

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
December 14, 2010
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION – Dr. Michael J. Clingenpeel, Pastor, River Road Church, Baptist

APPROVAL OF MINUTES – November 23, 2010 Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

APPOINTMENTS/RESIGNATION

288-10 Resolution – Resignation of Member – Community Criminal Justice Board.

289-10 Resolution – Appointment of Members – Board of The Shops at White Oak Village Community Development Authority.

PUBLIC HEARINGS - REZONING CASE AND PROVISIONAL USE PERMIT

269-10 KCA/Laburnum, LLC: Request to rezone from RTHC Residential
C-19-10 Townhouse District (Conditional) to A-1 Agricultural District, Parcel 808-
Fairfield 731-7728 containing approximately 10.33 acres, located at the southeast
intersection of N. Laburnum Avenue and Watts Lane. The A-1 District
allows a minimum lot size of 43,560 square feet and a maximum gross
density of 1.0 unit per acre. The use will be controlled by zoning ordinance
regulations. The Land Use Plan recommends Urban Residential; density
should range from 3.4 to 6.8 units per acre. The Planning Commission
voted to recommend the Board of Supervisors grant the request. (Deferred
from the November 9, 2010 meeting; deferral requested to March 8,
2011.)

290-10 SS Acquisitions, LLC: Request for a Provisional Use Permit under Section
P-11-10 24-58.2(a) of Chapter 24 of the County Code for extended hours of
Varina operation on Parcel 816-714-1137 containing approximately 1 acre located
along the west line of S. Laburnum Avenue, approximately 300 feet north of
its intersection with Williamsburg Road (U.S. Route 60). The applicant
proposes a restaurant with 24 hour operations. The existing zoning is B-2
Business District and B-3 Business District. The Land Use Plan
recommends Commercial Concentration. The site is in the Airport Safety
Overlay District and the Enterprise Zone. The Planning Commission voted
to recommend the Board of Supervisors grant the request.

PUBLIC HEARINGS - OTHER ITEMS

- 291-10 Resolution - Amendments to the FY 2010-11 Annual Fiscal Plan: December, 2010.
- 292-10 Resolution - POD-22-09 - Approval of a Plan of Development for Fire Station #7 - Fairfield District.
- 293-10 Resolution - POD-24-10 (POD-17-85 Revised) - Approval of a Revised Plan of Development for Fire Station #13 - Tuckahoe District.
- 294-10 Ordinance - Vacation of Unimproved Alleys - Highland Park Annex - Fairfield District.
- 295-10 Ordinance - Vacation of Building Line - Lot 13 in Block E of Glen Ridge - Tuckahoe District.

PUBLIC COMMENTS

GENERAL AGENDA

- 296-10 Resolution - Expressing Support for the Use of Low-Cost Carriers at Richmond International Airport.
- 297-10 Resolution - Expressing Support of Utilization of Industrial Access Railroad Track Funds - Smurfit-Stone Container Corporation.
- 298-10 Resolution - Commencement of Renewal Proceedings Under the Federal Cable Communications Policy Act of 1984, as Amended.
- 299-10 Resolution - Award of Construction Contract - HVAC Equipment Replacement, Human Services Building.
- 300-10 Resolution - Award of Contract - E911 Call Center Application.
- 301-10 Resolution - Amendment to Construction Services Agreement - Patterson Avenue Water Main Abandonment Project - J. Sanders Construction Co.
- 302-10 Resolution - Amendment to Construction Services Agreement - Foxhill Townhouses Water Services Replacement - G.L. Howard, Inc.
- 303-10 Resolution - Amendment to Construction Services Agreement - Henrico County Water Reclamation Facility Primary Settling Basin Nos. 1 - 6 Rehabilitation - Shaw Construction Corporation.
- 304-10 Resolution - Award of Construction Contract - Charles City Road Sewage Pumping Station - Varina District.

- 305-10 Resolution - Award of Contract for Sanitary Sewer Odor and Corrosion Control - Siemens Water Technologies Corporation.
- 306-10 Resolution - To Permit Additional Fine of \$200 for Speeding on Danewood Drive from Park Terrace Drive near Ridgemere Drive to Park Terrace Drive near Foxfield Circle.
- 307-10 Resolution - Acceptance of Road.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
November 23, 2010**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, November 23, 2010 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
James B. Donati, Jr., Varina District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Capt. Earl P. Williams, Jr., Civil Process, Sheriff's Office
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Angela N. Harper, FAICP, Deputy County Manager for Special Services
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:04 p.m.

Mrs. O'Bannon led recitation of the Pledge of Allegiance.

Rev. Angelo V. Chatmon, Pastor of Pilgrim Journey Baptist Church, delivered the invocation.

On motion of Mr. Donati, seconded by Mr. Thornton, the Board approved the minutes of the November 9, 2010 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon recognized Don Stevens, owner of Stevens Jewelers, who presented each of the Board members and Mr. Hazelett with a package of six commemorative charms during the Board's November 23, 2010 special meeting. The charms are part of the store's Virginia and Richmond landmarks charms collection and depict the Henrico County seal as well as one special location in each of the County's five magisterial districts - the historic Courtney Road Service Station, the Lewis Ginter Botanical Garden/Arboretum, Short Pump, the Varina-Enon Bridge, and the James River. The presentation provided Mr. Stevens and his employees an opportunity to give thanks to the Board and Mr. Hazelett for their wonderful work.

Mrs. O'Bannon noted that the County's utility customers recently received a list of public events that have been scheduled for next year to commemorate the County's 400th anniversary. She expressed appreciation for the enthusiasm demonstrated by area businesses for the commemoration.

RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Luz Lazo from the *Richmond Times-Dispatch*.

BOARD OF SUPERVISORS' COMMENTS (continued)

Mrs. O'Bannon recognized the following Boy Scouts who were observing the meeting to fulfill merit badge and rank requirements: Chris Barr, Christian Barr, Martel Chaber-Tully, Ryan Dickerson, Grayson Giddings, Kieffer Gilman-Strickland, Ben Hightower, Chuck Meire, Teddy Nasworthy, Kyle Pate, Jack Poindexter, Reese Pounders, Jeremy Ray, Justin Schrujier, and Scott Werwath from Troop 702, sponsored by Second Baptist Church; and Ward Prescott from Troop 776, sponsored by Knights of Columbus Council No. 395.

Mr. Thornton announced that the local chapter of the Police Athletic League (PAL) sponsored by the Henrico Division of Police donated turkeys to needy families and performed other volunteer services in the community on November 20, 2010. PAL is a national youth crime prevention program.

PUBLIC HEARING - ITEMS

- 275-10 Ordinance - To Amend and Reordain Section 20-74 of the Code of the County of Henrico Titled "Partial exemption for rehabilitated, renovated or replacement multifamily residential rental units" to Extend the Time for Completion of Rehabilitation Projects Encompassing at Least 50 Contiguous Acres.

Tom Little, Real Estate Division Section Manager for the Department of Finance, responded to a question from Mrs. O'Bannon.

No one from the public spoke in opposition to this ordinance.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached ordinance.

276-10

Resolution - POD-15-10 (POD-16-82 Revised) - Approval of a Plan of Development for Brookland Middle School Renovations - Fairfield District.

Kevin Wilhite, Principal Planner for Development Review and Design, narrated a slide presentation highlighting the major aspects of the POD. He identified the location of this campus style school and the zoning districts for the 30.8-acre school site and surrounding properties. Mr. Wilhite reviewed the proposed improvements, which will include extensive interior renovations; several small mechanical building additions; a 1,200 square-foot library addition; reconstruction of the administration building entrance; a bus canopy; location of a generator and chiller unit; exterior changes to buildings; reconstruction of access drives, parking lots, sidewalks, and utilities; additional site lighting and landscaping; and a new underground stormwater retention facility. The project will be done in phases and will start in Spring 2011 with completion scheduled for Fall 2012. There will be a need for approximately one bathroom trailer and 24 classroom trailers on the site during the project.

Following his presentation, Mr. Wilhite responded to questions from the Board regarding the age of the school and the project's sidewalk reconstruction plans. Mr. Glover questioned the need to construct new sidewalks along Hungary Road and Lydell Drive. Chuck Graham of BCWH Architects responded to questions from the Board pertaining to the building's eligibility for tax credits, the school's design capacity and number of classrooms, and the impact of construction and temporary trailers on the learning environment. Mr. Thornton stated that he hoped that Henrico County Public Schools will collect and share data with the Board as to whether school renovation projects and the use of temporary trailers are injurious to education. Mr. Hazelett agreed to obtain documents requested by Mr. Donati concerning federal tax credit criteria for old buildings.

The following speakers addressed the Board during the public hearing:

- Michelle Brown, a resident of 9411 Battlefield Road in the Fairfield District, expressed concerns that the renovation project will not include a cafetorium. She responded to follow up questions from Mr. Kaechele. At Mr. Hazelett's request, Assistant Superintendent of Schools for Operations Ed Buzzelli responded to Ms. Brown's

concerns. He elaborated on the school's master plan and funding limitations for the project. Mr. Hazelett and Mr. Buzzelli responded to questions from the Board relating to the status of bids and funding for the project, the number of existing cafeterias at the school, and the School Board's responsibility for prioritizing school projects. There were further comments by Ms. Brown, Mr. Glover, and Mr. Kaechele regarding the School Board's decision not to include a cafetorium in this project.

- Tasha Holloman, the parent of an eighth grade daughter who attends Brookland Middle School and a fifth grade daughter who attends Longdale Elementary School, spoke of the need for a cafetorium at Brookland Middle School in order for it to keep up with the schools in western Henrico. She commented that the quality of schools in Henrico should be equal in every way.

Mr. Buzzelli and Mr. Hazelett responded to a question from Mrs. O'Bannon pertaining to the next construction project on the School Board's list. In response to a question from Mr. Thornton, Mr. Hazelett explained the status of funding for this project and other 2005 general obligation bond referendum projects.

- Mrs. Holloman's older daughter, who did not identify herself, questioned why there is money to build new schools in western Henrico but not to renovate a 50-year old school. Mr. Hazelett explained the Board's obligation to meet projects approved by the citizens in the County's 2000 and 2005 general obligation bond referenda, noting that more money from these referenda was allocated to new schools in eastern Henrico than in western Henrico. He also referred to recent school renovation projects and the School Board's responsibility for projecting student populations and addressing current and future school needs and capacities.

Mr. Hazelett responded to a question from Mr. Glover concerning the amount of 2005 bond referendum funds allocated to eastern Henrico schools. Mr. Kaechele noted that the County has had to build schools where the majority of the growth in student population has occurred.

On motion of Mr. Thornton, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

277-10

Resolution – Signatory Authority – Declaration of Restrictions Over a Portion of Short Pump Park – Three Chopt District.

Jon Tracy, Director of Real Property, and Mr. Hazelett responded to questions from the Board.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

278-10 Resolution - Signatory Authority – First Amendment to Lease Agreement – TTM Virginia, Inc. – Three Chopt District.

Mr. Tracy and Mr. Hazelett responded to questions from the Board.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

279-10 Resolution - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2010 and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.

John Vithoulkas, Director of Finance and Special Economic Advisor to the County Manager, acknowledged and thanked Accounting Division Director Clarence Daniel; the staff of the Accounting Division; the audit staff of KMPG, especially Partner Rob Churchman and Senior Manager Kim Edwards; and Internal Auditor Vaughan Crawley and the Internal Audit staff, who spent more than 200 hours in a support role on this audit. Mr. Vithoulkas and Mr. Hazelett responded to questions from the Board.

On motion of Mr. Donati, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

280-10 Introduction of Resolution - Receipt of Requests for Amendments to the FY 2010-11 Annual Fiscal Plan: December, 2010.

Gene Walter, Budget and Management Division Director, and Mr. Hazelett responded to questions from Mrs. O'Bannon.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

- 281-10 Resolution - Award of Contract for Architectural and Engineering Services - Fire Station #10.
- On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.
- 282-10 Resolution – Award of Construction Contract – Fire Station #3.
- Paul Proto, Director of General Services, responded to questions from the Board.
- On motion of Mr. Donati, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.
- 283-10 Resolution – Award of Construction Contract – Addition to Juvenile Detention Home.
- Mr. Proto responded to questions from the Board.
- On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.
- 284-10 Resolution - Award of Construction Contract - Glen Allen 1,000,000 Gallon Water Storage Tank Repairs and Repainting – Brookland District.
- Art Petrini, Director of Public Utilities, responded to questions from the Board.
- On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.
- 285-10 Resolution – Award of Construction Contract – National Heights and Richland Heights Fire Flow Enhancement – Varina District.
- Mr. Petrini responded to questions from the Board.
- On motion of Mr. Donati, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.
- Mr. Petrini, Director of Public Works Tim Foster, and Mr. Hazelett responded to a question from Mrs. O'Bannon pertaining to utility trucks she saw the previous evening on Forest Avenue in front of Tuckahoe Elementary School. Mr. Petrini stated that he will report back to Mrs. O'Bannon with more information on the work that was being conducted at this location.

286-10 Resolution - Signatory Authority - Agreement to Upgrade Existing Flashing Lights and Gates at Richmond-Henrico Turnpike Railroad Grade Crossing - Virginia Department of Transportation and Buckingham Branch Railroad Company.

Mr. Hazelett and Mr. Foster responded to a question from Mrs. O'Bannon.

On motion of Mr. Thornton, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

287-10 Resolution - Acceptance of Roads.

On motion of Mr. Donati, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:39 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
November 23, 2010**

The Henrico County Board of Supervisors convened a special meeting on Tuesday, November 23, 2010 at 5:00 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
Richard W. Glover, Brookland District
James B. Donati, Jr., Varina District
David A. Kaechele, Three Chopt District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Angela N. Harper, FAICP, Deputy County Manager for Special Services
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development
John A. Vithoulkas, Director of Finance/Special Economic Advisor to the County Manager
Tamra R. McKinney, Director of Public Relations & Media Services

Mrs. O'Bannon called the meeting to order at 5:11 p.m.

Mr. Hazelett briefly reviewed the two items listed on the special meeting agenda.

2011 Commemorative Charms

Mr. Hazelett introduced Don Stevens, owner of Stevens Jewelers, who advised the Board that his store had created a package of six sterling silver charms to commemorate the County's 400th anniversary in 2011. Mr. Stevens presented a set of the charms to each member of the Board and to the County Manager in appreciation of the County's good government and to symbolize the pride of Henrico. He explained the significance of the charms, which depict the County seal as well as one special location in each of the County's five magisterial districts – the historic Courtney Road Service Station, the Lewis Ginter Botanical Garden/Arboretum, Short Pump, the Varina-Enon Bridge, and the James River. Mr. Stevens noted that he was speaking as one

Henrico citizen. He thanked the Board and Mr. Hazelett for the great job they do and stated how pleased he is with the County.

Mr. Stevens and Mr. Glover responded to a question from Mr. Kaechele regarding how the charms are made. Mr. Hazelett commented that Mr. Stevens has been generous in supporting the County's public safety agencies. Mr. Stevens pointed out that he has previously participated in the Henrico Citizens Police Academy. Mrs. O'Bannon commented on the beauty of the charms and expressed appreciation to Mr. Stevens on behalf of the Board for his work on them and for his gift. She voiced excitement at how many local businesses are getting involved with the 400th anniversary commemoration. In response to a question from Mr. Donati, Mr. Stevens explained the price differential between silver and gold charms. Mr. Glover remarked that Mr. Stevens' gift to the Board was wonderful.

2011 Commemoration Advisory Commission Update

Mr. Hazelett recognized Ms. Harper, who in turn introduced Commission Chairman Mrs. O'Bannon and the following advisory commission members who were present: Bill LaVecchia, Jack Berry, Bob Michie, Samuel Banks, Bev Davis, and Linda Robinson. Ms. Harper referred to several handouts that staff had placed at the Board's seats and narrated the first portion of a slide presentation that provided a Commission activity update. Mrs. Harper reviewed the topics that would be presented; the results the Commission has achieved so far; a handout promoting the A'maize'ing Harvest Festival; and print ad, web site, and e-blast promotions of commemoration activities, including handouts depicting the Henrico County 400th Anniversary Digital Billboard and listing history programs to air throughout 2011 on HCTV-17. She responded to a comment from Mrs. O'Bannon regarding 2011 Commemoration pop ups on the Martin's Supermarket website and was joined by Mr. Michie in responding to a question from Mr. Kaechele concerning the status of the digital billboard.

Mr. Harper recognized Mrs. Robinson, Chair of the Henrico Shire Committee, who continued the slide presentation by identifying the members of her committee and reviewing the dates, location, purpose, invitation list, program, venue, and reception for the Henrico Shire event.

Mrs. Robinson recognized Mr. Michie of the Henrico Education Foundation, Chairman of the Hunt for Henrico History Committee, who identified the members of his committee and reviewed the dates, location, and highlights of the Hunt for Henrico History event, which will include a living history timeline, a family heirloom show and tell, historical and community displays, children's craft activities, and the encouragement of on-going preservation of local history through family and community activities. Karen Perkins, Recreation Programs Manager, and Mr. Michie responded to questions from the Board pertaining to the date of the second Hunt for Henrico History scheduled event and whether the displays for this event will be continued beyond 2011.

Mr. Michie recognized Mr. Banks, Chairman of the African-American Subcommittee, who identified the members of his subcommittee and reviewed African-American legacy honoree criteria; 2011 African-American legacy honorees; and the dates, location, schedule, and program for the African-American legacy event. He also noted that the Board had received a handout on

William Darl Cosby, Sr. that provided an example of the exhibit panels to be displayed during this event.

Mr. Banks recognized Carol Simopoulos, Educational Specialist for Social Studies for Henrico County Public Schools, who reviewed the target audience, purpose, dates, and locations of the Henrico Explorers Passport program. She referred to two handouts, the Passport booklet listing historic sites included in the program and a permission slip that will be used for program participants. Ms. Simopoulos responded to a suggestion from Mrs. O'Bannon and Mr. Thornton that private school children be included in the program if a way can be found to accommodate them. Ms. Harper agreed to forward this suggestion to the Commission for discussion at its next meeting.

Ms. Simopoulos recognized Ms. Harper, who noted that Mrs. O'Bannon recently spoke to a fifth grade class at St. Mary's Catholic School about the 400th Commemoration. Ms. Harper advised that speakers from the County are available to address community groups upon request in regards to Commemoration events and activities. She and Ms. Simopoulos responded to questions from the Board relating to the budget for the Commission's printed materials and the costs to participants in the Henrico Explorers Passport program of attending historic sites included in the "passport."

Ms. Harper concluded the formal presentation by reviewing 400th Anniversary mementos. She advised that the next Commemoration Advisory Commission work session update to the Board will be scheduled for the Board's first special meeting of the month in February 2011. Ms. Harper and Mr. Banks responded to further questions and comments from the Board concerning whether the African-American event exhibit panels will be permanently displayed after the scheduled legacy event and whether information pertaining to the 400th anniversary is being conveyed in any language other than English. Mr. Thornton commented that it would be helpful to use other languages to disseminate this information because of the diversity of Henrico's citizenry.

Mrs. O'Bannon noted that a couple of the Commission members are working on a museum project. She further noted that some of the displays used at various Commemoration events can be located in a museum in the future but that the Commission is very sensitive to funding issues. Mrs. O'Bannon suggested the possibility of establishing a 501(c)(3) organization to raise funds on behalf of the Commission. She expressed appreciation for the good job that the Commission and its staff are doing for the Commemoration. Mr. Glover commented that he is impressed by the effort he has seen so far from the Commission and that it far exceeds what was done for the Jamestown Commemoration despite the much smaller budget. Mrs. O'Bannon commented on the large amount of staff time that has been devoted to the Commemoration and referred to the Henrico Advantage Card that has been developed. She stated that the Commission has set goals and stuck to them and has been an excellent group with which to work.

Ms. Harper responded to a question from Mr. Glover relating to the timeframe for making the Civil War commemorative posters available to the public. Mrs. O'Bannon concluded the discussions by noting that the Commission is trying to keep the Commemoration activities as local as possible and that the Commission has been very cost conscious.

The Board recessed for dinner at 6:15 p.m. and reconvened at 6:38 p.m.

Mr. Hazelett reviewed the evening's regular meeting agenda, including the four public hearing items. He noted that one citizen had signed up to speak on the Brookland Middle School plan of development because of a concern that the renovation project does not include a cafetorium. He responded to a couple of questions from the Board regarding the proposed area within Short Pump Park where restrictive covenants were being proposed. Mr. Hazelett then briefly reviewed the evening's regular meeting agenda. He noted that the County's Audit Committee had met earlier in the afternoon to review the annual audit, which would be presented to the Board at the evening meeting. Mr. Hazelett elaborated on the agenda item that would provide him with signatory authority to execute an agreement with the Virginia Department of Transportation and Buckingham Branch Railroad Company to upgrade flashing lights and gates at the Richmond-Henrico Turnpike railroad grade crossing.

Mr. Hazelett commented that County staff has done a fantastic job with the 2011 Commemoration and that there is a lot of excitement surrounding this effort. He noted that 650 invitations were recently mailed for the shire event in January. Mr. Hazelett further noted that staff has received many positive remarks and expressions of appreciation from other localities about a video that Public Relations & Media Services is producing for the Commemoration and for which local officials representing the original shires have been interviewed.

Mr. Hazelett and Mr. Rapisarda responded to an inquiry from Mrs. O'Bannon and a question from Mr. Kaechele relating to how the Board should address the postponement of Board meetings that must be cancelled due to snow or inclement weather. Mr. Rapisarda referred to the applicable adverse weather provision in the Code of Virginia. Hearing no objection from the Board, Mr. Hazelett stated that the resolution establishing the Board's meeting schedule that the Board will consider at its organizational meeting in January will be drafted to include a provision allowing the Chairman to postpone a meeting for one week because of bad weather or an emergency.

There being no further business, the meeting was adjourned at 6:48 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

RESOLUTION – Resignation of Member – Community Criminal Justice Board

This Board paper accepts the resignation of John A. Ficklin from the Community Criminal Justice Board (the “CCJB”) as the Tuckahoe District Citizen Representative.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 288-10
Page No.

Agenda Title

Board

RESOLUTION - Resignation of Member - Community Criminal Justice

For Clerk's Use Only:

Date **DEC 14 2010**

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, on June 22, 2010, John A. Ficklin was reappointed to the Community Criminal Justice Board (the "CCJB") as the Tuckahoe District Citizen Representative for a two-year term beginning July 1, 2010 and expiring June 30, 2012; and

WHEREAS, by email correspondence dated October 28, 2010 and directed to Patricia S. O'Bannon, Chairman of the Board of Supervisors, Mr. Ficklin submitted his resignation from the CCJB.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia accepts the resignation of John A. Ficklin from the Community Criminal Justice Board.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Tests: _____

Clerk, Board of Supervisors

Date: _____

From: silver_richmond@verizon.net
To: pob@patobannon.com
Sent: Thursday, October 28, 2010 3:26 PM
Subject: Henrico Community Criminal Justice Board

Dear Pat,

I don't know if you watch Dr. Phil on TV in the afternoon. I believe one of the reasons he has been so popular from his start on the Oprah Show is that he speaks in plain language and in simple terms that the majority of the people can understand. One of his signature questions he poses to his guests is, "How is this working for you?" To me, that question makes a lot of sense to me and for a lot of the decisions I make every day in my life. The Henrico Community Criminal Justice Board hasn't been working for me for a long time. One of the reasons I stayed in the Human Services field all those years before my retirement was that I always felt I was making a contribution in those lives of which I had a professional responsibility. I received a lot of satisfaction from that. I truly loved my job with social services. I have not received any satisfaction from being on that Board and I do not feel I am making any contribution to the County in any way. Therefore, I ask that you remove me from the Henrico Community Criminal Justice Board as your Tuckahoe representative. I want you to completely understand that this decision is no reflection on you what so ever. We have always had a very honest and frank understanding and you will always have my complete respect for you as a person and for what you stand up for as our Supervisor in our Tuckahoe District.

I remain most respectful,

John Ficklin

RESOLUTION – Appointment of Members – Board of The Shops at White Oak Village Community Development Authority

This Board paper appoints **Lawrence J. Campbell** and **Christine E. Hardin** to the Board of The Shops at White Oak Village Community Development Authority for four-year terms expiring December 12, 2014 or thereafter, when their successors shall have been appointed and qualified.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 289-10
Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Board of The Shops at White Oak Village Community Development Authority

For Clerk's Use Only:

Date: DEC 14 2010

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia appoints Lawrence J. Campbell and Christine E. Hardin to the Board of The Shops at White Oak Village Community Development Authority for four-year terms expiring December 12, 2014 or thereafter, when their successors shall have been appointed and qualified.

By Agency Head _____ By County Manager _____

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

269-10
C-19-10
Fairfield

KCA/Laburnum, LLC: Request to rezone from RTHC Residential Townhouse District (Conditional) to A-1 Agricultural District, Parcel 808-731-7728 containing approximately 10.33 acres, located at the southeast intersection of N. Laburnum Avenue and Watts Lane. The A-1 District allows a minimum lot size of 43,560 square feet and a maximum gross density of 1.0 unit per acre. The use will be controlled by zoning ordinance regulations. The Land Use Plan recommends Urban Residential; density should range from 3.4 to 6.8 units per acre. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Archer seconded by Mr. Jernigan, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors grant the request because it would not be expected to adversely affect the pattern of zoning and land use in the area. **(Deferred from the November 9, 2010 meeting; deferral requested to March 8, 2011.)**

290-10
P-11-10
Varina

SS Acquisitions, LLC: Request for a Provisional Use Permit under Section 24-58.2(a) of Chapter 24 of the County Code for extended hours of operation on Parcel 816-714-1137 containing approximately 1 acre located along the west line of S. Laburnum Avenue, approximately 300 feet north of its intersection with Williamsburg Road (U.S. Route 60). The applicant proposes a restaurant with 24 hour operations. The existing zoning is B-2 Business District and B-3 Business District. The Land Use Plan recommends Commercial Concentration. The site is in the Airport Safety Overlay District and the Enterprise Zone. Acting on a motion by Mr. Jernigan seconded by Mr. Archer, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors grant the request because it is reasonable in light of the surrounding uses and existing zoning on the property.

RESOLUTION – Amendments to the FY 2010-11 Annual Fiscal Plan: December, 2010

A Board paper was presented on November 23, 2010, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. The Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on December 14, 2010. After the public hearing, at that same meeting, this paper may be approved.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **291-10**
Page 1 of 4

Agenda Title Resolution - Amendments to the FY 2010-11 Annual Fiscal Plan: December, 2010

For Clerk's Use Only: <div style="font-size: 1.2em; font-weight: bold; margin: 10px 0;">DEC 14 2010</div> <div>Date _____</div> <div><input type="checkbox"/> Approved</div> <div><input type="checkbox"/> Denied</div> <div><input type="checkbox"/> Amended</div> <div><input type="checkbox"/> Deferred to _____</div>	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	<table style="width: 100%;"><tr><th></th><th style="text-align: center;">YES</th><th style="text-align: center;">NO</th><th style="text-align: center;">OTHER</th></tr><tr><td>Donati, J.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Glover, R.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr></table>		YES	NO	OTHER	Donati, J.	___	___	___	Glover, R.	___	___	___	Kaechele, D.	___	___	___	O'Bannon, P.	___	___	___	Thornton, F.	___	___	___
	YES	NO	OTHER																							
Donati, J.	___	___	___																							
Glover, R.	___	___	___																							
Kaechele, D.	___	___	___																							
O'Bannon, P.	___	___	___																							
Thornton, F.	___	___	___																							

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, did hold an advertised public hearing at 7:00 p.m., on December 14, 2010, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2010-11; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Annual Fiscal Plan for fiscal year 2010-11 is amended and that such funds are appropriated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department - 22 - Social Services

22202 - VIEW Day Care

1302 00000 - Purchase of Services \$ 768,205

The Commonwealth of Virginia, Department of Social Services will reimburse the County of Henrico an additional \$343,671 of State and \$384,103 of Federal funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2010-11. The required County match of \$40,431 will come from the fund balance in the General Fund, and is included in the \$768,205 total. Also an additional \$40,432 in ARRA funding for this program, that can be found elsewhere in this document, will bring the total program funding in fiscal year 2010-11 to \$3,324,994.

Total Fund 0101 - General Fund - General Operating \$ 768,205

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 291-10
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FUND 0107 - GENERAL FUND - ARRA - County General Fund

Department - 22 - Social Services

22202 - VIEW Day Care

1302 05272 - ARRA - VIEW Day Care \$ 40,432

This will amend the Department of Social Services budget to incorporate additional American Recovery and Reinvestment Act (ARRA) funding for the Virginia Initiative for Employment not Welfare (VIEW) Program. An additional \$768,205 of State, Federal, and County funds for this program, that can be found elsewhere in this document, will bring the total program funding in fiscal year 2010-11 to \$3,324,994.

Total Fund 0107 - ARRA - County General Fund

\$ 40,432

Total GENERAL FUND

\$ 808,637

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12800 - Grants

0000 00173 - Bulletproof Vest \$ 9,232

Additional funds have been approved for reimbursement to the County of Henrico from the United States Department of Justice, Office of Justice Programs, under the Bulletproof Vest Partnership Program, in the amount of \$9,232. No County matching funds are required.

0000 05362 - Target 11 2,000

To appropriate a donation received from Target to purchase seven GIS units for Forensic unit vehicles.

0000 06622 - Justice Assistance Grant 11 102,013

Funding of \$102,013 has been received from the Justice Assistance Grant (JAG). These federal funds are to be used to purchase equipment for the Division's SWAT team, Civil Disturbance team, Organized Crime section, bike patrol, motor unit, and K-9 unit. No County matching funds are required.

Total Police

\$ 113,245

Department 13 - Fire

13113 - Emergency Planning and Safety

0000 06631 - Burn Building \$ 6,954

To appropriate grant funding of \$6,954 received from the Commonwealth of Virginia Department of Fire Programs on behalf of the Virginia Fire Services Board. These funds will be used to purchase a forcible entry simulator for training at the Division's Burn Building. No local match is required.

**COUNTY OF HENRICO, VIRGINIA
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Agenda Item No. 291-10
Page 3 of 4

Department 30 - Economic Development

30001 - Economic Development

0902 06635 - Governor's Opportunity Award - FY11 Capital One \$ 300,000

0903 06635 - County Match - Governor's Opportunity Award - FY11 Capital One 300,000

The Commonwealth of Virginia, Governor's Opportunity Fund, through the Virginia Economic Development Partnership (VEDP), has awarded the County of Henrico a \$300,000 grant to induce Capital One to purchase and make improvements at two buildings in Henrico County. A required County match of \$300,000 is also being appropriated at this time, and is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund for a total budget of \$600,000 for this purpose.

Total Economic Development \$ 600,000

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 720,199

FUND 1108 - SPECIAL REVENUE FUND - Capital Area Training Consortium

Department 27 - Capital Area Training Consortium

27004 - Workforce Partnership

0000 05303 - WIA Youth 2010 (In-School) \$ 37,567

0000 05304 - WIA Youth 2010 (Out-of-School) 37,567

0000 05305 - WIA Adult 2010 57,504

0000 05306 - WIA DW 2010 331,153

0000 05307 - WIA Administration 2010 51,738

This will amend the Capital Area Training Consortium's Capital Region Workforce Partnership budget to include additional federal funding for the Workforce Investment Act. Funds will be utilized for affected workers across the region.

0000 05308 - Donation 2010-11 500

To appropriate a donation received from a formerly Dislocated Worker who used the services at the Employment Transition Center for assistance in his job transition. These funds will be used to support customers accessing services at the Employment Transition Center.

0000 05363 - Statewide Rapid Response 2010-11 170,610

This will amend the Capital Area Training Consortium's Capital Region Workforce Partnership budget to include additional federal funding as a part of the Statewide Rapid Response for Dislocated Workers.

Total Fund 1108 - Special Revenue Fund - CATC \$ 686,639

**COUNTY OF HENRICO, VIRGINIA
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Page 4 of 4

FUND 1110 - SPECIAL REVENUE FUND - Mental Health/Developmental Services

Department 26 - Mental Health/Developmental Services

26108 - Medical Services

1506 00000 - State Pharmacy Funds \$ 44,560

To appropriate restricted state funds to purchase medications for eligible consumers with mental illness due to the closing of the Community Resource Pharmacy. The Department's original state revenues for the current fiscal year contained \$482,735 in funding that was restricted to the purchase of medications. This additional funding would bring the total to \$527,295.

FUND 1113 - SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State

Department 05 - Commonwealth's Attorney

05001 - Commonwealth's Attorney

0000 00000 - Forfeitures - Commonwealth's Attorney - State \$ 3,537

Law enforcement special funds, which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be appropriated and used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

Total Special Revenue Fund - General Government \$ 1,454,935

FUND 1121 - SPECIAL REVENUE FUND - ARRA - Schools Special Revenue Fund

Department 50 - Education

50121 - High School Education

0000 05359 - ARRA School Improvement Funds \$ 100,000

This will amend the Henrico County Public Schools budget to incorporate American Recovery and Reinvestment Act (ARRA) funding for School Improvement Funds. This grant will provide funding assistance for a transitional education program for students with various types of behavior issues and will also provide training for teachers to facilitate this education program.

Total Special Revenue Fund - Schools \$ 100,000

Total SPECIAL REVENUE FUND \$ 1,554,935

FUND 6301 - RISK MANAGEMENT FUND

Department 16 - General Services

16001 - Risk Management

0000 00000 - Risk Management \$ 5,837,198

Funds are required to support anticipated expenses for the Workers' Compensation and Property/Liability programs for the fiscal year ending June 30, 2011. This appropriation is an estimate of what will be required for the balance of the fiscal year. In fiscal year 2009-10, this amendment was appropriated in the amount of \$5,560,534. Funds are to come from the Self-Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund.

Total OPERATING FUNDS \$ 8,200,770

Total Amendments/Appropriations \$ 8,200,770

RESOLUTION — POD-22-09 — Approval of a Plan of Development for Fire Station #7 — Fairfield District

This Board paper is for Board of Supervisors' approval of a plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, for construction of Fire Station #7, a new, 11,302 square-foot fire station to replace an existing 4,580 square-foot facility on the same site, and for construction of a recycling facility, parking areas, and related site improvements. The 4.51-acre parcel, which contains an existing pump station, is located at the southeast corner of the intersection of E. Laburnum Avenue and Ammons Avenue, on Parcel 804-734-1979. The property is zoned is R-4, One-Family Residence District, and R-5, General Residence District, and is located in the Fairfield District.

The Department of Planning has coordinated the review of the plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives from the Department of General Services, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the plan of development, subject to the staff recommendations, the staff plan dated December 14, 2010, and the conditions listed in the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 292-10
Page No. 1 of 4

Agenda Title: **RESOLUTION — POD-22-09 — Approval of a Plan of Development for Fire Station #7 — Fairfield District**

For Clerk's Use Only: DEC 14 2010	BOARD OF SUPERVISORS ACTION	YES NO OTHER
<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	Moved by (1) _____ Seconded by (1) _____	Donati, J. _____
	(2) _____ (2) _____	Glover, R. _____
	REMARKS: _____	Kaechele, D. _____
	_____	O'Bannon, P. _____
		Thornton, F. _____

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for approval of POD-22-09, a plan of development for Fire Station #7, to construct a new, 11,302 square-foot fire station to replace an existing 4,580 square-foot facility on the same site, and for construction of a recycling facility, parking areas, and related site improvements; and,

WHEREAS, the 4.51-acre parcel, which contains an existing pump station, is located at the southeast corner of the intersection of E. Laburnum Avenue and Ammons Avenue on Parcel 804-734-1979, is zoned R-4, One-Family Residence District, and R-5, General Residence District, and is located in the Fairfield District; and,

WHEREAS, the County Administration, including the Department of General Services, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections has reviewed the application and recommends approval of it subject to the staff recommendations and the staff plan dated December 14, 2010; and,

WHEREAS, on December 14, 2010, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 292-10

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**Agenda Title: RESOLUTION — POD-22-09 — Approval of a Plan of Development for Fire Station #7 —
Fairfield District**

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated **December 14, 2010**, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
11. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
12. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 292-10

Page No. 3 of 4

**Agenda Title: RESOLUTION — POD-22-09 — Approval of a Plan of Development for Fire Station #7 —
Fairfield District**

14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.
24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
25. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Henrico County maintained right-of-way. The elevations will be set by Henrico County.
26. A concrete sidewalk meeting County standards shall be provided along the south line of E. Laburnum Avenue.

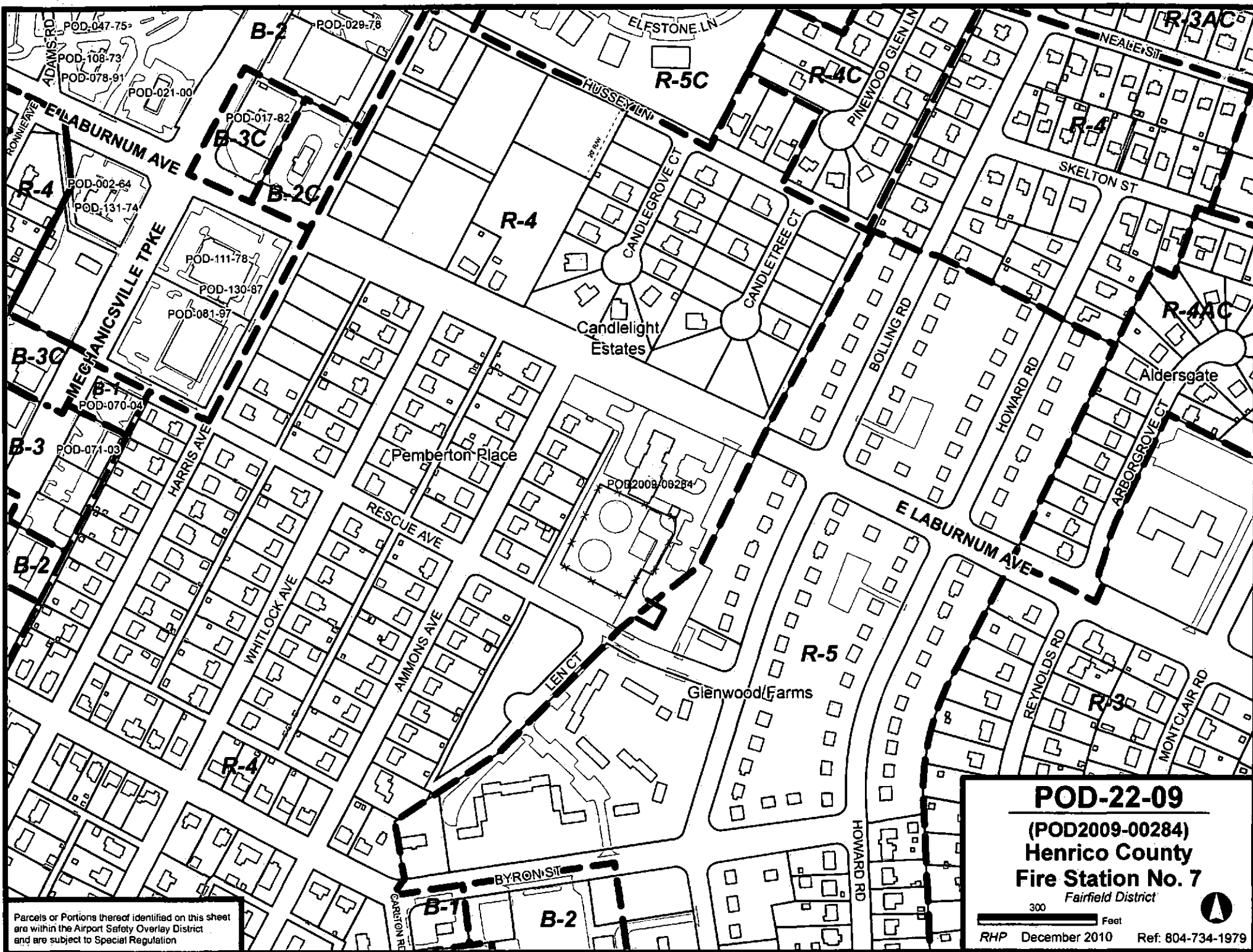
**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 292-10

Page No. 4 of 4

**Agenda Title: RESOLUTION — POD-22-09 — Approval of a Plan of Development for Fire Station #7 —
Fairfield District**

COMMENTS: The Director of Planning has reviewed the plans submitted by Engineering Design Associates and DCH Architects, LLC and recommends approval, and the County Manager concurs.



Parcels or Portions thereof identified on this sheet
are within the Airport Safety Overlay District
and are subject to Special Regulation

POD-22-09

(POD2009-00284)

Henrico County

Fire Station No. 7

Fairfield District

300 Feet

RHP December 2010

Ref: 804-734-1979



Percels or Portions thereof identified on this sheet
are within the Airport Safety Overlay District
and are subject to Special Regulation

POD-22-09
(POD2009-00284)
Henrico County
Fire Station No. 7
Fairfield District

300 Feet

RHP December 2010 Ref: 804-734-1979

RESOLUTION — POD-24-10 (POD-17-85 Revised) — Approval of a Revised Plan of Development for Fire Station #13 — Tuckahoe District

This Board paper is for Board of Supervisors' approval of a revised plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, to renovate Fire Station #13 and to construct a one-story, 3,458 square-foot addition for a total overall floor area of 8,903 square feet; to authorize a future apparatus bay expansion; and to construct an expansion of the existing recycling facilities, additional parking, and related site improvements. The 2.48-acre parcel is located at the southeast corner of the intersection of Lauderdale Drive and Church Road on Parcel 733-756-7542. The property is zoned is A-1, Agricultural District, and is located in the Tuckahoe District.

The Department of Planning has coordinated the review of the plan of development and master plan with all County departments and has held a meeting with the project engineer and appropriate representatives from the Department of General Services, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the plan of development, subject to the staff recommendations, the staff plan dated December 14, 2010, and the conditions listed in the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 293-10
Page No. 1 of 4

Agenda Title: **RESOLUTION — POD-24-10 (POD-17-85 Revised) — Approval of a Revised Plan of Development for Fire Station #13 — Tuckahoe District**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
DEC 14 2010	Moved by (1) _____ Seconded by (1) _____			
() Approved	(2) _____ (2) _____			
() Denied	REMARKS: _____			
() Amended	_____			
() Deferred to: _____	_____			

Donati, J. _____

Glover, R. _____

Kaechele, D. _____

O'Bannon, P. _____

Thornton, F. _____

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,


WHEREAS, an application has been submitted for approval of POD-24-10, a revised plan of development, to renovate Fire Station #13 and to construct a one-story, 3,458 square-foot addition for a total overall floor area of 8,903 square feet; to authorize a future apparatus bay expansion; and to construct an expansion of the existing recycling facilities, additional parking, and related site improvements; and,

WHEREAS, the 2.48-acre parcel is located at the southeast corner of the intersection of Lauderdale Drive and Church Road on Parcel 733-756-7542, is zoned A-1, Agricultural District, and is located in the Tuckahoe District; and,

WHEREAS, the County Administration, including the Department of General Services, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections has reviewed the application and recommends approval of it subject to the staff recommendations and the staff plan dated December 14, 2010; and,

WHEREAS, on December 14, 2010, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head 

By County Manager 

Routing:
Yellow to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **243-10**

Page No. 2 of 4

Agenda Title: RESOLUTION — POD-24-10 (POD-17-85 Revised) — Approval of a Revised Plan of Development for Fire Station #13 — Tuckahoe District

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated **December 14, 2010**, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
11. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
12. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 293-10

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Agenda Title: RESOLUTION — POD-24-10 (POD-17-85 Revised) — Approval of a Revised Plan of Development for Fire Station #13 — Tuckahoe District

14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.
24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
25. The right-of-way for widening of Lauderdale Drive as shown on approved plans shall be dedicated to the County prior to any occupancy permits being issued. The right-of-way dedication plat and any other required information shall be submitted to the Director of Real Property at least sixty (60) days prior to requesting occupancy permits.
26. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Henrico County maintained right-of-way. The elevations will be set by Henrico County.

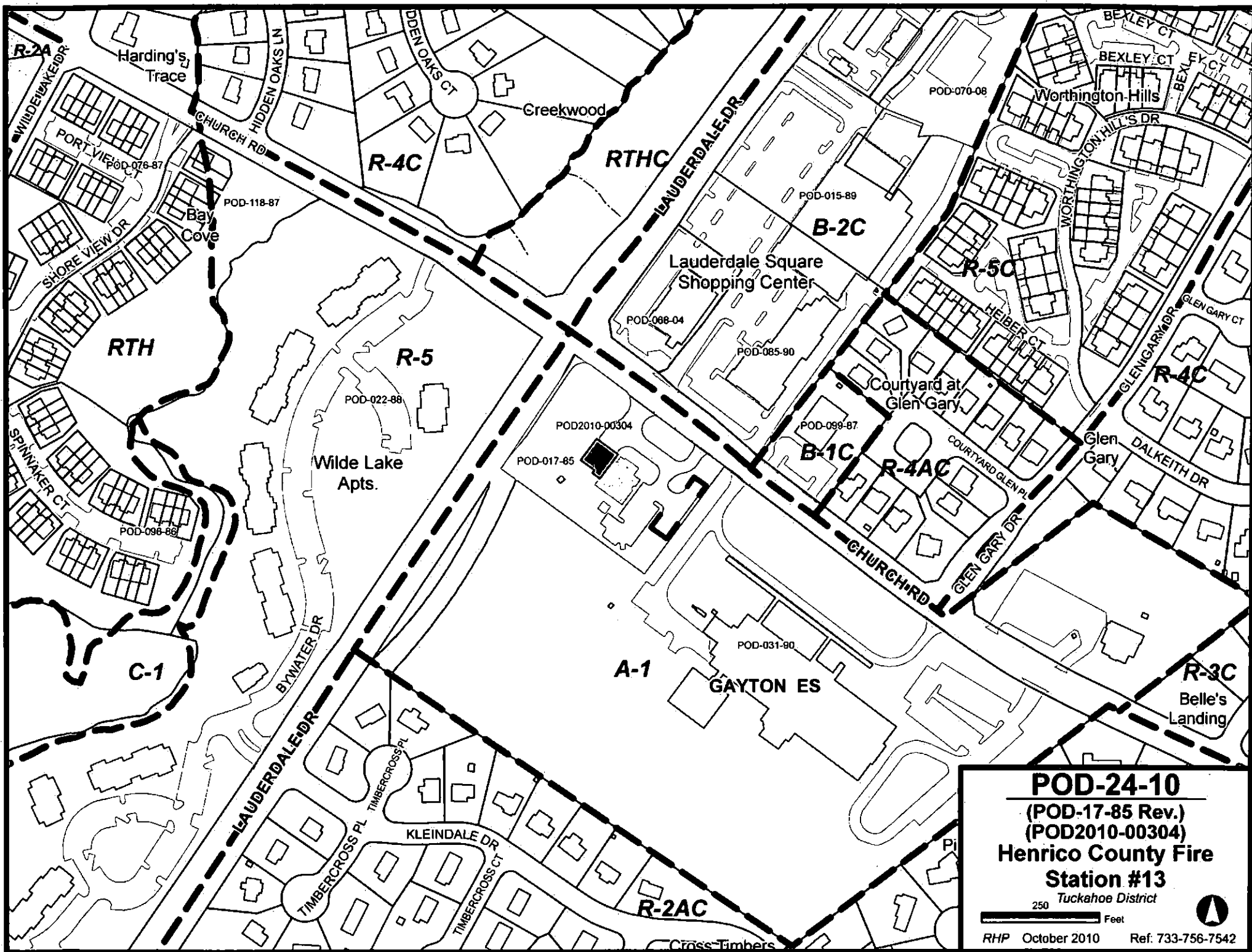
**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

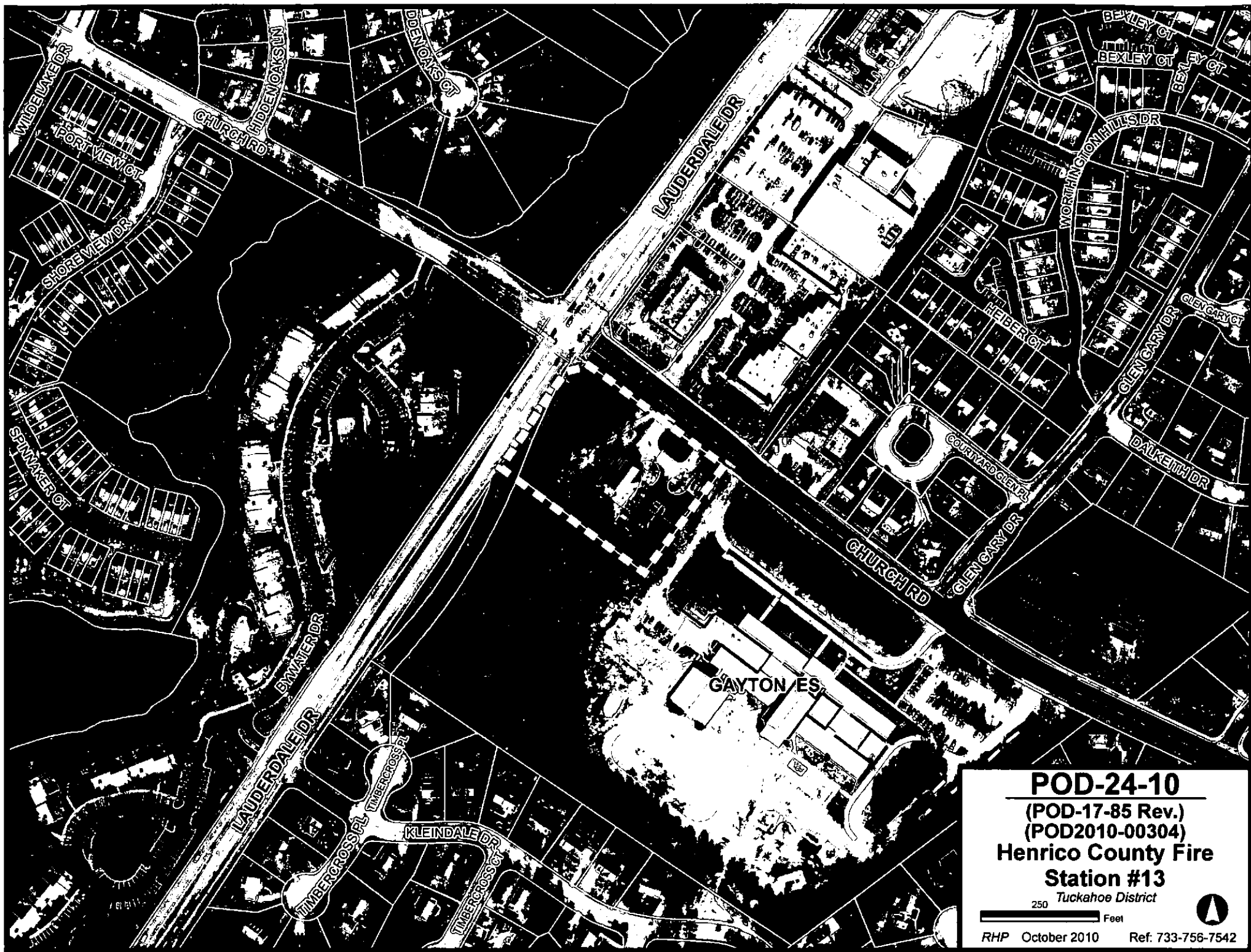
Agenda Item No. 293-10

Page No. 4 of 4

**Agenda Title: RESOLUTION — POD-24-10 (POD-17-85 Revised) — Approval of a Revised Plan of Development
for Fire Station #13 — Tuckahoe District**

COMMENTS: The Director of Planning has reviewed the plans submitted by Stantec Consulting, Inc. and Moseley Architects, and recommends approval, and the County Manager concurs.





POD-24-10

(POD-17-85 Rev.)

(POD2010-00304)

**Henrico County Fire
Station #13**

250 Tuckahoe District

Feet

RHP October 2010

Ref. 733-756-7542

ORDINANCE – Vacation of Unimproved Alleys – Highland Park Annex - Fairfield District

Approval of this Ordinance will vacate the unimproved alleys lying in Block 5 of Highland Park Annex. All of the lot owners in Block 5 have requested the vacation. There are no County facilities in the area and none are planned. The vacation will correct several zoning violations of out-buildings being too close or encroaching in the alley areas. The Real Property Department has processed this requested vacation through the Departments of Planning, Public Works and Public Utilities without objection. **(Public Hearing)**



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 294-10

Page No.

1 of 2

Agenda Title

ORDINANCE - Vacation of Unimproved Alleys - Highland Park Annex
- Fairfield District

For Clerk's Use Only:

BOARD OF SUPERVISORS ACTION

YES NO OTHER

Date **DEC 14 2010**

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to

REMARKS:

WHEREAS, all the current owners of Block 5, Highland Park Annex, namely, Shawn A. Johnson and Charlene T. Layne-Johnson, owners of Lots 18 through 21; Mamie B. Tuggle, now known as Mamie B. McCloud, owner of Lots 15 through 17; Otto A. Peterson, owner of Lots 3 through 11; Chandra W. Johnson and Melvin Johnson, owners of Lots 12 through 14; James T. Williams, Jr., and Susan D.C. Williams, owners of Lots 32 through 35; Susan C. Nicholson, owner of Lots 1, 2, and 36; and Rocks and Roads, LLC, a Virginia limited liability company, owner of Lots 22 through 31, have requested that the Board of Supervisors of the County of Henrico, Virginia vacate the unimproved alleys abutting these lots, as shown shaded on the attached copy of the subdivision plat of Highland Park Annex, marked as Exhibit "A," which plat is recorded in the Clerk's Office of the Circuit Court of the County of Henrico, Virginia ("Clerk's Office") in Plat Book 13, page 19; and,

WHEREAS, this Ordinance was advertised pursuant to § 15.2-2204 of the Code of Virginia, 1950, as amended ("Va. Code"), and a public hearing was held on December 14, 2010 by the Board; and,

WHEREAS, it appearing to the Board that no owner of any lot shown on the aforementioned recorded plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

- (1) the unimproved alleys in Block 5 as shown shaded on Exhibit "A" are vacated in accordance with the provisions of Va. Code § 15.2-2272(2);

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **294-10**
Page No.
2 of 2

**Agenda Title ORDINANCE - Vacation of Unimproved Alleys – Highland Park Annex
 – Fairfield District**

- (2) this Ordinance shall become effective 30 days after passage as provided by law;
- (3) the Clerk of the Circuit Court of the County of Henrico, Virginia (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court of the County of Henrico, Virginia, pursuant to law;
- (4) the Clerk is further authorized to index the same on the grantor and grantee sides of the general index to deeds in the names of Shawn A. Johnson, Charlene T. Layne-Johnson, Mamie B. Tuggle, now known as Mamie B. McCloud, Otto A. Peterson, Chandra W. Johnson, Melvin Johnson, James T. Williams, Jr., Susan D.C. Williams, Susan C. Nicholson, and Rocks and Roads, LLC, a Virginia limited liability company, their successors or assigns; and,
- (5) pursuant to Va. Code § 15.2-2276 the Clerk shall note this vacation as prescribed.

Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities and Public Works without objection; the County Manager concurs.

EXHIBIT "A"



PLAN OF HIGHLAND PARK ANNEX RICHMOND, VA.

OCT 15, 1924.

SCALE 1/4" = 100'

Approved:

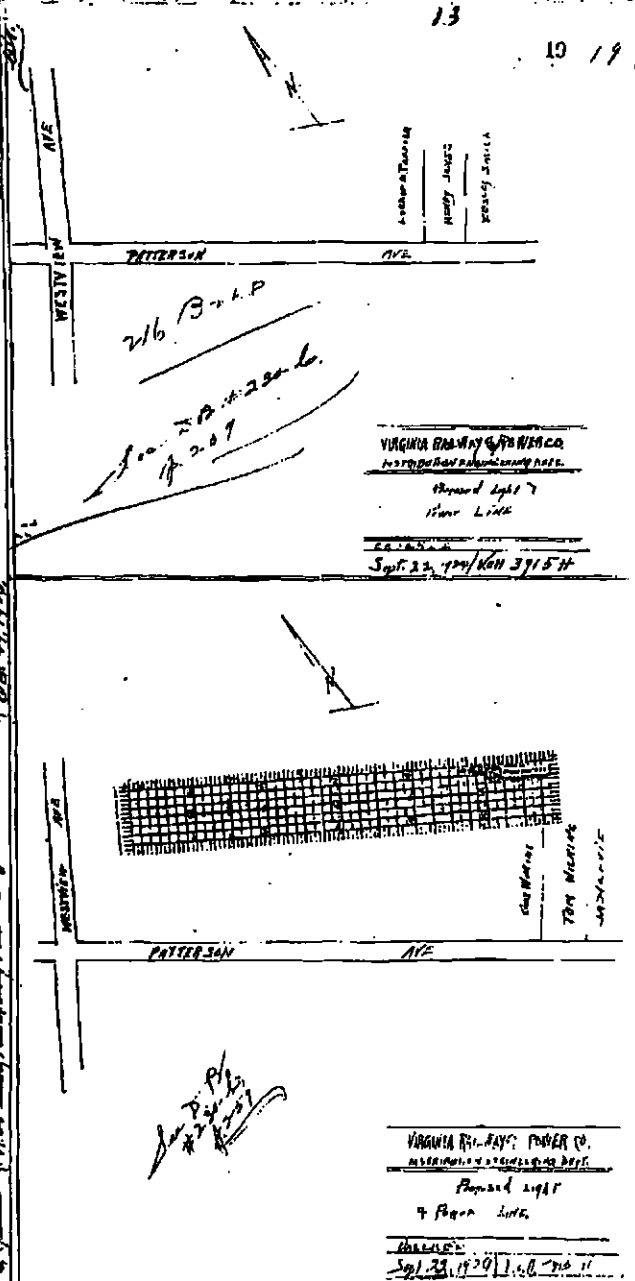
T. Crawford Addy & Bro.
Surveyors & Engineers.
Oct 28, 1924.

APPROVED by the Board of Supervisors of the City of Richmond, Virginia, on the 15th day of October, 1924.
J. M. Smith, Mayor.

T. CRAWFORD ADDY & BRO.
SURVEYORS & ENGINEERS.

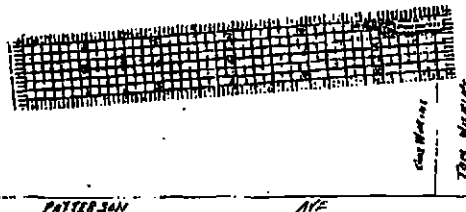
City of Richmond, Virginia
The City of Richmond, Virginia, is hereby authorized to acquire the land shown on the map for the purpose of creating a public park. The land is located in the Highland Park Annex, Richmond, Virginia. The land is bounded by Laburnum Ave to the north, Ratcliffe Ave to the east, Jackson Ave to the south, and Savannah Ave to the west. The land is shown on the map as a series of blocks, with some blocks containing circular markers. The map is oriented with North at the top.

The land shown on the map is located in the Highland Park Annex, Richmond, Virginia. The land is bounded by Laburnum Ave to the north, Ratcliffe Ave to the east, Jackson Ave to the south, and Savannah Ave to the west. The land is shown on the map as a series of blocks, with some blocks containing circular markers. The map is oriented with North at the top.



216 B & L.P.
100-200-200-6
7-207

VIRGINIA RAILWAY & POWER CO.
PROPOSED RAILROAD RIGHT-OF-WAY
Proposed Light &
Power Line
Sept. 22, 1920/KOH 39154



See P. 14
#22-200-6
#207

VIRGINIA RAILWAY & POWER CO.
PROPOSED RAILROAD RIGHT-OF-WAY
Proposed Light &
Power Line
Sept. 22, 1920/KOH 39154

ORDINANCE – Vacation of Building Line – Lot 13 in Block E of Glen Ridge - Tuckahoe District

The approval of this Ordinance will vacate the 35-foot wide building setback line on Lot 13 in Block E of Glen Ridge, formerly known as Thompson Heights. The owners, Ronald G. Kiser, Jr. and Tarah A. Kiser, would like to put an addition on their house, but are restricted by the 35 foot building line on University Boulevard, formerly known as University Drive. The proposed addition will comply with the setback requirement of 25 feet on the University Boulevard side of the lot. The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities and Public Works without objection. **(Public Hearing)**



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 295-10
Page No.

1 of 2

Agenda Title

ORDINANCE - Vacation of Building Line - Lot 13 in Block E of Glen Ridge
- Tuckahoe District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
DEC 14 2010	Moved by (1) _____ Seconded by (1) _____	Donati, J. _____
Date _____	(2) _____ (2) _____	Glover, R. _____
<input type="checkbox"/> Approved	REMARKS: _____	Kaechele, D. _____
<input type="checkbox"/> Denied	_____	O'Bannon, P. _____
<input type="checkbox"/> Amended	_____	Thornton, F. _____
<input type="checkbox"/> Deferred to _____	_____	

WHEREAS, Ronald G. Kiser, Jr. and Tarah A. Kiser, owners of Lot 13 in Block E of Glen Ridge have requested that the Board of Supervisors of the County of Henrico, Virginia (the "Board") vacate the 35-foot wide building setback line shown labeled "Building Line To Be Vacated" on the attached copy of the subdivision plat of Thompson Heights, now known as Glen Ridge, marked as Exhibit "A," which plat is recorded in the Clerk's Office of the Circuit Court of the County of Henrico, Virginia ("Clerk's Office") in Plat Book 22, page 96; and,

WHEREAS, this Ordinance was advertised pursuant to § 15.2-2204 of the Code of Virginia, 1950, as amended, ("Va. Code") and a public hearing was held on December 14, 2010 by the Board; and,

WHEREAS, it appearing to the Board that no owner of any lot shown on Exhibit "A" will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

(1) the building line labeled "Building Line to be Vacated" on Exhibit "A" is vacated in accordance with the provisions of Va. Code § 15.2-2272(2);

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

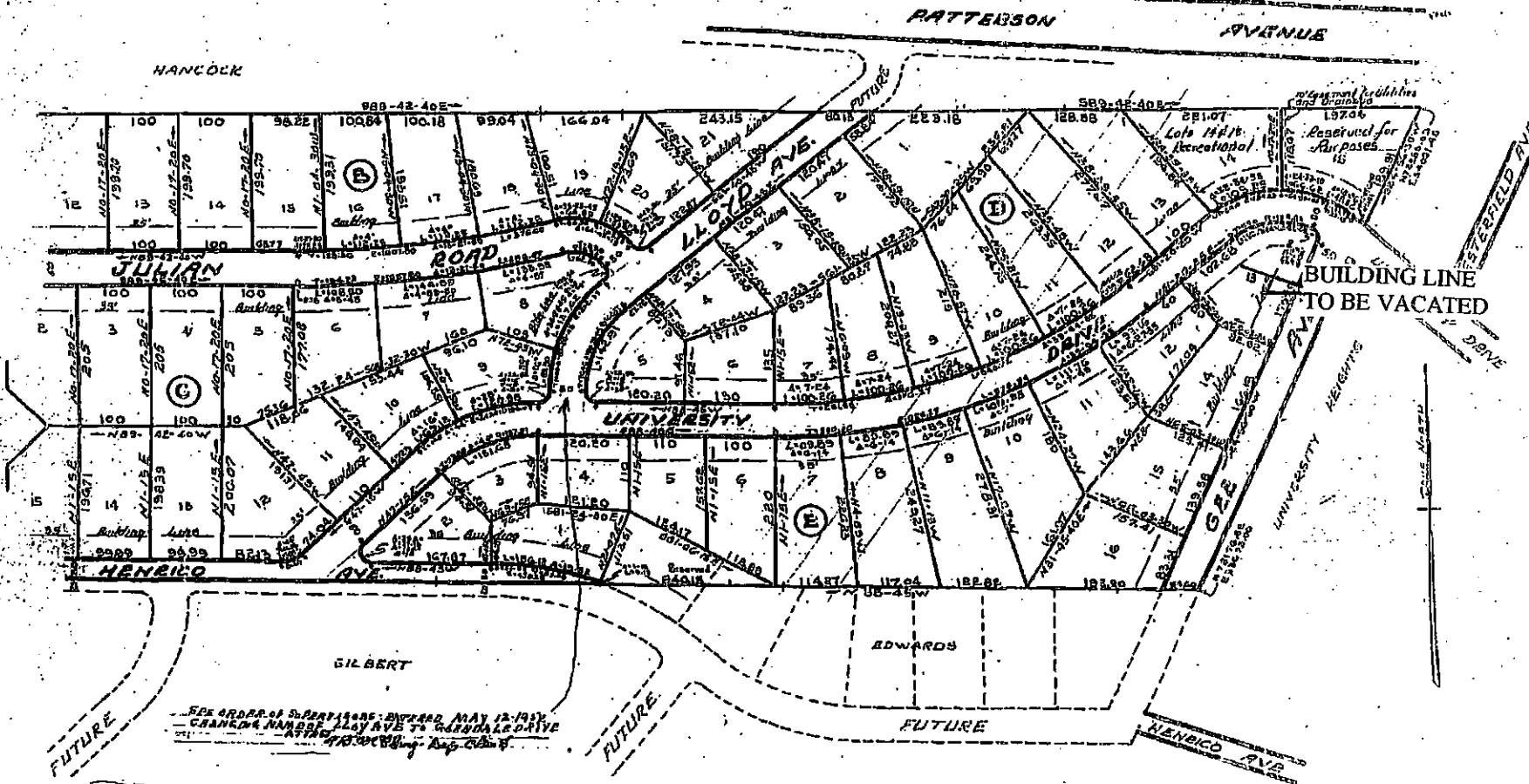
Agenda Item No. **295-10**
Page No.

2 of 2

**Agenda Title ORDINANCE - Vacation of Building Line – Lot 13 in Block E of Glen Ridge
 - Tuckahoe District**

- (2) this Ordinance shall become effective 30 days after passage as provided by law;
- (3) the Clerk of the Circuit Court of the County of Henrico, Virginia (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court of the County of Henrico, Virginia, pursuant to law;
- (4) the Clerk is further authorized to index the same on the grantor and grantee sides of the general index to deeds in the names of Ronald G. Kiser, Jr. and Tarah A Kiser, or their successors or assigns; and,
- (5) pursuant to Va. Code § 15.2-2276, the Clerk shall note this vacation as prescribed.

Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities and Public Works without objection; the County Manager concurs.



Virginia
 In the Office of Clerk of the Circuit Court of the
 County of Henrico: Sept 13 1941
 This deed was executed and with the conditions
 annexed, admitted to record at 2 O'clock P. M.
 1941 *Mark Thompson* C. C.

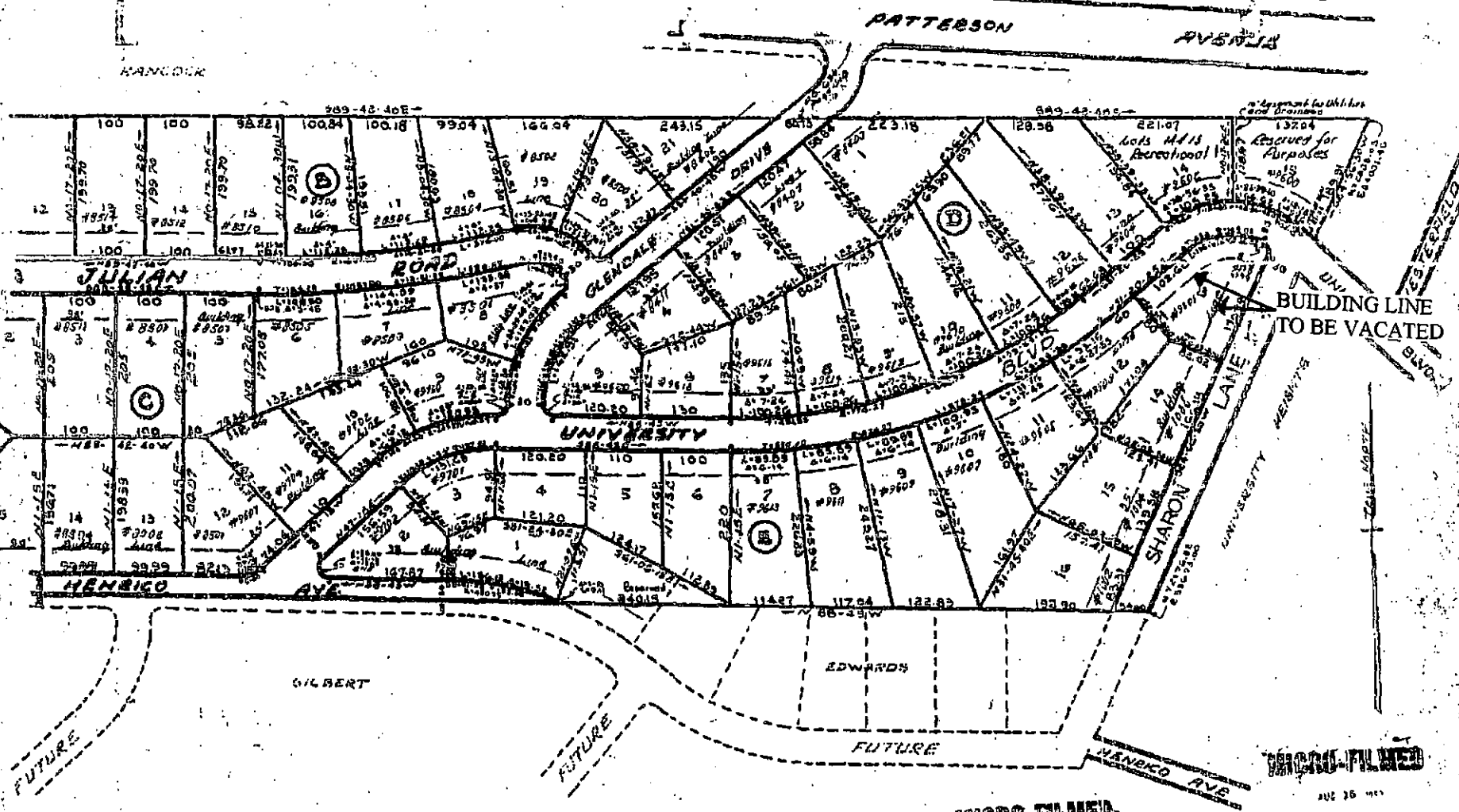
PLAN OF
THOMPSON HEIGHTS
 HENRICO COUNTY VIRGINIA
 SCALE 1"=100' JULY 25, 1949

APPROVED
 SEP 13 1941
W. J. S. Smith
 COUNTY ENGINEER

Approved by the
 CITY PLANNING COMMISSION
 May 18, 1949
W. J. S. Smith
 City Engineer

WILLIAM H. BROOKS
 CERTIFIED LAND SURVEYOR
 RICHMOND VIRGINIA

EXHIBIT "A"



Note: Plat showing lot Easement for drainage & utilities also shows Easement to 25.25 of 100.00 on Henrico Ave.

APPROVED

SEP 13 1949
By *Wm. H. H. H.*
COUNTY ENGINEER

Approved by the
CITY PLANNING COMMISSION

Wm. H. H. H.
Chairman

SCALE 1"=100'

**PLAN OF
GLEN RIDGE
HENRICO COUNTY VIRGINIA**

PHILLIP H. BROCKES
CERTIFIED LAND SURVEYOR
RICHMOND VIRGINIA

JULY 23, 1949

P.B. 22 PAGE 36

EXHIBIT "A"

MICRO-FILMED

AUG 26 1952

MICRO-FILMED

AUG 26 1952

RESOLUTION – Expressing Support for the Use of Low-Cost Carriers at Richmond International Airport

The Board of Supervisors (“the Board”) understands that the highest level of connectivity to markets is achieved via reliable, competitively-priced linkages to domestic and international air transportation networks. The Board also recognizes that the proximity and local oversight of Richmond International Airport (“RIC”) makes it the region’s primary entry point into air transportation networks. The presence of low-cost carriers at RIC has had the desirable impact of making Central Virginia fares comparable to those available at other airports in the Mid-Atlantic region. This resolution formally expresses the Board’s support for the use of low-cost carrier services available at RIC and specifically supports the historic merger of Southwest Airlines and AirTran as a material benefit to a large segment of the public residing and conducting business in the Commonwealth’s Capital Region.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 296-10

Page No. 1 of 2

Agenda Title: **RESOLUTION - Expressing Support for the Use of Low-Cost Carriers at Richmond International Airport**

For Clerk's Use Only: Date: DEC 14 2010 <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the Henrico County Board of Supervisors ("the Board") supports the commerce and well-being of our citizens and those living throughout the greater Richmond metropolitan area; and

WHEREAS, the Board endorses the role of Richmond International Airport ("RIC") to promote the welfare, convenience, and prosperity of the inhabitants of its service area, the participating political subdivisions, and the Commonwealth; and

WHEREAS, the Board understands that the highest level of connectivity to markets is achieved via reliable, competitively-priced linkages to domestic and international air markets; and

WHEREAS, the Board recognizes that the proximity and local oversight of RIC makes it the region's primary entry point into air transportation networks; and

WHEREAS, according to quarter-annual studies published since 1997 by the U.S. Department of Transportation's Office of Aviation Analysis, the airfares at RIC were once among the highest in the country, with reported fare premiums as much as 40 percent above U.S. average fares; and

WHEREAS, prior to 2005, RIC regularly ranked among the top five most expensive airports in the U.S. in terms of average ticket prices, comparable to fortress hubs lacking tangible competition or to slot-restricted, high-volume, constrained facilities serving America's largest metropolitan areas; and

By Agency Head _____ By County Manager *[Signature]*

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 296-10
Page No. 2 of 2

Agenda Title: RESOLUTION – Expressing Support for the Use of Low-Cost Carriers at Richmond International Airport

WHEREAS, before the arrival of meaningful low-cost competition in 2005, an estimated one million travelers per year avoided flying to or from RIC, generally compelled by non-competitive airfares to bypass our region's primary airport and instead choose among six other airports in the Mid-Atlantic region; and

WHEREAS, even with the existence of multiple airlines providing service between the Richmond region and highly-demanded destinations like the New York metropolitan area, average fares from RIC were substantially higher than those of markets with a low-cost carrier presence; and

WHEREAS, the entry of two low cost carriers, AirTran (2005) and JetBlue (2006), had the immediate effect of significantly lowering airfares and improving travel options at RIC; and

WHEREAS, competition created by AirTran and JetBlue at RIC resulted in airfares dropping from among the highest in the country to below U.S. average fares, saving travelers more than \$400 million in reduced ticket costs since the arrival of these two carriers; and

WHEREAS, the presence of low-cost carriers at RIC has had the desirable impact of making Central Virginia fares comparable to those available at other airports in the Mid-Atlantic region; and

WHEREAS, Southwest Airlines has announced its intention to acquire AirTran; and

WHEREAS, the merging of Southwest's and AirTran's respective networks should sustain necessary competition on local routes today served by AirTran and offer future expansion opportunities via a significantly enhanced low-cost network.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia hereby formally expresses its support for the use of low-cost carrier services available at Richmond International Airport and specifically supports the historic merger of Southwest and AirTran as a material benefit to a large segment of the public residing and conducting business in the Commonwealth's Capital Region.

BE IT FURTHER RESOLVED that the Board directs that this resolution be sent to Gary C. Kelly, Chairman of the Board, President, and Chief Executive Officer of Southwest Airlines, and to Robert L. Fornaro, Chairman, President, and Chief Executive Officer of AirTran Airways.

RESOLUTION – Expressing Support of Utilization of Industrial Access Railroad Track Funds – Smurfit-Stone Container Corporation

In connection with Smurfit-Stone Container Corporation's relocation of its industrial operations in Henrico County, Smurfit-Stone has advised the County of its intention to apply to the Virginia Department of Rail and Public Transportation for \$294,458 in Industrial Access Railroad Track Funds. The funds will be used to relocate an existing rail spur to provide adequate clearances and extend the spur to allow for additional railcar storage. This Board paper expresses the County's support for Smurfit-Stone's application to the Virginia Department of Rail and Public Transportation.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 297-10

Page No. 1 of 1

Agenda Title: **RESOLUTION – Expressing Support of Utilization of Industrial Access Railroad Track Funds – Smurfit-Stone Container Corporation**

For Clerk's Use Only:

Date: **DEC 14 2010**

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, Smurfit-Stone Container Corporation has expressed its intent and desire to the Board of Supervisors of Henrico County to locate its industrial operations in Henrico County; and

WHEREAS, Smurfit-Stone and its industrial operations will require rail access; and

WHEREAS, officials of Smurfit-Stone have advised the County of their intent to apply for Industrial Access Railroad Track Funds from the Virginia Department of Rail and Public Transportation in the amount of \$294,458; and,

WHEREAS, Smurfit-Stone has requested the Board of Supervisors to adopt a resolution supporting its application for those funds which are administered by the Virginia Department of Rail and Public Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that it endorses and supports the application of Smurfit-Stone Container Corporation for \$294,458 in Industrial Access Railroad Track Funds.

Comments: The Executive Director of the Economic Development Authority recommends approval of this resolution; the County Manager concurs.

By Agency Head:

Sam P. Moore
gmr

By County Manager:

David R. Hays

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

RESOLUTION – Commencement of Renewal Proceedings Under the Federal Cable Communications Policy Act of 1984, as Amended

The purpose of this board paper is to commence formal franchise renewal proceedings with Comcast in accordance with federal law. The franchise currently held by Comcast is scheduled to expire on May 14, 2013. Comcast requested the commencement of formal renewal proceedings by letter dated July 8, 2010. By operation of federal law, the County is required to initiate formal proceedings in response to Comcast's request.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item: 298-10
Page No. 1 of 2

Agenda Title: **RESOLUTION – Commencement of Renewal Proceedings Under the Federal Cable Communications Policy Act of 1984, as Amended**

For Clerk's Use Only:

DEC 14 2010

Date: _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, Henrico County, Virginia ("County") entered into a franchise agreement ("Franchise Agreement") with Comcast of Massachusetts/Virginia, Inc. ("Comcast") dated May 14, 2006, to operate a cable system to provide cable service in the County (the "Franchise"); and

WHEREAS, by the terms of the Franchise Agreement, the Franchise is scheduled to expire on May 14, 2013; and

WHEREAS, by letter dated July 8, 2010 from Comcast to the County, Comcast requested that the County commence renewal proceedings in accordance with Section 626(a)(1) of the Cable Communications Policy Act of 1984, as amended ("Cable Act"), 47 U.S.C § 546(a)(1); and

WHEREAS, Section 626(a)(1) of the Cable Act provides that if a written renewal request is submitted by the cable operator during the six-month period which begins with the 36th month before franchise expiration and ends with the 30th month prior to franchise expiration, a franchising authority shall, within six months of the request, commence proceedings to identify its future cable-related community needs and interests, and to review the performance of the cable operator under the franchise during the then current franchise term; and

WHEREAS, the County is required to commence such proceedings pursuant to Section 626(a) of the Cable Act and, at the same time, wishes to consider the possibility of pursuing the informal renewal process with Comcast pursuant to Section 626(h) of the Cable Act; and

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 298-10

Page No. 2 of 2

Agenda Title: RESOLUTION – Commencement of Renewal Proceedings Under the Federal Cable Communications Policy Act of 1984, as Amended

WHEREAS, the County must provide the public with notice of, and an opportunity to participate in, proceedings under Section 626(a) of the Cable Act, and such proceedings may involve collection and analysis of information from Comcast, the public and other interested parties and may require a series of public hearings.

WHEREAS, the County is required to commence such proceedings pursuant to Section 626(a) of the Cable Act and, at the same time, wishes to consider the possibility of pursuing the informal renewal process with Comcast pursuant to Section 626(h) of the Cable Act; and

WHEREAS, the County must provide the public with notice of, and an opportunity to participate in, proceedings under Section 626(a) of the Cable Act, and such proceedings may involve collection and analysis of information from Comcast, the public and other interested parties and may require a series of public hearings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia, that:

1. The County hereby commences formal franchise renewal proceedings under Section 626(a) of the Cable Act to identify its future cable-related community needs and interests and to review the performance of Comcast.

2. The Director of General Services and the County Attorney are authorized to conduct proceedings in accordance with Section 626(a) of the Cable Act; to explore with Comcast the possibility of pursuing the informal renewal process under Section 626(h) of the Cable Act; and to negotiate with Comcast concerning matters relating to renewal of the Franchise.

3. The County reserves, to the full extent permitted by law, all of its rights with respect to determining whether to renew the Franchise.

Comments: The Director of General Services and the County Attorney recommend approval of this Resolution; the County Manager concurs.

Resolution – Award of Construction Contract – HVAC Equipment Replacement, Human Services Building

This resolution awards a construction contract to **Southworth Mechanical Corporation** to replace the remaining original HVAC equipment at the Human Services Building. Two rooftop units were replaced on an emergency basis in 2008. This project will replace five packaged rooftop units, two modular indoor air handling units, and two split-system indoor air conditioning units.

The original equipment is approximately 20 years old and does not perform adequately. The new rooftop equipment will be mounted on structural steel frames to elevate it above the roof, minimizing the potential for roof penetration and improving access to all sides of the equipment. The project includes a new building automation system. The work will be phased so that daily operations at the facility are not affected.

It is anticipated that the project will be substantially complete 180 calendar days after the date of written notice to proceed.

Seven bids were received on November 30, 2010, as follows:

<u>Bidder</u>	<u>Bid</u>
Southworth Mechanical Corporation	\$1,038,000
Haley Builders, Inc.	\$1,111,937
ETEC Mechanical Corporation	\$1,139,164
SRC, Inc.	\$1,168,937
United Refrigeration of VA, Inc.	\$1,187,000
Waco, Inc.	\$1,217,000
A.D. Whittaker Construction, Inc.	\$1,355,937

Funding to support the contract is available within the project budget.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 244-10

Page No. 1 of 2

Agenda Title: **Resolution – Award of Construction Contract – HVAC Equipment Replacement, Human Services Building**

For Clerk's Use Only: DEC 14 2010 Date: _____ () Approved () Denied () Amended () Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
---------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

WHEREAS, seven bids were received on November 30, 2010 in response to Bid Request No. 10-8949-10JK and Addendum 1 for replacement of the remaining original HVAC equipment at the Human Services Building, as follows:

<u>Bidder</u>	<u>Bid</u>
Southworth Mechanical Corporation	\$1,038,000
Haley Builders, Inc.	\$1,111,937
ETEC Mechanical Corporation	\$1,139,164
SRC, Inc.	\$1,168,937
United Refrigeration of VA, Inc.	\$1,187,000
Waco, Inc.	\$1,217,000
A.D. Whittaker Construction, Inc.	\$1,355,937

WHEREAS, after review and evaluation of all bids received, it was determined that **Southworth Mechanical Corporation** is the lowest responsive and responsible bidder with a bid in the amount of **\$1,038,000**.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **299-10**

Page No. 2 of 2

Agenda Title: **Resolution – Award of Construction Contract – HVAC Equipment Replacement, Human Services Building**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for replacement of HVAC equipment at the Human Services Building is awarded to **Southworth Mechanical Corporation**, the lowest responsive and responsible bidder, in the amount of **\$1,038,000** pursuant to Bid Request No. 10-8949-10JK, Addendum 1, and the bid submitted by **Southworth Mechanical Corporation**.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget.

Comments: Funding to support the contract is available within the project budget. The Director of General Services, the County Manager concurring, recommend approval of this Board paper.

RESOLUTION -- Award of Contract -- E911 Call Center Application

This Board paper awards a contract to **Verizon Business Services, Inc.** in the amount of \$1,381,739.32 to provide all labor, materials, equipment, engineering, and services necessary for an E911 Call Center Application (system) to manage E911 phone calls at the Division of Police's Communications Center. The contract includes first-year maintenance for the system.

On July 17, 2009, seven proposals were received in response to RFP #09-8634-4CS. Based upon review and evaluation of the proposals, the Selection Committee (consisting of Steve Lewis, B. R. Carson, Tim Hogge, Carl Mueller, Steve Weis, Paul Proto, Tom McLaughlin, Rick Linnenbringer and Cecelia Stowe) interviewed the following offerors:

Verizon Business Services, Inc.
Zetron, Inc.

The Committee subsequently determined that **Verizon Business Services, Inc.** had made the best proposal and negotiated a fixed-price contract with **Verizon Business Services, Inc.** in the amount of \$ 1,381,739.32.

The Directors of Information Technology and General Services recommend approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 300-10

Page No. 1 of 2

Agenda Title: **RESOLUTION – Award of Contract -- E911 Call Center Application**

For Clerk's Use Only: Date: DEC 14 2010 <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------

WHEREAS, on July 17, 2009, seven proposals were received in response to RFP 09-8634-4CS to provide a contract for an E911 Call Center Application; and

WHEREAS, based upon review and evaluation of the proposals, the Selection Committee (consisting of Steve Lewis, B. R. Carson, Tim Hogge, Carl Mueller, Steve Weis, Paul Proto, Tom McLaughlin, Rick Linnenbringer, and Cecelia Stowe) interviewed the following offerors:

Verizon Business Services, Inc.
Zetron, Inc.

WHEREAS, the Selection Committee subsequently determined that **Verizon Business Services, Inc.** had made the best proposal and negotiated a fixed-price contract with **Verizon Business Services, Inc.** in the amount of \$1,381,739.32.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to provide all labor, materials, equipment, engineering, and services necessary for, and first-year maintenance of, an E911 Call Center Application to manage E911 phone calls at the Division of Police's Communications Center is awarded to **Verizon Business Services, Inc.** pursuant to and in accordance with RFP #09-8634-4CS dated May 21, 2009, Addendum #1 dated June 17, 2009, **Verizon Business Services, Inc.'s** July 17, 2009 proposal, **Verizon Business Services, Inc.'s** best and final offer, and other related correspondence between the County and **Verizon Business Services, Inc.**
2. The County Manager and Clerk are authorized to execute the contract and in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all necessary amendments to the contract.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 300-10

Page No. 2 of 2

Agenda Title: **RESOLUTION – Award of Contract for E911 Call Center Application Services**

Comments:

Funding to support this contract is available within the project budget. The Directors of Information Technology and General Services recommend approval of this Board paper; the County Manager concurs.

**RESOLUTION — Amendment to Construction Services Agreement — Patterson Avenue
Water Main Abandonment Project — J. Sanders Construction Co.**

On February 9, 2010, the Board of Supervisors authorized a construction services contract with J. Sanders Construction Co. for the Patterson Avenue Water Main Abandonment Project in the amount of \$231,888. The project includes abandonment of approximately 7,800 linear feet of existing 6-inch and 8-inch water main along Patterson Avenue between Westbriar Drive and Otlyn Road. Installation of approximately 475 linear feet of 6-inch and 8-inch diameter ductile iron water main along Walbrook Drive and Westbriar Drive and 175 linear feet of 8-inch water main across Patterson Avenue are also included in the project.

This resolution is to authorize the County Manager to execute a change order to increase the contract by \$67,298.47, a 29.0% increase above the original contract amount.

The change order includes the following additional work:

- Provide an open excavation installation of approximately 120 L.F. of 8-inch ductile iron water main in lieu of an underground bore beneath Patterson Avenue at Westbriar Drive. An underground bore could not be completed due to unforeseen conflicts with fiber optic lines.
- Provide additional excavation and pavement restoration for installation of a 6-inch tapping sleeve and valve on Westbriar Drive, for avoiding unknown abandoned gas mains at two locations on Westbriar Drive and one location on Patterson Avenue, and for repair of a water main break on Westbriar Drive.

Funding for the additional work will be provided by the Water and Sewer Revenue Fund.

The Directors of Public Utilities and General Services recommend approval, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 301-10

Page No. 1 of 1

Agenda Title: **RESOLUTION — Amendment to Construction Services Agreement — Patterson Avenue Water Main Abandonment Project — J. Sanders Construction Co.**

For Clerk's Use Only:

Date **DEC 14 2010**

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, on February 9, 2010, the Board of Supervisors authorized a construction services agreement with J. Sanders Construction Co. for construction of the Patterson Avenue Water Main Abandonment Project in the amount of \$231,888.000; and,

WHEREAS, additional work was required to provide an open excavation installation of approximately 120 L.F. of 8-inch ductile iron water main in lieu of an underground bore beneath Patterson Avenue at Westbriar Drive and to provide additional excavation and pavement restoration for installation of a 6-inch tapping sleeve and valve on Westbriar Drive, for avoiding unknown abandoned gas mains at two locations on Westbriar Drive and one location on Patterson Avenue, and for repair of a water main break on Westbriar Drive; and,

WHEREAS, the Department of Public Utilities has negotiated the cost of the additional work in the amount of \$67,298.47, a 29.0% increase above the original contract amount.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an amendment to the contract in a form approved by the County Attorney to increase the contract amount by \$67,298.47.

Comment: The Directors of Public Utilities and General Services recommend approval, and the County Manager concurs.

For

By Agency Head

W. H. Mawyer

By County Manager

David R. Hight

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**RESOLUTION — Amendment to Construction Services Agreement — Foxhill
Townhouses Water Services Replacement — G.L. Howard, Inc.**

On October 13, 2009, the Board of Supervisors authorized a construction services agreement with G. L. Howard, Inc. for the Foxhill Townhouses Water Services Replacement Project in the amount of \$139,800. The project includes replacement of approximately 400 linear feet of 3-inch cast iron pipe with 6-inch ductile iron pipe, and replacement of 110 ¾-inch polyethylene water service lines totaling approximately 3,100 linear feet with 1-inch copper pipe throughout the Foxhill Townhouses complex.

This resolution is to authorize the County Manager to execute a change order to increase the contract by a net cost of \$42,762, a 30.6% increase above the original contract amount.

The change order includes the following additional and deleted work:

- Provide additional excavations to locate existing water mains and services that were not as shown horizontally or vertically on project plans or as marked by the Utility Locators.
- Provide additional edge milling on the south side of Silver Fox Lane adjacent to the asphalt overlay.
- Provide a cost credit for 9 water services located at 818 and 820 Grayfox Drive; 4404, 4406, 4414, 4416 Foxden Drive; 4402, 4404, 4406 Foxtail Lane, and 11 plastic meter boxes located at 816 Grayfox Drive; 4418 and 4420 Foxden Drive; 823 Foxpaw Drive; 4400, 4401, 4401, 4405, 4407, 4409, 4411 Foxtail Lane that had been previously replaced by the County and were not required to be replaced as part of this project.

Funding for the additional work will be provided by the Water and Sewer Revenue Fund.

The Directors of Public Utilities and General Services recommend approval, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **302-10**
Page No. 1 of 1

Agenda Title: **RESOLUTION — Amendment to Construction Services Agreement — Foxhill Townhouses Water Services Replacement — G.L. Howard, Inc.**

For Clerk's Use Only:

BOARD OF SUPERVISORS ACTION

YES NO OTHER

DEC 14 2010
Date: _____

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

Donati, J.	_____	_____	_____
Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

- () Approved
() Denied
() Amended
() Deferred to: _____

REMARKS: _____

WHEREAS, on October 13, 2009, the Board of Supervisors authorized a construction services agreement with G. L. Howard, Inc. for construction of the Foxhill Townhouses Water Services Replacement Project in the amount of \$139,800; and,

WHEREAS, additions and deletions were required to provide additional excavations to locate existing water mains and services; to provide additional edge milling on the south side of Silver Fox Lane; and to provide a cost credit for 9 water services and 11 plastic meter boxes that had been previously replaced by the County and were not required to be replaced as part of this project; and,

WHEREAS, the Department of Public Utilities has negotiated a cost of the additional and deleted work in the amount of \$42,762, a 30.6% increase above the original contract amount.

NOW, THEREFORE, BE IT RESOLVED by the Henrico County Board of Supervisors that the County Manager is authorized to execute an amendment to the contract in a form approved by the County Attorney to increase the contract amount by \$42,762.

Comment: The Directors of Public Utilities and General Services recommend approval, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**RESOLUTION — Amendment to Construction Services Agreement — Henrico County
Water Reclamation Facility Primary Settling Basin Nos. 1 — 6
Rehabilitation — Shaw Construction Corporation**

On January 26, 2010, the Board of Supervisors authorized a construction services agreement with Shaw Construction Corporation for the Water Reclamation Facility Primary Settling Basin Nos. 1 – 6 Rehabilitation Project in the amount of \$428,580. The project involves rehabilitation of six primary clarifiers constructed in 1989, including replacing the weirs, repairing and coating the concrete wall sections of the effluent channel, and installation of an access ladder and roof top fall protection system at the Solids Handling Building.

This resolution is to authorize the County Manager to execute a change order to increase the contract by \$270,573, a 63.1% increase above the original contract amount.

The change order includes the following additional work:

- Repair of deteriorated concrete in clarifiers 1 – 6. After draining the clarifiers and removal of the perimeter channel covers, the contractor found an estimated 855 cubic feet of additional deteriorated concrete floors and walls which require repair.
- Repair of wall cracks in basins 1 – 6 to stop groundwater from entering the clarifiers, including temporary pumping to remove wastewater seepage in basins 1 and 2. These cracks were found after draining the clarifiers during construction.
- Replacement of four deteriorated 6-inch grooved coupling adapters for the scum boxes in clarifiers 3 and 4. The condition of these adapters was determined after draining the clarifiers during construction.

Funding for the additional work is available in the Water and Sewer Revenue Fund.

The Directors of Public Utilities and General Services recommend approval, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 303-10
Page No. 1 of 1

Agenda Title: **RESOLUTION — Amendment to Construction Services Agreement — Henrico County Water Reclamation Facility Primary Settling Basin Nos. 1 – 6 Rehabilitation — Shaw Construction Corporation.**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: DEC 14 2010	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
() Approved () Denied () Amended () Deferred to: _____	REMARKS: _____ _____ _____	

WHEREAS, on January 26, 2010, the Board of Supervisors authorized a construction services agreement with Shaw Construction Corporation for construction of the Water Reclamation Facility Primary Settling Basin Nos. 1 – 6 Rehabilitation Project in the amount of \$428,580; and,

WHEREAS, additional work is required to repair deteriorated concrete in clarifiers 1 – 6; repair wall cracks in basins 1 – 6 to stop groundwater from entering the clarifiers; and replace four deteriorated 6-inch grooved coupling adapters for the scum boxes in clarifiers 3 and 4; and,

WHEREAS, the Department of Public Utilities has negotiated the cost of the additional work in the amount of \$270,573, a 63.1% increase above the original contract amount.

NOW, THEREFORE, BE IT RESOLVED by the Henrico County Board of Supervisors that the County Manager is authorized to execute a Change Order to the agreement with Shaw Construction Corporation, in a form approved by the County Attorney, to increase the contract amount by \$270,573.

Comment: The Directors of Public Utilities and General Services recommend approval, and the County Manager concurs.

For By Agency Head W. H. Mawzyk, Jr. By County Manager David L. Kuylenstierna

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**RESOLUTION - Award of Construction Contract — Charles City Road Sewage Pumping Station —
Varina District**

This Board Paper awards a construction contract to English Construction Company, Inc. in the amount of \$3,300,000.00 to construct a 4.0 mgd sewage pumping station and demolish the existing 2.5 mgd sewage pumping station located at 2807 Charles City Road.

The purpose of the project is to increase the capacity of the sewage pumping station to handle future wastewater flows. The work will begin in January 2011 and will be completed by January 2013. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Bids were received on September 29, 2010. The bidders and bid amounts are as follows:

Bidders	<u>Bid Amounts</u>
Southwood Builders, Inc. and Southwood Building Systems, Inc. Ashland, VA	\$3,148,860.00
English Construction Company, Inc. Lynchburg, VA	\$3,300,000.00
Mid Eastern Builders, Inc. Chesapeake, VA	\$3,417,000.00
M&W Construction Corporation Portsmouth, VA	\$3,646,770.00
Virtexco Corporation Norfolk, VA	\$4,114,700.00
Piedmont Concrete Contractors, Inc. Charlottesville, VA	\$4,122,946.00
Anderson Construction, Inc. Lynchburg, VA	\$4,227,560.00
Versar, Inc. Springfield, VA	\$4,358,656.00
Shaw Construction Corp. Williamsburg, VA	\$4,387,310.00
Waco, Inc. Sandston, VA	\$4,786,860.00

After a review and evaluation of all bids received, the Director of General Services determined that Southwood Builders, Inc. is not a responsible bidder.

The Directors of Public Utilities and General Services recommend the Board award the contract to English Construction Company, Inc., the lowest responsive and responsible bidder, in the amount of \$3,300,000.00 and authorize the County Manager, or the Director of General Services as his designee, to execute the contract and change orders not to exceed 15% of the original contract amount. The County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **304-10**
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Charles City Road Sewage Pumping Station — Varina District**

For Clerk's Use Only: DEC 14 2010 Date: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION	YES NO OTHER
	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____

WHEREAS, ten bids were received on September 29, 2010 in response to Bid Request No. 10-8867-6CE for the Charles City Road Sewage Pumping Station project located in the Varina District; and,

WHEREAS, the project includes construction of a 4.0 mgd sewage pumping station and demolition of the existing 2.5 mgd pumping station; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Southwood Builders, Inc. and Southwood Building Systems, Inc.	\$3,148,860.00
English Construction Company, Inc.	\$3,300,000.00
Mid Eastern Builders, Inc.	\$3,417,000.00
M&W Construction	\$3,646,770.00
Virtexco Corporation	\$4,114,700.00
Piedmont Concrete Contractors	\$4,122,946.00
Anderson Construction	\$4,227,560.00
Versar, Inc.	\$4,358,656.00
Shaw Construction Corp.	\$4,387,310.00
Waco, Inc.	\$4,786,860.00

WHEREAS, after a review and evaluation of all bids received, the Director of General Services determined that Southwood Builders, Inc. is not a responsible bidder; and,

WHEREAS, as a result, English Construction Company, Inc. is the lowest responsive and responsible bidder.

By Agency Head *W. H. Mawzy, Jr.*
 By County Manager *David R. Hays*

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 304-10

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Charles City Road Sewage
Pumping Station — Varina District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. The contract is awarded to English Construction Company, Inc., the lowest responsive and responsible bidder, in the amount of \$3,300,000.00 pursuant to Bid Request No. 10-8867-6CE, Addendum No.1, Addendum No. 2, Addendum No. 3, Addendum No. 4, and the bid submitted by English Construction Company, Inc.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION — Award of Contract for Sanitary Sewer Odor and Corrosion Control — Siemens Water Technologies Corporation

This resolution awards a nonprofessional services contract to Siemens Water Technologies Corporation for the Sanitary Odor and Corrosion Control project.

On February 19, 2010, the Department of General Services received two proposals pursuant to RFP #09-8757-12CS, Sanitary Sewer Odor and Corrosion Control.

The general scope of work is to provide a complete turnkey odor and corrosion control system, including equipment, chemicals, testing, operation, and maintenance. The specifications require the vendor to reduce hydrogen sulfide levels in wastewater by injecting chemicals into the flow at various sewer pump stations. The specifications also provide maximum hydrogen sulfide levels for contract compliance.

This contract will be paid on a unit price basis. For selection and evaluation purposes, comparable costs were determined by multiplying the proposed unit prices (dollars per gallon) by the unit quantities (gallons of chemicals) estimated by each company. The final contract amount will be based on the actual unit quantities authorized by the County multiplied by the unit prices contained in the contract. The contract term is for two years with provisions for up to three one- year renewals.

The following companies responded to the RFP:

Siemens Water Technologies Corporation	\$4,515,904 estimated cost for two years
NRP Group, Inc	\$1,965,600 estimated cost for two years

Based upon evaluation of the proposals, the Selection Committee interviewed and entered into negotiations with both firms.

Based on the written proposals, interviews, and negotiations, the Selection Committee selected Siemens Water Technologies Corporation to provide the services required for the Sanitary Sewer Odor and Corrosion Control project.

The Directors of Public Utilities and General Services recommend award of the contract to Siemens Water Technologies Corporation, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 305-10

Page No. 1 of 1

Agenda Title: **Resolution — Award of Contract for Sanitary Sewer Odor and Corrosion Control — Siemens Water Technology Corporation**

For Clerk's Use Only:

Date: **DEC 14 2010**

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, on February 19, 2010, two proposals were received in response to RFP #09-8757-12CS to provide a contract for sanitary sewer odor and corrosion control; and,

WHEREAS, the general scope of work is to provide a complete turnkey odor and corrosion control system, including equipment, chemicals, testing, operation and maintenance; and,

WHEREAS, based upon review of the written proposals, the Selection Committee interviewed and entered into negotiations with the following firms:

**Siemens Water Technologies Corporation
NRP Group, Inc.**

WHEREAS, the Selection Committee subsequently selected Siemens Water Technologies Corporation to provide a contract for Sanitary Sewer Odor and Corrosion Control for a two year term with three (3) one year renewals in the estimated amount of \$4,515,904.00.

WHEREAS, the contract is a unit price contract, and the final amount of the contract will be based on actual unit quantities of chemicals used multiplied by the unit prices contained in the contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to provide sanitary sewer odor and corrosion control is hereby awarded to Siemens Water Technologies Corporation pursuant to and in accordance with RFP #09-8757-12CS dated January 8, 2010, Addendum 1 dated January 22, 2010, Addendum 2 dated February 4, 2010, Siemens Water Technologies Corporation proposal dated February 17, 2010 and Siemens best and final offer dated June 4, 2010.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Danewood Drive from Park Terrace Drive near Ridgemere Drive to Park Terrace Drive near Foxfield Circle

Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residence district and the speed limit is indicated by appropriately placed signs. The law requires the Board of Supervisors to develop criteria for the overall applicability for the installation of the signs and to specify application of the law to particular streets before the additional fine may be imposed.

On February 10, 2004, the Board approved criteria for the County's Traffic Calming Program.

The County's Traffic Engineer has collected traffic data and has determined that Danewood Drive from Park Terrace Drive near Ridgemere Drive to Park Terrace Drive near Foxfield Circle is experiencing speeding problems and meets the criteria for traffic calming measures set forth in the Traffic Calming Program.

The citizens in the area of this road requesting the increased fine have collected signatures from 75% of the residents.

The Board paper authorizes the County Manager to place appropriate signs on Danewood Drive from Park Terrace Drive near Ridgemere Drive to Park Terrace Drive near Foxfield Circle warning of an additional fine of \$200 for speeding.

The Director of Public Works recommends approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda 306-10
Page No. 1 of 2

Agenda Title: **RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Danewood Drive from Park Terrace Drive near Ridgemere Drive to Park Terrace Drive near Foxfield Circle**

For Clerk's Use Only:

BOARD OF SUPERVISORS ACTION

YES NO OTHER

DEC 14 2010

Date: _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residence district and the speed limit is indicated by appropriately placed signs; and,

WHEREAS, the statute also requires the Board of Supervisors (the "Board"), because Henrico County maintains its own roads, to develop criteria for the overall applicability for the installation of the signs and to request the application of the statute to certain residential streets in the County before the additional fine may be imposed; and,

WHEREAS, the Board approved detailed criteria (the "Criteria") for the County's Traffic Calming Program on February 10, 2004; and,

WHEREAS, increased fines for speeding on residential streets in Henrico County which meet the Criteria and are designated by the Board are part of the Traffic Calming Program; and,

WHEREAS, the County's Traffic Engineer has collected traffic data and has determined that Danewood Drive from Park Terrace Drive near Ridgemere Drive to Park Terrace Drive near Foxfield Circle is experiencing speeding problems and meets the Criteria for traffic calming measures set forth in the Traffic Calming Program; and,

By Agency Head _____

By County Manager _____

Routing:

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Certified:

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Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 306-10

Page No. 2 of 2

Agenda Title: RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Danewood Drive from Park Terrace Drive near Ridgemere Drive to Park Terrace Drive near Foxfield Circle

WHEREAS, the citizens in the area of this road requesting the increased fine have collected signatures from 75% of the residents; and,

WHEREAS, this road is a local residential street with a posted speed limit of 25 mph.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that the County Manager is authorized and directed to install signs on Danewood Drive from Park Terrace Drive near Ridgemere Drive to Park Terrace Drive near Foxfield Circle advising citizens of an additional fine of \$200 for exceeding the posted speed limit on this road.

Comments: The Director of Public Works recommends approval of this Board paper; the County Manager concurs.

RESOLUTION - Acceptance of Road

This Board paper would accept the following named and described section of road into the County road system for maintenance.

- 1) 0.29 miles of Three Chopt Road Extension - a Dedication of Three Chopt Road. Three Chopt District.

The Director of Public Works and the County Manager recommend approval of this Board paper..



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 307-10
Page No. 1 of 1

Agenda Title: RESOLUTION - ACCEPTANCE OF ROAD

For Clerk's Use Only: DEC 14 2010 Date: _____ () Approved () Denied () Amended () Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

**Three Chopt Road Extension -
a Dedication of Three Chopt Road - Three Chopt District**

Three Chopt Road from Lauderdale Drive to 0.29 Mi. W. of Lauderdale Drive	<u>0.29 Mi.</u>
Total Miles	0.29 Mi.

By Agency Head 228 By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

THREE CHOPT ROAD EXTENSION A DEDICATION OF THREE CHOPT ROAD

