

COUNTY OF HENRICO, VIRGINIA
Board of Supervisors' Agenda
April 13, 2010
6:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION – Rev. C. Diane Mosby, Pastor, Anointed New Life Baptist Church

PUBLIC HEARING

90-10 Resolution – Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2010-11 and Allocation of Car Tax Relief for Tax Year 2010.

BEGINNING AT 7:00 P.M.

APPROVAL OF MINUTES – March 23, 2010 Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation – Library Week – April 11 – 17, 2010.

Proclamation – Administrative Professionals Week – April 18 – 24, 2010.

Proclamation – Crime Victims' Rights Week – April 18 – 24, 2010.

Proclamation – Volunteer Week – April 18 – 24, 2010.

PUBLIC HEARINGS - REZONING CASE AND PROVISIONAL USE PERMIT

91-10 West End Farmers' Market: Request to amend Conditions 1, 3, and 5 approved
P-3-10 with Provisional Use Permit P-4-09, on Parcels 732-751-4078, -0561 and
Tuckahoe 731-751-8088 located at the southwest intersection of Ridgefield Parkway and
Gayton Road. The applicant proposes to change the hours of operation for an
existing farmers' market. The existing zoning is B-3 Business District. The Land
Use Plan recommends Commercial Concentration. The Planning Commission
voted to recommend the Board of Supervisors grant the request.

92-10 White Oak Crossing Acquisition, LLC: Request to conditionally rezone from A-1
C-31C-09 Agricultural District, R-5 General Residence District and M-1 Light Industrial
Varina District to R-5C General Residence District (Conditional) and M-1C Light
Industrial District (Conditional), Parcels 811-719-8863, 812-719-1130, 811-718-
1589 and part of Parcel 813-720-9405, containing approximately 30.9 acres,
located at the northwest intersection of S. Laburnum Avenue and Interstate 64,
south of the Southern Railway right-of-way. The applicant proposes a multi-

family development of no more than three hundred fifty (350) dwelling units and retail/business uses. The R-5 District allows a maximum gross density of 14.52 units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Planned Industry and Environmental Protection Area. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

PUBLIC HEARINGS - OTHER ITEMS

- 93-10 Resolution - POD-10-10 - Approval of a Plan of Development for Dumbarton Elementary School Addition - Brookland District.
- 94-10 Resolution - Condemnation - Right-of-Way and Easements - North Gayton Road Extension Project - Emily Leake Waller - Three Chopt District.
- 95-10 Resolution - Condemnation - Easements - North Gayton Road Extension Project - Timothy Willis and Rae M. Willis - Three Chopt District.
- 96-10 Ordinance - Vacation of Lot Lines and Unimproved Portion of Alley - Sunset Heights - Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

- 97-10 Resolution - Authorization to Apply for and Accept Continuation Grants for Victim/Witness Assistance Program in Commonwealth's Attorney's Office.
- 98-10 Resolution - Endorsing the Rail Preservation Fund Application of Buckingham Branch Railroad Company.
- 99-10 Resolution - Authorization to Accept Grant Funding from the United States Department of Transportation Hazardous Materials Emergency Preparedness FY2010 Program through the Virginia Department of Emergency Management.
- 100-10 Resolution - Authorization to Accept Grant Funding from the U.S. Department of Homeland Security's Central Virginia Urban Area Security Initiative, through Virginia Department of Emergency Management.
- 101-10 Resolution - Award of Contract for Architectural and Engineering Services - Fire Station #13.
- 102-10 Resolution - Authorization to Accept 2009 State Homeland Security Program Grant - Division of Police.

- 103-10 Resolution - Award of Construction Contract - Cheswick Park Sanitary Sewer Rehabilitation.
- 104-10 Introduction of Ordinance - To Amend and Reordain Subsection (a) of Sections 23-313 and 23-314 Titled "Water service and volume charges" and "Sewer service charges and rates," Respectively, of the Code of the County of Henrico, All to Increase County Utility Charges.

RESOLUTION – Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2010-11 and Allocation of Car Tax Relief for Tax Year 2010

On Tuesday, April 13, 2010, this paper will be considered, but should be deferred (at least seven days, according to law) before being approved. At a scheduled meeting on Tuesday, April 27, 2010, at 7:00 p.m. the proposed Operating and Capital Annual Fiscal Plans may be approved, amended, substituted for, or deferred until a later date, but, at least with regard to the schools' budget, should be approved by May 1, 2010. This paper will also allocate car tax relief for tax year 2010.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

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Agenda Item No. 90-10

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2010-11 and Allocation of Car Tax Relief for Tax Year 2010.**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
APR 13 2010 <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 6:00 p.m., on April 13, 2010, to consider the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2010-11; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2010-11, are hereby approved for informative and planning purposes only.

**OPERATING ANNUAL FISCAL PLAN
ESTIMATED OPERATING RESOURCES**

01- GENERAL FUND:

	Manager Proposed	Board Approved
51/01 - General Property Taxes	\$ 389,000,000	\$ 389,000,000
02 - Other Local Taxes	114,015,000	114,015,000
03 - Permits, Fees, & Licenses	3,239,200	3,239,200
04 - Fines & Forfeitures	2,315,000	2,315,000
05 - Use of Money & Property	9,734,400	9,734,400
06 - Charges for Services	3,554,200	3,554,200
07 - Miscellaneous	2,872,800	2,872,800
08 - Recovered Costs	4,043,700	4,043,700
Total from Local Sources	\$ 528,774,300	\$ 528,774,300

By Agency Head _____

By County Manager _____

Routing:

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Certified:

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Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

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**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for
Fiscal Year 2010-11 and Allocation of Car Tax Relief for Tax Year 2010.**

52/02 - Non-Categorical Aid	17,608,500	17,608,500
03 - Shared Expenses	13,768,800	13,768,800
04 - Categorical Aid	243,959,700	243,959,700
Total from State	\$ 275,337,000	\$ 275,337,000

53/03 - Categorical Aid - Total Federal	10,860,200	10,860,200
GENERAL FUND REVENUE	\$ 814,971,500	\$ 814,971,500

60/01 - Operating Transfers	(94,027,520)	(94,027,520)
62/01 - From (To) Fund Balance	20,113,587	20,113,587
GENERAL FUND RESOURCES	\$ 741,057,567	\$ 741,057,567

11 - SPECIAL REVENUE FUND:

51/03 - Permits, Fees, & Licenses	1,002,577	1,002,577
04 - Fines & Forfeitures	184,717	184,717
05 - Use of Money & Property	165,574	165,574
06 - Charges for Services	28,280,795	28,280,795
07 - Miscellaneous	1,722,306	1,722,306
08 - Recovered Costs	513,600	513,600
Total from Local Sources	\$ 31,869,569	\$ 31,869,569

52/02 - Non-Categorical Aid	44,973	44,973
04 - Categorical Aid	22,050,804	22,050,804
Total from State	\$ 22,095,777	\$ 22,095,777

53/03 - Categorical Aid - Total Federal	\$ 43,190,978	\$ 43,190,978
SPECIAL REVENUE FUND REVENUE	\$ 97,156,324	\$ 97,156,324

60/01 - Operating Transfers	23,361,772	23,361,772
62/01 - From (To) Fund Balance	(1,184,549)	(1,184,549)
SPECIAL REVENUE FUND RESOURCES	\$ 119,333,547	\$ 119,333,547

51 - WATER AND SEWER ENTERPRISE FUND:

51/04 - Fines & Forfeitures	131,300	131,300
06 - Charges for Services	90,368,476	90,368,476
07 - Miscellaneous	3,647,390	3,647,390
W&S ENTERPRISE FUND REVENUE	\$ 94,147,166	\$ 94,147,166

60/01 - Operating Transfers	772,219	772,219
62/01 - From (To) Retained Earnings	(23,149,939)	(23,149,939)
W&S ENTERPRISE FUND RESOURCES	\$ 71,769,446	\$ 71,769,446

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Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2010-11 and Allocation of Car Tax Relief for Tax Year 2010.**

52 - BELMONT GOLF COURSE ENTERPRISE FUND:

51/06 - Charges for Services	1,226,585	1,226,585
BELMONT ENTERPRISE FUND REVENUE	\$ 1,226,585	\$ 1,226,585
62/01 - From (To) Retained Earnings	0	0
BELMONT ENTERPRISE FUND RESOURCES	\$ 1,226,585	\$ 1,226,585

61 - CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:

51/05 - Use of Money & Property	210,000	210,000
07 - Miscellaneous	37,500	37,500
08 - Recovered Cost	20,254,772	20,254,772
C.A.M. FUND REVENUE	\$ 20,502,272	\$ 20,502,272
62/01 - From (To) Fund Balance	0	0
C.A.M. FUND RESOURCES	\$ 20,502,272	\$ 20,502,272

62 - TECHNOLOGY REPLACEMENT FUND:

51/07 - Non-Revenue Receipts - Total Revenue	2,095,692	2,095,692
TECHNOLOGY REPLACEMENT FUND REVENUE	\$ 2,095,692	\$ 2,095,692
62/01 - From (To) Retained Earnings	939,316	939,316
TECH. REPLACE. FUND RESOURCES	\$ 3,035,008	\$ 3,035,008

63 - RISK MANAGEMENT FUND:

51/08 - Recovered Costs - Total Revenue	620,577	620,577
60/01 - Operating Transfers	4,364,026	4,364,026
RISK MANAGEMENT FUND RESOURCES	\$ 4,984,603	\$ 4,984,603

64 - HEALTHCARE FUND:

51/05 - Interest on Investment	150,000	150,000
51/08 - Recovered Costs	82,005,906	82,005,906
HEALTHCARE FUND REVENUE	\$ 82,155,906	\$ 82,155,906
62/01 - From (To) Fund Balance	3,000,000	3,000,000
HEALTHCARE FUND RESOURCES	\$ 85,155,906	\$ 85,155,906

71 - DEBT SERVICE FUND:

60/01 - Operating Transfers - TOTAL RESOURCES	49,832,472	49,832,472
62/01 - From (To) Fund Balance	2,000,000	2,000,000
DEBT SERVICE FUND RESOURCES	\$ 51,832,472	\$ 51,832,472

82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

51/10 - Shared Expenses - Local	403,312	403,312
52/03 - Shared Expenses - State	1,412,270	1,412,270
JRJDC AGENCY FUND REVENUE	\$ 1,815,582	\$ 1,815,582
60/01 - Operating Transfers	3,281,789	3,281,789
62/01 - From (To) Fund Balance	429,169	429,169
JRJDC AGENCY FUND RESOURCES	\$ 5,526,540	\$ 5,526,540

83 - OTHER POST EMPLOYMENT (OPEB) BENEFITS:(GASB-45)

60/01 - Operating Transfers	3,000,000	3,000,000
OPEB RESOURCES	\$ 3,000,000	\$ 3,000,000

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Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for
Fiscal Year 2010-11 and Allocation of Car Tax Relief for Tax Year 2010.**

90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS:

60/01 - Operating Transfers - TOTAL RESOURCES	\$ (84,250,164)	\$ (84,250,164)
TOTAL OPERATING RESOURCES	<u>\$ 1,023,173,782</u>	<u>\$ 1,023,173,782</u>
Including: REVENUE TOTAL	\$ 1,114,691,604	\$ 1,114,691,604
OPERATING TRANSFERS	(93,665,406)	(93,665,406)
FUND BALANCE/RETAINED EARNINGS	<u>2,147,584</u>	<u>2,147,584</u>
	<u>\$ 1,023,173,782</u>	<u>\$ 1,023,173,782</u>

* Indicates a change

TOTAL CHANGES IN ESTIMATED RESOURCES	<u>\$ 0</u>
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ESTIMATED OPERATING REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
01- GENERAL FUND:		
01 - Board of Supervisors	\$ 1,096,518	\$ 1,096,518
02 - Library	15,634,256	15,634,256
03 - Sheriff	33,515,801	33,515,801
04 - Circuit Court	2,920,449	2,920,449
05 - Commonwealth's Attorney	4,555,170	4,555,170
06 - General District Court	218,202	218,202
07 - Juvenile/Domestic Relations Court	2,392,054	2,392,054
08 - Electoral Board	1,396,097	1,396,097
09 - County Manager	3,778,174	3,778,174
10 - County Attorney	2,006,181	2,006,181
11 - Human Resources	5,852,921	5,852,921
12 - Police	65,303,661	65,303,661
13 - Fire	49,316,053	49,316,053
14 - Finance	12,280,200	12,280,200
16 - General Services	16,478,146	16,478,146
17 - Internal Audit	376,385	376,385
19 - Information Technology	12,079,730	12,079,730
21 - Agriculture & Home Extension	350,106	350,106
22 - Social Services	18,464,062	18,464,062
23 - Recreation & Parks	16,700,684	16,700,684
24 - Public Health	1,645,730	1,645,730
28 - Public Works	35,855,526	35,855,526
29 - Real Property	572,006	572,006
30 - Economic Development	12,472,202	12,472,202
32 - Non-Departmental	12,528,007	12,528,007
33 - Building Inspections	4,330,403	4,330,403
34 - Planning	4,072,703	4,072,703
35 - Permit Centers	880,910	880,910
38 - Community Revitalization	1,576,211	1,576,211
50 - Education	<u>402,409,019</u>	<u>402,409,019</u>
TOTAL GENERAL FUND	<u>\$ 741,057,567</u>	<u>\$ 741,057,567</u>

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for
Fiscal Year 2010-11 and Allocation of Car Tax Relief for Tax Year 2010.**

11 - SPECIAL REVENUE FUND:

05 - Commonwealth's Attorney	854,593	854,593
07 - Juvenile/Domestic Relations Court	982,819	982,819
12 - Police	1,422,483	1,422,483
22 - Social Services	8,969,465	8,969,465
26 - Mental Health/Developmental Services	32,014,819	32,014,819
27 - CATC	4,471,854	4,471,854
28 - Public Works	897,000	897,000
31 - Public Utilities - Solid Waste	12,166,612	12,166,612
- Street Lights	72,500	72,500
32 - Non-Departmental	100,201	100,201
36 - Community Corrections Program	1,732,867	1,732,867
50 - Education - Cafeterias	18,253,816	18,253,816
- Grants	37,394,518	37,394,518
TOTAL SPECIAL REVENUE FUND	\$ 119,333,547	\$ 119,333,547

51 - WATER AND SEWER ENTERPRISE FUND:

31 - Public Utilities - Operations	56,985,943	56,985,943
- Debt Service	14,783,503	14,783,503
TOTAL W&S ENTERPRISE FUND	\$ 71,769,446	\$ 71,769,446

52 - BELMONT GOLF COURSE ENTERPRISE FUND:

23 - Recreation & Parks - TOTAL FUND	\$ 1,226,585	\$ 1,226,585
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61 - CENTRAL AUTO MAINTENANCE FUND:

20 - Central Auto. Maint. - TOTAL FUND	\$ 20,502,272	\$ 20,502,272
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62 - TECHNOLOGY REPLACEMENT FUND:

37 - Technology Replacement - TOTAL FUND	\$ 3,035,008	\$ 3,035,008
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63 - RISK MANAGEMENT FUND:

16 - Risk Management - TOTAL FUND	\$ 4,984,603	\$ 4,984,603
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64 - HEALTHCARE FUND:

42 - Healthcare - TOTAL FUND	\$ 85,155,906	\$ 85,155,906
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71 - DEBT SERVICE FUND:

18 - General	15,309,698	15,309,698
50 - Education	36,522,774	36,522,774
TOTAL DEBT SERVICE FUND	\$ 51,832,472	\$ 51,832,472

82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

40 - JRJDC - Operations	4,851,230	4,851,230
- Debt Service	675,310	675,310
TOTAL JRJDC AGENCY FUND	\$ 5,526,540	\$ 5,526,540

83 - AGENCY FUND:

11 - OPEB - GASB 45 - TOTAL FUND	\$ 3,000,000	\$ 3,000,000
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Item No. 50-10

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for
Fiscal Year 2010-11 and Allocation of Car Tax Relief for Tax Year 2010.**

90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:

60 - Interdepartmental Billings - CAM	(20,502,272)	(20,502,272)
- Technology Replacement	(3,035,008)	(3,035,008)
- Healthcare	(60,712,884)	(60,712,884)
TOTAL ADJUSTMENTS	\$ (84,250,164)	\$ (84,250,164)
TOTAL OPERATING REQUIREMENTS	\$ 1,023,173,782	\$ 1,023,173,782

* Indicates a change

TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS **\$ 0**

**CAPITAL ANNUAL FISCAL PLAN
ESTIMATED CAPITAL RESOURCES**

<u>Source</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
21 - CAPITAL PROJECTS FUND:		
Motor Vehicle License Revenue	\$ 850,000	\$ 850,000
G.O. Bonds - General	11,800,000	11,800,000
G.O. Bonds - Education	65,656,903	65,656,903
Fund Balance - Designated Capital Reserve	3,565,242	3,565,242
Fund Balance - General Fund	5,000,000	5,000,000
TOTAL CAPITAL PROJECTS FUND	\$ 86,872,145	\$ 86,872,145
51 - WATER AND SEWER ENTERPRISE FUND:		
Water & Sewer Fees/Charges	36,629,912	36,629,912
TOTAL WATER AND SEWER ENTERPRISE FUND	36,629,912	36,629,912
TOTAL CAPITAL RESOURCES	\$ 123,502,057	\$ 123,502,057

* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES **\$ 0**

ESTIMATED CAPITAL REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
21 - CAPITAL PROJECTS FUND:		
2 - Library	\$ 1,700,000	\$ 1,700,000
13 - Fire	4,100,000	4,100,000
16 - General Services	4,180,242	4,180,242
19 - Information Technology	650,000	650,000
23 - Recreation & Parks	935,000	935,000
28 - Public Works	7,150,000	7,150,000
50 - Education	68,156,903	68,156,903
TOTAL CAPITAL PROJECTS FUND	\$ 86,872,145	\$ 86,872,145
51 - WATER AND SEWER ENTERPRISE FUND:		
31 - Public Utilities - Water	5,737,890	5,737,890
- Sewer	30,892,022	30,892,022
TOTAL WATER & SEWER ENTERPRISE FUND	\$ 36,629,912	\$ 36,629,912
TOTAL CAPITAL REQUIREMENTS	\$ 123,502,057	\$ 123,502,057

* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS **\$ 0**

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2010-11 and Allocation of Car Tax Relief for Tax Year 2010.**

BE IT FURTHER RESOLVED that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors; and,

BE IT FURTHER RESOLVED that the Board declines to receive any salary increase for 2011 and the salary schedule attached hereto for Boards and Commissions and Unscheduled Salaries effective at the beginning of the 2010-11 fiscal year, hereby is approved; and,

BE IT FURTHER RESOLVED that the approved Operating Annual Fiscal Plan for fiscal year 2010-11 includes a decrease in the personnel complement of 72.5 positions for general government and a decrease of 45.0 positions for schools; and,

BE IT FURTHER RESOLVED that in order to implement changes to the Personal Property Tax Relief Act of 1998 (the "PPTRA") made by legislation adopted by the Virginia General Assembly:

1. Any qualifying vehicle, as defined in the PPTRA, situated within the County commencing January 1, 2010, shall receive personal property tax relief in the following manner:
 - a. Qualifying vehicles valued at \$1,000 or less shall receive 100% tax relief;
 - b. Qualifying vehicles valued at between \$1,001 to \$20,000 shall receive 65% tax relief;
 - c. *Qualifying vehicles valued at \$20,001 or more shall receive 65% tax relief on the first \$20,000 of value only; and*
 - d. All other vehicles which do not meet the definition of "qualifying vehicles" will not receive any form of tax relief under the PPTRA.
2. The amount of tax relief shall be a specific dollar amount offset against the total personal property taxes that would otherwise be due on a qualifying vehicle but for the PPTRA. The specific dollar amount of relief shall be shown on the tax bill for each qualifying vehicle, together with a general description of the criteria upon which relief has been allocated.

COMMENTS: This Board Paper should be considered on April 13, 2010, but should be deferred until Tuesday April 27, 2010, to comply with Virginia Code Section 15.2-2506, which states that "The hearing shall be held at least seven days prior to the approval of the budget...." The Director of Finance recommends approval of this Board Paper and the County Manager concurs.

SCHEDULE OF COMPENSATION:
Members of County Boards and Commissions, et al.
County of Henrico, Virginia
Proposed for Fiscal Year 2010-11

Board of Supervisors.....	\$48,671.36 per annum ⁽¹⁾
Board of Zoning Appeals	\$6,600.00 per annum
Electoral Board - General Election.....	\$4,011.50 per annum ⁽²⁾
Secretary, Electoral Board - General Election.....	\$8,023.00 per annum ⁽²⁾
Election Officials.....	\$150.00 base pay per workday ⁽³⁾
Assistant Chief Election Officials.....	\$180.00 base pay per workday ⁽³⁾
Chief Election Officials.....	\$200.00 base pay per workday ⁽³⁾
Planning Commission.....	\$17,000.00 per annum
Richmond Regional Planning Commission.....	\$3,000.00 per annum
Capital Region Airport Commission.....	\$3,000.00 per annum
Board of Real Estate Review & Equalization.....	\$225.00 per month
School Board.....	\$18,000.00 per annum ⁽⁴⁾
Social Services Board.....	\$3,000.00 per annum
Volunteer Firefighters	\$2.00 per call
Economic Development Authority.....	\$200.00 per meeting
Parks and Recreation Advisory Commission.....	\$75.00 per meeting

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- (1) The maximum salary for 2008 through 2011 was set prior to July 1, 2007, in accordance with Va. Code § 15.21414.2. An allowance was made for an increase equal to 2.372% of the prevailing per-annum rate in each of those calendar years. The Board has declined, however, to receive any increase in salary for 2011. As in prior years, the Vice Chairman will receive an additional sum in the amount of 10% of the per-annum rate (for a total of \$53,538.50) and the Chairman will receive an additional sum in the amount of 15% of the per-annum rate (for a total of \$55,972.06).
- (2) Rate and effective date is set by the General Assembly.
- (3) Rate approved by the Henrico County Board of Supervisors on October 14, 2008.
- (4) Rate is set by the School Board by resolution in accordance with Va. Code § 22.1-32 (A).

Schedule of Unclassified Salaries
County of Henrico, Virginia
Proposed for Fiscal Year 2010-11

<u>COST CENTER</u>	<u>NAME AND OFFICE OR JOB TITLE</u>	<u>SALARY</u>
04001	Yvonne G. Smith Clerk of Circuit Court	\$136,146.00 ⁽⁵⁾
08001	Mark J. Coakley General Registrar	\$ 84,476.00 ^{(5) (6)}
03006	Michael L. Wade Sheriff	\$138,298.00 ^{(5) (7)}

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- (5) Annual rate and effective date is set by the General Assembly. Rates reflected were effective 7/1/2009, and remain unchanged. (The 2009 General Assembly did not provide for salary increases in FY10 for constitutional officers and their Compensation Board-funded permanent staff positions, to include across-the-board and performance-based increases. The 2010 General Assembly also did not provide for salary increases in FY11.)
- (6) The General Registrar receives annual compensation fixed by the General Assembly, paid by the governing body of the County and reimbursed annually as provided in the State's general appropriations act, and pursuant to Va. Code § 24.2-111.
- (7) The current Sheriff (Michael L. Wade) meets the criteria specified in the Virginia Budget Code Section 67.10 #2c, Paragraph K.2.a, and receives the additional specified percentage to the approved base amount. Effective 12/1/2007, Sheriff Wade earns the \$126,531 base plus 9.3% for the Sheriff's Career Development Plan and accreditation for an annual total of \$138,298. Also see footnote 5 above.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
March 23, 2010

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, March 23, 2010 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
James B. Donati, Jr., Varina District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
George T. Drumwright, Deputy County Manager for Community Services
Angela N. Harper, Deputy County Manager for Special Services
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:03 p.m.

Mrs. O'Bannon led recitation of the Pledge of Allegiance.

Rev. Sam Grozdanoz, Senior Pastor of Four Mile Creek Baptist Church, delivered the invocation.

On motion of Mr. Thornton, seconded by Mr. Donati, the Board approved the minutes of the March 9, 2010 Regular Meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon recognized the following Boy Scouts who were observing the meeting to fulfill merit band and rank requirements: Cory Arnold from Troop 751, sponsored by Greenwood United Methodist Church; Tommy Gallant and Scott Kemp from Troop 740, sponsored by Our Lady of Lourdes Catholic Church; and Gordon Gray and Trever Tedesco from Troop 799, sponsored by Trinity United Methodist Church.

Mrs. O'Bannon also recognized Adair Wallerstein, a Douglas Freeman High School student who will be shadowing Mrs. O'Bannon on April 15, 2010 during Student Government Day; and Tenoia Carter, a student reporter from Virginia Commonwealth University.

RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Luz Lazo from the *Richmond Times-Dispatch*.

PRESENTATIONS

Mrs. O'Bannon presented a proclamation recognizing April 2010 as Child Abuse Prevention Month. Accepting the proclamation was Jane D. Crawley, Director of Social Services. Joining her were Denise E. Noble, FAM Program Coordinator for Greater Richmond SCAN (Stop Child Abuse Now); and Gretchen B. Icard, Child Protective Services Supervisor for the Department of Social Services.

Mr. Glover presented a proclamation recognizing April 2010 as Keep Henrico Beautiful Month. Accepting the proclamation was Lynn Smolin-Yurchak, Chairperson of the Keep Henrico Beautiful Committee. Joining her were Christina M. Harris, Committee Vice Chairperson; Arthur D. Petrini, Director of Public Utilities; and Megan Brown, Executive Coordinator of Keep Henrico Beautiful.

Mr. Thornton presented a proclamation recognizing April 11 – 17, 2010 as Public Safety Telecommunicators Week. Accepting the proclamation was Col. Henry W. Stanley, Jr., Chief of Police. Joining him from the Division of Police were Maj. James B. Fitzgerald, Assistant Chief for Administrative Operations; Capt. C. Denny Williams, Commanding Officer for Communications and Technology; Stephen L. Weis, Emergency Communications Manager; Communications Supervisors Terry Abbott, Lee Gilbert, and Linda Hatchell; 2009 Communications Officer of the Year, Whitney Jarvis; and Communication Officers Brenda Hall, Pam Kinney, Amy Marshall, Nick Matthews, Jody Robertson, and Sheri Weldon.

PUBLIC HEARING ITEMS

83-10 Resolution - Condemnation - Right-of-Way and Easements - North Gayton Road Extension Project - David M. Hepler, Trustee - Three Chopt District.

Jon Tracy, Director of Real Property, responded to questions from Mr. Kaechele.

Karen Hamilton, a resident of Kain Road, expressed objection to the amount of the offer that was made by the County to this property owner and to the widening of a portion of Kain Road for this project. She also stated that tree removal associated with the project will violate the Federal Migratory Bird Act. Mr. Kaechele responded that Henrico County goes the extra mile to try to avoid condemnation but that the Board has to follow this procedure to keep this project going and that the widening of Kain Road will be done safely.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 83-10 – see attached resolution.

84-10 Resolution - Condemnation - Right-of-Way and Easements - North Gayton Road Extension Project - David M. Hepler and Jennifer E. Hepler - Three Chopt District.

Mr. Tracy and Mr. Rapisarda responded to questions and comments from Mrs. O'Bannon regarding the condemnation process and why the Board has authorized the County to use this process in a handful of cases over the years. Mr. Tracy responded to several questions from a citizen in the audience pertaining to the appraisal that was conducted for this property and the values contained in the appraisal. He responded to a question from Mr. Kaechele relating to the level of communications between the appraiser and property owner.

Mrs. Hamilton, who spoke during the previous case, expressed concerns about the amount of money previously paid by the County to developers for property on Kain Road and stated that the County was not being fair in its offers to the Heplers and other property owners on Kain Road. Mrs. O'Bannon commented on the report of the 2007 Land Commission and the Commission's recommendation that the County should use the condemnation process more often because it is a fair way to get to fair market value. She further commented that she felt that the County previously acquired property on Kain Road from developers in an appropriate manner. Mr. Kaechele commented that the County uses professional appraisers and its object is to be fair with property owners, pay them fair market value, and hopefully avoid condemnation.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 84-10 – see attached resolution.

- 85-10 Resolution - Condemnation - Right-of-Way and Easements - North Gayton Road Extension Project - Annie B. Fair - Three Chopt District.

No one from the public spoke in opposition to this resolution.

Mr. Kaechele commented that the same arguments applying to condemnation cases previously heard by the Board also applied to this case. He reiterated that the Board wants to be fair.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 85-10 – see attached resolution.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

- 86-10 Resolution – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2010-11 and Notice of Public Hearings on the Budget and Proposed Tax Rates.

Mr. Hazelett remarked that this proposed budget represents a reduction from the FY 2009-10 budget, is balanced within the existing County tax rate, does *not reduce services to citizens, continues the County's long history of avoiding employee layoffs or furloughs, and eliminates 101 general government vacant positions.*

Gene Walter, Director of Management and Budget, explained the resolution and public hearing notice and schedule. He and Mr. Hazelett responded to questions from the Board regarding the proposed real estate tax rate. Mr. Walter reminded the Board of the schedule for the legislative budget reviews. He and Mr. Hazelett responded to further questions from the Board concerning County positions proposed for elimination, additional positions that will be frozen, proposed fee increases for public utilities and Belmont Golf Course, and the availability of the proposed budget to the public. Mr. Rapisarda advised that although the County is not legally required to do so this year, it is advertising the tax rate public hearing as a courtesy to its citizens.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 86-10 – see attached resolution.

- 87-10 Resolution – Authorizing Use of the 400th Anniversary Logo.

At Mr. Glover's request, Mr. Hazelett explained to the public why the Board was considering this resolution.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 87-10 – see attached resolution.

88-10 Resolution – Signatory Authority – Memorandum of Understanding between Henrico County and Capital Region Airport Commission.

Karen Mier, Director of Recreation and Parks, responded to a question from Mr. Kaechele.

On motion of Mr. Donati, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 88-10 – see attached resolution.

89-10 Resolution - Award of Construction Contract - Broadly, Mayfield, and Broad Street Village Fire Flow Enhancement.

Art Petrini, Director of Public Utilities, responded to questions from the Board.

On motion of Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved Agenda Item No. 89-10 – see attached resolution.

There being no further business, the meeting was adjourned at 8:05 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
March 23, 2010

The Henrico County Board of Supervisors convened a special meeting on Tuesday, March 23, 2010 at 4:45 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
James B. Donati, Jr., Varina District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Angela N. Harper, Deputy County Manager for Special Services
Leon T. Johnson, Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development
Tamra McKinney, Director of Public Relations & Media Services
John A. Vithoulkas, Director of Finance/Special Economic Advisor
C. Michael Schnurman, Jr., Legislative Liaison

Mrs. O'Bannon called the meeting to order at 4:52 p.m.

Mr. Hazelett briefly referred to the two items listed on the agenda for this special meeting.

Airport Connector Road

Mr. Hazelett introduced two representatives of Pocahontas 895 who were present, Project Manager Rich Prezioso and Communications and Community Relations Specialist Mary Ellin Arch. Ms. Arch and Mr. Prezioso narrated a slide presentation that provided an update on the Airport Connector Road in eastern Henrico County. Ms. Arch reviewed the benefits of this project, including its economic impact and innovative financing, and explained how the project will add value to the region's transportation network once completed in March 2011 by offering a direct link to Richmond International Airport via Airport Drive at Charles City Road. Mr.

Prezioso gave an overview of the project and an update on its progress, and then reviewed current work efforts, upcoming work, major milestones, and project accomplishments. He responded to several questions from the Board regarding the project and explained for Mr. Thornton how Pocahontas 895 has exceeded its goals in hiring minority contractors for the project. Mr. Thornton suggested that Mr. Prezioso and Ms. Arch make the public more aware of minority participation in the project.

Homeowner's Enhancement Guide

Mr. Hazelett recognized Mark Strickler, Director of Community Revitalization, who narrated a slide presentation on the *Homeowner's Enhancement Guide* for which the Board approved Community Development Block Grant (CDBG) funding in FY 2008-09 and which was subsequently developed by the Community Revitalization Team in Mr. Strickler's department with the assistance of a private design consultant. Mr. Strickler's presentation addressed the need for a revitalization tool, the guide's revitalization objectives, a contractor's survey used to obtain information for the guide, and organization and marketing of the guide. Mr. Strickler advised that the guide would go hand in hand with the residential investment tax abatement program approved by the Board in 2009.

Mr. Strickler responded to questions from the Board following his presentation. There was considerable discussion by the Board, Mr. Strickler, and Mr. Hazelett concerning the cost to print the guide and how it should be priced, marketed, and disseminated. Mrs. McKinney advised that she would like to feature the guide in a future program on the County's cable television station. After receiving favorable comments from the Board about the guide as well as suggestions for distributing it, Mr. Hazelett stated that staff will direct the contractor to finalize and print 50 copies of the guide as called for in the contract and then explore alternatives for getting the guide out to the public.

The Board recessed for dinner at 5:52 p.m. and reconvened at 6:15 p.m.

Mr. Hazelett reviewed the agenda for the evening's regular meeting, including three resolutions that would authorize the County to institute condemnation proceedings to acquire rights-of-way and easements for the North Gayton Road Extension Project. He explained a resolution on the agenda addressing receipt of the operating and capital budget estimates for FY 2010-11 and notice of public hearings on the budget and tax rates. Mr. Hazelett then briefed the Board on highlights of the proposed budget, which was balanced within existing tax rates, provided no reduction in services, and included no employee layoffs or furloughs although it would eliminate 101 vacant general government positions. He noted that staff was proposing a five percent increase in water and sewer utility rates and a reduction in the types of meals served by the employee cafeteria. With the assistance of Mr. Vithoulkas, Mr. Hazelett responded to questions and comments by the Board concerning proposed reductions in the County's general government and education personnel complements and in other areas of the budget such as travel and tuition reimbursement as well as non-departmental funding. He also commented on the continued uncertainty of state revenue estimates and responded to questions pertaining to County programs, expenditures, and revenues.

There being no further business, the meeting was adjourned at 6:48 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

PROCLAMATION - Library Week - April 11 – 17, 2010

The American Library Association has sponsored National Library Week annually since 1958 to celebrate the contributions of our nation's libraries and promote library use and support. The theme for this year's National Library Week is *Communities thrive @ your library*. This proclamation recognizes April 11 – 17, 2010 as Library Week in Henrico County and encourages our citizens to participate in its observance, take advantage of the wonderful library resources available, thank their librarians and library workers for making books and information accessible to all who walk through their library's doors, and acknowledge that communities can connect and thrive at the library.

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

LIBRARY WEEK

April 11 – 17, 2010

WHEREAS, libraries of all types - public, school, academic, and specialized - enhance the quality of life of our communities; and

WHEREAS, libraries bring our citizens a wealth of knowledge, both in person and online, and facilitate the exchange and discussion of ideas and information in a changing world; and

WHEREAS, libraries are part of the American Dream and are places for opportunity, education, self-help, and lifelong learning, including career and job search support in a challenging economy; and

WHEREAS, librarians are trained professionals who assist people of all ages and backgrounds find and interpret the information they need to live, learn, and work in the 21st century; and

WHEREAS, patrons of Henrico County's public libraries made 1,865,000 customer visits and borrowed more than 3,584,000 items in Fiscal Year 2009, reflecting the nationwide trend of increased library use; and

WHEREAS, libraries, librarians, library workers, and library supporters throughout Henrico County, the Commonwealth of Virginia, and the United States will be celebrating National Library Week this year with the theme *Communities thrive @ your library*.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia hereby recognizes April 11 - 17, 2010 as Library Week and encourages Henrico citizens to participate in its observance, take advantage of the wonderful library resources available, thank their librarians and library workers for making books and information accessible to all who walk through the library's doors, and acknowledge that communities can connect and thrive at the library.



Patricia S. O'Bannon

Patricia S. O'Bannon, Chairman
Board of Supervisors

Barry R. Lawrence

Barry R. Lawrence, Clerk
April 13, 2010

PROCLAMATION – Administrative Professionals Week – April 18 – 24, 2010

Administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations. The Old Dominion Chapter of the International Association of Administrative Professionals, which is active in Henrico County, is promoting the observance of Administrative Professionals Week throughout our metropolitan area in cooperation with its worldwide organization. This proclamation recognizes April 18 – 24, 2010 as Administrative Professionals Week and April 21, 2010 as Administrative Professionals Day, salutes the valuable contributions of administrative professionals in the workplace, and encourages employers to support continued training and development for administrative staff in acknowledgement that a well-trained workforce is essential for success in today's business world.

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

ADMINISTRATIVE PROFESSIONALS WEEK

April 18 – 24, 2010

WHEREAS, administrative professionals play an essential role in coordinating the office operations of business, government, educational institutions, and other organizations; and

WHEREAS, the work of administrative professionals today requires advanced knowledge of and expertise in communications, computer software, office technology, project management, organization, customer service, and other vital office management responsibilities; and

WHEREAS, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals; and

WHEREAS, the theme of Administrative Professionals Week 2010 is "Power of Commitment," reflecting how today's administrative professionals are advancing their careers and the profession as a whole through improving and expanding their skills.

NOW, THEREFORE, BE IT PROCLAIMED, that the Board of Supervisors of Henrico County, Virginia hereby recognizes April 18 - 24, 2010 as Administrative Professionals Week and Wednesday, April 21, 2010 as Administrative Professionals Day, salutes the valuable contributions of administrative professionals in the workplace, and encourages employers to support continued training and development for administrative staff in acknowledgement that a well-trained workforce is essential for success in today's business world.



A handwritten signature in cursive script, reading "Patricia S. O'Bannon".

Patricia S. O'Bannon, Chairman
Board of Supervisors

A handwritten signature in cursive script, reading "Barry R. Lawrence".

Barry R. Lawrence, Clerk
April 13, 2010

PROCLAMATION – Crime Victims’ Rights Week – April 18 – 24, 2010

The Victim/Witness Assistance Program in the Henrico County Commonwealth’s Attorney’s Office is joining forces with victim service programs, criminal justice officials, and concerned citizens throughout Henrico, the Commonwealth of Virginia, and the United States to observe National Crime Victims’ Rights Week. This proclamation recognizes April 18 – 24, 2010 as Crime Victims’ Rights Week in Henrico County and reaffirms the County’s commitment to respect and enforce victims’ rights and address their needs.

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CRIME VICTIMS' RIGHTS WEEK

April 18 – 24, 2010

WHEREAS, more than 25 million Americans are victims of crime each year, including over 6 million individuals who are victims of violent crime; and

WHEREAS, a just society acknowledges crime's impact on individuals, families, and communities by ensuring that rights, resources, and services are available to help rebuild lives; and

WHEREAS, victims' rights are a critical component of the promise of "justice for all," the foundation for our system of justice in America; and

WHEREAS, although our nation has steadily expanded rights, protections, and services for victims of crime, too many victims are still not able to realize the hope and promise of these gains; and

WHEREAS, there remain many challenges to ensuring that services are available for underserved segments of our population, which include crime victims with disabilities, victims with mental illness, victims who are teenagers, victims who are elderly, victims in rural areas, and victims in communities of color; and

WHEREAS, observing victims' rights and treating victims with dignity and respect serves the public interest by engaging victims in the justice system, inspiring respect for public authorities, and promoting confidence in public safety; and

WHEREAS, the County of Henrico recognizes that we make our homes, neighborhoods, and communities safer and stronger by serving victims of crimes and ensuring justice for all; and

WHEREAS, our County must strive to protect, expand, and observe Crime Victim's Rights so that there truly is justice for victims and justice for all; and

WHEREAS, the Henrico County Victim/Witness Assistance Program is joining forces with victim service programs, criminal justice officials, and concerned citizens throughout Henrico, the Commonwealth of Virginia, and the United States to observe National Crime Victims' Rights Week.

NOW, THEREFORE, BE IT PROCLAIMED, that the Board of Supervisors of Henrico County, Virginia recognizes April 18 – April 24, 2010 as Crime Victims' Rights Week and reaffirms the County's commitment to respect and enforce victim's rights and address their needs during 2010 Crime Victim's Rights Week and throughout the year.



Patricia S. O'Bannon
Patricia S. O'Bannon, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
April 13, 2010

PROCLAMATION – Volunteer Week – April 18 – 24, 2010

The County of Henrico has an active and viable Volunteer Services Program and the Board of Supervisors is continually attempting to improve and expand County services to citizens at the least possible cost. This proclamation recognizes April 18 – 24, 2010 as Volunteer Week in Henrico County and salutes and thanks each and every volunteer for the services they have so generously and willingly given to the County.

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

VOLUNTEER WEEK

April 18 – 24, 2010

WHEREAS, the County of Henrico has an active and viable Volunteer Services Program; and

WHEREAS, the Board of Supervisors is continually attempting to improve and expand County services to citizens at the least possible cost; and


WHEREAS, an average of 1,126 volunteers per month contributed 212,839 hours during 2009, thereby providing many additional benefits to Henrico citizens and enriching the lives of our residents; and


WHEREAS, the value of these volunteer efforts is estimated to be greater than \$4.4 million dollars; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient and creates an opportunity to better oneself.

NOW, THEREFORE, BE IT PROCLAIMED, that the Board of Supervisors of the County of Henrico, Virginia hereby recognizes the week of April 18 – 24, 2010 as Volunteer Week and salutes and thanks each and every volunteer for the services they have so generously and willingly given to the County.




Patricia S. O'Bannon, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
April 13, 2010

91-10
P-3-10
Tuckahoe

West End Farmers' Market: Request to amend Conditions 1, 3, and 5 approved with Provisional Use Permit P-4-09, on Parcels 732-751-4078, -0561 and 731-751-8088 located at the southwest intersection of Ridgefield Parkway and Gayton Road. The applicant proposes to change the hours of operation for an existing farmers' market. The existing zoning is B-3 Business District. The Land Use Plan recommends Commercial Concentration. Acting on a motion by Mrs. Jones seconded by Mr. Jernigan, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors grant the request because it would provide added services to the community and when properly regulated by the recommended special conditions, it would not be expected to adversely affect the public safety, health, or general welfare.

92-10
C-31C-09
Varina

White Oak Crossing Acquisition, LLC: Request to conditionally rezone from A-1 Agricultural District, R-5 General Residence District and M-1 Light Industrial District to R-5C General Residence District (Conditional) and M-1C Light Industrial District (Conditional), Parcels 811-719-8863, 812-719-1130, 811-718-1589 and part of Parcel 813-720-9405, containing approximately 30.9 acres, located at the northwest intersection of S. Laburnum Avenue and Interstate 64, south of the Southern Railway right-of-way. The applicant proposes a multi-family development of no more than three hundred fifty (350) dwelling units and retail/business uses. The R-5 District allows a maximum gross density of 14.52 units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Planned Industry and Environmental Protection Area. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Jernigan seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors grant the request because the proffered conditions will provide appropriate quality assurances and it would not be expected to adversely affect the pattern of zoning and land use in the area.

**RESOLUTION — POD-10-10 — Approval of a Plan of Development for
Dumbarton Elementary School Addition — Brookland District**

This Board paper is for Board of Supervisors' approval of a plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, to construct a one-story, 11,875 square foot building addition for six additional classrooms, revisions to the existing bus loop and related site improvements to an existing school. The 18.65-acre site is located along the western line of Hungary Spring Road, north of its intersection with Millstream Parkway on parcel 766-757-9364. The property is zoned R-2A, Single-Family Residential District and is located in the Brookland District.

The Department of Planning has coordinated the review of the plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives from Henrico Public Schools, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the plan of development, subject to the staff recommendations, the staff plan dated April 13, 2010, and the conditions listed in the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 43-10
Page No. 1 of 3

Agenda Title: RESOLUTION — POD-10-10 — Approval of a Plan of Development for Dumbarton Elementary School Addition

For Clerk's Use Only: Date: APR 13 2010 () Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,


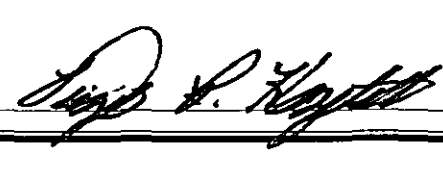
WHEREAS, an application has been submitted for approval of POD-10-10 Dumbarton Elementary School Addition, a plan of development to construct a one-story, 11,875 square foot building addition for six additional classrooms, revisions to an existing bus loop, and related site improvements to an existing school; and,

WHEREAS, The 18.65 acre site is located along the western line of Hungary Spring Road, north of its intersection with Millstream Parkway on parcel 766-757-9364, is zoned R-2A, Single-Family Residential, and is located in the Brookland District; and,

WHEREAS, the County Administration, including Henrico County Public Schools, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections has reviewed the application and recommends approval subject to the staff recommendations and the staff plan dated April 13, 2010; and,

WHEREAS, on April 13, 2010, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head  By County Manager 

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **93-10**

Page No. 1 of 3

**Agenda Title: RESOLUTION — POD-10-10 — Approval of a Plan of Development for Dumbarton
Elementary School Addition**

For Clerk's Use Only: Date: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	<table style="width: 100%; border-collapse: collapse;"><tr><th style="text-align: left; width: 30%;"></th><th style="text-align: center; width: 10%;">YES</th><th style="text-align: center; width: 10%;">NO</th><th style="text-align: center; width: 10%;">OTHER</th></tr><tr><td>Donati, J.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Glover, R.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr></table>		YES	NO	OTHER	Donati, J.	_____	_____	_____	Glover, R.	_____	_____	_____	Kaechele, D.	_____	_____	_____	O'Bannon, P.	_____	_____	_____	Thornton, F.	_____	_____	_____
	YES	NO	OTHER																							
Donati, J.	_____	_____	_____																							
Glover, R.	_____	_____	_____																							
Kaechele, D.	_____	_____	_____																							
O'Bannon, P.	_____	_____	_____																							
Thornton, F.	_____	_____	_____																							

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for approval of POD-10-10 Dumbarton Elementary School Addition, a plan of development to construct a one-story, 11,875 square foot building addition for six additional classrooms, revisions to an existing bus loop, and related site improvements to an existing school; and,

WHEREAS, the 18.65 acre site is located along the western line of Hungary Spring Road, north of its intersection with Millstream Parkway on parcel 766-757-9364, is zoned R-2A, Single-Family Residential, and is located in the Brookland District; and,

WHEREAS, the County Administration, including Henrico County Public Schools, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections has reviewed the application and recommends approval subject to the staff recommendations and the staff plan dated April 13, 2010; and,

WHEREAS, on April 13, 2010, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head _____ By County Manager _____

Routing:
Yellow to: _____

Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 93-10

Page No. 2 of 3

**Agenda Title: RESOLUTION — POD-10-10 — Approval of a Plan of Development for
Dumbarton Elementary School Addition**

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated April 13, 2010, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. Two copies of an Erosion and Sediment Control Agreement shall be submitted to the Department of Public Works. Approval is required prior to construction plan approval and beginning construction.
9. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
10. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
11. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
12. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
13. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
14. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

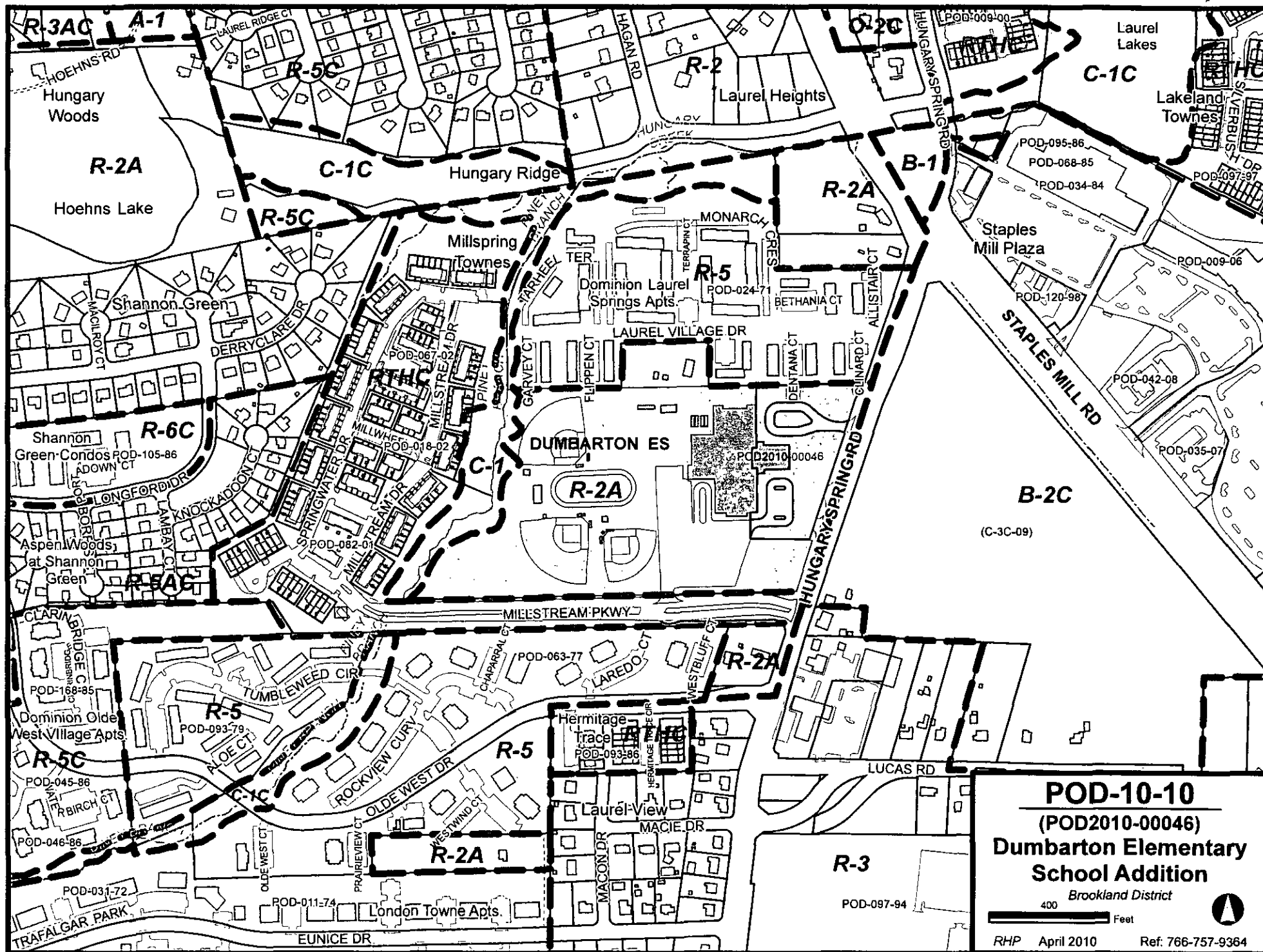
Agenda Item No. 93-10

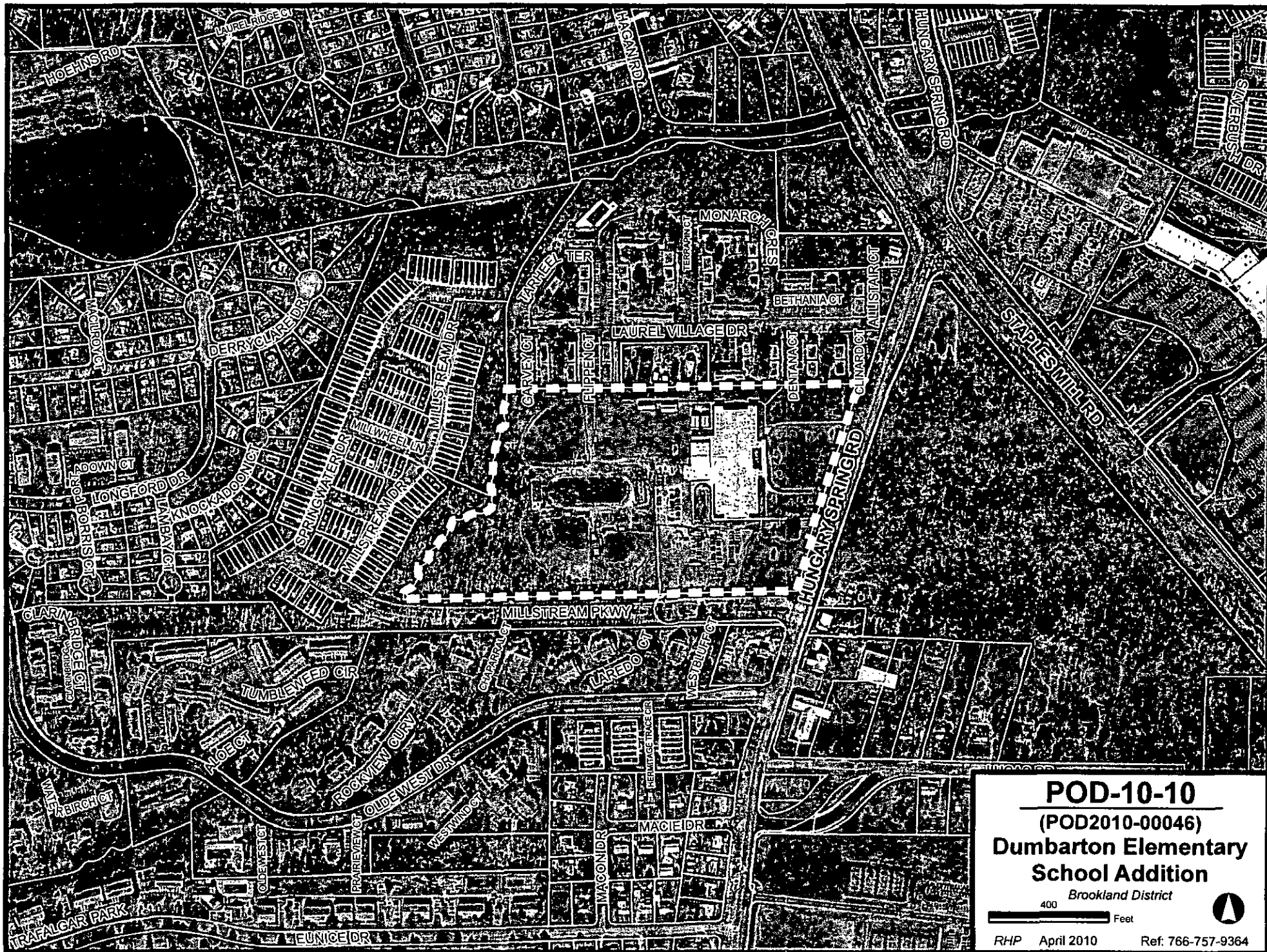
Page No. 3 of 3

**Agenda Title: RESOLUTION — POD-10-10 — Approval of a Plan of Development for
Dumbarton Elementary School Addition**

15. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
16. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
17. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
18. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
19. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer is in conformance with the regulations and requirements of the POD.
20. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
21. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
22. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
23. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
24. Vehicles shall be parked only in approved and constructed parking spaces.
25. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
26. The easements for drainage and utilities as shown on approved plans shall be granted to the County in a form acceptable to the County Attorney prior to any occupancy permits being issued. The easement plats and any other required information shall be submitted to the County Real Property Agent at least sixty (60) days prior to requesting occupancy permits.
27. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Henrico County maintained right-of-way. The elevations will be set by Henrico County.

COMMENTS: The Director of Planning has reviewed the plans submitted by Timmons Group and SHW Group and recommends approval, and the County Manager concurs.





POD-10-10
(POD2010-00046)
**Dumbarton Elementary
School Addition**
Brookland District
400 Feet
RHP April 2010 Ref: 766-757-9364

RESOLUTION — Condemnation — Right-of-Way and Easements — North Gayton Road Extension Project — Emily Leake Waller — Three Chopt District

This Board paper authorizes condemnation proceedings for property owned by Emily Leake Waller for the construction of the North Gayton Road Extension Project.

The County needs to acquire right-of-way containing 83,463 sq. ft., permanent slope and drainage easements containing 29,271 sq. ft., temporary construction easements containing 30,093 sq. ft., a permanent easement for Dominion Virginia Power containing 165.03 sq. ft., and a permanent easement for Verizon containing 6,544.44 sq. ft. across the property at 12324 Kain Road, identified as Tax Map Parcel 735-768-1290. Based on an independent appraisal, a bona fide offer of \$307,600 was made to and rejected by the owner.

This Board paper directs the County Manager to take the necessary steps to acquire the right-of-way and easements with the right to enter the property upon the filing of a certificate of take and the deposit of \$307,600 in the Clerk's Office of the Henrico County Circuit Court.

The Directors of Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs. **(Public Hearing)**



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 94-10
Page No. 1 of 2

Agenda Title

RESOLUTION — Condemnation — Right-of-Way and Easements — North Gayton Road Extension Project — Emily Leake Waller — Three Chopt District

For Clerk's Use Only:

APR 13 2010

Date

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS:

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, it is necessary for construction of the North Gayton Road Extension Project (the "Project") to acquire right-of-way containing 83,463 sq. ft., permanent slope and drainage easements containing 29,271 sq. ft., temporary construction easements containing 30,093 sq. ft., a permanent easement containing 165.03 sq. ft. for Virginia Electric and Power Company, a Virginia public service corporation, doing business as Dominion Virginia Power, and a permanent easement containing 6,544.44 sq. ft. for Verizon Virginia Inc., a Virginia corporation (collectively, the "Right-of-Way and Easements") across the property at 12324 Kain Road owned by Emily Leake Waller (the "Owner") and identified as Tax Map Parcel 737-768-1290 in the Three Chopt District; and,

WHEREAS, the Board of Supervisors of Henrico County, Virginia desires to exercise authority granted by the Code of Virginia (the "Code") to acquire title; to enter upon and take possession of the Right-of-Way and Easements, and to construct the Project before the institution of condemnation proceedings; and,

WHEREAS, after advertisement in the *Richmond Times-Dispatch*, the Board held a public hearing pursuant to §15.2-1903 of the Code, at which time the Board declared its intent to enter and take the Right-of-Way and Easements for the Project across portions of the Owner's property.

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board directs the County Manager to take the necessary steps to acquire the Right-of-Way and Easements over, under, upon, across and through the property of the Owner, shown as "EMILY LEAKE WALLER" on a plat made by NXL, dated December 2, 2009, sealed on December 4, 2009 by David L. Jones, Land Surveyor, a reduced size copy of which is attached and marked Exhibit "A", and shown as parcel "021" on Sheet Nos. 10, 10B, 10D, and 11, and further described on Sheet No. 1C(1) of the plans for North Gayton Road, Project 2122.50701.28004.01152,

By Agency Head

By County Manager

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **94-10**
Page No. **2 of 2**

**Agenda Title RESOLUTION — Condemnation — Right-of-Way and Easements — North Gayton
Road Extension Project — Emily Leake Waller — Three Chopt District**

reduced size copies of which are attached and marked Exhibit "B-1", "B-2", "B-3", "B-4" and "B-5," and as also shown on four plats, one by Virginia Electric and Power Company, dated November 18, 2009, a copy of which is attached and marked Exhibit "C", and three by Verizon Virginia Inc., copies of which are attached and marked Exhibit "D-1", "D-2" and "D-3";

- (2) The Board deems it necessary to enter upon the property and take possession of the Right-of-Way and Easements in order to construct the Project prior to the time in which a condemnation case can be filed and heard in accordance with the Code;
- (3) The County Manager shall send by certified mail a notice dated April 14, 2010, advising the Owner that the County intends to enter upon and take the Right-of-Way and Easements prior to the conclusion of condemnation proceedings, setting forth the compensation and damages offered by the County, and informing the Owner of the 30 days within which to contest the taking;
- (4) The Board finds a necessity exists to institute condemnation proceedings pursuant to the Code to acquire the Right-of-Way and Easements for the public use of constructing, operating, and maintaining the Project and to determine the amount of compensation and damages, if any, caused by the taking, possession and acquisition of the Right-of-Way and Easements;
- (5) After the 30-day period for the Owner to contest the taking has run, the County Attorney shall file in the Clerk's Office of the Circuit Court a certificate signed by the Chairman and Clerk of the Board in accordance with the Code and shall deposit with the Clerk the amount of the bona fide offer listed below that has not been accepted by the Owner:

**EMILY LEAKE WALLER
AS TO 12324 KAIN ROAD - \$307,600**

and,

- (6) The Board authorizes and directs the County Manager to continue to seek a voluntary acquisition of the Right-of-Way and Easements, to take all steps necessary to acquire the Right-of-Way and Easements, and to enter on and take immediate possession of the required Right-of-Way and Easements.

Comments: The Real Property Department has been unsuccessful in negotiating a settlement for the acquisition of the Right-of-Way and Easements. Therefore, the Directors of Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

AECOM

SUPERVISED BY: MICHAEL J. HORTON
DESIGNED BY: AECOM
The coordinates shown on this page are project coordinates.

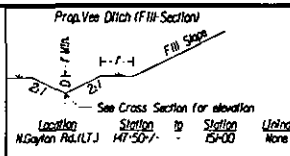
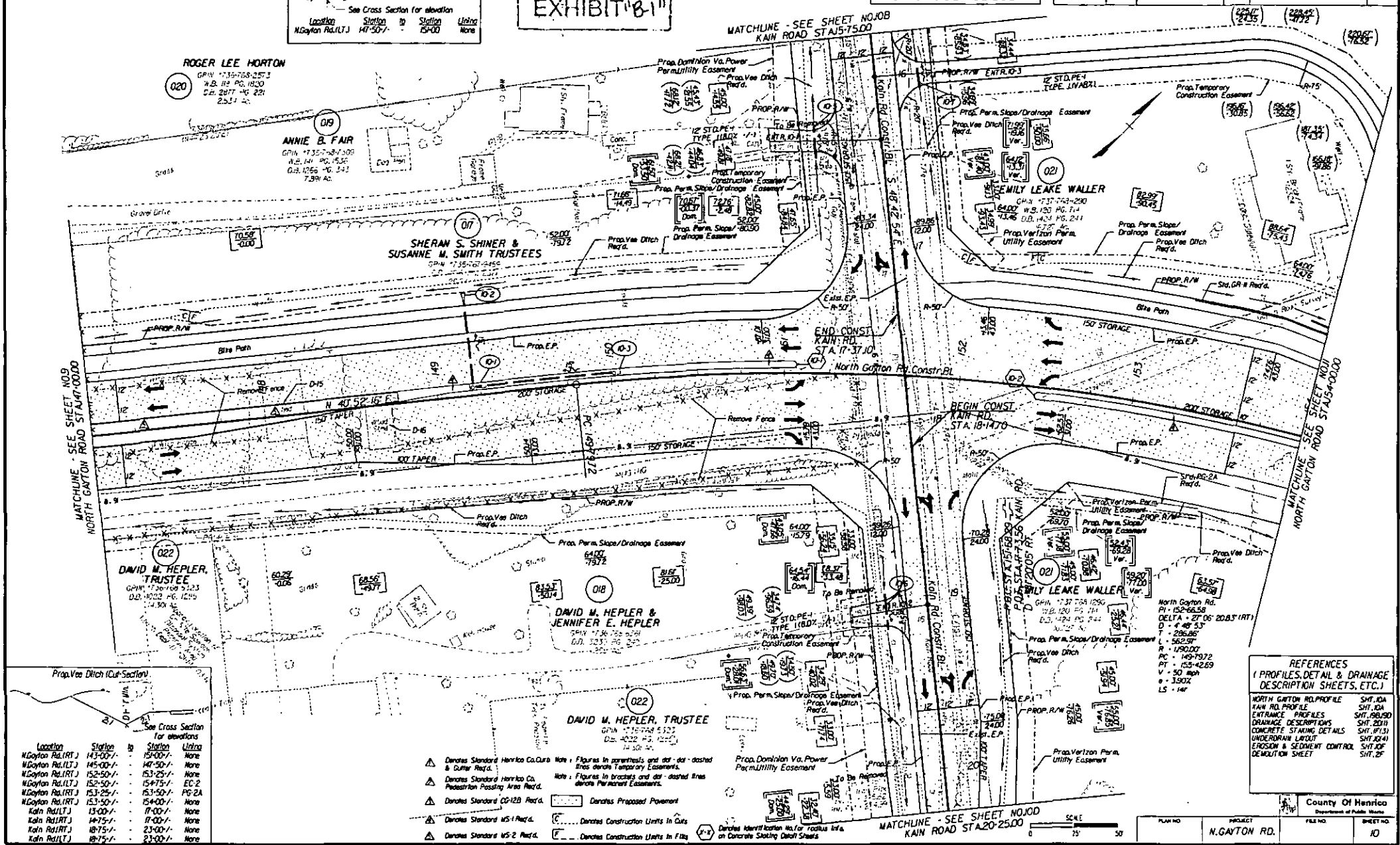


EXHIBIT "B-1"

DESIGN FEATURES RELATIVE TO CONSTRUCTION OR TO REGULATION AND CONTROL OF TRAFFIC MAY BE SUBJECT TO CHANGE AS DEEMED NECESSARY BY THE DEPARTMENT.

100% SUBMISSION

REVISION	DATE	BY	PROJECT	STATE	ROUTE	PROJECT	SHEET NO.
REVISED 3/5/2000	VA					2122.50701.28004.D1152	10



Prop. Vee Ditch (C.A. Section)

See Cross Section for elevations


Location	Station	To Station	Using
N. Gayton Rd. (L.T.)	143-00-0	154-00-0	None
N. Gayton Rd. (L.T.)	145-00-0	147-50-0	None
N. Gayton Rd. (L.T.)	152-50-0	153-25-0	None
N. Gayton Rd. (L.T.)	152-50-0	154-75-0	EC-2
N. Gayton Rd. (L.T.)	153-25-0	153-50-0	PG-2A
N. Gayton Rd. (L.T.)	153-50-0	154-00-0	None
Kain Rd. (L.T.)	153-00-0	17-00-0	None
Kain Rd. (L.T.)	147-50-0	17-00-0	None
Kain Rd. (L.T.)	18-75-0	23-00-0	None
Kain Rd. (L.T.)	19-75-0	23-00-0	None

- △ Denotes Standard Henrico Co. Curve. Note: Figures in parentheses and dot-dot-dashed lines denote Temporary Easements.
- △ Denotes Standard Henrico Co. Pedestrian Passing Area Req'd.
- △ Denotes Standard CO-12B Req'd.
- △ Denotes Standard WS-1 Req'd.
- △ Denotes Standard WS-2 Req'd.
- Denotes Proposed Pavement
- Denotes Construction Limits In Cuts
- Denotes Construction Limits In Fills
- △ Denotes Identification No. for Radius Info. on Concrete Slabbing Detail Sheets

REFERENCES
(PROFILES, DETAIL & DRAINAGE DESCRIPTION SHEETS, ETC.)

REFERENCE	SHEET NO.
NORTH GAYTON RD. PROFILE	SHT. 10A
KAIN RD. PROFILE	SHT. 10A
ENTRANCE PROFILES	SHT. 10B, 10C
DRAINAGE DESCRIPTIONS	SHT. 2010
CONCRETE SLABING DETAILS	SHT. 1013
UNDERDRAIN LAYOUT	SHT. 1014
EROSION & SEDIMENT CONTROL	SHT. 1015
DEMOLITION SHEET	SHT. 2F

PLAN NO.	PROJECT	FILE NO.	SHEET NO.
	N. GAYTON RD.		10

 County Of Henrico Department of Public Works	
FILE NO	SHEET NO
	10B

SURVEYED BY JOL (BOM) 474000
SUPERVISED BY RICHARD LEWINGER (BOM) 515-8300 (AECOM)
DESIGNED BY AECOM.....

The coordinates shown on this page are project coordinates

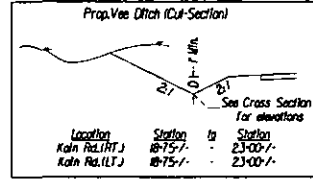
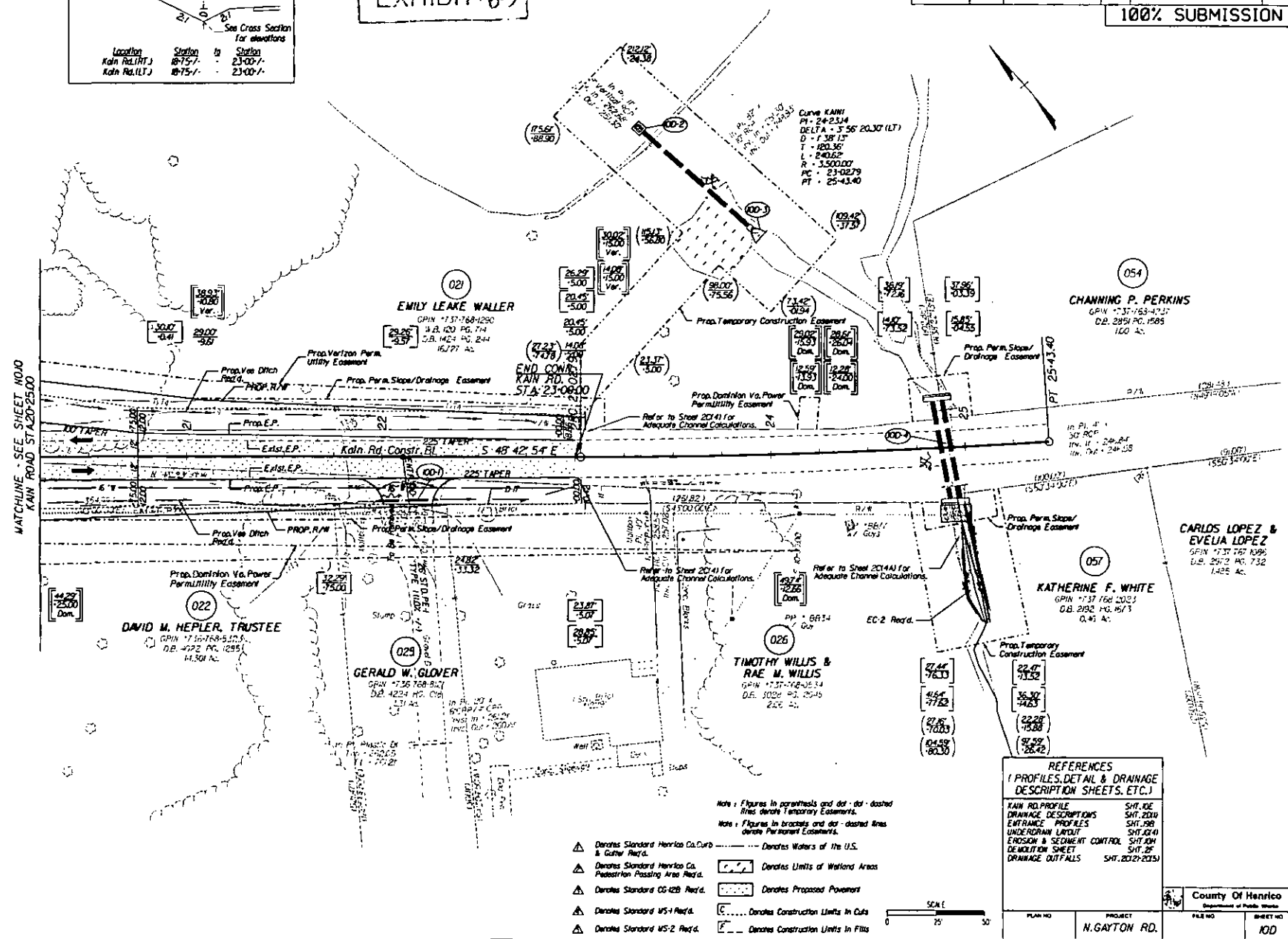


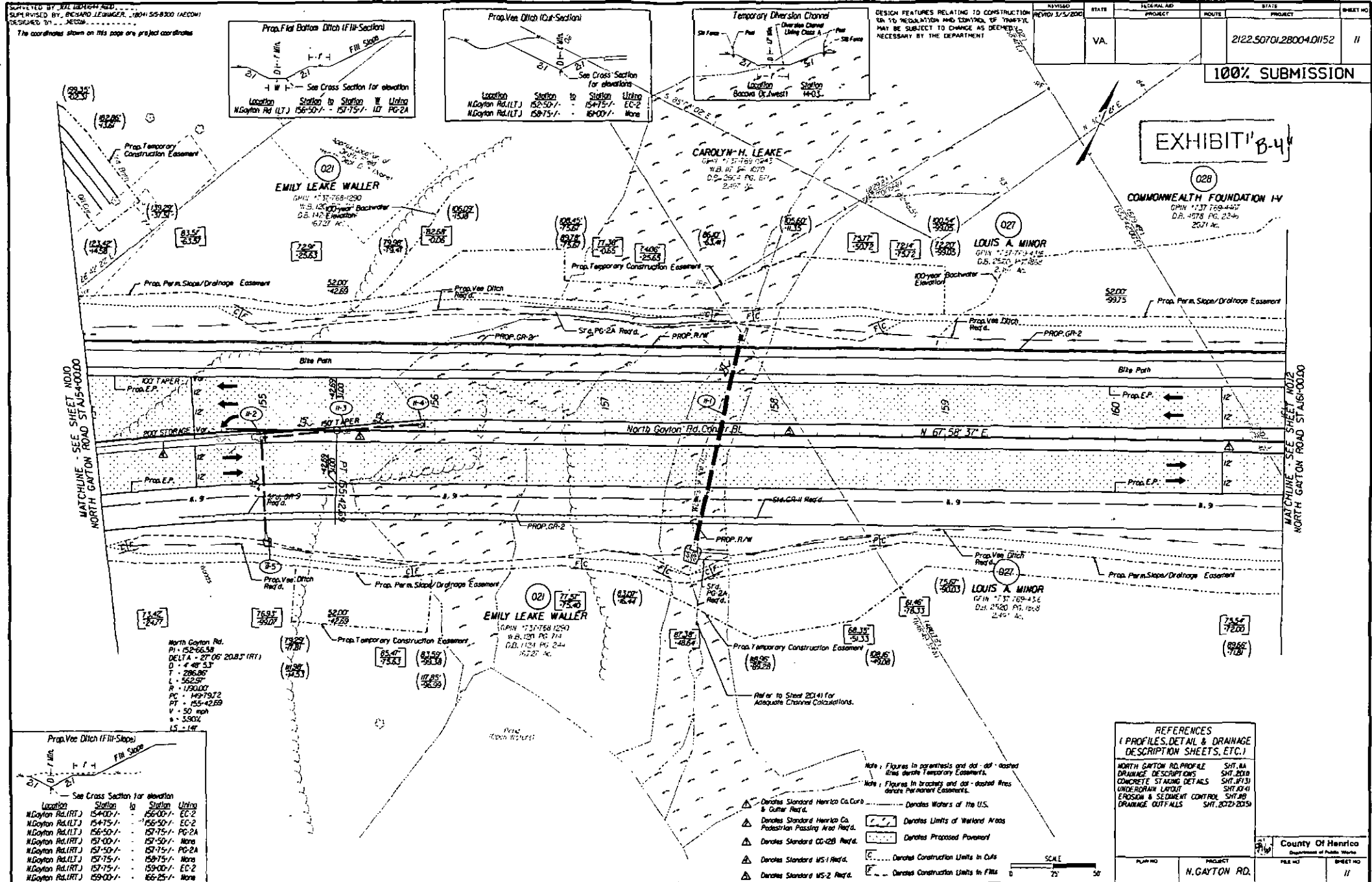
EXHIBIT "B-3"

DESIGN FEATURES RELATING TO CONSTRUCTION
OR TO REGULATION AND CONTROL OF TRAFFIC
MAY BE SUBJECT TO CHANGE AS DEEMED
NECESSARY BY THE DEPARTMENT

REVISED	STATE	FEDERAL AID	STATE		SHEET NO
REVISI 3/3/2001		PROJECT	ROUTE	PROJECT	
	VA.			2122.50701.28004.01152	100
100% SUBMISSION					



09/20/2015



100% SUBMISSION

RECORD	STATE	SYSTEM NO	DATE	PROJECT	REF ID
RECORD 3/3/2000	VA			2122.50701.28004.01152	IC111

EASEMENTS			
GE/	UTILITY	TEMPORARY	PROFFERS

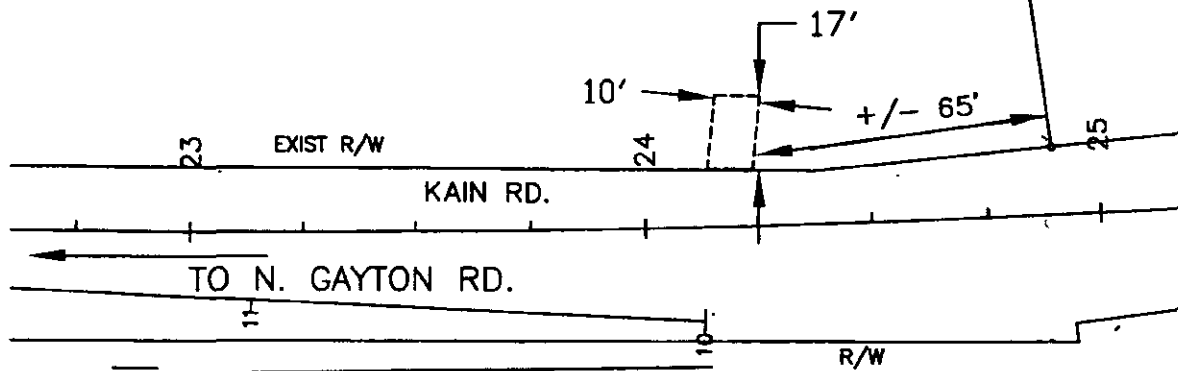
EXHIBIT "B-5"

EXHIBIT "C"

021

EMILY LEAKE WALLER

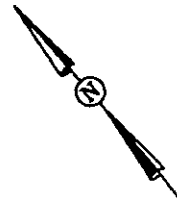
GPIN #737-768-1290
W.B. 120 PG. 714
D.B. 1424 PG. 244
16.727 Ac.



026

TIMOTHY WILLIS &
RAE M. WILLIS

GPIN #737-768-0534
D.B. 3028 PG. 2048
2.06 Ac.



Legend

- Location of Boundary Lines of Right-of-Way
- == Indicates Property Line is Right-of-Way Boundary

Plat to Accompany Right-of-Way Agreement

VIRGINIA ELECTRIC AND POWER COMPANY

doing business as

Dominion Virginia Power OH/UG

District

RICHMOND

District-Township-Borough

THREE CHOPT

County-City

HENRICO

State

VA

Office

CENTRAL REGION

Plot Number

00090261

Estimate Number

7185063

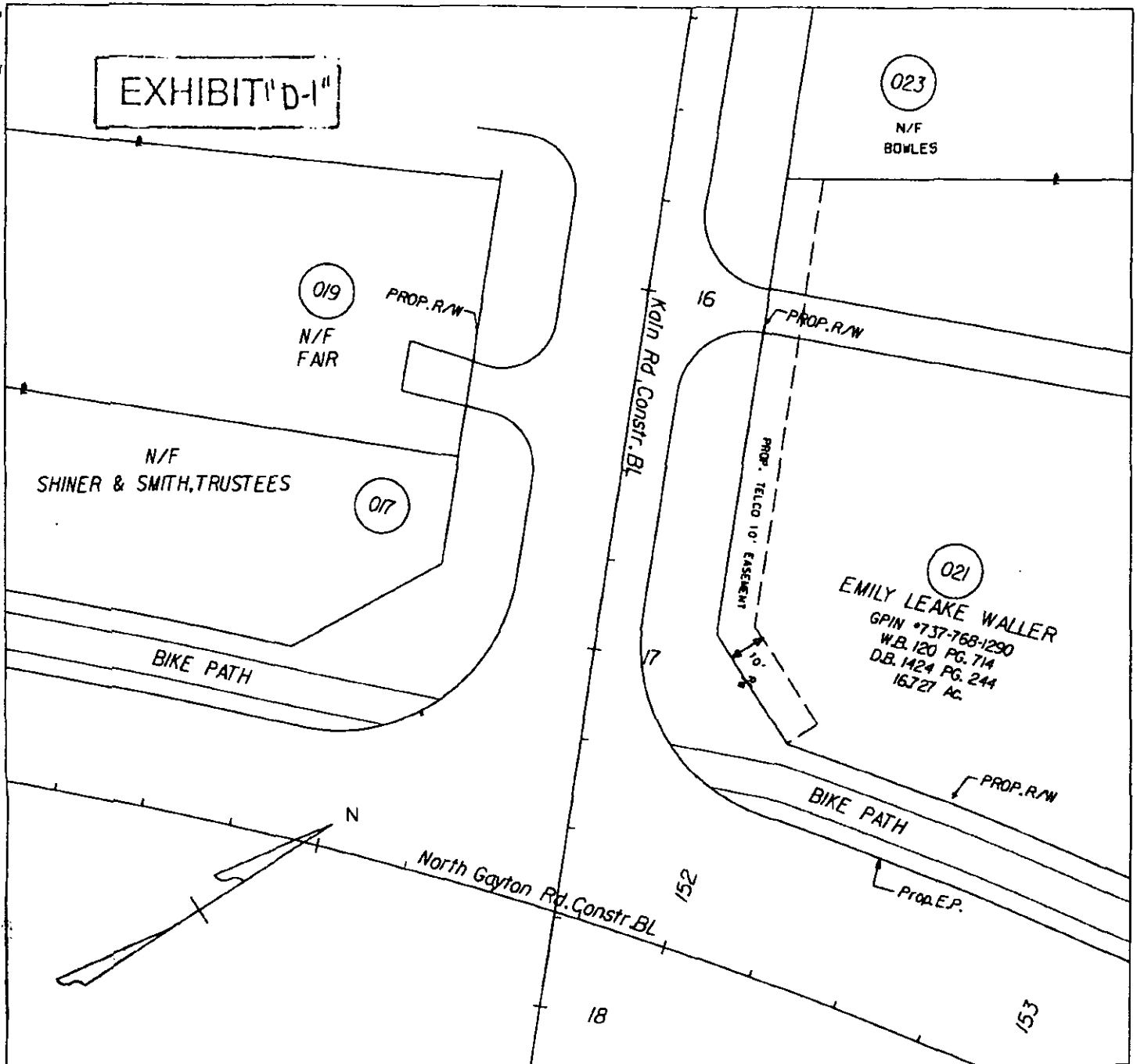
Grid Number

G2108

Date: 11/18/2009

By: COSGROVE

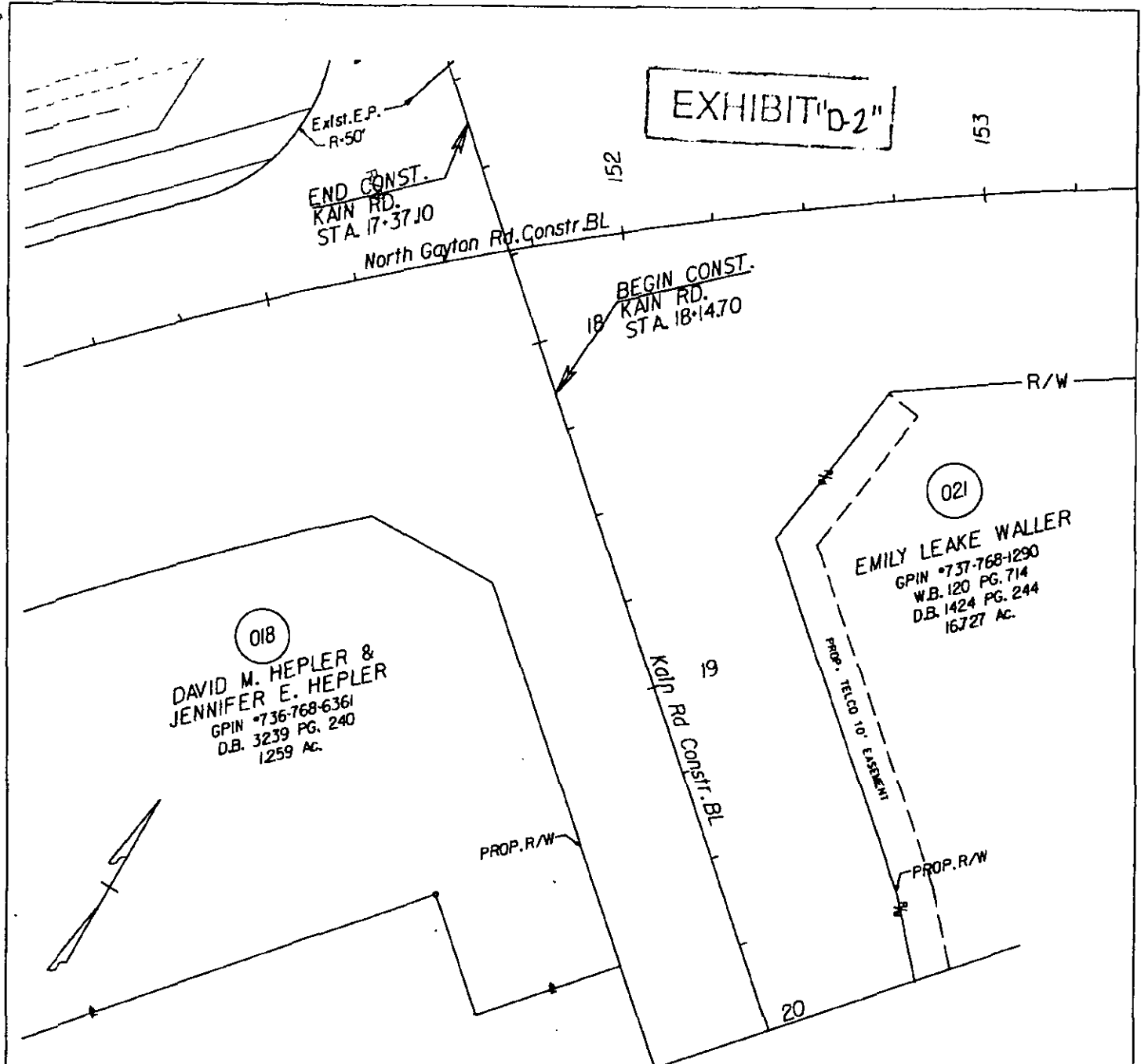
EXHIBIT "D-1"



SITE PLAN REFERENCE:

12324 KAIN ROAD, GLEN ALLEN, VA. 23059

VERIZON VIRGINIA INC. EASEMENT		GRANTOR/OWNER. EMILY LEAKE WALLER		COUNTY: HENRICO MAGISTERIAL DIST.: THREE CHOPT				
---E---DENOTES R AND/OR R/W -----LIMITS OF RIGHT-OF-WAY		ADDRESS: 12324 KAIN ROAD GLEN ALLEN, VA. 23059		TAX MAP NO.: 737-768-1290				
E.A.: KEN GILBERT		CONTACT TEL. NO.:		PROPERTY ID #:				
PHONE NO.: 772-5963		GRANTOR:		DEED BOOK: 1424 PAGE: 244				
				GRSM	SH 1700	E-W 4	N-S K	PG 4 OF 6
CENTRAL OFFICE: GAYTON VZ ROW NUMBER: COVER SHEET NUMBER: 267327		GRANTOR:		PLAT BOOK: ROUTE: WORK ORDER #: 4A18546				

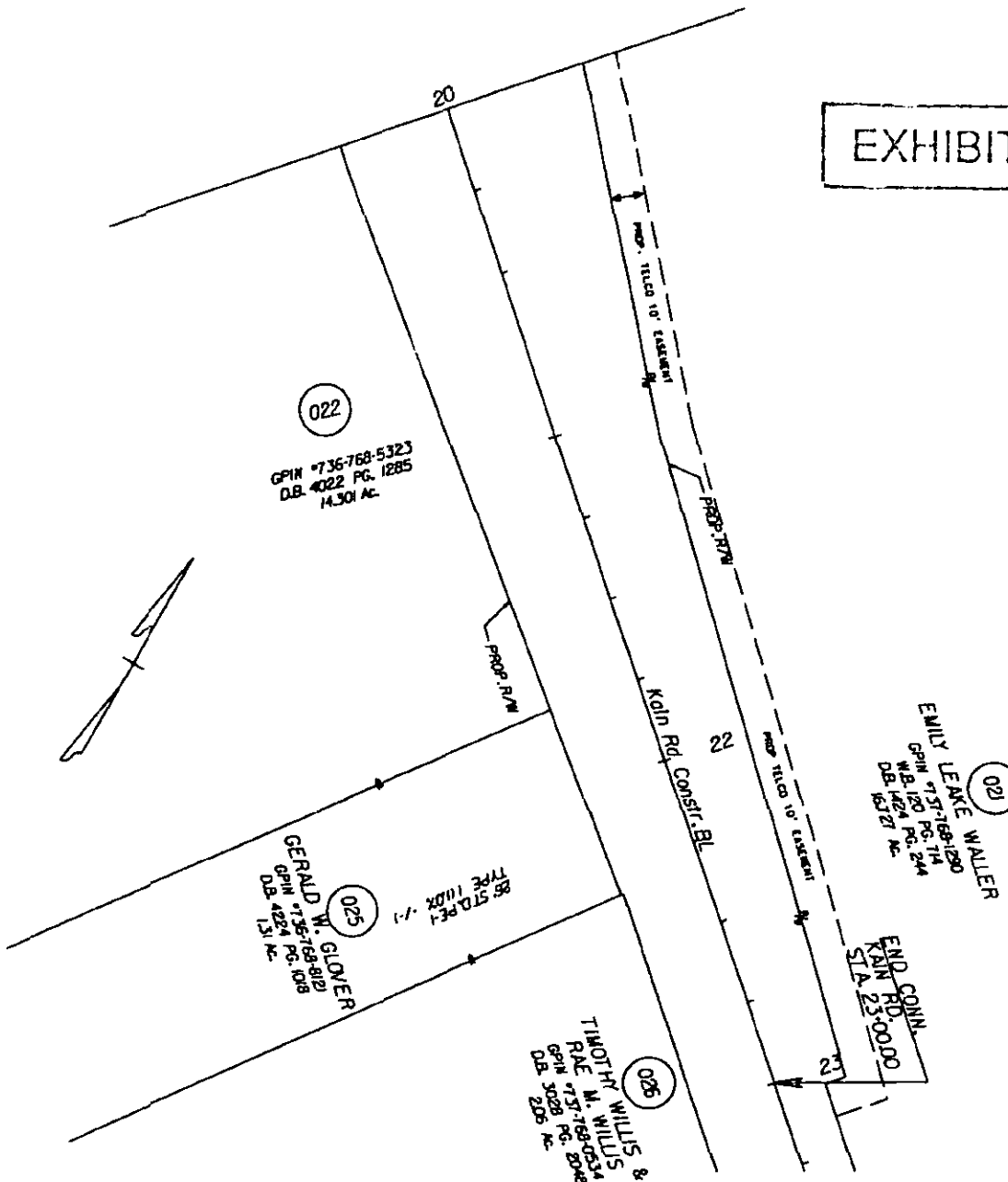


SITE PLAN REFERENCE:

12324 KAIN ROAD, GLEN ALLEN, VA. 23059

VERIZON VIRGINIA INC. EASEMENT		GRANTOR/OWNER. EMILY LEAKE WALLER		COUNTY: HENRICO MAGISTERIAL DIST.: THREE CHOPT				
---R---DENOTES R AND/OR R/W ----LIMITS OF RIGHT-OF-WAY		ADDRESS: 12324 KAIN ROAD GLEN ALLEN, VA. 23059		TAX MAP NO.: 737-768-1290				
E.A.: KEN GILBERT		CONTACT TEL. NO.:		PROPERTY ID .:				
PHONE NO.: 772-5963		GRANTOR:		DEED BOOK:1424PAGE: 244				
				GRSM	SH	E-W	N-S	PG 5
					1700	4	K	OF 6
CENTRAL OFFICE: GAYTON VZ ROW NUMBER: 267327 COVER SHEET NUMBER:		GRANTOR:		PLAT BOOK: ROUTE: WORK ORDER .: 4A18546				

EXHIBIT "D-3"



SITE PLAN REFERENCE:

12324 KAIN ROAD, GLEN ALLEN, VA. 23059

VERIZON VIRGINIA INC. EASEMENT	GRANTOR/OWNER: EMILY LEAKE WALLER	COUNTY: HENRICO MAGISTERIAL DIST.: THREE CHOPT
---R--- DENOTES R AND/OR R/W ---- LIMITS OF RIGHT-OF-WAY	ADDRESS: 12324 KAIN ROAD GLEN ALLEN, VA. 23059	TAX MAP NO.: 737-768-1290 PROPERTY ID: . . .
E.A.: KEN GILBERT PHONE NO.: 772-5963	CONTACT TEL. NO.:	DEED BOOK: 1424 PAGE: 244
CENTRAL OFFICE: GAYTON VZ ROW NUMBER: 267327 COVER SHEET NUMBER:	GRANTOR:	GRSM SH 1700 E-W 4 N-S K PG 6 OF 6
	GRANTOR:	PLAT BOOK: ROUTE: WORK ORDER: 4A18546

RESOLUTION — Condemnation — Easements — North Gayton Road Extension Project — Timothy Willis and Rae M. Willis — Three Chopt District

This Board paper authorizes condemnation proceedings for property owned by Timothy Willis and Rae M. Willis for the construction of the North Gayton Road Extension Project.

The County needs to acquire permanent slope and drainage easements containing 636 sq. ft., a temporary construction easement containing 1,636 sq. ft., and a permanent easement for Dominion Virginia Power containing 435.61 sq. ft. across the property at 12291 Kain Road identified as Tax Map Parcel 737-768-0534. Based on an independent appraisal, a bona fide offer of \$2,445 was made to the owners who have rejected it.

This Board paper directs the County Manager to take the necessary steps to acquire the easements with the right to enter the property upon the filing of a certificate of take and the deposit of \$2,445 in the Clerk's Office of the Henrico County Circuit Court.

Rae M. Willis is employed by the Henrico County Real Property Department.

The Directors of Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs. **(Public Hearing)**



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 95-10

Page No.

1 of 2

Agenda Title RESOLUTION — Condemnation — Easements — North Gayton Road Extension Project — Timothy Willis and Rae M. Willis — Three Chopt District

For Clerk's Use Only:

APR 13 2010

Date

☐ Approved

☐ Denied

☐ Amended

☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS:

YES NO OTHER

Donati, J. _____

Glover, R. _____

Kaechele, D. _____

O'Bannon, P. _____

Thornton, F. _____

WHEREAS, it is necessary for construction of the North Gayton Road Extension Project (the "Project") to acquire permanent slope and drainage easements containing 636 sq. ft., a temporary construction easement containing 1,636 sq. ft., and a permanent electric utility easement containing 435.61 sq. ft. for Virginia Electric and Power Company, a Virginia public service corporation, doing business as Dominion Virginia Power (collectively, the "Easements") across the property at 12291 Kain Road owned by Timothy Willis and Rae M. Willis (the "Owners") and identified as Tax Map Parcel 737-768-0534 in the Three Chopt District; and,

WHEREAS, the Board of Supervisors of Henrico County, Virginia desires to exercise authority granted by the Code of Virginia (the "Code") to acquire title, to enter upon and take possession of the Easements, and to construct the Project before the institution of condemnation proceedings; and,

WHEREAS, after advertisement in the *Richmond Times-Dispatch*, the Board held a public hearing pursuant to §15.2-1903 of the Code, at which time the Board declared its intent to enter and take the Easements for the Project across portions of the Owners' property.

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board directs the County Manager to take the necessary steps to acquire the Easements over, under, upon, across and through the property of the Owners, shown as "TIMOTHY WILLIS & RAE M. WILLIS" on a plat by NXL, dated October 13, 2009, sealed on October 20, 2009 by David L. Jones, Land Surveyor, a reduced size copy of which is attached and marked Exhibit "A," and as also shown as parcel "026" on Sheet No. 10D and further described on Sheet No. 1C(1) of the plans for North Gayton Road, Project 2122.50701.28004.01152, reduced size copies of which are attached and marked as Exhibit "B-1" and "B-2," and as also shown on a plat by Virginia Electric and Power Company, dated November 18, 2009, a copy of which is attached and marked Exhibit "C";

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 95-10
Page No. 2 of 2

Agenda Title **RESOLUTION — Condemnation — Easements — North Gayton Road Extension Project — Timothy Willis and Rae M. Willis — Three Chopt District**

- (2) The Board deems it necessary to enter upon the property and take possession of the Easements in order to construct the Project prior to the time in which a condemnation case can be filed and heard in accordance with the Code;
- (3) The County Manager shall send by certified mail a notice dated April 14, 2010, advising the Owners that the County intends to enter upon and take the Easements prior to the conclusion of condemnation proceedings, setting forth the compensation and damages offered by the County, and informing the Owners of the 30 days within which to contest the taking;
- (4) The Board finds a necessity exists to institute condemnation proceedings pursuant to the Code to acquire the Easements for the public use of constructing, operating, and maintaining the Project and to determine the amount of compensation and damages, if any, caused by the taking, possession and acquisition of the Easements;
- (5) After the 30-day period for the Owners to contest the taking has run, the County Attorney shall file in the Clerk's Office of the Circuit Court a certificate signed by the Chairman and Clerk of the Board in accordance with the Code and shall deposit with the Clerk the amount of the bona fide offer listed below that has not been accepted by the Owners:

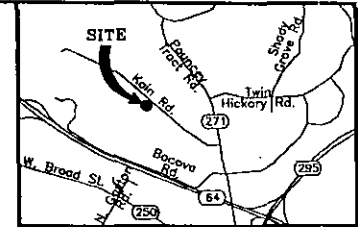
**TIMOTHY WILLIS AND RAE M. WILLIS
AS TO 12291 KAIN ROAD - \$2,445**

and,

- (6) The Board authorizes and directs the County Manager to continue to seek a voluntary acquisition of the Easements, to take all steps necessary to acquire the Easements, and to enter on and take immediate possession of the required Easements.

Comments: The Real Property Department has been unsuccessful in negotiating a settlement for the acquisition of the Easements. Therefore, the Directors of Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

GPIN	LAND OWNER	D.B./P.G.	Right-of-Way Acquisition	Permanent Slope & Drainage Easements	Temporary Construction Easements
737-768-0534	TIMOTHY WILLIS & RAE M. WILLIS	3028/PD48	0 sq. ft.	636 sq. ft. +/-	1636 sq. ft. +/-



VICINITY MAP - NOT TO SCALE

Meridian Source:
Virginia State Plane
South Zone Grid North

Line Table

L1	S417°06'W	4.99'
L2	N36°06'43"E	6.58'
L3	S87°46'49"W	10.90'
L4	N87°00'00"W	18.35'
L5	N33°12'06"E	14.28'
L6	S48°58'07"E	17.46'
L7	S48°58'07"E	6.35'

Now or Formerly
GERALD W. GLOVER
12301 Kain Rd.
GPIN #736-768-8121

Permanent Slope &
Drainage Easement
4.3 sq. ft.

**TIMOTHY WILLIS &
RAE M. WILLIS**
12291 Kain Rd.
D.B. 3028, P.G. 2048
GPIN #737-768-0534
2.06 Ac.

Temporary
Construction Easement
1636 sq. ft. +/-

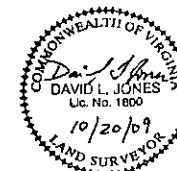
Now or Formerly
KATHERINE F. WHITE
12271 Kain Rd.
GPIN #737-768-2023

Permanent Slope &
Drainage Easement
223 sq. ft. +/-

EXHIBIT "A"

Notes:

1. This plot has been prepared for the purpose of defining the right-of-way and easements noted, and is not to be considered a boundary survey. No structures or utilities have been located by this survey.
2. Proposed right-of-way, permanent easements, and temporary construction easements are based on files provided by AECOM received: 09/15/09.
3. Acreage tabulations, if provided, are based on information provided by Henrico County Real Estate assessments and may not necessarily agree with computed areas or recorded deeds.
4. Meridian Source: Virginia State Plane Coordinate System South Zone, Grid North, Based On Henrico County Geodetic Control.



SCALE
0 15' 30' 60'

ACQUISITION PLAT SHOWING PERMANENT SLOPE AND DRAINAGE EASEMENTS, AND TEMPORARY CONSTRUCTION EASEMENT ON THE PROPERTY OF

**TIMOTHY WILLIS &
RAE M. WILLIS**
THREE CHOPT MAGISTERIAL DISTRICT
HENRICO COUNTY, VIRGINIA



RMD Engineers, Surveyors
Construction Managers
114 east cary street, suite 200
richmond, virginia 23219
(804) 644-4600

FILE NAME	SCALE	DATE	JOB NO.	SHEET NO.
028	1"=30'	Oct. 13, 2009	0710007L	1 of 1

SURVEYED BY: R/L 180411-8300
SUPERVISED BY: RICHARD LEWINGER 180411-8300 (AEOM)
DESIGNED BY: AEOM

The coordinates shown on this page are project coordinates

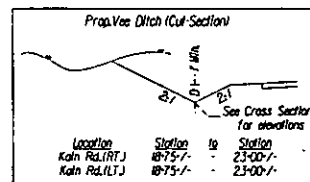
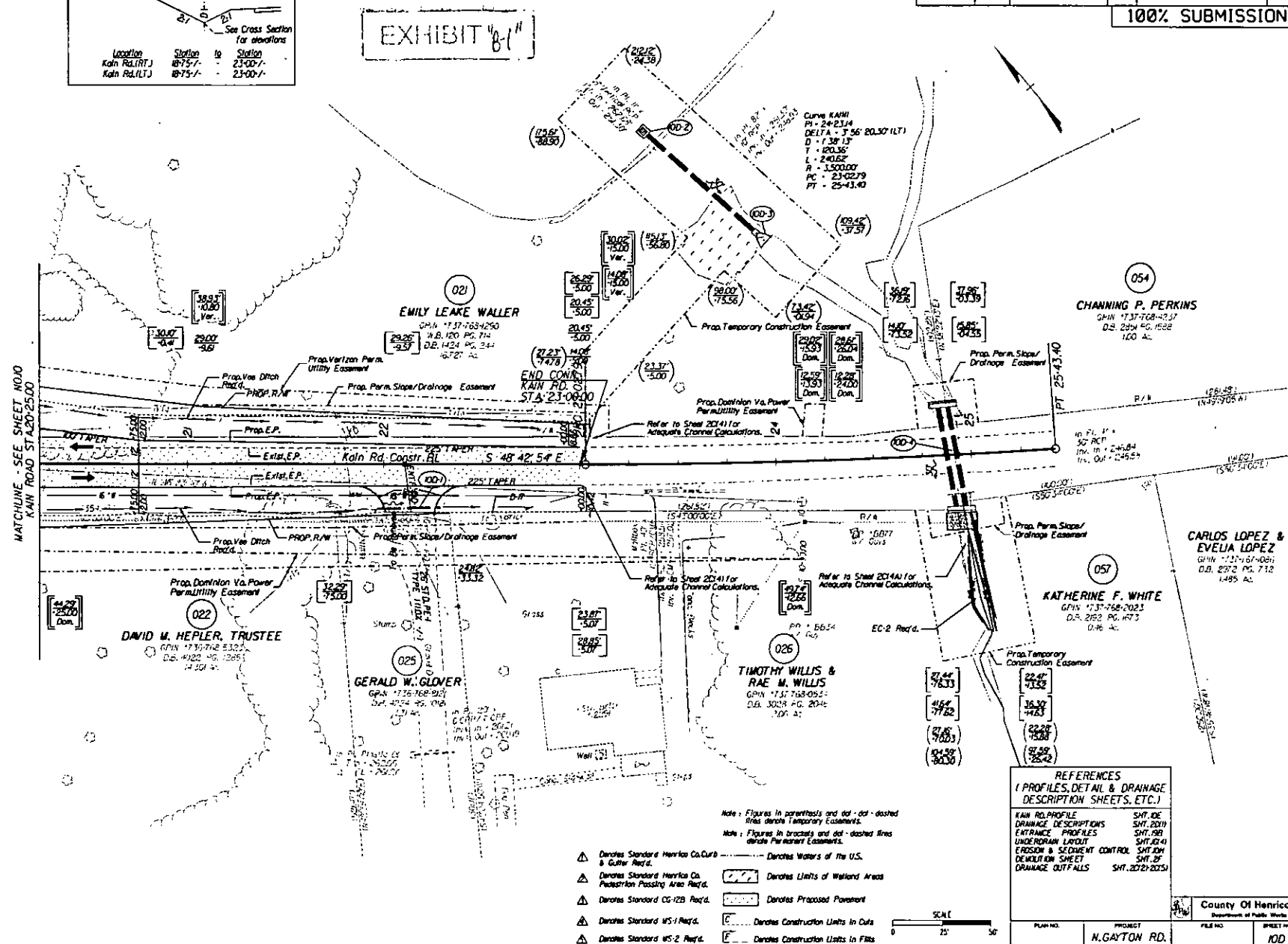


EXHIBIT "B-1"

DESIGN FEATURES RELATING TO CONSTRUCTION
OR TO REGULATION AND CONTROL OF TRAFFIC
MAY BE SUBJECT TO CHANGE AS DEEMED
NECESSARY BY THE DEPARTMENT

REVISED	STATE	FEDERAL AID	STATE		SHEET
REVISION 3/5/2000		PROJECT	ROUTE	PROJECT	
	VA.			2122.50701.28004.01152	100

100% SUBMISSION



DESIGN FEATURES RELATING TO CONSTRUCTION TO REGULATION AND CONTROL OF TRAFFIC MAY BE SUBJECT TO CHANGE AS DEEMED NECESSARY BY THE DEPARTMENT

ROUTE:	PROJECT: NORTH GAYTON RD.
COUNTY/CITY: HENRICO COUNTY	PPMS NO.:
COMPILED BY:	DATE:
REVISED BY:	DATE:

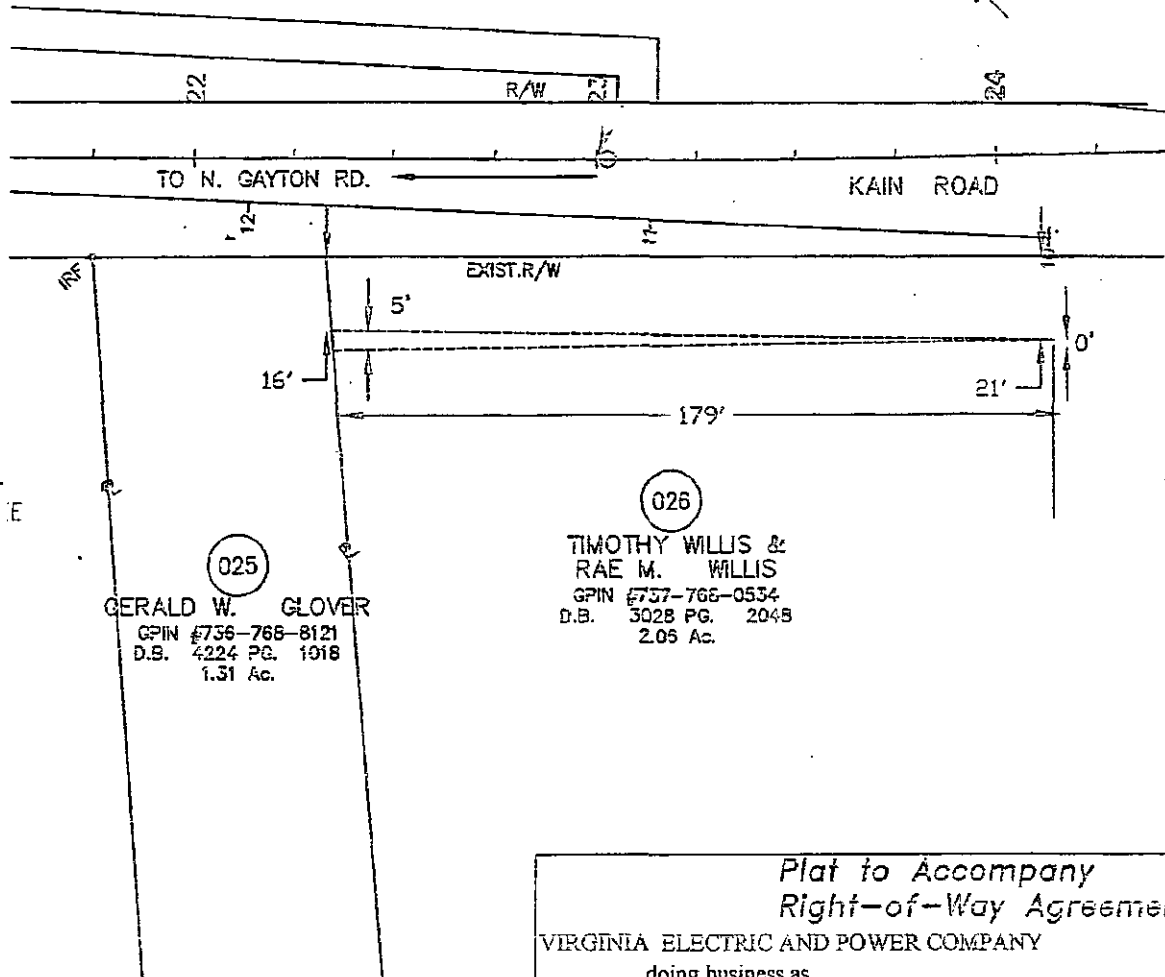
PARCEL NO.	LANDOWNER	SHEET NO.	AREA														EASEMENTS										PROFFER
			TOTAL		FEE TAKING		FEE REMANDER		FEE REMANDER		FEE REMANDER		FEE REMANDER		FEE REMANDER		PERM. SLOPE/DRAINAGE/ACCESS/SIGHT DISTANCE		UTILITY				TEMPORARY				
			ACRES	SQ. FEET	ACRES	SQ. FEET	ACRES	SQ. FEET	ACRES	SQ. FEET	ACRES	SQ. FEET	ACRES	SQ. FEET	ACRES	SQ. FEET	ACRES	SQ. FEET	DOMINION VA POWER		VERIZON		ACRES	SQ. FEET			
																			ACRES	SQ. FEET	ACRES	SQ. FEET					
001	Banner Realty Company of Richmond, Inc.	3	0.563	0.082	7954.44	0.381	16596.36										0.060	2623.91	0.094	4126.52			0.051	709.42			
002	Edward B. Kidd & Joy M. Weinberg Trustees	3.4	1.024	0.465	2026.460	0.559	24350.04										0.261	11376.33									
003	Gateway Bank & Trust Co.	3	1.004	0.081	3548.36	0.923	40205.88										0.084	3671.49									
004	The Linhart Company C/O Dominion Chevrolet	3.4	9.207	0.013	583.07	9.194	43185.84										0.081	3545.95									
005	Marsha A. Pressel & Larry T. Pressel	3.4	2.084														0.062	2706.25				0.015	694.94				
006	David S. Brown & Chris C. Brown	4	1.377	0.199	8672.00	1.178	51313.68										0.361	15730.00				0.080	3486.00				
007	Sarah H. Pearson	4.5	6.246	1.073	46774.84	5.173	225335.88										0.268	11677.42									
008	Gayton Road Properties, LLC	4	1.547														0.020	888.63									
009	DELETED																										
010	Boyd C. Jones	6.68.7	6.8	2.103	91627.41			1707	74365.25	0.749	32660.20	2.288	99690.43				2.564	111722.00				0.349	15264.40				
011	Darrell H. Bowman & Marsha Morgan	6.6F.7	3.98	0.909	39601.00							2.130	92782.80	0.942	41040.00		0.788	34368.00									
012	Heleen Long Payne	68.60.7	42.51	2.563	111644.28									40.007	1742713.76		0.874	38071.44				0.340	14810.40				
013	Blanche N. Aylis	6.6F	5.368	0.398	17353.79	4.970	216493.20										0.227	9888.52									
014	Blanche N. Aylis	6F.6H	5.0	0.591	25781.05	4.408	192026.47										0.175	7623.62				0.221	9655.78				
015	Darrel H. Bowman & Marsha S. Morgan	6H	3.5	0.010	469.99	3.490	152024.40										0.030	1334.12									
016	DELETED																										
017	Sheron S. Shiner & Susanne M. Smith Trustees	7.8.9.10	25.54	5.420	236103.23			3.876	168838.56	16.244	707588.64						1.923	83783.80	0.013	576.56		0.457	19932.40				
018	David M. Hepler & Jennifer E. Hepler	9.10	1.259	0.062	2719.15	1.197	52141.32										0.117	5137.63	0.040	1776.00		0.007	326.2				

		County Of Mexico Department of Public Works	
Plot No.	Parcel	Lot No.	Block No.
	NGAYTON RD.		1011

EXHIBIT 'C'

EMILY LEAKE WALLER

GPIN #737-765-1293
W.B. 120 PG. 714
D.B. 1424 PG. 244
16.727 Ac.



Legend

- Location of Boundary Lines of Right-of-Way
- Indicates Property Line is Right-of-Way Boundary

Plat to Accompany Right-of-Way Agreement		
VIRGINIA ELECTRIC AND POWER COMPANY doing business as Dominion Virginia Power OH/UG		
District RICHMOND		
District-Township-Borough THREE CHOPT	County-City HENRICO	State VA
Office CENTRAL REGION	Plat Number 00090260	
Estimate Number 7185063	Grid Number G2108	
Date: 11/18/2009	By: COSGROVE	

ORDINANCE – Vacation of Lot Lines and Unimproved Portion of Alley – Sunset Heights - Varina District

Approval of this Ordinance will vacate the unimproved portion of an alley lying between Lots 45 and 46, owned by Sunset Heights, LLC, a Virginia limited liability company, and a portion of Lot 89 through a portion of Lot 91, owned by Winthrop, LLC, a Virginia limited liability company, and the lot lines between lots 45 & 46, 89 & 90, and 90 & 91 in Sunset Heights subdivision. This vacation will bring into compliance with the County Code, two permanent garages partially built on the alley. There are no County facilities in the alley and none are planned. The owners desire to create two lots of approximately similar sizes through a boundary line adjustment made by the two owners. The Real Property Department has processed this requested vacation through the Departments of Planning, Public Works and Public Utilities without objection. **(Public Hearing)**



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 9610
Page No. 1 of 2

Agenda Title

ORDINANCE - Vacation of Lot Lines and Unimproved Portion of Alley -
Sunset Heights - Varina District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
APR 13 2010		
Date _____	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____	Donati, J. _____
<input type="checkbox"/> Approved	REMARKS: _____	Glover, R. _____
<input type="checkbox"/> Denied	_____	Kaechele, D. _____
<input type="checkbox"/> Amended	_____	O'Bannon, P. _____
<input type="checkbox"/> Deferred to _____	_____	Thornton, F. _____

WHEREAS, Sunset Heights, LLC, a Virginia limited liability company, owner of Lots 45 and 46, and Winthrop, LLC, a Virginia limited liability company, owner of Lots 89, 90, and 91, have requested that the Board of Supervisors of the County of Henrico, Virginia vacate the lot lines separating Lots 45 & 46, 89 & 90, and 90 & 91, and the unimproved portion of the alley lying between Lots 45 and 46 and a portion of Lot 89 through a portion of Lot 91, as shown shaded on the attached copy of the subdivision plat of Sunset Heights, marked as Exhibit "A," which plat is recorded in the Clerk's Office of the Circuit Court of the County of Henrico, Virginia ("Clerk's Office") in Plat Book 18, page 92; and,

WHEREAS, this Ordinance was advertised pursuant to Section 15.2-2204 of the Code of Virginia, 1950, as amended, ("Va. Code") and a public hearing was held on April 13, 2010 by the Board; and,

WHEREAS, it appearing to the Board that no owner of any lot shown on the aforementioned recorded plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

(1) the lot lines separating Lots 45 & 46, 89 & 90, and 90 & 91, and the unimproved portion of the alley as shown shaded on Exhibit "A" are vacated in accordance with the provisions of Va. Code § 15.2-2272(2);

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

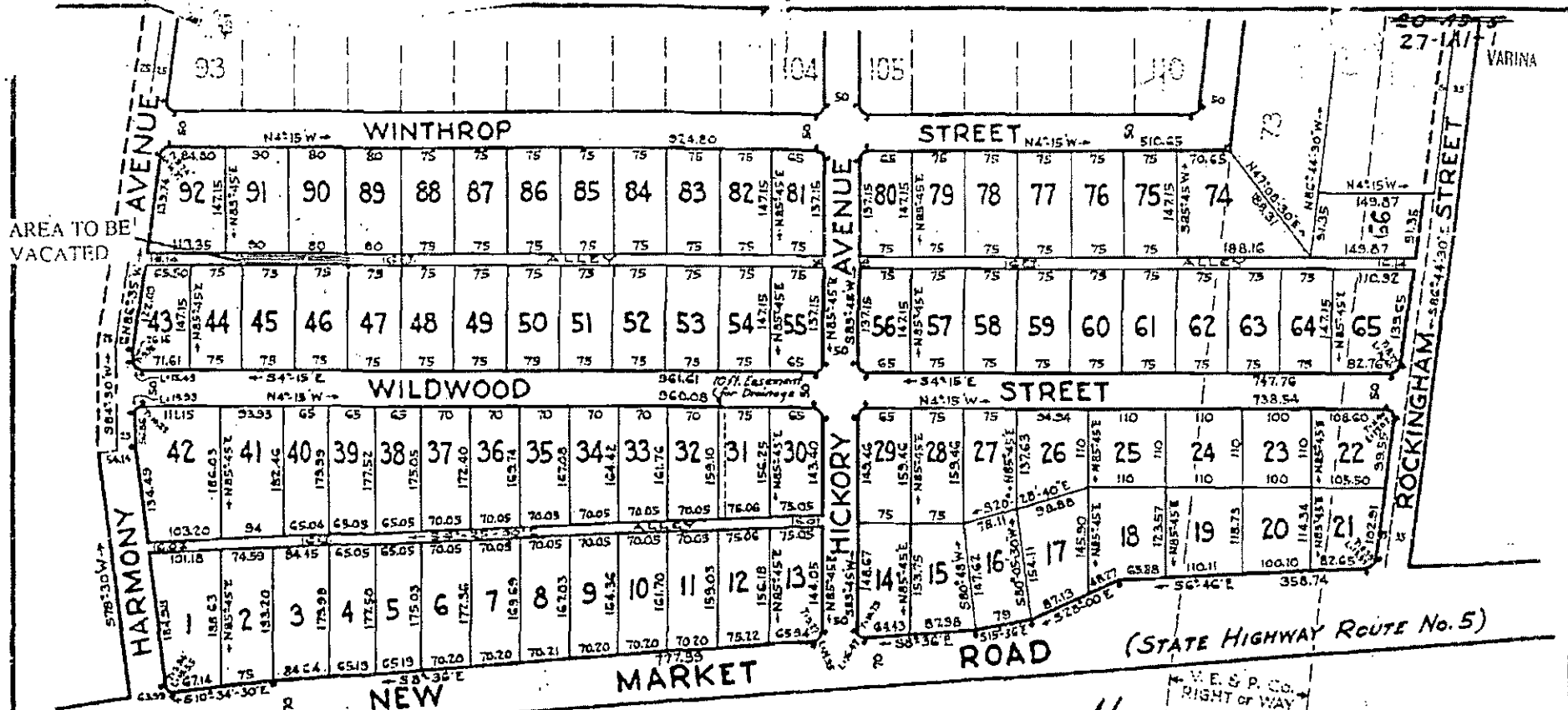
**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **90-10**
Page No. **2 of 2**

**Agenda Title ORDINANCE - Vacation of Lot Lines and Unimproved Portion of Alley –
Sunset Heights – Varina District**

- (2) this Ordinance shall become effective 30 days after passage as provided by law;
- (3) the Clerk of the Circuit Court of the County of Henrico, Virginia (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court of the County of Henrico, Virginia, pursuant to law;
- (4) the Clerk is further authorized to index the same on the grantor and grantee sides of the general index to deeds in the name of Sunset Heights, LLC, a Virginia limited liability company and Winthrop, LLC, a Virginia limited liability company; and,
- (5) pursuant to Va. Code § 15.2-2276 the Clerk shall note this vacation as prescribed.

Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities and Public Works without objection; the County Manager concurs.



NOTE:-

Stones shown thus:

All rounded corners at Streets intersecting Hickory Avenue (with exception of New Market Road) have a Radius 10 ft.; Tangent Distance 10 ft. and length of 15.71 ft. All other rounded corners have a Radius of 10 ft. with Tangent Distance and length shown at corner. North line of Rockhill Avenue is along South line of 200 ft. Right of Way of V. E. & P. Co's. Power Line.

To the best of my knowledge and belief all of the requirements as set forth in the ordinance for approving plats of subdivision for recordation in Henrico County, have been complied with.

William M. Lewis

APPROVED
OCT 13 1944

Wm. M. Lewis
Certified Surveyor

Oct. 9 - 44

Map of
SUNSET HEIGHTS
SITUATED ON THE WEST SIDE OF
NEW MARKET ROAD (Route 5)
ABOUT TWO MILES EAST OF RICHMOND IN
HENRICO COUNTY-VIRGINIA

SCALE: 1"=100'

SEPT. 11, 1944

William M. Lewis
Certified Surveyor
Richmond, Virginia

EXHIBIT "A"

206

RESOLUTION – Authorization to Apply for and Accept Continuation Grants for Victim/Witness Assistance Program in Commonwealth’s Attorney’s Office

This Board paper authorizes the County Manager to apply for and accept continuation grants from the Virginia Department of Criminal Justice Services totaling \$355,974 for fiscal year 2011 and currently estimated at \$355,974 for fiscal year 2012 for continuation of the Victim/Witness Assistance Program in Henrico County. The total County support of this grant in fiscal year 2011 will be \$321,459, which includes a 100% county-funded position.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **97-10**
Page No.

Agenda Title **RESOLUTION - Authorization to Apply for and Accept Continuation Grants
for Victim/Witness Assistance Program in Commonwealth's Attorney's Office**

For Clerk's Use Only: Date APR 18 2010 <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	<table style="width: 100%;"><tr><th></th><th style="text-align: center;">YES</th><th style="text-align: center;">NO</th><th style="text-align: center;">OTHER</th></tr><tr><td>Donati, J.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Glover, R.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr></table>		YES	NO	OTHER	Donati, J.	___	___	___	Glover, R.	___	___	___	Kaechele, D.	___	___	___	O'Bannon, P.	___	___	___	Thornton, F.	___	___	___
	YES	NO	OTHER																							
Donati, J.	___	___	___																							
Glover, R.	___	___	___																							
Kaechele, D.	___	___	___																							
O'Bannon, P.	___	___	___																							
Thornton, F.	___	___	___																							

WHEREAS, the Henrico County Victim/Witness Assistance Program provides support, counseling, service referral, and information regarding the criminal justice system to citizens of Henrico County who are crime victims or witnesses to crimes;

WHEREAS, the Office of the Commonwealth's Attorney desires to pursue continuation grants for the continuation of the Victim/Witness Assistance Program currently operating in Henrico County.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to apply for and accept continuation grants from the Virginia Department of Criminal Justice Services totaling \$355,974 for fiscal year 2011 and currently estimated at \$355,974 for fiscal year 2012 for continuation of the Victim/Witness Assistance Program in Henrico County.

Comments: The total County support of this grant in fiscal year 2011 will be \$321,459, which includes a 100% county-funded position.

By Agency Head

Wally

By County Manager

Diigo R. Knight

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

RESOLUTION – Endorsing the Rail Preservation Fund Application of Buckingham Branch Railroad Company

Buckingham Branch Railroad Company (“Buckingham Branch Railroad”) desires to file an application with the Virginia Department of Rail and Public Transportation (“DRPT”) for funding assistance through the Rail Preservation Program to upgrade railroad approaches and install crossing surfaces on Dill Road in Henrico County and Stumpy Road in Hanover County. The total estimated cost of these projects is \$67,302.25. Buckingham Branch Railroad will provide the local matching funds if these grants are approved. This resolution requests DRPT to give priority consideration to the projects proposed by Buckingham Branch Railroad.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **98-10**
Page No.

Agenda Title **RESOLUTION - Endorsing the Rail Preservation Fund Application of
Buckingham Branch Railroad Company**

For Clerk's Use Only: <div style="font-size: 1.2em; font-weight: bold;">APR 13 2010</div> Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	<table style="width: 100%; border-collapse: collapse;"><tr><th></th><th style="text-align: center;">YES</th><th style="text-align: center;">NO</th><th style="text-align: center;">OTHER</th></tr><tr><td>Donati, J.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Glover, R.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr></table>		YES	NO	OTHER	Donati, J.	___	___	___	Glover, R.	___	___	___	Kaechele, D.	___	___	___	O'Bannon, P.	___	___	___	Thornton, F.	___	___	___
	YES	NO	OTHER																							
Donati, J.	___	___	___																							
Glover, R.	___	___	___																							
Kaechele, D.	___	___	___																							
O'Bannon, P.	___	___	___																							
Thornton, F.	___	___	___																							

WHEREAS, Buckingham Branch Railroad Company ("Buckingham Branch Railroad") desires to file an application with the Virginia Department of Rail and Public Transportation for funding assistance to upgrade railroad approaches and install crossing surfaces on Dill Road in Henrico County and Stumpy Road in Hanover County; and

WHEREAS, Buckingham Branch Railroad has estimated that the cost of these projects will total \$67,302.25; and

WHEREAS, the Virginia General Assembly, through enactment of the Rail Preservation Program, provides funding for certain railway improvements and procurements in the Commonwealth of Virginia; and

WHEREAS, Buckingham Branch Railroad is an important element of Henrico County's transportation system; and

WHEREAS, the Buckingham Branch Railroad is instrumental in the economic development of the area, offers an alternate means for the transportation of commodities, and relieves the highway systems by transporting freight; and

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 98-10

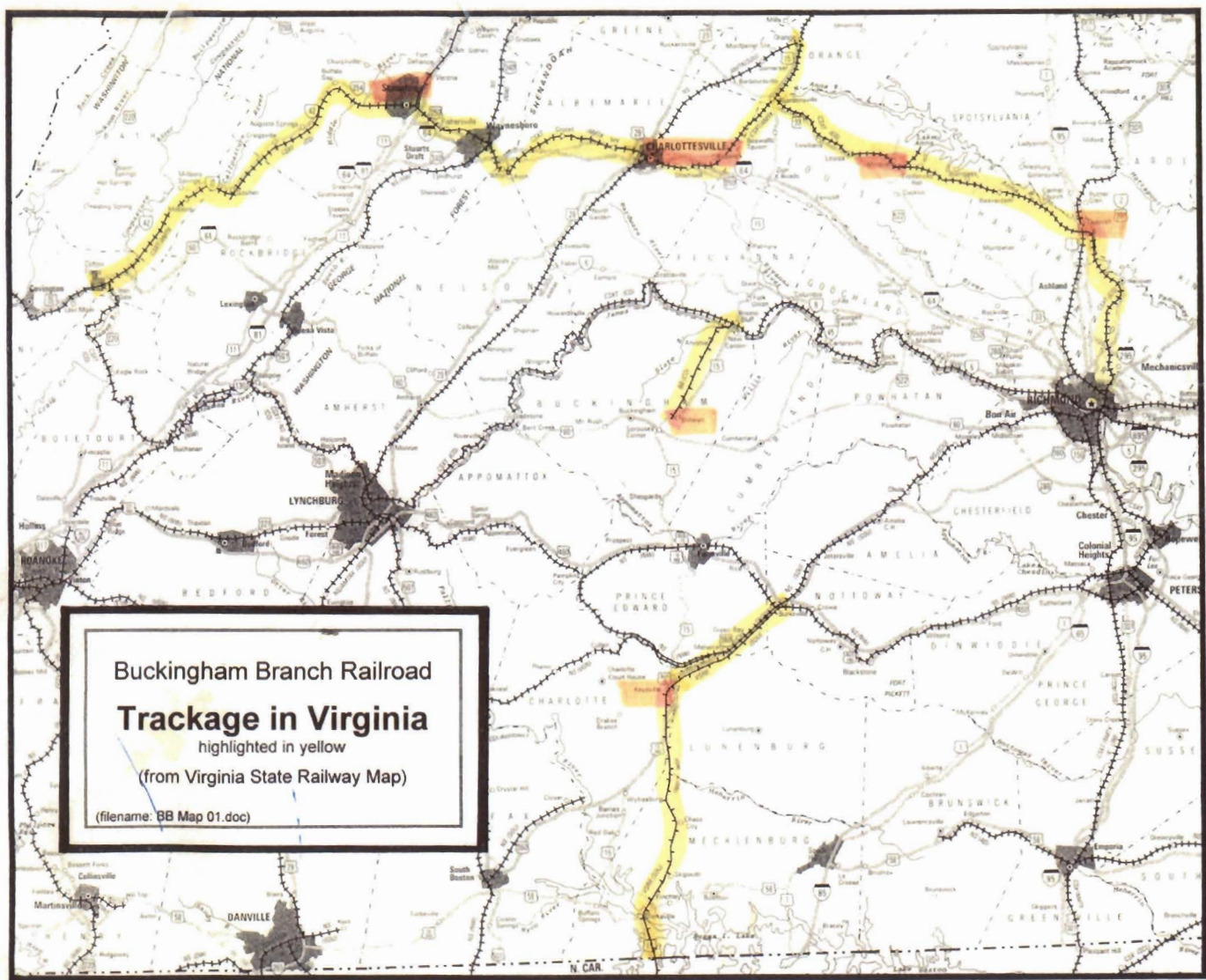
Page No. 2

Agenda Title: RESOLUTION – Endorsing the Rail Preservation Fund Application of Buckingham Branch Railroad Company

WHEREAS, the County of Henrico supports the aforementioned projects and the retention of this rail service; and

WHEREAS, the Commonwealth Transportation Board has established procedures for allocation and distribution of the funds provided.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Henrico County, Virginia hereby requests the Virginia Department of Rail and Public Transportation to give priority consideration to the projects proposed by Buckingham Branch Railroad.



Buckingham Branch Railroad

Trackage in Virginia

highlighted in yellow

(from Virginia State Railway Map)

(filename: BB Map 01.doc)

Resolution – Authorization to Accept Grant Funding from the United States Department of Transportation Hazardous Materials Emergency Preparedness FY2010 Program through the Virginia Department of Emergency Management

This Board paper authorizes the County Manager to accept a grant from the United States Department of Transportation Hazardous Materials Emergency Preparedness (HMEP) 2010 program through the Virginia Department of Emergency Management. The grant, which requires a 20% local match that can be satisfied by the value of in-kind contributions, will be used by the Division of Fire's Office of Emergency Management to produce two tabletop exercises testing the County's response and recovery capability to a hazardous materials event.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **99-10**

Page No. 1

Agenda Title: **RESOLUTION** – Authorization to Accept Grant Funding from the U. S. Department of Transportation Hazardous Materials Emergency Preparedness FY2010 Program through the Virginia Department of Emergency Management

For Clerk's Use Only:

APR 13 2010

Date: _____

- () Approved
() Denied
() Amended
() Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J.	_____	_____	_____
Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

WHEREAS, the Division of Fire, with the support of the County of Henrico Local Emergency Planning Committee, wishes to accept a grant from the United States Department of Transportation Hazardous Materials Emergency Preparedness (HMEP) FY2010 program through the Virginia Department of Emergency Management; and

WHEREAS, this funding will be used by the Division's Office of Emergency Management to produce two tabletop exercises testing the County's response and recovery capability to a hazardous materials event.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to apply for and accept grant funding totaling \$5,000, which includes a 20% local match that can be satisfied by the value of in-kind contributions, from the U.S. Department of Transportation through the Virginia Department of Emergency Management.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

Resolution – Authorization to Accept Grant Funding from the U. S. Department of Homeland Security’s Central Virginia Urban Area Security Initiative through the Virginia Department of Emergency Management

This Board paper authorizes the County Manager to accept grant funding totaling \$149,950.00, which does not require any local match, from the FY2009 Central Virginia Urban Area Security Initiative allocation from the U. S. Department of Homeland Security through the Virginia Department of Emergency Management, to purchase equipment to detect, respond to, and recover from chemical, biological, radiological, nuclear, or explosive incidents.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 100-10

Page No. 1

Agenda Title: **RESOLUTION** – Authorization to Accept Grant Funding from the U. S. Department of Homeland Security's Central Virginia Urban Area Security Initiative, through the Virginia Department of Emergency Management

For Clerk's Use Only: Date: APR 13 2010 <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	<table style="width: 100%; border-collapse: collapse;"><tr><th style="width: 33%;"></th><th style="width: 33%; text-align: center;">YES</th><th style="width: 33%; text-align: center;">NO</th><th style="width: 33%; text-align: center;">OTHER</th></tr><tr><td>Donati, J.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Glover, R.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr></table>		YES	NO	OTHER	Donati, J.	_____	_____	_____	Glover, R.	_____	_____	_____	Kaechele, D.	_____	_____	_____	O'Bannon, P.	_____	_____	_____	Thornton, F.	_____	_____	_____
	YES	NO	OTHER																							
Donati, J.	_____	_____	_____																							
Glover, R.	_____	_____	_____																							
Kaechele, D.	_____	_____	_____																							
O'Bannon, P.	_____	_____	_____																							
Thornton, F.	_____	_____	_____																							

WHEREAS, the Central Virginia Urban Area Security Initiative ("CVUASI"), established in 2007, includes 20 localities in the Richmond Metropolitan Statistical Area as determined by the U. S. Department of Homeland Security; and,

WHEREAS, the CVUASI was awarded \$2,589,949.00 by the U. S. Department of Homeland Security, which is managed by the Virginia Department of Emergency Management ("VDEM"), to complete various emergency management and homeland security projects across the 20 participating localities for Fiscal Year 2009; and,

WHEREAS, the Division of Fire wishes to accept \$149,950.00 in grant funding from VDEM to purchase equipment to detect, respond to, and recover from chemical, biological, radiological, nuclear, or explosive incidents.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept grant funding totaling \$149,950.00, which does not require any local match, from the CVUASI allocation from the Department of Homeland Security through the Virginia Department of Emergency Management.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head _____ By County Manager *David P. [Signature]*

Routing:
Yellow to: _____

Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

County of Henrico

Division of Fire

Richmond UASI Grant Proposal

December 11, 2009



Submitted By:
Battalion Chief Special Operations W. Mike Cox
Captain S. Langford

Haz Mat CBRNE

The Henrico County Division of Fire Hazardous Incident Team exists to deliver the Commonwealth of Virginia with enhanced, state-of-the-art technical response capabilities for Chemical, Biological, Radiological, Nuclear, or Explosive (CBRNE) events. The Hazardous Incident Team provides regional hazardous materials response to 29 localities in Central Virginia ranging from the North Carolina border north to Caroline County. The team provides services through the Virginia Department of Emergency Management's Technological Hazards Division.

The Henrico Hazardous Incident Team seeks equipment to enhance the provision of these services to the Richmond Urban Area during any Chemical, Biological, Radiological, Nuclear, or Explosive (CBRNE) event, and to quickly determine if a CBRNE incident has occurred.

Enhanced equipment and training are specifically identified to enhance responder safety during search and response operations, and greatly increase the Richmond Urban Area's CBRNE capability. This effort will provide compatibility with State and NRF protocols and ensure an appropriate level of equipment to safely mitigate the CBRNE hazard.

The equipment sought in this proposal is identified by the Virginia Department of Emergency Management for CBRNE response. The equipment acquisition also allows the region to achieve the Central Virginia Urban Area's stated program objective: "Acquire all necessary equipment for emergency responders to respond to and mitigate a CBRNE/Haz Mat event".

The total program funding request is: \$149,950.00

The following equipment is listed by assessed need:

AEL Number: 04AP-06-CBRN

Title: Software, CBRNE/Commercial Chemical/Hazard

Description: CBRNE/commercial chemical/hazard software and response system that enables the tracking, identification, and/or querying of information relating to CBRNE sources.

1. Hazmat ID Library up grade (\$60,000)

AEL Number: 07CD-01-DPPI

Title: Detector, Photo-Ionization (PID), Point, Volatile Organic Chemical (VOC)

Description: Photo-ionization detector (PID) for point detection of volatile organic chemicals (VOC).

DIQCode: [D]

2. Portable handheld VOC monitor PPBRAE 3000 (\$22,500) (3)(VDEM)

3. Drager 2000 Gas Meter Measurement System 2 (\$1000) replacement VDEM

AEL Number: 04AP-03-GISS

Title: System, Geospatial Information (GIS)

Description: Geospatial/Geographical Information Systems (GIS), including application software as well as integrated hardware for implementation. GIS systems support the acquisition, integration and dissemination of geospatial data and imagery. GIS systems provide or support multiple CBRNE terrorism prevention and response functions, including (but not limited to):

4. Area Rae soft ware upgrade for map and geographic information approximate cost (\$5000)

AEL Number: 11RE-00-RFCB

Title: References, CBRNE

Description: Publications and other materials that provide educational or operational information useful in the planning and execution of response to CBRNE incidents.

Research material and library upgrade (\$3200) (VDEM)

AEL Number: 19MH-00-BULK

Title: Equipment, Bulk Material Handling

Description: Equipment for movement of bulk material, including pallets, pallet lifting and movement devices such as portable forklifts, dollies, rigging, cargo netting, and loading ramps.

- 5. Transfer Pumps both petroleum and acid (\$2500) replacement VDEM**
- 6. DOT 406 Transfer Appliance, attachments and tubing (\$3500) replacement VDEM**
- 7. DOT 406 6 Dome Clamps (\$2000) (VDEM)**
- 8. Pipe and patch Kits (\$1000) VDEM**
- 9. Gaskets (SO2) Sulfa Dioxide for Chlorine A,B,C kits (\$7000) replacement VDEM**
- 10. Hand Siphon Pump /Tubing (\$1250) replacement**
- 11. Extinguisher Class D, Halontron 1 (\$2500) (VDEM)**

AEL Number: 07ED-01-SNIF

Title: Air-Sampler, Explosive Detecting, Handheld

Description: Handheld air-sampling explosive detectors.

DIQCode: [D,I]

- 12. Handheld monitor to determine biological agents (\$35,000)**

AEL Number: 03OE-02-TILA

Title: Optics, Thermal Imaging and/or Light Amplification

Description: Thermal imaging and/or light amplification optics, including night vision equipment and Forward Looking Infrared (FLIR) for search operations involving trapped or lost victims or tactical operations.

- 13. Night Vision Goggles ATN PUS7-3 (\$3500) (VDEM)**

Resolution – Award of Contract for Architectural and Engineering Services – Fire Station #13

This resolution awards a contract to **Moseley Architects, P.C.** for architectural and engineering services to renovate and expand Fire Station #13 located at 12491 Church Road. The existing 5,478 square foot fire station, built in 1985, sits on a 2.48 acre site.

The project involves expanding the station by 3,200 SF, renovating 1,000 SF of existing space and evaluating the existing building to verify if the structure conforms to class IV seismic category as required by the 2006 International Building Code. The station will remain in operation during the renovation and expansion. The building will be LEED Silver certified and will include energy efficient HVAC mechanical systems, water efficient plumbing fixtures, and sustainable building materials.

Collection of citizen's recyclables at the fire station parking lot will remain operational during and after construction.

It is anticipated that the design process will be completed by January 2011.

On January 29, 2010, ten proposals were received in response to RFP #09-8756-12CS. Based upon review and evaluation of the written proposals, the Selection Committee (consisting of Deputy Fire Chief Richard McClure, Mr. Michael Verdú, Mr. Edward Bass, Mr. Richard Morse, Mr. Rob Johnston, Mr. John Kida and Ms. Yvonne Daniel) interviewed the following offerors:

Moseley Architects, P.C.
Bignell Watkins Hasser Architects, P.C.
SMBW Architects, P.C.

The Selection Committee subsequently negotiated a contract with **Moseley Architects, P.C.**, the first-ranked offeror, in the amount of **\$321,398**.

The Director of General Services and the Fire Chief, the County Manager concurring, *recommend approval of this Board paper.*

Funding to support this contract is available within the project budget.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 101-10

Page No. 1 of 1

Agenda Title: Resolution – Award of Contract for Architectural and Engineering Services – Fire Station #13

For Clerk's Use Only:

APR 19 2010

Date: _____

- () Approved
() Denied
() Amended
() Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, 10 proposals were received on January 29, 2010 in response to RFP #09-8756-12CS to provide architectural and engineering services for the renovation and expansion of Fire Station #13; and

WHEREAS, based upon review and evaluation of the written proposals, the Selection Committee (consisting of Deputy Fire Chief Richard McClure, Mr. Michael Verdú, Mr. Edward Bass, Mr. Richard Morse, Mr. Rob Johnston, Mr. John Kida and Ms. Yvonne Daniel) interviewed the following offerors:

Moseley Architects, P.C.
Bignell Watkins Hasser Architects, P.C.
SMBW Architects, P.C.

WHEREAS, the Selection Committee subsequently negotiated a contract with **Moseley Architects, P.C.**, the first-ranked offeror, in the amount of **\$321,398**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract to provide architectural and engineering services for the renovation and expansion of Fire Station #13 is awarded to **Moseley Architects, P.C** in the amount of **\$321,398** in accordance with RFP #09-8756-12CS, the **Moseley Architects, P.C.** January 29, 2010 proposal and the **Moseley Architects, P.C.** March 31, 2010 best and final offer letter.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budget.

Comments: Funding to support the contract is available within the project budget. The Director of General Services and the Fire Chief, the County Manager concurring, recommend approval of this Board paper.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**RESOLUTION – Authorization to Accept 2009 State Homeland Security Program Grant –
Division of Police**

This Board paper authorizes the County Manager to accept a State Homeland Security Program grant for \$40,000 from the U.S. Department of Homeland Security through the Virginia Department of Criminal Justice Services. The grant will be used to purchase self-contained Chemical, Biological, Radiological, Nuclear, and Explosive Personal Protection Equipment for use in preventing and responding to potential acts of terrorism. Although the grant does not require a local match, it is a reimbursement grant that requires the County to purchase the specified equipment before it may receive the funding. The paper also authorizes the County Manager to sign all documentation necessary to accept the grant.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 162-10

Page No. 1 of

Agenda Title: RESOLUTION – Authorization to Accept 2009 State Homeland Security Program Grant –
Division of Police

For Clerk's Use Only: Date: APR 13 2010 () Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Donati, J. _____ Glover, R. _____ Kacchele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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WHEREAS, the State Homeland Security Program ("SHSP"), funded by the U.S. Department of Homeland Security through the Virginia Department of Emergency Management, is available to assist state and local law enforcement agencies in preventing and responding to potential acts of terrorism; and,

WHEREAS, the Virginia Department of Criminal Justice Services ("DCJS") has been designated as the administering agency for SHSP grants; and,

WHEREAS, DCJS has notified the County that it has been awarded \$40,000 in federal grant funds under the SHSP for the purchase of Chemical, Biological, Radiological, Nuclear, and Explosive Personal Protection Equipment for use in detecting, deterring, disrupting, and preventing acts of terrorism; and,

WHEREAS, acceptance of this grant requires no local matching funds.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept the SHSP grant and sign all documentation necessary to accept the grant.

Comments: The Chief of Police recommends approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

RESOLUTION — Award of Construction Contract — Cheswick Park Sanitary Sewer Rehabilitation

This resolution would award a contract to Insituform Technologies, Inc. to rehabilitate approximately 4,325 linear feet of 8 to 18 inch diameter sanitary sewers and manholes within Cheswick Park located in the Three Chopt District.

The purpose of the project is to repair the existing sewer main by lining the interior of the pipe with a cured-in-place plastic liner. The work is projected to begin in June 2010 and be completed by November 2010. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Bids were opened on March 11, 2010. The bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Insituform Technologies, Inc. Chesterfield, MO	\$359,984.00
AM-Liner East, Inc. Berryville, VA	\$584,000.00

The Directors of Public Utilities and General Services recommend the Board award the contract to Insituform Technologies, Inc., the lowest responsive and responsible bidder, in the amount of \$359,984.00 and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 103-10

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Cheswick Park Sanitary Sewer Rehabilitation**

For Clerk's Use Only:

APR 13 2010

Date: _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, two bids were received on March 10, 2010 in response to Bid Request No. 10-8781-2CE and Addendum No. 1 for the Cheswick Park Sanitary Sewer Rehabilitation project, located in the Three Chopt District; and,

WHEREAS, the project consists of rehabilitating approximately 4,325 linear feet of 8 to 18 inch diameter sanitary sewers and manholes within Cheswick Park; and,

WHEREAS, the bids were as follows:

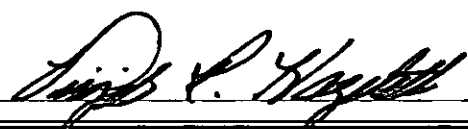
<u>Bidders</u>	<u>Bid Amounts</u>
Insituform Technologies, Inc.	\$359,984.00
AM-Liner East, Inc.	\$584,000.00

WHEREAS, after a review and evaluation of all bids received, the Department of Public Utilities determined that Insituform Technologies, Inc. is the lowest responsive and responsible bidder with a bid of \$359,984.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. The contract is awarded to Insituform Technologies, Inc., the lowest responsive and responsible bidder, in the amount of \$359,984.00.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

By Agency Head  *PLK*

By County Manager 

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 103-10

Page No. 2

**Agenda Title: RESOLUTION – Award of Construction Contract - Cheswick Park Sanitary Sewer
Rehabilitation**

Comment: Funding to support the contract is available within the project budget. The Directors of Public Utilities and General Services recommend approval of this Board Paper, and the County Manager concurs.

INTRODUCTION OF ORDINANCE — To Amend and Reordain Subsection (a) of Sections 23-313 and 23-314 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Increase County Utility Charges

This is to introduce an ordinance to increase County water and sewer charges. This paper sets the public hearing for May 11, 2010.

The proposed ordinance would increase service and volume charges by approximately 5% for water and 5% for sewer, effective July 1, 2010. The total increase in water and sewer charges to a typical customer using 20 Ccf of water every two months will be \$6.10 bimonthly, or approximately 10.0¢ per day.

These changes are recommended to support the operating and capital budgets, including water and sewer rehabilitation projects.

The Director of Public Utilities recommends approval, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 10410

Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE — To Amend and Reordain Subsection (a) of Sections 23-313 and 23-314 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Increase County Utility Charges

For Clerk's Use Only:

Date: APR 13 2010

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

The Clerk is authorized to advertise in the Richmond Times-Dispatch on April 20 and April 27, 2010, the following ordinance for a public hearing to be held on May 11, 2010 at 7:00 p.m. in the Board Room.

“AN ORDINANCE — To Amend and Reordain Subsection (a) of Sections 23-313 and 23-314 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Increase County Utility Charges.”

The advertisement of the ordinance shall contain all of the information specified and required by Section 15.2-107 of the Code of Virginia.

Comment: The Director of Public Utilities recommends approval, and the County Manager concurs.

By Agency Head

Ralph E. Clay

By County Manager

David R. Kuykendall

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

BLACKLINE

AN ORDINANCE — To Amend and Reordain Subsection (a) of Sections 23-313 and 23-314 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Increase County Utility Charges.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Subsection (a) of Section 23-313 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-313. Water service and volume charges.

- (a) *Amount of charges.* The charges for water service shall consist of a service charge and a volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly shall pay the following charge. Users billed monthly shall pay one-half of this charge.

a. Connected Users:

<i>Meter Size (Inches)</i>	<i>Bimonthly</i>	
5/8 or 3/4	\$-9.80	<u>\$10.30</u>
1	23.10	<u>24.30</u>
1-1/2	42.50	<u>44.60</u>
2	65.30	<u>68.60</u>
3	107.70	<u>113.10</u>
4	173.00	<u>181.70</u>
6	341.40	<u>358.50</u>
8	654.40	<u>687.10</u>
10	654.40	<u>687.10</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$9.80~~ **\$10.30**

- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$9.80~~ **\$10.30**

- (2) *Volume charge.* In addition to the service charges, the following volume

charges shall apply to all water delivered:

<i>Consumption Block</i>		<i>Volume Charge</i>	
<i>Hundred Cubic Feet</i>		<i>Per Hundred Cubic Feet</i>	
<i>Monthly</i>	<i>Bimonthly</i>		
First 5,000	10,000	\$ 2.25	<u>\$ 2.36</u>
Next 35,000	70,000	—1.53	<u>1.61</u>
Over 40,000	80,000	1.10	<u>1.16</u>

For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$1.40~~ \$1.47 per CCF.

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2. That Subsection (a) of Section 23-314 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-314. Sewer service charges and rates.

- (a) *Amount of charges.* The charges for sewer service shall consist of a service charge, and a volume charge, as follows:
- (1) *Service charge.* All users billed bimonthly for water service shall pay the following charge for each water meter or sewage meter which serves the premises to which sewer service is available. Users billed monthly shall pay one-half of this charge.

a. Connected users:

<i>Meter Size</i> <i>(Inches)</i>	<i>Bimonthly</i>	
5/8 or 3/4	\$ 19.70	<u>\$ 20.70</u>
1	—32.70	<u>34.30</u>
1-1/2	—47.90	<u>50.30</u>
2	—69.10	<u>72.60</u>
3	—116.90	<u>122.80</u>
4	—184.90	<u>194.20</u>
6	—368.20	<u>386.60</u>
8	—630.30	<u>661.80</u>
10	—630.30	<u>661.80</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$19.70~~ \$20.70

c. Not connected, single-family and multi-family residential users per single-family residential unit: ~~\$19.70~~ **\$20.70**

d. Connected and not metered single-family and multi-family residential users per single-family residential unit: ~~\$51.85~~ **\$54.45**

(2) *Volume charge.*

a. In addition to the service charges, the following volume charges shall apply to all water delivered:

<i>Consumption Block</i>		<i>Volume Charge</i>	
<i>Hundred Cubic Feet</i>		<i>Per Hundred Cubic Feet</i>	
<i>Monthly</i>	<i>Bimonthly</i>		
First 5,000	10,000	\$ 2.38	<u>\$ 2.50</u>
Next 35,000	70,000	1.70	<u>1.79</u>
Over 40,000	80,000	1.53	<u>1.61</u>

b. For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$1.46~~ **\$1.53** per CCF.

c. For residential units, other than multi-family, bimonthly sewer volume charges shall be based on the lesser of actual usage or usage determined from the first meter reading cycle of the calendar year. For the purpose of this subsection, if the first reading is estimated as provided in section 23-205 or if the user joins the system after the first reading cycle, or an allowance is made for an underground leak during the first billing cycle, billing shall not exceed charges for 20 CCF.

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3. That this ordinance shall be in full force and effect from and after July 1, 2010, as provided by law and the following provisions:

Charges set forth in Sections 23-313 and 23-314 shall be pro-rated to apply the old and new charges to that proportion of water supplied and/or sewage collected prior to and after the effective date of the new rates. Calculation of such pro-rated charges shall be computed based on average daily use of service supplied.