

**COUNTY OF HENRICO, VIRGINIA**  
**Board of Supervisors' Agenda**  
**September 22, 2009**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Rev. Cecil Chambers, Pastor, Skipwith Baptist Church

**APPROVAL OF MINUTES** – September 8, 2009 Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATIONS**

Proclamation - Paralegals' Week - October 4 - 10, 2009.

Proclamation - Customer Service Week - October 5 - 9, 2009.

Proclamation - Henrico History Month - October 2009.

**PUBLIC HEARINGS - REZONING CASE**

217-09 C-11C-09 Fairfield	Wilton Development Corp: Request to amend proffered conditions accepted with Rezoning Case C-12C-05, on Parcels 804-737-7961, 804-736-0481, and 804-737-1251, located at the northeast intersection of Mechanicsville Turnpike (U. S. Route 360) and Neale Street. The applicant proposes to amend proffers including those related to the conceptual plan, architectural treatment, building design, and height limitations. The existing zoning is R-5C General Residence District (Conditional) and B-2C Business District (Conditional). The Land Use Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre, and Commercial Concentration. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors <u>grant</u> the request. <b>(Deferred from the September 8, 2009 Meeting).</b>
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**PUBLIC HEARINGS - OTHER ITEM**

244-09	Resolution – Amendments to the FY 2009-10 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2008-09, and (2) Appropriate Funds for Certain New Programs.
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**PUBLIC COMMENTS**

## **GENERAL AGENDA**

- 245-09            Introduction of Ordinance - To Amend and Reordain Section 6-117 Titled "Blighted property defined," Section 6-118 Titled "Procedures for declaring blight; notification of owner; public hearing," and Section 6-119 Titled "Declaration of nuisance" of the Code of the County of Henrico, All to Revise the County's Buildings Ordinance to Comply with Recent Changes Enacted by the General Assembly.
  
- 246-09            Resolution - Authorization to Accept \$27,660 in Grant Funding from the Virginia Department of Health, Office of Emergency Medical Services under the Financial Assistance for Emergency Medical Services Personal Protection Equipment.
  
- 247-09            Resolution - Award of Contract for Engineering Services - Geotechnical and Quality Control Services.
  
- 248-09            Resolution - To Initiate a Study Regarding Land Uses for the Innsbrook Area.
  
- 249-09            Resolution - Award of Construction Contract - Cox Road Two Million Gallon Elevated Tank Repairs and Repainting.
  
- 250-09            Resolution - Signatory Authority - Award of Construction Contract - Charles City Road Public Use Area Site Improvements - J. Sanders Construction Co.

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
September 8, 2009

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 8, 2009 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District  
James B. Donati, Jr., Varina District  
Richard W. Glover, Brookland District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager County Manager for Human Services  
Angela N. Harper, Deputy County Manager for Special Services  
Leon T. Johnson, Deputy County Manager for Administration  
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Kaechele called the meeting to order at 7:05 p.m. and led recitation of the Pledge of Allegiance.

Rev. Joseph T. Driver, Chaplain with Gospel Jail Ministry, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board approved the minutes of the August 11, 2009 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

## **MANAGER'S COMMENTS**

Rhysa G. South, who has served Henrico as an Assistant County Attorney for over 22 years, was installed as President of the Local Government Attorneys of Virginia on September 1, 2009. LGA, as it is commonly known, is a statewide organization of over 650 lawyers in public service and the private sector who practice local government law.

The Henrico County Extension Office, in cooperation with the Virginia Department of Agriculture and Consumer Services, held a pesticide collection event at the Springfield Road Landfill on Friday, August 29, 2009 where 15,540 pounds of out-of-date, unwanted, and unused pesticide materials were received from homeowners and businesses for safe disposal. The program was free for participants and did not result in any cost to the County or taxpayers other than providing a collection site for that one day. The Henrico event collected more than twice the combined amount received at two other collection events held the same week in the City of Petersburg and New Kent County. Karen F. Carter, County Agent for the Extension Office, noted that her agency's role was to provide publicity for the Henrico event.

Henrico County has been selected as one of 15 winners in the annual Virginia Association of Counties (VACo) Achievement Awards program honoring innovative programs recently implemented by local governments. VACo received 72 entries this year for the statewide contest, a record number. Henrico was one of only three counties that earned two awards. Henrico won an award in the environmental category for its Electronic Waste Recycling program, which involves a partnership with the Central Virginia Waste Management Authority (CVWMA) and Ukrop's Super Markets to lower costs and increase participation at special events designed to recycle televisions, computers, fax machines, and other electronic devices. The award was accepted by Steve Yob, Solid Waste Division Director; Arthur Petrini, Director of Public Utilities; and Kimberly Hynes, Executive Director of CVWMA. Henrico also won an award in the regional collaboration category for its Regional Supplier Conference (SWAM), an annual one-day outreach effort to small, women, and minority owned businesses that began in 2007 and offers an opportunity for SWAM suppliers to meet with officials from dozens of agencies, make contacts, and learn about doing business with Henrico and other local governments. The award was accepted by Marvis Mitchell, Supplier Relations Coordinator; Cecelia Stowe, Purchasing Manager; and Paul Proto, Director of General Services. Larry Land, VACo's Director of Policy Development, presented the awards on behalf of the Association.

Several members of the Division of Recreation and Parks staff have been recognized by the Virginia Amateur Athletic Union (AAU) for their extraordinary efforts at two major AAU baseball events held in Henrico County, the Boys 12 & Under National Championship played on July 19 - 27, 2008 at the Glen Allen Complex and the AAU Junior Legion Tournament played on July 30 - August 3, 2008 at The Glen Allen Stadium at RF&P Park. Andy Crane, Sports Program Supervisor, attended the events to ensure they were smoothly administered and to operate the scoreboards. The following individuals, under the overall direction of Park Services Manager Ray Pauley, were responsible for providing athletic field services at these events: Eddie Branch, West District Athletic Fields Supervisor; Mike Acors, Crew Chief; and Eugene Dodson, Jerry Kerstetter, and Mike Turgeon, Equipment Operators. The award medals were

presented by Jeremy T. Bullock, Virginia AAU Registrar and Director of Operations, and C. Travis Bullock, Governor of the Virginia AAU. Karen K. Mier, Director of Recreation and Parks, also participated in the presentation.

Henrico Regional Jails East and West received national reaccreditation from the Commission on Accreditation for Corrections (CAC) on August 10, 2009 at the American Correctional Association (ACA) 2009 Congress in Nashville, Tennessee. The reaccreditation is for a three-year period and represents the satisfactory completion of a rigorous self-evaluation, followed by an outside review by a team of independent auditors. In meeting a total of 382 ACA standards, 60 of which are mandatory, the Henrico Sheriff's Office achieved an overall score of 100 percent compliance at Jail East and 96.96 percent compliance at Jail West. The following personnel from the Sheriff's Office appeared before the CAC in Nashville: Michael L. Wade, Sheriff; Merle Bruce, Undersheriff; Carlos Talley, Chief Deputy; Patricia Moore, Captain; and Douglas Herbert, Retired Chief Deputy. Maj. Joe Lobrano and Maj. Antoinette Irving, Administrators of Jails East and West, also had instrumental roles in the accreditation process.

#### **BOARD OF SUPERVISORS' COMMENTS**

Mr. Kaechele recognized Benjamin Wrobel from Cub Scout Pack 1807, sponsored by Bethlehem Baptist Church, and John Collinson from Boy Scout Troop 705, sponsored by Derbyshire Baptist Church. Both Scouts were attending the meeting to fulfill Citizenship Badge requirements.

#### **RECOGNITION OF NEWS MEDIA**

No media representatives were present.

#### **PRESENTATIONS**

Mr. Glover presented a proclamation recognizing September 17 - 23, 2009 as Constitution Week. Accepting the proclamation was Sean D. Walsh, Organizing Secretary for the Virginia Society Children of the American Revolution. Joining him from the Col. Alexander Spotswood Society Children of the American Revolution were William Bryant Akers, Jr., President; Caroline Akers, Historian; Alicia Fox, Senior President; Susan Walsh, Senior Co-President; James Fox, Senior Curator; and Stewart Akers, Chapman Elliott, Bylane Elliott, and Benjamin Wrobel, members.

Mrs. O'Bannon presented a proclamation recognizing September 2009 as Alcohol and Drug Addiction Recovery Month. Accepting the proclamation was Gary A. Hicks, Judge of the Henrico Circuit Court and Henrico Drug Court. Joining him were Michael L. Wade, Sheriff; Michael D. O'Connor, Executive Director of Henrico Area Mental Health and Retardation Services; Stacy Hamilton, Program Manager for Adult Substance Abuse and Jail Mental Health Services; Patricia A. Shaw, Administrator of the Henrico Drug Court; and Corneil Simmons, Client Graduate of the Henrico Drug Court.

Mr. Kaechele presented a proclamation recognizing September 2009 as Preparedness Month. Accepting the proclamation was Edwin W. Smith, Chief of Fire. Joining him were Col. Henry W.

Stanley, Jr., Chief of Police; Anna McRay, Deputy Coordinator of Emergency Management and Coordinator of the Henrico Community Emergency Response Team (CERT) Program; Michael Magner, Emergency Planner for the Henrico Health Department; Augustine Doe, Medical Reserve Corps (MRC) Coordinator for the Henrico Health Department; Brian Dean and Brenda Smith, MRC Volunteers; Marie Anderson, Neighborhood Watch Coordinator for The Manor at Hunton Park, and CERT Program graduate; and Neil French and Patty Vogt, Henrico Citizen Police Academy alumni and CERT Program graduates.

## **APPOINTMENT**

228-09            Resolution – Nomination of Members – Local Emergency Planning Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 228-09 – see attached resolution.

## **PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT**

217-09            Wilton Development Corp: Request to amend proffered conditions accepted with  
C-11C-09        Rezoning Case C-12C-05, on Parcels 804-737-7961, 804-736-0481, and 804-737-  
Fairfield        1251, located at the northeast intersection of Mechanicsville Turnpike (U. S.  
Route 360) and Neale Street.

On motion of Mr. Thornton, seconded by Mr. Glover, the Board deferred this item to September 22, 2009.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

229-09            3900 Bremner Blvd., LLC: Request to conditionally rezone from B-2 Business  
C-19C-09        District to B-3C Business District (Conditional), Parcels 772-750-8652 and 773-  
Brookland        750-0152, containing 0.54 acre, located on the north line of Bremner Boulevard  
at its intersection with Compton Road.

No one from the public spoke in opposition to this case.

On motion of Mr. Glover, seconded by Mr. Thornton, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 229-09 (C-19C-09) subject to the following proffered conditions:

1. **Permitted Uses.** Principal uses on the property shall be limited to those permitted in the B-2 District, except the operation of a pest control company as permitted in the B-3 District as regulated by the county code. In addition, the following uses shall not be permitted on any portion of the

property:

- a. hotels, motels or motor lodges,
  - b. flea markets,
  - c. gun shop sales and repair,
  - d. private clubs and lodges, including fraternal organizations,
  - e. billiard parlors,
  - f. bars and taverns,
  - g. massage parlors and establishments,
  - h. sign painting shops,
  - i. recreational facilities, indoor, including theaters, movie houses, bowling alleys, skating rinks, swimming pools, tennis, model racing tracks, electronic video game rooms, bingo halls, archery ranges, and similar activities,
  - j. funeral home, mortuary, crematorium and/or undertaking establishment,
  - k. towing service,
  - l. automotive service station,
  - m. truck stops,
  - n. communication tower,
  - o. off-track betting parlors,
  - p. billboards,
  - q. dance halls,
  - r. car washes,
  - s. adult businesses as defined by Section 24-3 of the Henrico County Code,
  - t. permanent on-site recycling collection facilities not associated with a permitted on-site retail use,
  - u. check cashing and/or the making of payday loans as defined and regulated by Sections 6.1-432 et seq and Sections 6.1-444 et seq of the Code of Virginia, provided the foregoing shall not preclude banks, savings and loans, or similar financial institutions that are not regulated by the foregoing Virginia Code Sections.
2. **Outdoor Lighting.** Light pole height shall not exceed 25 feet, and the lighting shall be produced from concealed sources.
3. **Outdoor Speakers.** No outdoor speakers or public address system shall be permitted.
4. **Hours of Operation.** Hours of operation shall be the same as those permitted in the B-2 District.
5. **Trash Receptacles and Dumpsters.** Trash receptacles and dumpsters shall be screened from public view. No trash pick-up, parking lot cleaning or leaf blowing shall occur after 7:00 p.m. or before 7:00 a.m.

6. **Buildings.** Any future buildings constructed on the property shall be architecturally similar in color, style and material with the existing buildings on the property as determined by the Planning Commission at the time of Plan of Development Review. In no case shall unfinished metal or smooth concrete block be used as the finish on the exterior of future buildings.
7. **Signs.** All signage shall be limited to that allowed in the B-2 District.
8. **Outdoor Storage.** Outdoor storage shall be limited to that allowed in the B-2 District.
9. **Landscaping.** Landscaping shall be installed at both properties, including evergreen hedges around the edges of the current fencing that face Compton Rd. and Bremner Blvd. In addition, a minimum of six additional shrubs, consistent with the evergreen hedges, shall be planted in the islands at the entrance of 3904 Bremner Blvd. Installation of such landscaping shall be done within 120 days of rezoning approval unless otherwise extended by the Director of Planning.
10. The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability or any of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

230-09 Fidelity Properties, Ltd.: Request to conditionally rezone from A-1 Agricultural  
C-8C-05 District to RTHC Residential Townhouse District (Conditional), Parcel 746-764-  
Three Chopt 5580, containing approximately 4.54 acres, located on the west line of Sadler  
Road approximately 290 feet south of Wonder Lane.

At the suggestion of Joe Emerson, Director of Planning, Mr. Hazelett advised that this case would be discussed in combination with Agenda Item No. 231-09 (C-19C-09).

Joe Emerson, Director of Planning, and Mr. Kaechele responded to several questions from Mrs. O'Bannon regarding updated traffic generation numbers for the proposed development, the applicant's plan to construct parking spaces to "concrete pad ready" condition that would be able to receive optional garage structures in the future, and how the applicant had addressed staff concerns about the quality of building design and materials.



John Collinson, a resident of the Tuckahoe District, asked if the applicant intends to pursue Leadership in Energy and Environmental Design (LEED) certification for the buildings in this proposed development. Webb Tyler, representing the applicant, responded to Mr. Collinson's question and to additional questions from Mrs. O'Bannon pertaining to the challenges of obtaining financing for LEED certified construction in today's marketplace. Mr. Collinson addressed the Board again and asked whether the applicant had considered using concrete rather than asphalt and how the applicant will address storm water management. Mr. Tyler also responded to these questions. He opined that using concrete on public roads is not the best alternative from an engineering and long term maintenance standpoint.

No one from the public spoke in opposition to this case.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 230-09 (C-8C-05) subject to the following proffered conditions:

1. **Underground Utilities.** All proposed utilities except for junction boxes and meters shall be placed underground, unless technical or environmental reasons require otherwise. Junction boxes, meters, pedestals and transformers shall be screened with opaque vegetation or screening materials.
2. **Phased Development.** There shall be no building permit issued to allow construction in the RTHC district before January 1, 2015 or the start of construction of Sadler Road relocated, whichever may come first.
3. **Right-of-Way Dedication.** The owner shall dedicate to Henrico County the right-of-way and any mutually agreed upon easements for drainage conveyance systems required for the re-location of Sadler Road upon the request of the County. Should the dedicated property not be used for the widening of Sadler Road within thirty (30) years of the date of the dedication, title to the dedicated property will revert to the applicant or its successors in interest.
4. **Streets.** All new streets on the Property shall be constructed of asphalt and designed with standard six (6) inch curb and gutter.
5. **Streetlights.** Streetlights with foundations a maximum of sixteen (16) feet in height and of a uniform style shall be provided along both sides of the new streets.
6. **Sidewalks.** Sidewalks a minimum of four (4) feet in width shall be provided on both sides of the new public streets and on one side of the adjacent existing public streets. A grass strip a minimum of two (2) feet

in width shall be provided between the back of curb and the sidewalk.

7. **Foundations.** All houses shall be constructed on elevated slabs or crawl space foundations except for garages. The exterior portion of the foundations below the first floor level which is visible above grade shall be finished with brick or stone. This proffer shall not apply to direct vent gas fireplaces or appliances. There shall be no cantilevered chimneys, direct vent gas fireplaces or closets.
8. **Driveways and Parking.** All driveways and parking spaces shall be constructed of hard surface materials. Parking spaces located in areas identified as optional garages on the conceptual plan referenced in proffer #17 (see case file) shall be constructed at a minimum to "concrete pad ready" condition able to receive a garage structure in the future. Driveway access for individual units shall be prohibited from Sadler Road relocated.
9. **Landscaping.** A minimum of one (1) tree measuring a minimum of 2.5" in caliper shall be retained or planted in the front yard of each residential lot, plus a minimum of one (1) tree of the same caliper shall be retained or planted in the side yard adjacent to the street if the residential lot is a corner lot. The tree in the front yard shall be a street tree located within ten (10) feet of the back of curb in the front yard of each residential lot and, if the residential lot is a corner lot in the side yard also. Each house shall have prototypical plantings (shrubs and ornamental ground cover) along the front foundation. The front and side yards shall be irrigated and planted with sod except where mulching or landscaping may occur.
10. **Recreational Vehicles.** No recreational vehicles, campers, trailers or boats shall be parked or stored on the Property, unless within enclosed garages.
11. **Restricted Uses.** Group care facilities shall not be permitted.
12. **Density.** The townhouse development on the Property shall not exceed six (6) dwelling units per gross acre.
13. **Minimum Size.** Homes shall have a minimum of 1100 square feet of finished floor area.
14. **Architecture.** The townhouse building elevations will be constructed in a similar architectural style as the examples submitted with this rezoning case as determined by the Planning Commission at the time of plan of development (POD) (see case file). Various design elements shall be incorporated to provide variety among individual units, including, but not limited to, the following: a minimum of two (2) unit front offsets, a minimum of two (2) feet within each building, varying colors of brick and

brick accents (including but not limited to, arches, keystones, soldier courses and quoin corners) varying window designs and varying doorway designs. The front and side exteriors of the buildings shall be constructed with one-hundred percent (100%) brick, excluding accents and dormers. The rear of the buildings shall be constructed with a minimum of seventy-five percent (75%) brick, with the balance of the exterior vertical walls in Hardiplank or similar materials as approved by the Planning Commission at the Plan of Development hearing, exclusive of architectural features, windows and doors. Optional garages will be constructed with the same brick, Hardiplank, and roofing material as on the main buildings. Units will vary in width. At least fifty percent (50%) of the units will be a minimum of twenty (20) feet wide and no greater than twenty-five percent (25%) of the units will be a minimum of eighteen (18) feet wide and no greater than twenty-five percent (25%) of the units will be a minimum of sixteen (16) feet wide. There shall be no more than six (6) attached units per building and a maximum of two (2) sixteen (16) foot units per building. No units will rear proposed Sadler Road relocated.

15. **Restrictive Covenants.** Prior to or concurrent with the plan of development approval by the County restrictive covenants describing development controls and maintenance of the property shall be recorded in the Clerk's Office of the Circuit Court of Henrico County. In addition, there shall be a Homeowners Association and/or Condominium Association of the owners of units on the property that shall be responsible for the enforcement of the restrictive covenants, including maintenance of the common areas and unit exteriors.
16. **Buffers.** A naturally vegetated and/or landscaped buffer a minimum of twenty (20) feet in width and equivalent to a Transitional Buffer 10 if the units front or side is towards Sadler Road Relocated. A naturally vegetated and/or landscaped buffer a minimum of ten (10) feet in width and equivalent to a Transitional Buffer 10 shall be provided along new interior public streets of the RTHC district and the boundaries of the RTHC district which are adjacent to A-1 Agricultural districts. The ten (10) foot buffers along the boundaries of the RTHC district shall be provided so long as the adjacent properties remain zoned A-1 Agricultural.
17. **Conceptual Site Plan.** The plan of development will be designed in a similar style as the Conceptual Site Plan (see case file) dated June 30<sup>th</sup>, 2009 and revised August 7<sup>th</sup>, 2009, subject to changes required for final engineering design and in compliance with the governmental regulations.
18. **Sound Suppression.** Walls between attached units shall have a minimum sound transmission coefficient rating of 55 between units and for exterior walls of end units. A cross section detail, reviewed and approved by a certified architect or engineer as to the methodology accomplishing the sound transmission coefficient rating shall be included in the building

permit application.

19. **Private Road Certification.** Prior to the issuance of the first permanent certificate of occupancy, the owner shall provide the Planning Department with certification from a licensed engineering firm that the roadways within the development were constructed according to the approved plan of development and in compliance with Henrico County road design standards and specifications, to include proper compaction of the sub-base soils, utility trenches, base stone and asphalt surface, but excluding road widths, turning radii and turn arounds.
20. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

231-09 Fidelity Properties, Ltd.: Request to conditionally rezone from A-1 Agricultural  
C-19C-06 District to RTHC Residential Townhouse District (Conditional), Parcels 746-763-  
Three Chopt 2482, 746-763-2896, 746-763-1769, and 746-764-3818, containing 10.79 acres,  
located on the east line of Glasgow Road, approximately 600 feet north of Ireland  
Lane.

No one from the public spoke in opposition to this case.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 231-09 (C-19C-06) subject to the following proffered conditions:

1. **Underground Utilities.** All proposed utilities except for junction boxes and meters shall be placed underground, unless technical or environmental reasons require otherwise. Junction boxes, meters, pedestals and transformers shall be screened with opaque vegetation or screening materials.
2. **Phased Development.** There shall be no building permit issued to allow construction in the RTHC district before January 1, 2011.
3. **Right-of-Way Dedication.** The owner shall dedicate to Henrico County the right-of-way and any mutually agreed upon easements for drainage conveyance systems required for the re-location of Sadler Road upon the

request of the County. Should the dedicated property not be used for the widening of Sadler Road within thirty (30) years of the date of the dedication, title to the dedicated property will revert to the applicant or its successors in interest.

4. **Streets.** All new streets on the Property shall be constructed of asphalt and designed with standard six (6) inch curb and gutter.
5. **Streetlights.** Streetlights with foundations a maximum of sixteen (16) feet in height and of a uniform style shall be provided along both sides of the new streets.
6. **Sidewalks.** Sidewalks a minimum of four (4) feet in width shall be provided on both sides of the new public streets and on the one side of the adjacent existing public streets. A grass strip a minimum of two (2) feet in width shall be provided between the back of curb and the sidewalk.
7. **Foundations.** All houses shall be constructed on elevated slabs or crawl space foundations except for garages. The exterior portion of the foundations below the first floor level which is visible above grade shall be finished with brick or stone. This proffer shall not apply to direct vent gas fireplaces or appliances. There shall be no cantilevered chimneys, direct vent gas fireplaces, closets.
8. **Driveways and Parking.** All driveways and parking spaces shall be constructed of hard surface materials. Parking spaces located in areas identified as optional garages on the conceptual plan (see case file) referenced in proffer #17 shall be constructed at a minimum to "concrete pad ready" condition able to receive a garage structure in the future. Driveway access for individual units shall be prohibited from Sadler Road relocated.
9. **Landscaping.** A minimum of one (1) tree measuring a minimum of 2.5" in caliper shall be retained or planted in the front yard of each residential lot, plus a minimum of one (1) tree of the same caliper shall be retained or planted in the side yard adjacent to the street if the residential lot is a corner lot. The tree in the front yard shall be a street tree located within ten (10) feet of the back of curb in the front yard of each residential lot and, if the residential lot is a corner lot in the side yard also. Each house shall have prototypical plantings (shrubs and ornamental ground cover) along the front foundation. The front and side yards shall be irrigated and planted with sod except where mulching or landscaping may occur.
10. **Recreational Vehicles.** No recreational vehicles, campers, trailers or boats shall be parked or stored on the Property, unless within enclosed garages.

11. **Restricted Uses.** Group care facilities shall not be permitted.
12. **Density.** The townhouse development on the Property shall not exceed six (6) dwelling units per gross acre.
13. **Minimum Size.** Homes shall have a minimum of 1100 square feet of finished floor area.
14. **Architecture.** The townhouse building elevations will be constructed in a similar architectural style as the examples submitted with this rezoning case as determined by the Planning Commission at the time of Plan of Development (POD) (see case file). Various design elements shall be incorporated to provide variety among individual units, including, but not limited to, the following: a minimum of two (2) unit front offsets, a minimum of two (2) feet within each building, varying colors of brick and brick accents (including but not limited to, arches, keystones, soldier courses and quoin corners) *varying window designs and varying doorway designs*. The front and side exteriors of the buildings shall be constructed with one-hundred percent (100%) brick, excluding accents and dormers. The rear of the buildings shall be constructed with a minimum of seventy-five percent (75%) brick, with the balance of the exterior vertical walls in Hardiplank or similar materials as approved by the Planning Commission at the Plan of Development hearing, exclusive of architectural features, windows and doors. Optional garages will be constructed with the same brick, Hardiplank, and roofing material as on the main buildings. Units will vary in width. At least fifty percent (50%) of the units will be a minimum of twenty (20) feet wide and no greater than twenty-five percent (25%) of the units will be a minimum of eighteen (18) feet wide and no greater than twenty-five percent (25%) of the units will be a minimum of sixteen (16) feet wide. There shall be no more than six (6) attached units per building and a maximum of two (2) sixteen (16) foot units per building. No units will rear proposed Sadler Road relocated.
15. **Restrictive Covenants.** Prior to or concurrent with the Plan of Development approval by the County restrictive covenants describing development controls and maintenance of the property shall be recorded in the Clerk's Office of the Circuit Court of Henrico County. In addition, there shall be a Homeowners Association and/or Condominium Association of the owners of units on the property that shall be responsible for the enforcement of the restrictive covenants, including maintenance of the common areas and unit exteriors.
16. **Buffers.** A naturally vegetated and/or landscaped buffer a minimum of twenty (20) feet in width and equivalent to a Transitional Buffer 10 if the units front or side is towards Sadler Road Relocated. A naturally vegetated and/or landscaped buffer a minimum of ten (10) feet in width and

equivalent to a Transitional Buffer 10 shall be provided along new interior public streets of the RTHC district and the boundaries of the RTHC district which are adjacent to A-1 Agricultural districts. The ten (10) foot buffers along the boundaries of the RTHC district shall be provided so long as the adjacent properties remain zoned A-1 Agricultural.

17. **Conceptual Site Plan.** The plan of development will be designed in a similar style as the Conceptual Site Plan dated June 30<sup>th</sup>, 2009 and revised August 7<sup>th</sup>, 2009, (see case file) subject to changes required for final engineering design and in compliance with governmental regulations. The park on the east side of Sadler Road relocated shall have a minimum of one (1) acre with a minimum of 0.25 acre of open and contiguous space.
18. **Sound Suppression.** Walls between attached units shall have a minimum sound transmission coefficient rating of 55 between units and for exterior walls of end units. A cross section detail, reviewed and approved by a certified architect or engineer as to the methodology accomplishing the sound transmission coefficient rating shall be included in the building permit application.
19. **Private Road Certification.** Prior to the issuance of the first permanent certificate of occupancy, the Owner shall provide the Planning Department with certification from a licensed engineering firm that the roadways within the development were constructed according to the approved Plan of Development and in compliance with Henrico County road design standards and specifications, to include proper compaction of the sub-base soils, utility trenches, base stone and asphalt surface, but excluding road widths, turning radii and turn arounds.
20. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

232-09 Hans Klinger for HHHunt Corporation: Request to conditionally rezone from R-  
C-21C-09 3C One-Family Residence District (Conditional) to C-1C Conservation District  
Three Chopt (Conditional), part of Parcel 734-781-9430, containing approximately 0.46 acre, located approximately 300 feet north of the northern terminus of Collinstone Drive and approximately 300 feet west of the western terminus of Amershire Court.

No one from the public spoke in opposition to this case.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 232-09 (C-21C-09) subject to the following proffered conditions:

1. The proffers applicable to the parcel zoned R-3C in Case No. C-2C-08 shall be applicable to this property for which C-1C zoning is requested.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

233-09  
P-10-09  
Varina

United Restaurant Group, LP: Request for a Provisional Use Permit required under Proffer #28 accepted with C-29C-06 to extend hours of operation to 2:00 a.m. for an existing restaurant (T.G.I. Friday's) on part of Parcel 815-718-5710, an outparcel within the Shops at White Oak Village, located on the northeast line S. Laburnum Avenue at its intersection with Jan Road.

Jean Moore, Assistant Director of Planning, responded to questions from the Board relating to staff's concerns about the sale of alcohol at this location beyond midnight, conditions that have been placed on other establishments serving alcohol, and the level of security that will be provided on this site. Mrs. Moore and Mr. Rapisarda explained for Mrs. O'Bannon the process that the County would follow in revoking a provisional use permit and Mrs. Moore responded to a further question from Mrs. O'Bannon concerning the Division of Police's involvement in writing the conditions for this case. Mrs. Moore responded to a question from Mr. Kaechele regarding hours of operation of other similar establishments in the area.

No one from the public spoke in opposition to this case.

On motion of Mr. Donati, seconded by Mr. Glover, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 233-09 (P-10-09) subject to the following conditions:

1. All proffered conditions accepted with case C-29C-06 shall be made a part of this Provisional Use Permit.
2. Hours of operation shall be between the hours of 6:00 am. and 2:00 a.m.
3. This Provisional Use Permit shall be applicable only to the T.G.I. Friday's restaurant on outparcel #7 and shall not apply to any other business. This Provisional Use Permit is nontransferable to subsequent owners or users of



outparcel #7.

4. The installation of pay phones on site shall be prohibited.
5. Any outside speakers and/or sound system shall comply with the following standards:
  - a. Sound systems shall be equipped with controls that permit full and complete volume control; and
  - b. Sound(s) emitted from the system shall not be audible beyond a distance of one hundred (100) feet measured from the source.
6. Prior to operation, the applicant shall consult with the Special Services Unit within the Division of Police to discuss crime prevention recommendations and conduct a security survey of the property and restaurant operations. The applicant shall implement mutually agreed upon security recommendations. Any outstanding issues shall be addressed by the applicant prior to a Certificate of Occupancy being issued.
7. The owner or operator shall install a security camera and video system designed by a security specialist. This security system shall include the following items:
  - a. Exterior surveillance cameras monitoring the entrance(s), parking area(s), and any other areas deemed necessary by the Division of Police. Such security cameras shall provide clear imagery of the establishment's patrons and their vehicles.
  - b. Recordings of all activities under surveillance shall be preserved for a period of (4) months by the applicant. Authorized representatives of the Henrico County Division of Police shall have full and complete access to all recordings upon request.
8. The facility's windows shall not be tinted or obscured by posters, advertisements, or similar materials in order to permit surveillance opportunities both from within and from the outside of the building. This shall not prevent blinds from being used during daylight hours.
9. The owner or operator shall provide adequate lighting for the entrances, exits, and parking areas serving the use or location. "Adequate lighting" means lighting sufficient for clear visual and security camera surveillance.
10. The owner or operator shall require customers to leave the premises and parking areas immediately after the close of business and shall not permit loitering on the premises during hours of operation.

11. Should evidence (i.e. police calls to the premises or complaints from other businesses) indicate that the hours of operation are having an adverse effect (i.e. increased public nuisance, loitering, excessive noise outside the building, criminal assault, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking the Provisional Use Permit.
12. At least one (1) uniformed security officer shall be on duty during the extended hours of operation, midnight to 2:00 a.m. The security officer shall periodically monitor the exterior of the premises as well as the interior for possible criminal activity. Any security officer shall be an off duty uniformed law enforcement officer.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

#### **PUBLIC HEARINGS - OTHER ITEMS**

191-09      Resolution - Signatory Authority - Conveyance of Ingress and Egress Easement - Fairfield District.

Jon Tracy, Director of Real Property, advised that staff was requesting withdrawal of this resolution because the applicant had withdrawn its filing with the Board of Zoning Appeals and planned to make a new filing. Mr. Rapisarda clarified for the Board why staff was suggesting that the resolution be withdrawn rather than deferred once again.

No one from the public spoke to this resolution.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board withdrew Agenda Item No. 191-09 - see attached resolution.

234-09      Resolution - Signatory Authority - Conveyance of Real Estate - Approximately 1.94 Acres - Three Chopt District.

Mr. Tracy and Mr. Hazelett responded to questions from the Board pertaining to the length of the used right-of-way proposed for conveyance and the status of the road originally planned for this property.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 234-09 - see attached resolution.

## **PUBLIC COMMENTS**

William Spencer, a resident of the Three Chopt District, praised the County's Fire and Police Chiefs as well as the Department of Public Works. He also expressed thanks to the Board of Supervisors for not cutting jobs and for building the Eastern Henrico Recreation Center.

## **GENERAL AGENDA**

- 235-09      Introduction of Resolution – Receipt of Requests for Amendments to the FY 2009-10 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2008-09, and (2) Appropriate Funds for Certain New Programs.

Gene Walter, Management and Budget Division Director, responded to questions from the Board concerning color coding of the proposed amendments, the status of revenues dedicated to wireless E-911 communications, the process for amending the County's budget, whether County trust funds were being carried forward, and the status of grants that were being carried forward. Henry Stanley, Chief of Police responded to a question from Mrs. O'Bannon relating to the cost of bulletproof vests. Mike O'Connor, Executive Director of Henrico Mental Health and Retardation Services, responded to questions from Mrs. O'Bannon concerning the types of donations received by his agency and how they are used.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 235-09 – see attached introduction of resolution.

- 236-09      Resolution – Signatory Authority – Second Amendment to Contract for Architectural and Engineering Services – Fire Station #12.

Paul Proto, Director of General Services, identified the location of this fire station for Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 236-09 – see attached resolution.

- 237-09      Resolution – Signatory Authority – Third Amendment to Contract for Architectural and Engineering Services – Fire Station #3.

Mr. Proto and Mr. Hazelett responded to questions from the Board regarding the re-designation of this station number and plans to obtain LEED certification for this proposed building.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 237-09 – see attached resolution.

- 238-09      Resolution – Award of Construction Contract – Tuckahoe Park – Baseball Field 12.
- Karen Mier, Director of Recreation and Parks, responded to a question from Mr. Donati concerning the suitability of this field for wheelchair access.
- On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 238-09 – see attached resolution.
- 239-09      Resolution - To Accept the Virginia Department of Motor Vehicles, Highway Safety Office Award to the County of Henrico, Division of Police, for Traffic Enforcement Activities and Equipment.
- On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 239-09 – see attached resolution.
- 240-09      Resolution - Acceptance of Quitclaim Deed - Meredith Branch Pumping Station Project - John H. Treaster and Leslie W. Treaster - Brookland District.
- Mr. Tracy and Mr. Glover responded to questions from Mr. Kaechele relating to the agreed-upon price for this deed and the status of ownership of the property.
- On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 240-09 – see attached resolution.
- Mr. Tracy clarified for Mr. Glover the number of property owners who had deeded property to the County for this project.
- 241-09      Resolution - Signatory Authority - Engineering Design Services for Automatic Traffic Management System. County Project #2101.50701.28004.06398. VDOT Project #R000-043-V07, PE101, M501 and UPC 12945.
- Tim Foster, Director of Public Works, responded to questions from Mr. Kaechele pertaining to the purpose of the feasibility study previously approved by the Board and whether the traffic signals addressed by this project will be synchronized with the State.
- On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 241-09 – see attached resolution.
- 242-09      Resolution - To Permit Additional Fine of \$200 for Speeding on Dinwiddie Avenue between Patterson Avenue and Three Chopt Road.
- Mike Jennings, Traffic Engineer, responded to a question from Mrs. O'Bannon concerning the minimum percentage of property owners required to initiate an additional fine on subdivision streets.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 242-09 – see attached resolution.

Mr. Jennings responded to a question from Mr. Kaechele regarding the number of these speed control areas previously approved by the Board.

243-09 Resolution - Acceptance of Road.

Mr. Foster responded to a question from Mrs. O'Bannon pertaining to the number of road miles currently controlled by the County.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 243-09 – see attached resolution.

There being no further business, the meeting was adjourned at 9:04 p.m.

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Chairman, Board of Supervisors  
Henrico County, Virginia

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
September 8, 2009

The Henrico County Board of Supervisors convened a special joint meeting with the Planning Commission on Tuesday, September 8, 2009 at 4:30 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District  
James B. Donati, Jr., Varina District  
Richard W. Glover, Brookland District  
Frank J. Thornton, Fairfield District

**Members of the Planning Commission Present:**

Bonnie-Leigh Jones, Chairman, Tuckahoe District  
Ernest B. Vanarsdall, Vice Chairman, Brookland District  
Chris W. Archer, Fairfield District  
Thomas M. Branin, Three Chopt District  
E. Ray Jernigan, Varina District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
J. Thomas Tokarz, Senior Assistant County Attorney  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Angela N. Harper, Deputy County Manager for Special Services  
Leon T. Johnson, Deputy County Manager for Administration  
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations  
Jennifer K. Acker, Assistant Director of Public Relations & Media Services  
C. Michael Schnurman, Jr., Legislative Liaison  
John A. Vithoukas, Director of Finance  
Ralph J. Emerson, Jr., Director of Planning  
David D. O'Kelly, Jr., Assistant Director of Planning for Plan Review and Code Support  
Benjamin W. Blankinship, Principal Planner for Code Support  
Leslie A. News, Principal Planner for Development and Review  
Timothy A. Foster, P.E., Director of Public Works

Mr. Kaechele called the meeting to order at 4:40 p.m. He thanked the Planning Commission and staff for being present.

Mr. Hazelett briefly reviewed the agenda. He advised that both items being presented were in response to actions taken by the Virginia General Assembly during the 2008 and 2009 Sessions. Staff was prepared to make written note of questions from the Board and Planning Commission and provide answers. Mr. Hazelett remarked that the items on the agenda exemplified an apparent intrusion by the General Assembly into local government ordinances. Mr. Rapisarda commented that they were at least partially designed to give relief to developers and home builders in view of recent economic circumstances.

### **Proposed Zoning and Subdivision Ordinance Amendments**

Mr. Hazelett introduced Mr. Foster, who narrated the first portion of a Power Point presentation titled "Amendments to Subdivision and Zoning Ordinances to Address Recent Statutory Changes. Mr. Foster reviewed developments in dam safety triggered by a new State law that became effective July 1, 2009 requiring localities to modify permitting procedures for certain new developments in identified "dam break inundation zones." He pointed out that the new law does not apply to developments with one or two residential units or to agricultural production. Mr. Foster then explained dam regulations, dam break inundation zone maps, and requirements of developers under the new legislation. He, Public Works Design Engineer David Gunn, Mr. Tokarz, Mr. Emerson, Mr. Archer, Mr. Pinkerton, and Mr. Hazelett responded to a number of questions and comments from the Board and Planning Commission regarding dam heights, the number of dams in the County, the costs of dam permit inspections and dam inundation zone maps, the level of authority exercised by the Virginia Department of Conservation and Recreation (DCR), how costs for necessary upgrades to dams are shared between dam owners and developers, how prospective homebuyers know whether they are purchasing a house in a dam break inundation zone, the Planning Commission's responsibilities under the proposed ordinance, the number and location of dams in the County, factors that precipitated the General Assembly to enact new dam safety legislation, the legislators responsible for introducing the legislation, whether citizens residing within dam inundation safety zones will have to obtain flood insurance, criteria used in dam safety inspections, and the impact of the new State legislation and proposed County ordinance on existing dams in the County. Mr. Gunn distributed a map to each member of the Board depicting state regulated dams in Henrico County by district. Mrs. O'Bannon expressed concerns about the costs of State dam safety inspections, permits, and maps coupled with federal Environmental Protection Agency regulations. Mr. Glover stated that he believes owners of defective dams should be required to correct the problems. He noted that the primary responsibility of County staff will be to determine whether DCR dam safety permits have been properly issued. Mr. Foster confirmed that the onus for dam safety will be placed on the dam owner and the State under the new legislation. Mr. Hazelett advised that Delegate Beverly Sherwood of Winchester sponsored this legislation in the House of Delegates.

Mr. Foster recognized Ms. News, who continued the presentation by discussing ordinance amendments now required by the State Code in the area of review timelines and extension of

validity for subdivisions and plans of development (PODs). She began her presentation by briefly explaining the current process followed by County staff in reviewing subdivision and POD application. Ms. News advised that the General Assembly has enacted new provisions regarding subdivision plat and POD review in two categories – timelines for review and action on plats and PODs, and periods of validity of plats and PODs, and extensions of approval. She noted that procedural changes required by the new State legislation distinguish between special provisions for commercial and industrial uses and projects involving State agency reviews. Ms. News explained the process for reviewing plats and PODs applying to commercial and industrial uses, the timelines for localities to act on subdivision plats subject to State agency approval and those not subject to State agency approval, current ordinance extension timelines for conditional subdivision plats, new State legislation addressing extensions for the validity of preliminary subdivision plats, and a new one-time extension for approved subdivision plats and PODs during the current housing crisis. She and Mr. Hazelett clarified that this State legislation was intended to prevent extended development review delays that had been occurring in some other localities. Ms. News, Mr. Rapisarda, and Mr. Foster responded to questions from the Board pertaining to the purpose of the legislation, how the new extension timelines would apply to deferrals, the Virginia Department of Transportation (VDOT) 527 review process applicable to certain land development applications, and how the new extension timelines would impact the County's current review process.

Ms. News recognized Mr. Blankinship, who narrated the final segment of the presentation by reviewing those areas of the new State legislation addressing nonconforming structures, Board of Zoning Appeals (BZA) powers and duties, and family divisions. He defined nonconforming structures, explained the circumstances under which owners may now legally restore damaged nonconforming structures, identified several specific areas where BZA powers and duties have changed, and noted how the definition of family divisions has been broadened. He responded to questions and comments from the Board concerning enlargement of nonconforming structures, the meaning of the term "approaching confiscation" when BZAs rule on variances, current setback provisions in the County's ordinance, and how zoning requirements apply to family divisions.

Mr. Blankinship referred to the proposed schedule for bringing all of these proposed zoning and subdivision ordinances forward, which would include public hearings by the Planning Commission on October 15, 2009 and Board of Supervisors on November 10, 2009. Mr. Hazelett noted that staff was presenting the proposed ordinances to the Board and Planning Commission at the same time in order to move them ahead as soon as possible.

Two members of the Planning Commission, Mr. Branin and Mr. Jernigan, departed the meeting. The Board recessed for dinner at 5:56 p.m. and reconvened at 6:05 p.m.

### **Proposed Ordinance Amendments Pertaining to Spot Blight Abatement**

Mr. Hazelett recognized Mr. Tokarz, who reviewed proposed spot blight ordinance revisions recommended by staff that would incorporate legislative amendments passed by the General Assembly. He reviewed a handout provided to the Board containing a new definition for blight and summarizing a change to the procedure for declaring blight that would remove the



requirement for a public hearing by the Planning Commission prior to the Board of Supervisors determining that the property is blighted. Mr. Tokarz clarified that the proposed ordinance would not apply to unsafe structures. Mr. Revels, Building Official, commented that the proposed ordinance will be a tool of last resort once other tools are exhausted and is expected to be rarely used. Mr. Tokarz, Mr. Rapisarda, Mr. Hazelett, and Community Revitalization Director Mark Strickler responded to questions from the Board relating to the procedure for determining that property is blighted, the recourse of property owners whose property has been declared blighted by the Board, the County's authority to enforce the Building Maintenance Code under the proposed ordinance, the rationale for eliminating the requirement for a public hearing by the Planning Commission in determining that a property is blighted, the extent to which the State legislation was targeted at inner city blight, and the number of houses in Henrico that have been painted in recent years by volunteers in the County's Community Maintenance program. Mr. Glover indicated he did not object to the ordinance as long as the County can continue to use the provisions of the Building Maintenance Code. Mr. Kaechele remarked that there may be some value in having a public hearing by the Planning Commission prior to the Board determining that property is blighted. Mrs. O'Bannon and Mr. Rapisarda responded that the point of the ordinance was to speed up the blight declaration process. Mr. Tokarz pointed out that often the availability of a remedy is an effective way to achieve compliance by a property owner. There was concurrence by the Board to go forward with the ordinance as proposed by staff.

At the conclusion of the formal agenda, Mr. Hazelett asked Mr. Vithoukas to provide the Board with highlights of the Governor's speech given earlier in the day to the House Appropriations and Senate Finance Committees concerning FY10 State budget reduction strategies. Mr. Vithoukas noted that the Governor is projecting a \$1.35 billion State revenue shortfall for the current biennium. To make up the anticipated deficit, the Governor has proposed a number of cost-cutting measures including suspending for one quarter the State's contribution for employees to the Virginia Retirement System. The Governor also plans to make heavy use of the Commonwealth's revenue stabilization fund and to supplant general fund revenues with non-general fund resources. Mr. Vithoukas reviewed several other specific areas where the Governor has proposed reductions that will impact local governments, House Bill 599, Compensation Board, and Circuit Court funding. At Mr. Hazelett's request, Mr. Vithoukas explained how the Commonwealth supplanted Compensation Board funds in the previous year's budget. There was extended discussion by Mr. Vithoukas, Mr. Glover, and Mr. Hazelett regarding the Commonwealth's use of federal stimulus funds to supplant general fund revenues and how this will subject local governments to additional federal auditing requirements. Mr. Vithoukas pointed out that the nation is 18 months into the worst recession since the Great Depression. He and Mr. Hazelett responded to questions from the Board relating to the impact of the Governor's proposal on the State's bond rating and on local governments, the status of the County's residential/commercial real estate assessment ratio, how revenue neutral tax rates have been implemented in other localities, how the County's revenues are currently being invested, and the financial impact and timing of the Governor's intended use of an unpaid furlough day for State employees. Mr. Hazelett advised that it would take two to three weeks for the County to gain a full understanding of the Governor's proposed reductions and pointed out that the devil is in the details of the proposal.

Mr. Hazelett briefly reviewed the agenda for the evening meeting. He noted that Mr. Thornton would be requesting a two-week deferral for zoning case C-11C-09 in the Fairfield District. He also referred to a general agenda item introducing a resolution for receipt of requests for amendments to the FY 2009-10 fiscal plan. The Board previously received a letter from the Manager explaining this resolution. Mrs. O'Bannon advised Mr. Hazelett that staff had not contacted her about the resolution on the agenda for the award of a construction contract for the Challenger Field at Tuckahoe Park.

There was further discussion by Mr. Hazelett and the Board pertaining to State budget reductions and mandates.

There being no further business, the meeting was adjourned at 6:52 p.m.

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Chairman, Board of Supervisors  
Henrico County, Virginia

**PROCLAMATION – Paralegals’ Week – October 4 – 10, 2009**

Paralegal work is an important part of the legal community. Paralegals perform a wide variety of tasks, including preparation of briefs and memoranda, document production and organization, factual and legal research, assistance with depositions, interrogatories and answers, and assistance at trials and hearings. This proclamation recognizes October 4 - 10, 2009 as Paralegals’ Week and calls the observance to the attention of all Henrico citizens.

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## PARALEGALS' WEEK

*October 4 - 10, 2009*

**WHEREAS**, the paralegal is a trained professional who is dedicated to providing high-quality assistance to attorneys, the courts and the public in the private and public sectors; and,

**WHEREAS**, paralegal work is an important part of the legal profession; and,

**WHEREAS**, paralegals perform a wide variety of tasks, including preparation of briefs and memoranda, document production and organization, factual and legal research, assistance with depositions, interrogatories and answers, and assistance at trials and hearings; and,

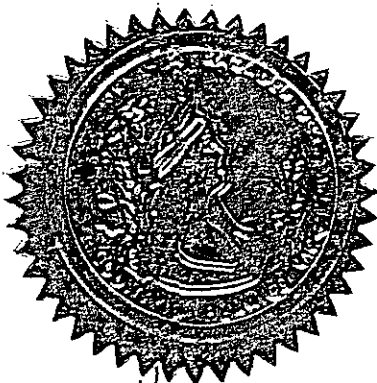
**WHEREAS**, the Local Government Paralegal Association of Virginia, Inc. ("LGPA"), which is dedicated to promoting the continuing education and professional development of paralegals throughout the Commonwealth who work in the area of municipal law, has an active presence in Henrico County; and,

**WHEREAS**, the Richmond Paralegal Association ("RPA") also offers professional and educational support to paralegals; and,

**WHEREAS**, the Henrico County Attorney's Office employs three paralegals, who are valued for their skill, expertise and knowledge and who are members of both LGPA and RPA as well as the Virginia Alliance of Paralegal Associations (VAPA); and,

**WHEREAS**, Governor Timothy M. Kaine has officially recognized October 4 - 10, 2009 as Paralegals' Week in the Commonwealth of Virginia and has called this observance to the attention of all Virginia citizens.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia hereby recognizes October 4 - 10, 2009 as Paralegals' Week and calls this observance to the attention of all Henrico citizens.



*Barry R. Lawrence*

Barry R. Lawrence, Clerk  
September 22, 2009

*David A. Kaechele*  
David A. Kaechele, Chairman  
Board of Supervisors

**PROCLAMATION – Customer Service Week – October 5 - 9, 2009**

The County of Henrico continues to be recognized locally, nationally, and internationally for the quality it provides to all its customers. This proclamation recognizes October 5 – 9, 2009 as customer Service Week, and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## CUSTOMER SERVICE WEEK

October 5 - 9, 2009

**WHEREAS**, customer service is an ever-changing process that is a critical part of the success of any organization, especially local government; and

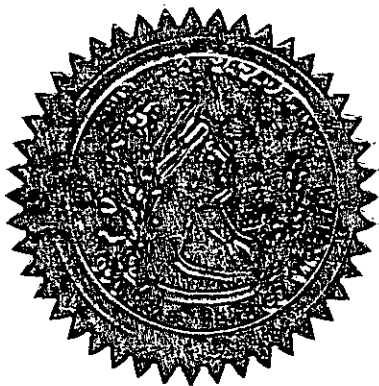
**WHEREAS**, the County of Henrico is continually attempting to ensure that customer service remains an integral part of our employees' daily lives; and

**WHEREAS**, the County's customer service initiatives focus on communication, education, training, and recognition; and

**WHEREAS**, the County continues to be recognized locally, nationally, and internationally for the quality of service it provides to all its customers; and

**WHEREAS**, each County employee and County agency needs to continue to promote excellence in customer service.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia hereby recognizes the week of October 5 - 9, 2009 as Customer Service Week, and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.



*David A. Kaechele*  
David A Kaechele, Chairman  
Board of Supervisors

*Barry R. Lawrence*  
Barry R. Lawrence, Clerk  
September 22, 2009

## **PROCLAMATION – Henrico History Month – October 2009**

The County of Henrico has a significant history. Historic preservation has relevance for Henrico citizens of all ages, all walks of life, and all ethnic backgrounds. The Board of Supervisors supports the Henrico County Historical Society's ongoing efforts to promote the County's history and heritage. This proclamation recognizes October 2009 as Henrico History Month and calls upon the citizens of the County to acknowledge and participate in this special observance.

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## HENRICO HISTORY MONTH

*October 2009*

**WHEREAS**, the County of Henrico has a significant history, which includes English exploration and settlement, Native American heritage and culture, Revolutionary War activity, and Civil War battles; and

**WHEREAS**, there are many houses, buildings, and sites of historic, archaeological, and architectural value that are an important part of the cultural heritage of the County; and

**WHEREAS**, historic preservation has relevance for the entire County, both urban and rural areas, and for Henrico citizens of all ages, all walks of life, and all ethnic backgrounds; and

**WHEREAS**, the education of current and future generations will continue to be enhanced through the identification, interpretation, and preservation of the County's history and historic resources; and

**WHEREAS**, the Henrico County Historical Society promotes the study of Henrico's history while working to discover and collect materials that illustrate the County's past; and

**WHEREAS**, the Board of Supervisors supports the Society's ongoing efforts to promote the County's history and heritage.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia hereby recognizes October 2009 as Henrico History Month and calls upon the citizens of the County to acknowledge and participate in this special observance.



*David A. Kaechele*  
David A. Kaechele, Chairman  
Board of Supervisors

*Barry R. Lawrence*  
Barry R. Lawrence, Clerk  
September 22, 2009



C-11C-09  
Fairfield

Wilton Development Corp: Request to amend proffered conditions accepted with Rezoning Case C-12C-05, on Parcels 804-737-7961, 804-736-0481, and 804-737-1251, located at the northeast intersection of Mechanicsville Turnpike (U. S. Route 360) and Neale Street. The applicant proposes to amend proffers including those related to the conceptual plan, architectural treatment, building design, and height limitations. The existing zoning is R-5C General Residence District (Conditional) and B-2C Business District (Conditional). The Land Use Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre, and Commercial Concentration. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Archer seconded by Mr. Vanarsdall, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors grant the request because the changes do not greatly reduce the original intended purpose of the proffers. **(Deferred from the September 8, 2009 Meeting).**

**RESOLUTION – Amendments to the FY 2009-10 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2008-09, and (2) Appropriate Funds for Certain New Programs**

Pursuant to Virginia Code Section 15.2-2507, a Board paper was presented on September 8, 2009, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. Those requirements having been met, the Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on September 22, 2009. After the public hearing, at that same meeting, this paper may be approved.

This paper is divided into three types of amendment requests: (1.a.) Reappropriation of FY 2008-09 funds for grant programs having an ending date after June 30, 2009; (1.b.) Reappropriation of FY 2008-09 funds not expended or encumbered as of June 30, 2009, but needed in FY 2009-10, for purposes approved and budgeted for in FY 2008-09; and (2) Appropriation of new amendment requests for FY 2009-10. New amendment/appropriation requests for FY 2009-10 include certain resources received in FY 2008-09, but not appropriated, as well as new resources anticipated in FY 2009-10.

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Agenda Title    **RESOLUTION - Amendments to the FY 2009-10 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2008-09, and (2) Appropriate Funds for Certain New Programs**

<b>For Clerk's Use Only:</b>  Date <b>SEP 22 2009</b>  <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<table style="width: 100%;"><tr><td></td><td style="text-align: center;">YES NO OTHER</td></tr><tr><td>Donati, J.</td><td style="text-align: center;">___ ___ ___</td></tr><tr><td>Glover, R.</td><td style="text-align: center;">___ ___ ___</td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">___ ___ ___</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">___ ___ ___</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">___ ___ ___</td></tr></table>		YES NO OTHER	Donati, J.	___ ___ ___	Glover, R.	___ ___ ___	Kaechele, D.	___ ___ ___	O'Bannon, P.	___ ___ ___	Thornton, F.	___ ___ ___
	YES NO OTHER													
Donati, J.	___ ___ ___													
Glover, R.	___ ___ ___													
Kaechele, D.	___ ___ ___													
O'Bannon, P.	___ ___ ___													
Thornton, F.	___ ___ ___													

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, did hold an advertised public hearing at 7:00 p.m., on September 22, 2009, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2009-10; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Annual Fiscal Plan for fiscal year 2009-10, should be and hereby is amended and that such funds hereby are:

(1a.) Reappropriated for expenditure in the amounts and for the purposes indicated, for grant programs and certain trust funds which are to be accounted for in the Special Revenue Fund in fiscal year 2009-10: Such funds having already been appropriated for expenditure in the previous fiscal year (2008-09) for grant programs and trust obligations, funded from other agencies and County contributed funds, where applicable, with ending dates after June 30, 2009. Unexpended balances representing revenue received or anticipated, are now to be reappropriated in fiscal year 2009-10, to provide funds for the completion of those grant programs and trust obligations; and,

(1b.) Reappropriated for expenditures in the amounts and for the purposes indicated for continuing programs: Such funds having already been appropriated for expenditure in the previous fiscal year (2008-09) for those same approved purposes, but for some justifiable reason could not be expended or encumbered prior to June 30, 2009. Those unencumbered balances are now to be reappropriated in fiscal year 2009-10, to provide funding to meet those same continuing needs; and,

(2.) Appropriated for expenditure for certain new requests for programs in the amounts and for the purposes indicated.

By Agency Head	By County Manager
Routing: Yellow to: _____  Copy to: _____	Certified: _____ A Copy Teste: _____ <div style="text-align: right;">Clerk, Board of Supervisors</div> Date: _____

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**SUMMARY**

1.a.	Reappropriation for Grant Programs (ivory):	
	Special Revenue Fund	
	General Government	\$ 11,573,234
	General Government - ARRA (Federal Stimulus Funding)	4,283,985
	Education	<u>8,328,214</u>
	Total Reappropriations for Grants	\$ 24,185,433
1.b.	Reappropriation for Continuing Programs (blue):	
	General Fund	\$ 4,930,013
	Water and Sewer Revenue Fund	<u>800,000</u>
	Total Reappropriations for Continuing Programs	\$ 5,730,013
	Total Reappropriations	\$ 29,915,446
2.	New Amendments/Appropriations (pink):	
	General Fund	\$ 2,885,205
	General Government - ARRA (Federal Stimulus Funding)	423,516
	Special Revenue Fund	8,715,957
	General Government - ARRA (Federal Stimulus Funding)	573,072
	Education - ARRA (Federal Stimulus Funding)	18,488,315
	Belmont Golf Course Operating Fund	34,410
	Trust and Agency Fund	<u>340,000</u>
	Total Operating Funds	\$ 31,460,475
	Capital Projects Fund	<u>\$ 1,813,141</u>
	Total New Amendments/Appropriations	\$ 33,273,616
	 GRAND TOTAL AMENDMENTS/REAPPROPRIATIONS/ APPROPRIATIONS	 <u><u>\$ 63,189,062</u></u>

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**1.a. REAPPROPRIATIONS FOR GRANTS AND TRUST FUNDS**

The following amendment requests are for reappropriation of funds budgeted in fiscal year 2008-09 for: grants from other agencies and County - contributed funds, where applicable, which have been budgeted in the Special Revenue Fund and have an ending date later than the County's June 30, 2009, closing date; and funds budgeted, but not expended, as of June 30, 2009. Unexpended balances representing revenue received or anticipated will be reappropriated for expenditure in fiscal year 2009-10 into those same accounts for the approved purposes:

**OPERATING FUNDS**

**FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County**

**Department 02 – Public Library**

**02001 – Fiscal Records**

**0000 05165 – Library Donations** \$ 61,277

These donations extend beyond fiscal year 2008-09. Donations have been received from various patrons. The funds are to be used for the purposes identified including the purchase of books, materials, supplies, and other improvements as identified within the library system.

**Department 05 – Commonwealth's Attorney**

**05001 – Commonwealth's Attorney**

**0000 05230 – Virginia Domestic Violence Victim Fund** \$ 11,445

This State funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10. These funds will be used for office supplies and travel expenses to support the program.

**05002 – Victim/Witness Program**

**0000 05204 – Victim Witness** 3,334

The Victim Witness program budget includes contributions from the private sector, but not expended as of June 30, 2009. Funds are to be reappropriated in fiscal year 2009-10 to continue services in this area.

Total Commonwealth's Attorney \$ 14,779

**Department 07 - Juvenile/Domestic Relations District Court**

**07002 – Juvenile Probation**

**0000 05218 – CY09 Juvenile Accountability Block Grant** \$ 24,694

This Federal (90%) and County (10%) funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue providing the Multisystemic Therapy (MST) services for serious and/or chronic youthful offenders, provided by existing staff at Henrico Mental Health facilities.

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07003	- Juvenile Detention Home	
0000 05100	- <u>FY09 U.S.D.A. Grant - Detention Home</u>	13,672
	This Federal funded program allows reimbursement of expenditures beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue support of the Henrico County Juvenile Detention Home. This grant program is funded for an additional \$35,000 in fiscal year 2009-10.	
	Total Juvenile/Domestic Relations District Court	<hr/> \$ 38,366
Department 12 - Police		
12002	- Fiscal Records	
1825 00000	- <u>Dog Food Donations</u>	\$ 538
	This donation funded program extends beyond fiscal year 2008-09. This amount represents donations received from Pedigree Dog Food Company and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to purchase dog food for the Animal Shelter.	
0000 00063	- <u>Police Grant Reserve</u>	14,114
	During the past eleven fiscal years, unused County matching funds from completed Police State and Federal grants have been moved to this reserve account. Funds in this account are to be used to cover anticipated County match requirements for future grants. The unused balance in this account as of June 30, 2009 is to be reappropriated in fiscal year 2009-10, to be used for that same purpose.	
0000 00110	- <u>D.A.R.E.</u>	3,871
	This donation funded program extends beyond fiscal year 2008-09. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue the Drug Abuse Resistance Education Program (D.A.R.E.).	
0000 00173	- <u>Bulletproof Vest</u>	3,595
	This Federal funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this grant funded program.	
0000 05096	- <u>Justice Assistance Grant 07</u>	376
	This amendment will reappropriate interest income of \$376, which was received in fiscal year 2007-08 from Justice Assistance Grant (JAG) funds. These funds are to be used to purchase specialized equipment for the Organized Crime Unit.	

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- 0000 05113 - Domestic Violence Cell Phone Recycling 1,372  
This donation funded program extends beyond fiscal year 2008-09. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue initiatives to combat domestic violence.
- 0000 05192 - DMV-09 50,735  
This State (federal pass-through funded) program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this grant funded program. These state funds are to be used for overtime, FICA, training, and equipment related to DUI, red light running, and speed enforcement.
- 0000 05213 - Justice Assistance Grant 09 13,561  
This Federal funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this grant funded program. These federal funds are to be used to purchase vehicle tracking systems, covert outdoor surveillance systems, face mask systems, and sniper scopes.
- 0000 05214 - GOSAP09 300  
This State funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this grant funded program. These funds are to be used for the continued promotion of an underage drinking prevention program.
- 0000 05221 - Milk Bone/Ukrops Donation 5,000  
This donation funded program extends beyond fiscal year 2008-09. This amount represents donations received from Milk Bone and Ukrops received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, for the purchase of a new police dog by the Division of Police.
- 0000 05227 - Target Store Donation 1,800  
This donation funded program extends beyond fiscal year 2008-09. This amount represents donations received from Target and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to purchase supplies for the Crime Prevention and Criminal Investigations units.

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0000 05228	- <u>Walmart Donation</u>	2,500
This donation funded program extends beyond fiscal year 2008-09. This amount represents donations received from Walmart and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to purchase Child Print identification kits and a color laser jet printer for the Community Policing Unit.		
0000 05246	- <u>FY2008 - UASI (Shelter and Evacuations)</u>	225,000
This Federal funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this grant funded program. These federal funds are to be used to purchase bomb suits, x-ray devises, and bomb disabling tools for the Explosive Ordinance Disposal Initiative.		
12013	- Communications	
0000 00849	- <u>Wireless E-911</u>	169,793
This State funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10. The Wireless E-911 effort is funded for an additional \$947,538 in fiscal year 2009-10. This funding will be used for operating and capital costs such as upgrading of equipment, furnishings, and software systems at the communications center.		
12035	- Metro Aviation	
1823 00000	- <u>Metro Aviation Special Operating and Capital</u>	40,060
This State funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this program, which involves the extradition of prisoners.		
Total Police		\$ 532,615
Department 13 - Fire		
13113	- Emergency Planning & Safety	
0000 05134	- <u>Radiological Preparedness and Response Program</u>	\$ 700
To reappropriate funding received for the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management on behalf of Dominion Virginia Power. This funding will be used for planning and public outreach in response to hazardous material events.		



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- 0000 05159 - 2007 Homeland Security Program 2,212  
This Federal funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this grant funded program.
- 0000 05194 - Burn Building (Training Drill Facility) 8,168  
This State funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10. These funds are to be used towards the repair of the Division of Fire's Burn Building located at the Training Facility on Woodman Road.
- 0000 05215 - FY2007 CERT - Community Emergency Response Team 17,425  
This Federal funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this grant funded program. These federal funds are to be used for classroom instruction, CERT personnel training, program training materials and equipment, and advertisement of the program.
- 0000 05217 - Hazardous Materials Emergency Preparedness 135  
This Federal funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this grant funded program.
- 0000 05219 - FY2008 - UASI (Shelter and Evacuations) 55,821  
This Federal funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this grant funded program. These federal funds are to be used for evacuation, shelter planning, training, and coordination of efforts across twenty area localities.
- 13116 - Fire Marshal's Office
- 0000 00833 - Fire Prevention Donations 26,265  
This donation funded program extends beyond fiscal year 2008-09. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue to be used for supplies and materials needed by the Fire Marshal's Office for Community Outreach programs.

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13150	- Field Operations	
0000 05092	- <u>Eyes for Fire</u>	32,294
This donation funded program extends beyond fiscal year 2008-09. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to be used toward the purchase of thermal imaging cameras.		
0000 05123	- <u>Lifesaver</u>	395
This donation funded program extends beyond fiscal year 2008-09. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10. This funding is to be used for citizens who have Alzheimer's, dementia, autism, or Down's Syndrome by providing electronic receiver bracelets to aid in locating them.		
Total Fire		\$ 143,415
Department 16 - General Services		
16002	- Communications	
0000 05163	- <u>PSIC-Public Safety Interoperable Communications</u>	\$ 2,679,954
This Federal funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this grant funded program. These federal funds are to be used for voice and data connectivity in the Emergency Communications Centers (EOC/911) in each of the jurisdictions within the Richmond Regional Planning District Commission.		
Department 22 - Social Services		
22104	- CSA - Mandated Services	
1302 05147	- <u>CSA Services - FY2008-09</u>	\$ 1,473,913
This State and County funded program allows reimbursement of expenditures beyond fiscal year 2008-09. This amount represents revenue appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue these Comprehensive Services Act (CSA) programs. This program is funded for an additional \$8,564,611, in fiscal year 2009-10.		
22508	- Title IV E - Revenue Maximization	
1302 00029	- <u>Title IV E - Revenue Maximization</u>	31,716
This County funded program allows reimbursement of expenditures beyond fiscal year 2008-09. This amount represents revenue received but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue support for Human Services programs.		
Total Social Services		\$ 1,505,629

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Department 23 - Recreation & Parks

23226 - Historic Preservation

0000 01167 - Architectural Survey Update \$ 35,000

This program extends beyond fiscal year 2008-09. This amount represents County funds appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue this program. This reappropriation reflects the County's cost sharing agreement with the Commonwealth of Virginia, Department of Historic Resources for a County-wide architectural survey of approximately 250 properties as well as an archaeological assessment.

Department 36 - Community Corrections Program

36001 - Community Corrections Program

0000 01037 - CCP-County \$ 2,384

This program is supported by County funding and fees and funding received and appropriated but not expended as of June 30, 2009, is to be reappropriated in fiscal year 2009-10. This program is funded for an additional \$135,852, in fiscal year 2009-10.

36002 - Community Corrections Program - Pre-Trial

0000 05142 - FY09 Pre-Trial 43,454

The Community Corrections programs are funded through a combination of State funds, County funding, and fees. Fees collected and appropriated, but not expended as of June 30, 2009, are to be reappropriated in fiscal year 2009-10. This program is funded for an additional \$440,077, in fiscal year 2009-10.

36003 - Community Corrections Program - Post-Trial

0000 05143 - FY09 Post-Trial 6,282

The Community Corrections programs are funded through a combination of State funds, County funding, and fees. Fees collected and appropriated, but not expended as of June 30, 2009, are to be reappropriated in fiscal year 2009-10. This program is funded for an additional \$755,755, in fiscal year 2009-10.

36004 - Community Corrections Program - Drug Court

0000 05141 - FY09 Drug Court 13,785

The Drug Court program is supported by State funds, fees, and local funds. This funding, received and appropriated but not expended as of June 30, 2009, is to be reappropriated in fiscal year 2009-10. The Drug Court Program is funded in fiscal year 2009-10 for an additional \$409,995, from State funds, fees, and local sources.

Total Community Corrections Program \$ 65,905

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Department 38 - Community Revitalization

38003	- CDBG		
0000 05065	- <u>CDBG, FY06-07 Commercial Assistance Program Administration</u>	\$	25
0000 05067	- <u>CDBG, FY06-07 Commercial Design Assistance Program</u>		3,024
0000 05069	- <u>CDBG, FY06-07 Offsite Improvements Program</u>		20,000
0000 05162	- <u>FY2007-08 CDBG - Meadowview Park</u>		19,298
0000 05171	- <u>FY2008-09 CDBG Neighborhood Housing Services</u>		48,240
0000 05175	- <u>FY2008-09 CDBG Administration</u>		95,970
0000 05176	- <u>FY2008-09 CDBG Façade Grants</u>		115,000
0000 05177	- <u>FY2008-09 CDBG Association for Retarded Citizens</u>		150,849
0000 05179	- <u>FY2008-09 CDBG ElderHomes Emergency Repairs</u>		5,915
0000 05180	- <u>FY2008-09 CDBG ElderHomes Rehabilitation</u>		25,833
0000 05181	- <u>FY2008-09 CDBG HOME Inc. Homeownership Assistance</u>		5,500
0000 05182	- <u>FY2008-09 CDBG Southside CDC Homeownership Assistance</u>		30,000
0000 05184	- <u>FY2008-09 CDBG Homeowner's Enhancement Guide</u>		70,354
0000 05185	- <u>FY2008-09 CDBG Commercial Assistance Administration</u>		63,172
0000 05186	- <u>FY2008-09 CDBG Connect</u>		80,105
0000 05197	- <u>FY2008-09 CDBG Sandston Public Improvement/Streetscape</u>		739
0000 05220	- <u>FY2008-09 CDBG - Highland Springs Recreation Area</u>		8,922
0000 06413	- <u>FY07-08 CDBG Administration</u>		4,651
0000 06415	- <u>FY07-08 CDBG CONNECT Administration</u>		2
	Sub-Total CDBG	\$	747,599
38004	- HOME		
0000 04035	- <u>HOME, Habitat for Humanity, FY'06</u>	\$	66,642
0000 04055	- <u>HOME, Habitat for Humanity, FY'05</u>		113,999
0000 05172	- <u>FY2008-09 HOME ElderHomes Development/CHDO</u>		251,331
0000 05187	- <u>FY2008-09 HOME Administration</u>		36,289
0000 05188	- <u>FY2008-09 HOME ElderHomes Rehabilitation</u>		294,053
0000 05189	- <u>FY2008-09 HOME HOME, Inc. Homeownership Assistance</u>		57,100
0000 05190	- <u>FY2008-09 HOME Southside CDC Homeownership Assistance</u>		73,500
0000 06423	- <u>FY07-08 HOME Administration</u>		3
0000 06424	- <u>FY07-08 HOME ElderHomes Development</u>		150,000
0000 06426	- <u>FY07-08 HOME Habitat for Humanity</u>		105,000
0000 06427	- <u>FY07-08 HOME HOME, INC. Homeownership Assistance</u>		16,780
0000 06428	- <u>FY07-08 HomeBuy5 Homeownership Assistance</u>		18,905
	Sub-Total HOME	\$	1,183,602

These Federal funded programs extend beyond fiscal year 2008-09. These amounts represent funds received or anticipated and appropriated, but not expended as of June 30, 2009, and are to be reappropriated in fiscal year 2009-10, to continue these Housing and Urban Development (HUD) programs. HUD is funding CDBG and HOME programs/projects in fiscal year 2009-10 for an additional \$2,678,162, found elsewhere in this document. Funding for the CDBG and HOME program is allocated on a federal fiscal year basis which is different than the local fiscal year.

Total CDBG and HOME	\$ 1,931,201
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38005	- Local Incentives	
0000 05158	- <u>Local Incentives</u>	\$ 228,252
This program extends beyond fiscal year 2008-09. This amount represents funding appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10 to fund local incentives for the Henrico Enterprise Zone Program.		
Total Community Revitalization		<u>\$ 2,159,453</u>
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County		<u>\$ 7,236,393</u>

**FUND 1108 - SPECIAL REVENUE FUND - Capital Area Training Consortium**

**Department 27 - Capital Area Training Consortium**

27003	- Operations	
0000 05150	- <u>WIA Adult 2008</u>	\$ 56,354
0000 05151	- <u>WIA DW 2008</u>	20,221
0000 05153	- <u>Non-Federal 2008-09</u>	12,723
27004	- Workforce Partnership	
0000 05124	- <u>Non-Federal 2007 - 08</u>	91,572
0000 05150	- <u>WIA Adult 2008</u>	2,000
0000 05151	- <u>WIA DW 2008</u>	2,000
0000 05152	- <u>WIA Admin. 2008</u>	14,036
0000 05153	- <u>Non-Federal 2008-09</u>	22,390
0000 05216	- <u>Employment Transition Center</u>	133,182

These Federal and otherwise funded programs extend beyond fiscal year 2008-09. These amounts represent: (a) Federal funds received or anticipated; (b) Henrico County contributions; (c) locally generated revenue; (d) contributions from six other localities in the consortium; and (e) revenue received from other sources that have been appropriated in fiscal year 2008-09, but not expended as of June 30, 2009, and are to be reappropriated in fiscal year 2009-10, to continue these programs. Funding for the CATC program is allocated on a federal fiscal year basis which is different than the local fiscal year. The Capital Area Training Consortium (CATC) is funded for an additional \$3,666,521 in fiscal year 2009-10.

Total Fund 1108 - Special Revenue Fund - CATC	<u>\$ 354,478</u>
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**FUND 1110 - SPECIAL REVENUE FUND - Mental Health/Retardation Services**

**Department 26 - Mental Health/Retardation Services**

26102 - LTMI Services

1510 00000 - Mental Health Law Reform \$ 75,184

26106 - Emergency Services

1511 00000 - Mental Health Law Reform 2,448

26110 - Short Term Outpatient Services

1512 00000 - Mental Health Law Reform 11,501

This State funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue the Mental Health Law Reform Program. These funds will be used to provide emergency services and case management for individuals in need of emergency mental health treatment and to provide mandatory outpatient treatment and attendance at involuntary commitment hearings per recent mental health law reforms.

26102 - LTMI Services

1531 00000 - Lakeside House - Snack Bar 50

The Lakeside House snack bar had revenue received and appropriated in fiscal year 2008-09, which exceeded requirements as of June 30, 2009. These unexpended funds are to be reappropriated in fiscal year 2009-10, to support snack bar operations at the Lakeside House.

1533 00000 - Jail Diversion 52,993

This State funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue the Mental Health Jail Diversion Program. These funds will be used to divert individuals with mental illness from jails or provide aftercare programs for individuals with mental illness who have been released from jail.

26103 - Youth and Family

1513 00000 - Mental Health Child and Adolescent Services Funds 13,953

This State funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue the Mental Health Child and Adolescent Services Program. These funds will be used to provide outpatient clinician services to children with mental health needs.

26105 - Providence Forge Outpatient Center

1587 05169 - Strengthening Families FBG CC/NK 5,235

1587 05170 - Strengthening Families FBG Henrico 410

This Federal grant program extends beyond June 30, 2009. These unexpended funds are to be reappropriated in fiscal year 2009-10, to continue the Families and Schools Together (FAST) project, which is designed to increase self-esteem and improve school performance through supporting the family unit for at-risk children in New Kent and Charles City Counties and at Laburnum Elementary School.

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- 26106 - Emergency Services
- 1594 00000 - Acute Care Project 69,232
- This State funded program, in which the funds are distributed by the Richmond Behavioral Health Authority, allows reimbursement of expenditures beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10 to cover costs incurred in the fourth quarter of fiscal year 2008-09, for inpatient acute care for consumers with mental illness.
- 1595 00000 - State Crisis Intervention Funds 77,148
- This State funded program, in which the funds are distributed by the Richmond Behavioral Health Authority, extends beyond June 30, 2009. These unexpended funds are to be reappropriated in fiscal year 2009-10, to continue the crisis stabilization program. These funds will provide non-hospital alternatives for persons experiencing mental health crises.
- 1596 05238 - Crisis Intervention Team Grant 42,121
- This State funded grant from the Department of Criminal Justice Services extends beyond June 30, 2009. These unexpended funds are to be reappropriated in fiscal year 2009-10 to continue the Crisis Intervention Team Grant.
- 26107 - Substance Abuse
- 1600 00000 - Purchase of Services 13,204
- This Federal grant program extends beyond June 30, 2009. These funds, appropriated but not expended as of June 30, 2009, are to be reappropriated in fiscal year 2009-10, to continue the Substance Abuse Federal Block Grant for Residential Purchase of Services and the Substance Abuse Community Treatment Program.
- 26201 - Community Support Services Director
- 0000 00000 - Community Support Services Director 1,141
- Henrico Area Mental Health and Retardation Services Board has received one-time State Guardianship funds to pay legal fees associated with appointing guardians for consumers. These unexpended funds are to be reappropriated in fiscal year 2009-10 to continue this program.
- 26202 - Children/Adolescent Services
- 1622 05160 - Parent Infant Program - Part C Grant FY2009 166
- This is a State grant for the Early Intervention Part C program that extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue the early intervention program.

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26204	- Community and Residential Resources Team	
1633 05161	- <u>OBRA Grant - FY2009</u>	19,177
	This State funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue the Omnibus Budget Reconciliation Act (OBRA) Nursing Home Program.	
26205	- Day Support	
1665 00000	- <u>Sheltered Employment Venture Capital</u>	206,353
	This Intellectual Disability operation is organized to be self-supporting, being funded from contract revenue. Revenue received and appropriated in fiscal year 2008-09 exceeded requirements as of June 30, 2009. This balance is to be reappropriated in fiscal year 2009-10, to continue operations and represents a life-to-date balance.	
26303	- Program Support	
1698 00000	- <u>Residential Properties</u>	27,669
	Local funds from group homes rent collections were appropriated in fiscal year 2008-09 for repairs to Henrico County group homes. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to be used for that same purpose.	
26305	- Information Services	
1680 00000	- <u>Service Coordination</u>	50,373
	Henrico Area Mental Health and Retardation Services Board has received one-time State MR Waiver Start Up funds to be used to create a data bridge between the software for client records and the new electronic ID/MR Waiver System. These unexpended funds are requested to be re-appropriated in fiscal year 2009-10 to be used for the same purpose.	
26307	- Financial Management	
1685 00000	- <u>Retained Earnings</u>	215,086
	Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent ongoing State funds, as of the end of the previous fiscal year. These funds, not expended as of June 30, 2009, are to be reappropriated in fiscal year 2009-10, to be used for one-time expenditures. These funds will be used for computer hardware and software programs.	
1686 00000	- <u>Board Contributions</u>	14,588
	This donation funded program extends beyond fiscal year 2008-09. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue uses as determined by the Henrico Area Community Services Board (CSB) and/or the donors.	
Total Fund 1110 Special Revenue Fund - MH/MR Services		\$ 898,032



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**FUND 1113 – SPECIAL REVENUE FUND - Forfeitures - Commonwealth's Attorney - State**  
**Department 05 – Commonwealth's Attorney**

05001 – Commonwealth's Attorney

0000 00000 – Forfeitures - Commonwealth's Attorney - State \$ 251,405

This State "special funds" funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1113 Special Revenue Fund - Forfeitures - Attorney \$ 251,405

**FUND 1114 – SPECIAL REVENUE FUND - Forfeitures - Police - State**

**Department 12 - Police**

12002 – Fiscal Records

0000 00000 – Forfeitures - Police - State \$ 143,583

This State "special funds" funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1114 Special Revenue Fund - Forfeitures-Police-State \$ 143,583

**Fund 1116 - SPECIAL REVENUE FUND - Forfeitures - Police - Treasury - Federal**

**Department 12 - Police**

12002 – Fiscal Records

0000 00000 – Forfeitures - Police - Treasury - Federal \$ 93,594

This Federal "special funds" funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1116 Special Revenue Fund-Forfeitures-Police-Treasury \$ 93,594

**Fund 1117 - SPECIAL REVENUE FUND - Forfeitures - Police - Justice - Federal**

**Department 12 - Police**

12002 – Fiscal Records

0000 00000 – Forfeitures - Police - Justice - Federal \$ 555,959

This Federal "special funds" funded program extends beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1117 Special Revenue Fund-Forfeitures Police-Justice \$ 555,959

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Fund 1118 - SPECIAL REVENUE FUND - City of Richmond - WIA Fund

Department 27 - Capital Area Training Consortium

27005 - Goodwill

0000 05150 - WIA Adult 2008 \$ 489,460

0000 05151 - WIA DW 2008 335,007

27006 - William Byrd

0000 05148 - WIA Youth 2008 (In-School) 98,168

0000 05149 - WIA Youth 2008 (Out of-School) 196,248

27008 - Richmond City

0000 05148 - WIA Youth 2008 (In-School) 125,058

0000 05149 - WIA Youth 2008 (Out of-School) 53,597

0000 05152 - WIA Admin. 2008 128,252

These federally funded programs extend beyond fiscal year 2008-09. These funds were appropriated in fiscal year 2008-09, but not expended as of June 30, 2009, and are to be reappropriated in fiscal year 2009-10 to continue to support programs within the Capital Area Workforce Partnership Investment area.

Total Fund 1118 - Special Revenue Fund - City of Richmond \$ 1,425,790

FUND 1119 - SPECIAL REVENUE FUND - ARRA - County Special Revenue Fund

Department 26 - Mental Health/Retardation Services

26202 - Children/Adolescent Services

1622 05237 - Parent Infant Program - ARRA Part C Grant 2009 \$ 26,897

These Federal ARRA funds for the Early Intervention Part C program extend beyond fiscal year 2008-09. This amount represents revenue received and appropriated, but not expended as of June 30, 2009, and is to be reappropriated in fiscal year 2009-10, to continue the early intervention program.

Department 27 - CATC

27003 - Operations

0000 05224 - Stimulus WIA Adult 2009 \$ 229,243

0000 05225 - Stimulus WIA DW 2009 532,580

27004 - Workforce Partnership

0000 05222 - Stimulus WIA Youth 2009 (In-School) 213,641

0000 05223 - Stimulus WIA Youth 2009 (Out of School) 110,790

0000 05224 - Stimulus WIA Adult 2009 33,152

0000 05225 - Stimulus WIA DW 2009 33,151

0000 05226 - Stimulus WIA Admin 2009 344,685

0000 05268 - ARRA - Employment Transition Center CATC 250,000

27005 - Goodwill

0000 05224 - Stimulus WIA Adult 2009 316,572

0000 05225 - Stimulus WIA DW 2009 217,533

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27006	- William Byrd	
0000 05222	- <u>Stimulus WIA Youth 2009 (In-School)</u>	307,750
0000 05223	- <u>Stimulus WIA Youth 2009 (Out of School)</u>	131,893

27007	- Ashlin	
0000 05222	- <u>Stimulus WIA Youth 2009 (In-School)</u>	508,099
0000 05223	- <u>Stimulus WIA Youth 2009 (Out of School)</u>	217,756

Federal ARRA funding appropriated in fiscal year 2008-09, but not expended as of June 30, 2009, is to be reappropriated in fiscal year 2009-10. The funding was awarded to the Capital Region Workforce Partnership for job search services for adults, youth, and dislocated workers.

Total CATC	\$ 3,446,845
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Department 38 - Community Revitalization

38003	- CDBG	
0000 05235	- <u>ARRA - CDBG - St Joseph's Villa</u>	\$ 176,218
0000 05247	- <u>ARRA - CDBG - Elderhomes Emergency Repairs</u>	30,544

38006	- ARRA - Community Revitalization	
0000 05229	- <u>ARRA - Homelessness - Social Services Emergency Financial Services</u>	303,481
0000 05232	- <u>ARRA - Homelessness - St. Joseph's Villa/Hilliard House</u>	100,000
0000 05233	- <u>ARRA - Homelessness - Commonwealth Catholic Charities</u>	100,000
0000 05234	- <u>ARRA - Homelessness - MH/MR</u>	100,000

Federal ARRA funding appropriated in fiscal year 2008-09, but not expended as of June 30, 2009, is to be reappropriated in fiscal year 2009-10. The funding was awarded to the Department of Community Revitalization for CDBG programs. This funding was provided by the American Recovery and Reinvestment Act.

Total Community Revitalization	\$ 810,243
Total Fund 1119 - ARRA - County Special Revenue Fund	\$ 4,283,985

FUND 1120 - Reynolds Crossing CDA

Department 30 - Economic Development

30004	- Reynolds Crossing CDA	
0000 00000	- Funding appropriated in fiscal year 2008-09, but not expended as of June 30, 2009, is to be reappropriated in fiscal year 2009-10. This funding was	\$ 614,000

appropriated to enable Henrico County to meet the obligations established under the Memorandum of Understanding between the County and Reynolds Crossing, November 1, 2006 (as amended September 1, 2007). Under this agreement special assessments generated will be used to meet debt service requirements of the Community Development Authority (CDA). Revenue received will meet the debt service and administrative requirements that arise. The revenue received as a result of improvements at the Reynolds Crossing site will be deposited in Special Revenue Fund accounts and disbursed to the CDA, as per the Memorandum of Understanding referenced above.

Total Fund 1120 - Reynolds Crossing CDA	\$ 614,000
<b>Total Special Revenue Fund - General Government</b>	<b>\$ 15,857,219</b>

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**FUND 1109 – SPECIAL REVENUE FUND - State & Federal Grants - Schools**

**Department 50 - Education**

**50101 – Elementary School Education**

0000 01208 – <u>Early Reading Intervention</u>	\$ 128,973
0000 01336 – <u>Federal Class Size/Title II 2007/08</u>	3,468
0000 01337 – <u>Federal Class Size/Title II 2008/09</u>	457,355
0000 01370 – <u>Head Start Program Yr 16 (2008/09)</u>	588,560
0000 01396 – <u>Homeless Assistance 2007/08</u>	49,000
0000 01397 – <u>Homeless Assistance 2008/09</u>	17,133
0000 01547 – <u>Title I-D 2008/09</u>	3,552
0000 01606 – <u>Title I, '05-'06</u>	3,283
0000 01608 – <u>Title I-A 2007/08</u>	6,620
0000 01609 – <u>Title I-A 2008/09</u>	1,763,542
0000 01666 – <u>Title III (ESL) 2008-09</u>	21,898
0000 01694 – <u>Title V, '06-'07</u>	221
0000 01695 – <u>Title V 2007/08</u>	14,485
0000 01696 – <u>Title V 2008-09</u>	55,181
0000 01783 – <u>Reading First 2007/08</u>	462
0000 01784 – <u>Reading First 2008/09</u>	173,009
0000 02006 – <u>Misc. Federal Grant - School Improvement Mount Vernon MS</u>	23,301
0000 02009 – <u>Misc Federal Grant - Adams ES - 21st Century Comm. Center</u>	106,409
0000 02719 – <u>Misc Local Grant - Fatherhood Initiative</u>	17,858

**50102 – Middle School Education**

0000 01231 – <u>SOL Algebra Readiness Grant</u>	155,045
0000 02006 – <u>Misc. Federal Grant - School Improvement Mount Vernon MS</u>	29,236
0000 02010 – <u>Misc Federal Grant - Wilder MS - 21st Century Comm. Center</u>	22,001

**50121 – High School Education**

0000 01207 – <u>Drivers' Education Program</u>	177,481
0000 01665 – <u>Title III (ESL) 2007-08</u>	9,632
0000 01666 – <u>Title III (ESL) 2008-09</u>	10,311

**50131 – Career and Technical Education**

0000 01205 – <u>CTE Resource Center</u>	123,208
0000 01457 – <u>Perkins Act III 2008/09</u>	30,763

**50134 – Alternative Education**

0000 01216 – <u>Individual Student Alternative Education Plan</u>	48,224
0000 01306 – <u>Safe &amp; Drug Free S/C Act 2007-08</u>	66
0000 01307 – <u>Safe &amp; Drug Free S/C Act 2008-09</u>	13,977
0000 02005 – <u>Title IV-B 21st Century Community Center Grant</u>	49,749
0000 02007 – <u>IV-B 21st Century Community Center Grant FY2009</u>	161,285
0000 02011 – <u>Misc Federal Grant - School Improve - Lakeside/Mt Vernon/New Bridge</u>	178,057

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50140	- Exceptional Education	
0000 01209	- <u>Educational Interpreters Grant</u>	24,288
0000 01727	- <u>Title VI-B 2007/08</u>	46,074
0000 01728	- <u>Title VI-B 2008/09</u>	126,347
50151	- Technology	
0000 01577	- <u>Technology State 2008-09</u>	787,049
0000 01636	- <u>Title II-D 2007/08 - Technology</u>	14,379
50153	- Staff Development	
0000 01220	- <u>Mentor Teachers Program</u>	155,343
0000 03510	- <u>VCU Teacher Development Grant</u>	176,396
50154	- Summer School	
0000 01236	- <u>Summer School</u>	524,945
50155	- Juvenile Detention Home	
0000 01516	- <u>Juvenile Detention Home 2007/08</u>	15,980
0000 01517	- <u>Juvenile Detention Home 2008/09</u>	50,759
50232	- Television Services	
0000 01210	- <u>Electronic Classroom</u>	96,294
50401	- Assistant Superintendent for Finance	
0000 01212	- <u>Grants Administration</u>	580,195
0000 01213	- <u>Henrico Education Foundation</u>	23,672
0000 01228	- <u>Refugee School Impact Grant (Esl)</u>	4,947
0000 01360	- <u>Head Start Parent Activities</u>	150
0000 01395	- <u>Homeless Assistance 2006/07</u>	43
0000 01396	- <u>Homeless Assistance 2007/08</u>	24,873
0000 02000	- <u>Miscellaneous School Grants - Federal</u>	245,632
0000 02001	- <u>Miscellaneous Federal - CTE Resource Center Contract - Mod 1</u>	9,879
0000 02002	- <u>Misc Federal Grant - Reading Initiative Program - Wilder Middle</u>	6,000
0000 02003	- <u>Misc Federal Grant - CTE Resource Center Mod-2</u>	1
0000 02004	- <u>Misc Federal Grant - Staff Dev - Intensive Assistance</u>	2,000
0000 02700	- <u>Miscellaneous School Grants - Local</u>	6,142
0000 02702	- <u>Miscellaneous Local - Career and Tech Education</u>	564
0000 02703	- <u>Miscellaneous Local - Great Expectations HSHS</u>	608
0000 02704	- <u>Miscellaneous State - HSTC-CAPER</u>	3,213
0000 02705	- <u>Miscellaneous Local - Laburnum Elementary School</u>	1,750
0000 02706	- <u>Misc Local Grant - Staff Development</u>	16,890
0000 02707	- <u>Misc Local Grant - VRSEC - McKesson Grant</u>	255
0000 02708	- <u>Misc Local Grant - Crestview ES - Head Start</u>	575
0000 02709	- <u>Misc Local Grant - Pocahontas MS Fishing Grant</u>	1,000

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0000 02711	- <u>Misc Local Grant-Tuckahoe MS - Wal-Mart</u>	89
0000 02713	- <u>Misc Local Grant-Johnson ES - Genworth</u>	4,000
0000 02714	- <u>Misc Local Grant - Lakeside ES After School All Star Program</u>	4,143
0000 02718	- <u>Misc Local Grant - VAAS - AP Training &amp; Incentive Program</u>	3,281
0000 02720	- <u>Misc Local Grant - Champions for Healthy Kids</u>	10,000
0000 03500	- <u>Miscellaneous School Grants - State</u>	12,893
0000 03501	- <u>Miscellaneous State - Project Graduation 2005</u>	152,468
0000 03502	- <u>Miscellaneous Federal - CTE Center</u>	516
0000 03503	- <u>Miscellaneous State - HSHS CAPER</u>	4,901
0000 03504	- <u>Miscellaneous State - CTE Center</u>	370,000
0000 03507	- <u>Miscellaneous State - Jobs for VA Graduates</u>	7,488
0000 03514	- <u>Miscellaneous State Grant - Henrico HS-CAPER</u>	425
0000 03515	- <u>Miscellaneous State Grant - Deep Run-CAPER</u>	750
0000 03517	- <u>Miscellaneous State Grant - Godwin-CAPER</u>	750
0000 03518	- <u>Miscellaneous State Grant - Career &amp; Tech Education - Caper</u>	124,931
0000 03523	- <u>Miscellaneous State Grant - Advanced Placement - AP Testing</u>	19,330
0000 03524	- <u>DMAS Health Services Program</u>	109,405
0000 03526	- <u>Misc State Grant - HCPS Commission for the Arts</u>	10,489
0000 03530	- <u>Misc State - Twin Hickory ES - Bullying Prevention Grant</u>	1,800
0000 03533	- <u>Bike Smart - Helmet Safety Grant</u>	1,039
0000 03534	- <u>Misc State Grant - National Board Certification</u>	2,477
0000 03536	- <u>Misc State Grant - Career Switcher Mentor</u>	1,800
0000 03537	- <u>Misc State Grant - Staff Dev. MS Online Reading Program</u>	4,800
0000 03538	- <u>Misc State Grant - JMU Autism Priority Project</u>	2,806
0000 03540	- <u>Misc State Grant - Pocahontas MS VEE Classroom</u>	750
0000 03541	- <u>Misc State Grant - Godwin HS Art-in-Residence</u>	1,816
0000 05043	- <u>Student Transcript Grant</u>	13,139
0000 05125	- <u>CTE Resource Center Program Account</u>	72,340

These Federal, State, and otherwise funded School programs/grants extend beyond fiscal year 2008-09. These amounts represent revenue received or anticipated, but not expended as of June 30, 2009, and are to be reappropriated in fiscal year 2009-10, to continue these same programs. School grants are funded for an additional \$54,130,040 in fiscal year 2009-10.

<b>Total Special Revenue Fund - Schools</b>	<b>\$ 8,328,214</b>
<b>TOTAL REAPPROPRIATIONS FOR GRANTS</b>	<b>\$ 24,185,433</b>

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0000 00000	County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2009 is to be reappropriated in fiscal year 2009-10, to fund these purchases.
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**\$ 29,915,446**



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This will appropriate additional funds for the Independent Living Education and Training Voucher Program. This program provides funding to help foster care youth with expenses associated with college and vocational training. The program is funded with Federal (80%) and State (20%) funding. The total appropriation for this program in fiscal year 2009-10 will be \$44,510, after this addition. No County matching funds are required.

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- 22031        - TANF Hard to Serve
- 1301 00000 - Administration 34,609
- 1302 00000 - Purchase of Services 239,284
- The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, \$273,893 in additional Federal funding for fiscal year 2009-10 to continue providing employment services for the Hard-to-Serve Temporary Assistance for Needy Families (TANF) recipients. Of this total, \$34,609 has been designated for administration and \$239,284 is allotted for the purchase of services. No County matching funds are required.
- 
- 22061        - Eligibility Administration
- 1301 00000 - Administration 26,402
- The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico an additional \$9,373 of State (35.5%) and \$12,937 of Federal (49.0%) funds for the FUEL/Crisis Program in fiscal year 2009-10. This amendment provides funding for temporary labor and associated FICA costs for this program. The required 15.5% County match, \$4,092, will come from the fund balance in the General Fund, and is included in this \$26,402 amount. The total appropriation for this program in fiscal year 2009-10 will be \$83,801 after this addition.
- 
- 22106        - AFDC - Foster Care
- 1302 00000 - Purchase of Services 360,132
- This will increase the fiscal year 2009-10 County appropriation to the estimated level of need for state and federally mandated AFDC Foster Care Program expenditures. This additional appropriation is funded with \$149,436 of State and \$210,696 of Federal funds. Also an additional \$61,261 in ARRA funding for this program can be found elsewhere in this document that will bring the total program increase to \$421,393. No County matching funds are required.
- 
- 22202        - VIEW Day Care
- 1302 00000 - Purchase of Services 798,555
- The Commonwealth of Virginia, Department of Social Services will reimburse the County of Henrico an additional \$421,195 of State and \$377,360 of Federal funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2009-10. Also an additional \$140,258 in ARRA funding for this program can be found elsewhere in this document that will bring the total program increase to \$938,813.

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- 22503        - Adoption Subsidy
- 1302 00000 - Purchase of Services 73,831
- To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$27,220 of State and \$46,611 of Federal funds. Also an additional \$19,390 in ARRA funding for this program can be found elsewhere in this document that will bring the total program increase to \$93,221. No County matching funds are required.
- 
- 22504        - Special Needs Adoption
- 1302 00000 - Purchase of Services 803,861
- The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico an additional \$803,861 of State funds for the mandated Special Needs Adoption Program expenditures. The total appropriation for this program in fiscal year 2009-10 will be \$925,376 after this addition. The Special Needs Adoption Program is funded with 100% State funds and no local matching funds are required.
- 
- 22505        - Adult Services
- 1302 00000 - Purchase of Services 4,525
- The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$3,620 in Federal funding for fiscal year 2009-10 for the Adult Services program. The required 20% or \$905 of County matching funds will come from the fund balance in the General Fund, and is included in this \$4,525 total. This funding will be used to offset increased costs in the Adult Chore and Companion Services program as a result of the increase in the minimum hourly wage.
- 
- 22604        - Auxiliary Grants Aged
- 1302 00000 - Purchase of Services 105,700
- The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$84,560 in State funding for fiscal year 2009-10 to fund State and Federal mandated auxiliary grant expenditures for the aged. The County's required 20% match, \$21,140, will come from the fund balance in the General Fund and is included in the \$105,700 total.

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22605	- Auxiliary Grants Blind	
1302 00000	- <u>Purchase of Services</u>	25,000
The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$20,000 in State funding for fiscal year 2009-10 to fund State and Federal mandated auxiliary grant expenditures for the blind. The County's required 20% match, \$5,000, will come from the fund balance in the General Fund and is included in the \$25,000 total.		
22606	- Auxiliary Grants Disabled	
1302 00000	- <u>Purchase of Services</u>	151,349
The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$121,079 in State funding for fiscal year 2009-10 to fund State and Federal mandated auxiliary grant expenditures for the disabled. The County's required 20% match, \$30,270, will come from the fund balance in the General Fund and is included in the \$151,349 total.		
22609	- <u>Refugee Program</u>	
1302 00000	- <u>Purchase of Services</u>	10,500
The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$10,500 in Federal funding for fiscal year 2009-10 to fund State and Federal mandated Refugee Program expenditures. No local match is required.		
Total Social Services		<hr/> \$ 2,641,965
Department - 32 - Non-Departmental		
32001	- Non-Departmental	\$ 170,000
3240 00000	- <u>RMA/Diamond Stadium</u>	
This will appropriate funding of \$170,000 for the County's share of maintenance and repair costs at the Diamond, in accordance with the agreement of the members of the Richmond Metropolitan Authority.		
Total Fund 0101 - General Fund - General Operating Fund		<hr/> \$ 2,885,205
FUND 0107 - GENERAL FUND - ARRA - County General Fund		
Department - 22 - Social Services		
22061	- Eligibility Administration	
1301 05271	- <u>ARRA - Eligibility Administration</u>	\$ 85,707
This will amend the Department of Social Services budget to incorporate additional American Recovery and Reinvestment Act funding for the Supplemental Nutrition Assistance Program (SNAP). These funds are to be used to hire temporary staff to assist Henrico County residents who are applying for assistance. A local match of 15.5 percent, \$15,721, will be absorbed within available County appropriations within the Department of Social Services fiscal year 2009-10 budget.		

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22106	- AFDC - Foster Care	
1302 05269	- <u>ARRA - Title IV-E Foster Care</u>	61,261
	This will amend the Department of Social Services budget to incorporate additional American Recovery and Reinvestment Act funding for the AFDC Foster Care Program. An additional \$360,132 of State and Federal funds for this program can be found elsewhere in this document that will bring the total program increase to \$421,393.	
22202	- VIEW Day Care	
1302 05272	- <u>ARRA - VIEW Day Care</u>	140,258
	This will amend the Department of Social Services budget to incorporate additional American Recovery and Reinvestment Act funding for the Virginia Initiative for Employment not Welfare (VIEW) Program. An additional \$798,555 of State and Federal funds for this program can be found elsewhere in this document that will bring the total program increase to \$938,813.	
22203	- Non-VIEW Day Care	
1302 05272	- <u>ARRA - Non-VIEW Day Care</u>	116,900
	This will amend the Department of Social Services budget to incorporate additional American Recovery and Reinvestment Act funding for the Non-VIEW (Virginia Initiative for Employment not Welfare) Day Care Program.	
22503	- Adoption Subsidy	
1302 05270	- <u>ARRA - Title IV-E Adoption Subsidy</u>	19,390
	This will amend the Department of Social Services budget to incorporate additional American Recovery and Reinvestment Act funding for the Title IV-E Adoption Program. An additional \$73,831 of State and Federal funds for this program can be found elsewhere in this document that will bring the total program increase to \$93,221.	
Total Social Services		\$ 423,516
Total Fund 0107 - ARRA - County General Fund		\$ 423,516
<b>Total GENERAL FUND</b>		<b>\$ 3,308,721</b>

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FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 04 - Circuit Court Clerk

04001 – Circuit Court Clerk

0000 05245 – Library of Va - Circuit Court Records Preservation Program \$ 17,376

The Library of Virginia has awarded the Circuit Court Clerk's office funding of \$17,376 for their records preservation program.

Department 12 - Police

12002 – Fiscal Records

0000 05113 – Domestic Violence Cell Phone Recycling \$ 67

This will appropriate revenue received from the recycling of cell phones. These inactive cell phones are donations from citizens and are collected by the Domestic Violence Coordinator, who in turn, recycles the phones. Funding is to be used on initiatives to combat domestic violence.

0000 05243 – PSAP - GIS Mapping 60,870

This will appropriate funding received from the Virginia Wireless E-911 Services Board for the Division of Police's Emergency Communications Center. Funds will be used to upgrade the Emergency Communications Center's GIS mapping software.

0000 05244 – PSAP - Critical Infrastructure Data 314,500

This will appropriate funding received from the Virginia Wireless E-911 Services Board for the Division of Police's Emergency Communications Center. Funds will be used for consulting services, software, and computer equipment to upgrade the critical infrastructure data at the Center.

0000 05274 – SHSGP10-Bomb Squad Equipment and Training 1,266,100

This will appropriate funding received from the Virginia Department of Emergency Management. These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to purchase a Bomb Team mobile command post, an armored vehicle, a diving boat, bomb suits, and various detection and tactical equipment. No County matching funds are required.

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0000 05275	- <u>DMV-10</u>	158,540
<p>This will appropriate funding from the Virginia Department of Motor Vehicles for overtime, training, and equipment related to DUI, red light running, and speed enforcement. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. There is a local cash match of \$11,016, which will come from existing appropriated funding in the Police Grant Reserve. Including the local cash match, the total funding is \$169,556.</p>		
12035	- Metro Aviation	
1823 00000	- <u>Special Operating and Capital</u>	30,844
<p>The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2008-09, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit. Also, \$40,060 of these funds that were unspent as of June 30, 2009 are being reappropriated elsewhere in this document.</p>		
Total Police		\$ 1,830,921
Department 13 - Fire		
13113	- Emergency Planning and Safety	
0000 05248	- <u>2008 Homeland Security</u>	\$ 60,000
<p>This will appropriate funding received from the Virginia Department of Emergency Management. These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to design, develop, and conduct a multi-team response exercise to evaluate the capabilities of a hazardous materials response in Henrico County. No County matching funds are required.</p>		
13115	- Logistics	
0000 05279	- <u>OEMS - Ambulance Rechassis</u>	133,177
<p>This will appropriate funding received from the Commonwealth of Virginia Department of Health, Office of Emergency Medical Services (OEMS). Funds will be used towards the chassis replacement for two ambulances. No County matching funds are required.</p>		

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13150	- Field Operations	
0000 05092	- <u>Eyes for Fire Program</u>	570
This will appropriate funding received from Henrico citizens for donations to the Division of Fire for work in the community for the Division's Eyes for Fire program. The funds will be used towards the purchase of a thermal imaging camera and supplies for the thermal imaging camera specialty shop repair operation. The thermal imaging cameras assist greatly in locating victims in fire situations and also enhance the safety of firefighters.		
Total Fire		<hr/> \$ 193,747
Department 22 - Social Services		
22509	- Safe & Stable Family	
1302 05206	- <u>FY10 CSA</u>	\$ 142,166
The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$106,624 of Federal (75.0%) and \$13,506 of State (9.5%) funding for fiscal year 2009-10. The County's required 15.5% match, (\$22,036), will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.		
Department 23 - Recreation and Parks		
23101	- Director	
0473 00000	- <u>Kiosk</u>	\$ 4,655
This will appropriate donations received from the private sector to construct computer kiosks at the Recreation Centers so the public can better access information on County recreation facilities and review County recreation facilities for rental options.		
Department 36 - Community Corrections		
36002	- Community Corrections Program - Pre-Trial	
0000 05200	- <u>FY10 Pre-Trial</u>	\$ 60,000
This will amend the Community Corrections budget to incorporate additional funding provided by the Commonwealth of Virginia, Department of Community Corrections. This funding will be used to cover salaries and benefits associated with an additional pretrial services officer position. This additional funding was approved by the General Assembly in an effort to reduce the number of individual that are incarcerated. No local match is required.		



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Department 38 - Community Revitalization

38003	- CDBG	
0000 05250	- <u>FY2009-10 CDBG Commercial Assistance Administration</u>	\$ 184,000
0000 05251	- <u>FY2009-10 CDBG CONNECT Program</u>	174,339
0000 05252	- <u>FY2009-10 CDBG Design Assistance</u>	70,000
0000 05253	- <u>FY2009-10 CDBG ElderHomes Rehabilitation</u>	162,000
0000 05254	- <u>FY2009-10 CDBG Façade Grants</u>	154,031
0000 05255	- <u>FY2009-10 CDBG Habitat for Humanity Maintenance</u>	150,000
0000 05256	- <u>FY2008-09 CDBG HOME Inc. Downpayment</u>	22,000
0000 05257	- <u>FY2009-10 CDBG RAMPS</u>	50,000
0000 05258	- <u>FY2009-10 CDBG Southside CDC Homeownership Assistance</u>	50,000
0000 05259	- <u>FY2009-10 CDBG Saint Joseph's Villa Gym Improvements</u>	30,544
0000 05267	- <u>FY2009-10 CDBG Administration</u>	241,912
Sub-Total, CDBG		<u>\$ 1,288,826</u>

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2009-10 grant funds in the amount of \$2,678,162, of which \$1,288,826 is for these eleven programs/purposes. See Capital Projects Fund, elsewhere in this document, for one capital project also funded by this CDBG grant, for \$187,894.

38004	- HOME	
0000 05260	- <u>FY2009-10 HOME Administration</u>	\$ 60,000
0000 05261	- <u>FY2009-10 HOME ElderHomes Development/CHDO</u>	570,443
0000 05262	- <u>FY2009-10 HOME HOME, Inc. Downpayment</u>	106,000
0000 05263	- <u>FY2009-10 HOME Southside CDC Homeownership Assistance</u>	200,000
0000 05264	- <u>FY2009-10 HOME Virginia Supportive Housing HomeBuy5</u>	14,999
0000 05265	- <u>FY2009-10 HOME Virginia Supportive Housing SRO</u>	250,000
Sub-Total, HOME		<u>\$ 1,201,442</u>

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnership Act, has awarded the County of Henrico, fiscal year 2009-10 grant funds in the amount of \$1,201,442, for these six programs/purposes.

Total Community Revitalization (HUD)	<u>\$ 2,490,268</u>
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	<u>\$ 4,739,133</u>

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**FUND 1108 – SPECIAL REVENUE FUND - Capital Area Training Consortium**

**Department 27 - Capital Area Training Consortium**

27004 – Workforce Partnership

0000 05207 – WIA Youth 2009 (In-School) \$ 159,345

0000 05208 – WIA Youth 2009 (Out-of-School) 67,963

0000 05209 – WIA Adult 2009 200,287

0000 05210 – WIA DW 2009 114,825

0000 05211 – WIA Admin. 2009 60,269

This will amend the Capital Area Training Consortium's Capital Region Workforce Partnership budget to include additional federal funding for the Workforce Investment Act. Funds will be utilized for affected workers across the region.

**Total Fund 1108 - Special Revenue Fund - CATC** \$ 602,689

**FUND 1110 – SPECIAL REVENUE FUND - Mental Health/Retardation Services**

**Department 26 - Mental Health/Retardation Services**

26102 – LTMI Services

1531 00000 – Day Support - Snack Bar \$ 1,510

Revenue from the Lakeside House snack bar exceeded the amount appropriated for expenditure in fiscal year 2008-09. These funds will support snack bar operations at the Lakeside House.

26102 – LTMI Services

1521 00000 – Residential Services - MH Supportive Housing 132,470

26204 – Community & Residential Resources Team

1634 00000 – Residential Services

26303 – Program Support

0000 00000 – Program Support

This will appropriate \$132,470 of surplus fee revenue received in fiscal year 2005-06 to be used for one-time purposes including: maintenance and repairs at the Walton Farms, Sherbrooke, Green Run, and Allenshaw group homes; maintenance and repairs at Woodman Rd, the East Center, Lakeside House, and Hermitage Enterprises; and generators for Woodman Rd and the East Center.

26307 – Financial Management

1685 00000 – Retained Earnings 276,350

Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent ongoing State funds, as of the end of the previous fiscal year. Amounts for fiscal year 2007-08 received and appropriated but not obligated as of June 30, 2008 were \$276,350. These funds are to be used for one-time expenditures such as computer hardware and software programs.

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1686 00000	- <u>Board Contributions</u>	12,025
This amount represents donations received from the private sector during fiscal year 2008-09. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.		
Total Fund 1110 Special Revenue Fund - MH/MR Services		<hr/> \$ 422,355
 FUND 1112 - SPECIAL REVENUE FUND - White Oak - CDA		
Department 30 - Economic Development		
30003	- White Oak - CDA	
0000 00000	- <u>White Oak - CDA</u>	\$ 2,765,110
This will enable Henrico County to meet its obligations established under the Memorandum of Understanding between the County and The Shops at White Oak Village Community Development Authority (CDA), dated September 1, 2007. Under this agreement, revenues generated at the Shops at White Oak Village are projected to meet and/or exceed debt service and administrative requirements. Real Estate, Personal Property, Local Sales, and Business and Professional License revenue received as a result of improvements at the Shops at White Oak Village site are to continue to be deposited in Special Revenue Fund accounts and disbursed to the Economic Development Authority, as per the Memorandum of Understanding referenced above.		
Total Fund 1112 Special Revenue Fund - White Oak - CDA		<hr/> \$ 2,765,110
 FUND 1113 - SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State		
Department 05 - Commonwealth's Attorney		
05001	- Commonwealth's Attorney	
0000 00000	- <u>Forfeitures - Commonwealth's Attorney - State</u>	\$ 6,440
Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.		
Total Fund 1113 Special Revenue Fund - Forfeitures - Attorney State		<hr/> \$ 6,440
 FUND 1114 - SPECIAL REVENUE FUND - Forfeitures Police State		
Department 12 - Police		
12002	- Fiscal Records	
0000 00000	- <u>Forfeitures - Police - State</u>	\$ 40,063
Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.		
Total Fund 1114 Special Revenue Fund - Forfeitures - Police State		<hr/> \$ 40,063

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**FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal**

Department 12 – Police

12002 – Fiscal Records

0000 00000 – Forfeitures - Police - Treasury - Federal \$ 3,921

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1116 Special Revenue Fund-Forfeitures-Police-Federal \$ 3,921

**FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal**

Department 12 – Police

12002 – Fiscal Records

0000 00000 – Forfeitures - Police - Justice - Federal \$ 136,246

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Total Fund 1117 Special Revenue Fund-Forfeitures-Police-Federal \$ 136,246

**FUND 1119 – SPECIAL REVENUE FUND - ARRA - County Special Revenue Fund**

Department 12 - Police

12002 – Fiscal Records

0000 05276 – ARRA - JAG 10 - Police \$ 458,132

This will amend the Division of Police budget to incorporate American Recovery and Reinvestment Act funding for the Justice Assistance Grant (JAG). This funding will allow for the purchase of personal protection training suits, SWAT Team scopes and ballistic shields, sonar equipment, reconnaissance robot, video interrogation and polygraph equipment, additional Technology Crimes Team hardware and software, Star-Witness video enhancement system, night vision monoculars and breaching kits for Patrol Operations, and GPS units for undercover investigators.

0000 05277 – ARRA - VSTOP FY10 63,069

This will amend the Division of Police budget to incorporate American Recovery and Reinvestment Act funding for the Virginia-Services, Training, Officers, Prosecutors Grant (V-STOP). This funding will be used to hire a temporary Management Specialist I for 18 months to perform, compile, and write a County-wide needs assessment of domestic violence services.

Total Police \$ 521,201

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Department 36 - Community Corrections

36003 - Community Corrections Program - Post-Trial

0000 05280 - ARRA - Domestic Violence Probation Officer \$ 51,871

This will amend the Community Corrections budget to incorporate American Recovery and Reinvestment Act funding. This funding will be used to hire a temporary Domestic Violence Probation Officer for 18 months to assist Community Corrections in this area.

Total Fund 1119 - ARRA - County Special Revenue Fund \$ 573,072

Total Special Revenue Fund - General Government \$ 9,289,029

FUND 1121 - SPECIAL REVENUE FUND - ARRA - Schools Special Revenue Fund

Department 50 - Education

50001 -

0000 00000 - Title I, Part A \$ 6,898,969

This will amend the Henrico County Public Schools budget to incorporate American Recovery and Reinvestment Act funding for the Title I, Part A, Improving Basic Programs grant. This allocation provides funding for continued division-wide support of improvement in Title I Reading and Math in twenty schools.

0000 00000 - Title I, Part D 20,857

This will amend the Henrico County Public Schools budget to incorporate American Recovery and Reinvestment Act funding for the Title I, Part D, Neglected, Delinquent, and At-Risk grant. This allocation provides funding for promising education reform programs to further decrease the drop out rate with support systems to ensure continued education, and meeting State academic standards.

0000 00000 - Title II, Part D 150,222

This will amend the Henrico County Public Schools budget to incorporate American Recovery and Reinvestment Act funding for the Title II, Part D, Technology grant. This allocation provides funding in support of division-wide initiatives to improve student achievement through the use of technology.

0000 00000 - Title VI, Part B 11,270,841

This will amend the Henrico County Public Schools budget to incorporate American Recovery and Reinvestment Act funding for the Title VI, Part B, Section 619 (Preschool Special Education) and Section 611 grant. This allocation provides funding for division-wide professional development for special education and general education teachers to improve teaching and learning and state of the art assistive technology devices and training in their use.

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0000 00000 - Head Start 87,426

This will amend the Henrico County Public Schools budget to incorporate American Recovery and Reinvestment Act funding for the Head Start grant. This allocation provides funding for early success in concepts and skills prior to entry in kindergarten for 172 students.

0000 00000 - McKinney-Vento 60,000

This will amend the Henrico County Public Schools budget to incorporate American Recovery and Reinvestment Act funding for the McKinney-Vento Education for Homeless Children and Youth grant. This allocation provides funding to support a homeless children's advocate position in collaboration with Saint Joseph's Villa.

Total Fund 1121 - ARRA - Schools Special Revenue Fund	\$ 18,488,315
<b>Total Special Revenue Fund - Schools</b>	<b>\$ 18,488,315</b>
<b>Total SPECIAL REVENUE FUND</b>	<b>\$ 27,777,344</b>

FUND 5201 - BELMONT GOLF COURSE - Operating Fund

Department 23 - Recreation and Parks

23401 - Golf Course \$ 34,410

0000 00000 This will appropriate funding for the increase in the contract with Golf Management Services. The Department of Recreation and Parks estimates that the value of the contract will be \$144,400 based on the projection of 40,000 rounds during fiscal year 2009-10. Currently, the budgeted amount for this service is \$109,990. This amendment of \$34,410 represents the additional funding needed for this contract.

Total Fund 5201 - Belmont Golf Course - Operating Fund	\$ 34,410
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FUND 8103 - TRUST AND AGENCY FUND - Long-Term Disability

Department 11 - Human Resources

11010 - Long-Term Disability \$ 340,000

0000 00000 This will establish a budget account in fiscal year 2009-10, for long-term disability claims, in the Trust and Agency Fund. This action, first initiated in fiscal year 2002-03, is in response to auditing comments regarding the accounting treatment of long-term disability claims and payments. Funds are to come from: (a) employee contributions, \$45,000; (b) County contributions, \$15,000; and (c) long-term disabilities reserve (LTD), \$280,000.

Total Fund 8103 - Trust and Agency Fund - LTD	\$ 340,000
<b>Total OPERATING FUNDS</b>	<b>\$ 31,460,475</b>

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**CAPITAL FUNDS**

**FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects**

**Department 38 - Community Revitalization**

**38003 - CDBG**

**0000 05249 - FY2009-10 CDBG Belmont Recreation Center ADA Patio \$ 187,894**

This will provide funding for the modification of the patio at Belmont Recreation Center to be ADA compliant as included in the 2009-2010 Annual Consolidated Plan which includes CDBG and HOME funding. Funds are to come from the United States Department of Housing and Urban Development (HUD) through a Community Development Block Grant (CDBG).

**Total Fund 2101 - General Capital Projects \$ 187,894**

**FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund**

**Department 16 - General Services**

**16999 - General Services Capital Projects**

**0000 06475 - Sandston Legion Hall \$ 225,000**

This will provide funding of \$225,000 for a two-room cinderblock addition to the rear of the Sandston Legion Hall Building. This addition would include a storage room and a secure office for the facility. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

**Department 23 - Recreation and Parks**

**23101 - Director**

**0256 01186 - RF&P Park Field #3 \$ 20,252**

This amendment will provide funding for a shade structure at RF&P Park baseball field #3. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

**Department 32 - Non-Departmental**

**32001 - Non-Departmental**

**0000 06576 - North Woods Sign \$ 995**

This will provide funding of \$995 for a new entrance sign at the North Woods community. The total cost of the sign is \$1,990. The North Woods Civic Association is providing the differential in required funding. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund.

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Department 50 - Education

50331 - Construction and Maintenance

0000 06307 - Tucker High School Field House Addition and Renovation \$ 658,000

This project will add funding to the construction phase of the Tucker High School field house addition and renovation project. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund. The total appropriation for this project will be \$2,218,103 after this addition.

0000 06308 - Deep Run High School Field House 436,000

This project will add funding to the construction phase of the Deep Run High School field house project. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund. The total appropriation for this project will be \$2,704,283 after this addition.

50331 - Construction and Maintenance

0000 06562 - Henrico HS - Upper Gym Bleacher Replacement 150,000

0000 06563 - Adams ES - Office Renovations 30,000

0000 06564 - Adams ES - Asphalt Overlay 18,000

0000 06565 - Chamberlayne ES - Office Renovation 33,000

0000 06566 - Glen Lea ES - Asphalt Overlay 14,000

0000 06567 - Henrico HS - Press Box Concession 40,000

This amendment will provide funding for replacement of the upper gym bleachers and a press box concession at Henrico High School, office renovations at Adams and Chamberlayne Elementary Schools, and asphalt overlay at Adams and Glen Lea Elementary Schools. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Schools	<u>\$ 1,379,000</u>
Total Fund 2111 - Capital Initiatives Fund	<u>\$ 1,625,247</u>
Total CAPITAL PROJECTS FUND	<u>\$ 1,813,141</u>
<b>Total New Amendments/Appropriations</b>	<b><u>\$ 33,273,616</u></b>
<b>GRAND TOTAL AMENDMENTS/ REAPPROPRIATIONS/APPROPRIATIONS</b>	<b><u>\$ 63,189,062</u></b>

BE IT FURTHER RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the following appropriation for transfer between Operating funds and Capital funds accounts from the existing account as listed below, to the account shown, be approved for the purpose indicated.

FROM:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 28 - Public Works

28002 - Road Maintenance

0000 00499 - Road Construction \$ (1,000,000)



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TO:

CAPITAL FUNDS

FUND 2100 - CAPITAL PROJECTS FUND

Department 28 - Public Works

28004 - Construction

0000 00499	<u>General Road Construction</u>	\$ 1,000,000
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Certain Public Works functions were funded in fiscal year 2008-09 from State Transportation Maintenance Allocation funds, designated local revenue, and General Fund revenue. These appropriated expenditures were not expended or encumbered as of June 30, 2009 and are to be reappropriated in fiscal year 2009-10 (\$3,820,437) for those same designated purposes. Of this total General Fund reappropriation, \$1,000,000 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for General Road Construction.

**COMMENTS:** The Director of Finance recommends approval of this Board paper and the County Manager concurs.

**INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 6-117 Titled "Blighted property defined," Section 6-118 Titled "Procedures for declaring blight; notification of owner; public hearing," and Section 6-119 Titled "Declaration of nuisance" of the Code of the County of Henrico, All to Revise the County's Buildings Ordinance to Comply with Recent Changes Enacted by the General Assembly**

This Board paper introduces an ordinance to amend and reordain the County's spot blight abatement ordinance for advertisement and public hearing on October 13, 2009. The amendments implement mandatory changes adopted by the 2009 General Assembly to streamline the process for declaring properties blighted and implementing corrective action. The ordinance includes a new definition of blighted property contained in the Code of Virginia. The ordinance also allows the Board of Supervisors to consider the County Manager's request to declare a property blighted and to approve a corrective plan after the property owner has failed to respond to the County Manager with a plan to cure the blight. The ordinance also provides for a lien on the property so that the County may recover its costs to cure the blight.

The ordinance gives the County an additional tool to deal with blighted properties. It is not in lieu of traditional enforcement procedures used in connection with the Uniform Statewide Building Code.



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Agenda Title: INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 6-117 Titled "Blighted property defined," Section 6-118 Titled "Procedures for declaring blight; notification of owner; public hearing," and Section 6-119 Titled "Declaration of nuisance" of the Code of the County of Henrico, All to Revise the County's Buildings Ordinance to Comply with Recent Changes Enacted by the General Assembly

For Clerk's Use Only:

Date: **SEP 22 2009**

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: \_\_\_\_\_

YES NO OTHER

Donati, J. \_\_\_\_\_  
Glover, R. \_\_\_\_\_  
Kaechele, D. \_\_\_\_\_  
O'Bannon, P. \_\_\_\_\_  
Thornton, F. \_\_\_\_\_

The Clerk is directed to advertise, in the Richmond Times-Dispatch on September 29, 2009 and October 6, 2009, the following ordinance for a public hearing to be held at the Board Room on October 13, 2009, at 7:00 p.m.

"AN ORDINANCE to amend and reordain Section 6-117 titled "Blighted property defined," Section 6-118 titled "Procedures for declaring blight; notification of owner; public hearing," and Section 6-119 titled "Declaration of nuisance" of the Code of the County of Henrico, all to revise the County's buildings ordinance to comply with recent changes enacted by the General Assembly. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Building Official recommends approval of this Board paper, and the County Manager concurs.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

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**ORDINANCE — To Amend and Reordain Section 6-117 Titled “Blighted property defined,” Section 6-118 Titled “Procedures for declaring blight; notification of owner; public hearing,” and Section 6-119 Titled “Declaration of nuisance” of the Code of the County of Henrico, All to Revise the County’s Buildings Ordinance to Comply with Recent Changes Enacted by the General Assembly**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:**

1. That Section 6-117 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 6-117. Blighted property defined.**

A blighted property is ~~a property with a building or improvement that by reason of dilapidation, obsolescence, overcrowding, faulty arrangement of design, lack of ventilation, light and sanitary facilities, excessive land coverage, deleterious land use or obsolete layout, or any combination of these or other factors, is detrimental to the safety, health, morals or welfare of the community~~ any individual commercial, industrial, or residential structure or improvement that endangers the public’s health, safety, or welfare because the structure or improvement upon the property is dilapidated, deteriorated, or violates minimum health and safety standards, or any structure or improvement previously designated as blighted under the process for determination of “spot blight.” Any property which meets the above definition or criteria 1 and 2 below, or three or more of criteria 2 through 9 below, may be declared blighted:

- ~~1) Condemned structure — A structure on the property has been condemned as unfit for human occupancy by the building official in accordance with the Virginia Uniform Statewide Building Code, but the building official is unable to find that the criteria for demolition have been met, and the owner has failed to take corrective action as directed by the building official;~~
- ~~2) Vacant structure — The structure on the property has been continuously vacant for at least one year;~~
- ~~3) Nonpayment of taxes — Real estate taxes have not been paid on the property for at least two consecutive years;~~
- ~~4) Rat and rodent infestation — There is evidence of rat or rodent infestation or harborages caused by conditions on the property that violate one or more county ordinances;~~

~~5) Previous citations – The property has been used or maintained in a condition which has resulted in the following actions:~~

- ~~a) The owner has been cited on at least three separate occasions because activities or conditions on the property violate state or county criminal laws, or county ordinances governing the use or maintenance of property, and those activities or conditions threaten the public health, safety, morals, and welfare of the community, and~~
- ~~b) The owner has refused to abate violations as ordered by the court, or has repeated conduct for which the owner has been convicted of violating county ordinances in the past.~~

~~6) Inadequate utilities – The property has inadequate sewerage, plumbing or heating facilities;~~

~~7) Potential trespass – If the property is vacant, the owner has failed to take adequate precautions to prevent the use of the property by trespassers;~~

~~8) Nuisance to children – A potential attractive nuisance to children exists on the property, including, but not limited to, abandoned wells, basements, excavations, or broken fences; and~~

~~9) Fire hazard – Any condition exists on the property that has been specifically identified as a fire hazard by the division of fire or the building official.~~

2. That Section 6-118 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 6-118. Procedures for declaring blight; notification of owner; public hearing.**

- (a) The county manager or his designee shall make a preliminary determination that a property is blighted in accordance with section 6-117. The county manager or his designee shall notify the owner by regular and certified mail sent to the last address shown on the county's assessment records, specifying the reasons why the property is considered blighted. ~~The notice mailed to the owner also shall be posted on the property.~~ The owner shall have 30 days within which to respond in writing with a plan to cure the blight within a reasonable time.

- (b) If the owner fails to respond within the 30-day period with a plan that is acceptable to the county manager or his designee, the county manager or his designee may **prepare a proposed plan to abate the spot blight**, (i) request the planning commission to conduct a public hearing and make findings and recommendations that shall be reported to the board of supervisors concerning the clearing or repair of the property in question **to declare the property is blighted by ordinance, and request the board of supervisors to approve the proposed plan to abate the spot blight**, and (ii) if a public hearing is scheduled, shall prepare a plan for the clearing or repair of the property. **The county manager or his designee shall send written notice and the proposed plan to the owner before the board of supervisors acts on the ordinance and proposed plan.**
- (c) ~~Not less than three weeks prior to the date of the public hearing before the planning commission, the commission shall provide, by regular and certified mail, notice of such hearing to (i) the owner of the blighted property or the agent designated by him for receipt of service of notices concerning the payment of real estate taxes on the property; (ii) the abutting property owners in each direction, including those property owners immediately across the street or road from the property; and (iii) the representative neighborhood association, if any, for the immediate area. The notice shall include the plan for the intended clearing or repair of such property. The notice of the public hearing shall be published at least twice, with not less than six days elapsing between the first and second publication, in a newspaper published or having general circulation in the county. The notice also shall be posted on the property. The notice shall specify the time and place of the hearing at which persons affected may appear and present their views, not less than six days nor more than 21 days after the second publication.~~
- (d) ~~The planning commission shall determine whether:~~
- ~~1. The owner has failed to cure the blight or present a reasonable plan to do so;~~
  - ~~2. The property is blighted;~~
  - ~~3. The plan for the clearing or repair of the property is in accordance with the county's comprehensive plan, zoning ordinance, and other applicable land use regulations; and~~
  - ~~4. The property is located within an area listed on the National Register of Historic Places.~~

~~(e-c)~~ The planning commission shall report its findings and recommendations concerning the property to the board of supervisors. The board of supervisors, upon receipt of such findings and recommendations, may, after an advertised public hearing, affirm, modify, or reject the planning commission's findings and recommendations. If the clearing or repair of the property is approved **the board of supervisors declares the property is blighted by ordinance and approves the proposed plan,** the county may carry out the approved plan to clear or repair the property in accordance with the approved plan, the provisions of this section, and applicable law. The county shall have a lien on all property so cleared or repaired under an approved plan to recover the cost of demolition or improvements made by the county to bring the blighted property into compliance with applicable building codes. **The lien on such property shall bear interest at the legal rate of interest established in section 6.1-330.53 of the Code of Virginia, beginning on the date the repairs are completed through the date on which the lien is paid.** The lien authorized by this subsection shall be filed in the circuit court and shall be subordinate to any prior liens of record **treated in all respects as a tax lien and enforceable in the same manner as provided by law.** The county may recover its costs of clearing or repair from the owner of record of the property when the clearing or repairs were made at such time as the property is sold or disposed of by such owner. The costs of clearing or repair shall be recovered from the proceeds of any such sale.

3. That Section 6-119 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 6-119. Declaration of nuisance.**

In lieu of the exercise of powers granted in sections 6-116 through 6-118, the board of supervisors, by ordinance, may declare any blighted property to constitute a nuisance, and thereupon abate the nuisance pursuant to state law. Such ordinance shall be adopted only after written notice by certified mail to the owner or owners at the last known address of such owner as shown on the current real estate tax assessment books or current real estate tax assessment records. **If the owner does not abate or remove the nuisance and the county abates or removes the nuisance at its expense, the costs of abatement or removal shall be a lien on the property and the lien shall bear interest at the legal rate of interest established in section 6.1-330.53 of the Code of Virginia, beginning on the date the abatement or removal is completed through the date on which the lien is paid.**

4. That this ordinance shall be in full force and effect upon adoption as provided by law.

**RESOLUTION – Authorization to Accept \$27,660 in Grant Funding from the Virginia Department of Health, Office of Emergency Medical Services under the Financial Assistance for Emergency Medical Services Personal Protection Equipment**

This Board paper authorizes the County Manager to accept \$27,660 in grant funding from the Virginia Department of Health, Office of Emergency Medical Services under the Financial Assistance for Emergency Medical Services Personal Protection Equipment to purchase disposable surgical masks. The grant requires no local match. The masks will be used by the Division of Fire, Henrico Volunteer Rescue Squad, Inc., Lakeside Volunteer Rescue Squad, Inc. and Tuckahoe Volunteer Rescue Squad, Inc. for protecting their members during pandemic flu events.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 246-09

Page No. 1

Agenda Title: RESOLUTION – Authorization to Accept \$27,660 in Grant Funding from the Virginia Department of Health, Office of Emergency Medical Services under the Financial Assistance for Emergency Medical Services Personal Protection Equipment

For Clerk's Use Only:  Date: <b>SEP 22 2009</b>  ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to:  	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____	<b>YES NO OTHER</b>  Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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WHEREAS, the Division of Fire applied for and was awarded \$27,660 in grant funding from the Virginia Department of Health, Office of Emergency Medical Services under the Financial Assistance for Emergency Medical Services Personal Protection Equipment in order to purchase surgical masks for use during pandemic flu events; and

WHEREAS, the grant is a reimbursement grant, requires no local match, and will be used to purchase surgical masks for use by the Division of Fire, Henrico Volunteer Rescue Squad, Inc., Lakeside Volunteer Rescue Squad, Inc. and Tuckahoe Volunteer Rescue Squad, Inc. to protect their members during pandemic flu events;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept \$27,660 in grant funding from the Virginia Department of Health, Office of Emergency Medical Services.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**Resolution — Award of Contract for Engineering Services — Geotechnical and Quality Control Services**

This resolution awards an annual contract to **Schnabel Engineering, LLC.** to provide engineering and related services necessary for geotechnical, quality control and special inspections.

On May 15, 2009, fifteen proposals were received in response to RFP #09-8637-4CS. Based upon review and evaluation of the proposals, the Selection Committee (consisting of Mr. Robert Johnston, Mr. Edward Bass, Mr. David Graham, Mr. John Brooks and Mrs. Cecelia Stowe) interviewed the following firms:

**Schnabel Engineering, LLC.**  
KCI Technologies, Inc.  
S & ME, Inc.  
Froehling & Robertson, Inc.

Based on the written proposals and interviews, the Committee selected **Schnabel Engineering, LLC.** as the first ranked firm and negotiated the proposed contract.

The contract term will be for one year beginning October 1, 2009 and may be renewed for two additional one-year terms. Compensation for services shall be based upon hourly rate schedules. The project fees shall not exceed \$300,000 for any single project or \$1,500,000 during a contract year.

The Director of General Services recommends that the contract be awarded to **Schnabel Engineering, LLC**, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 244-09

Page No. 1 of 2

Agenda Title: **Resolution — Award of Contract for Engineering Services — Geotechnical and Quality Control Services**

For Clerk's Use Only:  Date: <b>SEP 22 2009</b>  ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to:	BOARD OF SUPERVISORS ACTION  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	YES NO OTHER  Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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WHEREAS, on May 15, 2009, fifteen proposals were received in response to RFP #09-8637-4CS to provide an annual contract for geotechnical, quality control and special inspection services on an annual basis; and

WHEREAS, based upon review and evaluation of the written proposals, the Selection Committee (consisting of Mr. Robert Johnston, Mr. Edward Bass, Mr. David Graham, Mr. John Brooks and Mrs. Cecelia Stowe) interviewed the following firms:

Schnabel Engineering, LLC.  
KCI Technologies, Inc.  
S & ME, Inc.  
Froehling & Robertson, Inc.

WHEREAS, the Selection Committee selected Schnabel Engineering, LLC. as the first ranked firm and negotiated the hourly rate schedule and contract terms.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. An annual contract to provide for geotechnical, quality control and special inspection services is awarded to Schnabel Engineering, LLC. for the period of October 1, 2009 through September 30, 2010, with the option to renew the contract for two additional one-year terms, all in accordance with RFP #09-8637-4CS, the May 15, 2009 proposal and the August 26, 2009 best and final letter and fee schedule submitted by Schnabel Engineering, LLC.
2. Compensation for services will be based upon the contract's hourly and equipment rate schedule.
3. The fees shall not exceed \$300,000 for any single project or \$1,500,000 in any one-year term of the contract.

By Agency Head

By County Manager

Routing:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 247-09

Page No. 2 of 2

Agenda Title: **Resolution — Award of Contract for Engineering Services — Geotechnical and Quality Control Services**

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4. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
5. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget.

Comments: Funding to support the contract is available. The Director of General Services recommends approval of this Board paper, and the County Manager concurs.

## **RESOLUTION — To Initiate a Study Regarding Land Uses for the Innsbrook Area**

This Board paper would initiate a study for the Innsbrook area generally bounded by West Broad Street, Interstate 295, Sadler Road, and Fort McHenry Parkway.

The area contains a variety of future land use designations in the 2026 Comprehensive Plan. The Plan adopted by the Board of Supervisors on August 11, 2009 contained amendments to the version recommended by the Planning Commission. Due to these changes additional evaluation is necessary to assess the impact of these amendments on planned growth within the County.

Innsbrook, due to its location, size, and position as a major economic generator for the County, has the potential to accommodate growth that may be redirected by the adopted 2026 Comprehensive Plan. Innsbrook has the potential to be redeveloped with a mixture of uses that take advantage of existing infrastructure, uses, and population base in the area.

A land use study of the area would evaluate the appropriate mixture of uses and ultimate development potential of the Innsbrook area.

The Director of Planning recommends approval and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. **248-09**  
Page No. 1 of 2

Agenda Title: **RESOLUTION – To Initiate a Study Regarding Land Uses for the Innsbrook Area.**

For Clerk's Use Only:  Date: <b>SEP 22 2009</b>  <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<b>YES NO OTHER</b>  Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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**WHEREAS**, the Board of Supervisors adopted the 2026 Comprehensive Plan on August 11, 2009 to show and guide the development of existing and planned land uses within the County; and,

**WHEREAS**, the Plan anticipates a population growth rate of 2% annually with a corresponding increase in residential and non-residential development; and,

**WHEREAS**, Board amendments to the Plan recommended by the Planning Commission included changes that may redirect growth into areas not considered by the Commission; and,

**WHEREAS**, additional evaluation is necessary to assess the impact of those amendments in certain areas of the County; and,

**WHEREAS**, the Innsbrook area, generally bounded by West Broad Street, Interstate 295, Sadler Road, and Fort McHenry Parkway, is a major economic generator for the County and contains over 850 acres of land and five million square feet of office space; and,

**WHEREAS**, the Plan designates a variety of office, commercial, and residential land uses for Innsbrook and adjacent properties; and,

**WHEREAS**, Innsbrook has the potential to be redeveloped with a mixture of uses which take advantage of existing uses, existing and planned infrastructure, and the existing population base; and,

**WHEREAS**, a land use study could evaluate the impact of the Board amendments on the appropriate mixture of uses and the ultimate development potential of the Innsbrook area.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. **248-09**

Page No. 2 of 2

Agenda Title: **RESOLUTION – To Initiate a Study Regarding Land Uses for the Innsbrook Area.**

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**NOW, THEREFORE, BE IT RESOLVED** that the Henrico County Board of Supervisors requests the County Planning staff to initiate a study for the Planning Commission's review and recommendation to the Board regarding the appropriate future land uses for the Innsbrook area and the possible need for an amendment to the Plan to accommodate anticipated growth.

**Comments:** The Director of Planning recommends approval and the County Manager concurs.

**RESOLUTION — Award of Construction Contract — Cox Road Two Million Gallon Elevated Tank Repairs and Repainting**

This resolution would award a contract to Corfu Contractors, Inc. to repair and paint the interior and exterior surfaces of the Cox Road water storage tank located in the Three Chopt District.

This work is needed to maintain drinking water quality and structural integrity of the steel water storage tank constructed in 1988. The work is anticipated to begin in October 2009 and to be completed by December 2010. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Bids were opened on August 19, 2009. The bidders and bid amounts are as follows:

<u>BIDDER</u>	<u>TOTAL BID AMOUNT</u>
Corfu Contractors, Inc. Oakton, VA	\$ 1,105,209.00
Utility Service Company, Inc. Perry, GA	\$ 1,211,550.00
Horizon Brothers Painting Corporation Howell, MI	\$ 1,300,400.00
Town Hall Painting Corporation Virginia Beach, VA	\$ 1,360,900.00
George Kountoupes Painting Company Lincoln Park, MI	\$ 1,439,000.00
Spensieri Painting, LLC Chesapeake, VA	\$ 1,489,300.00
Southern Corrosion, Inc. Roanoke Rapids, NC	\$ 1,505,898.00

The Directors of Public Utilities and General Services recommend the Board award the contract to Corfu Contractors, Inc., the lowest responsive and responsible bidder, in the amount of \$1,105,209.00 and authorize the County Manager or the Director of General Services as his designee to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 249-09

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Cox Road Two Million Gallon Elevated Tank Repairs and Repainting

For Clerk's Use Only:

SEP 22 2009

Date: \_\_\_\_\_

- ☐ Approved
- ☐ Denied
- ☐ Amended
- ☐ Deferred to: \_\_\_\_\_

BOARD OF SUPERVISORS ACTION

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: \_\_\_\_\_  
\_\_\_\_\_

	YES	NO	OTHER
Donati, J.	_____	_____	_____
Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

WHEREAS, seven bids were received on August 19, 2009 and were opened on August 20, 2009 in response to Bid Request No. 09-8675-7CE and Addendum No.1 for the Cox Road Two Million Gallon Elevated Tank Repairs and Repainting Project, located in the Three Chopt District; and,

WHEREAS, the project consists of repairing and painting the interior and exterior surfaces of the Cox Road water storage tank; and,

WHEREAS, the bids were as follows:

<u>BIDDER</u>	<u>TOTAL BID AMOUNT</u>
Corfu Contractors, Inc.	\$ 1,105,209.00
Utility Service Company, Inc.	\$ 1,211,550.00
Horizon Brothers Painting	\$ 1,300,400.00
Town Hall Painting Corporation.	\$ 1,360,900.00
George Kountoupes Painting Company	\$ 1,439,000.00
Spensieri Painting, LLC	\$ 1,489,300.00
Southern Corrosion, Inc.	\$ 1,505,898.00

WHEREAS, after a review and evaluation of all bids received, it was determined that Corfu Contractors, Inc. is the lowest responsive and responsible bidder with a bid of \$1,105,209.00.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

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Clerk, Board of Supervisors

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**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. **249-09**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Cox Road Two Million Gallon Elevated Tank Repairs and Repainting**

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**NOW, THEREFORE, BE IT RESOLVED** by the Henrico County Board of Supervisors:

1. The contract is awarded to Corfu Contractors, Inc., the lowest responsive and responsible bidder, in the amount of \$1,105,209.00.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION — Signatory Authority — Award of Construction Contract — Charles City Road Public Use Area Site Improvements — J. Sanders Construction Co.**

This resolution would award a contract to J. Sanders Construction Co. to construct site improvements for the Charles City Road Public Use Area located at 2075 Charles City Road in the Varina District.

The project will improve traffic flow at the landfill by relocating the recycling containers, provide a covered "Too Good to Waste" area, and improve the storm drainage system. The work will begin in October 2009 and will be completed by May 2010. Funding to support the contract is available within the Solid Waste Special Revenue Fund.

Thirteen bids were opened on August 27, 2009. The bidders and bid amounts are as follows:

<u>BIDDERS</u>	<u>TOTAL BID AMOUNT</u>
J. Sanders Construction Co. West Point, VA	\$193,000.00
K. P. Glass Construction Inc. Rockville, VA	\$196,146.00
G. L. Pruett, Inc. Ashland, VA	\$197,000.00
Enviroscape, Inc. Mechanicsville, VA	\$197,900.00
C D Hall Construction, Inc. Richmond, VA	\$216,300.00
Godsey & Son, Inc. Richmond, VA	\$236,115.00
C.T. Purcell Excavating Montpelier, VA	\$245,690.00
Sargent Corporation Stillwater, ME	\$249,250.00
Virginia Construction Company, Inc. Fredericksburg, VA	\$252,500.00
Duke Contracting of Va., Inc. Mechanicsville, VA	\$259,200.00
Jireh Construction Co., Inc. Richmond, VA	\$261,000.00
Dwight Snead Landscaping & Paving Co. Glen Allen, VA	\$272,738.00
Howard Brothers Contractors, Inc. Providence Forge, VA	\$313,900.00

The Directors of Public Utilities and General Services recommend the Board award the contract to J. Sanders Construction Co., the lowest responsive and responsible bidder, in the amount of \$193,000.00 and authorize the County Manager or the Director of General Services as his designee to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **250-09**

Page No. 1 of 2

Agenda Title: **RESOLUTION — Signatory Authority — Award of Construction Contract — Charles City Road  
Public Use Area Site Improvements — J. Sanders Construction Co.**

For Clerk's Use Only:  Date: <b>SEP 22 2009</b>  ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>	<b>YES NO OTHER</b>
	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____

**WHEREAS**, 13 bids were received on August 26, 2009 and were opened on August 27, 2009 in response to Bid Request No. 09-8679-7CE and Addendum No. 1 for the Charles City Road Public Use Area Site Improvements Project, located in the Varina District; and;

**WHEREAS**, the project will provide improvements to traffic flow at the landfill by relocating the recycling containers, providing a covered "Too Good to Waste" area, and improving storm drainage; and,

**WHEREAS**, the bids were as follows:

<u>BIDDERS</u>	<u>TOTAL BID AMOUNT</u>
J. Sanders Construction Co.	\$193,000.00
K. P. Glass Construction Inc.	\$196,146.00
G. L. Pruett, Inc.	\$197,000.00
Enviroscape, Inc.	\$197,900.00
C D Hall Construction, Inc.	\$216,300.00
Godsey & Son, Inc.	\$236,115.00
C.T. Purcell Excavating	\$245,690.00
Sargent Corporation	\$249,250.00
Virginia Construction Company, Inc.	\$252,500.00
Duke Contracting of Va., Inc.	\$259,200.00
Jireh Construction Co., Inc.	\$261,000.00
Dwight Snead Landscaping & Paving Co.	\$272,738.00
Howard Brothers Contractors, Inc.	\$313,900.00

**WHEREAS**, after a review and evaluation of all bids received, it was determined that J. Sanders Construction Co. is the lowest responsive and responsible bidder with a bid of \$193,000.00.

By Agency Head Arthur O. Petrinig By County Manager Debra R. Hayles

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**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. **250-09**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Signatory Authority — Award of Construction Contract — Charles City Road  
Public Use Area Site Improvements — J. Sanders Construction Co.**

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**NOW, THEREFORE, BE IT RESOLVED** by the Henrico County Board of Supervisors:

1. The contract is awarded to J. Sanders Construction Co., the lowest responsive and responsible bidder, in the amount of \$193,000.00.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Solid Waste Special Revenue Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.