

COUNTY OF HENRICO, VIRGINIA

Henrico County Board Room

Board of Supervisors' Agenda

April 28, 2015

7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – April 14, 2015, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation – Correctional Officers Week - May 3 - 9, 2015.

Proclamation – Law Enforcement Officers Week - May 10 - 16, 2015.

Proclamation – Drug Court Month – May 2015.

RESIGNATION/APPOINTMENT

95-15 Resolution – Resignation of Member – Person Eligible to Serve as Third Member of Employee Grievance Panels.

96-15 Resolution – Appointment of Member – Board of Social Services.

PUBLIC HEARING ITEMS

97-15 Resolution – Real Estate Tax Levies, 2015.

98-15 Resolution – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2015.

99-15 Resolution – POD2015-00084 – Approval of Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton – Brookland and Fairfield Districts.

100-15 Resolution - Signatory Authority - Deed of Easement - Huguenot and River Roads - Tuckahoe District.

- 101-15 Ordinance - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled "Water connection fees" and "Sewer connection fees," Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled "Water service and volume charges" and "Sewer service charges and rates," Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges.

PUBLIC COMMENTS

GENERAL AGENDA

- 84-15 Resolution - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015. (Deferred from the April 14, 2015, meeting.)
- 102-15 Resolution - Signatory Authority - Sublease - Capital Region Workforce Center - 7333 Whitepine Road - Chesterfield County.
- 103-15 Resolution - Award of Contract - Dorey Park Softball Complex Field Renovation - Varina District.
- 104-15 Resolution - Award of Construction Contract - Trumpet Branch Area (SH-02A) Sanitary Sewer Rehabilitation - Fairfield District.
- 105-15 Resolution - Award of Contract - Engineering Design and Construction Administration Services - Gambles Mill Sewage Pumping Station - Flow Equalization Basin and Emergency Facility - Tuckahoe District.
- 106-15 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for Secondary Roads Escrow Account Funds - Sadler Road. VDOT Project #9999-043-194, PE101, RW201, C501; County Project #2110.50704.28004.00611 (formerly Project #552000-704-249-00); Three Chopt District.
- 107-15 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services for Sadler Road Improvements from Dominion Boulevard to 150 feet East of Cedar Branch Court (approximately 1.90 miles). County Project #2110.50701.28004.00611 (formerly Project #552000-701-249-00); VDOT Project #9999-043-194, PE101, RW201, C501; Three Chopt District.
- 108-15 Resolution - Acceptance of Road - Three Chopt District.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
April 14, 2015

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, April 14, 2015, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice Chairman, Varina District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

John A. Vithoulkas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Joseph P. Casey, Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 6:00 p.m.

Mr. Thornton led recitation of the Pledge of Allegiance.

Douglas A. Middleton, Chief of Police, delivered the invocation.

PUBLIC HEARING

84-15 Resolution – Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.

Mr. Vithoulkas noted copies of the proposed annual fiscal plan and the *Budget in Brief* summary document are available to the public. After providing background information on the timeline and process for preparing the budget, Mr. Vithoulkas pointed out that to his knowledge this Board is the only local elected body to undertake a rigorous department-by-department, line-by-line review of the budget. The Board will be requested to act on the budget at its April 28 meeting

in accordance with state law and after all of the tax rate public hearings have been completed. Mr. Vithoukas thanked the County's department heads, employees, and Superintendent of Schools for the efforts they put forth on the budget. Most of all, he thanked the Board for establishing clear guidance and expectations regarding the results it expects.

Mr. Vithoukas narrated a slide presentation on the County's FY 2015-16 annual fiscal plan. During his presentation, Mr. Vithoukas reviewed the strategic focus of the budget, cited education and public safety as the budget's priority areas, identified cost cutting measures that have been put forward by department heads, summarized initiatives inherent in this budget that will impact the County positively into the foreseeable future, and reviewed the budget calendar. He closed his presentation with an update on a conversation that took place on March 19 during the Board's review of the Henrico County Public Schools budget. At that time, the Board of Supervisors asked the School Board and School Superintendent a number of questions regarding school improvement funding. Mr. Vithoukas reported that the Superintendent of Schools made a commitment on April 23 to reallocate additional funding within the FY 16 budget to expand the pilot extended-day academic enrichment program to three additional elementary schools.

Following his presentation, Mr. Vithoukas responded to a number of questions from the Board pertaining to the pilot extended-day academic enrichment program and school improvement efforts. Mr. Glover expressed concern the pilot program will address only 5 of the 28 schools that have not fully met state accreditation standards. He suggested Mr. Vithoukas ask the School Superintendent to allocate any meals tax revenues that the school system receives above the \$18 million annual budgeted estimate to school improvement efforts. Mr. Nelson made this suggestion as well and stated he would also like to see a targeted, long-term plan so decisions for school improvement can be made from an aerial perspective. Mr. Vithoukas expressed confidence that the School Superintendent will work cooperatively with him on developing a multi-year financial plan for schools. Mr. Thornton commented that the Board of Supervisors is not denigrating some other group but is discussing how to maximize the funding that is given to the school system to ensure it produces a good student for the global 21st century.

On motion of Mrs. O'Bannon, seconded by Mr. Glover and by unanimous vote, the Board deferred this item to the April 28, 2015, meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

The following speakers addressed the Board during the advertised public hearing:

- Jason Young, Executive Director of Community Brain Injury Services, thanked the Board for its ongoing support of his organization and reviewed the challenges survivors of brain injury face in trying to find appropriate community-based services. He also asked the Board to restore reductions in County funding that have impacted his organization's budget since 2008.
- Michelle Plunkett, a resident of the Fairfield District and representative of Henrico Parents for Community-Based Services, thanked the Board for its continued contribution to Henrico Area Mental Health & Developmental Services' Day Support Services program and explained how this program has benefited her daughter, Sharbre, who also thanked the Board.
- Karen Stanley, Chief Executive Officer of CARITAS, distributed information packets on her organization and The Healing Place, reviewed her organization's four programs that provide services to the homeless, and thanked the Board for its support of both CARITAS and The Healing Place. She also asked the Board to restore reductions in County funding that have occurred during the past several years.
- Connie LaCourse, an employee of the Henrico County Public Schools (HCPS) Department of Pupil Transportation, expressed concerns relating to the mechanical condition of her school bus and asked for a better-equipped County depot. Mr. Vithoulkas pointed out the County added \$1 million to the schools budget for new school buses and obtained a commitment from HCPS for an additional \$1 million. He noted pupil transportation and the maintenance of school buses is a County priority. Mr. Vithoulkas asked Ms. LaCourse to provide her contact information to Brandon Hinton, Director of the County's Management and Budget Division, and promised to follow up with her the following day to discuss the issue with her bus.
- Susan Bernstein, a supervisor for the HCPS Department of Pupil Transportation, asked for additional personnel in the County's Central Automotive Maintenance Division to reduce the number of school buses that are offline. Mr. Vithoulkas assured Ms. Bernstein that he will have a conversation with the School Superintendent after concerns regarding school bus maintenance are properly raised through the HCPS administrative chain. He commented on the County's support of and the availability of highly-specialized bus mechanics and responded to questions from Mr. Kaechele and Mr. Nelson.
- Rose Jones from the HCPS Department of Pupil Transportation did not speak but stated she would leave her contact information with Mr. Hinton.

The Board recessed at 7:17 p.m. and reconvened at 7:28 p.m.

On motion of Mr. Nelson, seconded by Mr. Kaechele, the Board approved the minutes of the March 24, 2015, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon announced that Bebe W. West has resigned her position on the County's Electoral Board, effective April 14, after 36 years of service. A resident of the Tuckahoe District, Mrs. West is the Electoral Board's longest-serving member and has held all three Electoral Board offices – Chairperson, Vice Chairperson, and Secretary. Her initial tenure on the Electoral Board began in 1968. She left the Electoral Board in 1982 and returned in 1993. One of the highlights of Mrs. West's career has been conducting fair and impartial federal, state, and local elections. Mrs. O'Bannon expressed appreciation to Mrs. West for her incredible run of public service and congratulated her on a job well done.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Ted Strong from the *Richmond Times-Dispatch*.

PRESENTATION

Mr. Thornton presented a proclamation recognizing April 12 – 18, 2015, as Library Week. Accepting the proclamation was Ormonde Wilkinson, Vice Chair of the Library Advisory Board. Joining her from the Library Advisory Board were members Gloria Logan Wilkinson and Gail Atkins. Also participating were Jerry McKenna, Director of Libraries; Christine Campbell, Assistant Director of Libraries; and Barbara Weedman, Library Public Service Administrator.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT

85-15	ME JRS, LLC: Request to conditionally rezone from R-5AC General
REZ2015-	Residence District (Conditional) to RTHC Residential Townhouse District
00005	(Conditional) Parcels 739-755-9019 and 740-755-3511 containing 10.8 acres
Tuckahoe	located in the southeast quadrant of John Rolfe Parkway and Church Road.
	Jim Theobald presented the case on behalf of the applicant and narrated

slide presentation. During his presentation, Mr. Theobald reviewed a previously zoned layout of the property, the conceptual master plan for John Rolfe Square, the applicant's proffered conditions, home elevations, and park images. After sharing a computer animated-virtual tour of the proposed community, Mr. Theobald resumed his slide presentation by reviewing the proposed landscape buffer for Lake Loreine and Laura Lea, the entire drainage area and existing conditions for Lake Loreine, and proposed John Rolfe Square onsite measures. He responded to a question from Mr. Kaechele.

David Turner, a resident of Lake Loreine Lane, shared several photos depicting his home's proximity to the proposed development. He expressed concern that houses in John Rolfe Square will tower over adjacent properties and asked the Board to defer this case until July to allow additional time for the applicant to work on the case.

Mr. Theobald responded to Mr. Turner's concerns. He reviewed additional slides depicting improvements the applicant has made to a previous case and how the grade of the property will be cut out to address site line issues. Mr. Turner addressed the Board again and voiced concern about how the glare from a future solar panel on his property could affect the homes that will be constructed directly behind him.

Mrs. O'Bannon briefly reviewed the history of the subject site. She noted how the current development plan for the property conforms to the terrain and is an improvement over previous plans that have been brought forward and a previous zoning case that was approved by the Board. Mrs. O'Bannon also noted the great care the applicant has shown for the lake in its plans.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following proffered conditions:

1. **Landscape Areas Adjacent to Laura Lea Estates and Lake Loreine Subdivisions.** A landscaped area along the boundary of the Property adjacent to Lake Loreine and Laura Lea Estates subdivisions shall be provided, except to the extent necessary or allowed for utility easements (including drainage), berms, BMPs, fencing, grading, and other purposes requested and specifically permitted, or if required, at the time of Plan of Development or Landscape Plan approval. For every one hundred (100) linear feet landscaping shall be provided as follows: (i) nine (9) large deciduous or evergreen trees a minimum of six (6) to seven (7) feet in height at the time of planting, and (ii) two (2) large shade trees a minimum of sixteen (16) feet in height at the time of planting; however, if

adjacent to a home with an exposed basement, fourteen (14) large deciduous or evergreen trees a minimum of six (6) to seven (7) feet in height at the time of planting, and three (3) large shade trees a minimum of sixteen (16) feet in height at the time of planting shall be provided, unless otherwise requested and specifically approved at the time of Plan of Development or Landscape Plan approval.

2. **Landscaped Areas Adjacent to John Rolfe Parkway and Church Roads.** A variable width landscaped area a minimum of twenty-five (25) feet in width adjacent to the ultimate rights-of-way lines of John Rolfe Parkway and Church Roads (as such rights-of-way lines shall be determined by the Director of Public Works at the time of Plan of Development) shall be provided, except to the extent necessary or allowed for utility easements (including drainage), site distance easements, berms, BMPs, fencing, grading, decorative masonry wall features, signage, turn lanes and access driveways and other purposes requested and specifically permitted, or if required, at the time of Plan of Development or Landscape Plan approval. New utility lines within the buffers/setback shall be generally perpendicular to the buffers/setback to the extent practical and permitted by the respective providers of such utilities. Such landscaping shall meet the TB 25 standards, unless otherwise requested and specifically approved at the time of Plan of Development or Landscape Plan approval.
3. **Building Setbacks.** A minimum building setback of thirty (30) feet shall be provided along the boundary of the Property adjacent to the Lake Loreine and Laura Lea Estates subdivisions, and minimum building setbacks of fifty (50) and forty (40) feet respectively, shall be provided along Church Road and John Rolfe Parkway.
4. **Underground Utilities.** Except for junction boxes, meters and existing overhead utility lines and technical or environmental reasons, all utility lines shall be underground.
5. **Decorative Fence.** A decorative "wrought iron-style" fence shall be provided along the John Rolfe Parkway and Church Road frontages of the Property, which fence shall integrate, at a minimum, (i) end columns on the northwestern Property boundary along Church Road and the southeastern Property boundary along Pump Road and (ii) low, decorative masonry walls at the immediate intersection of John Rolfe Parkway and Church Road and on both sides of the entrance from John Rolfe Parkway.

6. **Lighting.** Street light standards shall not exceed sixteen (16) feet in height. The street lights shall be non-glare, decorative in style, and residential in character. Direct embedded light poles and standards shall be prohibited.
7. **Site Plan.** Development of the Property shall be in general conformance with the plan entitled "Exhibit A Conceptual Master Plan John Rolfe Square Henrico County, Virginia", dated March 11, 2015 (see case file), prepared by Stewart/HG, ("the Conceptual Master Plan"), or as specifically approved at the time of Plan of Development.
8. **Community Gathering Space.** An open space park a minimum of one-half acre in size shall be provided generally in the location as shown on the Conceptual Master Plan (see case file). Amenities such as seating, a gazebo, pavilion, trellis or other community focal point shall be provided in the Community Gathering Space.
9. **Exterior Materials.** Any building shall have exposed exterior walls (above finished grade) predominantly of brick veneer, stone veneer, cementitious siding, engineered wood (e.g. LP Smartside) or a combination of the foregoing, or as specifically permitted at the time of Plan of Development. Except for trim material, windows, doors and architectural features, no home shall have exposed exterior walls of vinyl or aluminum siding.
10. **Architectural Style.** The homes constructed on the Property (a) shall be similar in style to the Craftsman/Arts & Crafts "Conceptual Home Elevations" attached hereto as Exhibit B (see case file), or as specifically approved at the time of Plan of Development, (b) shall use a variety of colors, (c) shall provide simulated carriage-style garage doors with Craftsman/Arts & Crafts-style door designs, window lites and/or simulated operable hardware, (d) shall provide Craftsman/Arts & Crafts-style window grill patterns, and (e) shall provide four or more of the following design elements per home: (i) board and batten accents, decorative shake, large overhangs with decorative beams or brackets under gables, front dormers with shed or gable-end roofs, exposed rafter ends, contrasting first and second floor colors and/or materials, four inch or greater oversized window trim and inside/outside corners, an enhanced Craftsman/Arts & Crafts-style front door, columns with Craftsman/Arts & Crafts proportions, and transoms or sidelites around doors.
11. **Porches and Stoops.** All homes shall feature either a covered porch or a covered stoop/recessed entry. All porches shall be a minimum of twelve (12) feet in length and at least six (6) feet in depth. All

porch or stoops/recessed entries shall use Craftsman/Arts & Crafts-style columns with piers constructed of brick or stone veneer, shall be a minimum of twelve (12) inches wide by eight (8) inches deep, and shall be proportionate to the columns they support.

12. **Foundations.** The exterior portions of all residential foundations, including the portion below the first floor level which is visible above grade, shall be constructed of brick, stone or stone veneer for a minimum vertical height of twelve (12) inches.
13. **Density.** There shall be no more than forty (40) units developed on the Property.
14. **Detached Signage.** Any detached project identification signs shall be ground mounted, monolithic-type signs and if lit, shall be externally lit employing ground-mounted floodlight or spotlight-type fixtures directed toward such signs and away from public rights-of-way.
15. **Garages.** All homes shall have at least a two-car garage. Any front-loaded garage shall be recessed a minimum of five (5) feet from the farthest protruding element of the front of the home. No garage doors serving adjacent homes shall be identical.
16. **Site Coverage.** No more than sixty (60) percent of the Property shall be covered by buildings, driveways and parking areas.
17. **Lawn Areas Irrigated.** Front yards and the Community Gathering Space shown on the Conceptual Master Plan (see case file) shall be initially sodded and, along with the perimeter landscaping along John Rolfe Parkway and Church Road, shall be serviced by an irrigation system.
18. **Driveways.** No driveways serving individual units, other than the driveway for the main access drives shall have direct access to John Rolfe Parkway and Church Roads.
19. **Minimum Size.** Homes shall have a minimum of 2,500 square feet of finished floor area.
20. **Sidewalks.** Paved sidewalks shall be provided along both sides of the internal private roadways.
21. **Road Certification.** Prior to the issuance of the first permanent certificate of occupancy, the Owner shall provide the Planning Department with certification from a licensed engineering firm that

the roadways within the development were constructed according to the approved Plan of Development and in compliance with Henrico County road design standards and specifications, to include proper compaction of the sub-base soils, utility trenches, base stone and asphalt surface, but excluding road widths and turning radii.

22. **BMP/Detention.** Any BMPs developed on the Property shall be underground. This shall not preclude any optional rain gardens, bio-retention facilities or Low Impact Design techniques.
23. **Restriction on Play Facilities.** The common area recreational amenities shall not include playground equipment, formal playing fields or other facilities primarily associated with children's play. This restriction shall not preclude open play fields.
24. **Hours of Construction.** The hours of exterior construction, including operation of bulldozers and other earthmoving equipment, shall only be between 7:00 a.m. and 7:00 p.m., Monday through Friday and between 9:00 a.m. and 7:00 p.m. on Saturday with no exterior construction activities on Sunday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours or utility connections. Signs, in both English and Spanish, stating the above referenced provisions shall be posted and maintained at all entrances to the Property prior to any land disturbance activities thereon.
25. **Restrictive Covenants/Homeowners' Association.** Prior to or concurrent with the recordation of the first subdivision plat and/or Plan of Development approved by the County and before the conveyance of any portion of the Property covered by said subdivision plat or Plan of Development (other than for the dedication of easements, roads or utilities), a document shall be recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia setting forth controls on the development and maintenance of such portions of the Property. Such covenants shall include a prohibition on detached storage sheds and swimming pools. In addition, there shall be a Homeowners' Association of the owners of homes that shall be responsible for the enforcement of the restrictive covenants, including, but not limited to, maintenance of the common areas including common area landscaping and fencing.
26. **Yard Trees.** At least two trees with a minimum 2.5 inch caliper for each home shall be installed within the planting strip in front of each home and two within the planting strip on the side of each home if on a corner.

27. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

86-15
REZ2015-
00006
Brookland

Laurel Lakes Associates, LLC: Request to conditionally rezone from [R-6C] General Residence District (Conditional), and R-4 One-Family Residence District, to O-1C Office District (Conditional) part of Parcel 769-758-6374 containing 1.075 acres located on the west line of Old Staples Mill Road approximately 450' south of its intersection with Hungary Road.

Laura Aumen, a resident of 9013 Silverbrush Drive whose property adjoins the subject site, expressed support for repurposing of the property but asked for assurances that the new development will be quiet given its close proximity to a residential neighborhood. Mr. Glover noted the applicant will improve the property by refurbishing an old barn situated there and pointed out that O-1C zoning provides for a quiet business use.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following proffered conditions:

1. **Prohibited Uses.** The following uses shall not be permitted on the Property:
 - a. child care centers;
 - b. outside business activity behind the existing building; and
 - c. banks, savings and loans or similar financial institutions.
2. **Refuse Containers/Trash Receptacles/Recycling Activities.** Dumpsters, trash receptacles, not including convenience cans, and recycling receptacles shall be screened from public view at ground level at the Property lines with masonry enclosures as approved at the time of Plan of Development. The gates and doors on the masonry refuse screens shall be of a substantial and durable material as determined at the time of Plan of Development. Support posts, gate frames, hinges and latches shall be of a sufficient size and strength to allow the gates to function without sagging or becoming a

visual eyesore as determined at the time of Plan of Development. Convenience cans shall be within or part of a decorative container.

3. **Mechanical Equipment.** Mechanical equipment shall be screened from public view at ground level at the Property lines in a manner approved at the time of Plan of Development.
4. **Detached Signage.** Any detached signs shall be ground mounted monument-style signs and shall not exceed eight (8) feet in height.
5. **Parking Lot Lighting.** Any new parking lot lighting fixtures shall not exceed twenty (20) feet in height as measured from the grade at the base of the lighting standard, unless otherwise requested, described and specifically approved, or if required, at the time of Plan of Development. Lighting shall be directed to minimize glare on public roads and adjacent properties and shall be reduced to a security level after the close of business.
6. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

87-15
PUP2015-
00002
Three Chopt

WC Phase I, LC: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code to increase the size of an existing outdoor dining area for Bertucci's Italian Restaurant on part of Parcel 737-762-4724 located in the southeast quadrant of W. Broad Street (U.S. Route 250) and Lauderdale Drive (The Shoppes at Westgate).

Jean Moore, Assistant Director of Planning, responded to questions from Mr. Kaechele.

No one from the public spoke in opposition to this item.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. No outside live music performances shall be permitted on site.

2. Any outside speakers or sound system shall comply with the following standards:
 - a. Sound systems must be equipped with controls permitting full volume adjustment.
 - b. Sound from the system shall not be audible beyond 100 feet from the source.
 - c. Sound systems may be used only when outside dining is permitted.
3. Televisions and other video display devices shall not be visible from adjacent courtyards, drive aisles and parking areas.
4. The operator shall not permit food preparation outside the enclosed building.
5. The outside dining area shall not be in operation between 10:00 p.m. and 7:00 a.m.
6. The outdoor area shall be limited to no more than 880 square feet. The arrangement of the outdoor dining area shall be constructed in conformance to the layout attached as Exhibit "C" (see case file).
7. Barriers should complement the building façade as well as any street furniture. The outdoor furniture and railing enclosure shall conform to the specifications and photos attached as Exhibit "B" (see case file). The railings shall not exceed 36" in height and shall consist of commercial grade material for durability.
8. Outdoor lighting fixtures should complement the style of the building. Lighting fixtures shall not be glaring to motorists or pedestrians on the adjacent right-of-way and parking area and shall illuminate only the outside dining area.
9. Trash receptacles shall be provided and properly serviced to control litter generated by this use.
10. Access to the outside dining area shall be available only through the restaurant. Patrons may not gain access directly from the adjacent courtyard and parking area, except that an emergency exit may be provided.
11. A clear, continuous and unobstructed pedestrian path not less than five feet (5') in width shall be required for pedestrian circulation outside of the subject dining area.

12. This permit shall apply to Bertucci's Italian Restaurant and shall not apply to any other business in the Shoppes at Westgate.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

88-15
REZ2014-
00037
Tuckahoe

Rebkee Replacement, LLC: Request to amend proffered conditions accepted with Rezoning Case C-27C-06 on part of Parcel 739-754-7156 located on the south line of Church Road at its intersection with John Rolfe Parkway.

Jim Strauss, Principal Planner, responded to a number of questions from Mrs. O'Bannon that were raised during the Planning Commission meeting.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

Except as amended below, the proffered conditions of Case No. C-27C-06 shall continue to apply to the Property which is the subject hereof:

1. **Pattern Book.** Except as modified by Proffers 2, 27 and 34 hereof, the Property shall be developed in general conformance with the illustrations and information set forth in "The Shire at Pump & Church, Richmond, Virginia" (the "Pattern Book"), (see case file) prepared by Carter & Burgess Inc., filed with C-27C-06, which illustrations and information are conceptual in nature and may vary in detail, unless otherwise requested and specifically approved at the time of Plan of Development and/or subdivision review.
 2. **Conceptual Landscape Plan/Conceptual Site Plan.** The Property shall be developed in substantial conformance with the layout and landscaping as depicted on the plan entitled "Church and Pump Concept Landscape Plan" prepared by Kimley Horn, dated February 9, 2015 attached hereto (see case file), unless otherwise requested and specifically approved at the time of Plan of Development and/or subdivision review.
- 7-21. Not applicable.
24. **Garages.** All homes shall include a minimum of a two (2) car attached garage. All garages shall have a minimum clear space of

eighteen (18) feet deep and nineteen (19) feet wide, exclusive of the concrete support piers at the entrance to the garage. No garages doors serving adjacent homes shall be identical.

27. **Density/Units in a Row.** There shall be no more than thirty-three (33) units developed on the Property resulting in no more than seventy-eight (78) units when taking into account those approved for POD 2012-00391/Shire Place Section 1. There shall be no more than six (6) townhouse units developed in a row.
29. Not applicable.
30. **Exterior Materials.** Any building shall have exposed walls (above finished grade) of brick veneer, stone veneer, cementitious siding, engineered wood (e.g. LP Smartside), or a combination of the foregoing, or as specifically approved by the Planning Commission at the time of Plan of Development. At least fifty percent (50%) of all of the townhomes constructed shall have a minimum fifty percent (50%) brick and/or stone on their front elevation. The sides of any townhouse building that is parallel and adjacent to public rights-of-way shall contain 100 percent (100%) brick and/or stone (exclusive of gables) as shown on the elevation. Except for trim material, windows, doors and architectural features, no home shall have exposed exterior walls of vinyl or aluminum siding. Various design elements will be incorporated to provide variety amongst individual units including, but not limited to, the following: varying colors of brick, brick accents (including, but not limited to, arches with or without keystones, soldier courses, quoin comers, and accent coloring different from any main brick coloring), varying colors of siding, varying window designs, and varying doorway designs, as shown on the elevations.
34. **Elevations.** Any buildings developed on the Property shall be in substantial conformance with the architectural appearance shown in the elevations attached hereto (see case file), unless otherwise requested and specifically approved at the time of Plan of Development.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

57-15 Russell Jones: Request to amend proffered conditions accepted with
REZ2014- Rezoning Case C-31C-08 on part of Parcel 832-714-1636 located on the
00045 south line of E. Williamsburg Road (U.S. Route 60) between the termini of
Varina Saw Set Lane and Whiteside Road.

Mr. Vithoukas noted this item was deferred from the March 10 meeting and the applicant was requesting another deferral.

No one from the public spoke in opposition to a deferral of this item.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board deferred this item to the May 12, 2015, meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

PUBLIC COMMENTS

Sheriff Michael Wade advised the Board of the passing on April 12 of Dr. Richard Turner, who formerly served as President and Chief Executive Officer of Conmed Healthcare Management. The company entered into a contract in 2006 to provide medical services at the Henrico jail. Sheriff Wade noted that even though the company was located in Maryland, Dr. Turner lived in Henrico, frequently visited the jail, and did a tremendous job to see it received the best medical staff.

GENERAL AGENDA

89-15 Resolution - Award of Construction Contract - Purchasing and Risk Management Building Renovations - Brookland District.

John Neal, Director of General Services, responded to questions from Mr. Glover and Mr. Thornton.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

90-15 Resolution - SIA2015-00001 - Fire Station #19 Site - Substantially in Accord with the 2026 Comprehensive Plan - Three Chopt District.

Joe Emerson, Director of Planning, narrated a brief slide presentation on this item. He reviewed the subject property's location and zoning, the development pattern of the surrounding area, and the proposed use of the site. Mr. Emerson responded to questions from Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

91-15 Resolution - To Accept a Grant From the Virginia E-911 Services Board.

Chief Middleton responded to questions from Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

92-15 Resolution - Signatory Authority - License Agreement for Storm Drainage and Sewer Line Construction - Three Chopt District.

Jon Tracy, Director of Real Property, showed exhibits depicting the location of the temporary license areas for this future sanitary sewer construction project. He responded to questions from Mr. Kaechele and Mr. Glover.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

93-15 Resolution - Award of Engineering Contract - Ridgefield Parkway Sidewalk (Approximately One Mile) - VDOT Project #9999-043-799 (UPC104880), County Project #2101.50701.28004.06881 and John Rolfe Parkway Sidewalk (Approximately 0.7 Mile) - VDOT Project #9999-043-798 (UPC 104881), County Project #2101.50701.28004.06880; Tuckahoe District.

Steve Yob, Director of Public Works, responded to questions from the Board.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

94-15 Introduction of Ordinance - To Amend and Reordain Subsection (d) of Section 22-126 of the Code of the County of Henrico Titled "Weight limits for specific streets" to Restrict Through Truck Traffic on Portugee Road between Elko Road and Technology Boulevard - Varina District.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

There being no further business, the meeting was adjourned at 8:38 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
April 14, 2015**

The Henrico County Board of Supervisors convened a special meeting on Tuesday, April 14, 2015, at 5:15 p.m., in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice Chairman, Varina District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Tanya B. Harding, Deputy Clerk to the Board/Administrative Assistant
Joseph A. Casey, Ph.D., Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development
Tamra R. McKinney, Director of Public Relations & Media Services

Mr. Thornton called the meeting to order at 5:21 p.m.

Mr. Vithoukas asked General Registrar Mark Coakley to update the Board on late-breaking news from the State Board of Elections (SBE) prior to presentation of the first item listed on the special meeting agenda. Mr. Coakley read a press release from the Virginia Department of Elections advising that the SBE had decertified the AVS WINVote equipment at a public meeting held earlier in the day. This touchscreen system is currently used in 30 localities, including Henrico, totaling about one-fifth of the precincts around the state. The decision was reached after careful review of serious security concerns identified in the system, feedback from election officials across the Commonwealth, and public comments from Virginians, technology experts, and other stakeholders. Decertification means the WINVote system can no longer be used in elections in Virginia, effective immediately.

Mr. Vithoukas reminded the Board that the County's proposed FY 2016 capital budget includes funding in the amount of \$1 million for purchase of new voting equipment. He advised the Board that staff will bring forward a budget amendment in June of the current fiscal year so the new

equipment can be purchased and put into use prior to the June 9 primary elections. Mr. Coakley confirmed for Mr. Nelson that the County will not receive any financial assistance from the Commonwealth of Virginia for the replacement equipment. In response to a question from Mrs. O'Bannon, Mr. Coakley and Mr. Vithoulkas elaborated on the security concerns that prompted the SBE to take immediate action to decertify the WINVote equipment. They also explained the technological differences between the new equipment the County will purchase and the County's existing voting equipment that will be replaced. Mr. Coakley confirmed for Mr. Kaechele and Mrs. O'Bannon that the County will need to purchase 105 new voting machines. Mr. Vithoulkas suggested Mr. Coakley provide the Board with a more comprehensive update on this matter at the Board's next work session on April 28. He responded to further questions from Mr. Thornton and Mr. Kaechele.

Donation of Lot to the Henrico County Vocational/Technical Education Foundation

Mr. Vithoulkas introduced Mac Beaton, Director of Career and Technical Education (CTE) with Henrico County Public Schools, and Robert Himmell, President of the Henrico County Vocational/Technical Education Foundation, Inc. He recognized Mr. Silber, who in turn acknowledged the assistance Real Property Director Jon Tracy provided for this project. Mr. Silber narrated a slide presentation titled *Proposed Lot Donation to Henrico County Vocational/Technical Education Foundation*. He began by providing background information on the Foundation, a 501(c)(3) organization that was established in 1986 to provide real-life, hands-on experience to students involved in housing industry technical center programs at Hermitage, Highland Springs, and Virginia Randolph High Schools. To date, Henrico students have built and sold 13 homes through the Foundation. The property proposed for donation is an empty well lot currently owned by the County and located at 15 Meadowspring Road in the Hechler Village subdivision. The lot is a third of an acre, has an assessed value of \$34,000, and is zoned for single-family residential (R-3). Mr. Silber explained that the Foundation is interested in constructing a 1,600 square foot house on the site. The house will contain three bedrooms, two baths, and a small rear deck. Mr. Silber reviewed the elevations, construction materials, and preliminary floor plan for the house. He then reviewed several slides depicting a similar house at 803 Lakeside Boulevard that was recently constructed by Henrico CTE students through the Foundation. Mr. Silber concluded his presentation by identifying the next steps in the donation process, which will culminate in a Board public hearing on May 12 and the Board's consideration at that time of a resolution to convey the lot to the Foundation.

Following Mr. Silber's presentation, Mr. Thornton commented favorably on the Foundation's housing industry technical center programs and how they have offered a great learning experience for the students who have participated in them. Mr. Vithoulkas noted that CTE students assisted with an item on the Board's regular meeting agenda for that evening, an award of a construction contract for purchasing and risk management building renovations. The students cleared out the buildings, which contributed to the County receiving a low bid from the prospective contractor. Mr. Silber and Mr. Beaton responded to questions from Mr. Kaechele regarding the proposed conveyance of property to the Foundation and the use of the proceeds from the sale of the home, which is expected to be valued between \$175,000 and \$200,000. Construction is anticipated to take approximately two years.

Regular Meeting Agenda Items

Mr. Vithoulkas briefly reviewed the public hearing, presentation, and general agenda items for the Board's regular meeting beginning at 6:00 p.m. He advised the Board that only two speakers had signed up in advance for the public hearing on the budget and the applicant for the last zoning case listed on the agenda (Agenda Item No. 57-15, Case REZ2014-00045 in the Varina District) had requested a deferral to May 12. He further advised the Board that one speaker had signed up in advance to speak on the first zoning case (Agenda Item No. 85-15, Case REZ2015-00005 in the Tuckahoe District). Mrs. O'Bannon pointed out there had been a recent change in one of the proffered conditions for a provisional use permit request in her district that was listed on the agenda (Agenda Item No. 87-15, PUP2015-00002). She also advised the Board she would be offering comments at the meeting concerning a member of the County's Electoral Board who recently announced her resignation after many years of service. Mr. Vithoulkas concluded his review by referring to the County's continuing efforts to reduce the number of trucks using residential roads to access Lumber Liquidators in White Oak Technology Park.

There being no further business, the meeting was adjourned at 5:48 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia

PROCLAMATION - Correctional Officers Week - May 3 - 9, 2015

National Correctional Officers Week raises awareness of the dedication, loyalty, and work of the nation's correctional deputies. In conjunction with this national observance, it is fitting to honor Henrico's correctional deputies for the important tasks they perform each day, for the many risks they take to provide for our security outside of the County's jail facilities, and for the many sacrifices they make to protect Henrico citizens. This proclamation recognizes May 3 - 9, 2015 as Correctional Officers Week; encourages all Henrico citizens to acknowledge the significance of this observance; and salutes the County's correctional deputies for their invaluable contributions to the community.

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CORRECTIONAL OFFICERS WEEK

May 3 - 9, 2015

WHEREAS, the week of May 3 - 9, 2015, has been designated National Correctional Officers Week to raise awareness of the dedication, loyalty, and work of the nation's correctional deputies; and

WHEREAS, the duties of correctional deputies include supervising individuals who have been arrested and are awaiting trial, or who have been convicted of a crime and sentenced to serve time in jail, prison, or another penal institution; and

WHEREAS, correctional deputies work closely with inmates and detainees in the Henrico County Jails, and are crucial to the successful implementation of the County's criminal justice system; and

WHEREAS, correctional deputies are committed to ensuring public safety by establishing and maintaining security within the Henrico County Jails and supervising offender conduct and behavior to avoid conflicts and escapes; and

WHEREAS, correctional deputies are dedicated to protecting offenders while promoting positive behavior, attitudes, and skills that will improve the offenders' chances of becoming productive members of society when they are released from custody; and

WHEREAS, correctional deputies strive to maintain a safe working and living environment in the Henrico County Jails, often in the face of challenges and dangers that threaten their own safety; and

WHEREAS, it is fitting to honor Henrico's correctional deputies for the important tasks they perform each day, for the many risks they take to provide for our security outside of the jail facilities, and for the sacrifices they make to protect the citizens of Henrico County.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 3 - 9, 2015, as Correctional Officers Week; encourages all Henrico citizens to acknowledge the significance of this observance; and salutes the County's correctional deputies for their invaluable contributions to our community.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
April 28, 2015

PROCLAMATION – Law Enforcement Officers Week – May 10 - 16, 2015

The professional law enforcement officers of Henrico County serve our citizens daily, protecting lives and property while upholding local ordinances and state laws. By the nature of their duties, these officers endure grave danger and, on occasion, loss of their own lives. Each year, the 15th day of May is nationally designated as Peace Officers Memorial Day and the calendar week in which that date occurs is nationally designated as Police Week. On Monday, May 11, 2015, the Henrico County Police Division will hold a wreath-laying ceremony at Police Memorial Park and a memorial service at West End Assembly of God to honor the County's fallen police officers. This proclamation recognizes May 10 - 16, 2015, as Law Enforcement Officers Week and Monday, May 11, 2015, as Law Enforcement Officers Day in Henrico County; encourages Henrico citizens to take note of these special dates; and salutes the County's law enforcement officers for their steadfast commitment to the County's public safety efforts and for contributing significantly to the quality of life of this community.

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

LAW ENFORCEMENT OFFICERS WEEK

May 10 - 16, 2015

WHEREAS, the law enforcement officers of Henrico County serve our citizens daily, protecting lives and property and upholding local ordinances and state laws; and

WHEREAS, by the nature of their duties, these officers endure grave danger, and on occasion, loss of their own lives; and

WHEREAS, the County's law enforcement officers help make our community a safe place to live, work, and play; and

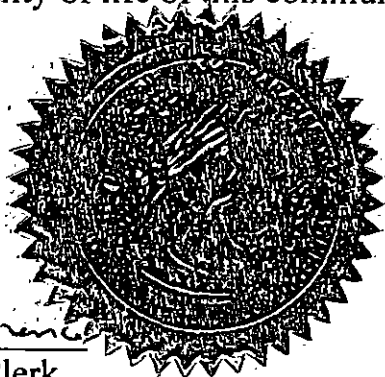
WHEREAS, these professionals need and deserve the support of our citizens; and

WHEREAS, it is important to remember our officers who died in the line of duty and to acknowledge those officers who continue to serve the County and the Commonwealth; and

WHEREAS, each year, the 15th day of May is nationally designated as Peace Officers Memorial Day and the calendar week in which that date occurs is nationally designated as Police Week; and

WHEREAS, the Henrico County Police Division will hold its annual memorial service and wreath-laying ceremony at Police Memorial Park on Monday, May 11, 2015, to honor the County's fallen police officers.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 10 - 16, 2015, as Law Enforcement Officers Week and Monday, May 11, 2015, as Law Enforcement Memorial Day in Henrico County; encourages Henrico citizens to take note of these special dates; and salutes the County's law enforcement officers for their steadfast commitment to the County's public safety efforts and for contributing significantly to the quality of life of this community.



Barry R. Lawrence
Barry R. Lawrence, Clerk
April 28, 2015

Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

PROCLAMATION - Drug Court Month - May 2015

The National Association of Drug Court Professionals is coordinating the national observance of Drug Court Month during May 2015. This year's theme is "Drug Courts Save." The Henrico County Adult Drug Court has served our community for over 12 years as a collaborative effort of the 14th Judicial Circuit Court, the Commonwealth's Attorney's Office, the Sheriff's Office, Henrico Area Mental Health and Developmental Services, the Police Division, the Community Corrections Program, and the Probation and Parole District-32 Office of the Virginia Department of Corrections. This proclamation recognizes May 2015 as Drug Court Month in Henrico County and salutes the men and women who have contributed to the success of the Henrico County Adult Drug Court.

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

DRUG COURT MONTH

May 2015

WHEREAS, Drug Courts are a judicially supervised, cost effective, and collaborative approach to addressing the needs of individuals with substance abuse disorders; and

WHEREAS, Drug Courts promotes public safety, ensure accountability, and transform court involved individuals into productive members of the community; and

WHEREAS, Drug Courts combine judicial accountability and evidence-based practices to intervene effectively against substance abuse and related crimes; and

WHEREAS, Drug Courts provide focused leadership for community-wide partnerships, bringing together public safety and public health professionals in the fight against substance abuse and criminality; and

WHEREAS, The Henrico County Adult Drug court has served our community for over 12 years as a collaborative effort of the 14th Judicial Circuit, the Commonwealth's Attorney Office, the Sheriff's Office, Henrico Area Mental Health and Developmental Services, the Police Division, the Community Corrections Program, and the District #32 Probation and Parole Office of the Virginia Department of Corrections; and

WHEREAS, Drug Courts are a proven budget solutions to rising incarceration costs; and

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 2015 as Drug Court Month and salutes the men and women who have contributed to the success of the Henrico Adult Court.



Frank J. Thornton

Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence

Barry R. Lawrence, Clerk
April 28, 2015

RESOLUTION – Resignation of Member – Person Eligible to Serve as Third Member of Employee Grievance Panels

This Board paper accepts the resignation of Tuckahoe District representative **Rowland W. Dwyer, Jr.**, as a person eligible to serve as the third member of employee grievance panels.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 95-15

Page No. 1 of 1

Agenda Title: RESOLUTION – Resignation of Member – Person Eligible to Serve as Third Member of Employee Grievance Panels

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: APR 28 2015	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
() Approved () Denied () Amended () Deferred to: _____	REMARKS: _____ _____ _____	Glover, R. _____ Knechele, D. _____ Nelson, T. _____ O'Bannon, P. _____ Thornton, F. _____		

WHEREAS, on January 13, 2015, Rowland W. Dwyer, Jr., was reappointed from the Tuckahoe District as a person eligible to serve as the third member of employee grievance panels for a one-year term expiring December 31, 2015; and

WHEREAS, by correspondence dated April 9, 2015, Dr. Dwyer submitted his resignation from this position.

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, accepts the resignation of Rowland W. Dwyer, Jr., as a person eligible to serve as the third member of employee grievance panels.

By Agency Head _____ By County Manager 

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

-----Original Message-----

From: Rowland Dwyer [mailto:rwdwyer2@aol.com]

Sent: Thursday, April 09, 2015 8:44 AM

To: Tuckahoe

Subject: Resigning from the Henrico County Grievance Panel

Dear Pat,

I moved from the Tuckahoe District last week and realize that I am no longer eligible to serve as a third member of Henrico County's Grievance Panel. Thank you very much for allowing me to fill in this role over the past years. I have a great appreciation for the manner in which the County and its employees resolve employment issues, and it has been an honor to be part of this process.

In light of my move, I submit my resignation so that you and the Board can fill this position.

Best regards,
R.W. Dwyer

Sent from my iPad

RESOLUTION - Appointment of Member - Board of Social Services

This Board paper appoints the following person to the Board of Social Services for an unexpired term ending June 30, 2016, or thereafter, when her successor shall have been appointed and qualified:

Tuckahoe District

Lucy C. Wells



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **96-15**

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Board of Social Services

For Clerk's Use Only:

Date: **APR 28 2015**

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
Nelson, T.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Board of Social Services for an unexpired term ending June 30, 2016, or thereafter, when her successor shall have been appointed and qualified:

Tuckahoe District

Lucy C. Wells

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

RESOLUTION – Real Estate Tax Levies, 2015

An advertised public hearing will be held on April 28, 2015, prior to the setting of the real estate tax rate. This public hearing was advertised on March 22, 2015.

The proposed real estate tax levy is \$0.87 per \$100 of assessed valuation and represents no change from the prior year, 2014.

The proposed real estate tax levies for the Sanitary Districts represent no change from the prior year, 2014, and are as follows:

Sanitary District #2: \$0.003 per \$100 of assessed valuation

Sanitary District #3: \$0.010 per \$100 of assessed valuation

Sanitary District #3.1: \$0.031 per \$100 of assessed valuation

Sanitary District #12: \$0.010 per \$100 of assessed valuation

Sanitary District #23: \$0.010 per \$100 of assessed valuation

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **97-15**
Page No. 1 of 2

Agenda Title **RESOLUTION – Real Estate Tax Levies, 2015**

For Clerk's Use Only: Date APR 28 2015 <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	<table style="width: 100%;"><tr><th></th><th style="text-align: center;">YES</th><th style="text-align: center;">NO</th><th style="text-align: center;">OTHER</th></tr><tr><td>Glover, R.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Nelson, T.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr></table>		YES	NO	OTHER	Glover, R.	___	___	___	Kaechele, D.	___	___	___	Nelson, T.	___	___	___	O'Bannon, P.	___	___	___	Thornton, F.	___	___	___
	YES	NO	OTHER																							
Glover, R.	___	___	___																							
Kaechele, D.	___	___	___																							
Nelson, T.	___	___	___																							
O'Bannon, P.	___	___	___																							
Thornton, F.	___	___	___																							

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 7:00 p.m., on Tuesday, April 28, 2015, to consider the proposed real property tax levies; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that no part of the funds raised by the general County levies or taxes shall be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board of Supervisors.

BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) There be, and hereby is, levied for the calendar year 2015, the tax per \$100 of assessed valuation on all taxable real estate located in this County on January 1, 2015; the levy hereby ordered being also applicable to the real estate of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia based upon the assessment thereof fixed by the State Corporation Commission and the Virginia Department of Taxation, and duly certified, as follows:

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified: _____

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **97-15**
Page No. 2 of 2

Agenda Title **RESOLUTION – Real Estate Tax Levies, 2015**

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.87		\$ 0.870
Fairfield	0.87		0.870
Three Chopt	0.87		0.870
Tuckahoe	0.87		0.870
Varina	0.87		0.870
Sanitary #2	0.87	\$ 0.003	0.873
Sanitary #3	0.87	0.010	0.880
Sanitary #3.1	0.87	0.031	0.901
Sanitary #12	0.87	0.010	0.880
Sanitary #23	0.87	0.010	0.880

The Board of Supervisors certifies that notice of such rates of levy as set forth in the foregoing order was duly advertised according to law.

- (2) For calendar year 2015, the tax levied on real estate shall be due and payable in two equal installments, the first installment being due and payable on June 5, 2015, and the second installment being due and payable on December 7, 2015.
- (3) The revenue from such taxes, when and if appropriated by the Board of Supervisors of the County of Henrico, Virginia, shall be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board of Supervisors of the County of Henrico, Virginia.

COMMENTS: This resolution should be considered on April 28, 2015, to comply with Virginia Code Section 58.1-3321, "Effect on rate when assessment results in tax increase; public hearings," and Section 15.2-2503, "The governing body shall approve the budget, and fix a tax rate for the budget year no later than the date on which the fiscal year begins." For practical purposes in mailing tax bills and to fulfill the requirements of the Code of Virginia, Section 22.1-93, "Approval of annual budget for school purposes," the rate should be fixed prior to May 1, 2015. The Director of Finance recommends approval of this Board paper and the County Manager concurs.

RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2015.

An advertised public hearing will be held on April 28, 2015, prior to the setting of the tax rates for personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans' vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, machinery and tools, and machinery and tools for semiconductor manufacturers. This public hearing was advertised on March 22, 2015.

The following proposed tax levies represent **no change** from the prior year, 2014:

- Personal property: \$3.50 per \$100 of assessed valuation
- Aircraft: \$1.60 per \$100 of assessed valuation
- Manufactured homes: \$0.87 per \$100 of assessed valuation
- Qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department: \$1.00 per \$100 of assessed valuation
- Disabled veterans' vehicles: \$0.01 per \$100 of assessed valuation
- Motor vehicles specially equipped to provide transportation for physically handicapped individuals: \$0.01 per \$100 of assessed valuation
- Tangible personal property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia (except aircraft, automobiles, and trucks): \$0.87 per \$100 of assessed valuation

The following proposed tax levies represent a **decrease** from the prior year, 2014:

- Machinery and tools: \$0.30 per \$100 of assessed valuation, a decrease of \$0.70 per \$100 of assessed valuation from the prior year, 2014
- Machinery and tools used in semiconductor manufacturing: \$0.30 per \$100 of assessed valuation, a decrease of \$0.10 per \$100 of assessed valuation from the prior year, 2014

The following proposed tax levies also represent a **decrease** from the prior year, 2014, of \$0.70 per \$100 of assessed valuation, because under state law the levies for these classifications cannot exceed the levies for machinery and tools:

- Property used in a research and development business: \$0.30 per \$100 of assessed valuation
- Certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source: \$0.30 per \$100 of assessed valuation
- Certain property used in manufacturing, testing, or operating satellites: \$0.30 per \$100 of assessed valuation
- Certain motor vehicles, trailers, and semitrailers used to transport property for hire by motor carrier engaged in interstate commerce: \$0.30 per \$100 of assessed valuation

No change is proposed in the sanitary districts' tax levy in Sanitary Districts #2, #3, #3.1, #12, and #23 from the prior year, 2014, for street lighting. Such proposed tax levies are \$0.001 for all

sanitary districts per \$100 of assessed valuation, except for property taxed at the rate applicable to real property, in which case the levies are as assessed on real property.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **98-15**
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Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2015**

<p>For Clerk's Use Only:</p> <p style="text-align: center;">APR 28 2015</p> <p>Date _____</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) _____ Seconded by (1) _____</p> <p>(2) _____ (2) _____</p> <p>REMARKS: _____</p> <p>_____</p> <p>_____</p>	<table style="width: 100%;"><tr><th></th><th style="text-align: center;">YES</th><th style="text-align: center;">NO</th><th style="text-align: center;">OTHER</th></tr><tr><td>Glover, R.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Nelson, T.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr></table>		YES	NO	OTHER	Glover, R.	_____	_____	_____	Kaechele, D.	_____	_____	_____	Nelson, T.	_____	_____	_____	O'Bannon, P.	_____	_____	_____	Thornton, F.	_____	_____	_____
	YES	NO	OTHER																							
Glover, R.	_____	_____	_____																							
Kaechele, D.	_____	_____	_____																							
Nelson, T.	_____	_____	_____																							
O'Bannon, P.	_____	_____	_____																							
Thornton, F.	_____	_____	_____																							

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 7:00 p.m., on Tuesday, April 28, 2015, to consider the proposed personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans' vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, machinery and tools, and machinery and tools for semiconductor manufacturers tax levies; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that no part of the funds raised by the general County levies or taxes shall be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board of Supervisors.

BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) There be, and hereby is, levied for the calendar year 2015, the tax per \$100 of assessed valuation on all taxable tangible personal property segregated for local taxation under Section 58.1-3503 of the Code of Virginia, **excluding** household effects, classified by Section 58.1-3504, farm animals, farm equipment, and farm machinery, classified by Section 58.1-3505.A (1) - (11), aircraft, classified by Section 58.1-3506.A (2), (3), (4), and (5), manufactured homes, classified by Section 58.1-3506.A (10), qualifying vehicles owned or leased by members of a volunteer

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

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98-15

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Agenda Title

RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2015

rescue squad or volunteer fire department, classified by Section 58.1-3506.A (15), disabled veterans' vehicles, classified by Section 58.1-3506.A (19), motor vehicles specially equipped to provide transportation for physically handicapped individuals, classified by Section 58.1-3506.A (14), machinery and tools, classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.1, 58.1-3508.2, 58.1-3508.3, 58.1-3508.4, and 58.1-3508.5, tangible personal property used in a research and development business, classified by Section 58.1-3506.A (7), certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506.A (9), certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506.A (21), and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506.A (25), located in this County on January 1, 2015, and those motor vehicles, trailers, and semitrailers which acquire a situs within the County after January 1, 2015, and are taxable under Section 20-109 of the Code of the County of Henrico, the levy hereby ordered also being applicable to the automobiles and trucks of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 3.50		\$ 3.500
Fairfield	3.50		3.500
Three Chopt	3.50		3.500
Tuckahoe	3.50		3.500
Varina	3.50		3.500
Sanitary #2	3.50	\$ 0.001	3.501
Sanitary #3	3.50	0.001	3.501
Sanitary #3.1	3.50	0.001	3.501
Sanitary #12	3.50	0.001	3.501
Sanitary #23	3.50	0.001	3.501

- (2) All aircraft, classified by Section 58.1-3506.A (2), (3), (4), and (5) of the Code of Virginia, shall be taxed for the calendar year 2015, the tax per \$100 of assessed valuation, the levy hereby ordered also being applicable to the aircraft of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Item No. **98-15**
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Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2015**

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 1.60		\$ 1.600
Fairfield	1.60		1.600
Three Chopt	1.60		1.600
Tuckahoe	1.60		1.600
Varina	1.60		1.600
Sanitary #2	1.60	\$ 0.001	1.601
Sanitary #3	1.60	0.001	1.601
Sanitary #3.1	1.60	0.001	1.601
Sanitary #12	1.60	0.001	1.601
Sanitary #23	1.60	0.001	1.601

- (3) All manufactured homes, classified by Section 58.1-3506.A (10) of the Code of Virginia, and all tangible personal property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, except as set forth herein above, based upon the assessment thereof as fixed by the State Corporation Commission and the Virginia Department of Taxation, as duly certified, shall be taxed for the calendar year 2015, the tax per \$100 of assessed valuation at a rate equal to that applicable to real property, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.87		\$ 0.870
Fairfield	0.87		0.870
Three Chopt	0.87		0.870
Tuckahoe	0.87		0.870
Varina	0.87		0.870
Sanitary #2	0.87	\$ 0.003	0.873
Sanitary #3	0.87	0.010	0.880
Sanitary #3.1	0.87	0.031	0.901
Sanitary #12	0.87	0.010	0.880
Sanitary #23	0.87	0.010	0.880

**COUNTY OF HENRICO, VIRGINIA
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Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2015**

- (4) All qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, classified by Section 58.1-3506.A (15) of the Code of Virginia, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 1.00		\$ 1.000
Fairfield	1.00		1.000
Three Chopt	1.00		1.000
Tuckahoe	1.00		1.000
Varina	1.00		1.000
Sanitary #2	1.00	\$ 0.001	1.001
Sanitary #3	1.00	0.001	1.001
Sanitary #3.1	1.00	0.001	1.001
Sanitary #12	1.00	0.001	1.001
Sanitary #23	1.00	0.001	1.001

- (5) Disabled veterans' vehicles, classified by Section 58.1-3506.A (19) of the Code of Virginia and motor vehicles specially equipped to provide transportation for physically handicapped individuals, classified by Section 58.1-3506.A (14) of the Code of Virginia, shall be taxed for the calendar year 2015, the tax per \$100 of assessed valuation, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.01		\$ 0.010
Fairfield	0.01		0.010
Three Chopt	0.01		0.010
Tuckahoe	0.01		0.010
Varina	0.01		0.010
Sanitary #2	0.01	\$ 0.001	0.011
Sanitary #3	0.01	0.001	0.011
Sanitary #3.1	0.01	0.001	0.011
Sanitary #12	0.01	0.001	0.011
Sanitary #23	0.01	0.001	0.011

- (6) All machinery and tools, classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.2, 58.1-3508.3, 58.1-3508.4, and 58.1-3508.5 of the Code of Virginia, and all machinery and tools used in semiconductor manufacturing, classified by Section 58.1-3508.1 of the Code of Virginia, shall be taxed for the calendar year 2015, the tax per \$100 of assessed valuation, as follows:

**COUNTY OF HENRICO, VIRGINIA
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Agenda Item No. **98-15**
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Agenda Title

RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2015

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.30		\$ 0.300
Fairfield	0.30		0.300
Three Chopt	0.30		0.300
Tuckahoe	0.30		0.300
Varina	0.30		0.300
Sanitary #2	0.30	\$ 0.001	0.301
Sanitary #3	0.30	0.001	0.301
Sanitary #3.1	0.30	0.001	0.301
Sanitary #12	0.30	0.001	0.301
Sanitary #23	0.30	0.001	0.301

- (7) All tangible personal property used in a research and development business, classified by Section 58.1-3506.A (7) of the Code of Virginia, certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506.A (9) of the Code of Virginia, certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506.A (21) of the Code of Virginia, and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506.A (25) of the Code of Virginia, shall be taxed for the calendar year 2015, the tax per \$100 of assessed valuation at a rate equal to that applicable to machinery and tools, classified by Section 58.1-3507 of the Code of Virginia, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.30		\$ 0.300
Fairfield	0.30		0.300
Three Chopt	0.30		0.300
Tuckahoe	0.30		0.300
Varina	0.30		0.300
Sanitary #2	0.30	\$ 0.001	0.301
Sanitary #3	0.30	0.001	0.301
Sanitary #3.1	0.30	0.001	0.301
Sanitary #12	0.30	0.001	0.301
Sanitary #23	0.30	0.001	0.301

**COUNTY OF HENRICO, VIRGINIA
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Agenda Item No. 98-15
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Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2015**

- (8) For calendar year 2015, the tax levied on tangible personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans’ vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, machinery and tools, and machinery and tools used in semiconductor manufacturing, shall be due and payable in two equal installments, the first installment being due and payable on June 5, 2015, and the second installment being due and payable on December 7, 2015.
- (9) Pursuant to Section 58.1-3001 of the Code of Virginia, if any taxpayer owns tangible personal property of such small value that the local levies thereon for the year result in a tax of less than fifteen dollars, such property may be omitted from the personal property book and no assessment made thereon.
- (10) The revenue from such taxes, when, and if, appropriated by the Board of Supervisors of the County of Henrico, Virginia, shall be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board of Supervisors of the County of Henrico, Virginia.

The Board of Supervisors certifies that notice of the rates of levy as set forth in the foregoing order was duly advertised according to law.

COMMENTS: This resolution should be considered on April 28, 2015, to comply with Virginia Code Section 15.2-2503, “The governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which the fiscal year begins.” For practical purposes in mailing tax bills and to fulfill the requirements of the Code of Virginia, Section 22.1-93, “Approval of annual budget for school purposes,” the rate should be fixed prior to May 1, 2015. The Director of Finance recommends approval of this Board paper and the County Manager concurs.

RESOLUTION – POD2015-00084 – Approval of Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton – Brookland and Fairfield Districts

This Board paper is for Board of Supervisors' approval of a revised master plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, to incorporate four additional parcels totaling 8.45 acres and to expand facilities within the Cultural Arts Center at Glen Allen/Walkerton. The expanded facilities will include an amphitheater, restrooms, an artisan market area, an event field, a theater expansion, and expanded parking areas.

The 36.07-acre site is located on the east line of Old Washington Highway, the north line of Mountain Road, and the north and south lines of Peace Lane on parcels 771-768-8835, 771-768-9156, 772-767-4363, 772-768-1512, 772-768-4877, 772-768-7890, and 772-768-8022. The property is zoned A-1, Agricultural District, and R-2A, One-Family Residential District, and is located in the Brookland and Fairfield Districts.

The Department of Planning has coordinated the review of the plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives from the Division of Recreation and Parks, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the plan of development, subject to the staff recommendations, the staff plan dated April 28, 2015, and the conditions listed in the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 99-15
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Agenda Title: RESOLUTION — POD2015-00084 — Approval of Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton — Brookland and Fairfield Districts

For Clerk's Use Only: Date: APR 28 2015 () Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Glover, R. _____ Kaechele, D. _____ Nelson, T. _____ O'Bannon, P. _____ Thornton, F. _____
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WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,


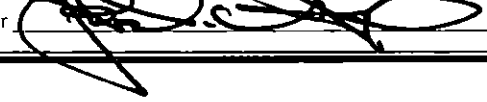
WHEREAS, an application has been submitted for approval of POD2015-00084, a Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton, to incorporate four additional parcels totaling 8.45 acres and to expand facilities, including an amphitheater, restrooms, an artisan market area, an event field, a theater expansion, and expanded parking areas; and,

WHEREAS, the 36.07 acre overall site is located on the east line of Old Washington Highway, the north line of Mountain Road, and the north and south lines of Peace Lane on parcels 771-768-8835, 771-768-9156, 772-767-4363, 772-768-1512, 772-768-4877, 772-768-7890, and 772-768-8022, is zoned A-1, Agricultural District and R-2A, One-Family Residential District; and is located in the Brookland and Fairfield Districts; and,

WHEREAS, the County Administration, including the Division of Recreation & Parks, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections, has reviewed the application and recommends approval of it, subject to the staff recommendations and the staff plan dated April 28, 2015; and,

WHEREAS, on April 28, 2015, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head:  By County Manager: 
Routing: _____ Certified: _____
Yellow to: _____ A Copy Teste: _____
Copy to: _____ Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 99-15

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Agenda Title: RESOLUTION – POD2015-00084 – Approval of Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton – Brookland and Fairfield Districts

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated April 28, 2015, which shall be as much a part of this approval as if its details were fully described herein. Eight sets of revised plans, including the detailed drainage, erosion control, and utility plans, shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, 21 sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
11. All exterior lighting shall be designed and arranged to direct light and glare away from nearby residential property and streets.
12. The site, including the parking areas, shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

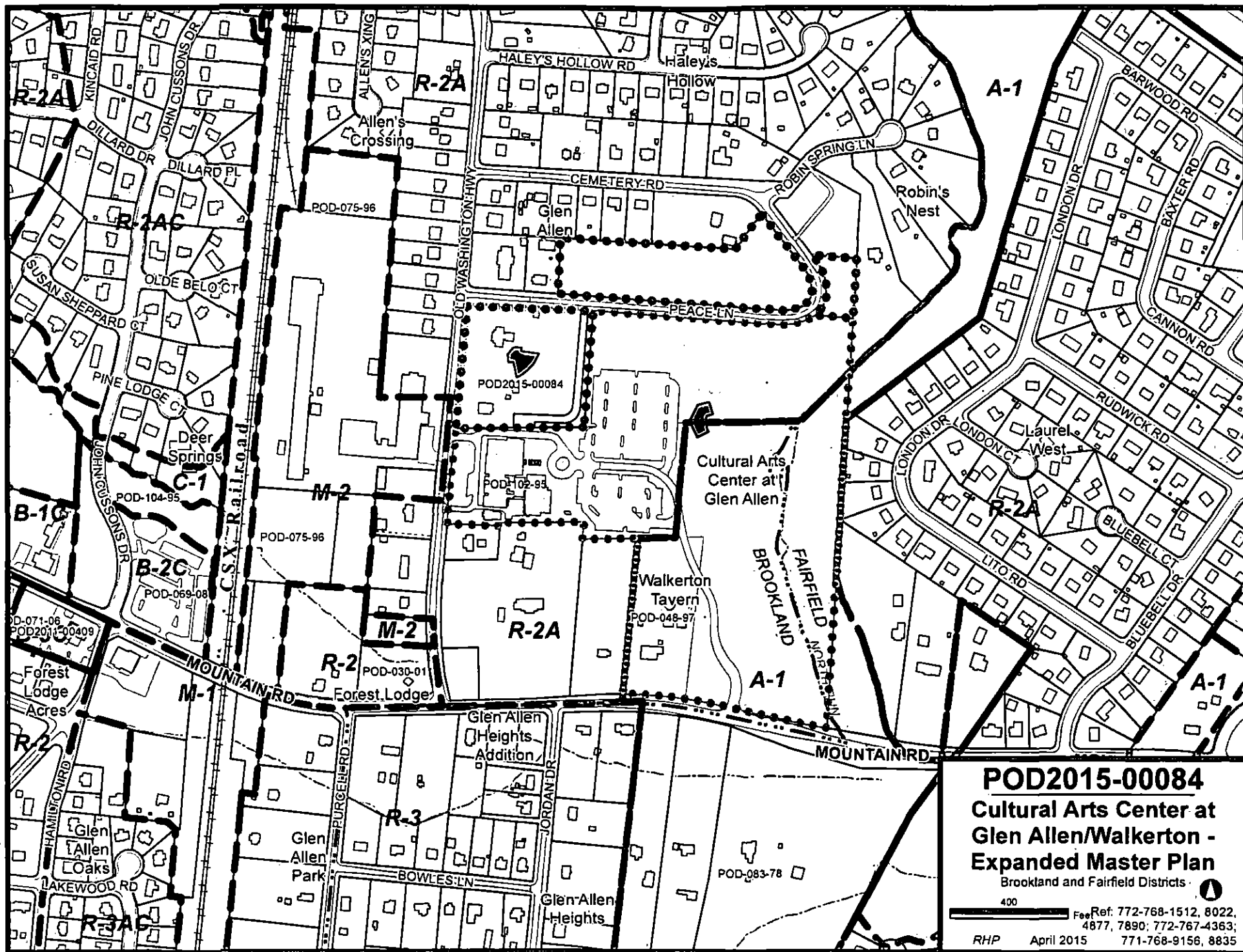
Agenda Item No. 99-15

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Agenda Title: RESOLUTION – POD2015-00084 – Approval of Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton – Brookland and Fairfield Districts

15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities, and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.
24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
25. The right-of way for widening of Old Washington Highway and Peace Lane as shown on approved plans shall be dedicated to the County prior to any occupancy permits being issued. The right-of way dedication plat and any other required information shall be submitted to the Director of Real Property at least 60 days prior to requesting occupancy permits.
26. The conceptual master plan, as submitted with this application, is for planning and information purposes only. All subsequent detailed plans of development and construction plans needed to implement this conceptual plan may be administratively reviewed and approved and shall be subject to all regulations in effect at the time such subsequent plans are submitted for review/approval.

COMMENTS: The Director of Planning has reviewed the plans submitted by Henrico County Division of Recreation and Parks and recommends approval, and the County Manager concurs.



POD2015-00084
Cultural Arts Center at
Glen Allen/Walkerton -
Expanded Master Plan

Brookland and Fairfield Districts

400
 Fee Ref: 772-768-1512, 8022,
 4877, 7890; 772-767-4363;
 RHP April 2015 771-768-9156, 8835

RESOLUTION — Signatory Authority — Deed of Easement — Huguenot and River Roads — Tuckahoe District

This resolution authorizes the Chairman to execute a deed of easement conveying a permanent traffic control easement containing 0.029 acre and a temporary construction easement containing 0.095 acre at the intersection of Huguenot Road and River Road to the Commonwealth of Virginia for its construction and maintenance of traffic signal equipment and devices to support pedestrian crossing paths and sidewalks.

The Directors of Public Utilities, Public Works, and Real Property recommend approval of this Board paper, and the County Manager concurs. **(Public Hearing)**



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 100-15

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Agenda Title: **RESOLUTION — Signatory Authority — Deed of Easement — Huguenot and River Roads — Tuckahoe District**

For Clerk's Use Only:

Date: **APR 28 2015**

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
Nelson, T.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

WHEREAS, the Virginia Department of Transportation ("VDOT") is installing pedestrian crossing paths and sidewalks at the intersection of Huguenot Road (State Route 147) and River Road (State Route 650); and,

WHEREAS, VDOT has requested that the County convey a permanent traffic control easement containing 0.029 acre and a temporary construction easement containing 0.095 acre to the Commonwealth of Virginia for installation and maintenance of traffic signal equipment and devices to support pedestrian crossing paths and sidewalks; and,

WHEREAS, this resolution was advertised and a public hearing was held on April 28, 2015, pursuant to Section 15.2-1813 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman and Clerk are authorized to execute a deed of easement in a form approved by the County Attorney conveying the easements shown on Exhibit A.

Comments: The Directors of Public Utilities, Public Works, and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

Dr. B. Chan

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

EXHIBIT A



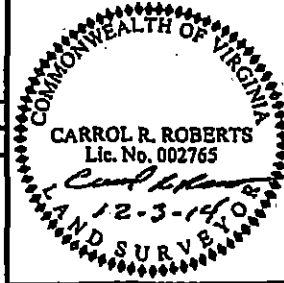
Carrol R. Roberts, L.S.
Richmond District
2430 Pine Forest Dr.
Colonial Heights, VA 23034
(804) 863-4019

UPC: 104959
PROJ.: U000-127-865.M501
DATE: DEC. 02, 2014
SCALE: 1" = 80'
DRAWN BY: CRR

PARCEL
SHEET 1 OF 1

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
PLAT SHOWING A PROP. PERM.
TRAFFIC CONTROL EASE.
AND
PROP. TEMP. CONSTR. EASE.

PROPERTY OF
COUNTY OF HENRICO
DB 1726 PG 351
TUCKAHOE MAGISTERIAL DISTRICT
HENRICO COUNTY, VA



VDOT Location and Design
Colonial Heights, Virginia
Carrol Roberts L.S.

POINT	STA. & OFF.	PROJ. COORD.	STATE PLANE
A	28.85' 103+62.44	N 4509218492 E 35606627587	N 373728130 E 11762532466
B	25.23' 104+44.07	N 4509218492 E 35607404599	N 373733747 E 11762610159

NOTES:

1. CARROL ROBERTS
CERTIFY THAT THIS
PLAT MEETS OR
EXCEEDS THE MINIMUM
PLAT STANDARDS OF
THE VA DPOR
APPLICABLE
REGULATIONS.

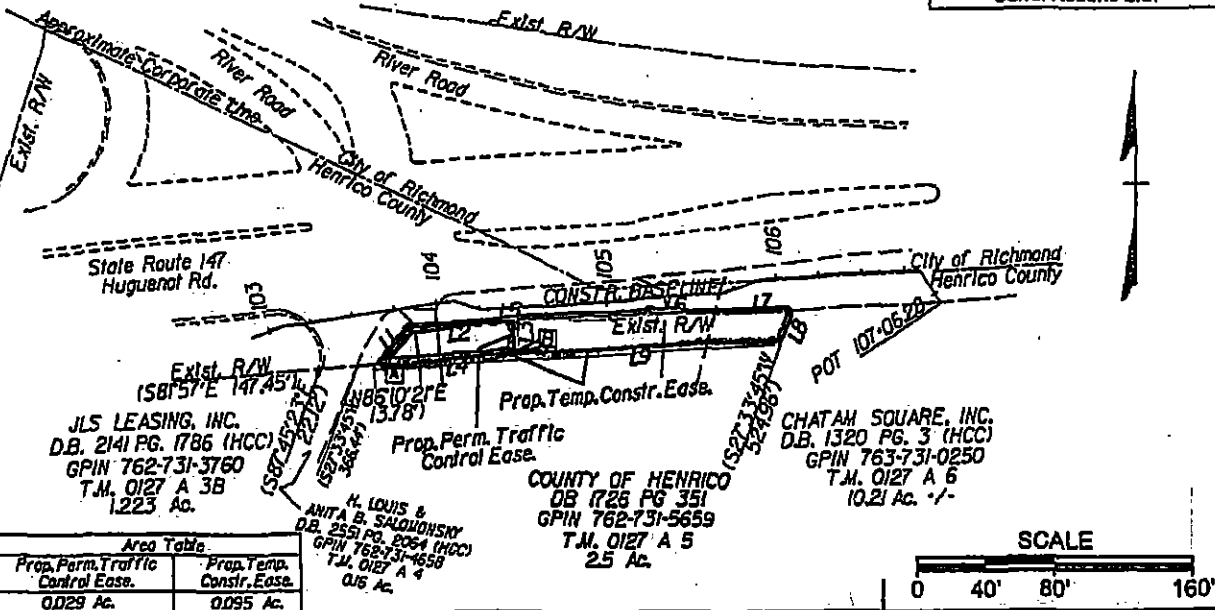
2. THE PROPERTY
BOUNDARIES SHOWN
ARE BASED ON RECORD
INFORMATION AND FIELD
EVIDENCE RECOVERED
BY VDOT. THIS PLAT
DOES NOT CONSTITUTE
A BOUNDARY SURVEY.

3. THIS PLAT WAS
PREPARED WITHOUT
THE BENEFIT OF A
TITLE REPORT AND MAY
NOT SHOW ALL
EASEMENTS WHICH MAY
AFFECT THIS
PROPERTY.

4. PROPOSED
EASEMENTS SHOWN ARE
BASED ON A DESIGN
FILE.

LINE DATA
L1 N37°33'57"E 2484'
L2 N86°03'40"E 6187'
L3 S03°00'35"E 1819'
L4 S85°51'52"W 77.90'
L5 N86°03'40"E 100.00'
L6 N88°55'27"E 10012'
L7 N87°12'22"E 2504'
L8 S27°03'59"W 1852'
L9 S87°34'12"W 15570'

CONSTR. BASELINE DATA	
Sta	COURSE
103+04.9	N 85° 40' 05.40" E Dist 501
103+15.49	N 85° 33' 43.95" E Dist 354
103+19.03	N 85° 39' 39.62" E Dist 201
103+21.04	N 87° 36' 20.86" E Dist 83.35
104+04.39	N 85° 52' 14.92" E Dist 200
104+06.39	N 84° 50' 42.44" E Dist 371
104+09.50	N 77° 01' 29.97" E Dist 1690
104+26.41	N 86° 03' 49.65" E Dist 10494
105+31.35	N 86° 01' 42.75" E Dist 3678
105+68.10	N 69° 21' 34.54" E Dist 249
105+70.95	N 69° 21' 34.54" E Dist 2049
105+91.04	N 86° 55' 17.14" E Dist 92.63
106+83.67	S 32° 59' 22.68" E Dist 22.61
107+05.28	



---- Permanent Traffic Control Easement
— Temporary Construction Easement

ORDINANCE — To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges

The proposed ordinance would increase basic connection fees for single-family residences approximately 3% from \$4,710 to \$4,850 for water and from \$5,755 to \$5,930 for sewer when the developer installs all local facilities. Fees for other categories, such as multi-family residences, hotels, hospitals, and nursing homes, would also increase approximately 3%. Local facilities fees would increase from \$2,630 to \$2,710 for water and from \$3,875 to \$3,990 for sewer. These changes would be effective October 1, 2015.

The proposed ordinance would also increase bimonthly service and volume charges by approximately 3% for water and 3% for sewer, including industrial strong waste charges, effective July 1, 2015. The total increase in water and sewer charges to the average customer using 14.25 CCF of water every two months will be \$3.52, or approximately 6.0¢ per day.

These changes are recommended to support the operating and capital budgets, including water and sewer rehabilitation projects, as well as the Cobbs Creek Reservoir project.

The Director of Public Utilities recommends approval, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 101-15
Page No. 1 of 1

Agenda Title: **ORDINANCE — To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: APR 28 2015	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
() Approved () Denied () Amended () Deferred to: _____	REMARKS: _____ _____ _____			
		Glover, R. _____ Kaechele, D. _____		
		Nelson, T. _____ O'Bannon, P. _____ Thornton, F. _____		

After a duly advertised public hearing, the Board of Supervisors of Henrico County, Virginia adopted the attached ordinance.

Comment: The Director of Public Utilities recommends approval, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

ORDINANCE — To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled "Water connection fees" and "Sewer connection fees," Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled "Water service and volume charges" and "Sewer service charges and rates," Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Subsections (b) and (c) of Section 23-359 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-359. Water connection fees.

(b) Basic connection fee.

- (1) The basic connection fee covers installation of the water meter and partial payment for backup facilities. The basic connection fee shall be assessed all connectors except for fire service and payment shall accompany the application for connection as follows:

Single-family dwellings (including semi-detached dwellings)	\$4,710.00 <u>\$4,850.00</u> /dwelling unit
Multi-family dwellings	4,710.00 <u>4,850.00</u> /dwelling unit
Motel and hotel	2,815.00 <u>2,900.00</u> /room
Hospital	6,505.00 <u>6,700.00</u> /bed
Nursing homes and dormitories	4,335.00 <u>4,465.00</u> /bed
Facilities providing permanent housing for elderly or handicapped persons and operated by charitable, non-stock, non- profit organizations which are exempted by Section 501(c)(3) of the Internal Revenue Code	1,670.00 <u>1,720.00</u> /dwelling unit

- (2) The basic connection fee for an existing single-family dwelling served by an individual private well shall be ~~\$2,345.00~~ **\$2,415.00**.
- (3) The fee for all other business, industrial, and public buildings will be based on meter size as follows:

Meter Size (Inches)	Basic Connection Fee	
5/8	\$ 4,710.00	<u>\$4,850.00</u>
1	46,835.00	<u>17,340.00</u>
1½	33,595.00	<u>34,605.00</u>
2	66,680.00	<u>68,680.00</u>
3	133,375.00	<u>137,375.00</u>
4	232,365.00	<u>239,335.00</u>
6	489,125.00	<u>514,100.00</u>
8	1,247,815.00	<u>1,285,250.00</u>
10	2,000,775.00	<u>2,060,800.00</u>

The connection fee for a permanent connection which will be used at special events for no more than 12 days per calendar year shall be ten percent of the basic connection fee above. If usage exceeds 12 days per year, the balance of the fees above shall be due within 30 days.

(c) *Local facilities fee.* The connector shall pay for all local facilities subject to the off-site and oversized mains credit policy.

- (1) Where local facilities are not available to the connector's property, the connector shall pay the full cost of the local facilities installed to serve the connector's property. Developers of new subdivisions shall install local water facilities in accordance with chapter 19 and water agreements approved by the board of supervisors. Along any public right-of-way or easement where the property owner desires service for his own personal use (i.e., a single-family residential unit in which the owner intends to reside), the county will extend the local facilities at the owner's expense. The cost of such extension shall be \$30.00 per linear foot of water main extension, except that the cost for such extension to serve an existing single-family dwelling served by an individual private well shall be \$15.00 per linear foot, plus the cost of installing the connection from the main to the property line as follows:

Water Meter Size (Inches)	Service Size (Inches)	Installation Charge		Water Meter Charge
5/8	1"	\$2,630.00	<u>\$2,710.00</u>	\$139.00
5/8	1½	3,210.00	<u>3,305.00</u>	139.00
1	1	2,785.00	<u>2,870.00</u>	181.00
1	1½	3,210.00	<u>3,305.00</u>	181.00
1	2	3,210.00	<u>3,305.00</u>	181.00
1½	1½	5,095.00	<u>5,250.00</u>	358.00
1½	2	5,095.00	<u>5,250.00</u>	358.00
2	2	5,095.00	<u>5,250.00</u>	469.00

The cost of a five-eighths-inch domestic meter is included in the basic connection fee for single-family residential connections.

- (2) Where local facilities are available to the connector's property and where costs of the local facilities have not been previously assessed against the property being connected, a local facilities fee shall be required. The local facilities fee shall be as follows:

<i>Meter Size (Inches)</i>	<i>Local Facilities Fee</i>
5/8	\$2,630.00 <u>\$2,710.00</u>
1	3,240.00 <u>3,305.00</u>
1½	5,095.00 <u>5,250.00</u>
2	5,095.00 <u>5,250.00</u>

2. That Subsections (b) and (c) of Section 23-360 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-360. Sewer connection fees.

(b) *Basic connection fee.*

- (1) The basic connection fee for all applicants is a partial payment for backup facilities. The basic connection fee shall be assessed to all connectors and the payment shall accompany the application as follows:

Single-family dwellings (including semi-detached dwellings)	\$5,755.00 <u>\$5,930.00/dwelling unit</u>
Multi-family dwelling	5,755.00 <u>5,930.00/dwelling unit</u>
Motels and hotels	3,455.00 <u>3,560.00/room</u>
Hospitals	7,950.00 <u>8,190.00/bed</u>
Nursing homes and dormitories	5,305.00 <u>5,465.00/bed</u>
Facilities providing permanent housing for elderly or handicapped persons and operated by charitable, non-stock, non-profit organizations which are exempted by Section 501(c)(3) of the Internal Revenue Code	2,050.00 <u>2,110.00/dwelling unit</u>

- (2) The basic connection fee for an existing single-family dwelling served by an individual septic system shall be ~~\$2,875.00~~ **\$2,960.00**. For purposes of computing connection costs and fees under this section, a privy shall be treated as an individual septic system.
- (3) Fees for all other business, industrial, and public buildings will be based on meter size as follows:

<i>Meter Size (Inches)</i>	<i>Basic Connection Fee</i>	
5/8	\$5,755.00	<u>\$5,930.00</u>
1	22,445.00	<u>23,120.00</u>
1½	44,905.00	<u>46,250.00</u>
2	88,840.00	<u>91,505.00</u>
3	178,850.00	<u>184,215.00</u>
4	312,070.00	<u>321,430.00</u>
6	667,210.00	<u>687,225.00</u>
8	1,667,390.00	<u>1,717,410.00</u>
10	2,676,615.00	<u>2,756,915.00</u>

The connection fee for a permanent connection which will be used at special events for no more than 12 days per calendar year shall be ten percent of the basic connection fee above. If usage exceeds 12 days per year, the balance of the fees above shall be due within 30 days.

(c) *Local facilities fee.* The connector shall pay for all local facilities subject to the off-site and oversized mains credit policy.

(1) Where local facilities are not available to the connector's property, the connector shall pay the full cost of the local facilities installed to serve the connector's property. Developers of new subdivisions shall install local sewer facilities in accordance with chapter 19 and sewer agreements approved by the board of supervisors. Along any public right-of-way or easement where the property owner desires service for his own personal use (i.e., a single-family residential unit in which the owner intends to reside), the county will extend the local facilities at the owner's expense. The cost of such an extension shall be \$50.00 per linear foot of sewer main extension, except that the cost for such extension to serve an existing single-family dwelling served by an individual septic system shall be \$25.00 per linear foot plus a cost of ~~\$3,875.00~~ \$3,990.00 for installing the connection from the main to the property line.

(2) Where local facilities are available to the connector's property and where the costs of such local facilities have not been previously assessed against the property being connected, a local facilities fee shall be required. The local facilities fee shall be ~~\$3,875.00~~ \$3,990.00.

3. That Subsection (a) of Section 23-361 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-361. Water service and volume charges.

(a) *Amount of charges.* The charges for water service shall consist of a service charge and a

volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly shall pay the following charge. Users billed monthly shall pay one-half of this charge.

a. Connected Users:

<i>Meter Size (Inches)</i>	<i>Bimonthly</i>	
5/8 or 3/4	\$ 12.50	<u>\$12.90</u>
1	29.55	<u>30.45</u>
1½	54.25	<u>55.90</u>
2	83.40	<u>85.90</u>
3	137.50	<u>141.65</u>
4	220.85	<u>227.50</u>
6	435.80	<u>448.85</u>
8	835.15	<u>880.20</u>
10	835.15	<u>880.20</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$12.50~~ **\$12.85**.

- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$12.50~~ **\$12.85**.

- (2) *Volume charge.* In addition to the service charges, the following volume charges shall apply to all water delivered:

<i>Consumption Block Hundred Cubic Feet</i>			
	<i>Monthly</i>	<i>Bimonthly</i>	<i>Volume Charge. Per 100 Cubic Feet</i>
First	5,000	10,000	\$ 2.87 <u>\$2.95</u>
Next	35,000	70,000	1.96 <u>2.02</u>
Over	40,000	80,000	1.41 <u>1.45</u>

For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$1.78~~ **\$1.84** per CCF.

4. That Subsection (a) of Section 23-362 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-362. Sewer service charges and rates.

- (a) *Amount of charges.* The charges for sewer service shall consist of a service charge and a

volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly for water service shall pay the following charge based on the size of the water meter which serves or the size of the water meter which would serve the premises if one were installed. Users billed monthly shall pay one-half of this charge.

a. Connected users:

<i>Meter Size (Inches)</i>	<i>Bimonthly Charge</i>	
5/8 or 3/4	\$ 25.20	<u>\$25.95</u>
1	41.70	<u>42.95</u>
1½	61.10	<u>62.95</u>
2	88.25	<u>90.90</u>
3	149.25	<u>153.75</u>
4	236.05	<u>243.15</u>
6	469.95	<u>484.05</u>
8	804.45	<u>828.60</u>
10	804.45	<u>828.60</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$25.20~~ **\$25.95**.
- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$25.20~~ **\$25.95**.
- d. Connected and not metered single-family and multi-family residential users, per single-family residential unit: ~~\$66.20~~ **\$68.20**.

(2) *Volume charge.*

- a. In addition to the service charges, the following volume charges shall apply to all water delivered:

<i>Consumption Block Hundred Cubic Feet</i>			<i>Volume Charge</i>
	<i>Monthly</i>	<i>Bimonthly</i>	<i>Per Hundred Cubic Feet</i>
First	5,000	10,000	\$3.04 <u>\$3.13</u>
Next	35,000	70,000	2.17 <u>2.24</u>
Over	40,000	80,000	1.96 <u>2.02</u>

- b. For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$1.86~~ **\$1.92** per CCF.

(3) *Industrial strong waste charge.* In addition to the charges set out in subsections (a)(1) and (2) of this section, there will be charged to individual users a strong waste charge as applicable:

- a. Suspended solids, when the concentrations of suspended solids exceed 275 milligrams per liter: ~~\$24.40~~ \$22.05 per CWT for suspended solids in excess of 275 mg/l.
- b. BOD, when concentrations of BOD exceed 250 milligrams per liter: ~~\$29.65~~ \$30.55 per CWT for BOD in excess of 250 mg/l.

5. That this ordinance shall be in full force and effect from and after July 1, 2015, as provided by law and the following provisions:

Charges set forth in Sections 23-361 and 23-362 shall be pro-rated to apply the old and new charges to that proportion of water supplied and/or sewage collected prior to and after the effective date of the new rates. Calculation of such pro-rated charges shall be computed based on average daily use of service supplied.

The connection fees set forth in Sections 23-359 and 23-360 shall not take effect until October 1, 2015.

RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015

On Tuesday, April 14, 2015, this paper will be considered, but should be deferred (at least seven days, according to law) before being approved. At a scheduled meeting on Tuesday, April 28, 2015, at 7:00 p.m. the proposed Operating and Capital Annual Fiscal Plans may be approved, amended, substituted for, or deferred until a later date, but, at least with regard to the schools' budget, should be approved by May 1, 2015. This paper will also allocate car tax relief for tax year 2015. This item was deferred at the Board of Supervisors' April 14, 2015 meeting.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 1 of 7
Agenda Item No. 84-15

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

For Clerk's Use Only:

Date: APR 28 2015

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Glover, R. _____
Kaechele, D. _____
Nelson, T. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 6:00 p.m., on April 14, 2014, to consider the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2015-16; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2015-16, are hereby approved for informative and fiscal planning purposes only.

OPERATING ANNUAL FISCAL PLAN
ESTIMATED OPERATING RESOURCES

01- GENERAL FUND:

	<u>Manager Proposed</u>	<u>Board Approved</u>
51/01 - General Property Taxes	\$ 408,950,000	\$ 408,950,000
02 - Other Local Taxes	138,455,000	138,455,000
03 - Permits, Fees, & Licenses	4,126,100	4,126,100
04 - Fines & Forfeitures	2,590,000	2,590,000
05 - Use of Money & Property	7,915,600	7,915,600
06 - Charges for Services	3,585,100	3,585,100
07 - Miscellaneous	4,132,500	4,132,500
08 - Recovered Costs	4,037,870	4,037,870
Total from Local Sources	<u>\$ 573,792,170</u>	<u>\$ 573,792,170</u>

52/02 - Non-Categorical Aid	\$ 16,718,500	\$ 16,718,500
03 - Shared Expenses	16,222,000	16,222,000
04 - Categorical Aid	295,123,275	295,123,275
Total from State	<u>\$ 328,063,775</u>	<u>\$ 328,063,775</u>

53/03 - Categorical Aid - Total Federal	380,000	380,000
GENERAL FUND REVENUE	<u>\$ 902,235,945</u>	<u>\$ 902,235,945</u>

By Agency Head

Eugene W. Miller

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 2 of 7
Agenda Item No. 84-15

**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for
Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

60/01 - Operating Transfers	\$	(142,946,157)	\$	(142,946,157)
62/01 - From (To) Fund Balance		26,526,303		26,526,303
GENERAL FUND RESOURCES	\$	785,816,091	\$	785,816,091
<u>11 – SPECIAL REVENUE FUND:</u>				
51/03 - Permits, Fees, & Licenses	\$	1,016,372	\$	1,016,372
04 - Fines & Forfeitures		174,566		174,566
05 - Use of Money & Property		198,156		198,156
06 - Charges for Services		29,020,297		29,020,297
07 - Miscellaneous		1,518,520		1,518,520
08 - Recovered Costs		549,222		549,222
Total from Local Sources	\$	32,477,133	\$	32,477,133
52/02 - Non-Categorical Aid	\$	1,251,835	\$	1,251,835
04 - Categorical Aid		33,245,121		33,245,121
Total from State	\$	34,496,956	\$	34,496,956
53/03 - Categorical Aid - Total Federal	\$	56,785,205	\$	56,785,205
SPECIAL REVENUE FUND REVENUE	\$	123,759,294	\$	123,759,294
60/01 - Operating Transfers	\$	26,110,991	\$	26,110,991
62/01 - From (To) Fund Balance		899,564		899,564
SPECIAL REVENUE FUND RESOURCES	\$	150,769,849	\$	150,769,849
<u>51 – WATER AND SEWER ENTERPRISE FUND:</u>				
51/06 - Charges for Services	\$	104,575,508	\$	104,575,508
07 - Miscellaneous		2,116,260		2,116,260
W&S ENTERPRISE FUND REVENUE	\$	106,691,768	\$	106,691,768
60/01 - Operating Transfers	\$	1,930,308	\$	1,930,308
62/01 - From (To) Retained Earnings		(28,198,438)		(28,198,438)
W&S ENTERPRISE FUND RESOURCES	\$	80,423,638	\$	80,423,638
<u>52 – BELMONT GOLF COURSE ENTERPRISE FUND:</u>				
51/06 - Charges for Services	\$	1,070,999	\$	1,070,999
BELMONT ENTERPRISE FUND RESOURCES	\$	1,070,999	\$	1,070,999
<u>61 – CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:</u>				
51/05 - Use of Money & Property	\$	344,000	\$	344,000
07 - Miscellaneous		1,100		1,100
08 - Recovered Cost		20,161,692		20,161,692
C.A.M. FUND RESOURCES	\$	20,506,792	\$	20,506,792
<u>62 – TECHNOLOGY REPLACEMENT FUND:</u>				
60/01 - Operating Transfers	\$	1,000,000	\$	1,000,000
62/01 - From (To) Retained Earnings		1,317,152		1,317,152
TECH. REPLACE. FUND RESOURCES	\$	2,317,152	\$	2,317,152

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No.3 of 7
Agenda Item No. **84-15**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

63 – RISK MANAGEMENT FUND:

51/08 - Recovered Costs - Total Revenue	\$ 750,000	\$ 750,000
60/01 - Operating Transfers	8,397,952	8,397,952
RISK MANAGEMENT FUND RESOURCES	\$ 9,147,952	\$ 9,147,952

64 - HEALTHCARE FUND:

51/05 - Interest on Investment	\$ 75,000	\$ 75,000
51/07 - Miscellaneous	150,000	150,000
51/08 - Recovered Costs	99,611,536	99,611,536
HEALTHCARE FUND REVENUE	\$ 99,836,536	\$ 99,836,536

62/01 - From (To) Fund Balance	\$ 1,815,970	\$ 1,815,970
HEALTHCARE FUND RESOURCES	\$ 101,652,506	\$ 101,652,506

71 – DEBT SERVICE FUND:

60/01 - Operating Transfers - TOTAL RESOURCES	\$ 54,805,548	\$ 54,805,548
62/01 - From (To) Fund Balance	2,000,000	2,000,000
DEBT SERVICE FUND RESOURCES	\$ 56,805,548	\$ 56,805,548

82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

51/10 - Shared Expenses - Local	\$ 423,888	\$ 423,888
52/03 - Shared Expenses - State	1,631,369	1,631,369
JRJDC AGENCY FUND REVENUE	\$ 2,055,257	\$ 2,055,257

60/01 - Operating Transfers	\$ 3,426,586	\$ 3,426,586
62/01 - From (To) Fund Balance	169,762	169,762
JRJDC AGENCY FUND RESOURCES	\$ 5,651,605	\$ 5,651,605

83 – FIDUCIARY FUNDS

60/01 - Operating Transfers	\$ 3,300,000	\$ 3,300,000
OPEB AND LINE OF DUTY RESOURCES	\$ 3,300,000	\$ 3,300,000

90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:

60/01 - Operating Transfers - TOTAL RESOURCES	\$ (94,525,252)	\$ (94,525,252)
TOTAL OPERATING RESOURCES	\$ 1,122,936,880	\$ 1,122,936,880

Including: REVENUE TOTAL	\$ 1,256,928,842	\$ 1,256,928,842
OPERATING TRANSFERS	(138,500,024)	(138,500,024)
FUND BALANCE/RETAINED EARNINGS	4,508,062	4,508,062
	\$ 1,122,936,880	\$ 1,122,936,880

* Indicates a change

TOTAL CHANGES IN ESTIMATED RESOURCES	\$ 0
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 4 of 7
Agenda Item No. 84-15

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

ESTIMATED OPERATING REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
01- GENERAL FUND:		
01 - Board of Supervisors	\$ 1,027,440	\$ 1,027,440
02 - Library	17,067,727	17,067,727
03 - Sheriff	36,315,266	36,315,266
04 - Circuit Court	2,979,107	2,979,107
05 - Commonwealth's Attorney	4,504,046	4,504,046
06 - General District Court	214,362	214,362
07 - Juvenile/Domestic Relations Court	2,414,575	2,414,575
08 - Electoral Board	1,332,123	1,332,123
09 - County Manager	3,452,450	3,452,450
10 - County Attorney	2,185,408	2,185,408
11 - Human Resources	4,970,715	4,970,715
12 - Police	69,244,773	69,244,773
13 - Fire	52,722,701	52,722,701
14 - Finance	13,423,106	13,423,106
16 - General Services	14,111,387	14,111,387
17 - Internal Audit	420,580	420,580
19 - Information Technology	12,873,705	12,873,705
21 - Agriculture & Home Extension	383,031	383,031
23 - Recreation & Parks	17,528,681	17,528,681
24 - Public Health	1,779,094	1,779,094
28 - Public Works	48,045,077	48,045,077
29 - Real Property	619,207	619,207
30 - Economic Development	14,422,484	14,422,484
32 - Non-Departmental	12,151,263	12,151,263
33 - Building Inspections	4,141,366	4,141,366
34 - Planning	3,891,345	3,891,345
35 - Permit Centers	873,598	873,598
38 - Community Revitalization	1,549,846	1,549,846
50 - Education	441,171,628	441,171,628
TOTAL GENERAL FUND	\$ 785,816,091	\$ 785,816,091
11 - SPECIAL REVENUE FUND:		
05 - Commonwealth's Attorney	\$ 922,398	\$ 922,398
07 - Juvenile/Domestic Relations Court	933,795	933,795
12 - Police	1,501,717	1,501,717
22 - Social Services	27,477,333	27,477,333
26 - Mental Health/Developmental Services	34,953,960	34,953,960
27 - CRWP	5,828,028	5,828,028
28 - Public Works	897,000	897,000
31 - Public Utilities - Solid Waste	12,764,316	12,764,316
- Street Lights	83,100	83,100
32 - Non-Departmental	50,000	50,000
36 - Community Corrections Program	1,834,445	1,834,445
50 - Education - Cafeterias	23,772,232	23,772,232
- Grants	39,751,525	39,751,525
TOTAL SPECIAL REVENUE FUND	\$ 150,769,849	\$ 150,769,849

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 5 of 7
Agenda Item No. 84-15

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for
Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

51 – WATER AND SEWER ENTERPRISE FUND:

31 - Public Utilities - Operations	\$	61,716,332	\$	61,716,332
- Debt Service		18,707,306		18,707,306
TOTAL W&S ENTERPRISE FUND	\$	80,423,638	\$	80,423,638

52 - BELMONT GOLF COURSE ENTERPRISE FUND:

23 - Recreation & Parks - TOTAL FUND	\$	1,070,999	\$	1,070,999
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61 – CENTRAL AUTO MAINTENANCE FUND:

16 - Central Auto. Maint. - TOTAL FUND	\$	20,506,792	\$	20,506,792
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62 – TECHNOLOGY REPLACEMENT FUND:

37 - Technology Replacement - TOTAL FUND	\$	2,317,152	\$	2,317,152
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63 – RISK MANAGEMENT FUND:

11 - Risk Management - TOTAL FUND	\$	9,147,952	\$	9,147,952
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64 – HEALTHCARE FUND:

42 - Healthcare - TOTAL FUND	\$	101,652,506	\$	101,652,506
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71 – DEBT SERVICE FUND:

18 - General Government	\$	21,393,968	\$	21,393,968
50 - Education		35,411,580		35,411,580
TOTAL DEBT SERVICE FUND	\$	56,805,548	\$	56,805,548

82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

40 - JRJDC - Operations	\$	4,980,278	\$	4,980,278
- Debt Service		671,327		671,327
TOTAL JRJDC AGENCY FUND	\$	5,651,605	\$	5,651,605

83 – FIDUCIARY FUND:

11 - OPEB - GASB 45	\$	2,750,000	\$	2,750,000
11 - Line of Duty Act (LODA)		550,000		550,000
TOTAL FIDUCIARY FUND	\$	3,300,000	\$	3,300,000

90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:

60 - Interdepartmental Billings - CAM	\$	(20,506,792)	\$	(20,506,792)
- Healthcare		(74,018,460)		(74,018,460)
TOTAL ADJUSTMENTS	\$	(94,525,252)	\$	(94,525,252)
TOTAL OPERATING REQUIREMENTS	\$	1,122,936,880	\$	1,122,936,880

* Indicates a change

TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS	\$	0
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 6 of 7
Agenda Item No. 84-15

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

CAPITAL ANNUAL FISCAL PLAN
ESTIMATED CAPITAL RESOURCES

<u>Source</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u>21 - CAPITAL PROJECTS FUND:</u>		
Motor Vehicle License Revenue	\$ 850,000	\$ 850,000
Education Meals Tax Revenue	10,990,470	10,990,470
Other Local Revenue	5,008,000	5,008,000
Fund Balance - Special Revenue Fund	500,000	500,000
Fund Balance - General Fund	22,961,502	22,961,502
TOTAL CAPITAL PROJECTS FUND	\$ 40,309,972	\$ 40,309,972
<u>22 - VEHICLE REPLACEMENT RESERVE:</u>		
Fund Balance - General Fund	\$ 3,824,800	\$ 3,824,800
<u>51 - WATER AND SEWER ENTERPRISE FUND:</u>		
Water & Sewer Fees/Charges	\$ 65,500,000	\$ 65,500,000
TOTAL WATER AND SEWER ENTERPRISE FUND	\$ 65,500,000	\$ 65,500,000
TOTAL CAPITAL RESOURCES	\$ 109,634,772	\$ 109,634,772

* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES	\$ 0
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ESTIMATED CAPITAL REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u>21 - CAPITAL PROJECTS FUND:</u>		
13 - Fire	\$ 6,900,000	\$ 6,900,000
16 - General Services	1,440,000	1,440,000
19 - Information Technology	1,250,000	1,250,000
23 - Recreation & Parks	6,500,000	6,500,000
28 - Public Works	9,729,502	9,729,502
50 - Education	13,490,470	13,490,470
TOTAL CAPITAL PROJECTS FUND	\$ 39,309,972	\$ 39,309,972
<u>22 - VEHICLE REPLACEMENT RESERVE:</u>		
12 - Police	\$ 2,324,800	\$ 2,324,800
13 - Fire	1,500,000	1,500,000
13 - Education	1,000,000	1,000,000
TOTAL VEHICLE REPLACEMENT RESERVE	\$ 4,824,800	\$ 4,824,800
<u>51 - WATER AND SEWER ENTERPRISE FUND:</u>		
31 - Public Utilities - Water	\$ 29,050,000	\$ 29,050,000
- Sewer	36,450,000	36,450,000
TOTAL WATER & SEWER ENTERPRISE FUND	\$ 65,500,000	\$ 65,500,000
TOTAL CAPITAL REQUIREMENTS	\$ 109,634,772	\$ 109,634,772

* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS	\$ 0
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 7 of 7
Agenda Item No. 84-15

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

BE IT FURTHER RESOLVED that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors; and,

BE IT FURTHER RESOLVED that the salary schedule attached hereto for Boards and Commissions and Unscheduled Salaries effective at the beginning of the 2015-16 fiscal year is approved; and, in accordance with Section 15.2-1414.2 of the Code of Virginia, the maximum annual compensation of members of this Board is set for calendar years 2016 through 2019 as set out in note (2) of the Schedule of Compensation.

BE IT FURTHER RESOLVED that the approved Operating Annual Fiscal Plan for fiscal year 2015-16 includes an increase in the personnel complement of 27 positions for general government and 59.5 positions for schools and funding for a 2.000% wage increase for all eligible general government and school employees, to be effective on October 3, 2015; and,

BE IT FURTHER RESOLVED that in order to implement changes to the Personal Property Tax Relief Act of 1998 (the "PPTRA") made by legislation adopted by the Virginia General Assembly:

1. Any qualifying vehicle, as defined in the PPTRA, situated within the County commencing January 1, 2015, shall receive personal property tax relief in the following manner:
 - a. Qualifying vehicles valued at \$1,000 or less shall receive 100% tax relief;
 - b. Qualifying vehicles valued at between \$1,001 to \$20,000 shall receive 55% tax relief;
 - c. Qualifying vehicles valued at \$20,001 or more shall receive 55% tax relief on the first \$20,000 of value only; and
 - d. All other vehicles which do not meet the definition of "qualifying vehicles" will not receive any form of tax relief under the PPTRA.
2. The amount of tax relief shall be a specific dollar amount offset against the total personal property taxes that would otherwise be due on a qualifying vehicle but for the PPTRA. The specific dollar amount of relief shall be shown on the tax bill for each qualifying vehicle, together with a general description of the criteria upon which relief has been allocated.

COMMENTS: This Board Paper should be considered on April 14, 2015, but should be deferred until Tuesday April 28, 2015, to comply with Virginia Code Section 15.2-2506, which states that "The hearing shall be held at least seven days prior to the approval of the budget...." The Director of Finance recommends approval of this Board Paper and the County Manager concurs.

SCHEDULE OF COMPENSATION:
Members of County Boards and Commissions, et al.
County of Henrico, Virginia

Board of Supervisors	\$51,007.71 per annum ^{(1) (2)}
Board of Zoning Appeals.....	\$6,600.00 per annum
Electoral Board - General Election.....	\$4,214.64 per annum ⁽³⁾
Secretary, Electoral Board - General Election.....	\$8,429.28 per annum ⁽³⁾
Election Officials.....	\$150.00 base pay per workday ⁽⁴⁾
Assistant Chief Election Officials.....	\$180.00 base pay per workday ⁽⁴⁾
Chief Election Officials.....	\$200.00 base pay per workday ⁽⁴⁾
Planning Commission.....	\$17,000.00 per annum
Richmond Regional Planning District Commission.....	\$3,000.00 per annum
Capital Region Airport Commission	\$3,000.00 per annum
Board of Real Estate Review & Equalization.....	\$225.00 per month
School Board	\$18,000.00 per annum ⁽⁵⁾
Social Services Board.....	\$3,000.00 per annum
Volunteer Firefighters.....	\$2.00 per call
Economic Development Authority	\$200.00 per meeting
Parks and Recreation Advisory Commission	\$75.00 per meeting

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- (1) This salary is in effect through December 31, 2015. The Chairman receives an additional sum of 15% of the per annum rate and the Vice Chairman receives an additional sum of 10% of the per annum rate.
- (2) In accordance with Va. Code § 15.2-1414.2, the maximum salary for calendar years 2016 through 2019 is hereby prior set to July 1, 2015. For calendar year 2016, the maximum per annum rate shall be \$52,027.86. For calendar years 2017, 2018, and 2019, an allowance is made for a maximum increase of 2.372% of the prevailing per annum rate. In each calendar year 2016 through 2019, the Chairman shall receive an additional sum of 15% of the prevailing per annum rate and the Vice Chairman shall receive an additional sum of 10% of the prevailing per annum rate.
- (3) Rate and effective date is set by the General Assembly. Rates reflect the annual salaries effective 9/1/2015 as approved by the 2015 session of the General Assembly.
- (4) Rate approved by the Henrico County Board of Supervisors on October 14, 2008.
- (5) Rate is set by the School Board by resolution in accordance with Va. Code § 22.1-32 (A).

Schedule of Unclassified Salaries
County of Henrico, Virginia

<u>COST CENTER</u>	<u>NAME AND OFFICE OR JOB TITLE</u>	<u>SALARY</u>
04001	Yvonne G. Smith Clerk of Circuit Court	\$162,276.52 (6)(7)
08001	Mark J. Coakley General Registrar	\$92,974.00 (6)(7)
03006	Michael L. Wade Sheriff	\$169,462.82 (6)(7)

-
- (6) Annual rate and effective date is set by the General Assembly and may be supplemented by the County. Salaries of Constitutional Officers reflect the annual rates effective 8/1/2014 for FY15 approved by the 2014 session, with no increase approved in the 2015 session for Constitutional Officers or their employees for FY15. In addition, the salary for the Sheriff and the Clerk of the Circuit Court reflects a supplement by the County effective 12/13/14.
- (7) The General Registrar receives annual compensation fixed by the General Assembly, paid by the governing body of the County and reimbursed annually as provided in the State's general appropriations act, and pursuant to Va. Code § 24.2-111. The rate reflects the 2% pay increase effective 9/1/2015 as approved in the 2015 session.
- (8) The current Sheriff (Michael L. Wade) meets the criteria specified in the proposed Virginia Budget Code Item 68.J.2.a, and receives the additional specified percentage to the approved base amount. As of 7/1/2012, Sheriff Wade earns the base plus 9.3% for the Sheriff's Career Development Plan and accreditation. Also see footnote 6 above.
- (9) SB497 requires persons employed by local government to contribute five percent of their creditable compensation for the employee contribution to the Virginia Retirement System. To comply with SB497 and the non-supplant requirement, the current incumbent in this elected/appointed position, who was employed/hired on/before July 1, 2012, receives an additional amount equal to 5% of the salary approved by the General Assembly. Future incumbents in this position will not receive an additional 5% locality supplement for the VRS employee member contribution per SB497.

RESOLUTION — Signatory Authority — Sublease — Capital Region Workforce Center — 7333 Whitepine Road — Chesterfield County

This Board paper authorizes the County Manager to execute a sublease agreement for office space in the Capital Region Workforce Center at 7333 Whitepine Road for Senior Connections, The Capital Area Agency on Aging. The County leases the building as fiscal agent for the Capital Region Workforce Partnership, and the sublease will provide 70 square feet of space for staff serving seniors, caregivers and persons with disabilities.

The sublease term will be 15 months beginning on May 1, 2015, and terminating on July 31, 2016, when the master lease ends. The initial monthly rent will be \$101.33, and the rent will increase 3% on August 1, 2015.

The Directors of the Capital Region Workforce Partnership and Real Property recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 102-15

Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Sublease — Capital Region
Workforce Center — 7333 Whitepine Road — Chesterfield County**

For Clerk's Use Only: Date: <u>1 APR 28 2015</u> () Approved () Denied () Amended () Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Glover, R. _____ Kaechele, D. _____ Nelson, T. _____ O'Bannon, P. _____ Thornton, F. _____
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WHEREAS, as fiscal agent for the Capital Region Workforce Partnership, the County leases 10,000 square foot building at 7333 Whitepine Road in Chesterfield County for use by entities providing training and other services pursuant to the Workforce Investment Act of 1998; and,

WHEREAS, the Senior Connections, The Capital Area Agency on Aging, a Virginia non-stock corporation ("Senior Connections"), desires to sublease 70 square feet of this space for its staff serving seniors, caregivers and persons with disabilities for a 15-month term beginning May 1, 2015 and terminating on July 31, 2016 when the master lease ends; and,

WHEREAS, the initial monthly rent will be \$101.33, and the rent will increase 3% on August 1, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a sublease agreement with Senior Connections in a form approved by the County Attorney under the terms outlined above.

Comments: The Directors of the Capital Region Workforce Partnership and Real Property recommend approval of this paper; the County Manager concurs.

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing: Yellow to: *Real Property* Certified: _____
Copy to: _____ A Copy Tests: _____
Clerk, Board of Supervisors

Date: _____

**RESOLUTION — Award of Contract — Dorey Park Softball Complex Field Renovation —
Varina District**

This Board paper awards a contract to Beem Irrigation, Inc. for \$229,400 to renovate the fields at the Dorey Park Softball Complex. Three of the fields were part of the original park construction in 1982, and the fourth field was added in 1985. This project is the last of a group of projects that was originally appropriated in 2009 to renovate fields at the Glen Allen Softball complex, RF&P Park, Tuckahoe Park., and Dorey Park.

The project will correct drainage problems due to poor soil structure and undulations and upgrade the softball fields to tournament quality playing surfaces. The project will replace the existing turf with a hybrid Bermuda grass, add soil amendments, and laser grade the fields to remove undulations and achieve positive surface drainage.

The project will also renovate the irrigation system to permit monitoring and measuring water usage. It will also allow integration of other irrigated fields at Dorey Park in the future.

Three bids were received on March 31, 2015, in response to Invitation to Bid No. 15-9749-3VK. The bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Beem Irrigation, Inc. Jessup, MD	\$229,400
Earthworks & Sprinklers Unlimited, Inc. Richmond, VA	\$363,680
Venture Turf Management, Inc. Yorktown, VA	\$368,298

Based upon a review of the bids, Beem Irrigation, Inc. is the lowest responsive and responsible bidder.

This Board paper awards the contract to Beem Irrigation, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Recreation and Parks and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 103-15

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Construction Contract – Dorey Park Softball Complex Field Renovation – Varina District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES	NO	OTHER	
Date: <u>APR 28 2015</u> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____ _____		Glover, R.	_____	_____	_____
		Kaechete, D.	_____	_____	_____
		Nelson, T.	_____	_____	_____
		O'Bannon, P.	_____	_____	_____
		Thornton, F.	_____	_____	_____

WHEREAS, the County received three bids on March 31, 2015, in response to Invitation to Bid No. 15-9749-3VK for the Dorey Park Softball Complex Field Renovation project in the Varina District; and

WHEREAS, the project will renovate the fields and irrigation system at the Dorey Park Softball Complex; and

WHEREAS, the bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Beem Irrigation, Inc. Jessup, MD	\$229,400
Earthworks & Sprinklers Unlimited, Inc. Richmond, VA	\$363,680
Venture Turf Management, Inc. Yorktown, VA	\$368,298

WHEREAS, after review and evaluation of the bids, it was determined that Beem Irrigation, Inc. is the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Beem Irrigation, Inc., the lowest responsive and responsible bidder, in the amount of \$229,400 pursuant to Invitation to Bid No. 15-9749-3VK and the bid submitted by Beem Irrigation, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

By County Manager

Routing:

Yellow 10:

Copy to:

Certified:

A Copy Test:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 103-15

Page 2 of 2

**Agenda Title: RESOLUTION – Award of Construction Contract – Dorey Park Softball
Complex Field Renovation – Varina District**

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comments: The Directors of Purchasing and Recreation and Parks recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION — Award of Construction Contract — Trumpet Branch Area (SH-02A) Sanitary Sewer Rehabilitation — Fairfield District

This Board paper awards a contract to Perkinson Construction, LLC to rehabilitate or replace approximately 3,750 linear feet of sewer piping for \$ 1,301,815.

The purpose of the project is to maintain the reliability of the sewer system by rehabilitating or replacing deteriorated piping installed in the late 1940s. The work will begin in June 2015 and will be completed by July 2016. Funding for the contract will be provided by the Water and Sewer Revenue Fund.

Three bids were received on March 17, 2015, in response to IFB #15-9726-2CE and Addendum No. 1:

<u>Bidders</u>	<u>Bid Amounts</u>
Perkinson Construction, LLC	\$ 1,301,815
Prince George, VA	
Godsey & Son, Inc.	\$ 1,672,430
Richmond, VA	
G.L. Howard, Inc.	\$ 1,673,455
Rockville, VA	

Based upon a review of the bids, Perkinson Construction, LLC is the lowest responsive and responsible bidder.

This Board paper awards the contract to Perkinson Construction, LLC and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **104-15**
Page No. 1 of

2

**Agenda Title: RESOLUTION — Award of Construction Contract — Trumpet Branch Area (SH-02A)
Sanitary Sewer Rehabilitation — Fairfield District**

For Clerk's Use Only:

Date: **APR 28 2015**

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Glover, R. _____
Kaechele, D. _____
Nelson, T. _____
O'Bannon, P. _____
Thornton, F. _____

WHEREAS, the County received three bids on March 17, 2015, in response to Invitation for Bid No. 15-9726-2CE and Addendum No. 1 for the Trumpet Branch Area (SH-02A) Sanitary Sewer Rehabilitation project in the Fairfield District; and,

WHEREAS, the project includes rehabilitating or replacing approximately 3,750 linear feet of sewer piping; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Perkinson Construction, LLC	\$1,301,815
Godsey & Son, Inc.	\$1,672,430
G.L. Howard, Inc.	\$1,673,455

WHEREAS, after a review and evaluation of the bids received, it was determined that Perkinson Construction, LLC is the lowest responsive and responsible bidder with a bid of \$1,301,815.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- The contract is awarded to Perkinson Construction, LLC, the lowest responsive and responsible bidder, in the amount of \$1,301,815 pursuant to Invitation for Bid No. 15-9726-2CE, Addendum No. 1, and the bid submitted by Perkinson Construction, LLC.
- The County Manager is authorized to execute the contract in a form approved by the County Attorney.
- The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

Arthur O. Pelham

By County Manager

[Signature]

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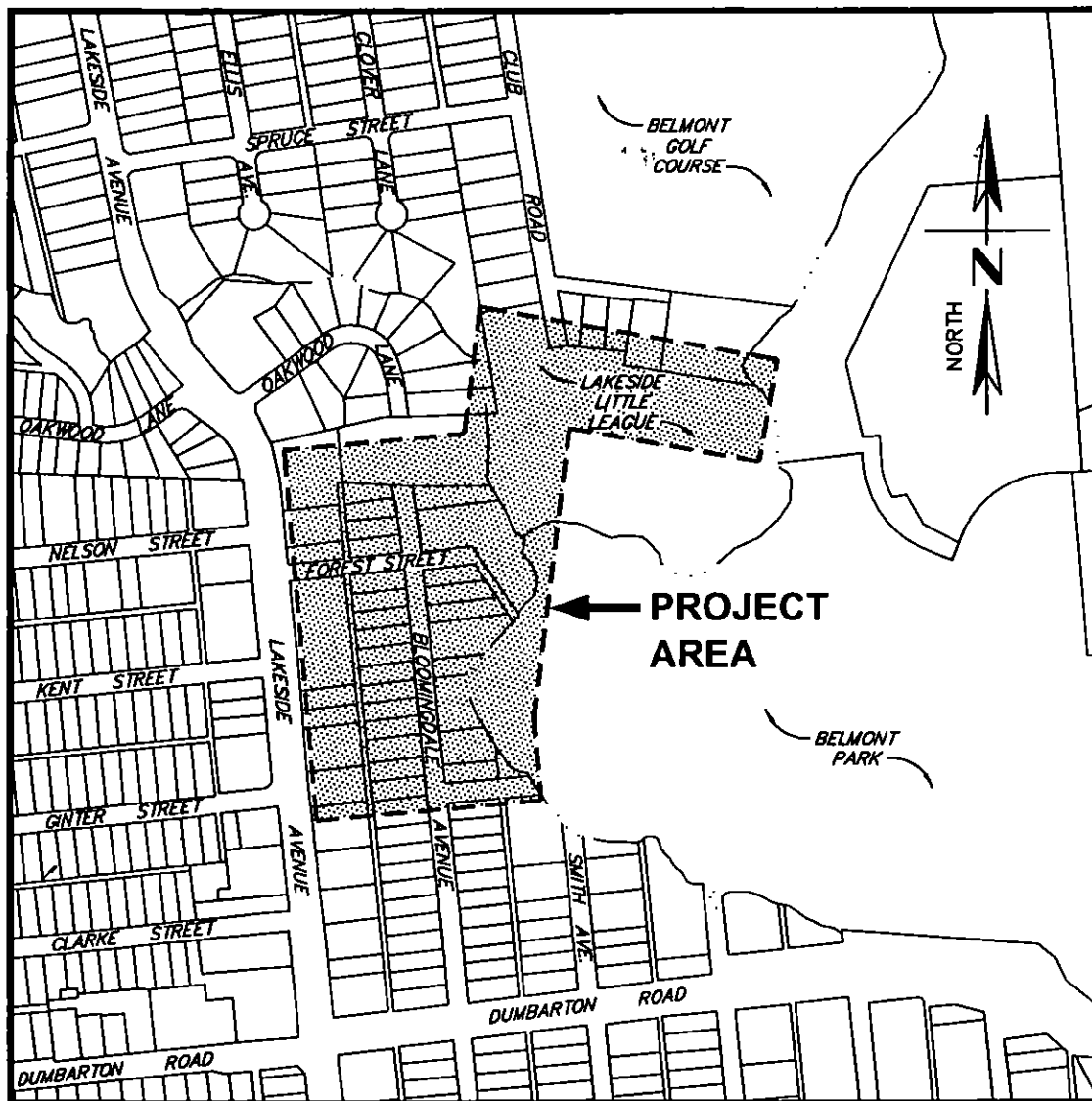
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Clerk, Board of Supervisors

Date: _____

TRUMPET BRANCH AREA (SH-02A) SANITARY SEWER REHABILITATION



VICINITY MAP

NOT TO SCALE

RESOLUTION — Award of Contract — Engineering Design and Construction Administration Services — Gambles Mill Sewage Pumping Station — Flow Equalization Basin and Emergency Facility — Tuckahoe District

This Board paper awards a professional engineering services contract for \$3,442,493 to Whitman, Requardt and Associates, LLP to provide comprehensive engineering design and construction administration services to replace the existing wastewater flow equalization basin (FEB) and provide an emergency power generator for the Gambles Mill Sewage Pumping Station located on River Road near the Huguenot Bridge.

The existing FEB provides temporary storage of wastewater during periods of high flow in the sewer system due to wet weather infiltration. This project will replace the open storage basin constructed in 1984 with a closed concrete storage tank. The tank will provide greater storage capacity and longer storage periods. The project will also include an emergency power generator located in an additional brick building.

On August 29, 2014, the County received six proposals in response to RFP No. 14-9636-7CE, and the Selection Committee (Messrs. Ralph Claytor, Steve Porter and Rick Schwartz and Ms. Marchelle Sossong) reviewed the proposals and interviewed the following firms:

ARCADIS, U.S. Inc.
Richmond, Virginia
Greeley and Hansen, LLC
Richmond, Virginia
Whitman, Requardt and Associates, LLP
Richmond, Virginia

The Selection Committee selected Whitman, Requardt and Associates, LLP as the top-ranked firm and negotiated a fixed-price contract. Funding will be provided by the Water and Sewer Revenue Fund.

The Board paper awards the contract to Whitman, Requardt and Associates, LLP and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute amendments within the funds available, not to exceed 15% of the contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 105-15

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Engineering Design and Construction Administration Services — Gambles Mill Sewage Pumping Station — Flow Equalization Basin and Emergency Facility — Tuckahoe District**

For Clerk's Use Only:

Date: **APR 28 2015**

- ☐ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Glover, R.	___	___	___
Kaechele, D.	___	___	___
Nelson, T.	___	___	___
O'Bannon, P.	___	___	___
Thornton, F.	___	___	___

WHEREAS, on August 29, 2014, the County received six proposals in response to RFP No. 14-9636-7CE for engineering design and construction administration services for the Gambles Mill Sewage Pumping Station: Flow Equalization Basin and Emergency Facility project; and,

WHEREAS, the Selection Committee (Messrs. Ralph Claytor, Steve Porter and Rick Schwartz and Ms. Marchelle Sossong) reviewed the proposals and interviewed the following firms:

ARCADIS, U.S. Inc.
Greeley and Hansen, LLC
Whitman, Requardt and Associates, LLP

WHEREAS, based upon the interviews and review of the proposals, the Selection Committee selected Whitman, Requardt and Associates, LLP as the top-ranked firm and negotiated a contract for the lump sum price of \$3,442,493.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract to provide comprehensive engineering design and construction administration services to complete the Gambles Mill Sewage Pumping Station: Flow Equalization Basin and Emergency Facility project is awarded to Whitman, Requardt and Associates, LLP in accordance with RFP No. 14-9636-7CE dated August 1, 2014; the Whitman, Requardt and Associates, LLP proposal dated August 29, 2014; and the Whitman, Requardt and Associates, LLP Scope of Services revised March 10, 2015.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

By County Manager

Routing:

Yellow to: _____

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Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 105-15

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Engineering Design and Construction Administration Services — Gambles Mill Sewage Pumping Station — Flow Equalization Basin and Emergency Facility — Tuckahoe District

-
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the funds available, not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION – Signatory Authority – Agreement with Virginia Department of Transportation for Secondary Roads Escrow Account Funds – Sadler Road. VDOT Project #9999-043-194, PE101, RW201, C501; County Project #2110.50704.28004.00611 (formerly Project #552000-704-249-00); Three Chopt District

On October 4, 2002, the County entered into an agreement with the Virginia Department of Transportation (“VDOT”) for preliminary engineering, right-of-way acquisition, utility relocation, and construction of improvements to Sadler Road from Dominion Boulevard to Cedar Branch Court.

During the course of the work, the County delayed the project to free up funds for completion of John Rolfe Parkway. The County has spent \$829,049 for the project.

At VDOT’s request, the Department of Public Works has negotiated a new agreement to adjust project costs and reflect current VDOT policies. The new estimated cost of the project is \$18,270,000, of which VDOT will reimburse the County \$16,350,355. Funding will be provided from the Capital Projects Fund, Project #2110.50704.28004.00611 (formerly Project #552000-704-249-00).

The Board paper authorizes the County Manager to execute the agreement in a form approved by the County Attorney.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 106-15

Page No. 1 of 1

Agenda Title: RESOLUTION – Signatory Authority – Agreement with Virginia Department of Transportation for Secondary Roads Escrow Account Funds – Sadler Road. VDOT Project #9999-043-194, PE101, RW201, C501; County Project #2110.50704.28004.00611 (formerly Project #552000-704-249-00); Three Chopt District

For Clerk's Use Only: Date: APR 28 2015 () Approved () Denied () Amended () Deferred to: 	BOARD OF SUPERVISORS ACTION Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____ REMARKS: _____ _____ _____	YES NO OTHER Glover, R. _____ Kacchale, D. _____ Nelson, T. _____ O'Bannon, P. _____ Thornton, F. _____
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WHEREAS, on October 4, 2002, the County entered into an agreement with the Virginia Department of Transportation ("VDOT") for preliminary engineering, right-of-way acquisition, utility relocation, and construction of improvements to Sadler Road from Dominion Boulevard to Cedar Branch Court; and,

WHEREAS, during the course of the work, the County delayed the project to free up funds for completion of John Rolfe Parkway; and,

WHEREAS, the Department of Public Works has negotiated a new agreement with VDOT to adjust project costs; and,

WHEREAS, the new estimated cost of the project is \$18,270,000, of which VDOT will reimburse the County \$16,350,355.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the new agreement for improvements to Sadler Road in a form approved by the County Attorney.

COMMENTS: Funding for project costs will be provided from the Capital Projects Fund, Project #2110.50704.28004.00611 (formerly Project #552000-704-249-00). The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

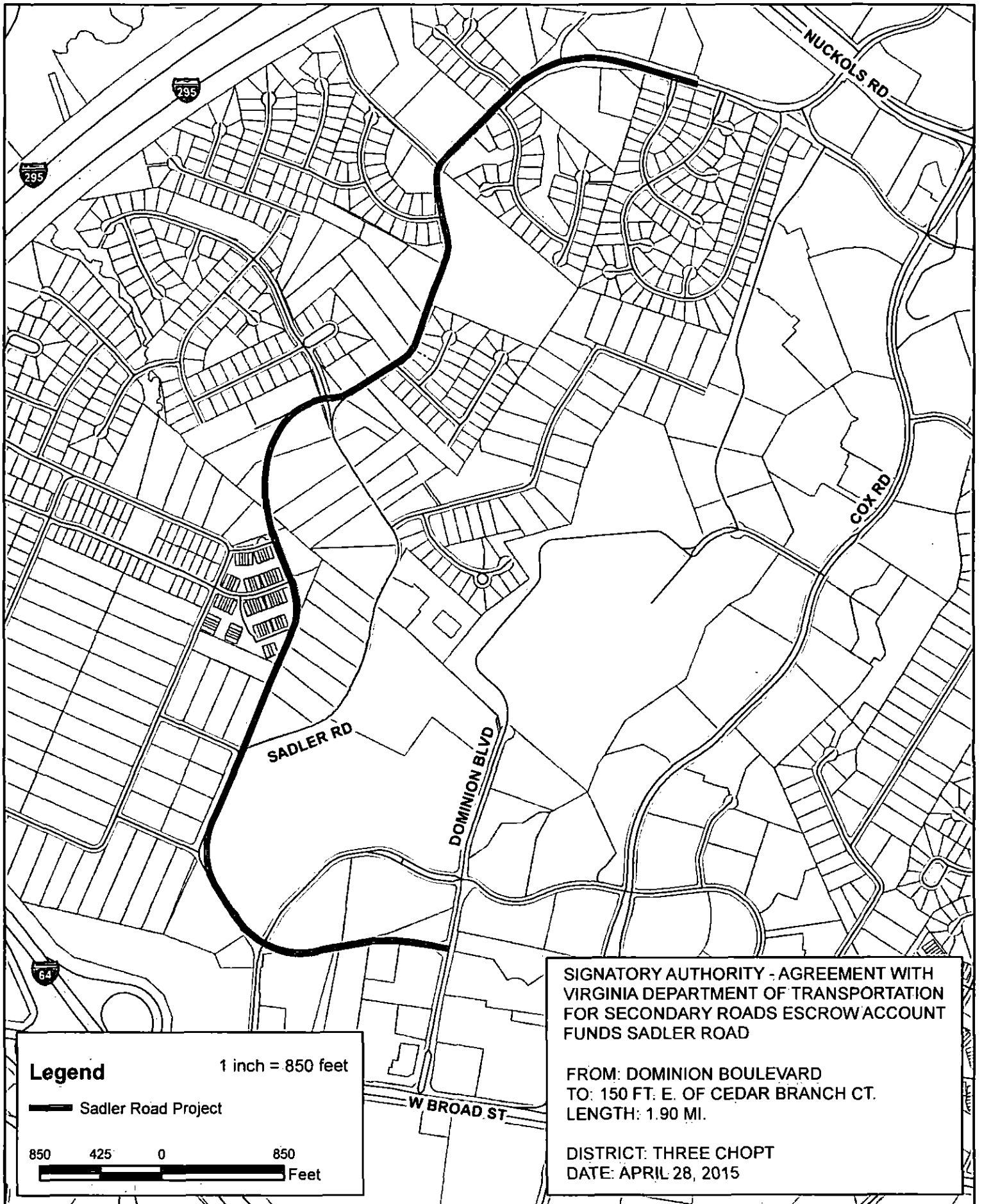
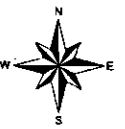
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Date: _____



Sadler Road Improvements



RESOLUTION – Signatory Authority – Amendment to Contract for Engineering Design Services for Sadler Road Improvements from Dominion Boulevard to 150 feet East of Cedar Branch Court (approximately 1.90 miles). County Project #2110.50701.28004.00611 (formerly Project #552000-701-249-00); VDOT Project #9999-043-194, PE101, RW201, C501. Three Chopt District

On February 24, 2004, the Board approved a contract with Austin Brockenbrough & Associates, LLP for \$928,259 for the preparation of design and construction plans for Sadler Road from Dominion Boulevard to 150 feet east of Cedar Branch Court (approximately 1.90 miles).

On June 11, 2011, the Board approved a contract amendment for of \$398,772 to separate the entire project into two phases, to update the Phase I design plans from Dominion Boulevard to Sadler Grove Road to current design criteria, and finalize the Phase I plans for public hearing and advertisement.

During the course of the work, the County delayed the project to free up funds for completion of John Rolfe Parkway. The County has spent \$813,694 under the previously-amended contract.

Additional work is required to account for nearby development, to re-combine the project into a single phase, to change the roadway section to include pedestrian facilities, and to comply with new federal and state requirements. Austin Brockenbrough & Associates, LLP and the Department of Public Works have negotiated a fixed lump sum fee of \$1,087,243 for the additional work.

This Board paper approves the amendment for the additional work and authorizes the County Manager to execute the amendment, in a form approved by the County Attorney, and any necessary change orders within funds available.

This project will be funded through Capital Projects Fund, Project #2110.50701.28004.00611 (formerly Project #552000-701-249-00). Eighty percent of the project's cost will be reimbursed from VDOT escrowed funds, and 20% of the project's cost will be provided by County funds.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 107-15

Page No. 1 of 1

Agenda Title: RESOLUTION – Signatory Authority – Amendment to Contract for Engineering Design Services for Sadler Road Improvements from Dominion Boulevard to 150 feet East of Cedar Branch Court (approximately 1.90 miles). County Project #2110.50701.28004.00611 (formerly Project #552000-701-249-00); VDOT Project #9999-043-194, PE101, RW201, C501. Three Chopt District

For Clerk's Use Only:
APR 28 2015

Date: _____

- () Approved
() Denied
() Amended
() Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) _____ Seconded by (1) _____
(2) _____ (2) _____

REMARKS: _____

YES NO OTHER

Glover, R.	_____	_____	_____
Kaechele, D.	_____	_____	_____
Nelson, T.	_____	_____	_____
O'Bannon, P.	_____	_____	_____
Thornton, F.	_____	_____	_____

WHEREAS, on February 24, 2004, the Board approved a contract with Austin Brockenbrough & Associates, LLP for \$928,259 for the preparation of design and construction plans for Sadler Road from Dominion Boulevard to 150 feet east of Cedar Branch Court (approximately 1.90 miles); and,

WHEREAS, on June 14, 2011, the Board approved a contract amendment for \$398,772 to separate the entire project into two phases, to update the Phase I design plans from Dominion Boulevard to Sadler Grove Road to current design criteria, and to finalize the Phase I plans for public hearing and advertisement; and,

WHEREAS, additional work is required to account for nearby development, to re-combine the project into a single phase, to change the roadway section to include pedestrian facilities, and to comply with new federal and state requirements; and,

WHEREAS, Austin Brockenbrough & Associates, LLP and the Department of Public Works have negotiated a fixed lump sum fee of \$1,087,243 for the additional design work.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves an amendment to the contract with Austin Brockenbrough & Associates, LLP for additional engineering design services for Sadler Road for a total fixed lump sum amount of \$1,087,243.

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment, in a form approved by the County Attorney, and any necessary change orders within funds available, not to exceed 15% of the original contract amount.

COMMENTS: This project will be funded through Capital Projects Fund, Project #2110.50701.28004.00611 (formerly Project #552000-701-249-00). Eighty percent of the project's cost will be reimbursed from VDOT escrowed funds, and 20% of the project's cost will be provided by County funds. The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

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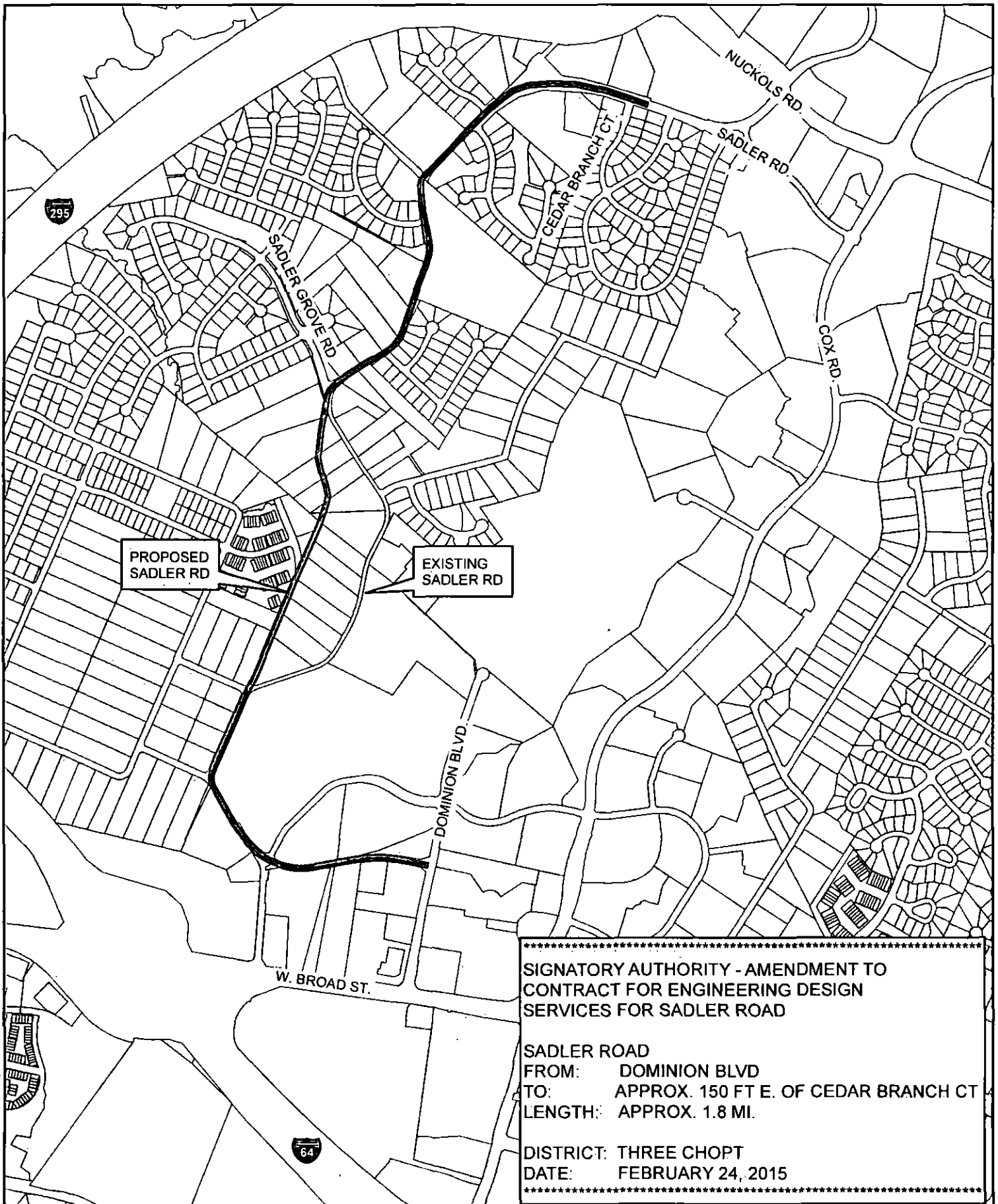
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Clerk, Board of Supervisors

Date: _____



SADLER ROAD



SIGNATORY AUTHORITY - AMENDMENT TO
CONTRACT FOR ENGINEERING DESIGN
SERVICES FOR SADLER ROAD

SADLER ROAD
FROM: DOMINION BLVD
TO: APPROX. 150 FT E. OF CEDAR BRANCH CT
LENGTH: APPROX. 1.8 MI.

DISTRICT: THREE CHOPT
DATE: FEBRUARY 24, 2015

RESOLUTION - Acceptance of Road – Three Chopt District

This Board paper would accept the following named and described section of road into the County road system for maintenance.

- 1) 0.06 miles of Clay Crest, Section 1 – Three Chopt District.

The Director of Public Works and the County Manager recommend approval of this Board paper.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 108-15

Page No. 1 of 1

Agenda Title: RESOLUTION - ACCEPTANCE OF ROAD - THREE CHOPT DISTRICT

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: APR 28 2015	Moved by (1) _____ Seconded by (1) _____ (2) _____ (2) _____			
() Approved () Denied () Amended () Deferred to: _____	REMARKS: _____ _____ _____	Glover, R. _____ Kacchele, D. _____ Nelson, T. _____ O'Bannon, P. _____ Thornton, F. _____		

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

Clay Crest, Section 1 - Three Chopt District

Thaddeus Drive from 0.01 Mi. W. of Laurel Woods Lane
to 0.07 Mi. W. of Laurel Woods Lane

0.06 Mi.

Total Miles

0.06 Mi.

By Agency Head _____

By County Manager _____

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Clerk, Board of Supervisors

Date: _____



CLAY CREST SECTION 1

