

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
June 14, 2011
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION – Rev. Mark D. White, Pastor, Chamberlayne Baptist Church

APPROVAL OF MINUTES – May 24, 2011 Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMIT

- | | |
|---------------------------------|---|
| 132-11
C-5C-11
Varina | Ronald Taylor: Request to conditionally rezone from A-1 Agricultural District to B-3C Business District (Conditional) Parcel 808-722-7565 containing approximately 1.26 acres, located on the north line of Nine Mile Road (State Route 33) approximately 250' west of its intersection with E. Richmond Road. The applicant proposes a carwash. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Office/Service. The site is located in the Enterprise Zone and partially in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors <u>grant</u> the request. (Deferral requested to the July 12, 2011 Meeting.) |
| 133-11
C-19C-10
Fairfield | KCA/Laburnum, LLC: Request to amend proffered conditions accepted with Rezoning Case C-68C-03, on Parcel 808-731-7728, located at the southeast intersection of N. Laburnum Avenue and Watts Lane. The proposed amendments would allow townhomes in lieu of condominiums and modify proffers related to architectural treatment and renderings, maximum number of consecutive units, unit size, garages, conceptual site plan, curb and gutter and improvements for Watts Lane. The maximum amount of units (78) would not change. The existing zoning is RTHC Residential Townhouse District (Conditional). The Land Use Plan recommends Urban Residential; density should range from 3.4 to 6.8 units per acre. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors <u>grant</u> the request. |
| 134-11
P-8-11
Tuckahoe | West End Farmers' Market, LLC: Request to amend Conditions 1 and 3 approved with Provisional Use Permit P-3-10, on Parcels 732-751-4078, 732-751-0561, and 731-751-8088 located at the southwest intersection of Ridgefield Parkway and Gayton Road. The applicant proposes to change the annual opening date and add Sunday hours of operation for an existing farmers' market. The existing zoning is B-3 Business District. The Land Use Plan recommends Commercial Concentration. The Planning Commission voted to recommend the Board of Supervisors <u>grant</u> the request. |

PUBLIC HEARINGS – OTHER ITEMS

- 135-11 Resolution – Amendments to the FY 2010-11 Annual Fiscal Plan: June, 2011.
- 136-11 Resolution - POD-13-09 (POD-52-86 Revised) - Approval of a Revised Plan of Development for Mehfoad Elementary School Addition - Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

- 137-11 Introduction of Ordinance – To Amend and Reordain Sections 5-49(a), 5-50, 5-51(a), 5-53(a), 5-54, and 5-57 of the Code of the County of Henrico Titled, Respectively, “Required; tax year; amount of tax; exemptions from tax,” “Due date for payment of tax,” “Failure to pay tax,” “Application for license; issuance,” “License tags generally,” and “Dogs not wearing tag presumed unlicensed,” to Change the Dog License Period and to Provide for a Permanent License Tag.
- 138-11 Resolution - Signatory Authority - Henrico Juvenile Detention Home Medical Services Contract.
- 139-11 Resolution - Award of Construction Contract - Strawberry Hill Subbasin SH-01C, Part 1 Sewer Rehabilitation Project - Tuckahoe and Brookland Districts.
- 140-11 Resolution - Award of Professional Engineering Services Contract - Upham Brook Trunk Sewer - Brookland and Fairfield Districts.
- 141-11 Resolution - Award of Construction Contract - Westmoor Drive Sanitary Sewer Rehabilitation Project - Tuckahoe District.
- 142-11 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services for Sadler Road Improvements from Dominion Boulevard to 150 feet East of Cedar Branch Court (approximately 1.90 miles). County Project #00611 (formerly #552000-701-249-00); VDOT Project #9999-043-194, PE101, RW201, C501. Three Chopt District.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
May 24, 2011

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 24, 2011 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Richard W. Glover, Vice Chairman, Brookland District
James B. Donati, Jr., Varina District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
J. Thomas Tokarz, Senior Assistant County Attorney
Merle H. Bruce, Jr., Undersheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Angela N. Harper, FAICP, Deputy County Manager for Special Services
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:03 p.m.

Mr. Thornton led recitation of the Pledge of Allegiance.

Rev. Angelo V. Chatmon, Pastor of Pilgrim Journey Baptist Church, delivered the invocation.

On motion of Mr. Kaechele, seconded by Mr. Donati, the Board approved the minutes of the May 10, 2011 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

MANAGER'S COMMENTS

The Henrico County Public Library (HCPL) has been selected as the 2011 recipient of two Virginia Public Library Directors Association (VPLDA) annual awards for its distinguished contributions to the promotion of improved public understanding of library and information services. This year, HCPL was recognized for its development of the Notable Henricoans database, created as a special project for Henrico County's 400th anniversary commemoration, and was also recognized for outstanding service innovation in its workshops for childcare providers. The awards were presented in April at VPLDA's annual meeting. Jerry McKenna, Director of Libraries, and the following members of his staff were congratulated by the County Manager for these outstanding achievements: Christine Campbell, Assistant Director of Libraries; Pat Muller, Youth Services Coordinator; and Barbara Weedman, Public Services Administrator.

The Department of General Services' Central Automotive Division and the Department of Public Works' Traffic Engineering Division have been accepted into the Virginia Department of Environmental Quality's (DEQ's) Virginia Environmental Excellence Program (VEEP) at the E3 level. These two operations spent a considerable amount of time and put forth outstanding effort in developing an Environmental Management System (EMS), which allows them to identify their environmental impacts, establish priorities, set improvement goals, and monitor their successes. They are the first two operations in the County to have a fully implemented EMS, and they have laid the foundation for future operations to follow. The County Manager recognized the following employees for their perseverance and dedication towards environmental excellence: from the General Services Central Automotive Maintenance EMS Team, Charlie Gibbens, Fleet Manager; Alan Eddleton, Superintendent of Maintenance; Mike Arrighi, Auto Equipment Supervisor; and Jason Young, Environmental Coordinator; and from the Public Works Traffic Engineering Division EMS Team, John Cejka, Assistant Traffic Engineer; Chris Johnson, Traffic Engineering Technician; John Fowler, Environmental Engineer; and Mr. Young, who served on both teams. He also recognized Steve Yob, Solid Waste Division Director for the Department of Public Utilities, for leading that division in becoming the County's first division to be accepted into VEEP at the E2 level. Michael P. Murphy, DEQ's Piedmont Office Regional Director, offered additional background information on the VEEP program, highlighted the environmental accomplishments of the Traffic Engineering and Central Automotive Divisions, and congratulated the County for a job well done. He then presented plaques to the three divisions of the County selected for membership in the program and flags to the two divisions that achieved the E3 level.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon offered information on the County's next 400th anniversary commemoration hosted event, *Moving Henrico Forward: Air, Road, Rail and Water*, which will be held on May 29, 2011 at the Virginia Aviation Museum.

RECOGNITION OF NEWS MEDIA

No media representatives were present.

PUBLIC HEARING ITEM

- 122-11 Resolution – Signatory Authority – Deed of Release Terminating Temporary Turnaround Easement – Crawford Park at Greenbrooke Section B – Three Chopt District.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Michael E. Murphy, a resident of 8901 Merediths Branch Drive in the Brookland District, presented an alternative plan for the proposed extension of Springfield Road and asked that the Board request an official assessment of this plan by the Virginia Department of Transportation. He also submitted a letter updating the Board on his opposition to the current Springfield Road extension project and an attached document containing a detailed explanation of the alternative plan.

GENERAL AGENDA

- 123-11 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2010-11 Annual Fiscal Plan: June, 2011.

Management and Budget Division Director Gene Walter, Fire Chief Ed Smith, and General Registrar Mark Coakley responded to questions from Mrs. O'Bannon, and Mr. Hazelett responded to questions from Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

- 124-11 Resolution – Authorization to Accept Grant Funding from the FY2010 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management.

Chief Smith responded to a question from Mr. Glover. Mr. Hazelett clarified for Mrs. O'Bannon that there was a clerical error in the numbering of the Board papers for the agenda items pertaining to the UASI grant program.

On motion of Mr. Kaechele, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

125-11 Resolution – Authorization to Accept Grant Funding from the FY2009 State Homeland Security Grant Program as Managed by the Virginia Department of Emergency Management.

Chief Smith responded to questions from Mrs. O'Bannon and Mr. Kaechele.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

126-11 Resolution – Authorization to Accept Grant Funding from the FY2009 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

127-11 Resolution – Authorization to Accept Grant Funding from the FY2010 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

128-11 Resolution – Award of Construction Contract – Courthouse Annex Building Roof System Replacement.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

Paul Proto, Director of General Services, responded to questions from Mr. Glover regarding the life span of roofs on the Courthouse Annex Building and other County facilities.

129-11 Resolution - Award of Contract for Architectural and Engineering Services - 1400 North Laburnum Avenue - Virginia Department of Health.

Mr. Proto responded to questions from Mr. Donati and Mr. Kaechele.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

130-11 Resolution – Award of Contract – Modular Units at Eastern Government Center – Virginia Department of Health.

Mr. Proto responded to questions from the Board.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

131-11

Resolution – Signatory Authority – Second Amendment to Sublease – Virginia Department of Health – 3810 Nine Mile Road - Varina District.

Director of Real Property Jon Tracy, Mr. Hazelett, and Mr. Proto responded to questions from Mr. Kaechele and Mrs. O'Bannon.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:03 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
May 24, 2011

The Henrico County Board of Supervisors convened a special meeting on Tuesday, May 24, 2011 at 4:30 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Richard W. Glover, Vice Chairman, Brookland District
James B. Donati, Varina District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
J. Thomas Tokarz, Senior Assistant County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Angela N. Harper, FAICP, Deputy County Manager for Special Services
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development
John A. Vithoulkas, Director of Finance/Special Economic Advisor to the County Manager
C. Michael Schnurman, Jr., Legislative Liaison
Tamra R. McKinney, Director of Public Relations & Media Services

Mr. Thornton called the meeting to order at 4:36 p.m.

Mr. Hazelett noted that the order of the agenda was being changed due to a scheduling issue.

Historic Document on Loan to the County

Mr. Hazelett recognized Sam McKelvey, Site Manager for the Dabbs House Museum and Henrico County Tourist Information Center, who shared an historic hand-written letter that will be on loan to the County for a five-year period from Dr. Paul White, a California resident. The letter, which is valued at \$40,000, was signed by Gen. Robert E. Lee and addressed to G. W. Randolph while General Lee was staying at Dabbs House. The original will be displayed in ultraviolet protected glass at Dabbs House, and reproductions will be marketed by the Division of Recreation and Parks. Mr. McKelvey responded to questions from Mr. Donati and Mrs. O'Bannon.

Proposed Ordinance Amendments Pertaining to the Public Street Frontage Requirements for Family Divisions

Mr. Hazelett recognized Ben Blankinship, Principal Planner, who narrated a slide presentation titled *Proposed Amendment to Allow Family Subdivisions with No Public Street Frontage*. During his presentation, Mr. Blankinship reviewed the County's current street frontage requirement; public policy concerns relating to private drives in subdivisions; requests received by the County to provide an exception for family divisions from the current public street frontage requirements; previous meetings where this matter was initially discussed by the Planning Commission and Board of Supervisors; the two issues the Board asked the Planning Commission to address when remanding a draft ordinance to the Planning Commission in September 2010; recent meetings of the Planning Commission where these issues were discussed; the current exemption for family divisions from the County's subdivision process; and regulations and requirements that would be included under a proposed subdivision amendment. Mr. Hazelett, Planning Director Joe Emerson, Public Works Director Tim Foster, Mr. Pinkerton, and Fire Chief Ed Smith assisted Mr. Blankinship in responding to numerous questions from the Board during Mr. Blankinship's presentation. Mr. Glover expressed concerns regarding the amount of acreage that would have to be set aside for private drives under the proposed subdivision amendment. Mr. Hazelett elaborated on the public safety concerns associated with private drives. There was considerable discussion pertaining to the private drive construction and paving standards recommended by staff to the Planning Commission compared to those recommended by the Planning Commission.

At Mr. Hazelett's request, Mr. Blankinship shared slides depicting areas within the County where there are issues with family divisions. Mr. Hazelett commented that the depicted areas show what can happen over time if the County does not establish requirements. There was further discussion by Mrs. O'Bannon, Mr. Blankinship, and Mr. Hazelett concerning the construction of private roads within family divisions. Mr. Thornton commented that the Board should consider how it wants Henrico to look in the future and should also be cognizant of protecting future generations of families. Mr. Donati remarked that there should be some flexibility in the private road subdivision requirements. In response to a question from Mr. Kaechele, Mr. Blankinship shared a slide depicting private drive construction standards established by several other Virginia counties and the Virginia Department of Transportation. After Mr. Blankinship reviewed this information with the Board, Mr. Donati suggested that the Board accept staff's recommendation for private drive construction standards with the exception of the proposed requirement for a 24-foot-wide surface. He offered an 18-foot-wide surface requirement as an alternative, which was supported by the other members of the Board. The consensus of the Board was also to accept the staff recommendation rather than the Planning Commission recommendation regarding address and directional sign posting requirements for homes on private roads. Mr. Hazelett noted that the next step will be to hold a public hearing by the Board on the proposed subdivision amendment.

Proposed Ordinance Amendments Pertaining to Refuse Collection Container Hours

Mr. Hazelett again recognized Ben Blankinship, who narrated a slide presentation titled *Refuse Containers: Hours of Servicing*. During his presentation, Mr. Blankinship explained the enforcement problem under the current noise ordinance related to the loading or unloading of refuse, waste, or recycling collection vehicles that is plainly audible in a residential area; the

definition of refuse collection containers; current zoning regulations on the servicing of refuse containers in business districts; changes to these regulations that were previously recommended by the Planning Commission; concerns expressed by the Board during a January work session on this matter; and new regulations proposed by staff. The proposed regulations would prohibit the servicing of refuse containers between 12:00 midnight and 6:00 a.m., remove an existing 250-foot distance requirement, and include Urban Mixed Use Districts (UMUs) among those districts where the servicing of refuse containers is regulated. Following his presentation, Mr. Blankinship responded to questions and comments from the Board. He noted that staff's intention is to enforce the ordinance on a complaint basis only. The consensus of the Board was to move forward with staff's recommendations.

The Board recessed for dinner at 5:56 p.m. and reconvened at 6:07 p.m.

Permanent Dog Tags

Mr. Hazelett recognized Tim Leclerc, Acting Treasury Division Director, who narrated a slide presentation on a *Proposed Ordinance to Amend and Reordain Dog License Sections*. During his presentation, Mr. Leclerc reviewed the sections of the County Code affected by the proposed changes; a summary of the proposed changes; dog license requirements under the current Code; advantages of the proposed changes; a revenue estimate of the proposed changes; current dog license statistics; trends in annual dog license renewals; and existing dog license requirements in other localities within the Richmond metropolitan area and in selected localities outside the area. He concluded his presentation by noting that the proposed ordinance would improve convenience and customer service; replace the annual tag with a permanent tag; replace annual license renewals with a multi-year renewal option concurrent with the valid rabies certificate; maintain the validity of the single year license; maintain the same kennel licensing options; and ensure that the renewal workload no longer coincides with the tax deadline. During and following his presentation, Mr. Leclerc and Animal Protection Supervisor Shawn Sears responded to questions from the Board. Mr. Hazelett clarified that the only locality in the Commonwealth of Virginia that licenses cats is the City of Richmond. Hearing no objections from the Board, Mr. Hazelett advised that staff will proceed in preparing the proposed ordinance for public hearing.

Mr. Hazelett updated the Board on the evening's regular meeting agenda items. He responded to questions from the Board regarding a resolution to award a contract for architectural and engineering services for the new Health Department Clinic at 1400 North Laburnum Avenue. Mr. Thornton suggested keeping the playground area behind the County-owned Glen Echo property after modular units for the Health Department are constructed on that site.

Mr. Hazelett advised the Board of two citizens who had previously signed up to speak during the evening's public comment period. One of the scheduled speakers, Dr. Michael E. Murphy, had indicated to staff that he would be expressing concerns about the Springfield Road extension project. There was discussion by Mr. Hazelett, Mr. Pinkerton, Mr. Glover, and Mr. Kaechele relating to the history and status of this project and the concerns of Dr. Murphy and other citizens who live in neighborhoods that are in close proximity to the corridor where a section of the road will be relocated.

Mr. Donati noted that the City of Virginia Beach is using abandoned parking meters to collect money for the homeless. There was discussion by the Board, Mr. Hazelett, and Maj. Steve Alloway from the Division of Police regarding the solicitation practices of the County's homeless residents. Mr. Drumwright pointed out that Homeward, the planning and coordinating organization for homeless services in the Richmond region, has previously commended Henrico for taking the lead in adopting an ordinance that prohibits solicitation in the intersections of County roads.

There being no further business, the meeting was adjourned at 6:39 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

132-11
C-5C-11
Varina

Ronald Taylor: Request to conditionally rezone from A-1 Agricultural District to B-3C Business District (Conditional) Parcel 808-722-7565 containing approximately 1.26 acres, located on the north line of Nine Mile Road (State Route 33) approximately 250' west of its intersection with E. Richmond Road. The applicant proposes a carwash. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Office/Service. The site is located in the Enterprise Zone and partially in the Airport Safety Overlay District. Acting on a motion by Mr. Jernigan, seconded by Mr. Branin, the Planning Commission voted 4-0 (two absent) to recommend the Board of Supervisors **grant** the request because the proffered conditions will provide appropriate quality assurances not otherwise available and the proffered conditions should minimize the potential impacts on surrounding land uses. **(Deferral requested to the July 12, 2011 Meeting.)**

133-11
C-19C-10
Fairfield

KCA/Laburnum, LLC: Request to amend proffered conditions accepted with Rezoning Case C-68C-03, on Parcel 808-731-7728, located at the southeast intersection of N. Laburnum Avenue and Watts Lane. The proposed amendments would allow townhomes in lieu of condominiums and modify proffers related to architectural treatment and renderings, maximum number of consecutive units, unit size, garages, conceptual site plan, curb and gutter and improvements for Watts Lane. The maximum amount of units (78) would not change. The existing zoning is RTHC Residential Townhouse District (Conditional). The Land Use Plan recommends Urban Residential; density should range from 3.4 to 6.8 units per acre. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Archer, seconded by Mr. Branin, the Planning Commission voted 4-0 (two absent) to recommend the Board of Supervisors grant the request because it conforms to the recommendations of the Comprehensive Plan and the changes do not greatly reduce the original intended purpose of the proffers.

134-11
P-8-11
Tuckahoe

West End Farmers' Market, LLC: Request to amend Conditions 1 and 3 approved with Provisional Use Permit P-3-10, on Parcels 732-751-4078, 732-751-0561, and 731-751-8088 located at the southwest intersection of Ridgefield Parkway and Gayton Road. The applicant proposes to change the annual opening date and add Sunday hours of operation for an existing farmers' market. The existing zoning is B-3 Business District. The Land Use Plan recommends Commercial Concentration. Acting on a motion by Mrs. Jones, seconded by Mr. Branin, the Planning Commission voted 4-0 (two absent) to recommend the Board of Supervisors grant the request because it would provide added services to the community and when properly regulated by the recommended special conditions, it would not be expected to adversely affect the public safety, health, or general welfare.

RESOLUTION – Amendments to the FY 2010-11 Annual Fiscal Plan: June, 2011

A Board paper was presented on May 24, 2011, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. The Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on June 14, 2011. After the public hearing, at that same meeting, this paper may be approved.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

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Agenda Title Resolution - Amendments to the FY 2010-11 Annual Fiscal Plan: June, 2011

For Clerk's Use Only: JUN 14 2011 Date <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	<table style="width: 100%;"><tr><td style="text-align: right;">YES NO OTHER</td><td></td></tr><tr><td style="text-align: right;">Donati, J.</td><td>_____</td></tr><tr><td style="text-align: right;">Glover, R.</td><td>_____</td></tr><tr><td style="text-align: right;">Kaechele, D.</td><td>_____</td></tr><tr><td style="text-align: right;">O'Bannon, P.</td><td>_____</td></tr><tr><td style="text-align: right;">Thornton, F.</td><td>_____</td></tr></table>	YES NO OTHER		Donati, J.	_____	Glover, R.	_____	Kaechele, D.	_____	O'Bannon, P.	_____	Thornton, F.	_____
YES NO OTHER														
Donati, J.	_____													
Glover, R.	_____													
Kaechele, D.	_____													
O'Bannon, P.	_____													
Thornton, F.	_____													

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, did hold an advertised public hearing at 7:00 p.m., on June 14, 2011, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2010-11; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Annual Fiscal Plan for fiscal year 2010-11 is amended and that such funds are appropriated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating

Department 03 - Sheriff

03005 - Administration \$ 21,920

0000 00000 To appropriate additional funding of \$21,920 for uniforms, equipment, and a pre-academy physical associated with the 2011 Summer Student Basic Jailor Academy. A total of thirty-two students from Virginia Commonwealth University and Virginia Union University are projected to participate in this program which will award each student with nine college credits and certification as a correctional deputy.

Department 22 - Social Services

22301 - VIEW Program

1302 00000 - Purchase of Services \$ 773,066

The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$266,708 of State (34.5%) and \$386,533 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2010-11. The required 15.5% County match (\$119,825) will come from the fund balance in the General Fund, and is included in this \$773,066 amount. The total appropriation for this program in fiscal year 2010-11 will be \$1,492,364 after this addition.

By Agency Head

Routing:

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Copy to: _____

By County Manager

Certified:

A Copy Teste: _____

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

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Department 30 - Economic Development

30001 - Economic Development

0000 01043 - Richmond Center Expansion \$ 400,000

Revenue from the 8.0 percent Hotel/Motel Occupancy Tax is exceeding the estimate of \$9,200,000, included in the fiscal year 2010-11 Annual Fiscal Plan. This \$400,000 increase will cover additional payments to the Greater Richmond Convention Center Authority (GRCCA), resulting from revenue that has been received and is projected to be received through the end of the fiscal year. Payment will be made based on actual collections from the tax. Subsequently, the County's 2.0 percent local tax component (estimated at \$100,000 for this amendment), will come back to the County. In total, for fiscal year 2010-11, the County expects to receive \$9,600,000 in Hotel/Motel Occupancy Taxes.

Department 32 - Non-Departmental

32001 - Non-Departmental \$ 1,750,000

0000 00000 Participation in the County's Real Estate Assistance Program (REAP) is forecasted to exceed the FY2010-11 appropriation of \$7,592,550. Additional funding is required due to the success of the program in providing tax relief to the elderly and disabled. Funding for the program is to come from the fund balance in the General Fund. This amendment will increase the total appropriation for REAP in FY2010-11 to \$9,342,550.

Total General Fund - General Government \$ 2,944,986

FUND 0102 - GENERAL FUND - School Board

Department 50 - Education

50302 - Pupil Transportation \$ 400,000

50401 - Assistant Superintendent for Finance 357,727

0000 00000 To appropriate additional State revenues estimated to be received in excess of the original budget projections. The funding is to be used for one-time purchases.

Total General Fund - School Board \$ 757,727

Total GENERAL FUND \$ 3,702,713

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12800 - Grants

1825 00000 - Dog Food Donations \$ 12

This amount represents a donation received from a citizen to purchase dog food for the Animal Shelter.

0000 00033 - Police - DMV Animal Friendly Plates 6,396

The Commonwealth of Virginia, Department of Motor Vehicles (DMV) has awarded the County of Henrico, \$6,396 from the Dog and Cat Sterilization Fund as a result of the sale of State Animal Friendly license plates in Henrico County during fiscal year 2010-11. Funds will be used to support sterilization programs for dogs and cats through CARE (Cat Adoption and Rescue Efforts).

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

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0000 00110 - P.E.A.K. 176

Donations have been received for the Parents, Educators, and Kids (P.E.A.K.) Program formerly known as D.A.R.E. Funding received from the Old Dominion Moose Legion #148 has been dedicated to this program.

Total Police \$ 6,584

Department 13 - Fire:

13113 - Emergency Planning and Safety

0000 05134 - Radiological Preparedness and Response Program \$ 700

To appropriate funding received for the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management on behalf of Dominion Virginia Power. This funding will be used for planning and public outreach in response to hazardous material events. No local match is required.

0000 05382 - EOC Communications 1,495

To appropriate funding from the Virginia Department of Emergency Management. These federal funds are pass-through from the National Preparedness Directorate (NPD) of the United States Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to upgrade the audio capability from the primary Emergency Operations Center to auxiliary use rooms. No local match is required.

0000 05386 - MMRS - Prime Mover Tow Vehicle 28,500

To appropriate funding from the Virginia Department of Emergency Management. These federal funds are pass-through from the National Preparedness Directorate (NPD) of the United States Department of Homeland Security and are being administered by the Commonwealth. Funds will be used for the acquisition of a Prime Mover tow vehicle. No local match is required.

13171 - Volunteer Rescue Squads

0000 05388 - Tuckahoe VRS Mobile Computers \$ 20,575

To appropriate funding donated to the County of Henrico, Division of Fire, by the Tuckahoe Volunteer Rescue Squad. The donation is for the purchase of five mobile computers that will give the rescue squad the ability to complete the Prehospital Patient Care report (PPCR).

Total Fire \$ 51,270

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 57,854

FUND 1113 - SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State

Department 05 - Commonwealth's Attorney

05001 - Commonwealth's Attorney

0000 00000 - Forfeitures - Commonwealth's Attorney - State \$ 5,546

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND \$ 63,400

Total OPERATING FUNDS \$ 3,766,113

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 135-11
Page 4 of 5

CAPITAL FUNDS

FUND 2101 – CAPITAL PROJECTS FUND - General Capital Projects

Department 08 - Electoral Board

08002 - Election Expenses

0000 06516 - Electronic Polling Books \$ 500,000

To appropriate funding of \$500,000 for the purchase of electronic polling books. This will replace the paper books that have been used in the past to account for voter registration. The purpose of this replacement is to make the voting process more efficient for County citizens including directing the voter to the correct polling place if necessary. This system also efficiently interfaces with electronic voter systems. Funds are to come from the fund balance in the General Fund through an interfund transfer to the Capital Projects Fund.

Department 28 - Public Works

28004 - Construction

0000 01152 - North Gayton Road Extension \$ 12,200,000

To appropriate additional funding of \$12,200,000 for the North Gayton Road Extension project. A total of \$36,180,900 has been appropriated to date for this project and the total appropriation for this project will be \$48,380,900 after this addition. Funds are to come from the designated fund balance in the General Fund through an interfund transfer to the Capital Projects Fund.

Department 30 - Economic Development

30001 - Economic Development

0000 06638 - Wetlands - White Oak Technology \$ 418,440

To provide funding for the purchase of wetland credits for 12.68 acres of impacted wetlands at the White Oak Technology Park. The cost of these wetland credits is \$33,000 per acre. Funds are to come from the fund balance in the General Fund through an interfund transfer to the Capital Projects Fund.

Total Capital Projects Fund - General Capital Projects \$ 13,118,440

FUND 2105 – CAPITAL PROJECTS FUND - General Capital Projects

Department 50 - Education

50331 - Construction and Maintenance

0260 06647 - New Bridge Board Room Renovations \$ 200,000

To appropriate funding of \$200,000 for renovations and upgrades at the New Bridge facility that will be used as a temporary location by the School Board. Funds are to come from additional State revenues estimated to be received in excess of the original budget projections.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 13S-11
Page 5 of 5

FUND 2111 - Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 - Director

0256 00447 - RF&P Park Improvements \$ 112,392

To provide funding for additional improvements associated with RF&P Park. A total of \$590,000 has been appropriated to date for this project and the total appropriation for this project will be \$702,392 after this addition. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - Elko Community Center 370,000

To provide funding for renovation, upgrade, and operations of the Elko Community Center. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation and Parks \$ 482,392

Department 32 - Non-Departmental

0000 06643 - Village of Azalea Sign Project 2,150

To provide funding of \$2,150 for a new sign for the Village of Azalea at the corner of Wilmer Avenue and Crenshaw Road. The total cost of the sign is \$3,050. The Village of Azalea Civic Association is providing the differential in required funding. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund.

Department 50 - Education

50331 - Construction and Maintenance

0000 00000 - Varina HS - Weight Room \$ 7,000

This amendment will appropriate funding of \$7,000 for the Varina High School weight room. This funding will be used in conjunction with a \$10,000 donation received by Varina High School for athletic equipment for the weight room. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Capital Projects Fund - Capital Initiatives \$ 491,542

Total CAPITAL PROJECTS FUND \$ 13,809,982

FUND 5102 - Water and Sewer Construction Fund

Department 31 - Public Utilities

31201 - Accounting

1001 00735 - Water Reclamation Facility \$ 881,787

The Virginia Department of Environmental Quality (DEQ) under the Water Quality Improvement Program has awarded a grant equal to thirty-five percent of the cost of design and installation of Nutrient Removal Technology at the Water Reclamation Facility. This amendment reflects the sixth reimbursement from the DEQ and brings the total reimbursement to \$7,808,379. The total estimated value of the grant is \$8,584,821.

TOTAL CAPITAL FUNDS \$ 14,691,769

Total Amendments/Appropriations \$ 18,457,882

RESOLUTION — POD-13-09 (POD-52-86 Revised) — Approval of a Revised Plan of Development for Mehfoud Elementary School Addition — Varina District

This Board paper is for Board of Supervisors' approval of a revised plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, to construct a one-story, 12-classroom building addition of 17,922 square feet to an existing elementary school and related site improvements. The 9.65-acre site is located on the west line of Buffin Road, approximately 2,000 feet south of its intersection with New Market Road (State Route 5), on parcel 818-684-0263. The property is zoned A-1, Agricultural District, and ASO, Airport Safety Overlay District, and is located in the Varina District.

The Department of Planning has coordinated the review of the plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives from Henrico County Schools, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the plan of development, subject to the staff recommendations, the staff plan dated June 14, 2011, and the conditions listed in the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 136-11
Page No. 1 of 4

Agenda Title: **RESOLUTION — POD-13-09 (POD-52-86 Revised) — Approval of a Revised Plan of Development for Mehfoud Elementary School Addition — Varina District**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION		YES	NO	OTHER
JUN 14, 2011	Moved by (1) _____	Seconded by (1) _____			
() Approved	(2) _____	(2) _____			
() Denied	REMARKS: _____				
() Amended	_____				
() Deferred to: _____	_____				

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for approval of POD-13-09, a revised plan of development for Mehfoud Elementary School Addition, to construct a one-story, 12-classroom building addition of 17,922 square feet to an existing elementary school and related site improvements; and,

WHEREAS, the 9.65-acre site is located on the west line of Buffin Road, approximately 2,000 feet south of its intersection with New Market Road (State Route 5), on Parcel 818-684-0263, is zoned A-1, Agricultural District, and ASO, Airport Safety Overlay District, and is located in the Varina District; and,

WHEREAS, the County Administration, including Henrico County Schools, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections has reviewed the application and recommends approval of it subject to the staff recommendations and the staff plan dated June 14, 2011; and,

WHEREAS, on June 14, 2011, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 136-11

Page No. 2 of 4

Agenda Title: RESOLUTION — POD-13-09 (POD-52-86 Revised) — Approval of a Revised Plan of Development for Mehfood Elementary School Addition — Varina District

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated **June 14, 2011**, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. Two copies of an Erosion and Sediment Control Agreement shall be submitted to the Department of Public Works. Approval is required prior to construction plan approval and beginning construction.
9. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
10. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
11. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
12. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
13. The site, including the parking areas, shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
14. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 136-11

Page No. 3 of 4

Agenda Title: RESOLUTION — POD-13-09 (POD-52-86 Revised) — Approval of a Revised Plan of Development for Mehfoud Elementary School Addition — Varina District

15. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
16. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
17. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
18. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
19. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer is in conformance with the regulations and requirements of the POD.
20. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
21. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
22. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
23. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
24. Vehicles shall be parked only in approved and constructed parking spaces.
25. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
26. The easements for drainage and utilities as shown on approved plans shall be granted to the County in a form acceptable to the County Attorney prior to any occupancy permits being issued. The easement plats and any other required information shall be submitted to the County Real Property Agent at least sixty (60) days prior to requesting occupancy permits.

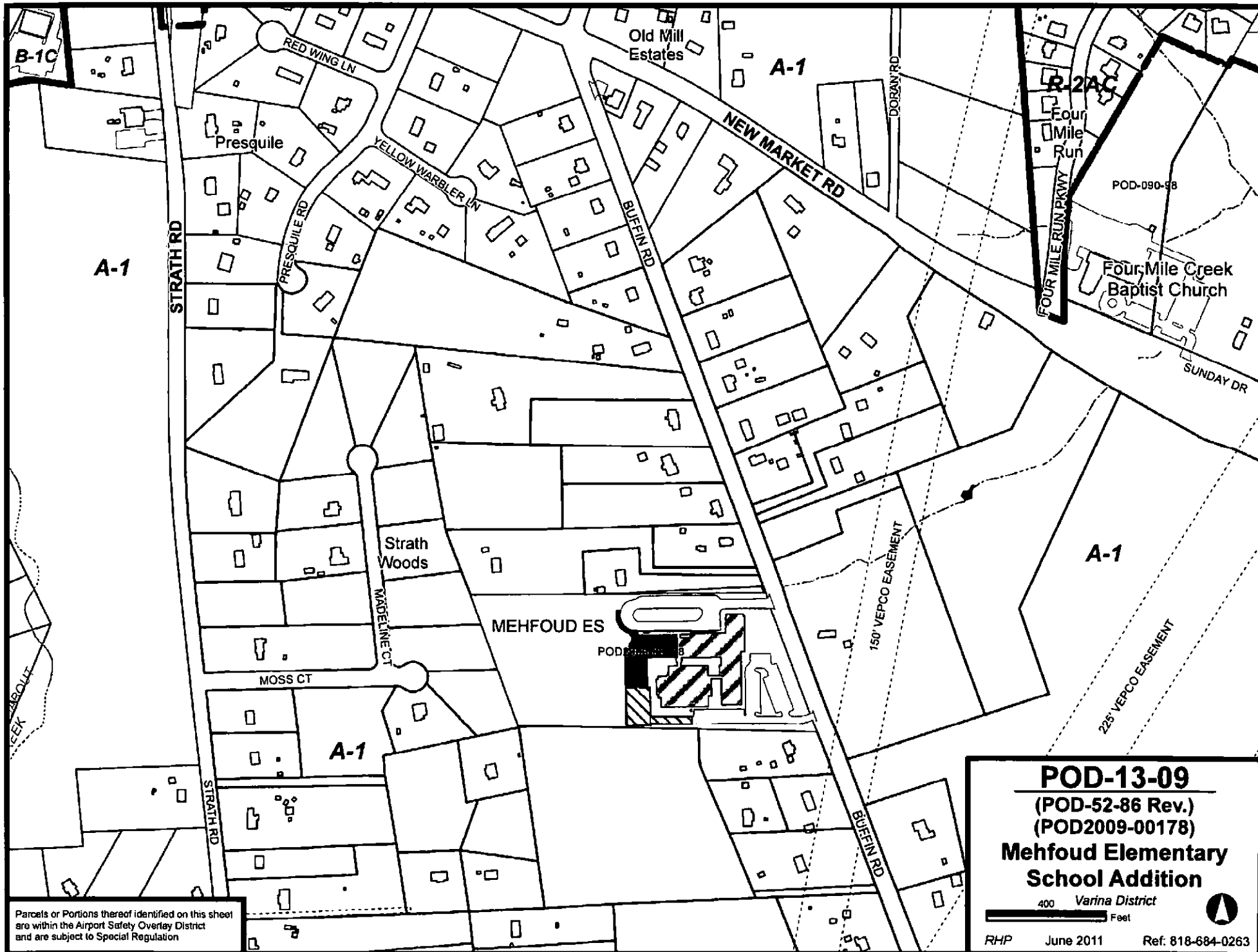
**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

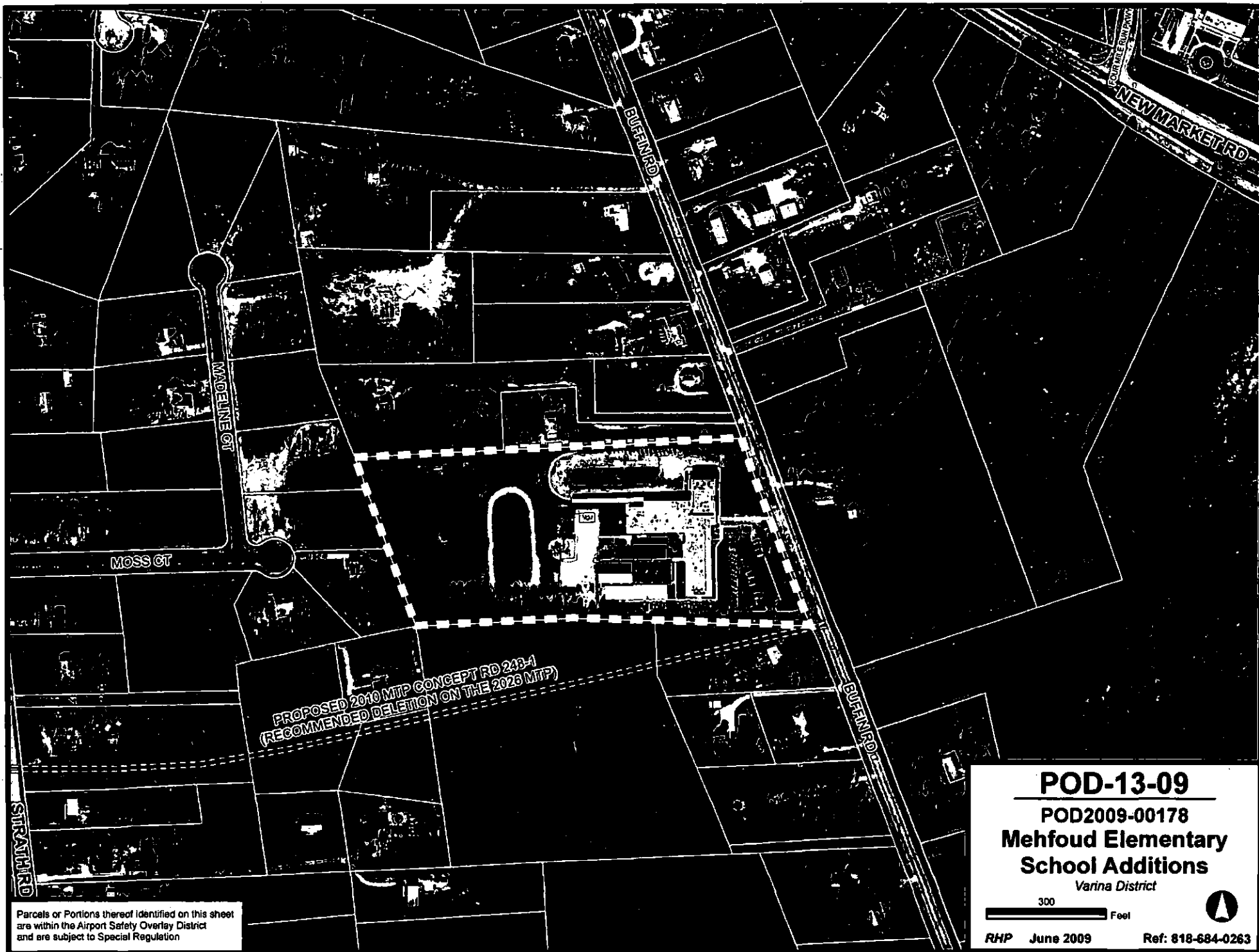
Agenda Item No. 136-11

Page No. 4 of 4

Agenda Title: RESOLUTION — POD-13-09 (POD-52-86 Revised) — Approval of a Revised Plan of Development for Mehfood Elementary School Addition — Varina District

COMMENTS: The Director of Planning has reviewed the plans submitted by Austin Brockenbrough & Associates, LLP and Rawlings Wilson and Associates and recommends approval, and the County Manager concurs.



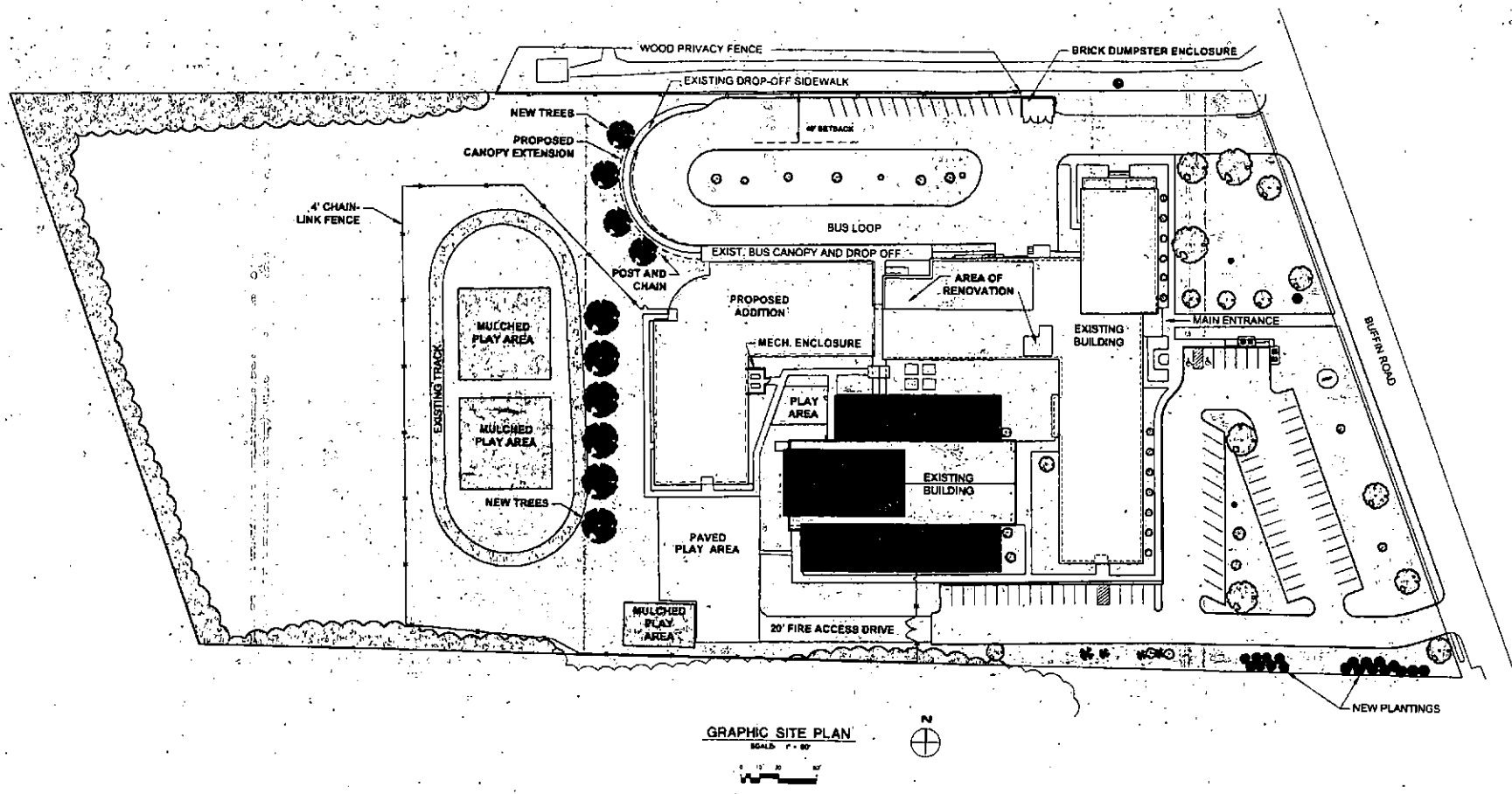


Parcels or Portions thereof identified on this sheet
are within the Airport Safety Overlay District
and are subject to Special Regulation

POD-13-09
POD2009-00178
Mehfoud Elementary
School Additions
Varina District

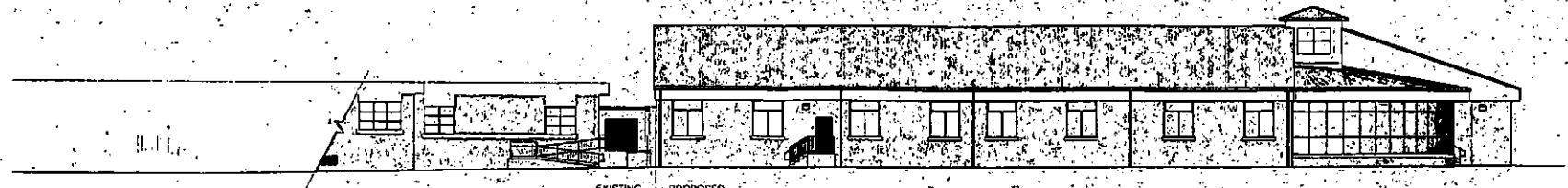
300 Feet

RHP June 2009 Ref: 818-684-0263

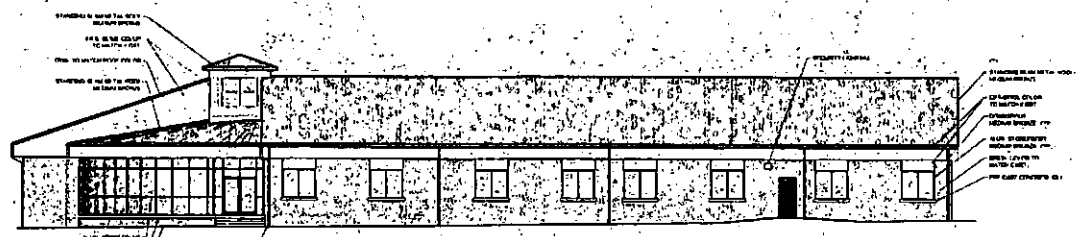


ADDITION AND ALTERATIONS TO
MEHFOOD ELEMENTARY SCHOOL
HENRICO COUNTY PUBLIC SCHOOLS

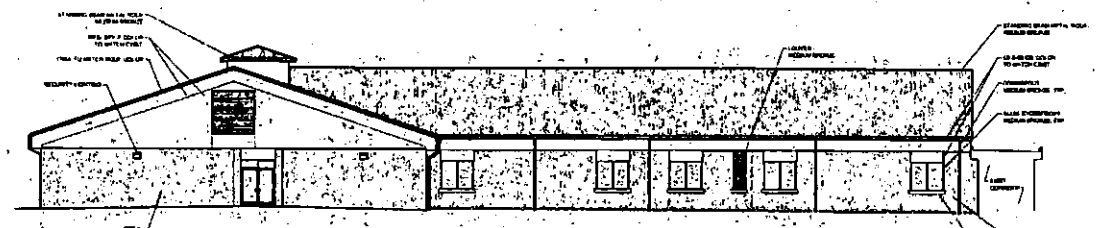
Rawlings Wilson & Associates
ARCHITECTS PLANNERS
1100 NORTH THOMPSON STREET
RICHMOND, VIRGINIA 23230
Educational Consultant: Fanning Howey
April 21, 2011



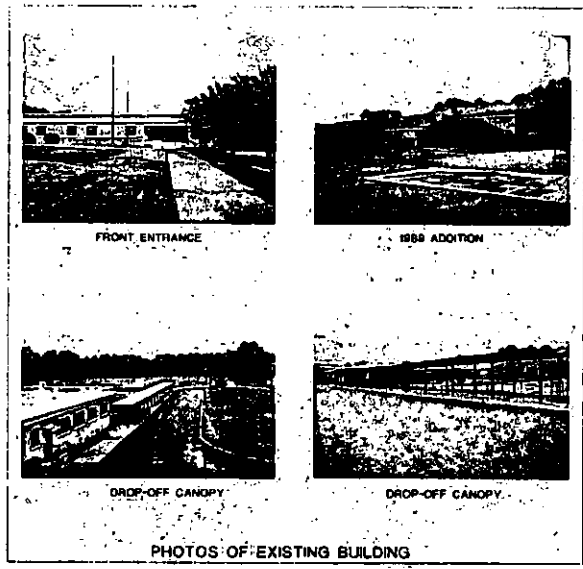
NORTH ELEVATION
SCALE: 1/8" = 1'-0"



WEST ELEVATION
SCALE: 1/8" = 1'-0"

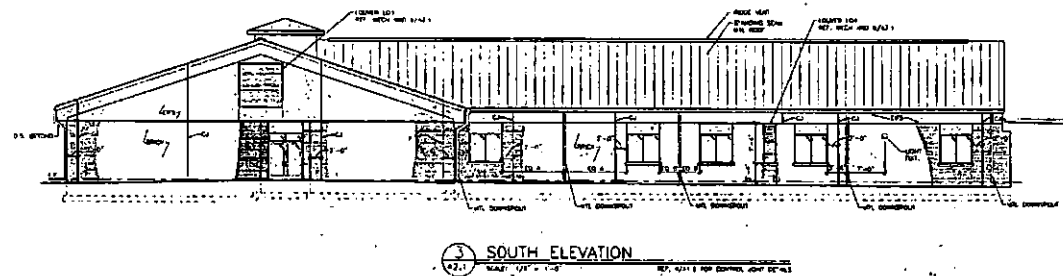
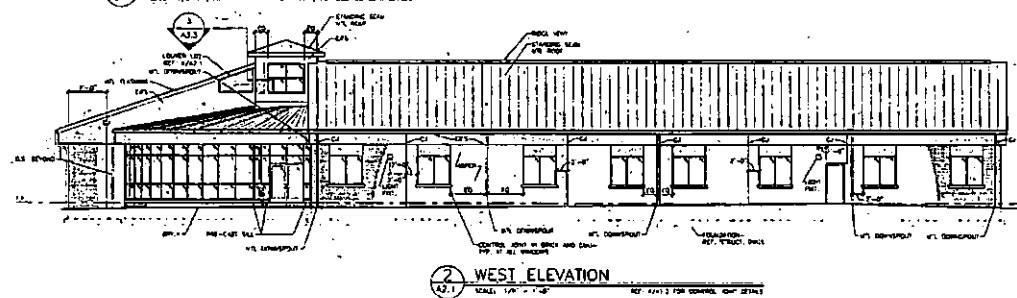
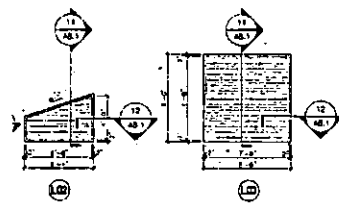
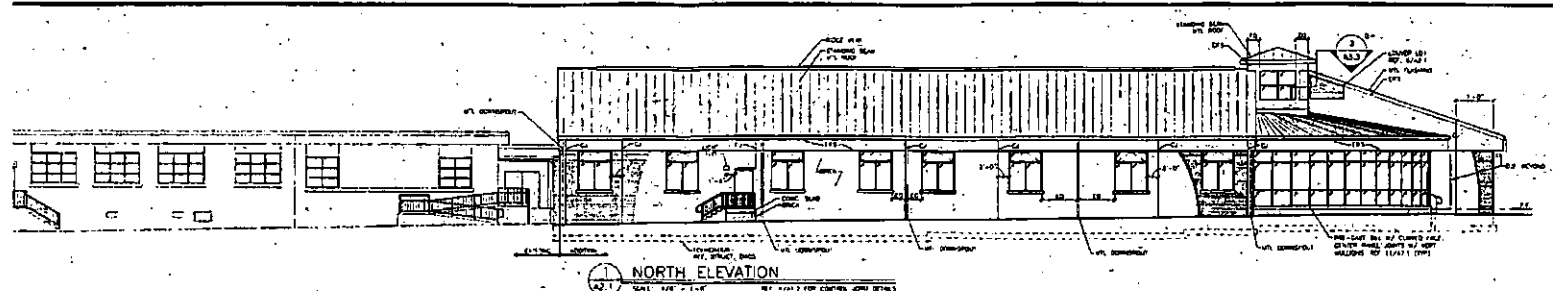


SOUTH ELEVATION
SCALE: 1/8" = 1'-0"



**ADDITION AND ALTERATIONS TO
MEHFOUD ELEMENTARY SCHOOL**
HENRICO COUNTY PUBLIC SCHOOLS

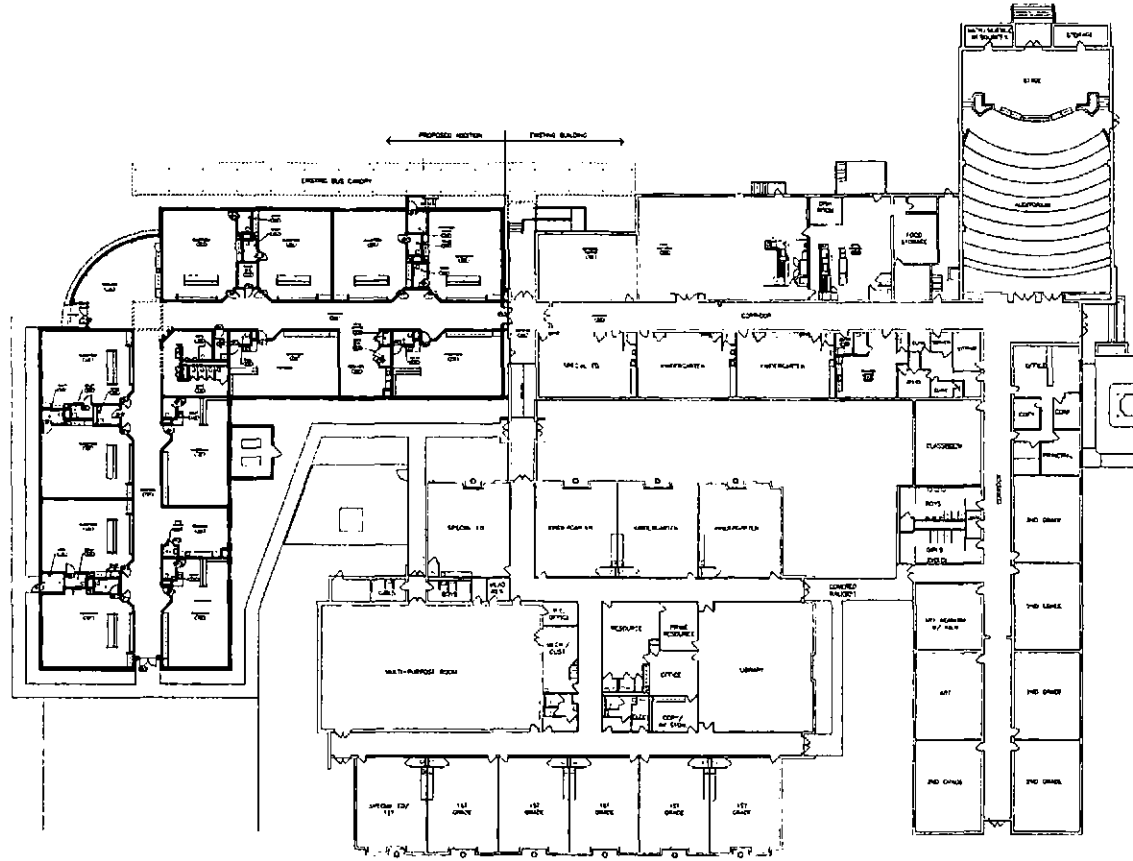
Rawlings Wilson & Associates
ARCHITECTS PLANNERS
1100 NORTH HANCOCK STREET
PO BOX 110000
RICHMOND, VIRGINIA 23220
Educational Consultant: Fanning Howey
April 21, 2011



NOT FOR
CONSTRUCTION

108

in & Associates
ARCHITECTS
1000 W. 10TH STREET
SUITE 200
DENVER, COLORADO 80202
TEL: 346-2001 FAX: 346-2002

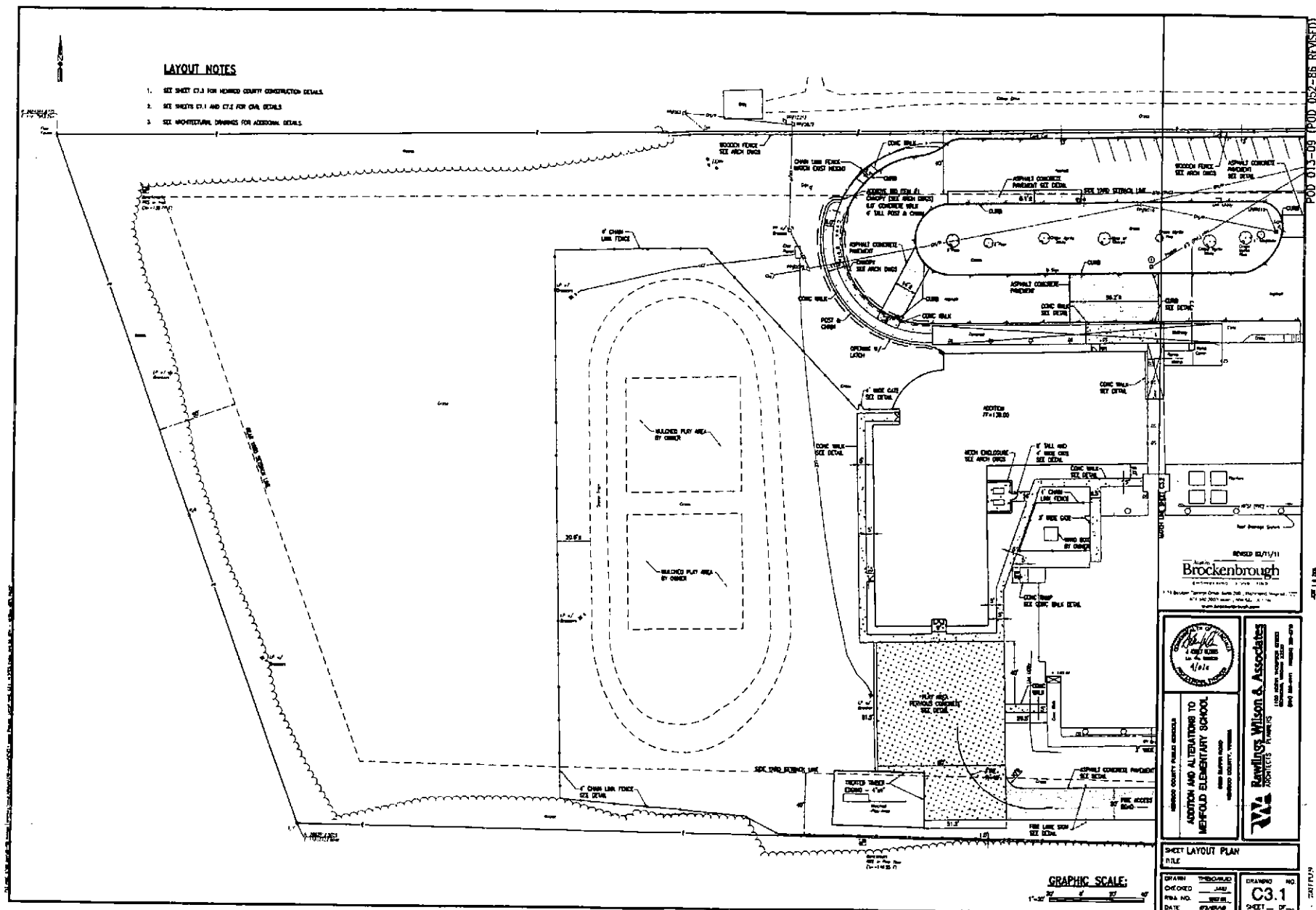


FLOOR PLAN - PROPOSED AND EXISTING
SCALE 1/4" = 1'-0"



NOT FOR CONSTRUCTION	
HENNESSY COUNTY PLANNING DEPARTMENT ADDITION AND ALTERATIONS TO MEIFORD ELEMENTARY SCHOOL 1000 S. 10TH AVE. HENNESSY COUNTY, OREGON	
Rawlings Wilson & Associates ARCHITECTS PLANNERS 1000 S. 10TH AVE., SUITE 200 HENNESSY COUNTY, OREGON	
SHEET	NEW WORK PLAN
DATE	NO.
DRAWN: TJC CHECKED: KCE HWA NO: 1837-01 DATE: 12/18/05	DRAWN: TJC CHECKED: KCE HWA NO: 1837-01 DATE: 12/18/05

1. SEE SHEET C7.3 FOR MEMPHIS COUNTY CONSTRUCTION DETAILS.
2. SEE SHEETS C7.1 AND C7.5 FOR C&G DETAILS.
3. SEE ARCHITECTURAL DRAWINGS FOR ADDITIONAL DETAILS.



POB 013-09 (POB 052-86 REVISED)

三

Brockenbrough



ADDITION AND ALTERATIONS TO BEFORE ELEMENTARY SCHOOL

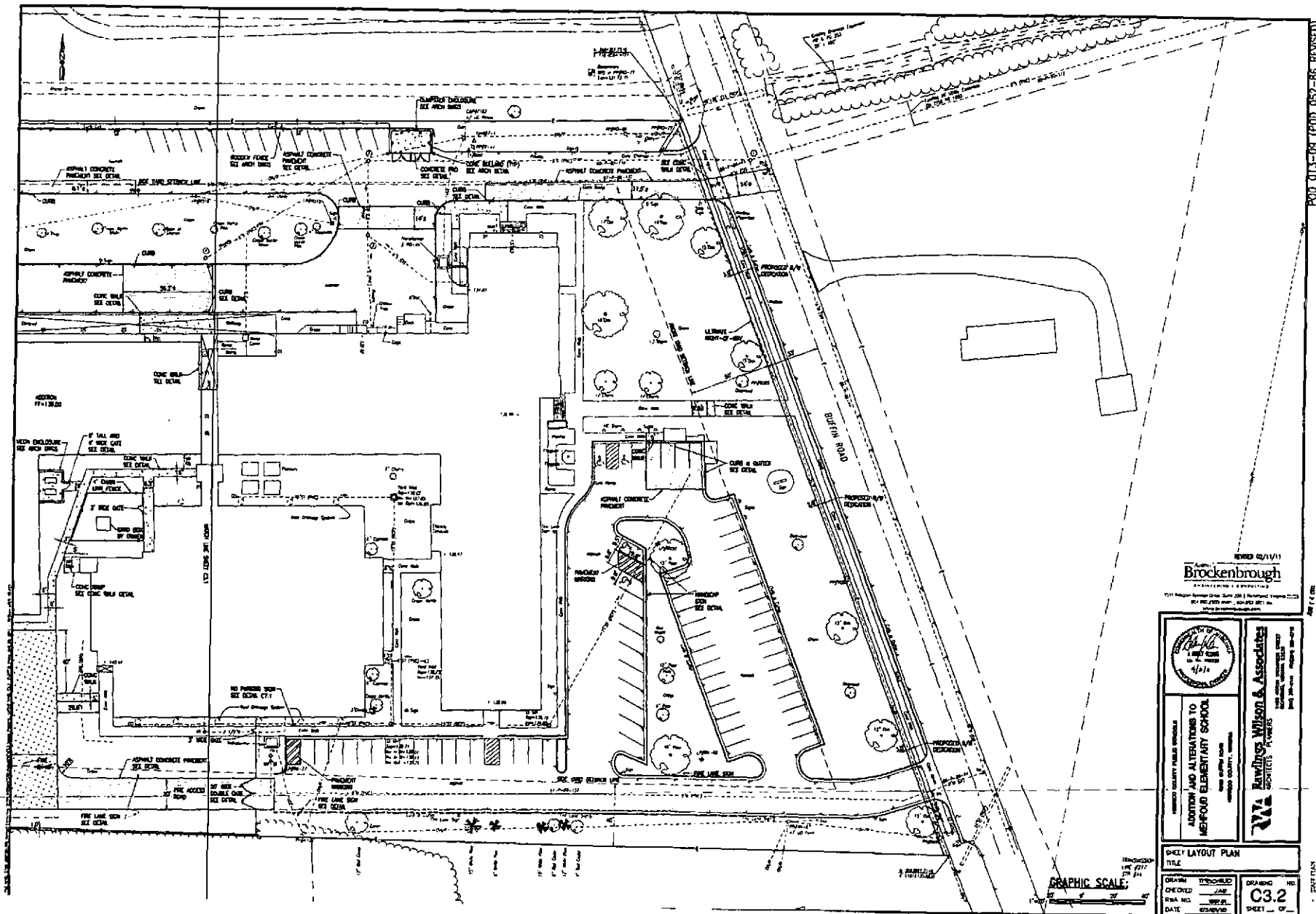
Rawlings Wilson & Associates

SHOT LAYOUT PLAN
FILE

DRAWN	THEOBALD
CHECKED	JAG
REV. NO.	001
DATE	07/25/80

DRAWING NO.
C3.1
SHEET — OF —

100



REVISION 02/11/11
Brockenbrough
 ARCHITECTS & ENGINEERS

11111 Highway 100, Suite 200, Rockingham, Virginia 22851
 540-961-2000 FAX 540-961-2001
 www.brockenbrough.com

	ADDITION AND ALTERATIONS TO MEIGS ELEMENTARY SCHOOL 11111 Highway 100, Suite 200 Rockingham, Virginia 22851	Rawlings Wilson & Associates ARCHITECTS 11111 Highway 100, Suite 200 Rockingham, Virginia 22851
	SHEET LAYOUT PLAN TITLE	

DRAWING NO. C3.2	SHEET NO. 01
CHECKED DATE	DESIGNED DATE

2011 PLAN

POB 013-09 (POB 052-86 REVISED)

INTRODUCTION OF ORDINANCE – To Amend and Reordain Sections 5-49(a), 5-50, 5-51(a), 5-53(a), 5-54, and 5-57 of the Code of the County of Henrico Titled, Respectively, “Required; tax year; amount of tax; exemptions from tax,” “Due date for payment of tax,” “Failure to pay tax,” “Application for license; issuance,” “License tags generally,” and “Dogs not wearing tag presumed unlicensed,” to Change the Dog License Period and to Provide for a Permanent License Tag

This Board paper introduces for advertisement and public hearing on July 12, 2011 an ordinance to amend several Henrico Code sections relating to dog licenses. Currently, the Finance Department issues a new license for each dog every year. These amendments change the dog license period to run concurrently with a dog's rabies vaccination effective period. In addition, these amendments allow the Finance Department to issue a permanent metal dog license tag, instead of issuing a new tag with each license renewal.

This matter was discussed with the Board of Supervisors in a work session on May 24, 2011.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 137-11
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Agenda Title: INTRODUCTION OF ORDINANCE – To Amend and Reordain Sections 5-49(a), 5-50, 5-51(a), 5-53(a), 5-54, and 5-57 of the Code of the County of Henrico Titled, Respectively, "Required; tax year; amount of tax; exemptions from tax," "Due date for payment of tax," "Failure to pay tax," "Application for license; issuance," "License tags generally," and "Dogs not wearing tag presumed unlicensed," to Change the Dog License Period and to Provide for a Permanent License Tag

For Clerk's Use Only:

JUN 14 2011

Date: _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by: (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

The Clerk is directed to advertise, in the Richmond Times-Dispatch on June 21, 2011 and June 28, 2011, the following ordinance for a public hearing to be held at the Board Room on July 12, 2011 at 7:00 p.m.:

"AN ORDINANCE to amend and reordain Sections 5-49(a), 5-50, 5-51(a), 5-53(a), 5-54, and 5-57 of the Code of the County of Henrico titled, respectively, 'Required; tax year; amount of tax; exemptions from tax,' 'Due date for payment of tax,' 'Failure to pay tax,' 'Application for license; issuance,' 'License tags generally,' and 'Dogs not wearing tag presumed unlicensed,' to change the dog license period and to provide for a permanent license tag. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

BLACKLINE

ORDINANCE – To Amend and Reordain Sections 5-49(a), 5-50, 5-51(a), 5-53(a), 5-54, and 5-57 of the Code of the County of Henrico Titled, Respectively, “Required; tax year; amount of tax; exemptions from tax,” “Due date for payment of tax,” “Failure to pay tax,” “Application for license; issuance,” “License tags generally,” and “Dogs not wearing tag presumed unlicensed,” to Change the Dog License Period and to Provide for a Permanent License Tag

AN ORDINANCE to amend and reordain Sections 5-49(a), 5-50, 5-51(a), 5-53(a), 5-54, and 5-57 of the Code of the County of Henrico titled, respectively, “Required; tax year; amount of tax; exemptions from tax,” “Due date for payment of tax,” “Failure to pay tax,” “Application for license; issuance,” “License tags generally,” and “Dogs not wearing tag presumed unlicensed,” to change the dog license period and to provide for a permanent license tag

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 5-49(a) of the Code of the County of Henrico be amended and reordained as follows:

Sec. 5-49. Required; tax year; amount of tax; exemptions from tax.

(a) It shall be unlawful for any person residing in the county, other than a releasing agency that has registered as such with the division of police, animal protection unit, to own a dog four months of age or older unless such dog is licensed as required by this division. ~~Dog licenses shall be for the calendar year, from January 1 to December 31.~~ **The licensing period for an individual dog license issued after July 13, 2011 shall be equal to and run concurrently with the rabies vaccination effective period for that dog. The licensing period for a kennel shall be for the calendar year, from January 1 to December 31. A dog license issued under this division is nonrefundable, nontransferable, and will not be prorated. The license tax is in addition to any fee due under this chapter for a dangerous dog registration certificate.** The license tax shall be payable to the office of the director of finance or at such substation as shall be designated by the director of finance, and shall be in the following amounts:

- (1) For each dog, \$10.00 for one year or less, or \$15.00 for more than one year.
- (2) For each duplicate tag, \$1.00.
- (3) For each kennel for up to 50 dogs, \$50.00.

2. That Section 5-50 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 5-50. Due date for payment of tax.

~~(a) On or before January 1 but not later than January 31 of each year, the owner of any dog four months of age or older shall pay a license tax as prescribed in section 5-49. The license tax for an individual dog is due not later than 30 days after a dog has reached the age of four months, or not later than 30 days after an owner acquires a dog four months of age or older. Subsequently, the license tax for an individual dog is due within 30 days of the expiration date on the license receipt.~~

~~(b) If a dog becomes four months of age or comes into the possession of any person residing in the county after January 1 of any year, the license tax for the current calendar year shall be due and payable by the owner not later than 30 days after the dog or cat has reached the age of four months. The license tax for a kennel shall be due on January 1 and not later than January 31 of each year.~~

3. That Section 5-51(a) of the Code of the County of Henrico be amended and reordained as follows:

Sec. 5-51. Failure to pay tax.

~~(a) Any person convicted of failure to pay the dog license tax prior to February 1 of any year, or as otherwise provided in this division, on any dog owned by him shall be guilty of a class 4 misdemeanor. Such person shall be required to obtain the proper license forthwith. Unless the fine and license tax are paid immediately, the court shall order the proper disposition of such dog by the animal protection supervisor or some other officer, but the disposition of such dog shall not relieve its owner of the payment of the fine and the license tax already due.~~

4. That Section 5-53(a) of the Code of the County of Henrico be amended and reordained as follows:

Sec. 5-53. Application for license; issuance.

(a) Any person may obtain a dog license required by this division by making application to the director of finance of the county accompanied by the amount of license tax and certificate of vaccination as required in Code of Virginia, § 3.2-6521. The director of finance shall only have authority to license dogs of resident owners or custodians who reside within the boundary limits of the county, and may require information to this effect from any applicant. Upon receipt of proper application and the certificate of vaccination, the director of finance shall issue a license receipt for the amount of the license tax. The receipt shall state the name and address of the owner or custodian of the dog, the date of payment, ~~the year for which issued~~ expiration date, the serial number of the tag, and whether the license is for a male, unsexed female, female or kennel. The metal license tags or plates ~~provided for in section 5-54 for kennels~~ shall be delivered with the receipt to the owner. The metal license tag issued for an individual dog after July 13, 2011 is a permanent tag. Once a permanent tag has been issued to an individual dog, additional metal license tags for that dog will be issued only pursuant to § 5-55. The information thus received shall be retained by the director of finance open to public inspection during the period for which such license is valid.

5. That Section 5-54 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 5-54. License tags generally.

A dog license shall consist of a license receipt and a metal tag, as authorized pursuant to Code of Virginia, § 3.2-6526. The tag shall be stamped or otherwise permanently marked to show the county issuing the license, ~~the calendar year for which issued~~ and a serial number. The license tag for a kennel shall show the number of dogs authorized to be kept under such license and have attached thereto a metal identification plate for each of such dogs, numbered to correspond with the serial number of the license tag.

6. That Section 5-57 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 5-57. Dogs not wearing tag presumed unlicensed.

Any dog not wearing a collar bearing a license tag ~~of the proper calendar year~~ shall, prima facie, be deemed to be unlicensed. In any proceedings under the provisions of this chapter, the burden of proof of the fact that such dog has been licensed or is otherwise not required to bear a tag at the time shall be on the owner of the dog.

7. That this ordinance shall be in full force and effect immediately.

RESOLUTION - Signatory Authority - Henrico Juvenile Detention Home Medical Services Contract.

This Board paper authorizes the County Manager to sign a contract between the Department of Pediatrics, Virginia Commonwealth University Health System and the County on behalf of the Juvenile Detention Home. Through this agreement, the Department of Pediatrics will provide a licensed physician for medical services at the Detention Home. The physician will make regular scheduled visits as established by the Superintendent.

This contract will begin on July 1, 2011 and terminate on June 30, 2012. The total amount of contract is \$13,320.00 plus \$100.00 per hour for unscheduled visits to the Detention Home. Funds are available in the 2012 budget.

This Board paper is recommended by the Superintendent of the Juvenile Detention Home. The County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 138-11

Page No.

Agenda Title

**Resolution – Signatory Authority - Henrico Juvenile Detention Home
Medical Services Contract**

For Clerk's Use Only:

JUN 14 2011

Date

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, the Henrico Juvenile Detention Home, in order to comply with state standards and to provide proper medical care for detainees, must provide medical services through a licensed physician; and,

WHEREAS, the physician will visit the Detention Home to review the nurse's screening and evaluation of each ward, examine detainees deemed necessary by the nurse, and be on call for consultation on a twenty-four hour per day, seven-day per week basis; and,

WHEREAS, the Department of Pediatrics, Virginia Commonwealth University Health System has agreed to provide these services as well as coordination of hospital and medical services at the VCU Health System; and,

WHEREAS, the Detention Home has negotiated a contract for these services in the amount of \$13,320 plus \$100.00 per hour for unscheduled costs to the Detention Home.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to execute a contract with the Department of Pediatrics, Virginia Commonwealth University Health System to provide a licensed physician to be responsible for the medical services at the Juvenile Detention Home beginning July 1, 2011 and terminating June 30, 2012.

COMMENTS: The Juvenile Detention Home Superintendent recommends approval, and the County Manager concurs. Funds are available in 2011-12 budget.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Tests: _____

Clerk, Board of Supervisors

Date: _____

CONTRACT AGREEMENT
BETWEEN THE COUNTY OF HENRICO ON BEHALF OF
THE JUVENILE DETENTION HOME AND THE DEPARTMENT OF PEDIATRICS -
VIRGINIA COMMONWEALTH UNIVERSITY HEALTH SYSTEM

Section I. Parties

The parties to this agreement are the County of Henrico on behalf of the Henrico Juvenile Detention home, hereinafter referred to as the "Detention Home," and the Department of Pediatrics, Virginia Commonwealth University/Health System, hereinafter referred to as "Department," which will provide the physician/medical consultant, hereinafter referred to as the "physician."

Section II. Purpose

The purpose of this agreement is to set out the responsibilities of each party and, thereby, enable coordination and cooperation in the provision of medical services to mutual clients. This agreement will assure that appropriate medical services are available to Detention Home residents and that consultation services are available to the nurse and/or administration of the Detention Home.

Section III. Responsibilities

- A. The Department agrees to provide a licensed physician who will:
 - 1. Visit the Detention Home once each week, at a time mutually agreeable to the parties, to review the

nurse's screening and evaluation of each youth and to examine all those youth deemed necessary by the nurse, as the Detention Home assumes full responsibility for this referral.

2. Help develop and approve all written medical policies within the Detention Home and assist in maintaining compliance with State Medical and Pharmaceutical Board Standards as well as Core, Secure Detention, and Post Disposition Standards.
3. Be on call for consultation and instructions on a twenty-four hour per day, seven days per week basis to the nurse and/or Detention Home Administration concerning any medical problem of a detainee.
4. Be available to visit and shall visit the Detention Home at other than the scheduled time if called by the Superintendent or an Assistant Superintendent when an acute medical condition occurs. Compensation for such visits shall be at the rate set out in Section III, C, 10.
5. Coordinate and facilitate medical care at VCU Health System when needed, including in the Child and Adolescent Emergency Unit, Adolescent Health Service or VCU Hospital Unit.
6. Aid the nurse and/or administration of the Detention Home in determining which cases can wait for

medical evaluation at the appropriate medical facility and which cases constitute a more serious emergency situation needing urgent care at Henrico Doctors' Hospital Parham Campus who has agreed to accept extreme emergency cases (extreme meaning life or death cases or those situations that cannot wait).

7. Provide recommendations to the appropriate Court or other appropriate authorities, through the nurse or Detention Home Administrator, that a youth be transferred to a mental health agency or a medical clinic or hospital, if after consultation, the physician determines that a youth requires specialized care that is not available at the Detention Home.
8. Provide special direction for the nurse and child care staff at the Detention Home for a youth requiring close medical supervision.
9. Coordinate the exchange of medical information between the Detention facility and private physicians or other regular sources of health care.

B. Miscellaneous

1. The Department agrees to provide physicians who shall abide by all present or future State laws and regulations relative to the practice of

medical services within the Commonwealth of Virginia.

2. Each physician shall assume responsibility for providing his/her own malpractice insurance, payment of taxes, and any other license fee or expenses incurred not heretofore delineated.
3. It is the responsibility of the Department to see that all provisions of this contract pertaining to the Department and Department physicians are met and complied with.
4. The Services covered by this agreement shall not be subcontracted or assumed without the prior written consent of the parties.

C. The Detention Home agrees, within the limitations of available funding (where applicable), to:

1. Not restrict any Department physician in the practice of medicine when performed in accordance to the law of the State of Virginia.
2. Provide the services of a nurse on a 40 hour a week basis, 8:00 a.m. to 4:30 p.m., Monday through Friday.
3. Provide a private place with modern equipment suitable for medical staff to examine youth in the Detention Home at no cost to the Department or the physician.

4. Provide medical supplies as deemed necessary by the physician at no cost to the physician or the Department.
5. Arrange appropriate transportation through the Henrico County's Sheriff's Department, Division of Police, or volunteer rescue squad ambulance, if needed, to transfer clients to VCU Health System or other medical facility for treatment.
6. Administer medication and treatments prescribed or approved by the physician and follow his orders concerning medical care to youth in the Detention Home.
7. Arrange for the payment for all medical care rendered at VCU Health System on a fee-for-service basis for youth confined at the Detention Home.
8. Arrange for the obtaining of parental or guardian consent when necessary for medical care.
9. Designate staff who are authorized to request services from the Department.
10. Compensate the Department at the rate of \$100.00 per hour for unscheduled visits to the Detention Home additional to that specified in Section III, A, 1, above.

Section IV. Purchase of Services

1. The Detention Home agrees to pay the Department \$13,320 per year in twelve equal installments or \$1,110 payable the first week of each month for the month preceding without monthly notice from the Department.
2. Additional fees, if any, as may be incurred pursuant to Section III, C, 10 shall be rendered the first week of the month following the month during which the additional fees were incurred.

Section V. Availability of Services

1. All parties to this agreement will provide services to all eligible clients without regard to race, color, sex, religion, national origin or handicap.
2. It is understood and agreed that there shall be no medical or pharmaceutical testing for experimental or research purposes.

Section VI. Terms of Agreement

1. The agreement shall become effective July 1, 2011 and shall remain in effect for one full year. At least 90 days prior to the expiration of the agreement, a joint evaluation of the terms of the

agreement shall be conducted by both parties to consider its renewal.

2. In the event that either party desires to amend or terminate this agreement prior to its expiration, 30 days written notice to this effect must be made.
3. This agreement shall automatically terminate should the Detention Home's funding of the agreement be terminated in any manner beyond the control of the Home.

Contract Agreement approved for:
DEPARTMENT OF PEDIATRICS
VIRGINIA COMMONWEALTH UNIVERSITY HEALTH SYSTEM

By: Richard R. Brookman Date: 3/24/11
Richard R. Brookman, M.D.
Chairman, Division of Adolescent Medicine
Virginia Commonwealth University

By: Bruce Rubin Date: 30 March 11
Bruce Rubin, M.D.
Chairman, Department of Pediatrics
Virginia Commonwealth University

By: Sheldon M. Retchin Date: 04-29-11
Sheldon M. Retchin, M.D., M.S.P.H.
Vice President for Health Sciences and CEO
Virginia Commonwealth University Health System

COUNTY OF HENRICO

Date: _____
Virgil R. Hazelett, P.E. County Manager

APPROVED AS TO FORM

COUNTY ATTORNEY

**RESOLUTION — Award of Construction Contract — Strawberry Hill Subbasin SH-01C, Part 1
Sewer Rehabilitation Project — Tuckahoe and Brookland Districts**

This resolution awards a contract to Piedmont Construction Co, Inc. to rehabilitate approximately 3.3 miles of 8-inch, 12-inch, and 15-inch diameter sewer piping, approximately 115 standard manholes, and approximately 310 sewer service laterals. The project also includes the replacement of approximately 0.6 miles of 3-inch, 6-inch and 8-inch diameter water mains with 6-inch, 8-inch, and 12-inch diameter water mains and approximately 75 water services. The project area is bordered by Vanderbilt Avenue to the north, Monument Avenue to the south, Millhiser Avenue to the east, and Harvard Road to the west.

The purpose of the project is to maintain the reliability of the sewer and water systems in the area by rehabilitating deteriorated piping systems installed in the 1940s and 1950s. The work is anticipated to begin in August 2011 and to be completed by March 2013. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Four bids were received on May 3, 2011 in response to IFB # 11-9019-3CE and Addendum No. 1 for the Strawberry Hill Subbasin SH-01C, Part 1 Sewer Rehabilitation Project:

Bidders	<u>Bid Amounts</u>
Piedmont Construction Co., Inc. Oilville, VA	\$3,401,254.30
G. L. Howard, Inc. Rockville, VA	\$3,728,355.00
Spiniello Companies Livingston, NJ 07039	\$3,850,011.25
R.R. Snipes Construction Co., Inc. Ashland, VA	\$4,484,542.00

The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 139-11

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Strawberry Hill Subbasin SH-01C, Part 1 Sewer Rehabilitation Project — Tuckahoe and Brookland Districts**

For Clerk's Use Only:

BOARD OF SUPERVISORS ACTION

YES NO OTHER

JUN 14 2011
Date:

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

REMARKS: _____

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

WHEREAS, four bids were received on May 3, 2011, in response to IFB #11-9019-3CE and Addendum No.1 for the Strawberry Hill Subbasin SH-01C, Part 1 Sewer Rehabilitation Project located in the Tuckahoe and Brookland Districts; and,

WHEREAS, the project includes the rehabilitation of approximately 3.3 miles of 8-inch, 12-inch, and 15-inch diameter sewer piping, approximately 115 standard manholes, and approximately 310 sewer service laterals, and replacement of approximately 0.6 miles of 3-inch, 6-inch and 8-inch diameter water mains with 6-inch, 8-inch, and 12-inch diameter water mains and approximately 75 water services; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Piedmont Construction Co., Inc.	\$3,401,254.30
G. L. Howard, Inc.	\$3,728,355.00
Spiniello Companies	\$3,850,011.25
R.R. Snipes Construction Co., Inc.	\$4,484,542.00

WHEREAS, after a review and evaluation of all bids received, it was determined that Piedmont Construction Co., Inc. is the lowest responsive and responsible bidder with a bid of \$3,401,254.30.

By Agency Head

FOR

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 139-11

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Strawberry Hill Subbasin
SH-01C, Part 1 Sewer Rehabilitation Project — Tuckahoe and Brookland Districts**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. The contract is awarded to Piedmont Construction Co., Inc., the lowest responsive and responsible bidder, in the amount of \$3,401,254.30 pursuant to IFB #11-9019-3CE, Addendum No. 1, and the bid submitted by Piedmont Construction Co., Inc.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION — Award of Professional Engineering Services Contract — Upham Brook Trunk Sewer — Brookland and Fairfield Districts

This Board paper awards a professional services contract to Whitman Requardt & Associates, LLC for engineering design and construction administration services for the Upham Brook Trunk Sewer construction project.

On November 5, 2010, the Department of General Services received five proposals from engineering firms pursuant to RFP #10-8944-10CE. The scope of work includes providing design and construction administration services for approximately nine miles of 48 inch diameter gravity trunk sewer. The proposed sewer will be located generally parallel to an existing 48 inch diameter sewer from Staples Mill Road near Dickens Road to just east of Brook Road at Upham Brook. The purpose of the project is to provide additional sewer system capacity to accommodate growth and to reduce the occurrence of sewer system overflows.

Based upon the firm's professional qualifications and experience demonstrated in its written proposal and interviews, Whitman Requardt & Associates, LLC was selected as the top-ranked firm, and an agreement has been negotiated in the amount of \$1,420,415.

The resolution authorizes the County Manager to execute the contract in a form approved by the County Attorney and to execute necessary amendments in an amount not to exceed 15% of the contract amount.

The Directors of Public Utilities and General Services recommend approval of the Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 140-11
Page No. 1 of 1

Agenda Title: Resolution — Award of Professional Engineering Services Contract —
Upham Brook Trunk Sewer — Brookland and Fairfield Districts

For Clerk's Use Only:

JUN 14 2011

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, on November 5, 2010, the Department of General Services received five proposals in response to RFP #10-8944-10CE, Engineering Services for Upham Brook Trunk Sewer; and,

WHEREAS, the work involves providing design and construction administration services for approximately nine miles of 48-inch diameter gravity trunk sewer to be located generally parallel to an existing 48-inch diameter sewer from Staples Mill Road near Dickens Road to just east of Brook Road at Upham Brook; and,

WHEREAS, based upon review of the written proposals, a selection committee interviewed the following firms:

Whitman Requardt & Associates, LLC
Greeley & Hansen
Hazen & Sawyer

WHEREAS, the selection committee subsequently selected Whitman Requardt & Associates, LLC. as the top-ranked firm and negotiated an agreement in the amount of \$1,420,415.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to provide engineering design and construction administration services to complete the Upham Brook Trunk Sewer project is awarded to Whitman Requardt & Associates, LLC pursuant to and in accordance with RFP#10-8944-10CE dated October 10, 2010, the proposal dated April 7, 2011, and final negotiated pricing submitted by Whitman Requardt & Associates, LLC on April 11, 2011 in the amount of \$1,420,415.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the funds available, not to exceed 15% of the original contract amount.

Comments: The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

By Agency Head _____ By County Manager _____

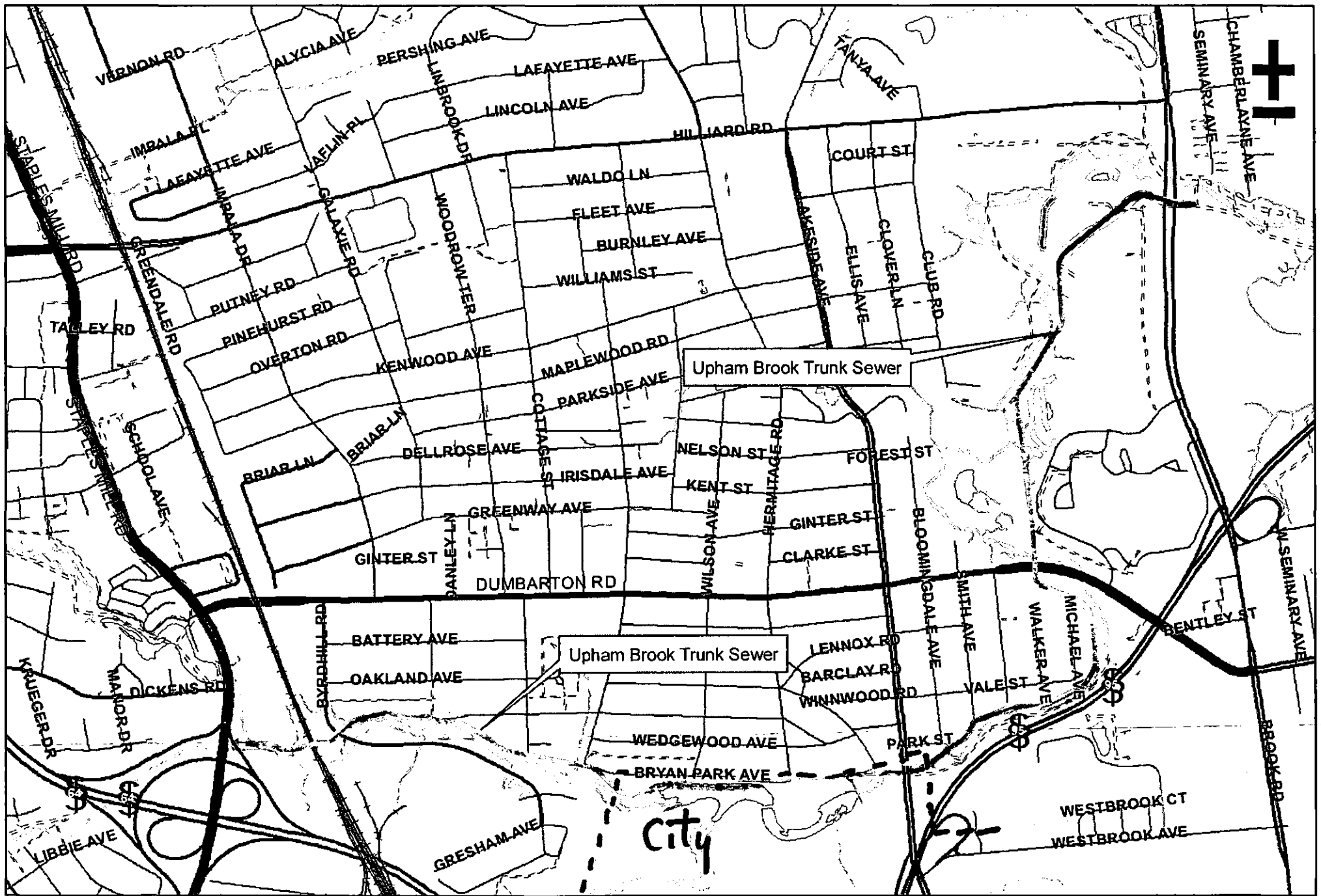
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Clerk, Board of Supervisors

Date: _____



Upham Brook Trunk Sewer Vicinity Map

RESOLUTION — Award of Construction Contract — Westmoor Drive Sanitary Sewer Rehabilitation Project — Tuckahoe District

This resolution awards a contract to G. L. Howard, Inc. to rehabilitate approximately 1,000 linear feet of 8-inch diameter concrete sewer piping, 7 manholes and 11 house connections, all by the lining method and within easements at the rear of properties between 9302 and 9320 Westmoor Drive and between 902 and 904 Penola Drive.

The purpose of the project is to maintain the reliability of the sewer system in the area by rehabilitating deteriorated piping installed in the early 1960s. The work is anticipated to begin in August 2011 and to be completed by January 2012. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Four bids were received on March 23, 2011 in response to IFB # 11-9010-2CE and Addendum No. 1:

<u>Bidders</u>	<u>Bid Amounts</u>
Pleasants Construction, Inc. Clarksburg, MD	\$157,567.00
G. L. Howard, Inc. Rockville, VA	\$157,985.00
Piedmont Construction Company, Inc. Oilville, VA	\$162,600.00
Lyttle Utilities, Inc. Richmond, VA	\$192,100.00

Pleasants Construction, Inc. did not meet the bid requirements and was determined to be non-responsive.

The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 41-11

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Westmoor Drive Sanitary Sewer Rehabilitation Project — Tuckahoe District**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: JUN 14 2011	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____	Donati, J. _____ Glover, R. _____ Kaechele, D. _____ O'Bannon, P. _____ Thornton, F. _____
() Approved () Denied () Amended () Deferred to: _____	REMARKS: _____ _____ _____	

WHEREAS, four bids were received on March 23, 2011 in response to IFB #11-9010-2CE and Addendum No.1 for the Westmoor Drive Sanitary Sewer Rehabilitation Project in the Tuckahoe District; and,

WHEREAS, the project includes rehabilitating approximately 1,000 linear feet of 8-inch diameter concrete sewer piping, 7 manholes and 11 house connections, all by the lining method and within easements at the rear of properties between 9302 and 9320 Westmoor Drive and between 902 and 904 Penola Drive; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Pleasants Construction, Inc.	\$157,567.00
G. L. Howard, Inc.	\$157,985.00
Piedmont Construction Company, Inc.	\$162,600.00
Lyttle Utilities, Inc.	\$192,100.00

WHEREAS, Pleasants Construction, Inc. did not meet the bid requirements and was determined to be non-responsive; and,

WHEREAS, after a review and evaluation of all bids received, it was determined that G. L. Howard, Inc. is the lowest responsive and responsible bidder with a bid of \$157,985.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. The contract is awarded to G. L. Howard, Inc., the lowest responsive and responsible bidder, in the amount of \$157,985.00 pursuant to IFB #11-9010-2CE, Addendum No. 1, and the bid submitted by G. L. Howard, Inc.

By Agency Head: _____

By County Manager: _____

Routing:

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Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 141-11

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Westmoor Drive Sanitary
Sewer Rehabilitation Project — Tuckahoe District**

2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services for Sadler Road Improvements from Dominion Boulevard to 150 feet East of Cedar Branch Court (approximately 1.90 miles). County Project #00611 (formerly #552000-701-249-00); VDOT Project #9999-043-194, PE101, RW201, C501. Three Chopt District

On February 24, 2004, the Board awarded a contract to Austin Brockenbrough & Associates, LLP for a total lump sum fee of \$928,259.00 for the preparation of design and construction plans for Sadler Road from Dominion Boulevard to 150 feet east of Cedar Branch Court (approximately 1.90 miles).

Additional work is required to separate the entire project into two phases, to update the Phase I design plans from Dominion Boulevard to Sadler Grove Road to current design criteria, and to finalize the Phase I plans for public hearing and advertisement. Austin Brockenbrough & Associates, LLP and the Department of Public Works have negotiated a fixed lump sum fee of \$398,772.00 for the additional design work.

This Board paper approves the amendment to the existing contract for the additional design work in the amount of \$398,772.00 for a revised total amount of \$1,327,031 and authorizes the County Manager to execute the amendment in a form approved by the County Attorney and any necessary change orders within funds available.

This project will be funded through Capital Projects Fund, Project #00611 (formerly #552000-701-249-00). 80% of the project's cost will be reimbursed from VDOT escrowed funds, and 20% of the project's cost will be provided by County funds.

The Directors of Public Works and General Services recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 142-11
Page No. 1 of 1

Agenda Title **RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services for Sadler Road Improvements from Dominion Boulevard to 150 feet East of Cedar Branch Court (approximately 1.90 miles). County Project #00611 (formerly #552000-701-249-00); VDOT Project #9999-043-194, PE101, RW201, C501. Three Chopt District**

For Clerk's Use Only:

BOARD OF SUPERVISORS ACTION

YES NO OTHER

JUN 14 2011

Date

☐ Approved

☐ Denied

☐ Amended

☐ Deferred to

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS:

Donati, J. _____
Glover, R. _____
Kaechele, D. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, on February 24, 2004, the Board of Supervisors awarded a contract to Austin Brockenbrough & Associates, LLP for a total lump sum fee of \$928,259.00 for the preparation of design and construction plans for Sadler Road from Dominion Boulevard to 150 feet east of Cedar Branch Court (approximately 1.90 miles); and,

WHEREAS, additional work is required to separate the entire project into two phases, to update the Phase I design plans from Dominion Boulevard to Sadler Grove Road to current design criteria, and to finalize the Phase I plans for public hearing and advertisement; and,

WHEREAS, Austin Brockenbrough & Associates, LLP and the Department of Public Works have negotiated a fixed lump sum fee of \$398,772.00 for the additional design work.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves an amendment to the contract with Austin Brockenbrough & Associates, LLP for additional engineering design services for Sadler Road for a fixed lump sum amount of \$398,772.00 for a revised total contract amount of \$1,327,031.

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment, in a form approved by the County Attorney, and any necessary change orders within funds available.

COMMENTS:

This project will be funded through the Capital Projects Fund, Project #00611 (formerly #552000-701-249-00). 80% of the project's costs will be reimbursed from VDOT escrowed funds, and 20% of the project's costs will be provided by County funds. The Directors of General Services and Public Works recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

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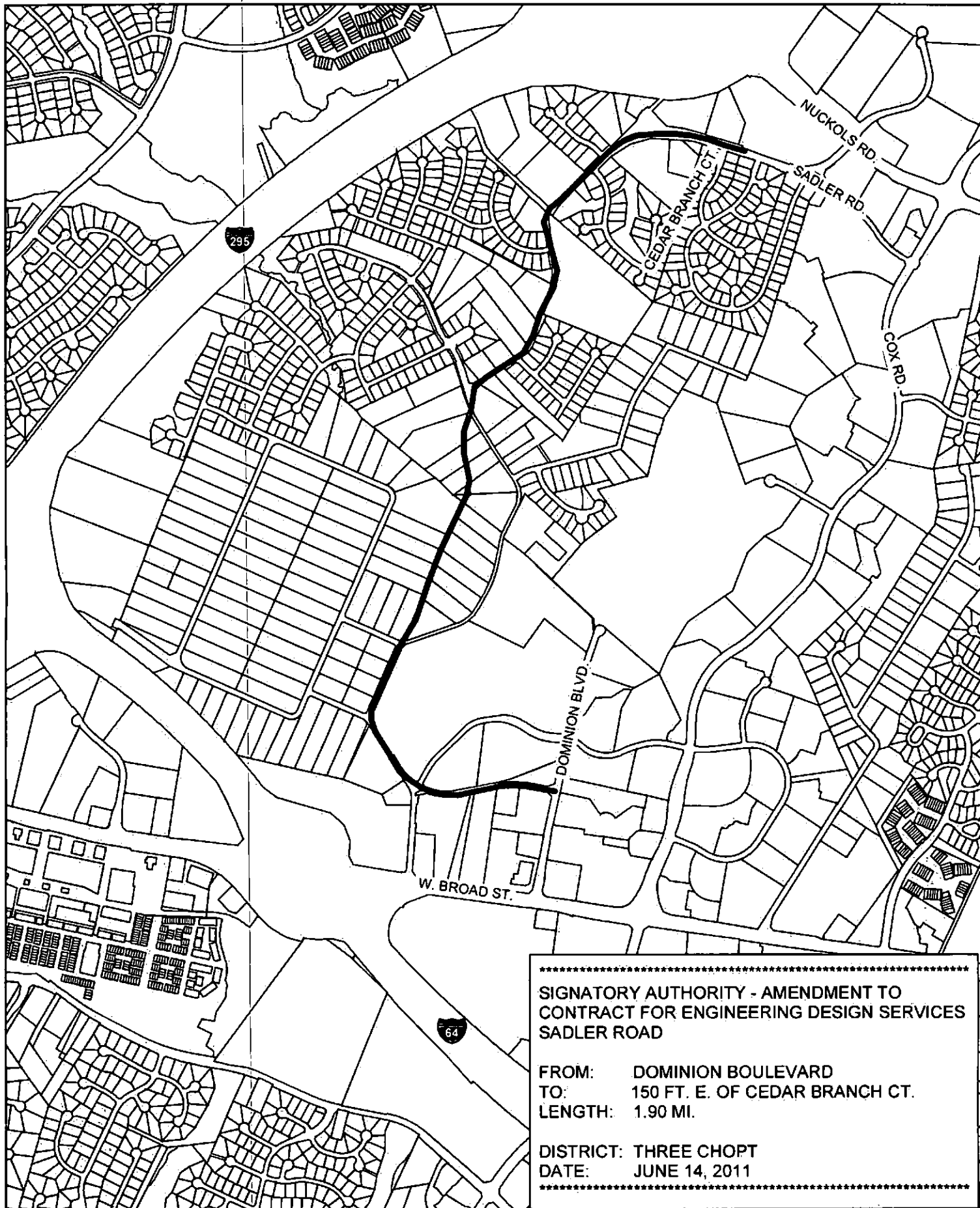
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A Copy Test:

Clerk, Board of Supervisors

Date:

SADLER ROAD



SIGNATORY AUTHORITY - AMENDMENT TO
CONTRACT FOR ENGINEERING DESIGN SERVICES
SADLER ROAD

FROM: DOMINION BOULEVARD
TO: 150 FT. E. OF CEDAR BRANCH CT.
LENGTH: 1.90 MI.

DISTRICT: THREE CHOPT
DATE: JUNE 14, 2011
