purpose of Financing or Refinancing Improvements and Extensions at the Richmond International Airport.
- 307-09 Resolution – Award of Contract for Automated Credit Card Payment Processing Service.
- 308-09 Resolution – Award of Contract for Lockbox Services.
- 309-09 Resolution – Award of Construction Contract – Fire Station #12 Renovations and Addition.
- 310-09 Resolution – Award of Contract for Architectural and Engineering Services – Fire Station #9.
- 311-09 Resolution – Award of Construction Contract – Administration Building Cafeteria Renovation.
- 312-09 Resolution – Authorization to Apply for and Accept State Homeland Security Grant Program.

- 313-09 Resolution – Award of Contract for Architectural and Engineering Services
 – Capital Area Training Consortium (CATC) Office Building.
- 314-09 Resolution – To Initiate Possible Amendments to the Henrico County Code
 Concerning the Location and Servicing of Refuse Containers.
- 315-09 Resolution – Acceptance of Target Stores, Inc. Law Enforcement
 Community Giving Grant Program Award to the County of Henrico
 Division of Police for Criminal Interview Room Communication
 Equipment.
- 316-09 Resolution - Signatory Authority – First Amendment to Lease of Office Space
 for the Henrico Drug Court Program – 8604 Staples Mill Road - Brookland
 District.
- 317-09 Resolution – Approval of Acquisition – Permanent Utility and Temporary
 Construction Easements – East Area Utilities Project, Phase III – John
 Burton, Jr. and Amena K. Burton – Varina District.
- 318-09 Resolution - Request for Letter of Necessity - Charles City Road. Project
 #00984. Varina District.
- 319-09 Resolution - Acceptance of Roads.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
November 24, 2009

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, November 24, 2009 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

David A. Kaechele, Chairman, Three Chopt District
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District
James B. Donati, Jr., Varina District
Richard W. Glover, Brookland District
Frank J. Thornton, Fairfield District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager County Manager for Human Services
Leon T. Johnson, Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Kaechele called the meeting to order at 7:07 p.m. and led recitation of the Pledge of Allegiance.

Dr. Michael J. Clingenpeel, Pastor of River Road Baptist Church, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board approved the minutes of the November 10, 2009 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

MANAGER'S COMMENTS

At the 75th annual conference of the Virginia Association of Counties (VACo) held in Bath County earlier this month, county officials who were in attendance had an opportunity to visit the Virginia War Memorial Educational Foundation's exhibit booth. The Virginia War Memorial's mission is to *Honor Our Veterans, Preserve Our History, Educate Our Children, and Inspire Patriotism in All*. Created by the Virginia General Assembly and dedicated in 1956, the War Memorial was designed to honor those Virginians who paid the ultimate sacrifice on fields of battle since World War II while protecting our freedoms. The Memorial's Shrine of Memory contains on its glass and marble walls the engraved names of 11,638 Virginia heroes who lost their lives while fighting in World War II, Korea, Vietnam, and Desert Storm. Efforts are currently underway to include those Virginians killed as the result of hostile actions in the War on Terrorism. At the request of the Foundation's Executive Director, the list of Henrico citizens whose names are inscribed on the Shrine of Memory were entered into the public record of this meeting to ensure that the sacrifices of these citizens who gave their lives will not be forgotten.

Mr. Kaechele has received a service award from VACo congratulating him for 30 years of dedicated service to county government. On November 8, 2009, during VACo's annual conference, VACo President Donald L. Hart, Jr. recognized Mr. Kaechele for achieving this milestone. Mr. Kaechele has served on the Board of Supervisors since 1980 and is the only member of the Board since the County Manager Form of Government was adopted in 1934 to have been elected to eight terms. On January 1, 2004, he earned the distinction of being the longest serving member of the Board on record. Mr. Kaechele has served eight terms as Board Chairman since 1983. He also served four consecutive terms on the VACo Board of Directors from 2000 to 2008, the maximum allowed under VACo's bylaws.

Mrs. O'Bannon, who is currently a Region 3 representative on the VACo Board of Directors, presented Mr. Kaechele with this special award and paid tribute to Mr. Kaechele on behalf of the Board of Supervisors. She noted that Mr. Kaechele has always been ahead of the curve and that the County has gained an incredible reputation during Mr. Kaechele's years of service. In accepting the award, Mr. Kaechele commented that the current members of the Board of Supervisors will have served together for 16 years at the end of their current terms and that he shared this honor with all of them and with the County Manager. Mr. Thornton commended Mr. Kaechele for his gentlemanly and dignified demeanor.

BOARD OF SUPERVISORS' COMMENTS

Mr. Kaechele recognized Will Ericson from Boy Scout Troop 772, sponsored by Discovery United Methodist Church, who was observing the meeting to fulfill a requirement for the Citizenship in the Community Merit Badge.

RECOGNITION OF NEWS MEDIA

Mr. Kaechele recognized Luz Lazo from the *Richmond Times-Dispatch* and welcomed Ms. Lazo to her new assignment covering Henrico County government.

PRESENTATION

Mr. Kaechele presented a proclamation recognizing November 2009 as Pancreatic Cancer Awareness Month. Accepting the proclamation was Connie Madison, a member of the Richmond Affiliate of the Pancreatic Cancer Action Network. Joining her were the Richmond Affiliate's Chair, Sheryl Taylor, and Affiliate members Lee Hall, Mark Madison, and Teresa Witte. Also participating were René Hypes and Jeannie Murray, Co-Founders and Co-Chairs of the Annual Movin' and Groovin' 5K Run and 2-Mile Walk at Dorey Park that has supported the Pancreatic Cancer Action Network and Virginia Commonwealth University Massey Cancer Center. Ms. Murray is Special Events Coordinator for the Henrico County Division of Recreation and Parks.

APPOINTMENTS

286-09 Resolution – Appointment of Members to Board of Directors – Economic Development Authority.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 286-09 – see attached resolution.

287-09 Resolution – Appointment of Member – Richmond Area Metropolitan Planning Organization Citizens Transportation Advisory Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 287-09 – see attached resolution.

PUBLIC HEARINGS -ITEMS

288-09 Resolution - Authorizing and Providing for the Issuance and Sale of Not to Exceed Nine Million Eight Hundred Thousand Dollars (\$9,800,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds, Series 2009B, of the County of Henrico, Virginia, for the Purpose of Financing Extensions and Improvements to the County's Water and Sewer System; Authorizing the County Manager or Any Deputy County Manager and the Director of Finance to Fix the Maturities, Interest Rates and Other Details of Such Bonds; Approving the Form of Such Bonds; Authorizing the County Manager or Any Deputy County Manager and the Director of Finance to Select the Underwriters of Such Bonds and to Negotiate the Sale of Such Bonds to Such Underwriters and Authorizing the Execution and Delivery to Such Underwriters of a Bond Purchase Agreement for Such Sale; Authorizing the Preparation and Delivery of a Preliminary Official Statement Relating to Such Bonds and Authorizing the Distribution Thereof; Authorizing the Preparation of a Final Official Statement and Continuing Disclosure Certificate Relating to Such Bonds and Authorizing the Distribution Thereof; Designating Recovery Zones for the Purposes of Section 1400u-1(b) of the Internal Revenue Code of 1986; Amending the 2009A Supplemental Resolution to Extend the Effectiveness Thereof to June 30, 2010;

and Ratifying Certain Acts and Proceedings.

John Vithoukas, Director of Finance, recognized Jay Conrad, Senior Vice President for BB&T Capital Markets, who is the County's financial advisor on bond issuances. Mr. Vithoukas responded to questions and comments from the Board regarding limits on and criteria for these types of bonds, the anticipated interest rates for both series of bonds, how these rates will be affected by the federal subsidy, how citizens can purchase Henrico bonds, and the attractiveness of the County's bonds to investors because of the County's favorable credit rating.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 288-09 – see attached resolution.

289-09 Ordinance – To Add Section 20-73 to the Code of the County of Henrico Titled “Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units,” to Create a Partial Tax Exemption for Qualifying Property Devoted to Residential Use Other Than Multifamily Residential Rental Units.

Mr. Vithoukas responded to questions and comments from the Board pertaining to provisions of the proposed ordinance, including how the tax abatement and tax assessments would be applied to qualifying properties. He also responded to questions concerning the percentage of housing units in the County that would potentially qualify for the partial tax exemption set forth in the ordinance and the timeframe and process for disseminating information to the public about the program that would be established by the ordinance.

No one from the public spoke in opposition to this ordinance.

Mr. Kaechele noted that the Board had received a lot of positive response from citizens that this would be a good program.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 289-09 – see attached ordinance.

290-09 Ordinance – Vacation of Unimproved Portion of Alley – Pemberton Place, Portion of Section 2 - Fairfield District.

No one from the public spoke in opposition to this ordinance.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 290-09 – see attached ordinance.

PUBLIC COMMENTS

William Spencer, a resident of the Three Chopt District, commended the Planning Commission on the quality of housing in the County, praised the members of the Board of Supervisors, complimented the County Manager for reading to school students, and congratulated Mr. Kaechele on his years of service.

BOARD OF SUPERVISORS' COMMENTS (continued)

Mr. Kaechele acknowledged the recent passing of the wife of Delegate Riley Ingram. A funeral service for Mrs. Ingram was held on November 21, 2009. Mr. Kaechele noted that the Board's hearts go out to Del. Ingram and his family on this untimely death.

GENERAL AGENDA

291-09 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2009-10 Annual Fiscal Plan: December, 2009.

Director of Management and Budget Gene Walter, Assistant Director of Clinical Services Laura Totty, and Mr. Hazelett responded to questions from Mr. Glover relating to the proposed special revenue fund appropriation for state pharmacy funds. Mr. Glover asked for clarification of the term "restricted state funds" for the purchase of medications for eligible consumers with mental illness due to the closing of the state community resource pharmacy, the process that Henrico Area Mental Health and Retardation Services is now following to purchase these medications, and the reason that the state community resource pharmacy has been closed. He also asked if there would be anything wrong with the County administering its own pharmacy. Mr. Hazelett commented that staff can look at the costs of this alternative but that there are probably other avenues such as group purchasing with other localities that might assist the County better.

Mr. Walter, Director of Public Utilities Art Petrini, and Mr. Hazelett responded to questions from Mr. Kaechele regarding the proposed water and sewer construction fund appropriation for a Virginia Department of Environmental Quality grant for improvements at the County's Water Reclamation Facility. Mr. Kaechele asked for the status of the design and installation of Nutrient Removal Technology that will be partially funded by the grant, clarification of the relationship of this plant upgrade project to existing and future water quality standards, and the percentage of project costs that will be covered by this grant.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 291-09 – see attached introduction to resolution.

292-09 Resolution - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2009 and Acknowledgement of Discharge of Duties and

Responsibilities by Audit Committee.

Mr. Vithoulkas thanked Internal Auditor Vaughan Crawley and Accounting Division Director Clarence Daniel for their time and work in supporting the audit, which was performed by the County's external auditors.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and unanimous vote, the Board approved Agenda Item No. 292-09 – see attached resolution.

Mr. Kaechele congratulated the County's Department of Finance as well as Mr. Crawley and Mr. Daniel for upholding a great record.

293-09 Resolution – Award of Construction Contract – Eastern Henrico Recreation Center.

Paul Proto, Director of General Services, responded to a question from Mr. Kaechele pertaining to the anticipated timeframe for this project's construction schedule and notice to proceed. Mr. Thornton commented on the genesis of this project, referred to the project as his "baby," and noted that the project had been ten years in the making.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 293-09 – see attached resolution.

294-09 Resolution – Signatory Authority – Amendments to Contract and Deed for Conveyance of County Real Property - Varina District.

Mr. Hazelett commented briefly on the history of transactions leading up to these amendments.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 294-09 – see attached resolution.

295-09 Resolution – Signatory Authority – Second Amendment to Host Agreement with BFI Waste Systems of Virginia, LLC – Varina District.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 295-09 – see attached resolution.

296-09 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services - Charles City Road Improvements from West of Laburnum Avenue to East of Monahan Road (approximately 1,365 feet). Project #00984 (formerly #555656-701-205-00). Varina District.

Tim Foster, Director of Public Works, responded to a question from Mr. Kaechele concerning the availability of funds for this project.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 296-09 – see attached resolution.

297-09 Resolution – Request to Suspend Proposed Stormwater Regulations.

Mr. Foster and Mr. Hazelett responded to questions from Mr. Kaechele relating to the purpose of this resolution. Mr. Foster responded to concerns expressed by Mr. Glover regarding the impact of the proposed regulations on affordable housing and the level of participation by localities in the development of the regulations. Mr. Foster and Mr. Rapisarda clarified for Mr. Kaechele how the County will communicate the concerns stated in this resolution to its state legislative delegation and to other state officials. Mr. Foster responded to concerns voiced by Mrs. O'Bannon that the Environmental Protection Agency could impose more stringent regulations at the federal level should the proposed state regulations be suspended.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 297-09 – see attached resolution.

298-09 Resolution – Acceptance of Roads.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 298-09 – see attached resolution.

There being no further business, the meeting was adjourned at 8:21 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
November 24, 2009

The Henrico County Board of Supervisors convened a special meeting on Tuesday, November 24, 2009 at 5:15 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

David A. Kaechele, Chairman, Three Chopt District
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District
James B. Donati, Jr., Varina District
Richard W. Glover, Brookland District
Frank J. Thornton, Fairfield District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Leon T. Johnson, Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development
Jennifer K. Acker, Assistant Director of Public Relations & Media Services
John A. Vithoulkas, Director of Finance/Special Economic Advisor

Mr. Kaechele called the meeting to order at 5:22 p.m.

Proposed Ordinance Amendments Pertaining to Noise

Mr. Hazelett noted that staff was revisiting the proposed noise ordinance with the Board. He recommended that the ordinance be introduced at the Board's December 8, 2009 meeting for public hearing at its January 26, 2010 meeting if consensus was reached on the ordinance's provisions during this special meeting.

Mr. Hazelett recognized Karen Adams, Senior Assistant County Attorney, who narrated a Power Point presentation that provided an update to 2009 proposed amendments to the noise ordinance. Ms. Adams advised that her presentation would address points of concern raised by the Board at its previous special meeting on November 10, 2009. During the first part of her presentation, Ms. Adams reviewed criminal vs. civil enforcement options. She reiterated that criminal

enforcement is used in the County's current noise ordinance and is the only enforcement currently authorized by state law whereas civil enforcement would require new legislation from the Virginia General Assembly. Ms. Adams also characterized criminal enforcement as the most appropriate means for the majority of infractions. She and Mr. Rapisarda responded to questions from the Board regarding how criminal fines are imposed by the courts for noise ordinance violations, how civil enforcement would eliminate the enforcement role of police officers, and the legal distinction between criminal and civil penalties.

The second part of Ms. Adams's presentation dealt with existing zoning restrictions and the proposed noise prohibition for trash and recycling collection. She thanked Mr. Glover for previously pointing out that the County's zoning ordinance currently places restrictions on the hours of trash collection in business districts. Ms. Adams referred to the need for additional restrictions on trash and recycling noise through the noise ordinance, reviewed how the proposed ordinance would address this type of noise, and discussed the inherent difficulties with regulating such noise. She concluded her presentation by explaining that staff was recommending the proposed noise ordinance remain the same as that presented on November 10, with the exception of minor revisions that would change trash collection hours in the ordinance to conform with the zoning ordinance restrictions and also change the "sound-producing devices" section to make the 11:00 p.m. to 7:00 a.m. prohibition applicable to both noises plainly audible inside another's dwelling and noises plainly audible at 50 feet. She, Mr. Rapisarda, Mr. Hazelett, and Chief Deputy Commonwealth's Attorney Duncan Reid responded to a number of questions and comments from the Board pertaining to provisions of the existing zoning ordinance and proposed noise ordinance, including whether enforcement actions should be taken against trash truck drivers, the specific hours during which trash collection is not permitted in each of the three business districts, the types of noises that would continue to be permitted 24 hours per day, how the 50-foot distance requirement would be applied, procedures for documenting noise violations and issuing summonses for such violations, the maximum level of fines specified for these violations and how they are imposed by judges, the number of noise complaints received by the Division of Police that end up in court, why existing zoning prohibitions for trash collection are less restrictive in B-3 business districts than in B-1 and B-2 business districts, and the definition and examples of "sound-producing devices."

In response to a request by Mr. Glover and with the Board's concurrence, Mr. Hazelett advised that staff would pursue possible amendments to the zoning ordinance to extend the prohibition on trash collection between 12:00 midnight and 6:00 a.m. to M-1 and M-2 industrial districts. He also confirmed that the proposed noise ordinance will be placed on the Board's December 8, 2009 meeting for introduction and for public hearing on January 26, 2010 and that a draft copy of the ordinance will be sent to the Board prior to introduction. Mr. Hazelett further advised that a letter will be mailed to the County's private trash haulers notifying them of the public hearing.

Mr. Hazelett introduced the *Richmond Times Dispatch* reporter recently reassigned to cover the County, Luz Lazo. Ms. Lazo commented that she is looking forward to meeting County officials.

The Board recessed for dinner at 6:06 p.m. and reconvened at 6:31 p.m.

Mr. Hazelett briefly reviewed the items on the evening's regular meeting agenda. Mr. Vithoukas noted that the Recovery Zone Economic Development Bonds addressed in the authorization resolution would have a 45 percent federal government interest subsidy. Mr. Hazelett advised that the resolution requesting a suspension of proposed stormwater regulations would be sent upon adoption to the Governor, the Secretary of Natural Resources, the Director of the Virginia Department of Conservation and Recreation, the County's General Assembly delegation, the Virginia Association of Counties, the Virginia Municipal League, and local government officials.

Mr. Hazelett informed the Board that the County's agency directors and assistant directors are scheduled to join him and the Deputy County Managers for Integrated Emergency Management Courses (IEMCs) at the Federal Emergency Management Institute in Emmitsburg, Maryland in August 2010. The IEMCs are one-week, exercise-based training activity that places Emergency Operations Center (EOC) personnel under realistic crisis situations within a structured learning environment. The last time County staff attended this comprehensive exercise was in 1996. The Institute will provide housing and training at no cost to the County and the County has applied for a \$10,000 grant from the federal government to cover the cost of meals. The Board concurred with Mr. Hazelett that the County and its citizens would benefit from staff's participation in this activity. Mr. Hazelett cautioned that some citizens may express concerns to the Board about County officials traveling out of town given the current economic conditions even though the training will not involve spending taxpayer dollars. Mr. Vithoukas responded to a question from Mr. Donati relating to the status of Federal Emergency Management Agency reimbursements to the County for expenses incurred in recent years for natural disasters.

There was discussion by Mr. Hazelett, the Board, and Mr. Vithoukas about the County's current revenue situation and the impact of further state budget reductions on the County's budget. Mr. Hazelett advised that some localities will be increasing taxes, laying off employees, and reducing services. He and Mr. Vithoukas responded to questions from the Board regarding the County's relatively good fiscal health compared to other localities and how staff plans to address a projected revenue shortfall. There was also discussion concerning the status of public safety hiring and the County's future financial obligations to renovations at The Diamond. Mr. Hazelett advised that the County will have to reduce non-departmental funding to non-profit organizations in the upcoming budget. Mr. Glover suggested that Sgt. Kenny Ragland make a presentation to the Board at a future work session on the progress of the Police Athletic League. He also commented that the longevity of the Board has been conducive to allowing Mr. Hazelett to do what needs to be done in terms of successfully managing the County's budget.

There being no further business, the meeting was adjourned at 6:56 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

299-09
C-29C-09
Fairfield

Duke M. du Frane: Request to conditionally rezone from R-3 One-Family Residence District to O-2C Office District (Conditional), part of Parcel 777-758-4306, containing 0.676 acres, located on the north line of E. Parham Road approximately 215 feet west of Lydell Drive. The applicant proposes an expansion of an adjacent office use. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Office. Acting on a motion by Mr. Archer seconded by Mr. Branin, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors grant the request because it would provide for appropriate development, it conforms with the objectives and intent of the County's Comprehensive Plan, and it continues a form of zoning consistent with the area.

300-09
C-23C-09
Brookland

Nobility Investments LLC: Request to amend proffered conditions accepted with Rezoning Case C-11C-07, on Parcel 767-747-9248, located on the north line of Glenside Drive approximately 355 feet west of Bethlehem Road. The applicant proposes to amend Proffer 15 to require landscaping instead of a screening wall adjacent to a proposed hotel. The existing zoning is B-2C Business District (Conditional). The Land Use Plan recommends Commercial Arterial and Office. Acting on a motion by Mr. Vanarsdall seconded by Mr. Jernigan, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors **grant** the request because the change does not reduce the original intended purpose of the proffer and the proffers continue to assure a quality form of development with maximum protection afforded the adjacent properties.

301-09
C-20C-09
Brookland

David R. Gibbs and Clyde S. Taylor: Request to conditionally rezone from A-1 Agricultural District to R-3C One-Family Residence District (Conditional), Parcels 759-765-5522, 759-765-7424, 759-765-8939 and 759-765-7456, containing 6.807 acres, located on the east line of Francistown Road at its intersection with Nuckols Road. The applicant proposes a single-family residential subdivision with no more than fourteen (14) units. The R-3 District allows a minimum lot size of 11,000 square feet and a maximum gross density of 3.96 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, and Environmental Protection Area. Acting on a motion by Mr. Vanarsdall seconded by Mr. Branin, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors grant the request because it conforms to the Suburban Residential 2 recommendation of the Land Use Plan and the proffered conditions will assure a level of development otherwise not possible.

**RESOLUTION - Amendments to the FY 2009-10 Annual Fiscal Plan:
December, 2009**

A Board paper was presented on November 24, 2009, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. The Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on December 8, 2009. After the public hearing, at that same meeting, this paper may be approved.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 302-09
Page 1 of 6

Agenda Title **RESOLUTION - Amendments to the FY 2009-10 Annual Fiscal Plan: December, 2009**

<p>For Clerk's Use Only:</p> <p>Date DEC 8 2009</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p> <p>_____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) _____ Seconded by (1) _____</p> <p>(2) _____ (2) _____</p> <p>REMARKS: _____</p> <p>_____</p> <p>_____</p>	<table style="width: 100%;"><tr><td></td><td style="text-align: center;">YES NO OTHER</td></tr><tr><td>Donati, J.</td><td style="text-align: center;">___ ___ ___</td></tr><tr><td>Glover, R.</td><td style="text-align: center;">___ ___ ___</td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">___ ___ ___</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">___ ___ ___</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">___ ___ ___</td></tr></table>		YES NO OTHER	Donati, J.	___ ___ ___	Glover, R.	___ ___ ___	Kaechele, D.	___ ___ ___	O'Bannon, P.	___ ___ ___	Thornton, F.	___ ___ ___
	YES NO OTHER													
Donati, J.	___ ___ ___													
Glover, R.	___ ___ ___													
Kaechele, D.	___ ___ ___													
O'Bannon, P.	___ ___ ___													
Thornton, F.	___ ___ ___													

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia held an advertised public hearing on December 8, 2009 to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2009-10; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia that the Annual Fiscal Plan for fiscal year 2009-10 is amended and that such funds are appropriated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department - 13 - Fire

13115	- Logistics	\$ 233,658
13122	- Operations - EMS	100,000

0000 00000 To appropriate funding received from the Virginia Department of Fire Programs. The Code of Virginia requires the funds to be expended for fire services in the fiscal year that the funds are received. The FY2009-10 approved budget appropriated \$390,000 to the Division of Fire. This request will appropriate the balance of \$333,658 and bring the total appropriation for FY2009-10 to \$723,658. The dedicated funds will be used for repairs to the Division's Emergency Services apparatus.

By Agency Head

By County Manager

Routing:

Certified:

Yellow to: _____

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **302-09**
Page 2 of 6

Department - 22 - Social Services

22001 - Independent Living Program

1302 00000 - Purchase of Services \$ 13,500

This will appropriate additional funds for the Independent Living Education and Training Voucher Program. This program provides funding to help foster care youth with expenses associated with college and vocational training. The program is funded with Federal (80%) and State (20%) funding. The total appropriation for this program in fiscal year 2009-10 will be \$58,010, after this addition. No County matching funds are required.

22031 - TANF Hard to Serve

1301 00000 - Administration 96,807

1302 00000 - Purchase of Services 420,943

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico \$517,750 in additional Federal funding for fiscal year 2009-10 to continue providing employment services for the Hard-to-Serve Temporary Assistance for Needy Families (TANF) recipients. Of this total, \$96,807 has been designated for administration and \$420,943 is allotted for the purchase of services. No County matching funds are required.

22609 - Refugee Program

1302 00000 - Purchase of Services 100,000

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$100,000 in Federal funding for fiscal year 2009-10 to fund State and Federal mandated Refugee Program expenditures. The total appropriation for this program in fiscal year 2009-10 will be \$117,000, after this addition. No local match is required.

Total Social Services

\$ 631,250

Total GENERAL FUND

\$ 964,908

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12002 - Fiscal Records

0000 05292 - TRIAD 10 \$ 752

The Office of the Attorney General has awarded the County of Henrico \$752 in State funds for the Senior Services program. Funds will be used to purchase supplies for the Senior Citizen Police Academies. A County required match of \$84 will be provided via a transfer of appropriated funds from a Police reserve account, for a total program amount of \$836.

0000 05293 - Justice Assistance Grant 10 111,576

Funds have been received from the Justice Assistance Grant (JAG), for \$111,576. These federal funds are to be used to purchase navigation devices, forensic and computer equipment. No County matching funds are required.

Total Police

\$ 112,328

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 302-09
Page 3 of 6

Department 13 - Fire

13113 - Emergency Planning and Safety

0000 05291 - VFSB - Training Equipment \$ 9,535

To appropriate grant funding of \$9,535 received from the Commonwealth of Virginia Department of Fire Programs. Funds were awarded by the Virginia Services Board as part of the Fire Programs Training Mini Grant Program and will be used to purchase training equipment for the Division of Fire's classrooms. No local match is required.

0000 00000 - FAEMS - Personal Protection Equipment 27,660

To appropriate grant funding of \$27,660 received from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services (OEMS). Funding will be used for the purchase of surgical masks that are intended to provide OEMS licensed agencies with an inventory of masks in preparation for pandemic event. No local match is required.

Total Fire

\$ 37,195

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County

\$ 149,523

FUND 1110 - SPECIAL REVENUE FUND - Mental Health/Retardation Services

Department 26 - Mental Health/Retardation Services

26108 - Medical Services

1506 00000 - State Pharmacy Funds \$ 321,824

To appropriate restricted State funds to purchase medications for eligible consumers with mental illness due to the closing of the state community resource pharmacy as part of State budget reductions. The allocation replaces the disbursement of medication by the State operated community resource pharmacy that will now be allocated directly to MH/MR for the purchase of medications.

FUND 1113 - SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State

Department 05 - Commonwealth's Attorney

05001 - Commonwealth's Attorney

0000 00000 - Forfeitures - Commonwealth's Attorney - State \$ 101,743

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be appropriated and used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND

\$ 573,090

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 302-09
Page 4 of 6

FUND 6301 - RISK MANAGEMENT FUND

Department 16 - General Services

16001 - Risk Management

0000 00000 - Risk Management \$ 5,560,534

Funds are required to support anticipated expenses for the Workers' Compensation and Property/Liability programs for fiscal year ending June 30, 2010. This appropriation is an estimate of what will be required for the balance of the fiscal year. In fiscal year 2008-09, this amendment was appropriated in the amount of \$5,507,380. Funds are to come from the Self-Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund.

Total OPERATING FUNDS \$ 7,098,532

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 12 - Police

12999 - Police Capital Projects

0000 06580 - Forensics Lab Expansion and Renovation \$ 253,700

To provide funding to expand the Police Forensics Lab and renovate the Technology Crime Unit and the Automated Fingerprint Identification System areas in the Public Safety Building. The renovation and expansion of these areas will enhance the efficiency of these units. Funds are to come from Wireless E-911 revenues that have been received by the County but not appropriated. This funding is to be moved from the Special Revenue Fund via an interfund transfer to the Capital Projects Fund.

FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives

Department 23 - Recreation and Parks

23101 - Administration - Director

0000 01153 - RF&P Park \$ 12,000

To provide funding for improvements to the railroad mail car located at the Glen Allen Stadium at RF&P Park. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

4015 06241 - Virginia Randolph 55,000

To provide funding for improvements to the 1,800 foot long walking trail at the Virginia Randolph athletic facility. The improvements would include construction of a six foot wide asphalt walking trail to replace the existing gravel walking trail. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

4007 06587 - Wilder Soccer Facility 95,000

To provide funding for sodding and grading of two soccer fields at the Wilder Youth Soccer facility. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation and Parks \$ 162,000

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 302-09
Page 5 of 6

Department 28 - Public Works

28004 - Construction

0000 06585 - Horsepen Road Feasibility Study \$ 31,760

This amendment will provide funding for a drainage corridor feasibility study on Horsepen Road from the intersection of Horsepen Road and Shrewsbury Road to the existing drainage outfall at Hampshire Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 06588 - St. Claire Lane and Walnut Street Drainage Improvements 69,375

This amendment will provide funding for survey and engineering services for approximately 1,300 linear feet of drainage improvements along Saint Claire Lane and Walnut Street. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 06589 - Oak Hill Lane Drainage Improvements 59,370

This amendment will provide funding for survey and engineering services for approximately 1,150 linear feet of drainage improvements along Oak Hill Lane. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 06590 - Michael Road Drainage Improvements 80,000

This amendment will provide funding for a storm sewer collection system for the drainage from the roadside ditches along Yolanda Road and surface drainage between Yolanda Road and Michael Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Public Works \$ 240,505

Department 32 - Non-Departmental

32001 - Non-Departmental

0488 06555 - Babe Ruth World Series \$ 40,000

This amendment will provide funding to Varina Youth Sports for the application to host the Babe Ruth Fast Pitch Softball 16 and under World Series in August 2010 at Dorey Park. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Capital Projects Fund - Capital Initiatives \$ 442,505

Total CAPITAL PROJECTS FUND \$ 696,205

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 302-09
Page 6 of 6

FUND 5102 - Water and Sewer Construction Fund

31201 - Accounting

1001 00735 - Water Reclamation Facility \$ 5,132,842

The Virginia Department of Environmental Quality (DEQ) under the Water Quality Improvement Program has awarded a grant equal to thirty-five percent of the cost of design and installation of Nutrient Removal Technology at the Water Reclamation Facility. The total estimated value of the grant is \$8,584,821. This amendment reflects the first reimbursement from the DEQ that totals \$5,132,842.

FUND 5107 - ARRA - Water and Sewer Construction Fund

31201 - Accounting

1000 06586 - Dabbs House Road Water Main Extension/DEQ \$ 300,000

This funding will extend the water main from Creighton Road southward along Dabbs House Road to provide water service for three homes with petroleum contaminated wells. The Virginia Department of Environmental Quality (DEQ) will reimburse the County for design and construction costs for these improvements. The DEQ has a program for extension of water to homes with petroleum contaminated wells. The DEQ is allocating American Resources and Recovery Act (ARRA) funding for this project.

FUND 5108 - Water and Sewer Recovery Zone Economic Development Bonds (RZEDB)

31201 - Accounting

1001 00732 - Sewer Line Rehabilitation \$ 9,800,000

This project will rehabilitate or replace deteriorating sewer piping to reduce wet weather flows due to infiltration and inflow, prevent overflows, ensure adequate pipe capacity and improve the overall condition of the sewer system in part or all of the three designated recovery zones - Lakeside and Monument Avenue Areas (Strawberry Hill Sewer Basin) and the Highland Springs Area (Broadwater Sewer Area). Funding for this project will be provided by the sale of the Recovery Zone Economic Development Bonds (RZEDB).

Total Water and Sewer Capital Projects
TOTAL CAPITAL FUNDS
Total Amendments/Appropriations

\$ 15,232,842
\$ 15,929,047
\$ 23,027,579

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager concurs.

ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Making Technical Corrections in the Text Relating to the Polling Places for the Westwood Precinct in the Brookland District, the Maplewood and Yellow Tavern Precincts in the Fairfield District, and the Laburnum and Sandston Precincts in the Varina District

This Board paper proposes an ordinance that would make various technical corrections in the text of the County Code. The corrections relate to the polling places for the Westwood Precinct in the Brookland District, the Maplewood and Yellow Tavern Precincts in the Fairfield District, and the Laburnum and Sandston Precincts in the Varina District. None of the technical corrections has any impact on the electoral process.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 303-09
Page No. 1 of 1

Agenda Title: **ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Making Technical Corrections in the Text Relating to the Polling Places for the Westwood Precinct in the Brookland District, the Maplewood and Yellow Tavern Precincts in the Fairfield District, and the Laburnum and Sandston Precincts in the Varina District**

For Clerk's Use Only:

Date: **DEC 8 2009**

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

After a duly-advertised public hearing, the Board of Supervisors of Henrico County, Virginia approved the attached ordinance.

Comments: The Registrar and County Attorney recommend approval of this Board paper, the County Manager concurs.

By Agency Head

Joseph P. Riquianda Jr.

By County Manager

David S. Hays

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

AN ORDINANCE To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled "Precincts and polling places" by Making Technical Corrections in the Text Relating to the Polling Places for the Westwood Precinct in the Brookland District, the Maplewood and Yellow Tavern Precincts in the Fairfield District, and the Laburnum and Sandston Precincts in the Varina District.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 9-2 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 9-2. Precincts and polling places.

The following shall be the precinct boundaries and polling places for the magisterial districts in the county.

(1) Brookland Magisterial District.

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- p. *Westwood Precinct.* Beginning at the intersection of the boundary line of the City of Richmond and Henrico County and West Broad Street; thence northwestwardly along West Broad Street to its intersection with Horsepen Road; thence westwardly along Horsepen Road to its intersection with Betty Lane; thence southwardly along Betty Lane to its intersection with Fitzhugh Avenue; thence eastwardly along Fitzhugh Avenue to its intersection with Orchard Road; thence southwestwardly along Orchard Road to its intersection with Monument Avenue; thence southeastwardly along Monument Avenue to its intersection with Libbie Avenue; thence southwestwardly along Libbie Avenue to its intersection with the boundary line of the City of Richmond and Henrico County; thence eastwardly and northwardly along the boundary line of the City of Richmond and Henrico County to its intersection with West Broad Street and the point of beginning. The polling place for Westwood Precinct shall be ~~Epiphany Evangelical Lutheran Church, 1400 Horsepen Road.~~ **the Jewish Community Center, 5403 Monument Avenue.**

(2) Fairfield Magisterial District.

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- o. *Maplewood Precinct.* Beginning at the intersection of Mechanicsville Turnpike (U.S. Route 360) and the Virginia Power easement (approximately 1,800 feet northeast of the intersection of Mechanicsville Turnpike (U.S. Route 360) and Springdale Road); thence southeastwardly along the Virginia Power easement to its intersection with Creighton Road (approximately 400 feet northeast of the intersection of Carolee Drive and Creighton Road); thence southwestwardly along Creighton Road to its intersection with North Laburnum Avenue; thence northwestwardly along North Laburnum Avenue to its intersection with Harvie Road and East Laburnum Avenue; thence northwestwardly along East Laburnum Avenue to its intersection with Mechanicsville Turnpike (U.S. Route 360); thence northeastwardly along Mechanicsville Turnpike (U.S. Route 360) to its intersection with the Virginia Power easement (approximately 1,800 feet northeast of the intersection of Mechanicsville Turnpike (U.S. Route 360) and Springdale Road) and the point of beginning. The polling place for Maplewood Precinct shall be ~~Broadus Memorial Baptist Church~~ **Abundant Life Church of Christ**, 3700 Goodell Road.

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- w. *Yellow Tavern Precinct.* Beginning at the intersection of the Richmond and Ashland Electric right-of-way and the boundary line of Hanover County and Henrico County; thence eastwardly along the boundary line of Hanover County and Henrico County to its intersection with Chamberlayne Road (U.S. Route 301); thence southwestwardly along Chamberlayne Road (U.S. Route 301) to its intersection with East Parham Road; thence southwestwardly along East Parham Road to its intersection with Interstate Route 95; thence northwardly along Interstate Route 95 to its intersection with Interstate Route 295; thence northwestwardly along Interstate Route 295 to its intersection with Longdale Avenue extended; thence southeastwardly along Longdale Avenue extended to its intersection with Davis Avenue and Longdale Avenue; thence southeastwardly along Longdale Avenue to its intersection with Lee

Avenue; thence southwestwardly along Lee Avenue to its intersection with Richmond Road; thence southeastwardly along Richmond Road to its intersection with Cole Boulevard; thence southwestwardly along Cole Boulevard to its intersection with Greenwood Road; thence northwardly along Greenwood Road to its intersection with Interstate Route 295; thence northwestwardly along Interstate Route 295 to its intersection with Woodman Road; thence northeastwardly along Woodman Road to its intersection with Greenwood Road; thence southeastwardly along Greenwood Road to its intersection with Winfrey Road; thence northwardly along Winfrey Road to its intersection with the Richmond and Ashland Electric right-of-way; thence northwestwardly along the Richmond and Ashland Electric right-of-way to its intersection with the boundary line of Hanover County and Henrico County and the point of beginning. The polling place for Yellow Tavern Precinct shall be North Park Library, 8508 Franconia Road.

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(5) Varina Magisterial District.

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- i. *Laburnum Precinct.* Beginning at the intersection of the Norfolk Southern Railway and S. Airport Drive (State Route 156); thence southwardly along S. Airport Drive (State Route 156) to its intersection with W. Williamsburg Road (U.S. Route 60 and Williamsburg Road (U.S. Route 60); thence westwardly along Williamsburg Road (U.S. Route 60) to its intersection with S. Airport Drive Extended; thence southwardly along S. Airport Drive Extended to its intersection with S. Airport Drive (State Route 156); thence southwardly along S. Airport Drive (State Route 156) to its intersection with Charles City Road; thence northwestwardly along Charles City Road to its intersection with Williamsburg Road (U.S. Route 60); thence eastwardly along Williamsburg Road (U.S. Route 60) to its intersection with Millers Lane; thence northwardly along Millers Lane to its intersection with Millers Lane Extended; thence northwardly along Millers Lane Extended to its intersection with Interstate Route 64; thence eastwardly along Interstate Route 64 to its intersection with Oakleys Lane; thence northwardly along Oakleys Lane to its intersection with the Norfolk Southern Railway; thence eastwardly along the Norfolk Southern Railway to its

intersection with S. Airport Drive (State Route 156) and the point of beginning. The polling place for Laburnum Precinct shall be ~~St. Paul Lutheran Church~~ **Mountain of Blessings Christian Center**, 4700 Oakleys Lane.

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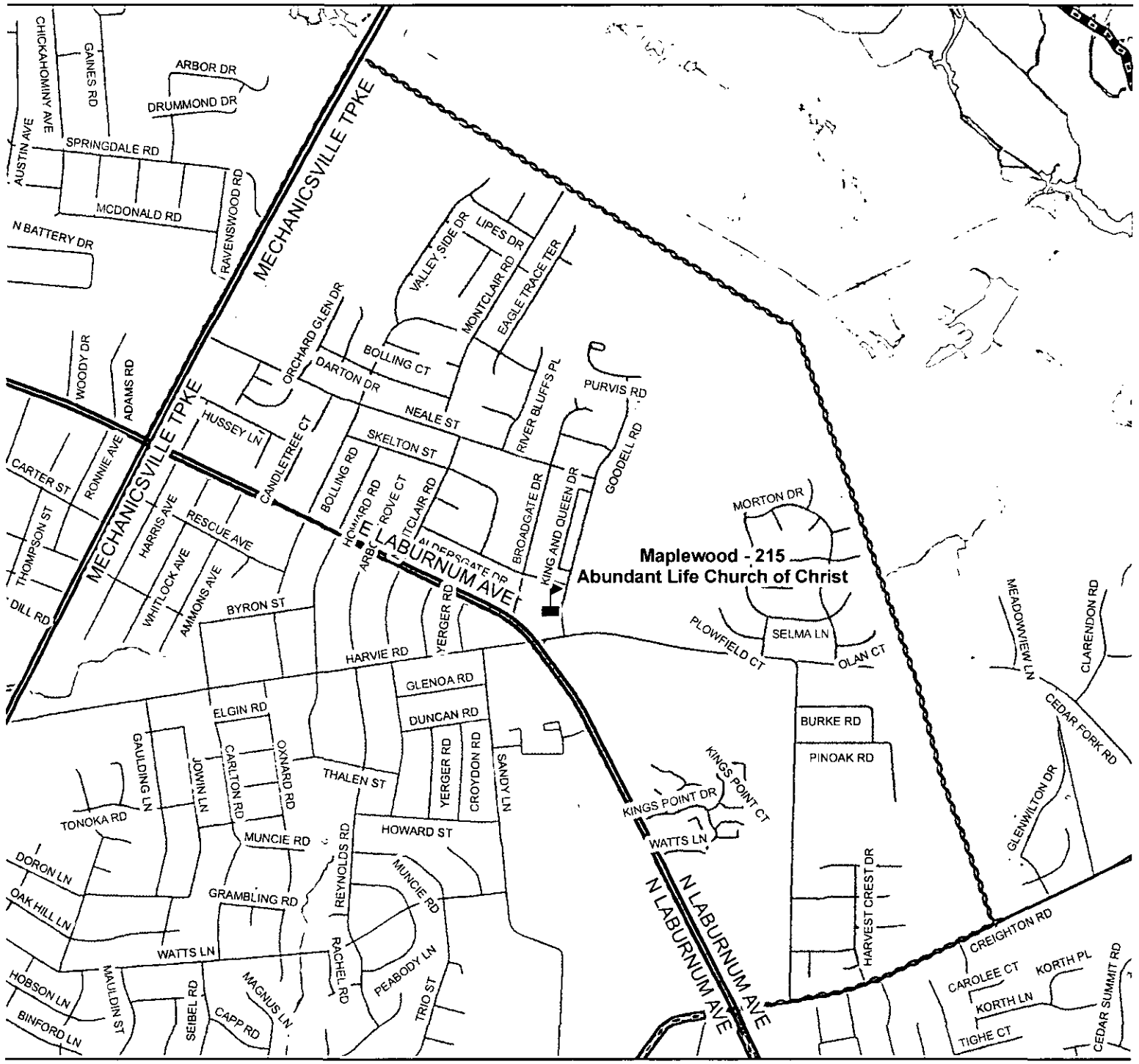
- p. *Sandston Precinct.* Beginning at the intersection of Charles City Road and S. Airport Drive; thence northwardly along S. Airport Drive to its intersection with S. Airport Drive Extended (approximately 2,650 feet southwest of the intersection of S. Airport Drive and Williamsburg Road); thence northwardly along S. Airport Drive Extended to its intersection with Williamsburg Road (U.S. Route 60); thence eastwardly along Williamsburg Road (U.S. Route 60) to its intersection with S. Airport Drive (State Route 156); thence northwardly along S. Airport Drive (State Route 156) to its intersection with the Southern Railway; thence eastwardly along the Southern Railway to its intersection with East Nine Mile Road (State Route 33); thence southeastwardly along East Nine Mile Road (State Route 33) to its intersection with Bond Street; thence northeastwardly along Bond Street to its intersection with Algiers Drive; thence southeastwardly along Algiers Drive to its intersection with Defense Avenue; thence southeastwardly along Defense Avenue to its intersection with Seven Pines Avenue; thence southwardly along Seven Pines Avenue to its intersection with Howard Street; thence southwestwardly along Howard Street to its intersection with East Nine Mile Road (State Route 33); thence southwardly along East Nine Mile Road (State Route 33) to its intersection with East Williamsburg Road (U.S. Route 60); thence eastwardly along East Williamsburg Road (U.S. Route 60) to its intersection with Sandston Avenue; thence southwardly along Sandston Avenue to its intersection with Huntsman Road; thence eastwardly along Huntsman Road to its intersection with Seabury Avenue; thence southwardly along Seabury Avenue to its intersection with Treva Road; thence westwardly along Treva Road to its intersection with Beulah Road; thence southwardly along Beulah Road to its intersection with White Oak Swamp Creek (approximately 1,200 feet north of the intersection of Beulah Road and La France Road); thence southeastwardly along White Oak Swamp Creek to its intersection with Portugee Road; thence southwardly along White Oak Swamp Creek to a fork in the creek (approximately 400 feet west of the intersection of Poplar Springs Road and White Oak Swamp Creek); thence southwestwardly along White Oak Swamp Creek to its intersection with an unnamed

stream (approximately 4,800 feet east of the intersection of White Oak Swamp Creek and Interstate Route 295); thence southwardly along the unnamed stream to its intersection with another unnamed stream; thence southwestwardly along this unnamed stream to its intersection with Charles City Road (approximately 2,000 feet east of the intersection of Turner Road and Charles City Road); thence northwestwardly along Charles City Road to its intersection with S. Airport Drive and the point of beginning. The polling place for Sandston Precinct shall be ~~Sandston Library, 23 E. Williamsburg Road.~~ **Sandston Baptist Church, 100 W. Williamsburg Road.**

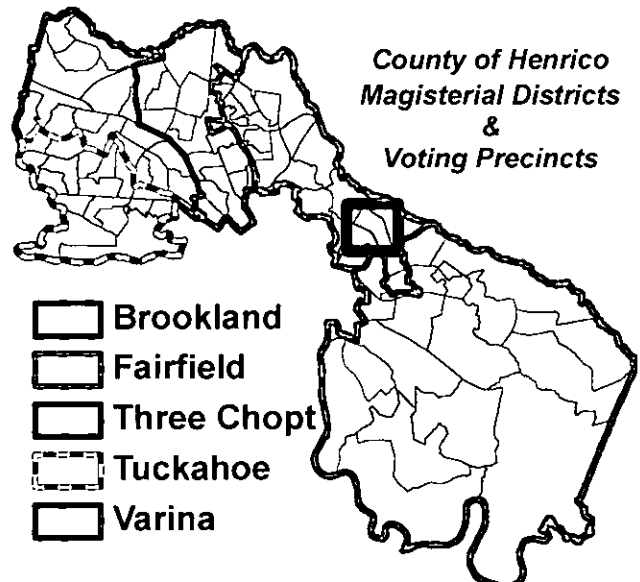
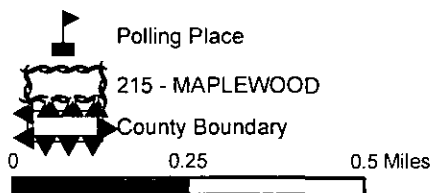
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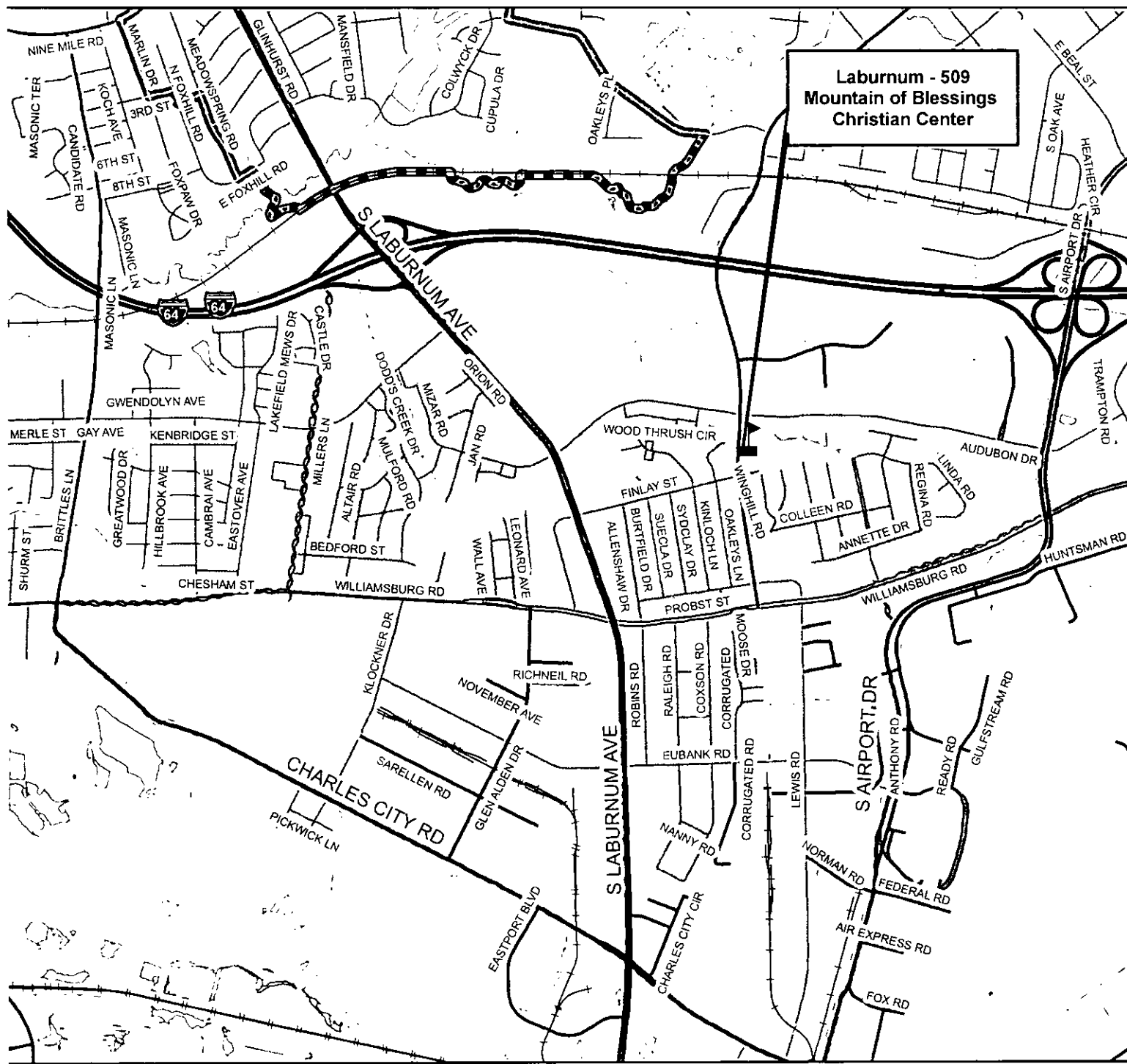
2. That the remaining provisions of Section 9-2 of the Code of the County of Henrico shall remain unchanged and in full force and effect.

3. That this ordinance shall be in full force and effect on and after its passage as provided by law.



Maplewood - 215
 Henrico County , VA
 Fairfield Magisterial District
 Polling Location:
 Abundant Life Church of Christ
 3700 Goodell Road
 Henrico , 23223





Laburnum - 509

Henrico County, VA

Varina Magisterial District


Polling Location:


Mountain of Blessings

Christian Center

4700 Oakleys Lane






23150, Sandston

 Polling Place

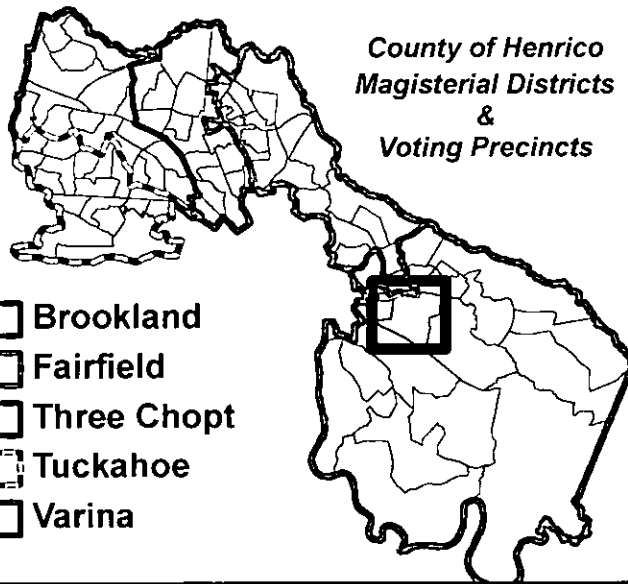
 509 - LABURNUM
County Boundary

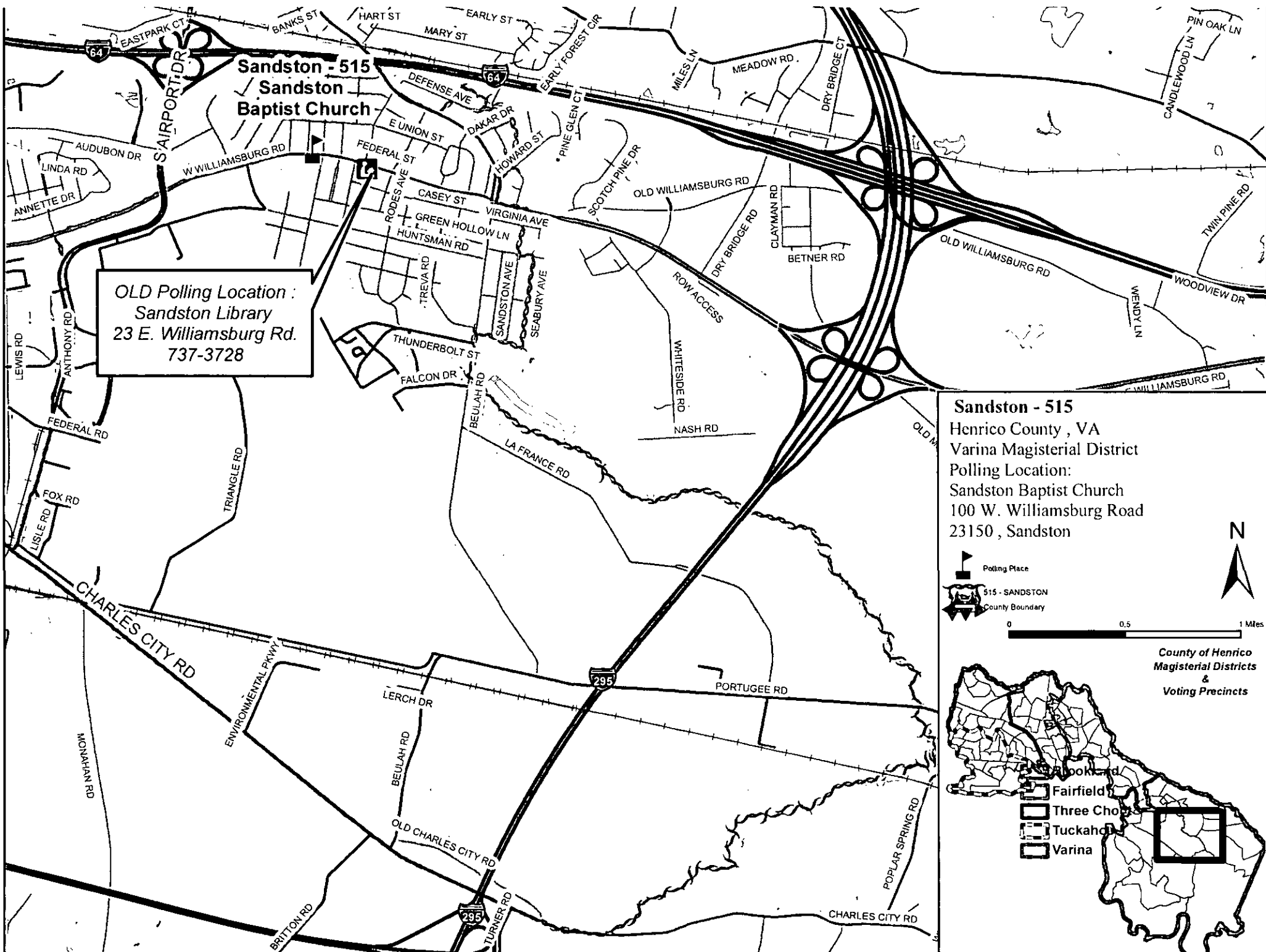


0 0.25 0.5 Miles

-  Brookland
-  Fairfield
-  Three Chopt
-  Tuckahoe
-  Varina

County of Henrico
Magisterial Districts
&
Voting Precincts

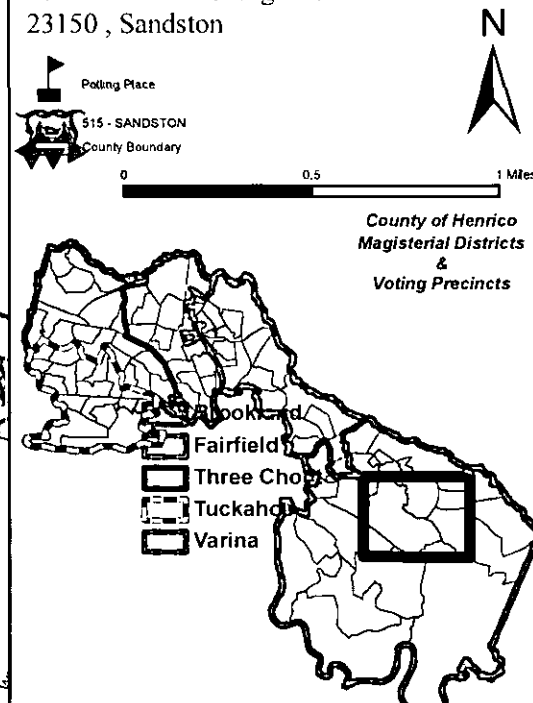




Sandston - 515
Sandston Baptist Church

OLD Polling Location :
Sandston Library
23 E. Williamsburg Rd.
737-3728

Sandston - 515
Henrico County, VA
Varina Magisterial District
Polling Location:
Sandston Baptist Church
100 W. Williamsburg Road
23150, Sandston



Introduction of Ordinance – To Amend and Reordain Sections 10-71 Titled “Complaints” and 10-73 Titled “Prohibited noises enumerated” of the Code of the County of Henrico, to Repeal and Reserve Section 10-72 Titled “Prohibited noise generally,” and to Add Section 10-74 Titled “Exemptions,” All Relating to the Regulation of Noise.

This Board paper introduces for advertisement and public hearing on January 26, 2010, an ordinance to amend Henrico Code sections 10-71 and 10-73, to repeal section 10-72 and to add section 10-74 all relating to the regulation of noise.

These Code changes result from a decision of the Virginia Supreme Court in *Tanner v. Virginia Beach* in April 2009 and from a desire to modernize the County’s noise ordinance.

The proposed ordinance was discussed during work sessions on November 10 & 24, 2009.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 304-09
Page No. 1 of 1

Agenda Title: Introduction of Ordinance – To Amend and Reordain Sections 10-71 Titled “Complaints” and 10-73 Titled “Prohibited noises enumerated” of the Code of the County of Henrico, to Repeal and Reserve Section 10-72 Titled “Prohibited noise generally,” and to Add Section 10-74 Titled “Exemptions,” All Relating to the Regulation of Noise.

For Clerk's Use Only:

Date: DEC 8 2009

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

The Clerk is directed to advertise, in the Richmond Times-Dispatch on January 5, 2010 and January 12, 2010, the following ordinance for a public hearing to be held at the Board Room on January 26, 2010 at 7:00 p.m.:

"AN ORDINANCE to amend and reordain Sections 10-71 titled 'Complaints' and 10-73 titled 'Prohibited noises enumerated' of the Code of the County of Henrico, to repeal and reserve Section 10-72 titled 'Prohibited noise generally,' and to add Section 10-74 titled 'Exemptions,' all relating to the regulation of noise. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Chief of Police recommends approval of this Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

Ordinance – To amend and reordain Sections 10-71 titled “Complaints” and 10-73 titled “Prohibited noises enumerated” of the Code of the County of Henrico, to repeal and reserve Section 10-72 titled “Prohibited noise generally,” and to add Section 10-74 titled “Exemptions,” all relating to the regulation of noise.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 10-71 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 10-71. Complaints. Penalty and enforcement.

- (a) No person shall be charged with a violation of the provisions of section 10-73 unless the a (1) complainant appears before a magistrate and requests a summons to be issued or (2). ~~However, when a violation is committed in the presence of a police officer, he shall proceed as provided by section 1-13.~~
- (b) Any person convicted of violating any of the provisions of section 10-73 shall be punished by a fine not to exceed \$500. Any person convicted of a second offense within less than five years after a first offense under this article shall be punished by a fine not to exceed \$1000. Any person convicted of a third offense within less than 10 years after a first offense under this article shall be punished by a fine not to exceed \$2500.
- (c) Each day a violation continues unabated shall constitute a separate offense.
- (d) Criminal enforcement against a person violating this article shall not be a bar against, or a prerequisite for, taking any other action permitted by this Code or the Code of Virginia to abate the violation.

2. That Section 10-72 of the Code of the County of Henrico be repealed and reserved as follows:

Sec. 10-72. Prohibited noise generally Reserved.

~~It shall be unlawful for any person to create any unreasonably loud, disturbing and unnecessary noise in the county. Noise of such character, intensity and duration as to be detrimental to the life or health of any person or to unreasonably disturb or annoy the quiet, comfort or repose of any person is hereby prohibited.~~

3. That Section 10-73 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 10-73. Prohibited noises enumerated.

~~The following acts are declared to be loud, disturbing and unnecessary noises in violation of section 10-72, but such enumeration shall not be deemed to be exclusive~~ **It shall be unlawful for any person to cause or permit to be caused any of the following prohibited sounds or noises:**

- (1) ~~Horns and signaling devices on vehicles.~~ The sounding of any horn or signal device on any automobile, motorcycle, bus or other vehicle while not in motion, except as a danger signal if any other vehicle is approaching apparently out of control, or if in motion only as a danger signal after or as brakes are being applied and deceleration of the vehicle is intended, ~~or other evasive action is taken; the creation by means of any such signal device of any unreasonably loud or harsh sound; and the sounding of such device for any unnecessary and unreasonable period of time.~~
- (2) ~~Radios, phonographs and musical instruments~~ **Sound-producing and sound-reproducing devices.** The ~~use, operation or~~ playing of any radio, phonograph, television, record, compact disc, tape, digital music, MP3 or DVD player, or musical instrument, ~~loudspeaker, sound amplifier or other machine or device capable of producing or reproducing sound, regardless of whether such sound-producing or sound-reproducing machine or device is located inside of a structure, outside of or on a structure or in or on a motor vehicle located on private property,~~ in such a manner or with such volume ~~or duration that it is plainly audible,~~ particularly during the hours between 12:00 midnight **11:00 p.m.** and 7:00 a.m., **(i) inside the confines of the dwelling unit, house or apartment of another person or (ii) at 50 or more feet from the device,** as to annoy or disturb the quiet, comfort or repose of persons in any dwelling, hotel or other type of residence.
- (3) ~~Noisy animals.~~ The ~~Allowing~~ keeping of any animal or bird which by ~~to~~ causing **any sound or noise such that it is plainly audible (i) inside the confines of the dwelling unit, house or apartment of another person at least once a minute for 10 consecutive minutes or (ii) at 100 or more feet from the animal at least once a minute for 10 consecutive minutes** frequent or long continued noise shall disturb the quiet, comfort or repose of any person in the vicinity to such an extent as shall constitute a nuisance.
- (4) ~~Defect in vehicle or load.~~ The use of any automobile, motorcycle or vehicle so out of repair, so loaded or operated in such manner as to create loud and unnecessary grating, grinding, rattling or other noises.

- (5) ~~Steam whistles.~~ The blowing of any steam whistle attached to any stationary boiler except to give notice of the time to begin or stop work or as a warning of danger or other emergency.
- (6) ~~Noisy exhausts.~~ The discharge of the exhaust of any steam engine, stationary internal combustion engine, motor vehicle or motorboat engine into the open air except through a muffler or other device which will effectively prevent loud and explosive noises therefrom.
- (7) ~~Creation of noise near schools, courts or hospitals.~~ The creation of any excessive sound on any street adjacent to any school, institution of learning or court while such institution is in session, or adjacent to any hospital, which unreasonably interferes with the workings of such institution or disturbs or unduly annoys patients in the hospital; provided that conspicuous signs are displayed in such streets indicating that such street is a school, hospital or court street.
- (4) **Trash and recycling collection.** The creation of any sound or noise between 12:00 midnight and 6:00 a.m. that is plainly audible in a residential area, except those areas zoned for Urban Mixed Use, when the sound or noise is produced in connection with the loading or unloading of refuse, waste or recycling collection vehicles.
- (85) **Street cleaning and construction.** ~~Loading, unloading or opening boxes.~~ The creation of **any sound or noise between 11:00 p.m. and 6:00 a.m. that is plainly audible in a residential area, except those areas zoned for Urban Mixed Use, when the sound or noise is produced in connection with (i) the cleaning of streets or parking lots or (ii) construction or demolition activities** loud and excessive noise in connection with loading or unloading any vehicle or the opening and destruction of bales, boxes, crates and containers.
- (96) ~~Peddlers and hawkers.~~ The **Yelling, shouting, whistling, screaming or** and crying **for the purpose of attracting attention to a performance, show, sale or display of merchandise between the hours of 11:00 p.m. and 7:00 a.m. on any public street, sidewalk or parking lot or any privately-owned street, sidewalk or parking lot open to the public, except to summon aid in an** emergency of peddlers, hawkers and vendors which disturbs the peace and quiet of the neighborhood.
- (10) ~~Drums, loudspeakers and other attention-attracting devices.~~ The use of any drum, loudspeaker or other instrument or device for the purpose of attracting attention by creation of noise to any performance, show or sale or display of merchandise.
- (117) ~~Amplified sound from vehicles.~~ The **Playing, using** or operating, or permitting the playing, use or operation of, any radio, **stereo**, tape player, compact disc player, loud speaker or other electronic device **or mechanical equipment** used for the amplification of sound, which is located **on or** within a motor vehicle being operated on a public street or alley, and which is **plainly** audible from outside the motor vehicle

at a distance of 50 feet or more. The provisions of this subsection shall not apply to ~~motor vehicle alarms or other security devices, nor to the emission of sound for the purpose of alerting persons to the existence of an emergency, or the emission of sound in the performance of emergency work~~ the playing of music or jingles by an ice cream truck or similar mobile food-service vehicle, provided such vehicle may emit sounds otherwise prohibited by this subsection only between the hours of 7:00 a.m. and 9:00 p.m.

- (8) Lawn care activities. Creating any sound or noise plainly audible in residential areas between 11:00 p.m. and 7:00 a.m. in connection with lawn care, leaf removal, gardening, tree maintenance or removal or other landscaping, lawn or timbering activities.

4. That Section 10-74 be added to the Code of the County of Henrico as follows:

Sec. 10-74. Exemptions.

The prohibitions of section 10-73 of this article shall not apply to any sound or noise generated by any of the following:

- (1) Sound or noise which is necessary for the protection or preservation of property or the health, safety, life or limb of any person, including sound or noise caused by restoration of utility service after an interruption.
- (2) Sound or noise which is necessary for the maintenance or construction of roads and highways.
- (3) Radios, sirens, horns and bells on police, fire or other emergency response vehicles.
- (4) Parades, fireworks displays, school-related activities and other such public special events or public activities.
- (5) Band performances or practices, athletic contests or practices and other school-sponsored activities on the grounds of public or private schools, colleges or universities.
- (6) Athletic contests and other officially-sanctioned activities in county parks.
- (7) Fire alarms, burglar alarms and car alarms, prior to the giving of notice and a reasonable opportunity for the owner or person in possession of the premises or vehicle served by any such alarm to turn off the alarm.
- (8) Religious services, religious events or religious activities or expressions, including, but not limited to music, singing, bells, chimes and organs which are part of such service, event, activity or expression.

- (9) Locomotives and other railroad equipment, and aircraft.
- (10) Military activities of the state or of the United States of America.
- (11) Agricultural operations, as defined in Code of Virginia § 3.2-300, provided such operations comply with all applicable laws, regulations and ordinances.
- (12) Amateur and professional motorsports competitions and competition-related events such as time trials and practices, provided the competition is sanctioned by a nationally-recognized motorsports racing organization and complies with all applicable laws, regulations and ordinances, including permit terms and conditions, if any.
- (13) Political gatherings and other activities protected by the First Amendment to the United States Constitution.
- (14) Activities for which the regulation of noise has been preempted by federal law.

5. That this ordinance shall be effective on and after its passage.

Comments: The Chief of Police recommends approval of this Board paper; the County Manager concurs.

RESOLUTION — Consent to Granting Leases and Easements by the Capital Region Airport Commission

On September 29, 2009, the Capital Region Airport Commission approved a resolution that requests each of its member jurisdictions to give general approval for the Commission to grant leases of and easements on its property to third parties. The deed and agreement among the Commission, the City of Richmond and the County dated January 1, 1976 and amended on December 1, 1984 and October 29, 1985 requires the Commission to obtain the prior written consent of the member jurisdictions in order to convey, sell or otherwise dispose of any real estate conveyed to the Commission by the City.

The Commission needs the consent of the member jurisdictions to grant a permanent drainage easement requested by VDOT in connection with construction by VDOT of the connector to Interstate 895. This Board paper would provide the County's general consent so that the Commission could grant VDOT's request as well as similar requests in the future without having to seek member jurisdiction approval on a case-by-case basis. For example, on December 14, 1994, the Board approved a resolution, requested by the Commission, consenting to the conveyance by the Commission of easements for stormwater drainage and for vehicle access to James River Paper Company, Inc. and Cadmus Communications Corporation, respectively.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 305-09
Page No. 1 of 2

Agenda Title: RESOLUTION — Consent to Granting Leases and Easements by the Capital Region Airport Commission

For Clerk's Use Only:

Date: DEC 8 2009

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, the Deed and Agreement dated January 1, 1976, between the City of Richmond (the "City"), Henrico County and the Capital Region Airport Commission (the "Commission") recorded in Deed Book 1684, page 944 in the Clerk's Office, Circuit Court, Henrico County, Virginia, as amended by First Amendment to Tripartite Agreement dated December 1, 1984, Second Amendment to Tripartite Agreement dated October 29, 1985 and Third Amendment to Tripartite Agreement dated April 25, 1990 (collectively the "Tripartite Agreement"), provides in paragraph 1 ("Paragraph 1") that the Commission shall not convey, sell or otherwise dispose of any real estate conveyed to the Commission by the City (the "Property") without the prior written consent of the City, Henrico County, Chesterfield County and Hanover County ("Member Jurisdictions"); and,

WHEREAS, City Attorneys for the City by letters dated January 29, 1976 and May 2, 1988 (the "City Opinions") have opined that Paragraph 1 was not intended to require the consent of the City for (i) granting leases for a term of years on any of the Property, (ii) granting easements to tenants necessary for ingress and egress to the leased premises, (iii) granting easements relating to the operation and maintenance of the Property that are beneficial (necessary or desirable) to the Property as a regional airport facility, and (iv) granting easements to the Commission's lessees that are performing a service or function under the lease related to the Commission purpose of operating a regional airport; and,

WHEREAS, in reliance on the City Opinions, the Commission has from time to time executed and delivered leases and easements to third parties and the Commission now wishes to obtain general approval from the Member Jurisdictions to continue that process and accordingly, by Resolution dated September 29, 2009, the Commission has requested each Member Jurisdiction to authorize that process.

By Agency Head

Joseph B. Rappaporta, Jr.

By County Manager

David L. Haynes

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 305-09
Page No. 2 of 2

Agenda Title: RESOLUTION — Consent to Granting Leases and Easements by the Capital Region Airport Commission

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors authorizes the Commission, without the prior approval of Henrico County, (i) renting or leasing for a term of years any of the Property, (ii) granting an easement to tenants necessary for ingress and egress to such leased premises, and (iii) granting utility and other easements beneficial (necessary or desirable) to the Commission or its lessees, as determined by the Chief Executive Officer of the Commission relating to the operation and maintenance of the Property as an airport pursuant to its Enabling Act.

Comments: This Board paper was requested by the Capital Region Airport Commission.

RESOLUTION – Approving the Plan of Financing for the Capital Region Airport Commission for the Purpose of Financing or Refinancing Improvements and Extensions at the Richmond International Airport

This Board paper approves the current plan of financing for the Capital Region Airport commission's Airport Development Program. The plan calls for the Commission to issue bonds to finance or refinance up to \$200 million of airport projects for another phase of its continuing capital expansion program. The program was the subject of a previous plan of financing dated August 12, 2006 and was approved by the participating political subdivisions shortly thereafter.

The commission held a public hearing and approved the plan of financing on December 24, 2009. The Board's approval of the plan is required by the Commission's enabling legislation and by the Internal Revenue Code.

The commission's bonds, notes, or other obligations shall not be a debt of the County. Also, the commission does not contemplate that it will seek the moral obligation support of the participating political subdivisions to secure its obligations.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 306-09

Page No. 1 of 1

Agenda Title: - RESOLUTION – Approving the Plan of Financing for the Capital Region Airport Commission for the Purpose of Financing or Refinancing Improvements and Extensions at the Richmond International Airport

For Clerk's Use Only: Date: DEC 8 2009 <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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The Board of Supervisors of Henrico County approved the attached resolution.

Comments: This paper has been requested by the Capital Region Airport Commission. The Board approved a similar request in January, 2007.

The Director of Finance recommends approval of this Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**RESOLUTION – APPROVING THE PLAN OF FINANCING FOR THE CAPITAL
REGION AIRPORT COMMISSION FOR THE PURPOSE OF FINANCING OR
REFINANCING IMPROVEMENTS AND EXTENSIONS AT THE RICHMOND
INTERNATIONAL AIRPORT**

WHEREAS, the Capital Region Airport Commission was created pursuant to the provisions of Chapter 380 of the Acts of Assembly of 1980, as amended (the “Enabling Act”), and owns and operates the Richmond International Airport (the “Airport”); and

WHEREAS, in order to expand its facilities due to increasing passenger and cargo demand, the Commission desires to undertake any or all of the improvements, enlargements or replacements at the Airport (the “Project”) and issue its bonds, notes or other obligations (the “Obligations”) pursuant to a plan of financing, all as set forth in *Exhibit A* attached hereto; and

WHEREAS, the Enabling Act requires that the governing body of each participating political subdivision of the Commission approve the maximum amount and general purposes of the issuance of indebtedness by the Commission; and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), provides that, following a public hearing, the plan of financing for the issuance of exempt facilities bonds or notes be approved by certain elected public bodies in respect of the issuer of such bonds or notes, which in the case of the Commission includes the Board of Supervisors of the County of Henrico, Virginia (the “County”); and

WHEREAS, the plan of financing for the issuance of the Obligations for the Project was the subject of a public hearing by the Commission on November 24, 2009, in accordance with the provisions of Section 147(f) of the Code; and

WHEREAS, the Commission has requested that the Board of Supervisors of the County approve the plan of financing for the issuance of the Obligations to finance or refinance any or all parts of the Project and their maximum amount, as required by the Enabling Act and to the extent required by the Code; and

WHEREAS, it is in the best interests of the County to approve the Commission's plan of financing as set forth in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

1. The Board hereby approves the issuance from time to time of Obligations by the Commission pursuant to the plan of financing for the Project, all as described in Exhibit A, and the general purposes thereof for the financing or refinancing of the Project, as required by the Enabling Act and to the extent required by Section 147(f) of the Code.

2. The approval of the plan of financing for the issuance of the Obligations does not constitute an endorsement to prospective purchasers of the Obligations of the creditworthiness of the Project, the Airport or the Commission. As set forth in the plan of financing, the Obligations shall provide (i) that the County shall not be obligated to pay the Obligations or the interest thereon or other costs incident thereto, and (ii) that the Commission shall not be obligated to pay the Obligations or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefor and from any other funds which may become available. Neither the faith or credit nor the taxing power of the Commonwealth, the County or the Commission shall be pledged to the payment of the Obligations.

3. This resolution shall take effect immediately upon its adoption.

CAPITAL REGION AIRPORT COMMISSION

Airport Development Program

PLAN OF FINANCE

(November 24, 2009)

The Capital Region Airport Commission (the "Commission") was created by and pursuant to Chapter 537 of the Acts of Assembly of 1975, as amended, and continued by Chapter 380 of the Acts of Assembly of 1980, as amended (the "Enabling Act"), and is authorized to issue its bonds or other obligations for the purpose of financing and refinancing, among other things, the cost of maintaining, enlarging and improving any of its facilities.

The Commission is continuing the capital expansion program that was the subject of its previous plan of finance, dated December 12, 2006, and approved by its Participating Political Subdivisions (as that term is defined in the Enabling Act) shortly thereafter (the "2006 Plan of Finance"). The Commission's current capital improvement program (the "Airport Development Program") consists of the following projects (many of which were the subject of the 2006 Plan of Finance):

1. The acquisition, construction and equipping of expansions to the Commission's terminal building, canopies from the terminal building to the Commission's parking facilities, and improvements to the terminal's facilities, systems and equipment (including ticket counters, offices, baggage make-up and claim devices and utility equipment);
2. The acquisition, construction and equipping of expansions to the concourse and administrative areas of the terminal building, including additional concession areas, airline operations areas, public circulation areas, federal inspection facilities, ticket counters, offices and passenger holdrooms for additional gates in Concourses A and B, and including passenger loading bridges;
3. The acquisition, renovation and equipping of upgrades, improvements and refurbishments to the heating - ventilating - air conditioning system and the interior areas (including furnishings and tenant build-outs/finishes) of the terminal building and the concourses thereto;
4. The construction and equipping of security and screening facilities at the Airport including the terminal building and the concourses thereto, including bulk baggage screening, security checkpoints, and space and equipment for screening agencies, companies, personnel and the foregoing;

5. The acquisition, construction, reconstruction and equipping of the ingress and egress terminal area roadways, including the construction and signage of major roadway improvements for Airport Drive and other ancillary roadways including structures for traffic separation, realignment and relocation of existing roadways and parking facilities, and site improvements with respect thereto;
6. The acquisition, construction and equipping of an office/administration, maintenance and warehouse building and related real estate;
7. The acquisition, construction and equipping (including site work) of a building or buildings of up to 400,000 square feet for air cargo, commercial development and other aviation-related purposes and to serve the Commission's foreign trade zone, such projects to include associated office space, ancillary roads, site infrastructure and equipment;
8. The acquisition (including related land and associated rights in respect thereof), construction, reconstruction, expansion, improving and equipping of (i) additional public parking facilities, including satellite parking facilities (5,000 spaces), additional structured parking facilities adjacent to the existing public parking garages (2,800 spaces), structured parking facilities adjacent to the terminal building (1,000 spaces), and related vehicle servicing facilities, (ii) improvements to the rental car storage and ready/return facilities, including the rental car ready/return garage adjacent to the terminal building to accommodate additional vehicles, and related vehicle servicing facilities, and (iii) additional employee and tenant parking facilities;
9. The construction, reconstruction, renovation, expansion, conversion and equipping (including site work) of current and future aircraft hangars of up to 400,000 square feet for general aviation, air cargo and aircraft maintenance purposes, and the acquisition, construction and equipping of additional facilities, including aircraft hangars, for air cargo (including for transportation logistics, intermodal purposes, and package sorting, distribution, and delivery), aircraft storage and aircraft maintenance by commercial entities and governmental agencies;
10. The construction, reconstruction, extension or rehabilitation of aircraft parking aprons, taxiways and runways, including, but not limited to, the extension of Runways 16-34 and 2-20, and the costs of land acquisition related thereto and associated rights in respect thereof and costs incident thereto;
11. The construction, reconstruction, rehabilitation, extension and upgrade of the Commission's infrastructure facilities, including its water, sewer, de-icing, drainage and stormwater management systems and other utilities;

12. The development and redevelopment of the areas formerly used by the Virginia Air National Guard, including the relocation of current Airport tenants and the construction and equipping of fixed base operators, aircraft storage and aircraft maintenance facilities and infrastructure in support thereof;
13. The acquisition of land for general airport purposes, construction, renovation or relocation of other functionally related and subordinate facilities in and around the Airport and the projects set forth above; and
14. The funding of debt service reserve and other reserve funds, the costs of design and engineering of any part of the Airport Development Program, and the costs of issuance of the Obligations referred to below, including the costs of any credit enhancement for such obligations and interest on them during and for up to one year after the completion of any of the projects set forth above.

The Airport Development Program will provide better airport services to the inhabitants of the Participating Political Subdivisions, which presently consist of the City of Richmond and the Counties of Chesterfield, Hanover and Henrico. The Airport Development Program will also promote the welfare, convenience and prosperity of the inhabitants of the Participating Political Subdivisions and the Commonwealth of Virginia, and the increase of their commerce.

The Commission anticipates that it will finance or refinance all or a part of the Airport Development Program through the issuance from time to time of its bonds, notes or other obligations in an aggregate maximum amount now estimated not to exceed \$200,000,000. As described further below, the Commission contemplates that it may also issue bonds, notes or other obligations to refund any bonds, notes or other obligations issued to finance or refinance the Airport Development Program, also in an aggregate maximum amount now estimated not to exceed \$200,000,000. Any such bonds, notes or other obligations and refunding bonds, notes or other obligations are together referred to in this plan of finance as "Obligations". Obligations for initial financing or refunding may be issued at different times in several series of different amounts, with the timing, amounts and number depending on the Commission's need for funds and market conditions. The Commission expects that the first issuance of Obligations will occur no later than one year after the approval of the last Participating Political Subdivision to approve the issuance of the Obligations and the general purposes thereof and the last such issuance to occur no later than three years after the first issuance pursuant to the plan of finance.

The Obligations may be issued on either a taxable or tax-exempt basis and may be secured by or payable (i) from the revenues of the Commission generally or certain designated projects or facilities on or about the Airport, (ii) exclusively from the income and revenues of the Airport Development Program's facilities or any part thereof, or (iii) from passenger facility charges approved by the Federal Aviation Administration and collected by or on behalf of the Commission. The Commission may additionally secure the Obligations by a pledge of any grant or contribution from a Participating Political Subdivision, the Commonwealth of Virginia or any political subdivision, agency or instrumentality thereof, any federal agency or any unit, private corporation, copartnership, association, or individual, as such Participating Political Subdivision,

or other entities may be authorized to make under general law or by a pledge of any income or revenues of the Commission, or where such mortgage has been approved by the Participating Political Subdivisions, a mortgage of facilities of the Commission. The Commission may also obtain credit enhancement, such as bond insurance or letters of credit, to secure the Obligations, but it does not now contemplate that it will seek the moral obligation support of the Participating Political Subdivisions. *The Obligations shall not be a debt of the Commonwealth of Virginia or any political subdivision thereof (including the Participating Political Subdivisions), other than the Commission, and neither the Commonwealth of Virginia nor any political subdivision thereof (including the Participating Political Subdivisions), other than the Commission, shall be liable thereon, nor shall such bonds be payable out of funds or properties other than those of the Commission.*

While the Airport Development Program likely will be financed ultimately through the issuance of the Commission's long term revenue bonds, the Commission anticipates that it will finance some or all of it initially through a short term credit facility, a line or lines of credit or bond anticipation notes. Accordingly, the plan of finance includes not only the issuance of bonds, note or other obligations in an aggregate amount now estimated not to exceed \$200,000,000 to finance the Airport Development Program, but also the issuance of refunding bonds, notes or other obligations, also in an aggregate amount now estimated not to exceed \$200,000,000, to refinance indebtedness issued to finance or refinance the Airport Development Program.

The plan of financing also includes the refunding, if deemed advantageous or desirable by the Commission, of any or all of the Commission's outstanding indebtedness, including its General Airport Revenue Refunding Bonds – Series 2004, General Airport Revenue Bonds – Series 2001, General Airport Revenue Refunding Bonds – Series 2005, General Airport Revenue Bonds – Series 2008, Passenger Facility Charge Revenue Bonds – Series 2006, Car Rental Facilities Revenue Bonds – Series 2000, or amounts outstanding from time to time under the Commission's line of credit, all of which financings previously have been approved by the Participating Political Subdivisions through approval of previous Commission plans of finance.

CERTIFICATE

The undersigned President and Chief Executive Officer of the Capital Region Airport Commission (the "Commission") hereby certifies as follows:

1. A regularly scheduled meeting of the Commission was duly called and held on November 24, 2009, at 8:00 o'clock A.M. in the Commission's Board Room, located in Henrico County, Virginia. The meeting was open to the public, and persons of differing views were given an opportunity to be heard. At such meeting all of the Commissioners of the Commission were present or absent throughout as follows:

PRESENT:	Lynda Sharp Anderson	John V. Mazza, Jr.
	Algenon L. Brown	Robert F. Norfleet, Jr.
	James B. Donati	Thomas E. Pruitt
	Daniel A. Gecker	Aubrey M. Stanley
	James M. Holland	J.T. "Jack" Ward
	David A. Kaechele	Arthur S. Warren

ABSENT:	Beverley W. Armstrong	Robert M. Attack
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2. Chairman Stanley announced the commencement of a public hearing on the plan of financing for the proposed expansion of facilities at the Richmond International Airport (the "Airport"), including the continued expansion and improvement of the terminal facilities, new parking facilities and roadway improvements. A notice of the public hearing had been published previously on November 10, 2009, and November 17, 2009, in the Richmond Times-Dispatch, a newspaper having general circulation in the Counties of Chesterfield, Hanover, and Henrico and the City of Richmond, Virginia. A notice of the public hearing had also been published previously on November 18, 2009, in the Urban Views Weekly, a newspaper having general

circulation in the City of Richmond, Virginia. A copy of each notice and a certificate of publication of each such notice have been filed with the records of the Commission and are attached hereto as Exhibit A.

3. Chairman Stanley opened the public hearing and gave general comments, a reasonably detailed summary of which, together with the fiscal impact statement in the form prescribed by the Virginia Industrial Development and Revenue Bond Act, are attached hereto as Exhibit B and Exhibit C, respectively.

4. Attached hereto as Exhibit D is a true, correct and complete copy of a resolution (the "Resolution") adopted at such meeting of the Commission by the unanimous vote of the Commissioners present at such meeting. The Resolution constitutes all formal action taken by the Commission at such meeting relating to the plan of finance referred to in the Resolution. The Resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

WITNESS my hand this 25th day of November, 2009.



Jon E. Mathiasen, A.A.E.
President and Chief Executive Officer
Capital Region Airport Commission

NOTICE OF PUBLIC HEARING

Richmond Times-Dispatch
Advertising Affidavit

Account Number

3013540

P.O. Box 85333
Richmond, Virginia 23293-0001
(804) 649-6208

Date

November 17, 2009

...to serve the Commonwealth of Virginia and to provide the Commonwealth with the necessary information to make informed decisions regarding the proposed project. The project is a proposed expansion of the Richmond Times-Dispatch's newspaper operations, which includes the construction of a new printing plant and the relocation of the newspaper's editorial and business offices. The project is being undertaken by Media General Operations, Inc., the publisher of the Richmond Times-Dispatch. The project is being undertaken in the City of Richmond, Virginia, and is subject to the approval of the City's Board of Aldermen. The project is being undertaken in accordance with the provisions of the City's Comprehensive Zoning Ordinance, which requires that all proposed projects be subject to a public hearing. The public hearing is being held on November 18, 2009, at 10:00 a.m. in the City of Richmond. The public hearing is open to all interested parties, and anyone wishing to speak at the hearing should contact the City's Office of Planning and Development at (804) 644-2200. The public hearing is being held in accordance with the provisions of the City's Comprehensive Zoning Ordinance, which requires that all proposed projects be subject to a public hearing. The public hearing is being held on November 18, 2009, at 10:00 a.m. in the City of Richmond. The public hearing is open to all interested parties, and anyone wishing to speak at the hearing should contact the City's Office of Planning and Development at (804) 644-2200.

Description	Ad Size	Total Cost
NOTICE OF PUBLIC HEARING ON PROPOSED BO	2 x 178 L	3,874.00

Media General Operations, Inc.

Publisher of the
Richmond Times-Dispatch

This is to certify that the attached NOTICE OF PUBLIC HEARING was published by the Richmond Times-Dispatch, Inc. in the City of Richmond, State of Virginia, on the following dates:

11/10, 11/17/2009

The First Insertion being given ... 11/10/2009

Newspaper reference: 0001680606

Sworn to and subscribed before me this

November 18 2009

Kimberly Harris *Shirley Lloyd*
Notary Public Supervisor

KIMBERLY HARRIS
NOTARY PUBLIC
Commonwealth of Virginia
256753
My Commission Expires Jan 13, 2013

State of Virginia
City of Richmond
My Commission expires

NOT A BILL. PLEASE PAY FROM INVOICE. THANK YOU

NOTICE OF PUBLIC HEARING

URBAN VIEWS WEEKLY

Certification of Publication

The attached advertisement was published in the November 18, 2009 edition of Urban Views Weekly.



I, Ervin B. Clarke, the undersigned, certify that on November 18, 2009, the NOTICE OF PUBLIC HEARING ON PROPOSED BONDS OR OTHER OBLIGATIONS TO BE ISSUED BY THE CAPITAL REGION AIRPORT COMMISSION WITH RESPECT TO RICHMOND INTERNATIONAL AIRPORT was published in Urban Views Weekly; a newspaper of general circulation in Richmond, Virginia.

Ervin B. Clarke
Signature

Ervin B. Clarke
Printed Name

11-30-09
Date

Publisher
Title

NOTICE OF PUBLIC HEARING

LIBRARY

The Commission's plan of financing includes the issuance of obligations in a total maximum amount now estimated not to exceed \$40 million to finance any or all of the following projects:

- (a) the acquisition, construction and equipping of expansions to the Commission terminal building, canopies from the terminal building to the Commission parking facilities, and improvements to the terminal's facilities, systems and equipment (including ticket counters, office baggage make-up and claim devices and utility equipment);
- (b) the acquisition, construction and equipping of expansions to the concourse and administrative area of the terminal building, including additional concession areas, airline operations areas, public circulation areas, federal inspection facilities, ticket counters, offices and passenger holdrooms (or additions) gates in Concourse A and B, and including passenger loading bridges;
- (c) the acquisition, renovation and equipping of upgrades, improvements and refurbishments to the heating, ventilating and air conditioning system and the interior areas (including furnishings and tenant build-out) of the terminal building's public concourse areas;
- (d) the construction and equipping of security and screening facilities at the Airport including the terminal building and the concourses thereto, including bulk baggage screening, security checkpoints, and space and equipment for screening baggage, companies, personnel and the foregoing;
- (e) the acquisition, construction, reconstruction and equipping of the express and express terminal area roadways, including the construction and upgrade of major roadway improvements for Airport Drive and other auxiliary roadways including structures for traffic separation, call boxes and relocation of existing roadway and parking facilities, and site improvements with respect thereto;
- (f) the acquisition, construction and equipping of an office administration, maintenance and warehouse building and related real estate;
- (g) the acquisition, construction and equipping (including site work) of a building or buildings of up to 400,000 square feet for air cargo commercial development and other aviation related purposes and to serve the Commission's air cargo needs, such projects may include associated office space, auxiliary roads, site infrastructure and equipment;
- (h) the acquisition (including related land and associated rights in respect thereto) construction, reconstruction, reconstruction, improving and equipping of (i) additional public parking facilities, including transit parking facilities (600 spaces), additional structured parking facilities adjacent to the existing public parking garages (2,000 spaces), structured parking facilities adjacent to the terminal building (2,000 spaces), and related vehicle servicing facilities; (ii) improvements to the rental car storage and return facilities including the rental car ready/return garage adjacent to the terminal building, four commensurate additional vehicles, and related vehicle servicing facilities; and (iii) additional employee and tenant parking facilities;
- (i) the renovation, expansion, conversion and equipping (including site work) of current and future aircraft hangars of up to 500,000 square feet for general aviation, air cargo and aircraft maintenance purposes; and the acquisition, construction and equipping of additional facilities including aircraft hangars for air cargo (including for transportation logistics, intermodal purposes, and package sorting, distribution and delivery), aircraft storage and aircraft maintenance by commercial entities and governmental agencies;
- (j) the construction, reconstruction, extension or rehabilitation of aircraft parking aprons, taxiways and runways including but not limited to the extension of Runways 16-34 and 2-20 and the cover of land acquisition related thereto and associated rights in respect thereof and costs incident thereto;
- (k) the construction, reconstruction, rehabilitation, extension and upgrade of the Commission's infrastructure facilities, including its water, sewer, drainage, drainage and stormwater management systems and other utilities; (l) the development, redevelopment of the areas (commensurate with the Virginia National Guard) including the relocation of current Airport tenants and the construction and equipping of leased base operations aircraft storage and aircraft maintenance facilities and related structures for support thereof;
- (m) the acquisition of land for general airport purposes, construction, renovation or restoration of other (temporarily) related and subordinate facilities in and around the Airport and the property forth above; and
- (n) the funding of debt service reserve and other reserve funds for the debt of certain infrastructure of any part of the foregoing projects, and the costs of issuance of the obligations referred to herein, including the costs of any creation, payment for such obligations and interest on them during and for up to one year after the completion of the project to which they relate; and the Commission's plan of financing also includes the issuance of up to \$40 million of obligations to be sold and have been incurred to finance any of the foregoing projects, as well as the refunding from time to time of the Commission's outstanding indebtedness, deemed advisable by the Commission. Proceeds of such outstanding indebtedness financed capital projects at the Airport.

The public hearing, which may be continued or adjourned, will be held at 10:00 A.M. on November 11, 2009, before the Commission in the Commission's Board Room located at the Airport terminal building, 1 Richard B. Byrd Terminal Drive, Richmond International Airport, Virginia 23230. All interested persons are invited to submit written comments at the public hearing regarding the facility improvement, the issuance of the Commission's bonds or other obligations and the plan of financing, or to make oral comments or to submit written comments, either at the public hearing or to the Commission by telephone at (804) 242-3011 or in writing at the Capital Region Airport Commission, Richard B. Byrd Terminal Drive, Richmond International Airport, Virginia 23230, no later than 5:00 P.M. on November 12, 2009. A general description of the plan of financing of the facilities to be financed is available at the office of the Commission's Chief Financial Officer at the Airport terminal building.

As required by the Act, the obligations shall not be debt of the Commonwealth of Virginia or any political subdivision thereof, other than the Commission and neither the Commonwealth of Virginia nor any political subdivision thereof other than the Commission shall be liable for the payment of the bonds to be payable out of funds or properties other than those of the Commission.

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Capital Region Airport Commission
John D. Mathews, Jr., President of the CRO

**SUMMARY OF COMMENTS
AT PUBLIC HEARING**

Chairman Stanley announced the commencement of a public hearing on the Commission's plan of financing. He noted that notice of the public hearing had been published on November 10, 2009, and November 17, 2009, in the Richmond Times Dispatch and November 18, 2009 in the Urban Views Weekly and that such notice generally described the projects in the plan of financing and the time and location of the public hearing. He further advised that the public hearing was required under provisions of the Internal Revenue Code for tax-exempt status of the Commission's revenue bonds and that public approval of the plan of financing by the participating political subdivisions would constitute the requisite approval under the Commission's enabling legislation and the Internal Revenue Code.

Chairman Stanley then asked if there were any others present who wished to address the Commission on the matters set forth in the plan of financing or the notice of public hearing. None did so, and Chairman Stanley then concluded the public hearing.

EXHIBIT C

FISCAL IMPACT STATEMENT

November 24, 2009

Date

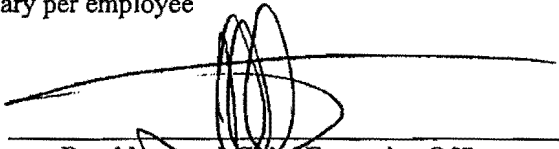
Capital Region Airport Commission

Applicant

Expansion of Terminal, Roadways, Airfield and
Other Facilities at Richmond International Airport

Facility

- | | | |
|----|--|--|
| 1. | Maximum amount of financing sought | not to exceed
<u>\$ 200,000,000</u> |
| 2. | Estimated taxable value of the facility's
real property to be constructed in the
municipality | <u>See Schedule A</u> |
| 3. | Estimated real property tax per year
using present tax rates | <u>See Schedule A</u> |
| 4. | Estimated personal property tax per
year using present tax rates | <u>See Schedule A</u> |
| 5. | Estimated merchants' capital tax per
year using present tax rates | <u>See Schedule A</u> |
| 6. | a. Estimated dollar value per year of
goods that will be purchased from
Virginia companies within the locality; | <u>See Schedule A</u> |
| | b. Estimated dollar value per year of goods
that will be purchased from non-Virginia
companies within the locality; | <u>See Schedule A</u> |
| | c. Estimated dollar value per year of
services that will be purchased from
Virginia companies within the locality; and | <u>See Schedule A</u> |
| | d. Estimated dollar value per year of services
that will be purchased from non-Virginia
companies within the locality. | <u>See Schedule A</u> |
| 7. | Estimated number of regular employees
on year round basis | <u>See Schedule A</u> |
| 8. | Average annual salary per employee | <u>See Schedule A</u> |



President and Chief Executive Officer

Capital Region Airport Commission

Name of Commission

SCHEDULE A TO FISCAL IMPACT STATEMENT

CAPITAL REGION AIRPORT COMMISSION

1. Commission property is exempt from real estate taxation. Real property (leasehold) tax is assessed against tenants at the Airport. For the year ended December 31, 2008, such taxes total \$200,034.
2. Vehicle rental tax for the year ended December 31, 2008 is estimated to be \$1.8 million.
3. Commission property is exempt from personal property tax. For the year ended December 31, 2008, personal property on others using Airport facilities totaled \$1,340,490.
4. The Commission is not aware of merchants' capital tax collected in respect of the Airport. For the year ended December 31, 2008, business license tax on taxable activities at the Airport totaled \$251,230. Sales tax revenue to the County of Henrico for such period totaled approximately \$193,783.
5. The bulk of the money spent locally by the Commission is for supplies, salaries and services and is in the range of \$20 million to \$21 million annually (excluding money spent by the Commission on capital assets). During its past three fiscal years, the Commission has spent an estimated \$114.5 million on capital assets in and around the Airport. Of the approximately \$10 million spent on goods and services, approximately \$8 million is spent with Virginia companies.
6. The Commission employs approximately one-hundred eighty-five (185) people full and part time. In addition, the Commission estimates that two thousand nine hundred (2,900) people are employed by other entities using facilities at the Airport.
7. The Commission estimates an average annual salary of \$49,296 (based on Virginia Employment Commission retail, service and local government sector data for Henrico County for the first quarter of 2009).
8. The Commission anticipates that the Airport Development Program described in the plan of financing will result in increased economic activity in the metropolitan Richmond area, including increases in real property (leasehold) taxes, personal property taxes, business license taxes and retail sales taxes, as well as an increase in Commission spending and employment by entities using facilities at the Airport. The Commission, at this time, cannot accurately predict the extent of such increases.

**RESOLUTION OF THE
CAPITAL REGION AIRPORT COMMISSION**

WHEREAS, the Capital Region Airport Commission (the "Commission") was created by and pursuant to Chapter 537 of the Acts of Assembly of 1975, as amended, and continued by Chapter 380 of the Acts of Assembly of 1980, as amended (the "Enabling Act") and is authorized and empowered to issue its airport revenue bonds for the purpose of financing and refinancing, among other things, the cost of maintaining, enlarging and improving any of its facilities;

WHEREAS, the Commission has recognized the need to continue the expansion and modernization of its airport terminal, access roadways, parking, airfield and related facilities, including the improvements referred to in the plan of financing attached hereto as Exhibit A (all or any portion of such improvements, enlargements or replacements are referred to herein as the "Project"), at the Richmond International Airport in Henrico County, Virginia (the "Airport"), to provide better airport services to the inhabitants of the Participating Political Subdivisions, as that term is defined in the Enabling Act;

WHEREAS, a public hearing has been held as required by Section 147(f) of the Internal Revenue Code of 1986 (the "Code"), as amended;

WHEREAS, the Code and the Treasury Regulations thereunder provide that proceeds of tax-exempt obligations may be used to reimburse a previously paid expenditure provided that certain criteria are met; and

WHEREAS, the Commission has paid, and intends to pay, expenditures related to the public parking component of the Project prior to the issuance of tax-exempt bonds to finance the such Project and to receive reimbursement for such expenditures from proceeds of such tax-exempt bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE CAPITAL REGION AIRPORT COMMISSION:

1. It is hereby found and determined that the Project is necessary for the successful operation of the Airport and will promote the welfare, convenience and prosperity of the inhabitants of the Participating Political Subdivisions and the Commonwealth of Virginia, and the increase of their commerce.

2. The Commission hereby approves the plan of financing and recommends that, pursuant to the Enabling Act and Section 147(f) of the Code, the governing bodies of the Participating Political Subdivisions approve the plan of financing as set forth in Exhibit A, including the maximum amount of the indebtedness and the general purposes thereof.

3. The Commission shall perform such other acts and adopt such further resolutions

as may be desirable to implement the undertaking of the Project and the plan of financing, and may make application to the Internal Revenue Service for such tax rulings as may be necessary in the opinion of bond counsel. To that end, the Chairman, Vice Chairman, or President and Chief Executive Officer of the Commission are each authorized to execute an appropriate power of attorney naming counsel selected by the Commission for such purposes.

4. No bonds, notes or other obligations may be issued pursuant to this Resolution until the final terms and conditions thereof have been approved by subsequent resolution of the Commission.

5. As to that certain component of the Project consisting of additional surface parking facilities (the "Parking Project") adjacent to the existing Economy Lot B,

- (a) the Commission intends to incur debt (the "Obligations"), in an amount now presently estimated not to exceed \$5,000,000 to pay costs of such Parking Project;
- (b) the Commission intends to receive reimbursement from proceeds of the Obligations, when issued, for expenditures made not more than 60 days prior to the date of this Resolution related to the Parking Project paid prior to such issuance and for "preliminary expenditures" (as described below);
- (c) each expenditure reimbursed with proceeds of the Obligations was and will be, unless otherwise approved by bond counsel to the Commission, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the expenditure), (b) a cost of issuance with respect to the Obligations, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Commission so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission;
- (d) the Commission intends to make a reimbursement allocation, which is a written allocation by the Commission that evidences the Commission's use of proceeds of the Obligations to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the Parking Project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Commission recognizes that exceptions are available for certain "preliminary expenditures," expenditures in an amount not in excess of the lesser of \$100,000 or five percent of the proceeds of the Obligations, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least five years; and
- (e) the Commission intends that adoption of this Resolution shall constitute "Official Intent" within the meaning of Treasury Regulations Section

1.150-2, promulgated under the Code.

6. This Resolution shall take effect immediately upon its adoption.

RESOLUTION — Award of Contract for Automated Credit Card Payment Processing Service

This resolution awards a one year contract with the possibility of four additional one-year extensions to **Official Payments Corporation** for Automated Credit Card Payment Processing Service. The County will incur no fees or financial responsibility to Official Payments for this service.

The contract for this service will improve and expand upon the existing methods currently utilized by citizens to remit their taxes and fees via credit card. The enhancements will include the following options and functionality:

- Streamlined internet payment process including pin-less debit transactions and electronic check (ACH) payment option
- Credit Card acceptance at Cashier's teller windows
- Expanded walk-up payment locations
- Ability for tellers to look up and refund / cancel payments
- Business License Tax added to payment type selection

On August 27, 2009, nine proposals were received in response to RFP #09-8686-2SW. Based upon evaluation of the proposals, the Selection Committee (consisting of Mr. Clarence Daniel, Mr. Doug Baugh, Ms. Alice Goodman, Ms. Cheryl Dodson, Mr. Leo Marsh, Ms. Crystal Teillon and Ms. Cecelia Stowe) interviewed and negotiated with the following firms:

Official Payments Corporation
Wachovia Merchant Services
Paymentus Corporation

Based on the written proposals, interviews, and negotiations, the Selection Committee selected **Official Payments Corporation** to provide Automated Credit Card Payment Processing Service.

The Selection Committee negotiated the following convenience fee schedule:

Payment Type	Credit / Pin-Less Debit Convenience Fee	Electronic Check Convenience Fee
TAX - Real Estate - Personal Property - Business License	2.42% of payment amount. Minimum \$1.00 /transaction	\$2.50 (up to \$10K*) \$10.00 (over \$10K*) \$4.00 returned item fee * not available at POS
DPU	\$4.75 (no caps)	\$4.75
Parking Tickets	\$3.75 (no caps)	\$3.75

The Directors of Finance and General Services recommend approval of this board paper awarding the contract to **Official Payments Corporation** and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 307-09

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract for Automated Credit Card Payment Processing Service**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: DEC 8 2009	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
() Approved () Denied () Amended () Deferred to: _____	REMARKS: _____ _____ _____	

WHEREAS, on August 27, 2009, nine proposals were received in response to RFP #09-8686-7SW to provide a contract for Automated Credit Card Payment Processing Service; and

WHEREAS, based upon review of the written proposals, the Selection Committee (consisting of Mr. Clarence Daniel, Mr. Doug Baugh, Ms. Alice Goodman, Ms. Cheryl Dodson, Mr. Leo Marsh, Ms. Crystal Teillon and Ms. Cecelia Stowe) interviewed and negotiated with the following firms:

Official Payments Corporation
Wachovia Merchant Services
Paymentus Corporation

WHEREAS, the Selection Committee subsequently selected **Official Payments Corporation** to provide Automated Credit Card Payment Processing Service for a one year term commencing on January 1, 2010 with the possibility of four additional one-year extensions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to provide Automated Credit Card Payment Processing Service is hereby awarded to **Official Payments Corporation** pursuant to and in accordance with RFP #09-8686-7SW, Official Payments Corporation's August 27, 2009 proposal, Official Payments' best and final offer and other related correspondence between the County and Official Payments Corporation.
2. The County Manager and Clerk are authorized to execute the contract and ancillary agreements in forms approved by the County Attorney to implement this award.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all amendments necessary for the provision of Automated Credit Card Payment Processing Service during the term of this contract.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 307-09
Page No 2 of 2

Agenda Title: RESOLUTION — Award of Contract for Automated Credit Card Payment Processing Service

Comments:

The County will incur no fees for this service. Official Payments will be compensated based on convenience fees paid by County customers.

The Directors of Finance and General Services recommend approval of this Board paper; the County Manager concurs.

RESOLUTION — Award of Contract for Lockbox Services

This resolution awards a one year contract with the possibility of four additional one-year extensions to **Wachovia Bank, N.A.** for Lockbox Services.

Lockbox Services encompass the processing of payments via separate post office boxes for personal property, real estate, business license, miscellaneous tax and utility bills. Coupons and various forms of payment are picked up at the local post office daily and transported to the lockbox facility where they are processed and converted to an electronic remittance which is credited to the County's bank account. Also included within the scope of services are electronic lockbox transactions wherein all forms of electronic payment initiated using personal computer bill payment software or other similar electronic payment service contractors or third party payment providers are consolidated and credited to the County's bank account.

There is no fixed cost for the provision of Lockbox Services. Fees are dependent upon activity in the County's lockbox accounts and will be paid through compensating balances maintained in those accounts.

On September 11, 2009, four proposals were received in response to RFP #09-8682-7CS. Based upon evaluation of the proposals, the Selection Committee (consisting of Mr. Clarence Daniel, Mr. Doug Baugh, Ms. Alice Goodman, Ms. Kathy Townsend, Mr. Leo Marsh, Ms. Crystal Teillon, Mr. Tim Leclerc and Ms. Cecelia Stowe) interviewed and entered into negotiations with the following firms:

Wachovia Bank, N.A.
BB&T Corporation

Based on the written proposals, interviews, site visits, and negotiations, the Selection Committee selected **Wachovia Bank, N.A.** to provide Lockbox Services. The Selection Committee negotiated a 22% savings when compared to current costs and volumes.

The Directors of Finance and General Services recommend approval of this board paper awarding the contract to **Wachovia Bank, N.A.**; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 308-09

Page No. 1 of 2

Agenda Title: **Resolution — Award of Contract for Lockbox Services**

For Clerk's Use Only:

DEC 8 2009

Date: _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, on September 11, 2009, four proposals were received in response to RFP #09-8682-7CS to provide a contract for Lockbox Services; and

WHEREAS, based upon review of the written proposals, the Selection Committee (consisting of Mr. Clarence Daniel, Mr. Doug Baugh, Mr. Tim Leclerc, Ms. Alice Goodman, Ms. Kathy Townsend, Mr. Leo Marsh, Ms. Crystal Teillon and Ms. Cecelia Stowe) interviewed and entered into negotiations with the following firms:

**Wachovia Bank, N.A.
BB&T Corporation**

WHEREAS, the Selection Committee subsequently selected **Wachovia Bank, N.A.** to provide the County's Lockbox Services for a one year term commencing on January 1, 2010 with the possibility of four additional one-year extensions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to provide Lockbox Services is hereby awarded to **Wachovia Bank, N.A.** pursuant to and in accordance with RFP #09-8682-7CS, Wachovia Bank, N.A.'s September 11, 2009 proposal, Wachovia's best and final offer and other related correspondence between the County and Wachovia Bank, N.A.
2. The County Manager and Clerk are authorized to execute the contract and ancillary agreements in forms approved by the County Attorney to implement this award.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all amendments necessary for the provision of Lockbox Services during the term of this contract.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 308-09
Page No 2 of 2

Agenda Title: Resolution — Award of Contract for Lockbox Services

Comments:

There is no fixed cost for the provision of Lockbox Services. Fees for Lockbox Services are dependent upon activity in the County's lockbox accounts and will be paid through compensating balances maintained in those accounts.

The Directors of Finance and General Services recommend approval of this Board paper; the County Manager concurs.

Resolution – Award of Construction Contract – Fire Station #12 Renovations and Addition

This resolution awards a contract to **Leipertz Construction, Inc.** for the construction of renovations and an addition to Fire Station #12 located at 3803 West End Drive. This project consists of the renovations of the existing 6,690 square foot fire station and the construction of a new 3,861 square foot addition. The County is seeking LEED Silver Certification from the US Green Building Council for this project. The fire station will remain fully functional during all phases of construction, and it is anticipated that the project will be substantially complete within 305 calendar days after the date of written notice to proceed.

Ten bids were received on November 12, 2009 as follows:

<u>Bidder</u>	<u>Bid</u>
Leipertz Construction, Inc.	\$1,855,000
Kenbridge Construction Company, Inc.	\$1,899,900
Evans Construction, Inc.	\$1,927,849
Daniel & Company, Inc.	\$1,939,000
David A. Nice Builders, Inc.	\$1,974,300
Haley Builders, Inc.	\$1,982,000
Canterbury Enterprises, LLC	\$2,031,000
Dave's Construction Service, Inc.	\$2,036,000
John Mattingly Construction Co., Inc.	\$2,038,210
CMS, Inc.	\$2,177,841

The Director of General Services and the Fire Chief, the County Manager concurring, recommend that the Board award the contract to **Leipertz Construction, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$1,855,000.00**.

Funding to support the contract is available within the project budget.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **309-09**
Page No. 1 of 2

Agenda Title: Agenda Title: **Resolution – Award of Construction Contract – Fire Station #12
Renovations and Addition**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: DEC 8 2009	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
() Approved () Denied () Amended () Deferred to: _____	REMARKS: _____ _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____		

WHEREAS, ten bids were received on November 12, 2009 in response to Bid Request No. 09-8711-9JK and Addenda 1, 2, 3, 4, 5, and 6 for the construction of renovations and an addition to Fire Station #12, as follows.

Bidder	Bid
Leipertz Construction, Inc.	\$1,855,000
Kenbridge Construction Company, Inc.	\$1,899,900
Evans Construction, Inc.	\$1,927,849
Daniel & Company, Inc.	\$1,939,000
David A. Nice Builders, Inc.	\$1,974,300
Haley Builders, Inc.	\$1,982,000
Canterbury Enterprises, LLC	\$2,031,000
Dave's Construction Service, Inc.	\$2,036,000
John Mattingly Construction Co., Inc.	\$2,038,210
CMS, Inc.	\$2,177,841

WHEREAS, after review and evaluation of all bids received, it was determined that **Leipertz Construction, Inc.** is the lowest responsive and responsible bidder with a bid in the amount of **\$1,855,000**.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 309-09

Page No. 2 of 2

Agenda Title: **Resolution – Award of Construction Contract – Fire Station #12 Renovations and Addition**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the construction of renovations and an addition to fire station # 12 is awarded to **Leipertz Construction, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$1,855,000**, pursuant to Bid Request No. 09-8711-9JK, Addenda 1, 2, 3, 4, 5, and 6, and the bid submitted by **Leipertz Construction, Inc.**
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget.

Comments: Funding to support the contract is available within the project budget. The Director of General Services and the Fire Chief, the County Manager concurring, recommend approval of this Board paper.

Resolution – Award of Contract for Architectural and Engineering Services – Fire Station #9

This resolution awards a contract to **Bignell Watkins Hasser Architects, P.C.** for architectural and engineering services to design a new 11,260 foot fire station to be built at 9401 Quioccasin Road. The existing 4,299 square foot fire station, built in 1965, sits on a 2.825 acre site.

The new building will be LEED certified and will include energy efficient mechanical systems, water efficient plumbing fixtures, and sustainable building materials.

The existing fire station will remain in operation while the replacement station is constructed. A new parking lot will be provided at Byrd Middle School, across the street from the fire station, for use by fire station staff and visitors during construction. Once the replacement station is constructed, the existing station will be demolished and replaced with new on site parking. The new parking lot across the street will be turned over to the school for its use.

Collection of recyclables at the existing fire station parking lot will be discontinued prior to the start of construction.

It is anticipated that the design process will be completed by November 2010.

On August 28, 2009, eleven proposals were received in response to RFP #09-8684-7CS. Based upon review and evaluation of the proposals, the Selection Committee (consisting of Deputy Fire Chief Richard McClure, Mr. Robert Johnston, Mr. Richard Morse, Mr. Jerry Walker, Mr. Fred Drake and Mrs. Cecelia Stowe) interviewed the following offerors:

Bignell Watkins Hasser Architects, P.C.
RP Hughes Architects, Inc.
TENG and Associates, Inc.

The Committee subsequently selected **Bignell Watkins Hasser Architects, P.C.** as the first-ranked offeror and negotiated a fixed fee of **\$406,525**.

The Director of General Services and the Fire Chief, the County Manager concurring, recommend that the Board award the contract to **Bignell Watkins Hasser Architects, P.C.** in the amount of **\$406,525**.

Funding to support this contract is available within the project budget.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **310-09**

Page No. 1 of 1

**Agenda Title: Resolution – Award of Contract for Architectural and Engineering Services –
Fire Station #9**

For Clerk's Use Only: Date: DEC 8 2009 () Approved () Denied () Amended () Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	<table style="width: 100%; border-collapse: collapse;"><tr><th style="width: 30%;"></th><th style="width: 10%;">YES</th><th style="width: 10%;">NO</th><th style="width: 10%;">OTHER</th></tr><tr><td>Donati, J.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Glover, R.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Kaechele, D.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>O'Bannon, P.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Thornton, F.</td><td>_____</td><td>_____</td><td>_____</td></tr></table>		YES	NO	OTHER	Donati, J.	_____	_____	_____	Glover, R.	_____	_____	_____	Kaechele, D.	_____	_____	_____	O'Bannon, P.	_____	_____	_____	Thornton, F.	_____	_____	_____
	YES	NO	OTHER																							
Donati, J.	_____	_____	_____																							
Glover, R.	_____	_____	_____																							
Kaechele, D.	_____	_____	_____																							
O'Bannon, P.	_____	_____	_____																							
Thornton, F.	_____	_____	_____																							

WHEREAS, eleven proposals were received on August 28, 2009, in response to RFP #09-8684-7CS to provide architectural and engineering services for the design of Fire Station #9; and

WHEREAS, based upon review and evaluation of the written proposals, the Selection Committee (consisting of Deputy Fire Chief Richard McClure, Mr. Rob Johnston, Mr. Richard Morse, Mr. Jerry Walker, Mr. Fred Drake and Mrs. Cecelia Stowe) interviewed the following offerors:

Bignell Watkins Hasser Architects, P.C.
RP Hughes Architects, Inc.
TENG and Associates, Inc.

WHEREAS, the Selection Committee subsequently negotiated a contract with **Bignell Watkins Hasser Architects, P.C.**, the first-ranked offeror, in the amount of **\$406,525**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract to provide architectural and engineering services for the design of a new facility for Fire Station #9 is awarded to **Bignell Watkins Hasser Architects, P.C.** in the amount of **\$406,525** in accordance with RFP #09-8684-7CS, **Bignell Watkins Hasser Architects, P.C.**'s August 28, 2009 proposal, and **Bignell Watkins Hasser Architects, P.C.**'s November 23, 2009 best and final offer letter.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budget.

Comments: Funding to support the contract is available within the project budget. The Director of General Services and the Fire Chief, the County Manager concurring, recommend approval of this Board paper.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

Resolution – Award of Construction Contract – Administration Building Cafeteria Renovation

This resolution awards a construction contract to **Gulf Seaboard General Contractors, Inc.** in the amount of **\$339,400** for interior renovations to the cafeteria located on the second floor of the Administration Building. The work includes interior renovation of 4,330 square feet of the existing cafeteria serving line and dining room. Associated work includes the replacement and reconfiguration of the existing main serving line, salad bar, beverage station, and cashier area, as well as finish and lighting modifications throughout. Add Alternate #1 for replacement of the ceiling and lighting in the dining area is included in this award.

The work shall be substantially complete within 120 days from the date the County gives written notice to proceed to the contractor.

Ten bids were received on November 24 in response to Bid Request No. 09-8736-10CE, Addendum No.1, and Add Alternate #1 for the Administration Building cafeteria renovation.

Bidder	Bid	Add Alternate #1	Total Bid
Gulf Seaboard General Contractors, Inc.	\$319,300	\$20,100	\$339,400
Woodland Construction, Inc.	\$324,000	\$27,500	\$351,500
North Star Companies, LLC	\$347,175	\$23,500	\$370,675
J.W. Enochs, Inc.	\$352,815	\$20,031	\$372,846
Taft Construction, Inc.	\$348,765	\$24,900	\$373,665
Pincus, LLC t/a Pincus Construction	\$362,638	\$28,739	\$391,377
Master Built Companies, Inc.	\$370,834	\$29,520	\$400,354
Rand America Construction, Corp.	\$382,684	\$20,482	\$403,166
SRC, Inc.	\$408,478	\$27,610	\$436,088
ARW Contracting, Inc.	\$550,797	\$22,611	\$573,408

The Director of General Services, the County Manager concurring, recommends that the Board award the contract to **Gulf Seaboard General Contractors, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$339,400**.

Funding to support the contract is available within the project budget and operating funds of Buildings and Grounds.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 311-09

Page No. 1 of 2

Agenda Title: **Resolution – Award of Construction Contract – Administration Building Cafeteria Renovation**

For Clerk's Use Only: Date: DEC 8 2009 () Approved () Denied () Amended () Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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WHEREAS, 10 bids were received on November 24, 2009 in response to Bid Request No. 09-8736-10CE, Addendum No.1, and Add Alternate No. 1 for the Administration Building Cafeteria Renovation;

WHEREAS, after review and evaluation of all bids received, it was determined that Gulf Seaboard General Contractors, Inc. is the lowest responsive and responsible bidder with a bid in the amount of \$339,400, which includes Add Alternate #1 for ceiling and lighting replacement in the dining area:

Bidder	Bid	Add Alternate #1	Total Bid
Gulf Seaboard General Contractors, Inc.	\$319,300	\$20,100	\$339,400
Woodland Construction, Inc.	\$324,000	\$27,500	\$351,500
North Star Companies, LLC	\$347,175	\$23,500	\$370,675
J.W. Enochs, Inc.	\$352,815	\$20,031	\$372,846
Taft Construction, Inc.	\$348,765	\$24,900	\$373,665
Pincus, LLC t/a Pincus Construction	\$362,638	\$28,739	\$391,377
Master Built Companies, Inc.	\$370,834	\$29,520	\$400,354
Rand America Construction, Corp.	\$382,684	\$20,482	\$403,166
SRC, Inc.	\$408,478	\$27,610	\$436,088
ARW Contracting, Inc.	\$550,797	\$22,611	\$573,408

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **311-09**

Page No. 2 of 2

Agenda Title: **Resolution – Award of Construction Contract – Administration Building Cafeteria Renovation**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the renovations of the Administration Building cafeteria is awarded to **Gulf Seaboard General Contractors, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$339,400**, pursuant to Bid Request No.09-8736-10CE, Addendum No.1, Add Alternate #1, and the bid submitted by **Gulf Seaboard General Contractors, Inc.**
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget.

Comments: Funding to support the contract is available within the project budget and operating funds of Buildings and Grounds. The Director of General Services recommends approval of this Board paper: the County Manager concurs.

Resolution – Authorization to Apply for and Accept State Homeland Security Grant Program

This resolution authorizes the County Manager to execute and submit a grant application to the Virginia Department of Emergency Management (“VDEM”) for the second phase of a project to establish voice and data connectivity in the emergency operations centers and/or 911 centers of each jurisdiction within the Richmond Regional Planning District Commission (“RRPDC”). This 2009 State Homeland Security Grant program is administered by VDEM. VDEM has announced that \$1.73 million has been allocated to Henrico for this project.

The proposed project would establish a microwave system linking each of the phase 2 locations (New Kent, Charles City and Henrico Jail East) to the Phase 1 jurisdictions (Henrico, Richmond, Chesterfield, Hanover, Goochland, and Powhatan) and VDEM, to create an interconnected microwave network among all of the jurisdictions within the RRPDC. This new network will enhance the interoperability of public safety communications (voice, data, and video) among the jurisdictions. Potential applications of this system include, but are not limited to, instant messaging, VoIP, video teleconferencing, mutual aid radio channels, and live streaming video. Phase I is funded through a \$3 million Public Safety Interoperable Communications Grant approved by the Board on July 8, 2008.

The project was initiated by Henrico’s Department of General Services and was submitted through various levels of competition within the State. It was chosen by the State Interoperability Executive Committee as the top priority for the State. The chief administrative officers of each of the eight participating local jurisdictions have committed support to this project through a memorandum of understanding (the “MOU”). The MOU and the grant application designate Henrico as the administrator and fiscal agent for the project.

The Director of General Services, the Chief of Police, and the Fire Chief, the County Manager concurring, recommend that the Board authorize the County Manager to execute the necessary application and acceptance documents in connection with this grant program.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 312-09

Page No. 1 of 1

Agenda Title: **RESOLUTION - Authorization to Apply for and Accept State Homeland Security Grant Program**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: DEC 8 2009	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
() Approved () Denied () Amended () Deferred to: _____	REMARKS: _____ _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____		

Whereas, the Virginia Department of Emergency Management ("VDEM") has advised the County Manager that \$1.73 million has been allocated to Henrico through the 2009 State Homeland Security Grant Program from the United States Department of Homeland Security; and

Whereas, the allocation will fund voice and data connectivity in and among the EOC/911 centers of each of the jurisdictions within the Richmond Regional Planning District Commission ("RRPDC"); and

Whereas, each of the jurisdictions within the RRPDC has entered into a memorandum of understanding that provides for the responsibilities of each of the jurisdictions and designates Henrico as the administrator and fiscal agent for the project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that:

1. The County Manager is authorized to execute and submit a grant application in the amount of \$1.73 million to VDEM in order to fund voice and data connectivity in and among the EOC/911 centers of each of the jurisdictions within the RRPDC.
2. The County Manager is authorized to accept the grant and execute all acceptance documents related to the grant in a form approved by the County Attorney.

Comment: The Director of General Services, the Chief of Police, and the Fire Chief, the County Manager concurring, recommend approval of this Board paper.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

Resolution – Award of Contract for Architectural and Engineering Services – Capital Area Training Consortium (CATC) Office Building

This resolution awards a contract to **Moseley Architects** for architectural and engineering services to design a new office building to be built at 1400 North Laburnum Avenue for the Capital Area Training Consortium. Services will include design, construction contract administration, interior furnishings and equipment design, site civil design, site survey, plan of development, site lighting and landscape plan, as well as all necessary architectural and engineering services to apply for LEED Certification, for a new 10,000 square foot office building with associated staff and visitor parking. It is anticipated that the design process will be completed by December 2010.

On July 31, 2009, sixteen proposals were received in response to RFP #09-8670-6CS. Based upon review and evaluation of the proposals, the Selection Committee (consisting of Mr. Richard Morse, Mr. Edward Bass, Mrs. Rosalyn Key-Tiller, Mr. Doug Gavin and Mrs. Cecelia Stowe) interviewed the following offerors:

Moseley Architects
Crabtree, Rohrbaugh & Associates Architects
Guernsey Tingle Associates

The Committee subsequently selected **Moseley Architects** as the first-ranked offeror and negotiated a fixed fee of **\$404,993**.

The Director of General Services and the Director of CATC, the County Manager concurring, recommend that the Board award the contract to **Moseley Architects** in the amount of **\$404,993**.

Funding to support this contract is available within the project budget.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 313-09

Page No. 1 of 1

**Agenda Title: Resolution – Award of Contract for Architectural and Engineering Services –
Capital Area Training Consortium (CATC) Office Building**

For Clerk's Use Only:

DEC 8 2009

Date: _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J.	_____	_____	_____
Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

WHEREAS, sixteen proposals were received on July 31, 2009 in response to RFP #09-8670-6CS for architectural and engineering services for the design of a new office facility for the Capital Area Training Consortium; and

WHEREAS, based upon review and evaluation of the written proposals, the Selection Committee (consisting of Mr. Richard Morse, Mr. Edward Bass, Mrs. Rosalyn Key-Tiller, Mr. Doug Gavin and Mrs. Cecelia Stowe) interviewed the following offerors:

Moseley Architects
Crabtree, Rohrbaugh & Associates Architects
Guernsey Tingle Architects

WHEREAS, the Selection Committee subsequently negotiated a contract with **Moseley Architects**, the first-ranked offeror, in the amount of **\$404,993**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract to provide architectural and engineering services for the design of a new office facility for the Capital Area Training Consortium is hereby awarded to **Moseley Architects** in the amount of **\$404,993** in accordance with RFP #09-8670-6CS, **Moseley Architects'** October 30, 2009 proposal, and **Moseley Architects'** November 24, 2009 best and final offer letter.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget.

Comments: Funding to support the contract is available. The Director of General Services and the Director of CATC, the County Manager concurring, recommend approval of this Board paper.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

RESOLUTION — To Initiate Possible Amendments to the Henrico County Code Concerning the Location and Servicing of Refuse Containers

On occasion, the County receives complaints from homeowners regarding noise caused by the servicing of refuse containers on nearby commercial property. In 1988, the Board of Supervisors amended the zoning ordinance to require refuse containers in the B-1, B-2 and B-3 districts to be located as far from adjacent residential districts as possible. In addition, the County Code requires the servicing of refuse containers in the B-1 and B-2 districts between 6:00 a.m. and 12:00 midnight. Finally, the County Code requires that any refuse container in the B-3 district located within 250 feet of a residential district be serviced between 6:00 a.m. and 12:00 midnight.

Uses such as apartment buildings, office buildings, and warehouses in other zoning districts also use dumpsters located near residential areas. Because the zoning ordinance does not regulate the servicing of these dumpsters, this Board paper would initiate possible ordinance amendments to address these districts. These amendments could include distance requirements as well as time limits for servicing the dumpsters.

The Board paper provides that the Department of Planning will study and draft proposed amendments for consideration by the Planning Commission which will hold a public hearing before making its recommendations to the Board of Supervisors.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 314-06
Page No. 1 of 1

Agenda Title: **RESOLUTION – To Initiate Possible Amendments to the Henrico County Code Concerning the Location and Servicing of Refuse Containers**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: DEC 8 2009	Moved by (1) _____ Seconded by (1) _____	Donati, J. _____
<input type="checkbox"/> Approved	(2) _____ (2) _____	Glover, R. _____
<input type="checkbox"/> Denied	REMARKS: _____	Kaechele, D. _____
<input type="checkbox"/> Amended	_____	O'Bannon, P. _____
<input type="checkbox"/> Deferred to _____	_____	Thornton, F. _____

WHEREAS, the Code of Virginia permits amendment of the zoning ordinance to promote the health, safety and general welfare of the public; and,

WHEREAS, the Planning Commission must conduct an advertised public hearing and make recommendations to the Board of Supervisors concerning all proposed amendments to the zoning ordinance; and,

WHEREAS, the Board of Supervisors desires that the Planning Commission review the zoning ordinance provisions governing the location and servicing of refuse containers with input from the Director of Planning and make recommendations regarding possible amendments after a public hearing.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County requests (1) the Director of Planning to study and make recommendations regarding possible amendments to Chapter 24 of the Henrico County Code regarding location and servicing of dumpsters and to present them to the Planning Commission and (2) the Planning Commission to conduct a public hearing and make its recommendations for possible ordinance amendments to the Board.

Comments: The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

RESOLUTION – Acceptance of Target Stores, Inc. Law Enforcement Community Giving Grant Program Award to the County of Henrico Division of Police for Criminal Interview Room Communication Equipment

This Board paper accepts a \$3,000 grant from Target Stores, Inc. to the Division of Police to purchase needed communication equipment for three criminal interview rooms. There is no local match.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 315-09
Page No.

Agenda Title

RESOLUTION – Acceptance of Target Stores, Inc. Law Enforcement Community Giving Grant Program Award to the County of Henrico Division of Police for Criminal Interview Room Communication Equipment

For Clerk's Use Only:

Date **DEC 8 2009**

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS:

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, the County of Henrico Division of Police applied for and was awarded a \$3,000 Law Enforcement Community Giving Grant Program award through Target Stores, Inc. of Minneapolis, Minnesota to purchase communication equipment for three criminal interview rooms; and

WHEREAS, the award requires no local match.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia accepts this grant award and authorizes the County Manager to sign all documents, in a form approved by the County Attorney, necessary to accept the grant.

COMMENT: The Chief of Police and the County Manager recommend approval of this Board paper.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Tests: _____

Clerk, Board of Supervisors

Date: _____

RESOLUTION - Signatory Authority – First Amendment to Lease of Office Space for the Henrico Drug Court Program – 8604 Staples Mill Road - Brookland District

Approval of this resolution will authorize the County Manager to execute a First Amendment to Lease, in a form approved by the County Attorney, for an extension for a term not to exceed six months commencing January 1, 2010, between Staples Mill Equities, LLC (Landlord), and the County of Henrico, Virginia for the lease of approximately 3,638 sq. ft. of office space located at 8604 Staples Mill Road in the County's Brookland District for the Henrico Drug Court Program. The total rent for the period is approximately \$18,000.00, payable monthly at the rate of \$3,000.00 per month. The Directors of Community Corrections and Real Property recommend approval.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 316-09

Page No.

1 of 1

Agenda Title RESOLUTION - Signatory Authority - First Amendment to Lease of Office Space for the Henrico Drug Court Program - 8604 Staples Mill Road - Brookland District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date DEC 8 2009	Moved by (1) _____ Seconded by (1) _____	Donati, J. _____
<input type="checkbox"/> Approved	(2) _____ (2) _____	Glover, R. _____
<input type="checkbox"/> Denied	REMARKS: _____	Kaechele, D. _____
<input type="checkbox"/> Amended	_____	O'Bannon, P. _____
<input type="checkbox"/> Deferred to _____	_____	Thornton, F. _____

WHEREAS, the County entered into a Lease, dated August 13, 2009, for approximately 3,638 sq. ft. of office space located at 8604 Staples Mill Road in the County's Brookland District for a four month period beginning September 1, 2009 and ending December 31, 2009; and,

WHEREAS, despite an extensive search for suitable property to relocate the Drug Court Program, an appropriate permanent location has yet to be secured; and,

WHEREAS, in order to accommodate the demand for the Drug Court Program, it is necessary to continue the lease of temporary space for a period not to exceed six months while the search continues; and,

WHEREAS, the total rent for the period is \$18,000.00, payable monthly at the rate of \$3,000.00 per month, subject to the terms and conditions specified in the lease agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia that the County Manager is hereby authorized and directed to execute a first amendment to the lease agreement, in a form approved by the County Attorney, for an extension not to exceed six months, commencing January 1, 2010, between Staples Mill Equities, LLC, Lessor, and the County of Henrico, Virginia, Lessee, for the lease of approximately 3,638 sq. ft. of office space located at 8604 Staples Mill Road in the County's Brookland District for the Henrico Drug Court Program.

Comments: The Directors of Community Corrections and Real Property recommend approval; the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

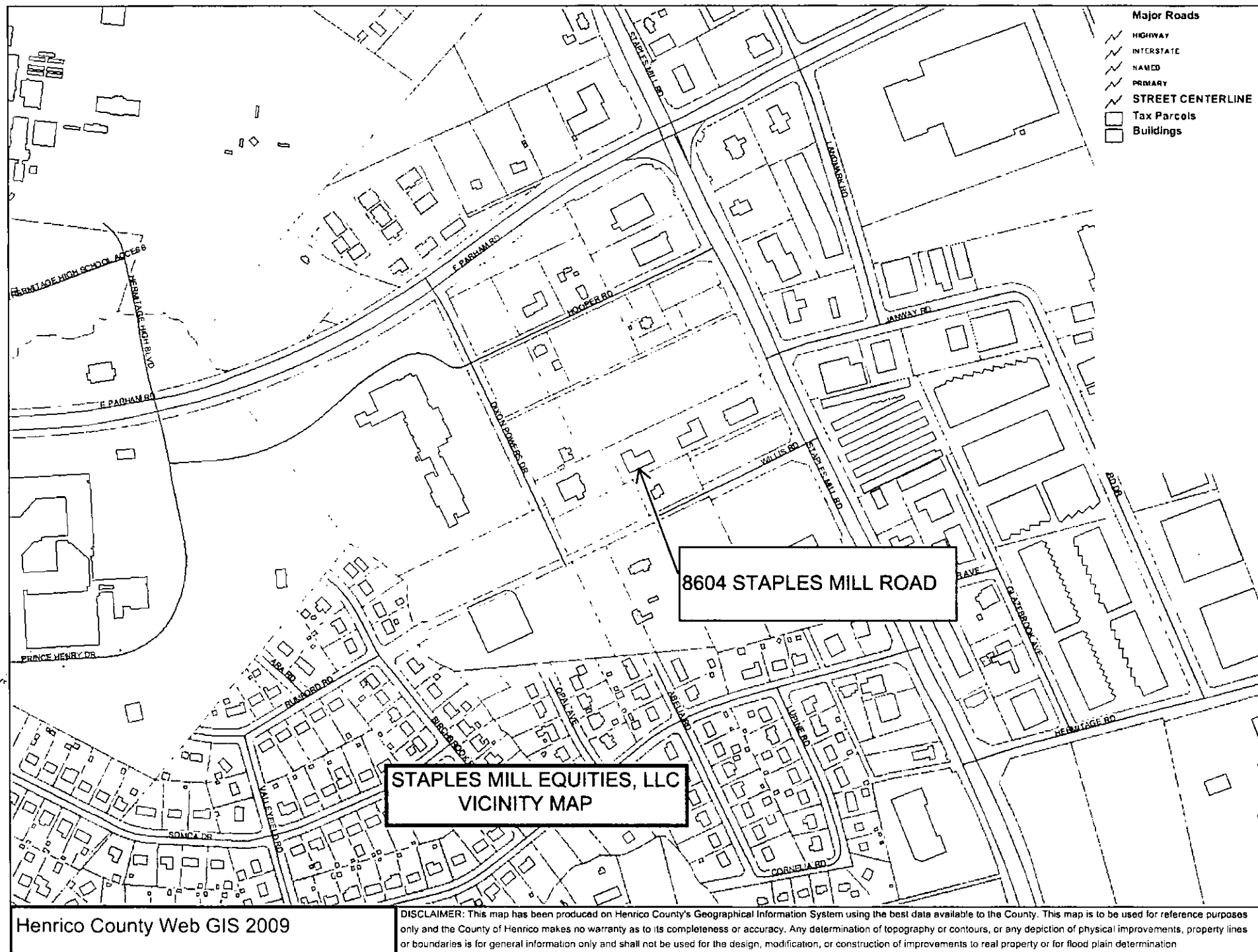
Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



- Major Roads**
- HIGHWAY
 - INTERSTATE
 - NAMED
 - PRIMARY
 - STREET CENTERLINE
- Tax Parcels
- Buildings

8604 STAPLES MILL ROAD

STAPLES MILL EQUITIES, LLC
VICINITY MAP

RESOLUTION — Approval of Acquisition — Permanent Utility and Temporary Construction Easements — East Area Utilities Project, Phase III — John H. Burton, Jr. and Amena K. Burton — Varina District

This Board paper authorizes the execution and filing of documents necessary to complete the acquisition of a permanent utility easement containing 6,018 sq. ft. and a temporary construction easement containing 5,131 sq. ft. for the construction of the East Area Utilities Project, Phase III across land in the Varina District owned by John H. Burton, Jr. and Amena K. Burton (the "Owners").

On July 24, 2007, the Board authorized condemnation proceedings to acquire a permanent utility easement containing 9,974 sq. ft. and a temporary construction easement containing 5,230 sq. ft., and on August 28, 2007, the County filed a Certificate and deposited \$8,858 with the Clerk of the Circuit Court to acquire the easements in accordance with state law.

Following negotiations between the parties, the Owners are willing to accept \$8,858 for a smaller permanent utility easement containing 6,018 sq. ft. and smaller temporary construction easement containing 5,131 sq. ft. for the construction of the project.

The Directors of Public Utilities and Real Property recommend approval, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 317-09
Page No. 1 of 1

Agenda Title: **RESOLUTION — Approval of Acquisition — Permanent Utility and Temporary Construction Easements — East Area Utilities Project, Phase III — John H. Burton, Jr. and Amena K. Burton — Varina District**

For Clerk's Use Only:

DEC 8 2009

- Date: _____
☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, on July 24, 2007, the Board authorized condemnation proceedings to acquire a permanent utility easement containing 9,974 sq. ft. and a temporary construction easement containing 5,230 sq. ft. shown on a plat dated May 11, 2006 and revised November 8, 2006 by the Timmons Group for the construction of the East Area Utilities Project, Phase III (the "Project") across land in the Varina District owned by John H. Burton, Jr. and Amena K. Burton (the "Owners"); and,

WHEREAS, on August 28, 2007, the County filed a Certificate and deposited \$8,858 with the Clerk of the Circuit Court to acquire the easements in accordance with state law; and,

WHEREAS, the Owners are willing to accept \$8,858 for a permanent utility easement containing 6,018 sq. ft. and a temporary construction easement containing 5,131 sq. ft. (the "Easements") shown on a plat dated May 11, 2006 and revised November 24, 2009 prepared by the Timmons Group, (a reduced copy of which is attached and marked Exhibit "A"), for the construction of the Project; and,

WHEREAS, County staff has prepared the necessary documents to memorialize the agreement of the Owners and to complete the acquisition.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that:

- (1) The Chairman and the County Manager are authorized to execute the documents and to take all steps necessary for acquisition of the Easements.
- (2) The County Attorney is authorized to file the necessary documents in the Circuit Court of Henrico County to complete the acquisition of the Easements.

Comments: The Directors of Public Utilities and Real Property recommend this Board paper, and the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to:

[Signature]

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**RESOLUTION — Request for Letter of Necessity — Charles City Road. Project #00984.
Varina District**

The widening of Charles City Road between Laburnum Avenue and the future Seven Hills Boulevard was approved by County voters as part of the 2000 bond referendum. This project will widen 1.5 lane miles of Charles City Road from an existing two-lane to a four-lane divided roadway with raised median, left and right turn lanes, curb and gutters, and storm drainage system. Traffic signals and railroad crossing signals will be installed.

Due to drainage area constraints, the eastern portion of this project was shortened from the future Seven Hills Boulevard to approximately 500 feet east of Monahan Road. Laburnum Avenue will continue to be the west terminus. VDOT is proposing to connect I-895 with Charles City Road at Airport Drive in the summer of 2010.

In order for Charles City Road to function properly after the connection road is built, the County is designating the widening between Lisle Road and Lewis Road as Phase I to be constructed in conjunction with the completion of the I-895 connection.

This Board paper directs the County Engineer to examine the widening of Charles City Road and to report to the Board, in accordance with Section 33.1-231 of the Code of Virginia, 1950, as amended. The report shall be filed with the Clerk of the Board.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 318-09
Page No.
1 of 1

Agenda Title:

RESOLUTION — Request for Letter of Necessity — Charles City Road. Project #00984.

Varina District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: DEC 8 2009	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
() Approved () Denied () Amended () Deferred to: _____	REMARKS: _____ _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____		

WHEREAS, in a 2000 bond referendum, Henrico citizens voted to fund the Charles City Road Widening project with General Obligation Bonds; and,

WHEREAS, this project will widen 1.5 lane miles of Charles City Road between Laburnum Avenue and a point approximately 500 feet east of Monahan Road from an existing two-lane to a four-lane, divided roadway with raised median, left and right turn lanes, curb and gutters, and storm drainage system, and traffic signals and railroad crossing signals will be installed; and,

WHEREAS, the portion of Charles City Road between Lisle Road and Lewis Road is being constructed separately as Phase I in order to permit efficient construction of the connection of I-895 with Charles City Road at Airport Drive in the summer of 2010; and,

WHEREAS, under state law, the County Engineer must examine the road and report to the Board of Supervisors upon the expediency of the proposed improvement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that: (1) the County Engineer is directed to examine the widening of Charles City Road between Lisle Road and Lewis Road and to report to the Board upon the expediency of this project, and (2) the County Engineer is directed to prepare a Letter of Necessity in accordance with Section 33.1-231 of the Code of Virginia, 1950, as amended, and to file it with the Clerk of the Board.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

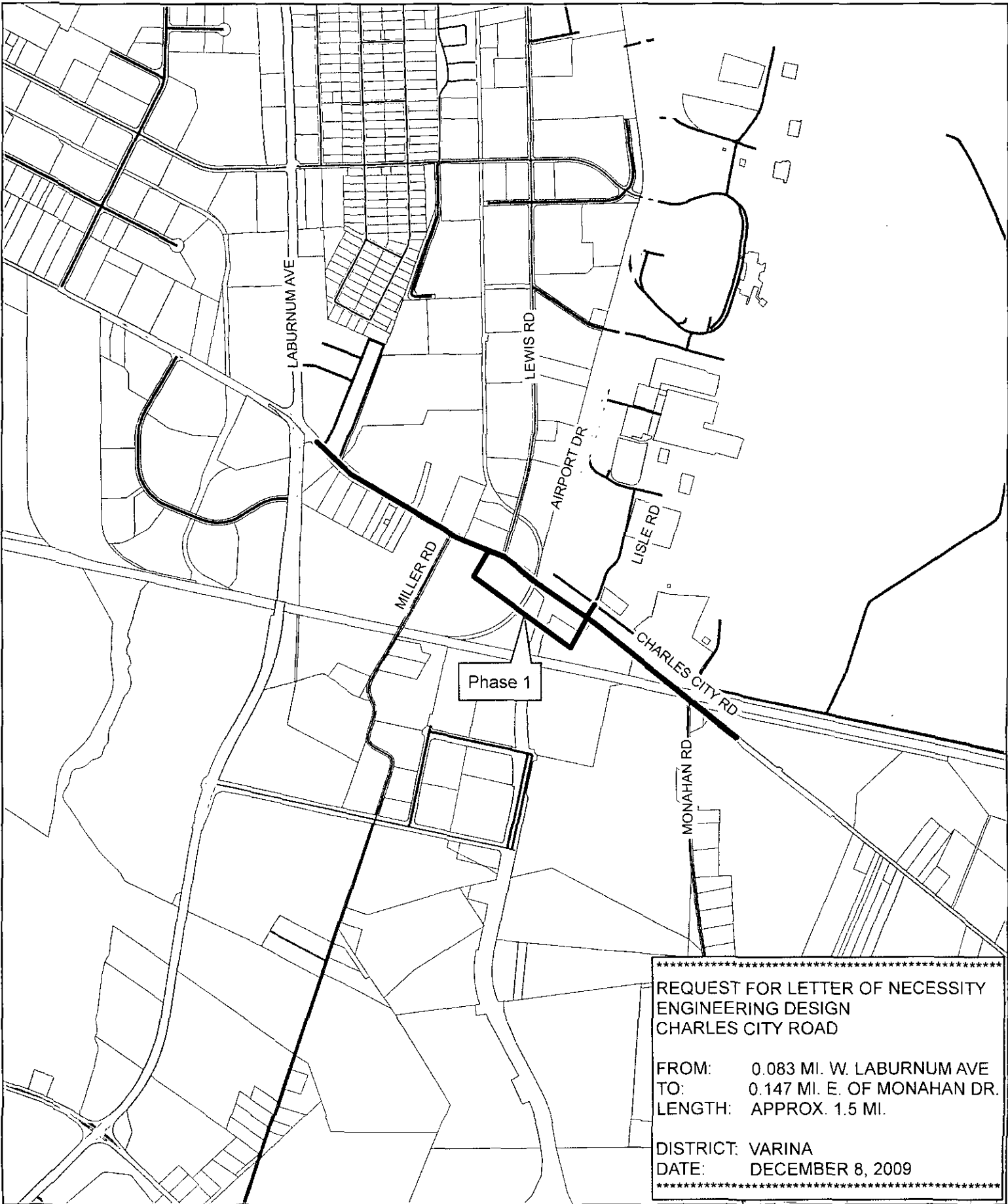
Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

CHARLES CITY ROAD



REQUEST FOR LETTER OF NECESSITY
ENGINEERING DESIGN
CHARLES CITY ROAD
FROM: 0.083 MI. W. LABURNUM AVE
TO: 0.147 MI. E. OF MONAHAN DR.
LENGTH: APPROX. 1.5 MI.
DISTRICT: VARINA
DATE: DECEMBER 8, 2009

RESOLUTION - Acceptance of Roads

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.63 miles of Wellington Woods, Section C. Varina District.

The Director of Public Works and the County Manager recommend approval of this Board paper.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 319-09

Page No. 1 of 1

Agenda Title: RESOLUTION - ACCEPTANCE OF ROADS

For Clerk's Use Only: DEC 8 2009 Date: _____ () Approved () Denied () Amended () Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Wellington Woods, Section C - Varina District

Hawkshead Road from 0.13 Mi. S. of Cranemore Road to 0.18 Mi. S. of Cranemore Road	0.05 Mi.
Wellington Ridge Road from Hawkshead Road to 0.36 Mi. W. of Hawkshead Road	0.36 Mi.
Wellington Woods Road from Wellington Ridge Road to 0.22 Mi. S. of Wellington Ridge Road	<u>0.22 Mi.</u>
Total Miles	0.63 Mi.

By Agency Head 2124

By County Manager [Signature]

Routing:

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Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

WELLINGTON WOODS SECTION C

