

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
January 25, 2011
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION - Rev . C. David Torrence Jr., Pastor, Laurel Hill United Methodist Church;
Chaplain, Division of Police

APPROVAL OF MINUTES - January 11, 2011 Regular Meeting

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

APPOINTMENTS

- 27-11 Resolution - Appointment of Member - Community Criminal Justice Board.
- 28-11 Resolution - Nomination of Member - Local Emergency Planning Committee.
- 29-11 Resolution - Appointment of Member - Transportation Safety Commission.

PUBLIC HEARINGS - REZONING CASES

- 212-10 Hallmark Home Builders, Inc.: Request to amend proffered conditions accepted with
C-11C-10 Rezoning Case C-66C-03 on Parcels 771-774-3218, -1888, -1883, -3818, -1877,
Brookland -4418, -1871, -5017, -1765, -5617, -1858, -5837, -1853, -5137, -1747, -4537,
 -1840, -3937, -1735, -3337, -1729, -3449, -1723, -4049, -4648, -5248, -5847,
 -6067, -5366, -4765, -4165, -3565 located along the south line of Mill Road
 approximately 300 feet east of LaVecchia Way. The applicant proposes to amend
 Proffer 13 related to fence height and type. The existing zoning is R-5AC General
 Residence District (Conditional). The Land Use Plan recommends Suburban
 Residential 2, density not to exceed 3.4 units per acre. The Planning Commission
 voted to recommend the Board of Supervisors grant the request. (Deferred from
 the November 9, 2010 Meeting).
- 30-11 IHH Properties, LLC: Request to conditionally rezone from B-3C Business District
C-24C-10 (Conditional) to B-3C Business District (Conditional) part of Parcel 764-752-9619
Brookland containing 1.91 acres, located between the western terminus of Fountain Avenue and
 Shrader Road. The applicant proposes a medical office. The use will be controlled by
 zoning ordinance regulations and proffered conditions. The Land Use Plan
 recommends Commercial Arterial. The Planning Commission voted to recommend
 the Board of Supervisors grant the request.

31-11 Sky 88 LLC: Request to conditionally rezone from O-2 Office District to B-1C
C-26C-10 Business District (Conditional), Parcel 769-741-6348 containing 0.47 acres, located
Brookland on the east line of Morningside Drive approximately 160 feet south of its intersection
with W. Broad Street (U. S. Route 250). The applicant proposes a hair salon. The
use will be controlled by zoning ordinance regulations and proffered conditions. The
Land Use Plan recommends Suburban Residential 2, where density should not exceed
3.4 units per acre and Environmental Protection Area. The site is in the Enterprise
Zone. The Planning Commission voted to recommend the Board of Supervisors
grant the request.

PUBLIC HEARING - OTHER ITEM

32-11 Resolution - Change in Street Name - Wheat First Drive - Three Chopt District.

PUBLIC COMMENTS

GENERAL AGENDA

33-11 Resolution - Authorizing the Execution and Delivery of a Continuing Disclosure
Agreement and a Use of Proceeds Certificate in Connection with the Issuance by the
Virginia Public School Authority of its School Financing Bonds (1997 Resolution)
Refunding Series 2003 D.

34-11 Resolution - Acceptance of Gift from the Family of the Late Clark O. Martin, Jr.

35-11 Resolution - Authorization to Accept an Allocation of Grant Funding Totaling
\$1,495 from the Virginia Department of Emergency Management's Emergency
Management Performance Competitive Grant Program.

36-11 Resolution - Adoption of Henrico Flag.

37-11 Resolution - Signatory Authority - Lease Amendment - 7740 Shrader Road -
Brookland District.

38-11 Resolution - Signatory Authority - Acquisition of Real Property - Pouncey Tract
Road - Three Chopt District.

39-11 Resolution - Signatory Authority - Virginia Randolph Museum Agreement -
Fairfield District.

40-11 Introduction of Ordinance - To Amend and Reordain Section 9-2 of the Code of the
County of Henrico Titled "Precincts and polling places" by Changing the Polling
Place for Sullivans Precinct in the Varina District.

304-10 Resolution - Award of Construction Contract - Charles City Road Sewage Pumping
Station - Varina District. (Deferred from the December 14, 2010 meeting).

- 41-11 Resolution - Award of Construction Contract - Dabbs House Road 12-Inch Water System Extension - Varina District.
- 42-11 Resolution - Award of Contract for Engineering Services - Digital Aerial Orthophotography, Oblique Aerial Imagery, Planimetric Base Map and Topo Update Products and Services.
- 43-11 Resolution - Award of Annual Contract - Engineering Services - Construction Schedule and Claims Support.
- 44-11 Resolution - Acceptance of Roads.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
January 11, 2011**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, January 11, 2011 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
James B. Donati, Jr., Varina District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:02 p.m.

Mrs. O'Bannon led recitation of the Pledge of Allegiance.

Dr. Andrew M. Mosley, Jr., Pastor of Quioccasin Baptist Church, delivered the invocation.

On motion of Mr. Kaechele, seconded by Mr. Glover, the Board approved the minutes of the December 14, 2010 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

MANAGER'S COMMENTS

Col. Henry W. Stanley, Jr., Chief of Police, was employed by the County beginning December 1, 1962. He has submitted a letter announcing his retirement effective April 8, 2011. Mr. Hazelett congratulated Chief Stanley on a hugely successful career.

BOARD OF SUPERVISORS' COMMENTS

There were no comments from the Board of Supervisors.

RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Luz Lazo from the *Richmond Times-Dispatch*.

RESIGNATION/APPOINTMENTS/ORGANIZATIONAL ITEMS

1-11 Resolution – Election of Chairman.

Mr. Rapisarda assumed the Chair to conduct the election of the new Chairman of the Board of Supervisors. He called for nominations for the office of Chairman and Mr. Donati nominated Mr. Thornton. Mr. Glover seconded the nomination. Mr. Rapisarda asked if there were any further nominations. Mr. Donati moved that the nominations be closed.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Thornton shared a few words with the Board. He extended appreciation to his colleagues on the Board for their vote of confidence, expressed pride in being a member of the longest-sitting elected board in Virginia, and noted that the County is poised to celebrate its 400th anniversary. Mr. Thornton remarked that the County must continue to be citizen-oriented, visionary, fiscally responsible, and sensitive to its citizens and outstanding staff. He cited the County's challenge as setting the bar high and providing a visionary template for leadership in the Richmond area. Mr. Thornton led the Board and audience in applause for Mrs. O'Bannon, the outgoing Chairman, and presented her with a gift on behalf of the Board.

Mrs. O'Bannon acknowledged the hard work of the County's 2011 Commemoration Advisory Commission during the past two and one-half years. She noted that the County is named for Prince Henry Frederick, Prince of Wales, and provided background history as to why this year is important to the County. Mrs. O'Bannon elaborated on the roles of Prince Henry Frederick, Sir Thomas Dale, and others in founding the County in 1611. She remarked that 2011, like 1611, can be a turnaround year that will change the tide of this country.

2-11 Resolution – Election of Vice-Chairman.

Mr. Thornton assumed the Chair and conducted the election of the new Vice-Chairman of the Board of Supervisors. He called for nominations for the office of Vice-Chairman and Mr. Kaechele nominated Mr. Glover. Mr. Donati seconded the nomination. There were no further nominations.

On motion of Kaechele, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

3-11 Resolution - Establishment of Dates, Times and Location of Regular Meetings of the Board of Supervisors for 2011.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

4-11 Resolution – Appointment of Member - Association of Volunteer Rescue Squads.

On motion of Mr. Kaechele, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

5-11 Resolution – Appointment of Members – Board of Building Code Appeals.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

6-11 Resolution - Appointment of Members – Board of Real Estate Review and Equalization.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

7-11 Resolution - Appointment of Members - Cable Television Advisory Committee.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

8-11 Resolution – Appointment of Member and Alternate – Capital Region Workforce Partnership Consortium Board.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

- 9-11 Resolution – Resignation of Member – Community Criminal Justice Board.
- On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.
- 10-11 Resolution – Appointment of Members – Community Criminal Justice Board.
- On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.
- 11-11 Resolution – Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels.
- On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 12-11 Resolution – Appointment of Members – Henrico Area Mental Health and Developmental Services Board.
- On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 13-11 Resolution – Appointment of Members – Henrico County Planning Commission.
- Mr. Glover nominated Mrs. O'Bannon to serve as the Board's representative on the Planning Commission. Mr. Donati seconded the nomination.
- On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.
- 14-11 Resolution - Appointment of Members - Historic Preservation Advisory Committee.
- On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.
- 15-11 Resolution – Appointment of Member – John Tyler Alcohol Safety Action Program Board of Directors.
- On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 16-11 Resolution - Appointment of Members - Keep Henrico Beautiful Committee.
- On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote,

the Board approved this item – see attached resolution.

17-11 Resolution - Appointment of Members - Library Advisory Board.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

18-11 Resolution – Nomination of Members – Local Emergency Planning Committee.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Thornton recognized his wife of 43 years, Bettye Parker Thornton, who was seated in the audience.

19-11 Resolution – Appointment of Member – Maymont Foundation Board of Directors.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

20-11 Resolution - Appointment of Members - Parks and Recreation Advisory Commission.

On motion of Mr. Donati, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

21-11 Resolution – Appointment of Members and Alternates – Richmond Area Metropolitan Planning Organization.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

23-11 Resolution – Appointment of Member – Richmond Metropolitan Convention and Visitors Bureau Board of Directors.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

22-11 Resolution – Appointment of Members – Richmond Area Metropolitan Planning Organization Citizens Transportation Advisory Committee.

On motion of Mr. Glover, seconded by Mr. Donati and by unanimous vote, the Board approved this item – see attached resolution.

24-11 Resolution - Appointment of Members - Richmond Regional Planning District Commission.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

25-11 Resolution - Nomination of Member - Stadium Operating Committee of the Richmond Metropolitan Authority.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

26-11 Resolution - Appointment of Members - Transportation Safety Commission.

On motion of Mr. Kaechele, seconded by Mr. Donati, and by unanimous vote, the Board approved this item - see attached resolution.

PUBLIC COMMENTS

There were no comments from the public.

Mr. Glover thanked Chief Stanley for the years he has put in with the County and for serving Henrico well.

Mr. Hazelett cautioned Board and staff members planning to attend the following morning's Commonwealth Prayer Breakfast to check the television to make sure the event had not been cancelled or delayed due to weather conditions.

There being no further business, the meeting was adjourned at 8:30 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

RESOLUTION – Appointment of Member – Community Criminal Justice Board

This Board paper appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2012 or thereafter, when his successor shall have been appointed and qualified:

James A. Leigh, citizen representative (Tuckahoe)



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **27-11**
Page No. 1 of 2

Agenda Title: RESOLUTION – Appointment of Member – Community Criminal Justice Board

For Clerk's Use Only:

JAN 25 2011

Date: _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J.	_____	_____	_____
Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2012 or thereafter, when his successor shall have been appointed and qualified:

James A. Leigh, citizen representative (Tuckahoe)

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

RESOLUTION – Nomination of Member – Local Emergency Planning Committee

This Board paper nominates the following person for appointment to the Local Emergency Planning Committee for a two-year term expiring December 31, 2012 or thereafter, when her successor shall have been appointed and qualified:

Emergency Services

Kathy S. Butler, Henrico County Association of Volunteer Rescue Squads



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **28-11**
Page No. 1 of 2

Agenda Title: **RESOLUTION - Nomination of Member - Local Emergency Planning Committee**

For Clerk's Use Only:

JAN 25 2011

Date: _____

- () Approved
() Denied
() Amended
() Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J.	_____	_____	_____
Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia nominates the following person for appointment to the Local Emergency Planning Committee for a two-year term expiring December 31, 2012 or thereafter, when her successor shall have been appointed and qualified:

Emergency Services Representative

Kathy S. Butler, Henrico County Association of Volunteer Rescue Squads

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

RESOLUTION - Appointment of Member – Transportation Safety Commission

This Board paper appoints the following person to the Transportation Safety Commission for a one-year term expiring December 31, 2011 or thereafter, when his successor shall have been appointed or qualified:

Three Chopt District

Surya P. Dhakar



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 29-11
Page No.

Agenda Title **RESOLUTION - Appointment of Member - Transportation Safety
Commission**

For Clerk's Use Only: JAN 25 2011 Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia appoints the following person to the Transportation Safety Commission for a one-year term expiring December 31, 2011 or thereafter, when his successor shall have been appointed and qualified:

Three Chopt District Surya P. Dhakar

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

212-10
C-11C-10
Brookland

Hallmark Home Builders, Inc.: Request to amend proffered conditions accepted with Rezoning Case C-66C-03 on Parcels 771-774-3218, -1888,-1883, -3818, -1877,-4418, -1871, -5017, -1765, -5617, -1858, -5837,-1853, -5137, -1747, -4537, -1840, -3937, -1735, -3337, -1729, -3449,-1723, -4049, -4648, -5248, -5847, -6067, -5366, -4765, -4165, -3565 located along the south line of Mill Road approximately 300 feet east of LaVecchia Way. The applicant proposes to amend Proffer 13 related to fence height and type. The existing zoning is R-5AC General Residence District (Conditional). The Land Use Plan recommends Suburban Residential 2, density not to exceed 3.4 units per acre. Acting on a motion by Mr. Vanarsdall seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors grant the request because the changes do not greatly reduce the original intended purpose of the proffers. **(Deferred from the November 9, 2010 Meeting).**

30-11
C-24C-10
Brookland

IHH Properties, LLC: Request to conditionally rezone from B-3C Business District (Conditional) to B-3C Business District (Conditional) part of Parcel 764-752-9619 containing 1.91 acres, located between the western terminus of Fountain Avenue and Shrader Road. The applicant proposes a medical office. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Commercial Arterial. Acting on a motion by Mr. Vanarsdall seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors grant the request because it would provide for appropriate development and the proffered conditions will provide appropriate quality assurances not otherwise available.

31-11
C-26C-10
Brookland

Sky 88 LLC: Request to conditionally rezone from O-2 Office District to B-1C Business District (Conditional), Parcel 769-741-6348 containing 0.47 acres, located on the east line of Morningside Drive approximately 160 feet south of its intersection with W. Broad Street (U. S. Route 250). The applicant proposes a hair salon. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Suburban Residential 2, where density should not exceed 3.4 units per acre and Environmental Protection Area. The site is in the Enterprise Zone. Acting on a motion by Mr. Vanarsdall seconded by Mr. Jernigan, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors grant the request because it would provide for appropriate development in light of the business zoning in the area and the proffered conditions should minimize the potential impacts on surrounding land uses.

RESOLUTION — Change in Street Name — Wheat First Drive — Three Chopt District

The current owner of the only properties with addresses along Wheat First Drive (GPINs 752-766-8796 and 753-767-4034) in the Innsbrook North Subdivision has requested Wheat First Drive between Nuckols Road and its terminus be renamed Capital One Way. The request has been reviewed by Planning, Police and Public Works; none of these agencies object to this request.

The proposed street name change has been advertised in the *Richmond Times-Dispatch*.

The Director of Planning, Chief of Police and the Director of Public Works recommend approval of this change.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 32-11

Page No. 1 of 1

Agenda Title: **RESOLUTION — Change in Street Name — Wheat First Drive — Three Chopt District**

For Clerk's Use Only:

JAN 25 2011

Date: _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, Wheat First Drive is a major access road within the Innisbrook North subdivision in the Three Chopt District; and

WHEREAS, the owner of the two properties with addresses on Wheat First Drive has requested Wheat First Drive lying between Nuckols Road and its terminus be renamed Capital One Way; and

WHEREAS, the Henrico County Code allows the Board of Supervisors to rename a section of road after holding a public hearing; and

WHEREAS, an advertised public hearing was held January 25, 2011 at 7:00 p.m., by the Henrico County Board of Supervisors; and

WHEREAS, the Board of Supervisors is satisfied that the change is reasonable and would not be disruptive to adjacent properties or services to those properties.

NOW, THEREFORE, BE IT RESOLVED by the Henrico County Board of Supervisors that Wheat First Drive between Nuckols Road and its terminus is hereby renamed Capital One Way.

Comments: The Director of Planning, Chief of Police and the Director of Public Works recommend approval of this change, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing: _____

Yellow to: _____

Copy to: _____

Certified: _____

A Copy Tests: _____

Clerk, Board of Supervisors

Date: _____

RESOLUTION – Authorizing the Execution and Delivery of a Continuing Disclosure Agreement and a Use of Proceeds Certificate in Connection with the Issuance by the Virginia Public School Authority of its School Financing Bonds (1997 Resolution) Refunding Series 2003 D

A 2003 Virginia Public School Authority bond refunding in which the County participated resulted in debt service savings for the VPSA. The VPSA is required to pass on a portion of the savings allocable to each of the local participants in its refunded pooled bond issues. The VPSA has notified the County that it is entitled to lump sum refunding savings of \$30,377.33. This Board paper, which was requested by the VPSA, authorizes the County to execute and deliver the documents necessary for the VPSA to release the refunding savings to the County.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 38-11
Page No. 1 of 2

Agenda Title: RESOLUTION – Authorizing the Execution and Delivery of a Continuing Disclosure Agreement and a Use of Proceeds Certificate in Connection with the Issuance by the Virginia Public School Authority of its School Financing Bonds (1997 Resolution) Refunding Series 2003 D

For Clerk's Use Only:

BOARD OF SUPERVISORS ACTION

YES NO OTHER

Date: JAN 25 2011

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

Donati, J.	_____	_____	_____
Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

- () Approved
() Denied
() Amended
() Deferred to:

WHEREAS, on December 11, 2003, the Virginia Public School Authority issued bonds, a portion of which were used to refund certain maturities of eight different series of outstanding pooled bond issues involving 74 different localities, including Henrico County; and,

WHEREAS, the VPSA refunding generated significant lump sum refunding savings to the participating localities; and,

WHEREAS, the VPSA is required to pass on a portion of the savings allocable to each of those participating localities; and,

WHEREAS, the VPSA has notified the County that it is entitled to lump sum refunding savings of \$30,377.33; and,

WHEREAS, in order for the VPSA to release to the County its portion of the refunding savings, it is necessary for the Board of Supervisors to adopt a resolution authorizing the execution and delivery of a Continuing Disclosure Agreement and a Use of Proceeds Certificate in connection with the VPSA's lump sum savings distribution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia:

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 33-11
Page No. 2 of 2

Agenda Title: RESOLUTION – Authorizing the Execution and Delivery of a Continuing Disclosure Agreement and a Use of Proceeds Certificate in Connection with the Issuance by the Virginia Public School Authority of its School Financing Bonds (1997 Resolution) Refunding Series 2003 D

1. Continuing Disclosure Agreement. The County Manager is authorized and directed to execute a Continuing Disclosure Agreement, in the form attached as Appendix A hereto, containing such covenants as the VPSA deems necessary in order for compliance with the provisions of Rule 15c2-12 of the Securities and Exchange Commission, and any other documents the VPSA deems necessary to comply with the SEC rules and any Internal Revenue Service rules and regulations regarding maintaining the tax-exempt status of the bonds.
2. Use of Proceeds Certificate. The County Manager is authorized and directed to execute a Use of Proceeds Certificate, in the form attached as Appendix B hereto, containing such covenants as the VPSA deems necessary in order for compliance with any Internal Revenue Service rules and regulations regarding maintaining the tax-exempt status of the bonds.
3. Further Actions. The County Manager and his designee are hereby authorized to take such other action as they may consider necessary or desirable in connection with the execution and delivery of the Continuing Disclosure Agreement and the Use of Proceeds Certificate and maintaining the tax-exempt status of the bonds, and any such action previously taken is hereby ratified and confirmed.
4. Effective Date. This resolution shall take effect immediately upon its adoption.

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.

USE OF PROCEEDS CERTIFICATE

This certificate is provided by the County of Henrico, Virginia (the "County") to the Virginia Public School Authority (the "Issuer") in connection with the distribution by the Issuer to the County of an allocable share of the net savings realized by the Issuer (the "Distribution") through the issuance of its \$286,670,000 School Financing Bonds (1997 Resolution) Refunding Series 2003 D (the "Bonds").

We understand that the proceeds of the Bonds were used to refund portions of the Issuer's \$293,160,000 School Financing Bonds (1987 Resolution) 1993 Refunding Series B, dated May 1, 1993 (the "VPSA Refunding Bonds").

A portion of the proceeds of the VPSA Refunding Bonds was used to refinance the purchase of certain of the County's Bonds (the "Prior County Bonds").

In connection with issuance of the VPSA Refunding Bonds, the County received a Lump Sum Cash Payment, representing its allocable share of the net savings realized by the Issuer, and the Prior County Bonds. In exchange therefor, the County issued a duly authorized County bond dated December 15, 1993 (the "1993 County Bond" and, together with the Prior County Bonds, the "County Bonds"). Concurrently with the issuance of the 1993 County Bond, the County executed a General Certificate (the "General Certificate") that recognized that the 1993 County Bond was issued to refund the Prior County Bonds, the proceeds of which were used to finance certain capital school projects of the County (the "Prior School Projects"), that the Lump Sum Cash Payment would be used to finance certain capital school projects of the County (the "1993 School Projects" and, together with the Prior School Projects, the "Projects") and that the exclusion from gross income of interest on the VPSA Refunding Bonds was based in part on the use of proceeds of the County Bonds and the Projects financed or refinanced by such proceeds by the County. Consequently, the General Certificate contained certain representations and covenants of the County regarding the use of the proceeds of the County Bonds and the Projects.

The County recognizes that the exclusion from gross income of interest on the Bonds is based in part on the representations contained in the General Certificate and contingent on the continuing compliance by the County with the covenants contained in the General Certificate.

Accordingly, the County certifies that it has reviewed the representations set forth in the General Certificate with respect to the Projects (the "UPC Representations") and the use of the Projects and that it has discussed with the School Board of the County (the "School Board") its use of the Projects. Based on such review and discussions, the County hereby certifies that the UPC Representations continue to be true and correct. Such provisions are hereby incorporated by reference into this certificate and shall be treated as representations made by the County as if set forth herein. Furthermore, the County has discussed the UPC Representations with the School Board and neither the County nor the School Board will take any action that is inconsistent with such UPC Representations.

The County further covenants that:

(a) it shall use the Distribution to pay for the cost of public school capital purposes within six months of the date hereof, that such public school capital purposes shall be used in a

manner consistent with the UPC Representations (references to school projects shall hereinafter include the public school capital purposes acquired with the Distribution), it reasonably expects that at least eighty-five percent (85%) of the Distribution will be allocated to expenditures for the Project within six months of the date hereof and completion of the Project and the allocation of expenditures thereto will proceed with due diligence;

(b) it shall not sell or otherwise dispose of the Projects prior to the final maturity date of the Bonds of August 1, 2019 except as shall be permitted in the opinion of an attorney or firm of attorneys, acceptable to the Issuer, nationally recognized as experienced with respect to matters pertaining to the exclusion from gross income for federal income tax purposes of interest on obligations of States and political subdivisions;

(c) it shall not knowingly take any action which will, or fail to take any action which failure will, cause the interest on the Bonds to become includable in the gross income of the owners of the Bonds for federal income tax purposes pursuant to the provisions of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder in effect on the date of original issuance of the Bonds; and

(d) in furtherance of its obligations under its County Bonds, it shall obtain the same covenants contained in subparagraph (a), (b) and (c) above from the School Board with respect to the Projects.

COUNTY OF HENRICO, VIRGINIA

By _____

Name: Virgil R. Hazelett, P.E.

Title: County Manager

_____, 2011

Series 2003 D Local Issuer: Henrico County

CONTINUING DISCLOSURE AGREEMENT

[This Continuing Disclosure Agreement will impose obligations on the Local Issuer if and only if the Local Issuer is or has become and remains a "Material Obligated Person", as defined below]

This Continuing Disclosure Agreement (the "Disclosure Agreement") is executed and delivered by the undersigned local issuer (the "Local Issuer") in connection with the issuance by the Virginia Public School Authority (the "Authority") of \$286,670,000 aggregate principal amount of its School Financing Bonds (1997 Resolution) Refunding Series 2003 D (the "Series 2003 D Bonds") pursuant to the provisions of a bond resolution (the "1997 Resolution") adopted on October 23, 1997, as amended and restated. The Series 2003 D Bonds and all other parity bonds heretofore or hereafter issued under the 1997 Resolution are collectively called the "Bonds". A portion of the proceeds of the Series 2003 D Bonds are being used by the Authority to provide funds to refund in advance of their maturity certain bonds of the Authority. The proceeds of the refunded bonds were used to purchase general obligation school bonds (the "Transferred Local School Bonds") issued by certain Virginia counties and cities (the "Transferred Local School Bond Issuers") that have used the proceeds thereof for capital projects for public schools.

SECTION 1. Purpose of the Disclosure Agreement. This Disclosure Agreement is being executed and delivered by the Local Issuer for the benefit of the holders of the Series 2003 D Bonds and in order to assist the Participating Underwriters (defined below) in complying with the Rule (defined below). The Local Issuer acknowledges that it is undertaking primary responsibility for any reports, notices or disclosures that may be required under this Agreement.

SECTION 2. Definitions. In addition to the definitions set forth in the 1997 Resolution, which apply to any capitalized term used in this Disclosure Agreement unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

"Annual Report" shall mean any Annual Report provided by the Local Issuer pursuant to, and as described in, Sections 3 and 4 of this Disclosure Agreement.

"Dissemination Agent" shall mean the Local Issuer, acting in its capacity as Dissemination Agent hereunder, or any successor Dissemination Agent designated in writing by such Local Issuer and which has filed with such Local Issuer a written acceptance of such designation.

"Filing Date" shall have the meaning given to such term in Section 3(a) hereof.

"Fiscal Year" shall mean the twelve-month period at the end of which financial position and results of operations are determined. Currently, the Local Issuer's Fiscal Year begins July 1 and continues through June 30 of the next calendar year.

"holder" shall mean, for purposes of this Disclosure Agreement, any person who is a record owner or beneficial owner of a Series 2003 D Bond.

"Listed Events" shall mean any of the events listed in subsection 5(b)(5)(i)(C) of the Rule.

"local school bonds" shall mean any of the Local School Bonds and any other bonds of the Local Issuer pledged as security for Bonds issued under the Authority's 1997 Resolution.

"Material Obligated Person" (or "MOP") shall mean the Local Issuer if it has local school bonds outstanding in an aggregate principal amount that exceeds 10% of the aggregate principal amount of all outstanding Bonds of the Authority.

"MSRB" means the Municipal Securities Rulemaking Board, or any successor thereto or to the functions of the MSRB contemplated by this Disclosure Agreement.

"Participating Underwriter" shall mean any of the original underwriters of the Authority's Series 2003 D Bonds required to comply with the Rule in connection with the offering of such Bonds.

"Rule" shall mean Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

SECTION 3. Provision of Annual Reports.

(a) The Local Issuer shall, or shall cause the Dissemination Agent to, provide the MSRB an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Agreement. Such Annual Report shall be filed on a date (the "Filing Date") that is not later than 12 months after the end of any Fiscal Year (commencing with its Fiscal Year ending June 30, 2010) as of the end of which such Local Issuer was a MOP, unless as of the Filing Date the Local Issuer is no longer a MOP.¹ Not later than ten (10) days prior to the Filing Date, the Local Issuer shall provide the Annual Report to the Dissemination Agent (if applicable) and shall provide copies to the Authority. In each case, the Annual Report (i) may be submitted as a single document or as separate documents comprising a package, (ii) may cross-reference other information as provided in Section 4 of this Disclosure Agreement and (iii) shall include the Local Issuer's audited financial statements prepared in accordance with applicable State law or, if audited financial statements are not available, such unaudited financial statements as may be required by the Rule. In any event, audited financial statements of such Local Issuer must be submitted, if and when available, together with or separately from the Annual Report.

(b) If the Local Issuer is unable to provide an Annual Report to the MSRB by the date required in subsection (a), the Local Issuer shall send a notice to the Municipal Securities Rulemaking Board in substantially the form attached hereto as Exhibit A.

SECTION 4. Content of Annual Reports. Except as otherwise agreed, any Annual Report required to be filed hereunder shall contain or incorporate by reference, at a minimum, annual financial information relating to the Local Issuer, including operating data,

- (i) updating such information relating to the Local Issuer as shall have been included or cross-referenced in the final Official Statement of the Authority describing the Authority's Series 2003 D Bonds or
- (ii) if there is no such information described in clause (i), updating such information relating to

¹ The Authority will advise the Local Issuer within 60 days of the end of each Fiscal Year if such Local Issuer was a Material Obligated Person as of the end of such Fiscal Year. Upon written request, the Authority will also advise the Local Issuer as to its status as a MOP as of any other date.

the Local Issuer as shall have been included or cross-referenced in any comparable disclosure document of the Local Issuer relating to its tax-supported obligations or

- (iii) if there is no such information described in clause (i) or (ii) above, initially setting forth and then updating the information referred to in Exhibit B as it relates to the Local Issuer, all with a view toward assisting Participating Underwriters in complying with the Rule.

Any or all of such information may be incorporated by reference from other documents, including official statements of securities issues with respect to which the Local Issuer is an "obligated person" (within the meaning of the Rule), which have been filed with the MSRB. The Local Issuer shall clearly identify each such other document so incorporated by reference.

SECTION 5. Reporting of Listed Events. Whenever the Local Issuer is a Material Obligated Person required to file Annual Reports pursuant to Section 3(a) hereof and obtains knowledge of the occurrence of a Listed Event, and if such Local Issuer has determined that knowledge of the occurrence of a Listed Event with respect to its local school bonds would be material, such Local Issuer shall promptly file a notice of such occurrence with the MSRB with a copy to the Authority.

SECTION 6. Termination of Reporting Obligation. The Local Issuer's obligations under this Disclosure Agreement shall terminate upon the earlier to occur of the legal defeasance or final retirement of all the Transferred Local School Bonds.

SECTION 7. Dissemination Agent. The Local Issuer may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Agreement and may discharge any such Agent, with or without appointing a successor Dissemination Agent. The Local Issuer shall advise the Authority of any such appointment or discharge. If at any time there is not any other designated Dissemination Agent, the Local Issuer shall be the Dissemination Agent.

SECTION 8. Amendment. Notwithstanding any other provision of this Disclosure Agreement, the Local Issuer may amend this Disclosure Agreement, if such amendment has been approved in writing by the Authority and is supported by an opinion of independent counsel, acceptable to the Authority, with expertise in federal securities laws, to the effect that such amendment is permitted or required by the Rule.

SECTION 9. Additional Information. Nothing in this Disclosure Agreement shall be deemed to prevent the Local Issuer from disseminating any other information, using the means of dissemination set forth in this Disclosure Agreement or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Agreement. If the Local Issuer chooses to include any information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is specifically required by this Disclosure Agreement, such Local Issuer shall have no obligation under this Agreement to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. Any person referred to in Section 11 (other than the Local Issuer) may take such action as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the Local Issuer to file its Annual Report or to give notice of a Listed Event. The Authority may, and the holders of not less than a majority in aggregate principal amount of Bonds outstanding may, take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to challenge the adequacy of any information provided pursuant to this Disclosure Agreement, or to enforce any other obligation of the Local Issuer hereunder. A default under this Disclosure Agreement shall not be deemed an event of default under the applicable resolution or bonds of the Local Issuer, and the

sole remedy under this Disclosure Agreement in the event of any failure of the Local Issuer to comply herewith shall be an action to compel performance. Nothing in this provision shall be deemed to restrict the rights or remedies of any holder pursuant to the Securities Exchange Act of 1934, the rules and regulations promulgated thereunder, or other applicable laws.

SECTION 11. Beneficiaries. This Disclosure Agreement shall inure solely to the benefit of the Authority, the Local Issuer, the Participating Underwriters, and holders from time to time of the Authority's Bonds, and shall create no rights in any other person or entity.

SECTION 12. Format of Documents Delivered Pursuant to Disclosure Agreement. Unless otherwise required by the MSRB, all notice, documents and information provided to the MSRB pursuant to this Disclosure Agreement shall be provided to the MSRB's Electronic Municipal Market Access (EMMA) system, the current Internet address of which is www.emma.msrb.org. All notices, documents and information provided to the MSRB shall be provided in an electronic format prescribed by the MSRB (currently, portable document format (pdf) which after January 1, 2010 must be word-searchable except for non-textual elements) and shall be accompanied by identifying information as prescribed by the MSRB.

SECTION 13. Counterparts. This Disclosure Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Date: _____, 2011

COUNTY OF HENRICO, VIRGINIA

By _____
Virgil R. Hazelett, P.E.
County Manager

EXHIBIT A

**NOTICE OF FAILURE TO FILE ANNUAL REPORT
[AUDITED FINANCIAL STATEMENTS]**

**Re: VIRGINIA PUBLIC SCHOOL AUTHORITY
SCHOOL FINANCING BONDS (1997 Resolution)
Refunding Series 2003 D**

CUSIP Numbers: 92817F R57 -92817F V52

Dated: December 11, 2003

Name of Local Issuer: County of Henrico, Virginia

NOTICE IS HEREBY GIVEN that the County of Henrico, Virginia has not provided an Annual Report as required by Section 3(a) of the Continuing Disclosure Agreement, which was entered into in connection with the above-named bonds issued pursuant to that certain Series Resolution adopted on November 13, 2003, by the Board of Commissioners of the Virginia Public School Authority, the proceeds of which were used to refund certain School Bonds of the County of Henrico, Virginia. [The County of Henrico, Virginia anticipates that the Annual Report will be filed by _____.] The County of Henrico, Virginia is a material "obligated person" within the meaning of Rule 15c2-12 under the Securities Exchange Act of 1934, as amended, with respect to the above-named bonds of the Authority.

Dated: _____

COUNTY OF HENRICO, VIRGINIA

By _____

CONTENT OF ANNUAL REPORT

Description of the Local Issuer. A description of the Local Issuer including a summary of its form of government, budgetary processes and its management and officers.

Debt. A description of the terms of the Local Issuer's outstanding tax-supported and other debt including a historical summary of outstanding tax-supported debt; a summary of authorized but unissued tax-supported debt; a summary of legal debt margin; a summary of overlapping debt; and a summary of annual debt service on outstanding tax-supported debt as of the end of the preceding fiscal year. The Annual Report should also include (to the extent not shown in the latest audited financial statements) a description of contingent obligations as well as pension plans administered by the Local Issuer and any unfunded pension liabilities.

Financial Data. Financial information respecting the Local Issuer including a description of revenues and expenditures for its major funds and a summary of its tax policy, structure and collections as of the end of the preceding fiscal year.

Capital Improvement Plan. A summary of the Local Issuer's capital improvement plan.

Demographic, Economic and Supplemental Information. A summary of the Local Issuer's demographic and economic characteristics such as population, income, employment, and public school enrollment and infrastructure data as of the end of the preceding fiscal year. The Annual Report should also include a description of material litigation pending against the Local Issuer.

Resolution – Acceptance of Gift from the Family of the Late Clark O. Martin, Jr.

This Board paper authorizes the County Manager to accept this generous donation from the Martin family and commends the family for their generosity and interest in public safety in Henrico County



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 34-11

Page No. 1

Agenda Title: Resolution – Acceptance of Gift from the Family of the Late Clark O. Martin, Jr.

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
JAN 25 2019	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
Date: _____	REMARKS: _____ _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____		
() Approved () Denied () Amended () Deferred to: _____				

WHEREAS, the family of the late Clark O. Martin, Jr. has donated an antique fire gong to Henrico County for use by its Division of Fire.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Henrico, Virginia authorizes the County Manager to accept this generous donation from the Martin family and commends the family for their generosity and interest in public safety in Henrico County.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head

Edwin H. Smith

By County Manager

Randall R. Zilber

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**RESOLUTION – Authorization to Accept an Allocation of Grant Funding
Totaling \$1,495 from the Virginia Department of Emergency Management’s
Emergency Management Performance Competitive Grant Program**

This Board paper authorizes the County Manager to accept a grant allocation of \$1,495 from the Emergency Management Performance Competitive Grant Program as administered through the Virginia Department of Emergency Management. The grant, which requires a 1:1 local match, will be used by the Division of Fire to upgrade communications capabilities in the County’s Emergency Operations Center (EOC) for use during emergencies and EOC activations.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 35-11

Page No. 1

Agenda Title: **RESOLUTION – Authorization to Accept an Allocation of Grant Funding Totaling \$1,495 from the Virginia Department of Emergency Management’s Emergency Management Performance Competitive Grant Program**

For Clerk’s Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
JAN 25 2011 Date: _____	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
() Approved () Denied () Amended () Deferred to: _____	REMARKS: _____ _____ _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O’Bannon, P. _____ Thornton, F. _____		

WHEREAS, the Division of Fire wishes to accept an allocation of grant funding from the Emergency Management Performance Competitive Grant Program as administered through the Virginia Department of Emergency Management; and

WHEREAS, this grant, which requires a 1:1 local match, will be used by the Division of Fire to upgrade communications capabilities in the County’s Emergency Operations Center (EOC) for use during emergencies and EOC activations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept an allocation of grant funding totaling \$1,495 from the Virginia Department of Emergency Management’s Emergency Management Performance Competitive Grant Program.

Comments: The Fire Chief recommends approval of this Board paper, the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

Resolution – Adoption of Henrico Flag

The County has received requests from a firm seeking specifications for the Henrico County flag. This firm wishes to make and sell the flag. The Board of Supervisors adopted an official County Seal in 1984 which has been unofficially used in the Henrico County flag design for many years. However, an official flag design has never been adopted. This resolution would establish official specifications for the Henrico County flag.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 36-11

Page No. 1 of 1

Agenda Title: Resolution – Adoption of Henrico Flag

For Clerk's Use Only: JAN 25 2011 Date: _____ () Approved () Denied () Amended () Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
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WHEREAS, by Resolution dated December 12, 1984 the Board of Supervisors adopted an official County seal, and

WHEREAS, the Board of Supervisors has determined that it is necessary and appropriate to adopt a County flag, utilizing the County Seal previously adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that it does hereby adopt an official Henrico County flag described as follows:

The Henrico County Flag shall have two green stripes, one at each end of its fly (length), and a white field between them. The width of each green stripe shall be 25% of the fly and the width of the white field shall be 50% of the fly. The County Seal shall be centered in the middle of the white field. The color of the green stripes and white field shall match those corresponding colors of the County Seal. The outside diameter of the black circle of the County Seal shall be 80% of the length of the white field. The **Pantone® Matching System (PMS)** colors are as follows:

Tobacco:160C
Green:356C
Skin: 159C
Green Stripes: 356C

Comment: The Director of General Services, the County Manager concurring, recommends approval of this Board paper.

By Agency Head Paul J. [Signature] By County Manager Randall R. [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

RESOLUTION – Signatory Authority – Lease Amendment – 7740 Shrader Road - Brookland District

Approval of this action will authorize the County Manager to execute a First Amendment of Lease, in a form approved by the County Attorney, for 1,902 sq. ft. of office space located at 7740 Shrader Road for the Human Resources Employee Health Clinic to extend the Lease for an additional two-year term. The landlord is HSOP, L.L.C. The monthly rent for the two-year term will be \$2,337.88. The monthly rental for 2010 was \$2,408.31. The Directors of Human Resources and Real Property recommend approval of this action.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 37-6

Page No.

1 of 1

Agenda Title RESOLUTION - Signatory Authority - Lease Amendment - 7740 Shrader Road -
Brookland District

For Clerk's Use Only:

Date JAN 25 2011

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS:

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, the County of Henrico, Virginia currently leases 1,902 sq. ft. of office space located at 7740 Shrader Road in the Hungary Springs Office Park from HSOP, L.L.C., under terms of the original Lease that commenced February 1, 2006, which space is currently occupied by the Human Resources Employee Health Clinic; and,

WHEREAS, both parties to the lease wish to amend it to provide for a renewal period commencing February 1, 2011 and ending January 31, 2013, with the monthly rent of \$2,337.88 during for the two-year term.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia that the County Manager is hereby authorized and directed to execute a First Amendment of Lease for the term and under the conditions as set forth above, by and between HSOP, L.L.C., and the County of Henrico, Virginia, in a form approved by the County Attorney.

Comments: The Directors of Human Resources and Real Property recommend approval of this action. The County Manager concurs.

By Agency Head

Don B. Jones

By County Manager

Randall R. Silber

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Date:



**Employee Health
Vicinity Map**

300 0 300 600 900 Feet



RESOLUTION – Signatory Authority – Acquisition of Real Property – Pouncey Tract Road – Three Chopt District

The purpose of this Board paper is to approve settlement of the pending condemnation proceeding against the Trustees of Christ Church Episcopal Church. In addition to the right-of-way and easements acquired by the County when it filed its condemnation certificate and deposited \$405,380 with the Circuit Court, the County will acquire from the church an additional 2,731 square feet of temporary construction easement areas and 3.123 acres of a portion of the church's residue land along Pouncey Tract Road. As total compensation for all of these acquisitions, the church has agreed to accept \$787,918, which can be itemized as follows:

Original take of right-of-way and easements	
(+) additional temporary construction easement areas	\$475,618
3.123 acres from residue	
Land	\$312,300
Total payment to church	\$787,918

The Directors of Public Works and Real Property recommend approval and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 38-11

Page No.

1 of 2

Agenda Title

RESOLUTION - Signatory Authority - Acquisition of Real Property -
Pouncey Tract Road - Three Chopt District

For Clerk's Use Only:

JAN 25 2011

Date

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, in connection with the construction of the North Gayton Road Extension Project (the "Project"), on August 10, 2010, the Board authorized condemnation proceedings to acquire right-of-way and easements (the "Property") across portions of two parcels of land owned by the Trustees of Christ Church Episcopal Church (the "Owner") identified as Tax Map Parcels 737-769-4467 and 738-769-3891 along Pouncey Tract Road in the Three Chopt District; and,

WHEREAS, on September 16, 2010, the County of Henrico, Virginia filed a condemnation certificate and deposited \$405,380 with the Clerk of the Circuit Court (the "Clerk") to acquire the Property in accordance with state law; and,

WHEREAS, following negotiations between the parties, the Owner is willing to accept \$475,618 for the Property and an additional 2,731 square feet of temporary construction easement areas, as shown on a plat by NXL, dated October 14, 2009 and sealed on October 20, 2009 by David L. Jones, Land Surveyor, a reduced size copy of which is attached and marked Exhibit "A," (collectively, the "Right-of-Way and Easements"), that are needed by the County for the construction of the Project; and,

WHEREAS, the Owner desires that the County acquire a portion of the Owner's residue land identified as Tax Map Parcel 737-769-4467 along Pouncey Tract Road resulting from the location and construction of the Project, containing 3.123 acres (136,042 sq. ft.), (the "Residue Property"), designated as "Residue Acquisition," as shown and described on a plat by NXL, dated and sealed on January 7, 2011 by David L. Jones, Land Surveyor, a reduced size copy of which consisting of 2 pages is attached and collectively marked Exhibit "B"; and,

WHEREAS, following negotiations between the parties, the Owner is willing to accept \$312,300 for the Residue Property; and,

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 38-11
Page No. 2 of 2

**Agenda Title RESOLUTION - Signatory Authority - Acquisition of Real Property -
Pouncey Tract Road - Three Chopt District**

WHEREAS, the Owner has agreed to convey the Right-of-Way and Easements and the Residue Property to the County for the total sum of \$787,918; and,

WHEREAS, County staff has prepared the necessary documents to memorialize the agreements of the parties and to complete the acquisition.

NOW, THEREFORE, BE IT RESOLVED by the Board that: (1) the Chairman is authorized and directed to execute the documents and to take all steps necessary for acquisition of Right-of-Way and Easements; (2) the County Attorney is authorized to file the necessary documents in the Circuit Court of Henrico County to complete the acquisition of the Right-of-Way and Easements; (3) the County Manager is authorized and directed to execute an agreement, in a form approved by the County Attorney, by and between the Owner and the County, for the purchase of the Residue Property for the sum of \$312,300 and other considerations and conditions as specified in the agreement; (4) the County Attorney is directed to cause title to the Residue Property to be examined; (5) the County Manager is authorized, upon approval of the title to the Residue Property by the County Attorney, to accept the Deed to the Residue Property in a form approved by the County Attorney; and (6) the County Manager and the County Attorney are authorized to undertake all additional administrative and legal actions necessary to acquire title to the Right-of-Way and Easements and the Residue Property.

Comments: The Directors of Public Works and Real Property recommend approval of this paper; the County Manager concurs.

G/PIN	LAND OWNER	D.B./PG.	Right-of-Way Acquisition	Permanent Slope & Drainage Easement	Temporary Construction Easements
738-769-3891	TRUSTEES OF CHRIST CHURCH EPISCOPAL CHURCH	2818/56	51,558 sq. ft.	21,602 sq. ft.	27,311 sq. ft.

Curve Table

Curve	Delta	Radius	Length	Tangent	Chord	Chord Bearing
C1	02°27'27"	3239.05'	133.27'	66.64'	133.26'	S30°20'16"E
C2	06°38'14"	2256.80'	261.43'	130.86'	261.28'	S25°50'26"E
C3	08°29'48"	25.00'	38.65'	24.35'	34.89'	N66°50'55"W
C4	10°31'9"	878.00'	154.08'	77.24'	153.89'	N67°03'03"W

Line Table

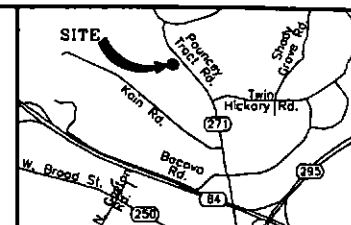
L1	S67°28'41"W	15.00'
L2	N32°04'42"W	11.80'
L3	N09°08'30"W	21.52'
L4	S57°55'18"W	17.40'
L5	N57°55'18"E	21.01'
L6	S84°10'37"W	28.13'
L7	N46°14'24"E	18.41'



**TRUSTEES OF CHRIST CHURCH
EPISCOPAL CHURCH**
5000 Pouncey Tract Rd.
D.B. 2818 PG. 58
CPIN *738-769-3891
11.884 Ac.

Now or Formerly
COMMONWEALTH FOUNDATION I-V
Pouncey Tract Rd.
CPIN *737-788-4467

Now or Formerly
NVR, INC.
5124 Pouncey Tract Rd.
CPIN *738-770-4727



Source:
Virginia State Plane
South Zone Grid North

Notes:

- This plot has been prepared for the purpose of defining the right-of-way and easements noted, and is not to be considered a boundary survey. No structures or utilities have been located by this survey.
- Proposed right-of-way, permanent easements, and temporary construction easements are based on files provided by AECOM received: 09/15/08.
- Acresage tabulations, if provided, are based on information provided by Henrico County Real Estate assessments and may not necessarily agree with computed areas or recorded deeds.
- Meridian Source: Virginia State Plane Coordinate System South Zone, Grid North, Based On Henrico County Geodetic Control.

Now or Formerly
COMMONWEALTH FOUNDATION I-V
Pouncey Tract Rd.
CPIN *737-788-4467

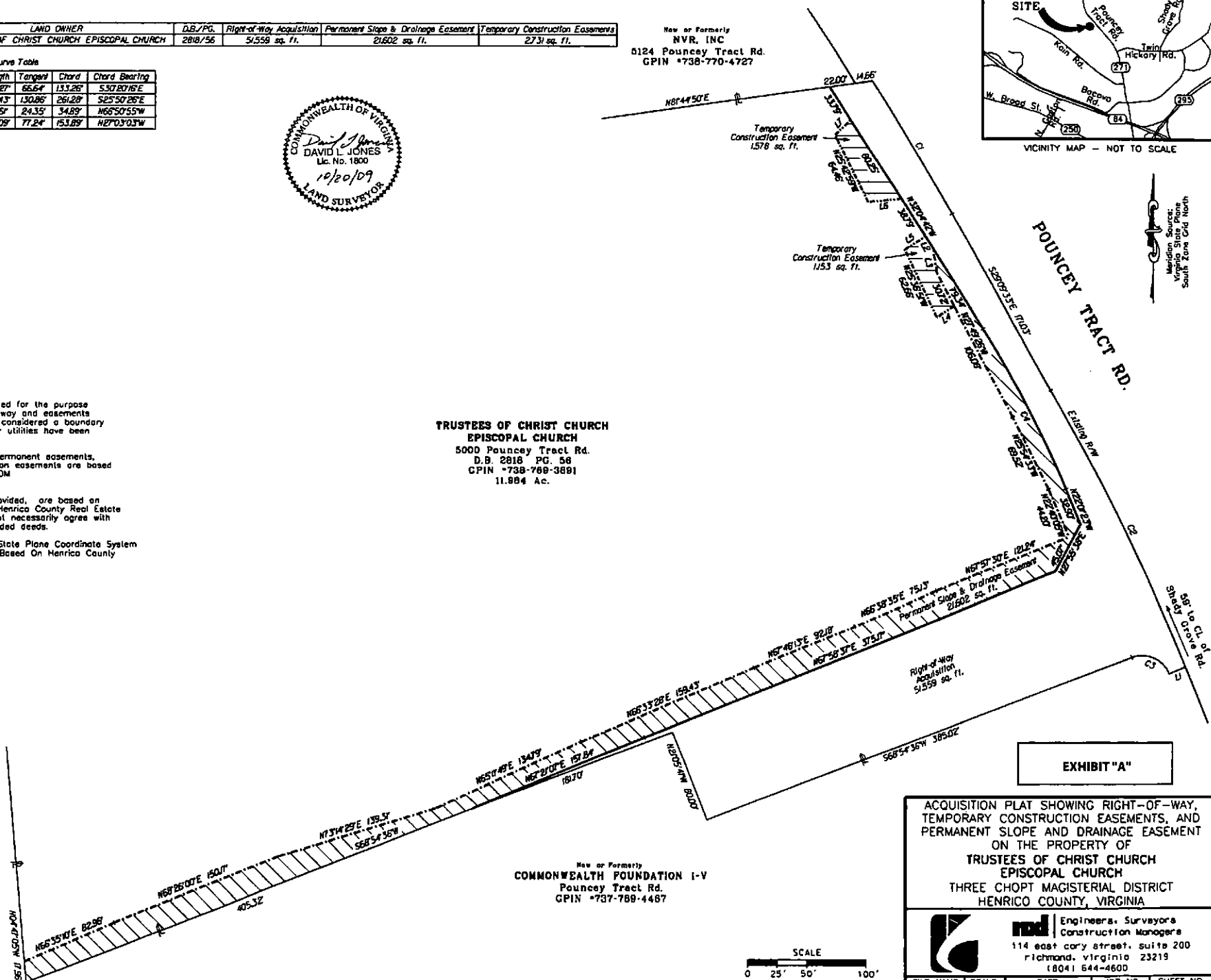


EXHIBIT "A"

ACQUISITION PLAT SHOWING RIGHT-OF-WAY,
TEMPORARY CONSTRUCTION EASEMENTS, AND
PERMANENT SLOPE AND DRAINAGE EASEMENT
ON THE PROPERTY OF
**TRUSTEES OF CHRIST CHURCH
EPISCOPAL CHURCH**
THREE CHOPT MAGISTERIAL DISTRICT
HENRICO COUNTY, VIRGINIA



ndi Engineers, Surveyors
Construction Managers
114 east cary street, suite 200
richmond, virginia 23219
(804) 644-4600

FILE NAME	SCALE	DATE	JOB NO.	SHEET NO.
029	1"=50'	Oct. 14, 2009	0710007L	1 of 1

GPN	LAND OWNER	D.B./PG.	RIGHT-OF-WAY ACQUISITION	RESIDUE ACQUISITION	PERMANENT SLOPE & DRAINAGE EASEMENTS	TEMPORARY CONSTRUCTION EASEMENTS
737-769-4467	TRUSTEES OF CHRIST CHURCH EPISCOPAL CHURCH	4713/619	130,930 sq. ft. 3.006 Ac.	136,042 sq. ft. 3.123 Ac.	10,833 sq. ft. 0.249 Ac.	0 sq. ft. 0.000 Ac.

Curve Table					
Radius	Length	Delta	Tangent	Chord	Chord Bearing
C1 2256.80'	131.68'	03° 20' 35"	65.85'	131.66'	S20° 51' 02"E
C2 25.00'	38.61'	88° 29' 48"	24.35'	34.89'	S66° 50' 55"E

Line Table	
Bearing	Distance
L1 N87° 28' 41"E	15.00'
L2 N22° 01' 23"W	11.02'

NOTES:

- THIS PLAT HAS BEEN PREPARED FOR THE PURPOSE OF DEFINING THE RIGHT-OF-WAY AND EASEMENTS NOTED, AND IS NOT TO BE CONSIDERED A BOUNDARY SURVEY. NO STRUCTURES OR UTILITIES HAVE BEEN LOCATED BY THIS SURVEY.
- PROPOSED RIGHT-OF-WAY, PERMANENT EASEMENTS, AND TEMPORARY CONSTRUCTION EASEMENTS ARE BASED ON FILES PROVIDED BY AECOM RECEIVED: 09/15/09.
- ACREAGE TABULATIONS, IF PROVIDED, ARE BASED ON INFORMATION PROVIDED BY HENRICO COUNTY REAL ESTATE ASSESSMENTS AND MAY NOT NECESSARILY AGREE WITH COMPUTED AREAS OR RECORDED DEEDS.
- MERIDIAN SOURCE: VIRGINIA STATE PLANE COORDINATE SYSTEM SOUTH ZONE, GRID NORTH, BASED ON HENRICO COUNTY GEODETIC CONTROL.

TRUSTEES OF CHRIST CHURCH EPISCOPAL CHURCH

Pouncey Tract Rd.
D.B. 4713 PG. 619
GPN #737-769-4467
20.71 Ac.

PERMANENT
SLOPE & DRAINAGE EASEMENT
10,833 SQ. FT.
0.249 ACRES

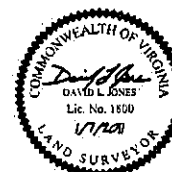
RIGHT-OF-WAY
ACQUISITION
130,930 SQ. FT.
3.006 ACRES

RESIDUE ACQUISITION
136,042 SQ. FT.
3.123 ACRES

Now or Formerly
LOUIS A. MINOR
4754 Pouncey Tract Rd.
GPN #737-769-5307

Now or Formerly
LOUIS A. MINOR
4754 Pouncey Tract Rd.
GPN #737-769-5307

Now or Formerly
RALEIGH R. COOK
& CAROLYN A. COOK
4900 Pouncey Tract Rd.
GPN #738-769-4425



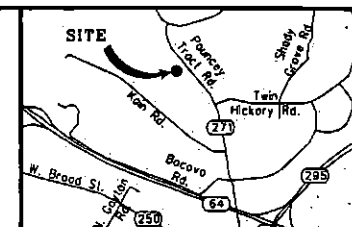
SCALE
0 40' 80'

ACQUISITION PLAT SHOWING
RIGHT-OF-WAY, RESIDUE, AND
PERMANENT SLOPE AND DRAINAGE EASEMENTS
ON THE PROPERTY OF
TRUSTEES OF CHRIST CHURCH
EPISCOPAL CHURCH
THREE CHOPT MAGISTERIAL DISTRICT
HENRICO COUNTY, VIRGINIA



nxd Engineers, Surveyors
& Construction Managers
114 east cary street, suite 200
richmond, virginia 23219
(804) 644-4600

FILE NAME	SCALE	DATE	JOB NO.	SHEET
02B	1"=40'	JAN. 7, 2011	0710007L	1 of 2
REVISION:		DATE:		



VICINITY MAP - NOT TO SCALE

Now or Formerly
TRUSTEES OF CHRIST CHURCH
EPISCOPAL CHURCH
5000 Pouncey Tract Rd.
GPN #738-769-3891

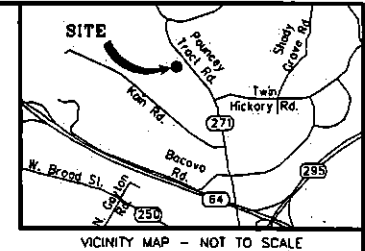
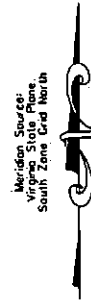
March Line - See Sheet 2 of 2

EXHIBIT "B"

GPIN	LAND OWNER	D.B./PG.	RIGHT-OF-WAY ACQUISITION	RESIDUE ACQUISITION	PERMANENT SLOPE & DRAINAGE EASEMENTS	TEMPORARY CONSTRUCTION EASEMENTS
737-769-4467	TRUSTEES OF CHRIST CHURCH EPISCOPAL CHURCH	4713/619	130,930 sq. ft. 3.006 Ac.	136,042 sq. ft. 3.123 Ac.	10,833 sq. ft. 0.249 Ac.	0 sq. ft. 0.000 Ac.

NOTES:

- THIS PLAT HAS BEEN PREPARED FOR THE PURPOSE OF DEFINING THE RIGHT-OF-WAY AND EASEMENTS NOTED, AND IS NOT TO BE CONSIDERED A BOUNDARY SURVEY. NO STRUCTURES OR UTILITIES HAVE BEEN LOCATED BY THIS SURVEY.
- PROPOSED RIGHT-OF-WAY, PERMANENT EASEMENTS, AND TEMPORARY CONSTRUCTION EASEMENTS ARE BASED ON FILES PROVIDED BY AECOM RECEIVED: 09/15/09.
- ACREAGE TABULATIONS, IF PROVIDED, ARE BASED ON INFORMATION PROVIDED BY HENRICO COUNTY REAL ESTATE ASSESSMENTS AND MAY NOT NECESSARILY AGREE WITH COMPUTED AREAS OR RECORDED DEEDS.
- MERIDIAN SOURCE: VIRGINIA STATE PLANE COORDINATE SYSTEM SOUTH ZONE, GRID NORTH, BASED ON HENRICO COUNTY GEODETIC CONTROL.



Now or Formerly
TRUSTEES OF CHRIST CHURCH
EPISCOPAL CHURCH
5000 Pouncey Tract Rd.
GPIN #738-769-3891

Now or Formerly
TRUSTEES OF CHRIST CHURCH
EPISCOPAL CHURCH
Pouncey Tract Rd.
D.B. 4713 PG. 619
GPIN #737-769-4467
20.71 Ac.

Now or Formerly
RALEIGH R. COOK
& CAROLYN A. COOK
4900 Pouncey Tract Rd.
GPIN #738-769-4425

Line Table		Curve Table					
Bearing	Distance	Radius	Length	Delta	Tangent	Chord	Chord Bearing
L1 N67°28'41"E	15.00'	C1 2256.80'	131.68'	0.3°20'35"	65.86'	131.66'	S20°51'02"E
L2 N22°07'23"W	11.02'	C2 25.00'	38.81'	88°29'48"	24.35'	34.89'	S66°50'55"E



SCALE
0 40' 80'

EXHIBIT "B"

ACQUISITION PLAT SHOWING
RIGHT-OF-WAY, RESIDUE, AND
PERMANENT SLOPE AND DRAINAGE EASEMENTS
ON THE PROPERTY OF
TRUSTEES OF CHRIST CHURCH
EPISCOPAL CHURCH
THREE CHOPT MAGISTERIAL DISTRICT
HENRICO COUNTY, VIRGINIA



RMI Engineers, Surveyors
& Construction Managers
114 east cary street, suite 200
richmond, virginia 23219
(804) 644-4600

FILE NAME	SCALE	DATE	JOB NO.	SHEET
028	1"=40'	JAN. 7, 2011	07100071	2 of 2
REVISION:		DATE:		

**RESOLUTION – Signatory Authority – Virginia Randolph Museum Agreement –
Fairfield District**

This Board paper authorizes the County Manager to execute an agreement, in a form approved by the County Attorney, between the School Board and the County for the renovation, operation and maintenance of Virginia Randolph Museum. The museum, which was declared a National Historic Landmark in 1974, is located at 2200 Mountain Road in the Fairfield District. The Board has appropriated \$330,800 for this project, which is expected to be completed by July 1, 2011. The property is owned by the School Board, but under the agreement will be operated and maintained by the Division of Recreation and Parks. The agreement was approved by the School Board on January 13, 2011.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 39-4
Page No. 1 of 1

Agenda Title RESOLUTION – Signatory Authority – Virginia Randolph Museum
Agreement – Fairfield District

For Clerk's Use Only:

JAN 25 2011

Date

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS:

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, Virginia Randolph Museum located at 2200 Mountain Road was declared a National Historic Landmark in 1974; and,

WHEREAS, the museum, which is owned by the County School Board, is in need of substantial renovation and improvements; and,

WHEREAS, the Board of Supervisors, in recognition of the importance of preserving the museum, has appropriated \$330,800 for the project; and,

WHEREAS, the School Board and County have reached agreement on how the renovation, operation and maintenance of the museum will be carried out; and,

WHEREAS, the agreement provides that the County's Division of Recreation and Parks will maintain and operate the renovated museum, and that the School Board will provide a designated contact, accessible to County staff, to assist in implementation of the agreement; and,

WHEREAS, the School Board approved the agreement at its meeting on January 13, 2011.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement, in a form approved by the County Attorney.

COMMENTS: The Director of Recreation and Parks recommends approval of this paper, and the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled "Precincts and polling places" by Changing the Polling Place for Sullivans Precinct in the Varina District

This Board paper introduces for advertisement and public hearing on February 22 an ordinance to change the polling place for Sullivans Precinct in the Varina District from Varina High School to Settlers Ridge Community Center. This change is necessary because ongoing construction at Varina High School makes the current polling place inadequate to accommodate voters.

The Electoral Board approved this change on December 8, 2010. It is being requested now so that it can be implemented for the June 14 primary election. After Board approval, it must be submitted to the U.S. Department of Justice for preclearance under the Voting Rights Act before implementation.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 40-11
Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled "Precincts and polling places" by Changing the Polling Place for Sullivans Precinct in the Varina District

For Clerk's Use Only:

Date **JAN 25 2011**

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

The Clerk is directed to advertise, in the Richmond Times-Dispatch on February 1, 2011 and February 8, 2011, the following ordinance for a public hearing to be held at the Board Room on February 22, 2011 at 7:00 p.m.:

"AN ORDINANCE to amend and reordain Section 9-2 of the Code of the County of Henrico titled "Precincts and polling places" by changing the polling place for Sullivans Precinct in the Varina District. A copy of the full text of this ordinance and maps depicting the proposed change are available for inspection in the Office of the County Manager."

Comments: The Registrar and Electoral Board recommend approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

BLACKLINE

AN ORDINANCE to amend and reordain Section 9-2 of the Code of the County of Henrico titled "Precincts and polling places" by changing the polling place for Sullivans Precinct in the Varina District.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 9-2 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 9-2. Precincts and polling places.

The following shall be the precinct boundaries and polling places for the magisterial districts in the county.

-
-
-

(5) Varina Magisterial District.

-
-
-

q. *Sullivans Precinct.* Beginning at the intersection of Darbytown Road and Willson Road; thence southeastwardly along Willson Road to its intersection with an unnamed stream (approximately 800 feet northeast of the intersection of New Market Road (State Route 5) and Willson Road); thence westwardly along the unnamed stream to its intersection with New Market Road (State Route 5); thence northwestwardly along New Market Road (State Route 5) to its intersection with Cornelius Creek; thence southwardly along Cornelius Creek to its intersection with the boundary line of Chesterfield County and Henrico County; thence northwardly along the boundary line of Chesterfield County and Henrico County to its intersection with the boundary line of the City of Richmond and Henrico County; thence northwardly along the boundary line of the City of Richmond and Henrico

County to its intersection with Almond Creek; thence northeastwardly along Almond Creek to its intersection with Bickerstaff Road; thence eastwardly along Bickerstaff Road to its intersection with Darbytown Road; thence southeastwardly along Darbytown Road to its intersection with Willson Road and the point of beginning. The polling place for Sullivans Precinct shall be Varina High School, 7053 Messer Road, Settlers Ridge Community Center, 7428 Settlers Ridge Court.

-
-
-

2. That the remaining provisions of Section 9-2 of the Code of the County of Henrico shall remain unchanged and in full force and effect.

3. That this ordinance shall be in full force and effect on and after its passage as provided by law.

4. That the Clerk of the Board shall send a certified copy of this ordinance, including maps showing the location of the polling place, to the Henrico County Electoral Board, the Secretary of the Commonwealth, the State Board of Elections, and the Division of Legislative Services.

5. That the County Attorney shall submit a certified copy of this ordinance, including maps showing the location of the polling place, to the United States Department of Justice for preclearance pursuant to Section 5 of the Voting Rights Act of 1965, as amended.

**RESOLUTION - Award of Construction Contract — Charles City Road Sewage Pumping Station —
Varina District**

This Board Paper awards a construction contract to English Construction Company, Inc. in the amount of \$3,300,000.00 to construct a 4.0 mgd sewage pumping station and demolish the existing 2.5 mgd sewage pumping station located at 2807 Charles City Road.

The purpose of the project is to increase the capacity of the sewage pumping station to handle future wastewater flows. The work will begin in January 2011 and will be completed by January 2013. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Bids were received on September 29, 2010. The bidders and bid amounts are as follows:

Bidders	<u>Bid Amounts</u>
Southwood Builders, Inc. and Southwood Building Systems, Inc. Ashland, VA	\$3,148,860.00
English Construction Company, Inc. Lynchburg, VA	\$3,300,000.00
Mid Eastern Builders, Inc. Chesapeake, VA	\$3,417,000.00
M&W Construction Corporation Portsmouth, VA	\$3,646,770.00
Virtexco Corporation Norfolk, VA	\$4,114,700.00
Piedmont Concrete Contractors, Inc. Charlottesville, VA	\$4,122,946.00
Anderson Construction, Inc. Lynchburg, VA	\$4,227,560.00
Versar, Inc. Springfield, VA	\$4,358,656.00
Shaw Construction Corp. Williamsburg, VA	\$4,387,310.00
Waco, Inc. Sandston, VA	\$4,786,860.00

After a review and evaluation of all bids received, the Director of General Services determined that Southwood Builders, Inc. is not a responsible bidder.

The Directors of Public Utilities and General Services recommend the Board award the contract to English Construction Company, Inc., the lowest responsive and responsible bidder, in the amount of \$3,300,000.00 and authorize the County Manager, or the Director of General Services as his designee, to execute the contract and change orders not to exceed 15% of the original contract amount. The County Manager concurs.

This Board Paper was deferred from the December 14, 2010 meeting.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 304-10
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Charles City Road Sewage Pumping Station — Varina District**

For Clerk's Use Only:

Date **JAN 25 2011**

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, ten bids were received on September 29, 2010 in response to Bid Request No. 10-8867-6CE for the Charles City Road Sewage Pumping Station project located in the Varina District; and,

WHEREAS, the project includes construction of a 4.0 mgd sewage pumping station and demolition of the existing 2.5 mgd pumping station; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Southwood Builders, Inc. and Southwood Building Systems, Inc.	\$3,148,860.00
English Construction Company, Inc.	\$3,300,000.00
Mid Eastern Builders, Inc.	\$3,417,000.00
M&W Construction	\$3,646,770.00
Virtexco Corporation	\$4,114,700.00
Piedmont Concrete Contractors	\$4,122,946.00
Anderson Construction	\$4,227,560.00
Versar, Inc.	\$4,358,656.00
Shaw Construction Corp.	\$4,387,310.00
Waco, Inc.	\$4,786,860.00

WHEREAS, after a review and evaluation of all bids received, the Director of General Services determined that Southwood Builders, Inc. is not a responsible bidder; and,

WHEREAS, as a result, English Construction Company, Inc. is the lowest responsive and responsible bidder.

By Agency Head

W. H. Mawzy, Jr.

By County Manager

David R. Kuyler

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 304-10

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Charles City Road Sewage
Pumping Station — Varina District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. The contract is awarded to English Construction Company, Inc., the lowest responsive and responsible bidder, in the amount of \$3,300,000.00 pursuant to Bid Request No. 10-8867-6CE, Addendum No.1, Addendum No. 2, Addendum No. 3, Addendum No. 4, and the bid submitted by English Construction Company, Inc.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION — Award of Construction Contract — Dabbs House Road 12-Inch Water System Extension — Varina District

This resolution would award a contract to Godsey & Son, Inc. to install approximately 695 linear feet of 12-inch diameter ductile iron water main, nine water services, and one fire hydrant along Dabbs House Road between Creighton Road and Wheelwood Way.

The purpose of the project is to connect the properties at 1006, 1008, 1040 and 1060 Dabbs House Road to the County water system. This project was requested by the Virginia Department of Environmental Quality (DEQ) due to an underground petroleum release from a site at the corner of Laburnum Avenue and Creighton Road that impacted or threatened private water wells in the area. The work will begin in March 2011 and will be completed by September 2011. Funding to support the contract is available within the Water and Sewer Enterprise Fund, and DEQ will reimburse the County \$96,007 of the cost.

Bids were opened on December 8, 2010. The bidders and bid amounts are as follows:

Bidders	<u>Bid Amounts</u>
Godsey & Son, Inc.	<u>\$103,322.00</u>
Richmond, VA	
Walter C. Via Enterprises, Inc.	\$119,382.00
West Point, VA	
Castle Equipment Corp.	\$120,023.82
Richmond, VA	
R.R. Snipes Construction Co., Inc.	\$121,437.00
Ashland, VA	
Central Contracting Co., Inc.	\$124,727.00
Richmond, VA	
G. L. Pruett, Inc.	\$163,812.00
Ashland, VA	

The Directors of Public Utilities and General Services recommend the Board award the contract to Godsey & Son, Inc., the lowest responsive and responsible bidder, in the amount of \$103,322.00 and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 41-11

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Dabbs House Road 12-Inch Water System Extension — Varina District**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: JAN 25 2011	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	REMARKS: _____ _____ _____	

WHEREAS, six bids were received on December 7, 2010 in response to IFB.#10-8958-11CE for the Dabbs House Road 12-Inch Water System Extension Project; and,

WHEREAS, the project includes installation of approximately 695 linear feet of 12-inch diameter ductile iron water main, nine water services, and one fire hydrant along Dabbs House Road; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Godsey & Son, Inc.	\$103,322.00
Walter C. Via Enterprises, Inc.	\$119,382.00
Castle Equipment Corp.	\$120,023.82
R.R. Snipes Construction Co., Inc.	\$121,437.00
Central Contracting Co., Inc.	\$124,727.00
G. L. Pruett, Inc.	\$163,812.00

WHEREAS, after a review and evaluation of all bids received, it was determined that Godsey & Son, Inc. is the lowest responsive and responsible bidder with a bid of \$103,322.00.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 41-11

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Dabbs House Road 12-Inch Water System Extension — Varina District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. The contract is awarded to Godsey & Son, Inc., the lowest responsive and responsible bidder, in the amount of \$103,322.00 pursuant to IFB # 10-8958-11CE, Addendum No. 1, and the bid submitted by Godsey & Son, Inc.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Virginia Department of Environmental Quality will reimburse the County \$96,007 of the cost.. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

Resolution — Award of Contract for Engineering Services — Digital Aerial Orthophotography, Oblique Aerial Imagery, Planimetric Base Map and Topo Update Products and Services

This resolution would award a contract to **Merrick & Company** for products and services for Digital Aerial Orthophotography, Oblique Imagery, Planimetric Base Map and Topographic Updates of the County's Geographic Information Systems (GIS) mapping data. The data in the GIS System must be updated to accurately reflect the current layout of land and other features in the County.

Updates of the County's Planimetric Base Map and Topographic features are scheduled every three years, while updates of Digital Aerial Orthophotography and Oblique Imagery occur every year if funds are available.

On October 22, 2010, six proposals were received in response to RFP #10-8912-8CS. Based upon evaluation of the proposals, the Selection Committee (consisting of Mr. Jon Steele, Mr. Jay Cummins, Mr. Tom Little, Mr. Jim Uzel, Mr. Juston Manville, Mr. Chris Winstead, Mr. B.R. Carson and Mrs. Cecelia Stowe) interviewed the following firms:

Merrick & Company
Sanborn Map Company, Inc.

The Committee selected **Merrick & Company** as the first ranked firm and negotiated a fixed fee of \$ 544,765.62

Funding to support this contract is available within the project budget. The Director of General Services recommends that the referenced contract be awarded to **Merrick & Company** for \$544,765.62, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 4241

Page No. 1 of 1

Agenda Title: **Resolution — Award of Contract for Engineering Services — Digital Aerial Orthophotography, Oblique Aerial Imagery, Planimetric Base Map and Topo Update Products and Services**

Clerk's Use Only:

DATE: **JAN 25 2011**

Approved
Denied
Amended
Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO

OTHER

Donati, J.	_____	_____
Glover, R.	_____	_____
Kaechele, D.	_____	_____
O'Bannon, P.	_____	_____
Thornton, F.	_____	_____

WHEREAS, on October 22, 2010, six proposals were received in response to RFP #10-8912-8CS for digital aerial orthophotography, oblique aerial imagery, planimetric base map and topo update products and services; and

WHEREAS, based upon review of the written proposals, the Selection Committee (consisting of Mr. Jon Steele, Mr. Jay Cummins, Mr. Tom Little, Mr. Jim Uzel, Mr. Juston Manville, Mr. Chris Winstead, Mr. B.R. Carson and Mrs. Cecelia Stowe) interviewed the following firms:

Merrick & Company
Sanborn Map Company, Inc.

WHEREAS, the Selection Committee subsequently negotiated a contract with **Merrick & Company** in the amount of \$ 544,765.62.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide engineering services for digital aerial orthophotography, oblique aerial imagery, and planimetric base map and topo update products and services is hereby awarded to **Merrick & Company** in the amount of \$ 544,765.62 in accordance with RFP #10-8912-8CS, the October 22, 2010 proposal, and the best and final offer dated January 5, 2011. If funds are available in subsequent fiscal years, the County may renew the contract for two additional annual periods to provide orthophotography and oblique aerial imagery based on negotiated rates.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budget.

Comments: Funding to support the contract is available. The Director of General Services recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Certified:

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**RESOLUTION — Award of Annual Contract — Engineering Services —
Construction Schedule and Claims Support**

This resolution awards an annual contract to Alpha Corporation for engineering services for construction schedule and claims support on complex construction projects.

On November 18, 2010, eight proposals were received in response to RFP #10-8945-10CS. Based upon evaluation of the proposals, the Selection Committee (consisting of Mr. Donny Johnson, Mr. Robert Tieman, Mr. Chris Winstead, and Mrs. Cecelia Stowe) interviewed the following firms:

Alpha Construction and Engineering Corporation
ATCS, P.L.C.

Based on the written proposals and interviews, the committee selected Alpha Construction and Engineering Corporation, d/b/a Alpha Corporation as the first ranked firm for the purpose of negotiating the contract.

The contract term will be for the period February 1, 2011 through February 28, 2012 and may be renewed for two additional one-year terms. Compensation for services shall be based upon the contract's hourly rate schedule. Project fees shall not exceed \$300,000 for any single project or a total of \$1,500,000 for the term of the contract.

The Directors of Public Works and General Services recommend that the contract be awarded to Alpha Corporation, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 43-11
1 of 2
Page No.

Agenda Title **RESOLUTION — Award of Annual Contract — Engineering Services — Construction Schedule and Claims Support**

For Clerk's Use Only:

BOARD OF SUPERVISORS ACTION

YES NO OTHER

Date **JAN 25 2011**

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to

REMARKS: _____

WHEREAS, on November 18, 2010, eight proposals were received in response to RFP #10-8945-10CS to provide engineering services for construction schedule and claims support in complex construction projects, such as extension of North Gayton Road; and

WHEREAS, based upon review of the written proposals, the Selection Committee (consisting of Mr. Donny Johnson, Mr. Robert Tieman, Mr. Chris Winstead, and Mrs. Cecelia Stowe) interviewed the following firms:

Alpha Construction and Engineering Corporation
ATCS, P.L.C.

WHEREAS, Alpha Construction and Engineering Corporation does business as Alpha Corporation; and

WHEREAS, the Selection Committee selected Alpha Corporation as the first-ranked firm and negotiated the hourly rate schedule and contract terms; and

WHEREAS, compensation for services will be based upon the negotiated hourly rate schedule, and fees shall not exceed \$300,000 for any single project or a total of \$1,500,000 in any one-year term of the contract.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Tests: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 43-11
Page No. 2 of 2

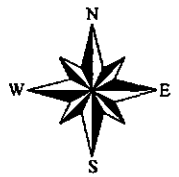
Agenda Title **RESOLUTION — Award of Annual Contract — Engineering Services —
Construction Schedule and Claims Support**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. An annual contract to provide engineering services for construction schedule and claims support is hereby awarded to Alpha Corporation for the period of February 1, 2011 through February 28, 2012, with the option to renew for two additional one-year terms, in accordance with RFP #10-8945-10CS, the November 19, 2010 proposal, and the negotiated contract terms and hourly rate schedule.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budget.

COMMENTS: Funding to support the contract is available. The Directors of Public Works and General Services recommend approval of this Board paper, and the County Manager concurs.

ENGINEERING SERVICES, CONSTRUCTION SCHEDULE AND CLAIMS SUPPORT



AWARD OF ANNUAL CONTRACT -
ENGINEERING SERVICES, CONSTRUCTION
SCHEDULE AND CLAIMS SUPPORT

DATE: JANUARY 25, 2011

RESOLUTION - Acceptance of Roads

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.02 miles of Concourse Boulevard Extended – a Dedication of Concourse Boulevard. Three Chopt District.
- 2) 0.11 miles of Holman Ridge Road Extended – a Dedication of Holman Ridge Road. Three Chopt District.

The Director of Public Works and the County Manager recommend approval of this Board paper.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 44-11
Page No. 1 of 1

Agenda Title: **RESOLUTION - ACCEPTANCE OF ROADS**

For Clerk's Use Only: Date: JAN 25 2011 () Approved () Denied () Amended () Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	<table style="width: 100%; border-collapse: collapse;"><tr><th style="width: 30%;"></th><th style="width: 10%;">YES</th><th style="width: 10%;">NO</th><th style="width: 10%;">OTHER</th></tr><tr><td>Donati, J.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Glover, R.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Kaechele, D.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>O'Bannon, P.</td><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>Thornton, F.</td><td>_____</td><td>_____</td><td>_____</td></tr></table>		YES	NO	OTHER	Donati, J.	_____	_____	_____	Glover, R.	_____	_____	_____	Kaechele, D.	_____	_____	_____	O'Bannon, P.	_____	_____	_____	Thornton, F.	_____	_____	_____
	YES	NO	OTHER																							
Donati, J.	_____	_____	_____																							
Glover, R.	_____	_____	_____																							
Kaechele, D.	_____	_____	_____																							
O'Bannon, P.	_____	_____	_____																							
Thornton, F.	_____	_____	_____																							

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Concourse Boulevard Extended - a Dedication of Concourse Boulevard - Three Chopt District

Concourse Boulevard from 0.12 Mi. N. of Nuckols Road to 0.14 Mi. N. of Nuckols Road 0.02 Mi.

Total Miles **0.02 Mi.**

Holman Ridge Road Extended - a Dedication of Holman Ridge Road - Three Chopt District

Holman Ridge Road from Bennett Lane to 0.11 Mi. W. of Bennett Lane 0.11 Mi.

Total Miles **0.11 Mi.**

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

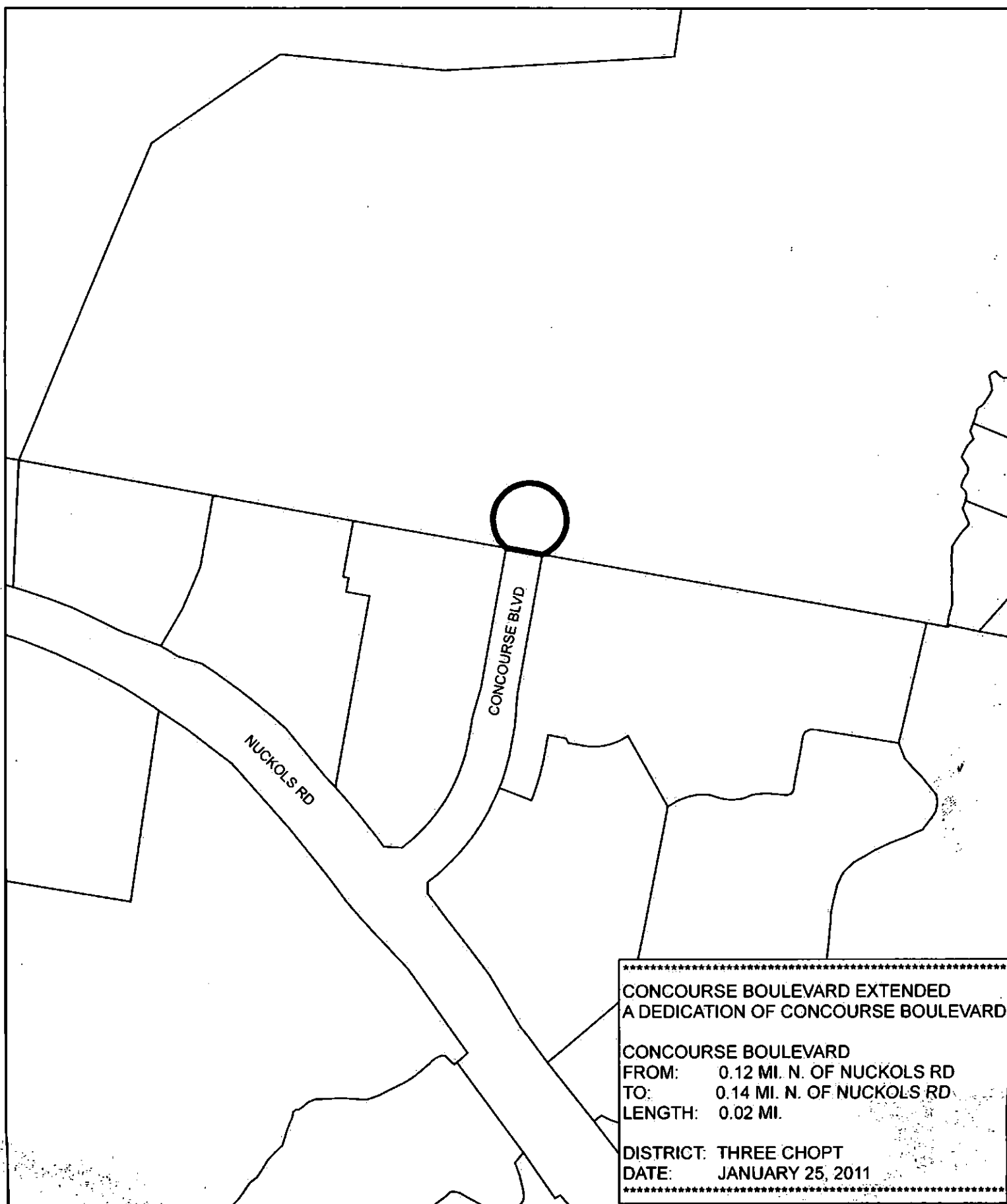
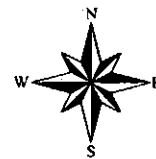
Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

CONCOURSE BOULEVARD EXTENDED A DEDICATION OF CONCOURSE BOULEVARD



CONCOURSE BOULEVARD EXTENDED
A DEDICATION OF CONCOURSE BOULEVARD

CONCOURSE BOULEVARD
FROM: 0.12 MI. N. OF NUCKOLS RD
TO: 0.14 MI. N. OF NUCKOLS RD
LENGTH: 0.02 MI.

DISTRICT: THREE CHOPT
DATE: JANUARY 25, 2011

HOLMAN RIDGE ROAD EXTENDED A DEDICATION OF HOLMAN RIDGE ROAD

