

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, November 22, 2011 at 5:15 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:15 - 6:00 p.m. Proposed Civil Penalties and Ticketing of Large Trucks and Commercial Vehicles in Agricultural and Residential Districts

6:00 - 6:45 p.m. *Dinner*



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
November 17, 2011

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
November 22, 2011
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION – George T. Drumwright, Jr., Deputy County Manager for Community Services

APPROVAL OF MINUTES – November 9, 2011 Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARING ITEM

259-11 Resolution - Signatory Authority - Quitclaim of Broaddus Avenue - Fairfield District.

PUBLIC COMMENTS

GENERAL AGENDA

260-11 Resolution - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2011 and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.

261-11 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2011-12 Annual Fiscal Plan: December, 2011.

262-11 Resolution – Authorization to Accept Grant Funding from the 2010 State Homeland Security Grant Program as Administered by the Virginia Department of Emergency Management.

263-11 Resolution – Authorization to Accept Grant Funding from the FY2010 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management.

264-11 Resolution – Signatory Authority – Acquisition of Real Property – Windsor Club of Elko – Varina District.

265-11 Resolution - Signatory Authority - Host Agreement Amendments and DEQ Certification - BFI Waste Systems of Virginia, LLC - Varina District.

266-11 Resolution - Letter of Intent to Participate in VDOT's Revenue Sharing Program - Left-Turn Lane on Woodman Road at Jesse Chavis Drive - Fairfield District.

267-11 Resolution - Acceptance of Roads.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
November 22, 2011**

INVOCATION – George T. Drumwright, Jr., Deputy County Manager for Community Services

PUBLIC HEARING - ITEM

RESOLUTION - Signatory Authority - Quitclaim of Broaddus Avenue - Fairfield District.

This resolution authorizes the Chairman to execute a quitclaim deed releasing the County's interest in an unimproved strip of land known as Broaddus Avenue so the western half can be incorporated into lots for Broaddus Glen and the eastern half can be conveyed to adjoining property owners. The quitclaim area is not needed for County purposes.

The Real Property Department has processed this request through the Departments of Public Works, Public Utilities, and Planning without objection.

The Directors of Public Works, Public Utilities, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

GENERAL AGENDA

RESOLUTION - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2011 and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.

This Board paper receives the Annual Financial Report of the County of Henrico for the fiscal year ended June 30, 2011, as audited by KPMG LLP, Certified Public Accountants. Representatives of the firm will be present and available for comment regarding this report. In addition, this Board paper acknowledges the discharge by the Audit Committee of its duties and responsibilities.

INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the FY 2011-12 Annual Fiscal Plan: December, 2011.

Pursuant to Virginia Code Section 15.2-2507, amendments to the County's approved budget in excess of one percent of the County's currently adopted budget may be approved only after publishing a notice of a public hearing at least seven days before the hearing date. The budget amendments that are the subject of this paper fall under the one percent threshold that triggers the advertised public hearing requirement; nevertheless, this paper calls for their advertisement. The notice states the County's intent to amend the budget. To that end this paper is submitted, along with a list of the requested amendments, as an introduction, so the Board may authorize the advertising for December 6, 2011 and the public hearing for December 13, 2011. A separate paper will be submitted for Board action to amend the Annual Fiscal Plan and appropriate funds for expenditure, as applicable, after the December 13, 2011 public hearing.

RESOLUTION – Authorization to Accept Grant Funding from the 2010 State Homeland Security Grant Program as Administered by the Virginia Department of Emergency Management.

This Board paper authorizes the County Manager to accept grant funding totaling \$55,000 through the 2010 State Homeland Security Grant from the National Preparedness Directorate, United States Department of Homeland Security, and administered by the Virginia Department of Emergency Management. The grant, which does not require a local match, will be used by the Division of Fire to procure equipment and provide training and exercise opportunities for the County’s Hazardous Materials team.

RESOLUTION – Authorization to Accept Grant Funding from the FY2010 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management.

This Board paper authorizes the County Manager to accept grant funding totaling \$44,000.00 from the FY2010 Urban Area Security Initiative (UASI) Grant Program as managed by the Virginia Department of Emergency Management. This grant, which does not require a local match, will be used by the Division of Fire to provide advertisement and outreach materials in support of the Central Virginia UASI Regional Survivor Day training to be held in January, 2012.

RESOLUTION – Signatory Authority – Acquisition of Real Property – Windsor Club of Elko – Varina District.

This resolution authorizes the County Manager to accept a deed of gift and sign a Memorandum of Understanding (“MOU”) between Windsor Club of Elko (“WCOE”) and the County for recreational and meeting facilities on WCOE’s 1.462 acre site at 6216 White Oak Road. The property to be acquired includes a 3,242 square foot building constructed in 1924 which has hosted entertainment acts and musical groups and is affiliated with the 1896th Engineer Aviation Battalion known as “The Elko Engineers” during World War II.

WCOE donated 3.75 acres in 1950 and .511 acres in 2003 to Henrico for recreational use.

WCOE is now offering to deed the remaining acreage and building to the County as set forth in the MOU. The MOU allows WCOE and its members some free or reduced fee use of the building and allows Henrico to own and operate the building for uses consistent with other County recreational facilities.

The Directors of Real Property and Recreation and Parks recommend approval of this action. The Board discussed the MOU in its work session on November 9, 2011.

RESOLUTION - Signatory Authority - Host Agreement and Certification - BFI Waste Services of Virginia, LLC - Varina District.

BFI Waste Services of America, LLC (“BFI”) desires to construct and operate a new and expanded landfill outside of its current Virginia Department of Environmental Quality (“VDEQ”)

permitted area on property which it recently acquired from the County of Henrico, Virginia (“County”).

Pursuant to Virginia Code §10.1-1408.1(B)(7), before VDEQ can permit any such expansion, the Board of Supervisors must provide certification that a Host Agreement has been reached between the County and BFI, including provisions covering the amount of financial compensation BFI shall provide the County, daily travel routes and traffic volumes, daily disposal limits, anticipated service areas, payment to the County for the full cost of at least one County employee who is responsible for monitoring and inspecting transportation and disposal practices in the County, and splitting of air and water samples for independent testing at BFI’s expense. The Board and BFI reached such an agreement in 2004, when BFI last expanded its operations.

The County and BFI have negotiated a Host Agreement meeting both their needs and the requirements of state law.

This Board paper authorizes the County Manager to execute, on the Board’s behalf, the Host Agreement and VDEQ Certification, in a form approved by the County Attorney.

Comments: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Letter of Intent to Participate in VDOT’s Revenue Sharing Program - Left-Turn Lane on Woodman Road at Jesse Chavis Drive - Fairfield District.

The Revenue Sharing Program of the Virginia Department of Transportation (the “Program”) allocates matching state funds for local highway projects. Widening a 0.22 mile section of Woodman Road between Woodman Hills Court and Jesse Chavis Drive for a southbound left-turn lane is eligible for state matching funds.

The County’s cost estimate for the project is \$268,000, and the County wishes to apply for \$116,000 in state funds. The Board paper authorizes the Director of Public Works to submit a letter of intent to participate in the Program for Fiscal Year 2012-2013.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Roads.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.09 miles of Glenside Woods, Section 2. Brookland District.
- 2) 0.89 miles of Spring Lake. Fairfield District.

The Director of Public Works and the County Manager recommend approval of this Board paper.