

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**June 8, 2010**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Herman “Rocky” Hudson, Jr., District Chief, Division of Fire

**APPROVAL OF MINUTES** – May 25, 2010 Regular and Special Meetings

**MANAGER’S COMMENTS**

**BOARD OF SUPERVISORS’ COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PUBLIC HEARINGS - REZONING CASE AND PROVISIONAL USE PERMIT**

131-10                      Bette M. Bowman: Request to amend proffered conditions accepted with  
C-7C-10                      Rezoning Case C-31C-82, on Parcel 768-741-5464, located at the southwest  
Brookland                      intersection of Horsepen Road and Crescent Parkway. The applicant  
proposes to permit additional business uses, including restaurants with  
drive-thru service. The existing zoning is B-2C Business District  
(Conditional). The Land Use Plan recommends Office. This site is in the  
Enterprise Zone. The Planning Commission voted to recommend the Board  
of Supervisors grant the request.

132-10                      Peter L. Francisco: Request to amend Conditions 3 and 8 approved with  
P-4-10                      Provisional Use Permit P-6-09, on part of Parcel 780-749-9410, located on  
Fairfield                      the west line of Lakeside Avenue (State Route 161) at its intersection with  
Timberlake Avenue. The applicant proposes to extend hours and days of  
operation of the Lakeside Farmers’ Market and to allow limited sale of  
artisan products and non-amplified live music performances. The existing  
zoning is B-3C Business District (Conditional). The Land Use Plan  
recommends Commercial Concentration. The site is in the Enterprise Zone.  
The Planning Commission voted to recommend the Board of Supervisors  
grant the request.

**PUBLIC HEARINGS - OTHER ITEMS**

133-10                      Resolution – Amendments to the FY 2009-10 Annual Fiscal Plan:  
June, 2010.

134-10                      Resolution - POD-13-10 - Approval of a Revised Plan of Development for  
Tuckahoe Elementary School Addition.

**PUBLIC COMMENTS**

## **GENERAL AGENDA**

- 135-10            Resolution – Authorization to Accept Federal Grant Funding from the Citizen Corps Program and State Homeland Security Grant Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management.
- 136-10            Resolution – Signatory Authority – Amendment to Contract for Architectural and Engineering Services, Fire Station #10 – Termination of Services.
- 137-10            Resolution - Signatory Authority - Consent to Assignment of Contract for Architectural and Engineering Services - Fire Station #7.
- 138-10            Resolution - Acceptance of Easements – North Gayton Road Extension Project – Timothy Willis and Rae M. Willis – Three Chopt District.
- 139-10            Resolution - Award of Construction Contract - Broadwater Area (BWII) Phase I Sanitary Sewer Rehabilitation - Varina District.
- 140-10            Resolution - Award of Construction Contract - Westoe Road and Swinton Lane Water Main Replacement.

## **GENERAL AGENDA**

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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
May 25, 2010

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 25, 2010 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Patricia S. O'Bannon, Chairman, Tuckahoe District  
Frank J. Thornton, Vice Chairman, Fairfield District  
James B. Donati, Jr., Varina District  
Richard W. Glover, Brookland District  
David A. Kaechele, Three Chopt District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
George T. Drumwright, Deputy County Manager for Community Services  
Angela N. Harper, Deputy County Manager for Special Services  
Leon T. Johnson, Ph.D., Deputy County Manager for Administration  
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:04 p.m.

Mrs. O'Bannon led recitation of the Pledge of Allegiance.

Rev. Stephen J. Crane, Pastor of Poplar Springs Baptist Church, delivered the invocation.

Mr. Lawrence and Mr. Hazelett responded to a question from Mr. Kaechele regarding the timeframe for bringing the November 4, 2009 Special Meeting minutes to the Board for approval.

On motion of Mr. Kaechele, seconded by Mr. Donati, the Board approved the minutes of the May 11, 2010 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

On motion of Mr. Glover, seconded by Mr. Thornton, the Board approved the minutes of the November 4, 2009 Special Meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

### **MANAGER'S COMMENTS**

At its annual spring conference held last month in Reston, Virginia, the Local Government Attorneys of Virginia (LGA) awarded the 2010 Cherin Award for an Outstanding Deputy or Assistant Local Government Attorney to Henrico Senior Assistant County Attorney Karen M. Adams. She is the third member of the County Attorney's to receive this award, following in the footsteps of her colleagues John Knight and Rhysa South.

Since September 11, 2001, 91 County of Henrico General Government employees have been called to active military duty. Sixty-eight current County employees have served or continue to serve our nation in the military. The County, through the willingness of the Board of Supervisors, continues to offer special services and benefits to employees who have been deployed and accordingly has received the following honors for its outstanding support of these men and women who have contributed to securing our nation's freedom: The Employer Support of the Guard and Reserve (ESGR) 5-Star Award, the Richmond Chapter of the Military Officers Association of America Meritorious Service Award, and the United States Department of Defense Pro Patia Award.

### **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon acknowledged the passing of former Board of Supervisors member John A. Waldrop, Jr., who represented the Fairfield District on the Board of Supervisors from 1980 through 1995 and served as Chairman of the Board in 1984 and 1993. Mr. Waldrop was held in high regard by his colleagues as well as his constituents, and made many contributions to this county on behalf of the people who live and work here. Mrs. O'Bannon expressed sympathy on behalf of the Board to Mr. Waldrop's wife, Nancy, and to the rest of his family.

Mr. Thornton acknowledged the passing of Phyllis J. Snipes, a Henrico resident and retired educator who was a stewardess in the community and a Past President of the Henrico County Civic League. Mr. Thornton expressed condolences to her family.

Mr. Donati announced that the Henrico Division of Police won the Henrico County Cup in this year's Eastern Henrico Business Association golf tournament. He presented the trophy to Col. Henry W. Stanley, Jr., Chief of Police, who will proudly display the trophy in the Division offices.

Mrs. O'Bannon recognized the following Boy Scouts from Troop 735, sponsored by Shady Grove United Methodist Church: Andrew Wainwright, Thomas Kelly, and Taylor Kelmar, who were observing the meeting as a requirement for the Citizenship in the Community Merit Badge; and Alex Ames, who was observing the meeting as a requirement for the Communications Merit Badge.

### RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Luz Lazo from the *Richmond Times-Dispatch*.

### PUBLIC HEARING ITEMS

- 107-10            Resolution – Signatory Authority – Purchase and Leaseback of Property – 8600-8604 Staples Mill Road - Brookland District. **(Deferred from the April 27, 2010 meeting).**

Mr. Glover noted that the Board had discussed this item earlier in the evening during a closed meeting. Mr. Hazelett explained to the public that this proposed acquisition of property was part of a master plan for the overall expansion of the County government complex. A juvenile courts facility will be located in this general area.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

- 124-10            Resolution – Signatory Authority – Easement Agreement for Virginia Electric and Power Company – Tuckahoe District.

Jon Tracy, Director of Real Property, responded to a question from Mrs. O'Bannon.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Kaechele, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

- 125-10            Resolution - Condemnation - Right-of-Way and Easements - North Gayton Road Extension Project - Raleigh R. Cook and Carolyn A. Cook - Three Chopt District.

Mr. Tracy responded to a question from Mr. Kaechele relating to the number of parcels affected by this project for which the County has not yet reached agreement with the property owners.

Mr. Cook, the owner of the property addressed by this resolution, addressed the Board. He provided a timeline and overview of previous negotiations with the consultant of the County's contractor. He also expressed concerns regarding the difficulty he had encountered in getting answers to his questions about the County's need to acquire right-of-way and easements across his property. Mr. Cook also spoke to unresolved drainage issues pertaining to his property. He requested a 30-day deferral of this resolution pending answers to his questions.

Mr. Hazelett assured Mr. Cook that he will receive the information he has requested and that although the County will try every way possible to reach agreement with him the condemnation process needs to move ahead to avoid the potential of delaying the project. Mr. Cook expressed appreciation for the efforts of Jack Beirne with the County's Real Property Department and Donny Johnson with the County's Department of Public Works. In response to a statement made earlier by Mr. Cook, Mr. Glover suggested that the County consider providing Mr. Cook access to the rear of his property in exchange for the right-of-way and easements needed by the County for this project. Mr. Hazelett agreed to follow up on this offer by Mr. Cook as part of the County's negotiations with him. Mr. Cook responded to questions from Mr. Kaechele relating to the size and configuration of Mr. Cook's property and how a proposed permanent drainage easement will impact his property. Mrs. O'Bannon noted that she was impressed with Mr. Tracy and his staff for having resolved a number of condemnation cases.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

126-10                    Resolution - Condemnation - Easement - North Gayton Road Extension Project - Nalin Molligoda and Dulminie V. Molligoda - Three Chopt District.

Mr. Tracy requested withdrawal of this resolution because his staff had reached a settlement with the property owners.

No one from the public spoke in opposition to withdrawal of this resolution.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board withdrew this item – see attached resolution.

127-10                    Resolution - Condemnation - Right-of-Way and Easements - North Gayton Road Extension Project - John M. Anderson, Bernice Anderson, Esther P. Davis, Leatrice M. Davis and Clarence M. Anderson - Three Chopt District.

Mr. Tracy requested withdrawal of this resolution because his staff had reached a settlement with the property owners.

No one from the public spoke in opposition to withdrawal of this resolution.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board withdrew this item – see attached resolution.

### **PUBLIC COMMENTS**

William Spencer, a resident of the Three Chopt District, noted the passing of Walter Penny, Jr., a prominent local citizen who taught at Armstrong High School and other Richmond City public schools. Mr. Spencer also thanked the Board for not cutting County positions, commented favorably on pending changes at Virginia Randolph Community High School, and shared personal anecdotes.

Zandra Sharon, a resident of the Varina District, expressed concerns regarding the Division of Police's investigation of a missing person case involving her 20-year-old missing daughter, Arianna Davis. She thanked Mr. Thornton for telephone calls he made on her family's behalf to bring more attention to the case. Her pastor asked for directives from the County on how the family and community can become more involved in the case. Mr. Hazelett assured Ms. Sharon that Col. Stanley will be contacting her again to review the case and that the County will assist her in every way possible.

Vickie Beaty, a resident of the Three Chopt District, conveyed concerns relating to commercial construction activities at Ridge Shopping Center on the site of a former Hardee's restaurant, including the removal of a fence adjacent to her rear property line. She responded to questions from Mrs. O'Bannon and Mr. Kaechele. Mr. Hazelett advised Ms. Beaty that he will look into her concerns, including the timing of the installation of a new fence as a condition of the development.

Darryl Badley, a resident of the Three Chopt District and General Manager of the Virginia Hornets Minor League Football Team, provided information on his non-profit organization and introduced Brittany Rose, a Virginia Commonwealth University student and the owner of More Than Cheer, a private cheerleading instruction company. Mr. Badley thanked Henrico Sheriff Michael Wade for permitting Henrico Sheriff's Office deputies to participate in the Virginia Hornets 3<sup>rd</sup> Annual Charity Flag Football Game on May 29, 2010 at Highland Springs High School, which will benefit the Special Olympics Virginia Law Enforcement Torch Run. He also thanked the Board for giving non-profit organizations the opportunity to function in the County and serve the community.

### **GENERAL AGENDA**

128-10                      Introduction of Resolution – Receipt of Requests for Amendments to the FY 2009-10 Annual Fiscal Plan: June, 2010.

Gene Walter, Management and Budget Division Director, responded to a question from Mrs. O'Bannon.



On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

129-10            Resolution - Acceptance of Temporary Easement Agreement – Henrico Fire Station #7 Project – Claude W. Funn and Leslie C. Funn – Fairfield District.

Mr. Tracy responded to a question from Mrs. O'Bannon.

On motion of Mr. Thornton, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

130-10            Resolution - Award of Construction Contract - River Road Pressure Zone Improvements.

Art Petrini, Director of Public Utilities, responded to questions from the Board pertaining to the project addressed by this resolution and the County's water and sewer enterprise fund.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:19 p.m.

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Chairman, Board of Supervisors  
Henrico County, Virginia

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
May 25, 2010

The Henrico County Board of Supervisors convened a special meeting on Tuesday, May 25, 2010 at 5:00 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Patricia S. O'Bannon, Chairman, Tuckahoe District  
Frank J. Thornton, Vice Chairman, Fairfield District  
James B. Donati, Jr., Varina District  
Richard W. Glover, Brookland District  
David A. Kaechele, Three Chopt District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Angela N. Harper, Deputy County Manager for Special Services  
Leon T. Johnson, Deputy County Manager for Administration  
Randall R. Silber, Deputy County Manager for Community Development  
John A. Vithoulkas, Special Economic Advisor to the County Manager/Director of Finance  
C. Michael Schnurman, Jr., Legislative Liaison  
Tamra R. McKinney, Director of Public Relations & Media Services

Mrs. O'Bannon called the meeting to order at 5:03 p.m.

**GRTC Transit System Funding**

Mrs. O'Bannon recognized Tim Foster, Director of Public Works, who introduced John Lewis, CEO of GRTC; Larry Hagan, Transportation Director of GRTC; Todd Eure, Transportation Development Engineer for the County's Department of Public Works; and Chris Winstead, Assistant Director of the County's Department of Public Works. Mr. Foster narrated a Power Point presentation on the Henrico County FY 2010-2011 Mass Transit Budget, which included slides addressing the FY mass transit operating budget; the cost of GRTC fixed-route service; GRTC Henrico County routes; GRTC average monthly ridership in the County from Fiscal Year (FY) 2005 through FY 2010; cost reduction recommendations; information on two underperforming routes recommended by staff for elimination, Route 92 - Central Gardens Connector and Route 25 - Glenside/Parham/Gaskins Express Circulator; information on a route

to White Oak Village Shopping Center recommended by staff for rerouting; cost reduction recommendations; proposed GRTC fare increases; and next steps. Mr. Foster noted that the County's \$5,036,000 FY 2011 mass-transit operating budget approved by the Board on April 27, 2010 when it approved the County's overall operating budget did not include funds to cover \$701,549 in projected additional costs for the upcoming fiscal year necessary to maintain the existing level of service. To address the anticipated budget shortfall, staff was recommending the elimination of two underperforming routes (Route 92 and 25), rerouting service to White Oak Village Shopping Center, eliminating a total of eight trips a day on two local routes, and eliminating a total of ten trips per day on three express routes. Staff was further proposing that a public hearing for these service eliminations and reductions be held at the June 22, 2010 Board meeting and that the service changes be implemented beginning August 15, 2010. Meanwhile, GRTC will be continuing system-wide efforts to reduce costs and improve efficiencies.

During Mr. Foster's presentation, he and Mr. Eure as well as Mr. Lewis and Mr. Hazelett responded to a number of questions from the Board regarding the marketing of GRTC service within the County, the costs per rider of operating the routes recommended for elimination, taxi service offered by GRTC for express bus riders who because of an emergency need to return to their vehicles during non-peak hours, the proposed rerouting of service to White Oak Village, the cost effectiveness of using private contractors for GRTC's weekdays extended commuter service to Mechanicsville and Fredericksburg, the current status of federal and state financial assistance for existing and trial GRTC service, the status of old GRTC buildings, the cost of operating CARE vans, and the feasibility of offering fare discounts to passengers. Mr. Thornton suggested that public transit is not sufficiently marketed to Henrico citizens and that fares are only one dimension of the public transit picture. Mr. Glover commented that it is difficult for GRTC to compete with automobiles in this region in terms of commute times. Mr. Foster and Mr. Lewis responded to further questions from the Board pertaining to public usage of park and ride lots, ridership numbers and service subsidies for routes in the City of Richmond versus those in the County, and transportation alternatives to mass transit where service is eliminated or reduced. Mr. Hazelett noted that staff had worked hard to minimize service reductions in its proposal to address the budget shortfall.

The Board recessed for dinner at 6:06 p.m. and reconvened at 6:13 p.m.

On motion by Mr. Glover, seconded by Mr. Thornton, the Board approved going into a Closed Meeting at 6:14 p.m. for the following purpose:

For Discussion and Consideration of the Acquisition of Real Property in the Brookland District for Public Purposes Relating to Administration, Pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, 1950, as Amended.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

On motion of Mr. Glover, seconded by Mr. Thornton, the Board approved going out of the Closed Meeting at 6:33 p.m.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

On motion of Mr. Kaechele, seconded Mr. Thornton, the Board approved the attached Certificate of Closed Meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

Mr. Hazelett briefly reviewed the public hearing items listed on the agenda for the evening's regular meeting. He advised that staff would be recommending the withdrawal of two items authorizing condemnation proceedings for the North Gayton Road Extension Project because the County had reached settlement with the property owners. He discussed a request by a citizen, Zandra Sharon, who had signed up to speak during the evening's public comment period in regards to her 20-year-old daughter's recent disappearance. Mr. Hazelett noted that Col. Henry Stanley, Chief of Police, had offered to meet personally with Ms. Sharon at her home. Mr. Hazelett responded to questions from the Board relating to the facts and status of this case. He then briefly reviewed the general agenda items for the evening meeting and advised that Mrs. O'Bannon would be announcing the recent passing of a former member and Chairman of the Board of Supervisors, John Waldrop. Mr. Hazelett further advised he would be addressing two matters under Manager's Comments, including a Memorial Day tribute to County personnel who have been called to active military duty since September 11, 2001.

Mrs. O'Bannon mentioned that she had received a request from a constituent who was concerned about Henrico citizens not getting enough airtime from Comcast on the designated public access cable television channel and who wanted the County to request a second public access channel. Mr. Hazelett pointed out that an additional channel would also require another studio. Paul Proto, Director of General Services, clarified that the constituent was not only requesting a separate public access channel for Henrico citizens but also questioning a provision in Comcast's franchise agreement with the City of Richmond that is in apparent conflict with provisions in the company's franchise agreements with adjoining localities. The disputed provision prohibits use of the local Comcast public access studio, which is located in downtown Richmond, by citizens in other localities. Mr. Proto advised that he has requested that Comcast make this studio available to citizens outside the City of Richmond. He and Mr. Hazelett responded to questions and concerns from the Board relating to the condition of the existing Comcast public access studio and the appropriate role of the County in facilitating public access programming on cable television.

There being no further business, the meeting was adjourned at 6:53 p.m.

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Chairman, Board of Supervisors  
Henrico County, Virginia

131-10  
C-7C-10  
Brookland

Bette M. Bowman: Request to amend proffered conditions accepted with Rezoning Case C-31C-82, on Parcel 768-741-5464, located at the southwest intersection of *Horsepen Road* and *Crescent Parkway*. The applicant proposes to permit additional business uses, including restaurants with drive-thru service. The existing zoning is B-2C Business District (Conditional). The Land Use Plan recommends Office. This site is in the Enterprise Zone. Acting on a motion by Mr. Vanarsdall seconded by Mr. Archer, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors grant the request because it would not be expected to adversely affect the pattern of zoning and land use in the area and the proffered conditions will assure a level of development otherwise not possible.

132-10  
P-4-10  
Fairfield

Peter L. Francisco: Request to amend Conditions 3 and 8 approved with Provisional Use Permit P-6-09, on part of Parcel 780-749-9410, located on the west line of Lakeside Avenue (State Route 161) at its intersection with Timberlake Avenue. The applicant proposes to extend hours and days of operation of the Lakeside Farmers' Market, allow limited sale of artisan products, and non-amplified live music performances. The existing zoning is B-3C Business District (Conditional). The Land Use Plan recommends Commercial Concentration. The site is in the Enterprise Zone. Acting on a motion by Mr. Archer seconded by Mr. Jernigan, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it is reasonable in light of the existing zoning on the property, would provide added services to the community, and properly regulated by the special conditions, it is not expected to adversely affect public safety, health or general welfare.

**RESOLUTION – Amendments to the FY 2009-10 Annual Fiscal Plan: June, 2010**

A Board paper was presented on May 25, 2010, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. The Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on June 8, 2010. After the public hearing, at that same meeting, this paper may be approved.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. **133-10**  
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Agenda Title     **RESOLUTION - Amendments to the FY 2009-10 Annual Fiscal Plan: June, 2010**

<p>For Clerk's Use Only:</p> <p>Date <b>JUN - 8 2010</b></p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) _____ Seconded by (1) _____</p> <p>(2) _____ (2) _____</p> <p>REMARKS: _____</p> <p>_____</p> <p>_____</p>	<table style="width: 100%;"><tr><td></td><td style="text-align: center;">YES</td><td style="text-align: center;">NO</td><td style="text-align: center;">OTHER</td></tr><tr><td>Donati, J.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Glover, R.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Kacchele, D.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr></table>		YES	NO	OTHER	Donati, J.	___	___	___	Glover, R.	___	___	___	Kacchele, D.	___	___	___	O'Bannon, P.	___	___	___	Thornton, F.	___	___	___
	YES	NO	OTHER																							
Donati, J.	___	___	___																							
Glover, R.	___	___	___																							
Kacchele, D.	___	___	___																							
O'Bannon, P.	___	___	___																							
Thornton, F.	___	___	___																							

**WHEREAS**, the Board of Supervisors of the County of Henrico, Virginia held an advertised public hearing on June 8, 2010 to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2009-10; and,

**WHEREAS**, those citizens who appeared and wished to speak were heard.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia that the Annual Fiscal Plan for fiscal year 2009-10 is amended and that such funds are appropriated for expenditure in the amounts and for the purposes indicated.

**OPERATING FUNDS**

**FUND 0101 - GENERAL FUND - General Operating**

Department 22 - Social Services

22301 - VIEW Program

1302 00000 - Purchase of Services \$ 674,888

The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$232,836 of State (34.5%) and \$337,444 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2009-10. The required 15.5% County match (\$104,608) will come from the fund balance in the General Fund, and is included in this \$674,888 amount. The total appropriation for this program in fiscal year 2009-10 will be \$1,394,186 after this addition.

Department 32 - Non-Departmental

32001 - Non-Departmental \$ 2,000,000

0000 00000 Participation in the County's Real Estate Assistance Program (REAP) is forecasted to exceed the FY2009-10 appropriation of \$7,592,550. Additional funding is required due to the success of the program in providing tax relief to the elderly and disabled. Funding for the program is to come from the fund balance in the General Fund. This amendment will increase the total appropriation for REAP in FY2009-10 to \$9,592,550.

Total GENERAL FUND

\$ 2,674,888

By Agency Head

By County Manager

Routing:

Certified:

Yellow to: \_\_\_\_\_

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

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FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12002 – Fiscal Records

1825 00000 – Dog Food Donations \$ 500

This amount represents donations received from the Sam's Club Foundation to purchase dog food for the Animal Shelter.

0000 00033 – Police - DMV Animal Friendly Plates 4,802

The Commonwealth of Virginia, Department of Motor Vehicles (DMV) has awarded the County of Henrico, \$4,802 from the Dog and Cat Sterilization Fund as a result of the sale of State Animal Friendly license plates in Henrico County during fiscal year 2009-10. Funds will be used to support sterilization programs for dogs and cats through CARE (Cat Adoption and Rescue Efforts).

0000 05326 – SHSGP10A Protective Suits 40,000

This amendment will appropriate funding received from the Virginia Department of Emergency Management. These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to purchase chemical protective suits. No County matching funds are required.

Total Police \$ 45,302

Department 13 - Fire

13113 – Emergency Planning and Safety

0000 05323 – CBRNE Equipment Project \$ 149,950

This amendment will appropriate funding received from the Virginia Department of Emergency Management. These federal funds are pass-through from the Department of Homeland Security, National Preparedness Directorate (NPD) and are being administered by the Commonwealth. Funds will be used to purchase equipment for response to a chemical, biological, radiological, nuclear, or explosive incident. No County matching funds are required.

0000 05327 – Hazardous Materials Emergency Preparedness 4,000

To appropriate funding from the Virginia Department of Emergency Management. These federal funds are pass-through from the United States Department of Transportation's Research and Special Program Administration and are being administered by the Commonwealth. Funds will be used to conduct two exercises to test the County's emergency operations plans. The County has a required in-kind match that will be covered with existing personnel.

Total Fire \$ 153,950

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 199,252

**COUNTY OF HENRICO, VIRGINIA  
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**FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State**

**Department 05 – Commonwealth's Attorney**

05001 – Commonwealth's Attorney

0000 00000 – Forfeitures - Commonwealth's Attorney - State \$ 19,897

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

**FUND 1119 – American Recovery and Reinvestment Act Funds**

**Department 27 – CATC**

27004 – Workforce Partnership

0000 05222 – ARRA - WIA Youth 2009 (In-School) \$ 104,281

0000 05223 – ARRA - WIA Youth 2009 (Out of School) 44,692

0000 05226 – ARRA - WIA Admin 2009 16,552

To amend the Capital Area Training Consortium's budget to incorporate the American Recovery and Reinvestment Funds awarded to the Capital Region Workforce Partnership for job search services for youth.

Total Fund 1119 American Recovery and Reinvestment Act Funds	\$ 165,525
Total SPECIAL REVENUE FUND	\$ 384,674
Total OPERATING FUNDS	\$ 3,059,562

**CAPITAL FUNDS**

**FUND 2101 – CAPITAL PROJECTS FUND - General Capital Projects**

**Department 29 - Real Property**

29001 – Real Property

0000 06561 – 8600 - 04 Staples Mill Rd \$ 1,600,000

Provides funding of \$1,600,000 for the purchase of 1.983 acres located at 8600-8604 Staples Mill Road. This purchase will allow for expansion of the Western Government Center to better serve the residents of Henrico County. Funds are to come from the fund balance in the General Fund through an interfund transfer to the Capital Projects Fund.

**FUND 2111 – Capital Initiatives Fund**

**Department 28 - Public Works**

28004 – Construction

0000 06594 – Donora Drive Drainage \$ 110,000

To appropriate funding for drainage improvements to Donora Drive between a private residential property and the Colonial Court apartment property. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

**Department 32 - Non-Departmental**

0000 06488 – PALS Van \$ 30,000

This amendment will provide funding for the Henrico Police Athletic League (PAL) to purchase a passenger van for the program. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

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0000 06495 - Memorial Day Parade 17,000

This amendment will provide funding for the Memorial Day parade in Lakeside. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

3003 06597 - Impact on People Sports Camp 1,500

3004 06597 - Impact on People Sports Camp 1,500

This amendment will provide funding for Impact on People Sports Camp to be held at Highland Springs High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Non-Departmental \$ 50,000

Department 50 - Education

50331 - Construction and Maintenance

0000 00000 - Henrico HS - Gymnasium Sound System replacement \$ 50,000

0000 00000 - Henrico HS - Auditorium Sound System replacement 51,000

0000 00000 - Henrico HS - Gymnasium and Athletic Equipment 5,358

0000 00000 - Brookland MS - Ice Maker for Athletic Program 1,800

0000 00000 - Ashe ES - Flooring for Multi-Purpose Room 30,000

0000 00000 - Ratcliffe ES - Front Office Furniture 10,000

This amendment will provide funding for replacement of the sound systems for the gymnasium and auditorium as well as athletic equipment at Henrico High School; an icemaker for the athletic program at Brookland Middle School; flooring for a multi-purpose room at Ashe Elementary School; and replacement of front office furniture at Ratcliffe Elementary School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Education \$ 148,158

Total Capital Projects Fund - Capital Initiatives \$ 308,158

FUND 2134 - ARRA - Schools Capital Projects Fund

Department 50 - Education

50331 - Construction and Maintenance

0000 06290 - Tuckahoe ES (6) Classroom Addition \$ 74,604

To appropriate \$74,604 of remaining federal stimulus funding received from the American Recovery and Reinvestment Act through the Commonwealth of Virginia. These funds will be used towards the Tuckahoe Elementary School six classroom addition project. In July 2009, a total of \$14,000,000 of federal stimulus funds were appropriated, of which \$4,044,477 was allocated for this project. Also, in July 2009, \$314,210 of State Lottery funding was appropriated for this project.

Total CAPITAL PROJECTS FUND \$ 1,982,762

**COUNTY OF HENRICO, VIRGINIA  
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Page 5 of 5

FUND 5102 - Water and Sewer Construction Fund

31201 - Accounting

1001 00735 - Water Reclamation Facility

\$ 320,488

*The Virginia Department of Environmental Quality (DEQ) under the Water Quality Improvement Program has awarded a grant equal to thirty-five percent of the cost of design and installation of Nutrient Removal Technology at the Water Reclamation Facility. The total estimated value of the grant is \$8,584,821. This amendment reflects the third reimbursement from the DEQ that totals \$320,488.*

TOTAL CAPITAL FUNDS

\$ 2,303,250

Total Amendments/Appropriations

\$ 5,362,812

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager concurs.

**RESOLUTION - POD-13-10 – Approval of a Revised Plan of Development for Tuckahoe Elementary School Addition – Tuckahoe District**

This Board paper is for Board of Supervisors' approval of a revised plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, to construct a one-story, 7,600 square foot classroom building addition for six additional classrooms, a parking area addition and related site improvements to an existing school. The 10.21-acre site is located at the southeast corner of Forest Avenue and Lindsay Drive, on parcel 757-737-4669. The property is zoned R-1 and R-3 Single-Family Residential Districts and is located in the Tuckahoe District.

The Department of Planning has coordinated the review of the plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives from Henrico Public Schools, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the plan of development, subject to the staff recommendations, the staff plan dated June 8, 2010, and the conditions listed in the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 134-10

Page No. 1 of 4

Agenda Title: RESOLUTION — POD-13-10 — Approval of a Revised Plan of Development for Tuckahoe Elementary School Addition

For Clerk's Use Only: <b>JUN - 8 2010</b>  ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<b>YES NO OTHER</b>  Donati, J. _____ Glover, R. _____ Kacchele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,



WHEREAS, an application has been submitted for approval of POD-13-10 Tuckahoe Elementary School Addition, a revised plan of development to construct a one-story, 7,600 square foot classroom building addition for six additional classrooms, a parking area addition and related site improvements to an existing school; and,

WHEREAS, the 10.21-acre site is located at the southeast corner of Forest Avenue and Lindsay Drive, on Parcel 757-737-4669, is zoned R-1 and R-3, Single Family Residential and is located in the Tuckahoe District; and,

WHEREAS, the County Administration, including Henrico County Public Schools, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections has reviewed the application and recommends approval subject to the staff recommendations and the staff plan dated June 8, 2010; and,

WHEREAS, on June 8, 2010, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head  By County Manager 

Routing:  
Yellow to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 134-10

Page No. 2 of 4

**Agenda Title: RESOLUTION — POD-13-10 — Approval of a Revised Plan of Development for  
Tuckahoe Elementary School Addition**

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1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated June 8, 2010, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. Two copies of an Erosion and Sediment Control Agreement shall be submitted to the Department of Public Works. Approval is required prior to construction plan approval and beginning construction.
9. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
10. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
11. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
12. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
13. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
14. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.



**COUNTY OF HENRICO, VIRGINIA  
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MINUTE**

Agenda Item No. 134-10

Page No. 3 of 4

**Agenda Title: RESOLUTION — POD-13-10 — Approval of a Revised Plan of Development for  
Tuckahoe Elementary School Addition**

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15. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
16. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
17. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
18. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
19. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
20. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
21. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
22. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
23. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
24. Vehicles shall be parked only in approved and constructed parking spaces.
25. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit. Hours of construction shall be limited to Monday through Friday, 7:00 a.m. to 4:00 p.m. Construction on Saturday shall be limited to interior work only. There shall be no construction on Sunday. Construction hours shall be posted on a sign at the entrance to the site in both English and Spanish.
26. The easements for drainage and utilities as shown on approved plans shall be granted to the County in a form acceptable to the County Attorney prior to any occupancy permits being issued. The easement plats and any other required information shall be submitted to the County Real Property Agent at least sixty (60) days prior to requesting occupancy permits.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 134-10

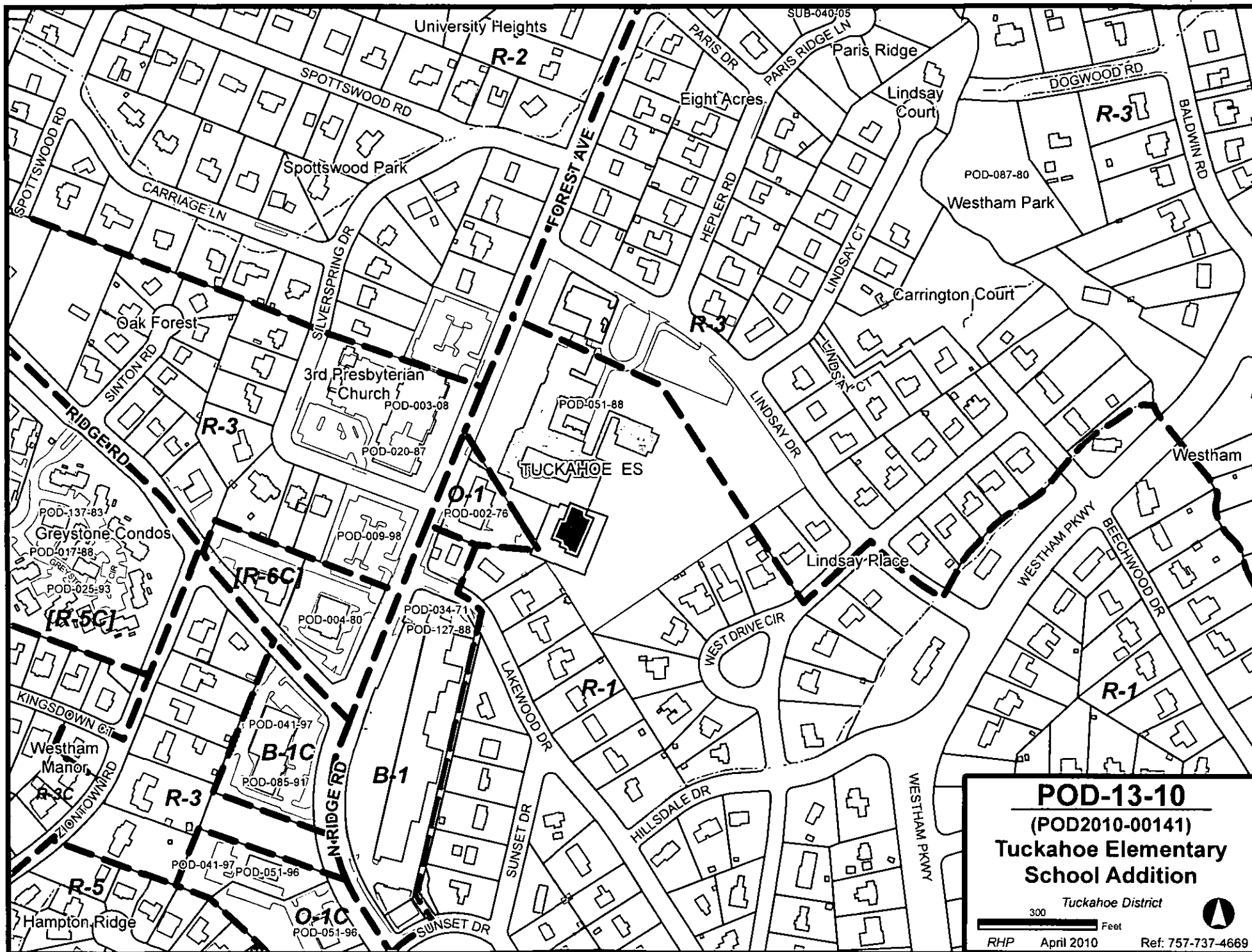
Page No. 4 of 4

**Agenda Title: RESOLUTION — POD-13-10 — Approval of a Revised Plan of Development for  
Tuckahoe Elementary School Addition**

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27. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Henrico County maintained right-of-way. The elevations will be set by Henrico County.

COMMENTS: The Director of Planning has reviewed the plans submitted by Draper Aden Associates and Worley Associates and recommends approval, and the County Manager concurs.

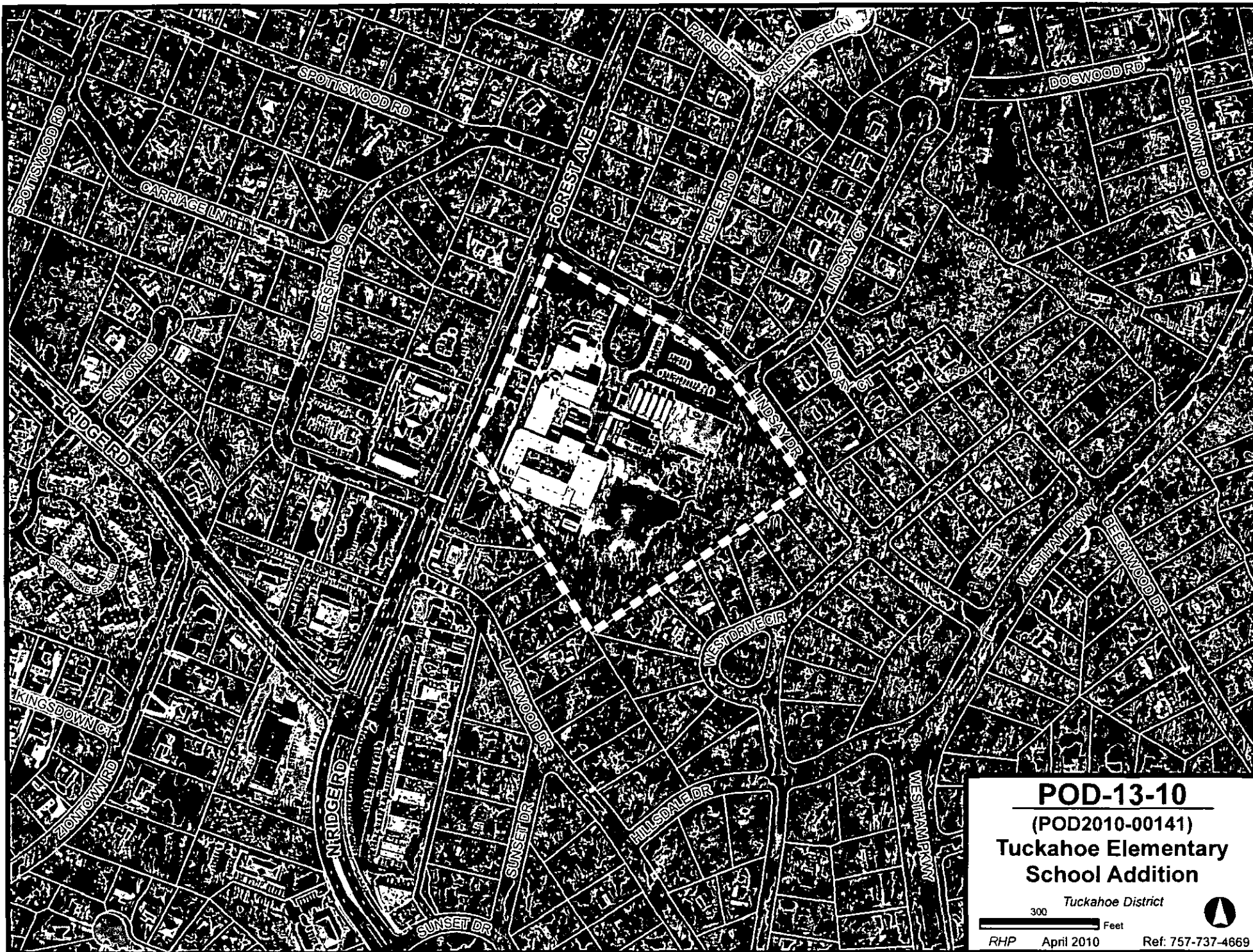


**POD-13-10**  
(POD2010-00141)  
**Tuckahoe Elementary  
School Addition**

Tuckahoe District

300 Feet

RHP April 2010 Ref: 757-737-4669



**POD-13-10**  
(POD2010-00141)  
**Tuckahoe Elementary  
School Addition**

*Tuckahoe District*

300 Feet

RHP April 2010 Ref: 757-737-4669

**RESOLUTION – Authorization to Accept Federal Grant Funding from the Citizen Corps Program and State Homeland Security Grant Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management**

This Board paper authorizes the County Manager to accept \$13,000 in federal grant funding from the Citizen Corps Program and the State Homeland Security Grant Program administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management. The grant, which requires no local match, will be administered by the Division of Fire's Office of Emergency Management for the County's Citizen Corps training programs, including Community Emergency Response Team training, Fire Corps, Medical Reserve Corp, Volunteers in Police Service, and Neighborhood Watch.



COUNTY OF HENRICO, VIRGINIA  
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Agenda Title: **RESOLUTION – Authorization to Accept Federal Grant Funding from the Citizen Corps Program and State Homeland Security Grant Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management**

For Clerk's Use Only: <b>JUN - 8 2010</b> Date: _____  ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	<b>YES NO OTHER</b>  Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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WHEREAS, the Division of Fire wishes to accept \$13,000 in federal grant funding from the Citizen Corps Program and the State Homeland Security Grant Program administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management; and

WHEREAS, the grant, which requires no local match, will be administered by the Division of Fire's Office of Emergency Management for the County's Citizen Corps training programs, including Community Emergency Response Team training, Fire Corps, Medical Reserve Corps, Volunteers in Police Service, and Neighborhood Watch.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept \$13,000 in federal grant funding from the Citizen Corps Program and the State Homeland Security Grant Program administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**Resolution – Signatory Authority – Amendment to Contract for Architectural and Engineering Services, Fire Station #10 – Termination of Services**

This resolution authorizes the County Manager to execute an amendment to the June 25, 2008 contract with ACA Architects, P.C. for architectural and engineering services for the renovation and expansion of Fire Station #10. The amendment provides for the termination of the contract with the concurrence of both parties.

ACA provides, under two separate contracts, services to the County for Fire Stations #8 and #10. Fire Station #8 is under construction and Fire Station #10 is in the early planning and design phase. County staff has determined that ACA does not have the resources necessary to provide adequate services for both projects at the same time, and ACA concurs with that conclusion. Therefore, ACA and the County have concluded that it is in their respective best interests to terminate the contract for Fire Station #10. Following termination, the County will solicit proposals for a new architectural and engineering services contract for that project.

The Director of General Services, the County Manager concurring, recommends approval of the Board Paper.



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Agenda Title: **Resolution – Signatory Authority – Amendment to Contract for Architectural and Engineering Services, Fire Station #10 – Termination of Services**

For Clerk's Use Only:  Date: <b>JUN - 8 2010</b>  ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to: _____	BOARD OF SUPERVISORS ACTION  Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____  REMARKS: _____ _____ _____	YES NO OTHER  Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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**WHEREAS**, on June 25, 2008 the County and ACA Architects, P.C. ("ACA") entered into a contract for architectural and engineering services for the renovation and expansion of Fire Station #10 (the "Agreement"); and

**WHEREAS**, under separate contract, ACA also provides architectural and engineering services for the design and construction of Fire Station #8; and

**WHEREAS**, the County and ACA have mutually determined that ACA does not have the necessary resources to continue to provide, concurrently, adequate services for both Fire Stations #8 and #10; and

**WHEREAS**, the County and ACA have mutually agreed to terminate the Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that the County Manager is authorized to execute an amendment to the Agreement, which amendment shall provide for the termination of the Agreement and shall be in a form approved by the County Attorney.

Comment: The Director of General Services, the County Manager concurring, recommends approval of this Board paper.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



**RESOLUTION – Signatory Authority – Consent to Assignment of Contract for Architectural and Engineering Services – Fire Station #7**

On January 25, 2008, the County and RP Hughes Architects, Inc. entered into a contract for architectural and engineering services for the design and administration of the construction of the replacement of Fire Station #7 (the “Agreement”). RP Hughes is in the process of dissolving, and has advised that it will be unable to provide the services required by the Agreement. David Hughes, a principal of RP Hughes, has expressed interest in accepting an assignment of the Agreement from RP Hughes Architects, Inc. and completing the services contemplated by the Agreement. The Agreement provides that it may not be assigned without the written consent of the County. The County has determined that it is in its best interests to consent to the assignment and have David Hughes, or an entity formed by him of which he is a principal, complete the work initiated by RP Hughes.

This resolution authorizes the County Manager to sign the documents necessary to permit RP Hughes to assign the Agreement to David Hughes or an entity formed by David Hughes of which he is a principal.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

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**Agenda Title: RESOLUTION – Signatory Authority – Consent to Assignment of Contract for Architectural and Engineering Services – Fire Station #7**

For Clerk's Use Only:

Date **JUN - 8 2010**

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

YES NO OTHER

Donati, J.	_____	_____	_____
Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

WHEREAS, on June 25, 2008, Henrico County and RP Hughes Architects, Inc. entered into a contract for architectural and engineering services for the design and administration of the construction of the replacement of Fire Station #7 (the "Agreement"); and

WHEREAS, representatives of RP Hughes Architects, Inc. have advised the County that the firm is in the process of being dissolved and will be unable to provide the services required by the Agreement; and

WHEREAS, David Hughes, a principal of RP Hughes Architects, Inc., has expressed interest in accepting an assignment of the Agreement from RP Hughes Architects, Inc. and completing the work contemplated by the Agreement; and

WHEREAS, Section 9.5 of the Agreement provides that RP Hughes Architects, Inc. may not assign the Agreement without the written consent of the County; and

WHEREAS, the County has determined that it is in its best interests to consent to the assignment of the Agreement to David Hughes or an entity formed by him of which he is a principal to ensure timely completion of the work contemplated by the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that the County Manager is authorized to execute all documents, in a form approved by the County Attorney, necessary to consent to an assignment of the Agreement from RP Hughes Architects, Inc. to David Hughes or an entity formed by David Hughes of which he is a principal.

Comments: The Director of General Services, the County Manager concurring, recommends approval of this Board paper.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**RESOLUTION - Acceptance of Easements – North Gayton Road Extension Project – Timothy Willis and Rae M. Willis – Three Chopt District**

This resolution provides for the acceptance by the County Manager of Easements from Timothy Willis and Rae M. Willis for permanent slope and drainage easements containing 636 sq. ft., a temporary construction easement containing 1,636 sq. ft., and a permanent electric utility easement containing 435.61 sq. ft. for Dominion Virginia Power for the construction of the North Gayton Road Extension Project. Rae M. Willis is employed with the Henrico County Real Property Department and has not and will not participate in her official capacity in this acquisition. The Directors of Public Works and Real Property Department recommend approval of this resolution.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 138-10  
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Agenda Title RESOLUTION — Acceptance of Easements — North Gayton Road Extension  
Project — Timothy Willis and Rae M. Willis — Three Chopt District

<p>For Clerk's Use Only:</p> <p><b>JUN - 8 2010</b></p> <p>Date _____</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p style="text-align: center;"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) _____ Seconded by (1) _____</p> <p>(2) _____ (2) _____</p> <p>REMARKS: _____</p> <p>_____</p> <p>_____</p>	<table border="1"><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Glover, R.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Kaechele, D.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>O'Bannon, P.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Thornton, F.</td><td>_____</td><td>_____</td><td>_____</td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	_____	_____	_____	Glover, R.	_____	_____	_____	Kaechele, D.	_____	_____	_____	O'Bannon, P.	_____	_____	_____	Thornton, F.	_____	_____	_____
	YES	NO	OTHER																							
Donati, J.	_____	_____	_____																							
Glover, R.	_____	_____	_____																							
Kaechele, D.	_____	_____	_____																							
O'Bannon, P.	_____	_____	_____																							
Thornton, F.	_____	_____	_____																							

WHEREAS, it is necessary for construction of the North Gayton Road Extension Project (the "Project") to acquire permanent slope and drainage easements containing 636 sq. ft., a temporary construction easement containing 1,636 sq. ft., and a permanent electric utility easement containing 435.61 sq. ft. for Virginia Electric and Power Company, a Virginia public service corporation, doing business as Dominion Virginia Power (collectively, the "Easements") across the property at 12291 Kain Road owned by Timothy Willis and Rae M. Willis (the "Owners") and identified as Tax Map Parcel 737-768-0534 in the Three Chopt District; and,

WHEREAS, Rae M. Willis is employed in the County's Real Property Department; and,

WHEREAS, Rae M. Willis has not and will not participate in any way in her official capacity in this transaction.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors authorizes the County Manager to accept the Easements from Timothy Willis and Rae M. Willis, in a form approved by the County Attorney, for the sum of Six Thousand Three Hundred Fifty-Five Dollars (\$6,355).

Comments: The Directors of Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

<p>By Agency Head <u>[Signature]</u></p>	<p>By County Manager <u>[Signature]</u></p>
<p>Routing: _____</p> <p>Yellow to: <u>Real Property</u></p> <p>Copy to: _____</p>	<p>Certified: _____</p> <p>A Copy Tests: _____</p> <p style="text-align: center;">Clerk, Board of Supervisors</p> <p>Date: _____</p>



**RESOLUTION — Award of Construction Contract — Broadwater Area (BWII) Phase I Sanitary Sewer Rehabilitation — Varina District**

This resolution awards the contract to G. L. Howard, Inc. in the amount of \$4,939,468 for replacement of approximately five miles of 4-, 6-, and 8-inch diameter gravity sewer by the open cut method, rehabilitation of approximately four miles of 8-inch diameter gravity sewer by the cured-in-place lining method, replacement of approximately 35 manholes, and rehabilitation of approximately 92 manholes.

The project is located in the Highland Springs area bordered by E. Nine Mile Road to the west, N. Airport Drive to the south, E. Washington Street to the east, and N. Ivy Ave. to the north, all in the Varina District. The purpose of the project is to replace deteriorated sewer piping installed from 1940 to the early 1970s to provide adequate capacity for peak wet weather flows and to minimize sanitary sewer overflows.

Work is anticipated to begin in August 2010 and is anticipated to be completed by December 2011. Funding to support the contract is available from federal Recovery Zone Economic Development bond proceeds within the Water and Sewer Enterprise Fund.

Two bids were received on May 20, 2010 in response to Bid Request No.10-8813-3CE, and Addenda Nos.1 and 2, for the Broadwater Area (BWII) Phase I Sanitary Sewer Rehabilitation project.

<u>Bidders</u>	<u>Bid Amounts</u>
<b>G. L. Howard, Inc.</b>	<b>\$4,939,468.00</b>
Spiniello Companies	\$5,657,010.00

The Directors of Public Utilities and of General Services recommend the Board award the contract to G. L. Howard, Inc., the lowest responsive and responsible bidder, in the amount of \$4,939,468 and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 139-10

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Broadwater Area (BWII)  
Phase I Sanitary Sewer Rehabilitation – Varina District**

For Clerk's Use Only:

Date: **JUN - 8 2010**

- ☐ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) \_\_\_\_\_ Seconded by (1) \_\_\_\_\_  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: \_\_\_\_\_

YES NO OTHER

Donati, J. \_\_\_\_\_  
Glover, R. \_\_\_\_\_  
Kaechele, D. \_\_\_\_\_  
O'Bannon, P. \_\_\_\_\_  
Thornton, F. \_\_\_\_\_

**WHEREAS**, two bids were received on May 20, 2010 in response to Bid Request No. 10-8813-3CE and Addenda Nos. 1 and 2 for the Broadwater Area (BWII) Phase I Sanitary Sewer Rehabilitation project located in the Highland Springs area of the Varina District; and,

**WHEREAS**, the project includes replacement of approximately five miles of 4-, 6-, and 8-inch diameter gravity sewer by the open cut method, the rehabilitation of approximately four miles of 8-inch diameter gravity sewer by the cured-in-place lining method, replacement of approximately 35 sanitary manholes, and rehabilitation of approximately 92 sanitary manholes; and,

**WHEREAS**, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
G. L. Howard, Inc.	\$4,939,468.00
Spiniello Companies	\$5,657,010.00

**WHEREAS**, after review and evaluation of all bids received, it was determined that G. L. Howard, Inc. is the lowest responsive and responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County:

1. The contract is awarded to G. L. Howard, Inc., the lowest responsive and responsible bidder, in the amount of \$4,939,468.00, pursuant to Bid Request No. 10-8813-3CE, Addenda Nos. 1 and 2, and the bid submitted by G. L. Howard, Inc.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. 139-10

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Broadwater Area (BWII)  
Phase I Sanitary Sewer Rehabilitation — Varina District**

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2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.



**RESOLUTION — Award of Construction Contract — Westoe Road and Swinton Lane Water Main Replacement**

This Board Paper awards a construction contract to Possie B. Chenault, Inc. in the amount of \$345,146 to replace approximately 3,400 linear feet of 4-inch and 6-inch waterline with 6-inch ductile iron water main. The water main is located along Westoe Road, Highfield Road, Norwick Road and Swinton Lane in the Tuckahoe District. The work also includes abandonment of approximately 1,200 linear feet of 3-inch cast iron water main located within an easement.

The purpose of the project is to improve the reliability of the drinking water system by replacing a 4-inch unlined transite waterline installed in 1958 in Westoe Road, Highfield Road and Norwick Road and a 6-inch cast iron waterline installed in 1974 in Swinton Lane. These pipes are deteriorated and experience frequent breaks. The 3-inch waterline to be abandoned is undersized and has meters and services in the rear yards.

The work will begin in July 2010 and will be completed by February 2011. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Bids were opened on May 7, 2010. The bidders and bid amounts are as follows:

<b><u>Bidders</u></b>	<b><u>Bid Amounts</u></b>
Possie B. Chenault, Inc. Bumpass, VA	\$345,146.00
Castle Equipment Corporation Richmond, VA	\$398,073.15
K.P. Glass Construction, Inc. Rockville, VA	\$435,892.00
Henry S. Brandscome, LLC. Williamsburg, VA	\$477,903.73
Simons Hauling Richmond, VA	\$497,500.00
Piedmont Construction Oilville, VA	\$520,843.55
R.R. Snipes Construction Co., Inc. Ashland, VA	\$534,382.00
J. Sanders Construction Co. West Point, VA	\$588,500.00
J.D. Ludwig, Inc. West Point, VA	\$616,543.00
Biggs Construction Company, Inc. LaCrosse, VA	\$617,777.00

The Directors of Public Utilities and General Services recommend the Board award the contract to Possie B. Chenault, Inc., the lowest responsive and responsible bidder, in the amount of \$345,146.00 and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 40-10

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Westoe Road and Swinton Lane Water Main Replacement**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <b>JUN - 8 2010</b>	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
( ) Approved ( ) Denied ( ) Amended ( ) Deferred to: _____	REMARKS: _____ _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____		

**WHEREAS**, ten bids were received on May 6, 2010 in response to Bid Request No. 10-8816-3CE for the Westoe Road and Swinton Lane Water Main Replacement project located in the Tuckahoe District; and,

**WHEREAS**, the project includes replacement of approximately 3,400 linear feet of 4-inch and 6-inch water main with 6-inch ductile iron water main and abandonment of approximately 1,200 linear feet of 3-inch water main within an easement; and,

**WHEREAS**, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Possie B. Chenault, Inc.	\$345,146.00
Castle Equipment Corporation	\$398,073.15
K.P. Glass Construction, Inc.	\$435,892.00
Henry S. Brandscome, LLC.	\$477,903.73
Simons Hauling	\$497,500.00
Piedmont Construction	\$520,843.55
R.R. Snipes Construction Co., Inc.	\$534,382.00
J. Sanders Construction Co.	\$588,500.00
J.D. Ludwig, Inc.	\$616,543.00
Biggs Construction Company, Inc.	\$617,777.00

**WHEREAS**, after a review and evaluation of all bids received, it was determined that Possie B. Chenault, Inc. is the lowest responsive and responsible bidder.

By Agency Head

*Arthur D. Petrini*  
*jes*

By County Manager

*David R. Hays*

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. 140-10

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Westoe Road and Swinton Lane  
Water Main Replacement**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County:

1. The contract is awarded to Possie B. Chenault, Inc., the lowest responsive and responsible bidder, in the amount of \$345,146.00 pursuant to Bid Request No. 10-8816-3CE, Addendum No.1, Addendum No. 2 and the bid submitted by Possie B. Chenault, Inc.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.