

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday October 11, 2011 at 5:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matter to be reviewed by the Board at this time is:

5:30 – 6:00 p.m.

Closed Meeting for Consultation with the County Attorney Regarding Specific Legal Matters Requiring the Provision of Legal Advice Pertaining to State and Federal Wage and Hour Laws, Pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as Amended.

6:00 – 6:45 p.m.

Dinner



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
October 6, 2011

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
October 11, 2011
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION – Reverend Travis Branch, Chaplain, Gospel Jail Ministry

APPROVAL OF MINUTES – September 27, 2011 Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation – Energy Conservation Awareness Week – October 9 - 15, 2011.

Proclamation – Fire Prevention Week - October 9 – 15, 2011.

PUBLIC HEARING – REZONING CASE

225-11 Shurm Construction Inc.: Request to amend proffered conditions accepted with
C-14C-11 Rezoning Cases C-78C-05 and C-36C-07 on Parcel 803-696-9576 located
Varina between the south line of Harmony Avenue approximately 90' west of its
intersection with Woodside Street and the northern terminus of Woodside Street
approximately 155' north of Woodside Court. The applicant proposes to amend
Proffers 2, 6, 12 and 13 related to minimum house size, roads, curb and gutter,
and garages, and add proffer 16 related to elevations. The existing zoning is R-3C
One-Family Residence District (Conditional). The 2026 Comprehensive Plan
recommends Suburban Residential 2, density should not exceed 3.4 units per
acre. The Planning Commission voted to recommend the Board of Supervisors
grant the request.

PUBLIC HEARING – OTHER ITEM

226-11 Resolution – Signatory Authority – Conveyance of Real Estate for Brook Road
Improvements – Fairfield District.

PUBLIC COMMENTS

GENERAL AGENDA

227-11 Resolution – Authorization to Accept Federal Grant Funding from the 2010 Citizen
Corps Program and State Homeland Security Program.

- 228-11 Resolution - SIA-01-11 - Nuckols Road Electric Substation - Substantially in Accord with the Comprehensive Plan - Three Chopt District.
- 229-11 Resolution - Signatory Authority - Lease - Department of Mental Health & Developmental Services - 2010 Bremo Road - Brookland District.
- 230-11 Resolution - Signatory Authority - Lease - Capital Region Workforce Partnership - 121 Cedar Fork Road - Fairfield District.
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- 231-11 Resolution - Signatory Authority - Lease Amendment - West Broad Village - Division of Police - Three Chopt District.
- 232-11 Resolution - Award of Contract for Architectural and Engineering Services - Twin Hickory Park - Three Chopt District.
- 233-11 Resolution - Award of Construction Contract - Dartmouth Avenue and Horsepen Road Area Water Main Replacement - Tuckahoe and Brookland Districts.
- 234-11 Resolution - Award of Construction Contract - Skipwith Elementary School Stream Restoration Project.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
October 11, 2011**

INVOCATION – Reverend Travis Branch, Chaplain, Gospel Jail Ministry

PRESENTATIONS

PROCLAMATION – Energy Conservation Awareness Week – October 9 – 15, 2011.

Energy efficiency and protection of the environment are important to the County of Henrico. The Board of Supervisors and County staff are committed to making energy resources available and affordable to our citizens. The County will be hosting its eighth annual Energy Symposium for General Government on October 13, 2011 at the Government Center. This proclamation recognizes October 9 – 15, 2011 as Energy Conservation Awareness Week and encourages all Henrico residents and County employees to reduce their energy use and conserve our beautiful environment.

PROCLAMATION – Fire Prevention Week - October 9 – 15, 2011.

The Division of Fire promotes fire safety throughout the year and focuses special energy on these efforts as a part of the County's observance of Fire Prevention Week. The 2011 Fire Prevention Week theme, "It's Fire Prevention Week: Protect your Family from Fire," highlights efforts by public safety officials and citizens to help make homes, work places, and schools safer places to live, work, and learn. This proclamation recognizes October 9 – 15, 2011 as Fire Prevention Week and calls the observance to the attention of all Henrico citizens.

PUBLIC HEARING – REZONING CASE

C-14C-11
Varina

Shurm Construction Inc.: Request to amend proffered conditions accepted with Rezoning Cases C-78C-05 and C-36C-07 on Parcel 803-696-9576 located between the south line of Harmony Avenue approximately 90' west of its intersection with Woodside Street and the northern terminus of Woodside Street approximately 155' north of Woodside Court. The applicant proposes to amend Proffers 2, 6, 12 and 13 related to minimum house size, roads, curb and gutter, and garages, and add proffer 16 related to elevations. The existing zoning is R-3C One-Family Residence District (Conditional). The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. Acting on a motion by Mr. Jernigan seconded by Mr. Branin, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors grant the request because the changes do not greatly reduce the original intended purpose of the proffers and because the use continues to conform with the intent of the County's 2026 Comprehensive Plan.

PUBLIC HEARING - OTHER ITEM

RESOLUTION – Signatory Authority – Conveyance of Real Estate for Brook Road Improvements – Fairfield District.

This resolution will authorize the Chairman to execute deeds conveying 0.181 acre and 0.0857 acre parcels to the Commonwealth of Virginia for improvements to Brook Road from Villa Park Drive to Parham Road. The Real Property Department has processed this request through the Departments of Public Utilities, Public Works, and Planning without objection. The Directors of Public Utilities, Public Works, Planning and Real Property recommend approval of this action.

GENERAL AGENDA

RESOLUTION – Authorization to Accept Federal Grant Funding from the 2010 Citizen Corps Program and State Homeland Security Program.

This Board paper authorizes the County Manager to accept \$13,000 in federal grant funding from the 2010 Citizen Corps Program and the State Homeland Security Program administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management. The grant, which requires no local match, will be administered by the Division of Fire's Office of Emergency Management for the County's Citizen Corps training programs, including Community Emergency Response Team (CERT) training, Fire Corps (FC), Medical Reserve Corps (MRC), Volunteers in Police Service (VIPS), and Neighborhood Watch (NW).

RESOLUTION - SIA-01-11 - Nuckols Road Electric Substation - Substantially in Accord with the Comprehensive Plan - Three Chopt District.

At the request of Dominion Virginia Power, the Department of Planning conducted a study to determine whether the proposed site for the Nuckols Road Electric Substation is substantially in accord with the County's 2026 Comprehensive Plan ("Plan"). The site consists of a 15.45-acre parcel (747-770-5210) located northwest of the intersection of Nuckols Road and Interstate 295 in the Three Chopt District.

The Planning staff's report concluded that the proposed use for this site would not conflict with, or be a significant departure from, the Goals, Objectives and Policies of the Plan and would support the intent of the Plan that identifies the need for new public services and facilities based on projected and planned growth. Staff also determined the proposed improvements can be designed to be compatible with the existing land uses in the surrounding area.

At its meeting on September 15, 2011, the Planning Commission approved the resolution finding the proposed Nuckols Road Electric Substation substantially in accord with the Plan.

Further details regarding the proposed site are contained in the staff report prepared for the Planning Commission.

The Director of Planning concurs with the finding of the Planning Commission that the proposed Nuckols Road Electric Substation is substantially in accord with the Plan and recommends adoption of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Lease – Department of Mental Health & Developmental Services – 2010 Bremo Road – Brookland District.

The Department of Mental Health & Developmental Services desires to lease approximately 9,916 sq. ft. of office space in the Richmond Medical Park at 2010 Bremo Road for the outpatient behavioral health and developmental services which it currently provides at Radford Avenue. The Board paper authorizes the County Manager to execute an agreement to lease the space from Saturn Ventures, L.C. for a five-year term commencing November 1, 2011 at the initial annual rental rate of \$141,303, (\$14.25 per sq. ft. inclusive of all operating costs) and thereafter increasing 2.5% each year of the term and the optional three-year renewal term. The paper also authorizes the County to pay up to \$75,000.00 for space improvements related to the County’s use.

The Directors of Mental Health & Developmental Services and Real Property recommend approval of this Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Lease - Capital Region Workforce Partnership - 121 Cedar Fork Road - Fairfield District.

As fiscal agent for the Capital Region Workforce Partnership, the County has negotiated a lease for a 20,866 square foot office building with approximately 100 parking spaces at 121 Cedar Fork Road. Various entities will use the property to provide training and other services pursuant to the Workforce Investment Act of 1998 (“WIA”).

The Board paper authorizes the County Manager to execute the lease for a 62-month term commencing November 1, 2011 at the annual rental rate of \$285,864. The lease may be renewed for two five-year terms at a rental rate increasing 3% each year.

The Directors of the Capital Region Workforce Partnership and Real Property recommend approval of this Board paper; the County Manager concurs.

RESOLUTION – Signatory Authority – Lease Amendment – West Broad Village – Division of Police – Three Chopt District.

This Board paper authorizes the County Manager to execute a lease amendment to increase office space for the Division of Police at 2448 Old Brick Road in West Broad Village from 100 to 1,949 square feet. The annual rental for the space will be \$1.00.

The Chief of Police and the Director of Real Property recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract for Architectural and Engineering Services - Twin Hickory Park - Three Chopt District.

This resolution awards a professional services contract to **CHA, Inc.** for architectural and engineering services to design Twin Hickory Park located on the 48.5 acre site at 5011 Twin Hickory Road. The project was approved in the 2005 bond referendum.

On August 12, 2011, 10 proposals were received pursuant to RFP-#11-9098-7CS.

Based upon the firm's professional qualifications and experience demonstrated in the written proposals and interviews, **CHA, Inc.** was selected as the top-ranked firm. County staff has negotiated an agreement with **CHA, Inc.** in the amount of \$229,763.

The park will be primarily passive and will include trails, picnic and open play areas, a playground, restrooms, shelters, and parking. Both the existing Twin Hickory Recreation Center and Shady Grove Library are part of the site. **CHA, Inc.** will initiate the design effort in October 2011 and complete it in May 2012.

The resolution authorizes the County Manager, or the Director of General Services as his designee, to execute the contract in a form approved by the County Attorney and all necessary change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Directors of Recreation and Parks and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Dartmouth Avenue and Horsepen Road Area Water Main Replacement - Tuckahoe and Brookland Districts.

This resolution awards a contract to R.R. Snipes Construction Co., Inc. to replace approximately 1.4 miles of 6-inch and 8-inch diameter cast iron water mains with 8-inch and 12-inch diameter ductile iron water mains and replace 75 water services along Dartmouth Avenue, Harvard Avenue, and Horsepen Road.

The purpose of the project is to maintain the reliability of the water systems in the area by replacing deteriorated piping systems installed in the 1940s and 1950s. The work will begin in December 2011 and will be completed by February 2013. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Nine bids were received on September 15, 2011:

Bidders	<u>Bid Amounts</u>
R.R. Snipes Construction Co., Inc. Ashland, VA	\$1,256,841.00
Piedmont Construction Co., Inc. Oilville, VA	\$1,364,362.00

Spiniello Companies Pomona, CA	\$1,421,835.00
Godsey & Sons, Inc. Richmond, VA	\$1,518,080.00
Walter C. Via Enterprises, Inc. West Point, VA	\$1,725,431.00
Henry S. Branscome, LLC Williamsburg, VA	\$1,845,000.00
Castle Equipment Corporation Richmond, VA	\$1,855,303.00
C. T. Purcell Excavating, Inc. Montpelier, VA	\$1,880,123.00
Central Contracting Co., Inc. Richmond, VA	\$1,995,529.71

The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION – Award of Construction Contract – Skipwith Elementary School Stream Restoration Project.

This resolution awards a contract to **J. E. Liesfeld Contractor, Inc.** for restoration of a stream located on the Skipwith Elementary School property. The project includes stream restoration, grading, in-stream structures, seeding, planting, trails, and all necessary incidentals along approximately 1650 linear feet of stream. The contractor shall begin work within 10 calendar days after issuance of the notice to proceed. Construction is scheduled to be completed within 150 calendar days following the date of the written notice to proceed.

The County received seven bids on September 7, 2011 in response to Bid Request No. 11-9117-8JK and Addendum No. 1 thereto. For selection and evaluation purposes, the lowest responsive bid was determined by multiplying the unit prices bid times the unit quantities specified in the bid documents, with the following results:

<u>Bidder</u>	<u>Bid</u>
J.E. Liesfeld Contractor, Inc.	\$407,954.00
River Works, Inc.	\$465,536.00
HGS, L.L.C. d/b/a Angler Environmental	\$492,970.00
Environmental Quality Resources, L.L.C.	\$514,131.00
Henry S. Branscome, L.L.C.	\$560,269.00
Messer Contracting, L.L.C.	\$697,236.00

C.T. Purcell, Inc.

\$815,326.77

The final contract amount shall be determined upon completion of the project by multiplying the actual County-authorized unit quantities required for construction of the project by the unit prices submitted in the Contractor's bid.

Funding to support the contract is available within the project budget. The Directors of Public Works and General Services recommend that the Board award the contract to **J.E. Liesfeld Contractor, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$407,954.00**. The County Manager concurs.