

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on Tuesday, September 25, 2012 at 5:00 p.m. in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:00 - 5:45 p.m. | Private Dog Parks |
| 5:45- 6:15 p.m. | Ordinance Amendment Regarding Taxi Cab Rates for Trips Originating at Richmond International Airport |
| 6:15 - 6:45 p.m. | <i>Dinner</i> |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
September 20, 2012

COUNTY OF HENRICO, VIRGINIA
Board of Supervisors Agenda
Henrico County Board Room
Board of Supervisors' Agenda
September 25, 2012
7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – September 11, 2012, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation – Customer Service Week - October 1 - 5, 2012.

Proclamation – Natural Resources Stewardship Week – October 7 – 13, 2012.

Proclamation – Henrico History Month – October 2012.

RESIGNATION/APPOINTMENT

234-12 Resolution - Resignation of Member - Local Emergency Planning Committee.

235-12 Resolution - Nomination of Member - Local Emergency Planning Committee.

PUBLIC HEARINGS ITEMS

236-12 Resolution – Amendments to the FY 2012-13 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2011-12, and (2) Appropriate Funds for Certain New Programs.

237-12 Resolution - Signatory Authority - Quitclaim of Portion of Utility Easement - St. Mary's Woods - Tuckahoe District.

238-12 Ordinance - Vacation of Portion of Unimproved Right-of-Way - Glen Eagles Drive - Keswick Subdivision - Section 6 - Tuckahoe District.

PUBLIC COMMENTS

GENERAL AGENDA

239-12 Introduction of Ordinance – To Amend and Reordain Subsection (b)(5) of Section 21-139 of the Code of the County of Henrico Titled “Rates” to Allow

Taxicab Companies to Charge Passengers an Additional \$2.00 for Trips Originating at Richmond International Airport.

- 240-12 Resolution – Authorization to Accept Grant Funding From the FY 2010 Central Virginia Urban Area Security Initiative Grant Program as Managed by the Virginia Department of Emergency Management.
- 241-12 Resolution – Award of Contract for Architectural and Engineering Services – Dumbarton Area Library – Brookland District.
- 242-12 Introduction of Ordinance – To Amend and Reordain Section 22-195 of the Code of the County of Henrico Titled “Distributing handbills, soliciting contributions or selling merchandise in highway” In Order to Cover Persons Not Standing in the Highway and to Prohibit the Sale or Attempted Sale of Services.
- 243-12 Resolution - Award of Construction Contract - Club Road Water System Improvements - Fairfield District.
- 244-12 Resolution - To Permit Additional Fine of \$200 for Speeding on Sprenkle Lane from Staples Mill Road to Dead End .02 Miles West of Portland Road.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
September 25, 2012**

PRESENTATIONS

PROCLAMATION - Customer Service Week - October 1 – 5, 2012.

The County of Henrico continues to be recognized locally, nationally, and internationally for the quality of service it provides to all of its customers. This proclamation recognizes October 1 - 5, 2012, as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.

PROCLAMATION – Natural Resources Stewardship Week – October 7 – 13, 2012.

Henrico County provides strong leadership in the protection and conservation of its natural resources for the benefit of all its citizens. The Henricopolis Soil and Water Conservation District, along with the other 46 other conservation districts throughout Virginia, promotes Natural Resources Stewardship Week as a means to increase awareness about the vulnerability of our resources. This proclamation recognizes October 7 – 13, 2012, as Natural Resources Stewardship Week; applauds the positive actions taken by individuals, private organizations, and governments at all levels to improve our environment; and encourages Henrico citizens to show a personal commitment to protecting our soil and water for the future.

PROCLAMATION - Henrico History Month - October 2012.

The County of Henrico has a significant history, including English exploration and settlement, Native American heritage and culture, Revolutionary War activity, and Civil War battles. The Board of Supervisors supports the Henrico County Historical Society's ongoing efforts to promote the County's history and heritage. This proclamation recognizes October 2012 as Henrico History Month and calls upon the citizens of the County to acknowledge and participate in this special observance.

RESIGNATION/APPOINTMENT

RESOLUTION - Resignation of Member - Local Emergency Planning Committee.

This Board paper accepts the resignation of **Capt. C. Lester Jones** from the Local Emergency Planning Committee as the Emergency Services Representative.

RESOLUTION - Nomination of Member - Local Emergency Planning Committee.

This Board paper nominates the following person for appointment to the Local Emergency Planning Committee for an unexpired term ending December 31, 2012, or thereafter, when his successor shall have been appointed and qualified:

Emergency Services Representative

Capt. Scott A. Roberts, Henrico County Division of Fire

PUBLIC HEARINGS ITEMS

RESOLUTION - Amendments to the FY 2012-13 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2011-12, and (2) Appropriate Funds for Certain New Programs.

Pursuant to Virginia Code Section 15.2-2507, a Board paper was presented on September 11, 2012, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. Those requirements having been met, the Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on September 25, 2012. After the public hearing, at that same meeting, this paper may be approved.

This paper is divided into three types of amendment requests: (1.a.) Reappropriation of FY 2011-12 funds for grant programs having an ending date after June 30, 2012; (1.b.) Reappropriation of FY 2011-12 funds not expended or encumbered as of June 30, 2012, but needed in FY 2012-13, for purposes approved and budgeted for in FY 2011-12; and (2) Appropriation of new amendment requests for FY 2012-13. New amendment/appropriation requests for FY 2012-13 include certain resources received in FY 2011-12, but not appropriated, as well as new resources anticipated in FY 2012-13.

RESOLUTION - Signatory Authority - Quitclaim of Portion of Utility Easement - St. Mary's Woods - Tuckahoe District.

This resolution authorizes the Chairman to execute a quitclaim deed releasing the County's interest in an unneeded portion of a utility easement across land on Marywood Lane used by St. Mary's Woods, a retirement community.

The Directors of Public Utilities, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

ORDINANCE - Vacation of Portion of Unimproved Right-of-Way - Glen Eagles Drive - Keswick Subdivision -Section 6 -Tuckahoe District.

This ordinance will vacate a portion of unimproved right-of-way for Glen Eagles Drive in Keswick, Section 6, subject to the reservation of a utility easement. The vacation is required under the settlement agreement in the Rebkee condemnation case for John Rolfe Parkway. The vacation will permit the construction of a stormwater detention pond for future development.

The owners of the adjacent property have requested this action. The Real Property Department has processed this requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF ORDINANCE – To Amend and Reordain Subsection (b)(5) of Section 21-139 of the Code of the County of Henrico Titled “Rates” to Allow Taxicab Companies to Charge Passengers an Additional \$2.00 for Trips Originating at Richmond International Airport.

This Board paper introduces for advertisement and public hearing on October 23 an ordinance that allows taxicab companies to charge passengers an additional \$2.00 for trips originating at Richmond International Airport.

On August 28, 2012, the Capital Region Airport Commission adopted a resolution requesting that the County and the other member jurisdictions amend their taxicab ordinances to allow the additional \$2.00 charge. The additional charge will help taxicab companies offset the cost of upgrades to their vehicles and uniforms, which will enhance the safety and appearance of the taxicabs servicing passengers at the Airport. The upgrades are required by new contracts that the Commission has entered into with taxicab companies for walk-up service at the Airport.

RESOLUTION – Authorization to Accept Grant Funding From the FY 2010 Central Virginia Urban Area Security Initiative Grant Program as Managed by the Virginia Department of Emergency Management.

This Board paper authorizes the County Manager to accept grant funding totaling \$90,000 from the FY 2010 Central Virginia Urban Area Security Initiative grant program as managed by the Virginia Department of Emergency Management. The grant, which requires no local match, will be used to enhance emergency shelter capabilities at Elko Middle School.

**RESOLUTION – Award of Contract for Architectural and Engineering Services –
Dumbarton Area Library – Brookland District.**

This resolution awards a contract to **BCWH, Inc.** for architectural and engineering services to design the new Dumbarton Area Library to be located on a 3.29-acre site in the Staples Mill Centre development. The 60,000 square foot, three-story library will be designed to include approximately 40,000 square feet of library space with approximately 20,000 square feet of shell space. The project will also include parking for approximately 236 vehicles.

The project will seek LEED Silver certification as acknowledgement of sustainable strategies implemented during design and construction. These strategies will include the reduction in energy consumption and costs through the use of high performance mechanical, electrical, and building systems. Additional strategies will include the reduction of water usage, enhanced indoor air quality, and cost reductions through the use of regionally manufactured materials.

The design process is scheduled to be completed by March 2014 with construction starting in May 2014 and an anticipated public opening in July 2016.

On January 27, 2012, the County received 21 proposals in response to RFP #11-9174-12CS. Based upon evaluation of the proposals, the Selection Committee interviewed the following firms:

BCWH, Inc.
Dewberry Architects, Inc.
Grimm & Parker Architecture, Inc.

The Committee subsequently selected **BCWH, Inc.** as the first-ranked offeror and negotiated a fixed fee of **\$1,963,870.00**.

Funding to support this contract is available within the project budget.

The Directors of General Services and Libraries recommend that the Board award the contract to **BCWH, Inc.** in the amount of **\$1,963,870.00**. The County Manager concurs.

INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 22-195 of the Code of the County of Henrico Titled “Distributing handbills, soliciting contributions or selling merchandise in highway” In Order to Cover Persons Not Standing in the Highway and to Prohibit the Sale or Attempted Sale of Services.

This Board paper introduces for advertisement and public hearing on October 23, 2012 an ordinance that makes it unlawful for a person while in the highway to distribute handbills, solicit contributions, or sell or attempt to sell merchandise or services. This ordinance would make two changes to the existing section: (1) it would delete “standing” so that persons who are not standing in the highway would also be covered by the section; and (2) it would add “or services” so that the sale or attempted sale of services would also be a prohibited activity.

These recommended changes were discussed with the Board in a work session on September 11, 2012.

RESOLUTION - Award of Construction Contract - Club Road Water System Improvements - Fairfield District.

This resolution awards a contract to J.D. Ludwig, Inc. to replace approximately 2,975 linear feet of 6-inch diameter concrete-lined cast iron water main with 6-inch diameter ductile iron water main and 38 water service connections and meter boxes along Club Road.

The purpose of the project is to maintain the reliability of the water system by replacing the concrete-lined cast iron pipe installed in the 1940s and cleaned and lined in 1981. The work is anticipated to begin in November 2012 and to be completed by July 2013. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Eight bids were received on August 14, 2012 in response to IFB # 12-9283-7CE and Addendum No. 1:

<u>Bidders</u>	<u>Bid Amounts</u>
J.D. Ludwig, Inc. West Point, VA	\$339,945.00
G. L. Howard, Inc. Rockville, VA	\$370,150.00
Perkinson Construction Prince George, VA	\$398,800.00
Franklin Mechanical Contractors, Inc. Kilmarnock, VA	\$431,400.00
Godsey & Son, Inc. Richmond, VA	\$444,200.00
Walter C. Via Enterprises, Inc. West Point, VA	\$525,000.00
K. P. Glass Construction, Inc. Rockville, VA	\$530,874.00
Dickerson Construction, LLC Midlothian, VA	\$535,655.00

After a review and evaluation of all bids received, it was determined that J.D. Ludwig, Inc. is the lowest responsive and responsible bidder.

This resolution grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Sprenkle Lane from Staples Mill Road to Dead End .02 Miles West of Portland Road.

Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residential district and the speed limit is indicated by appropriately placed signs. The law requires the Board of Supervisors to develop criteria for the overall applicability for the installation of the signs and to specify application of the law to particular streets before the additional fine may be imposed.

On February 10, 2004, the Board approved criteria for the County's Traffic Calming Program.

The County's Traffic Engineer has collected traffic data and has determined that Sprenkle Lane from Staples Mill Road to its dead end .02 miles west of Portland Road is experiencing speeding problems and meets the criteria for traffic calming measures set forth in the Traffic Calming Program.

The citizens in the area of this road requesting the increased fine have collected signatures from 75% of the residents.

The Board paper authorizes the County Manager to place appropriate signs on Sprenkle Lane from Staples Mill Road to its dead end .02 miles west of Portland Road warning of an additional fine of \$200 for speeding.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.