

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, October 13, 2020, at 5:30 p.m.** in the Board Room of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

- |                  |   |
|------------------|---|
| 5:30 - 5:45 p.m. | Election Activity Update  |
| 5:45 - 6:00 p.m. | COVID-19 Update   |
| 6:00 - 6:30 p.m. | Update on Indoor Sports and Convocation Center at Virginia Center Commons |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items  |

*Tanya Brackett Harding*

Tanya Brackett Harding, CMC  
Clerk, Henrico County Board of Supervisors  
October 8, 2020

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**October 13, 2020**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**  
**INVOCATION**

**APPROVAL OF MINUTES** – September 22, 2020, Regular and Special Meetings; and  
August 24, 2020, Special Meeting Minutes

**MANAGER'S COMMENTS**  
**BOARD OF SUPERVISORS' COMMENTS**  
**RECOGNITION OF NEWS MEDIA**

**APPOINTMENT**

245-20                      Resolution - Appointment of Member - Belmont Advisory Committee.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS**

215-20                      Network Towers II: Request for a Provisional Use Permit under Sections 24-  
PUP2020-                      95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a  
00014                      monopole communication tower up to 164' in height with an external array on  
Three Chopt                      part of Parcel 735-770-6609 located on the north line of Kain Road  
   approximately 1000' west of its intersection with Porsche Drive. The existing  
   zoning is A-1 Agricultural District. The 2026 Comprehensive Plan  
   recommends Suburban Residential 1, density should not exceed 2.4 units per  
   acre. The Planning Commission voted to recommend the Board of  
   Supervisors **deny** the request. **(Deferred from September 8, 2020,  
   meeting.)**

165-20                      Skyway Towers, LLC: Request for a Provisional Use Permit under Sections  
PUP2020-                      24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a  
00009                      monopole communication tower up to 199' in height and related equipment  
Fairfield                      on part of Parcel 812-725-4066 located on the south line of Cedar Fork Road  
   approximately 1000' northeast of its intersection with Nine Mile Road (State  
   Route 33). The existing zoning is R-4AC One-Family Residence District  
   (Conditional). The 2026 Comprehensive Plan recommends Suburban  
   Residential 2, density should not exceed 3.4 units per acre. The site is in the  
   Airport Safety Overlay District. The Planning Commission voted to  
   recommend the Board of Supervisors **grant** the request. **(Deferred from  
   August 11, 2020, meeting; deferral requested to the April 13, 2021,  
   meeting.)**

246-20                      HHHunt: Request to conditionally rezone from O-2C Office District  
REZ2020-                      (Conditional) to R-6C General Residence District (Conditional) (7.407 acres)  
00029                      and O-2C Office District (Conditional) (2.497 acres) Parcels 739-766-9016,  
Three Chopt                      739-766-9601, 740-765-3690, 740-766-2619, and 740-766-3730 containing  
   9.904 acres located at the northeast intersection of Pouncey Tract Road  
   (State Road 271) and Twin Hickory Lake Drive. The applicant proposes  
   office use and residential condominiums. The R-6 District allows no more

than 19.8 units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office. The site is in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

247-20  
REZ2020-  
00030  
Varina

Sauer Properties: Request to conditionally rezone from A-1 Agricultural District to M-1C Light Industrial District (Conditional) Parcels 816-703-6131, 816-703-6947, 817-702-3619, 817-703-1130, 817-703-1244, 817-703-2007, 817-703-2352, 819-702-6318, 819-703-0614, 819-703-7516, 820-701-5432, 820-703-9721, and part of Parcel 819-700-9160 containing 226.10 acres located on the east and west lines of S. Airport Drive (State Route 281) at the Pocahontas Parkway (State Route 895). The applicant proposes industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Planned Industry and Environmental Protection Area. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

192-20  
REZ2020-  
00016  
Fairfield

Wilton Acquisition, LLC/Stanley Martin: Request to conditionally rezone from A-1 Agricultural District and R-6C General Residence Districts (Conditional) to R-5AC (20.75 acres) and R-6C (11.98 acres) General Residence Districts (Conditional) on part of Parcels 785-758-9980, 785-759-8052, 786-759-6600, -6815 and Parcels 784-757-9571, -9581, -9390, 784-758-8345, -9103, -9251, -9817, 785-757-0889, -2698, 785-758-0057, -0968, -1023, -1774, -1828, -2580, -2935, -3304, -3485, -4243, -4511, -5283, -5317, -5551, -6456, -6526, -6583, -7735, -8854, -9568, and 786-758-0555 containing 32.73 acres located on the north line of Scott Road between Interstate 95 and Aberdeen Street. The applicant proposes a residential development of townhomes and single-family dwellings. The R-5A District allows no more than 6 units per acre. The R-6 District allows a maximum gross density of 19.8 units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Planned Industry. The Planning Commission voted to recommend the Board of Supervisors **grant** the request. **(Deferred from August 11, 2020, meeting.)**

193-20  
PUP2020-  
00010  
Fairfield

Wilton Acquisition, LLC/Stanley Martin: Request for a Provisional Use Permit under Sections 24-13.4(c), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow adjustable side setbacks for lots within the R-5A General Residence District on part of Parcels 785-758-3485, -5283, 785-759-8052 and Parcels 784-757-9390, -9571, -9581, 784-758-8345, -9103, -9251, -9817, 785-757-0889, -2698, 785-758-0057, -0968, -1023, -1774, -1828, -2580, -2935, -3304, -4243, -4511, -5317, -5551 -6456, -6526, -7735 located on the north line of Scott Road between Interstate 95 and Aberdeen Street. The existing zoning is A-1 Agricultural District and R-6C General Residence District (Conditional). R-5AC zoning district is proposed with REZ2020-00016. The R-5A District allows an overall maximum density of 6 units per acre. The 2026 Comprehensive Plan recommends Planned Industry. The Planning Commission voted to recommend the Board of Supervisors **grant** the request. **(Deferred from August 11, 2020, meeting.)**

- 248-20 REZ2020-00027 Varina Carter Lumber of Virginia, Inc.: Request to conditionally rezone from M-1 Light Industrial District and M-2C General Industrial District (Conditional) to M-2C General Industrial District (Conditional) Parcels 818-704-6789, 818-705-2337, and 818-705-7634 containing 17.695 acres located at the southwest intersection of S. Airport Drive (State Route 281) and Sprouse Drive. The applicant proposes a building material sales yard. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Planned Industry. The site is in the Enterprise Zone and the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 249-20 REZ2020-00033 Brookland Janice Clifton: Request to conditionally rezone from R-2A One-Family Residence to A-1C Agricultural District (Conditional) Parcel 772-767-2363 containing 2.25 acres located on the north line of Mountain Road approximately 425' east of its intersection with Old Washington Highway. The applicant proposes to build an accessory structure. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

**PUBLIC HEARINGS – OTHER ITEMS**

- 250-20 Resolution - Signatory Authority - Conveyance of Real Property - Well Lot Adjacent to 2416 Hungary Road - Brookland District.
- 251-20 Resolution - Signatory Authority - Easement Agreements - Virginia Electric and Power Company and Verizon Virginia LLC - Fairfield District.
- 252-20 Resolution - Signatory Authority - Easement Agreement - Verizon Virginia LLC - Fairfield District.
- 253-20 Resolution - Signatory Authority - Easement Agreements - Virginia Electric and Power Company - Tuckahoe and Varina Districts.
- 254-20 Resolution - Signatory Authority - Conveyance of Real Property - Stony Run Parkway - Varina District.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

- 255-20 Resolution - Signatory Authority - Contract Amendment for Architectural and Engineering Services - Fairfield Area Library - Fairfield District.
- 256-20 Resolution - To Accept a Grant from the United States Department of Justice - X-Ray Devices.
- 257-20 Resolution - To Accept Four Traffic Safety Grants from the Department of Motor Vehicles.

- 258-20 Resolution - Signatory Authority - Acquisition of Real Property - 1205 North Laburnum Avenue - Creighton Road Improvements Project - Fairfield District.
- 259-20 Resolution - Notice of Emergency Changes to Four Polling Places Due to COVID-19 Pandemic - Fairfield, Three Chopt, and Varina Districts.
- 260-20 Resolution - Approval of Interim Agreement - Design and Demolition Services - Indoor Sports Facility and Convocation Center - Fairfield District-
- 261-20 Resolution - Award of Contract - Annual Water and Sanitary Sewer Repairs and Improvements.
- 262-20 Resolution - Award of Construction Contract - Woodman Road Extension Utility Mains - Brookland and Fairfield Districts.
- 263-20 Resolution - Signatory Authority - Agreement Revision - Parham Road Pedestrian and Transit Stop Improvements - Brookland District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
October 13, 2020**

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**APPOINTMENT**

**RESOLUTION - Appointment of Member - Belmont Advisory Committee.**

This Board paper appoints Brian J. Goodman to the Belmont Advisory Committee for a three-year term expiring December 31, 2022.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS**

PUP2020-00014  
Three Chopt  
Network Towers II: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a monopole communication tower up to 164' in height with an external array on part of Parcel 735-770-6609 located on the north line of Kain Road approximately 1000' west of its intersection with Porsche Drive. The existing zoning is A-1 Agricultural District. The 2026 Comprehensive Plan recommends Suburban Residential 1, density should not exceed 2.4 units per acre. Acting on a motion by Mrs. Thornton, seconded by Mr. Mackey the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **deny** the request because the proposed tower would have a visual impact on the neighborhood and does not conform to the recommendation of the Comprehensive Plan nor the Plan's goals, objectives, and policies. **(Deferred from September 8, 2020, meeting.)**

PUP2020-00009  
Fairfield  
Skyway Towers, LLC: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a monopole communication tower up to 199' in height and related equipment on part of Parcel 812-725-4066 located on the south line of Cedar Fork Road approximately 1000' northeast of its intersection with Nine Mile Road (State Route 33). The existing zoning is R-4AC One-Family Residence District (Conditional). The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Archer, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would provide added services to the community and the recommended conditions should minimize the potential impacts on surrounding land uses. **(Deferred from August 11, 2020, meeting; deferral requested to the April 13, 2021, meeting.)**

REZ2020-00029  
Three Chopt  
HHHunt: Request to conditionally rezone from O-2C Office District (Conditional) to R-6C General Residence District (Conditional) (7.407 acres) and O-2C Office District (Conditional) (2.497 acres) Parcels 739-766-9016, 739-766-9601, 740-765-3690, 740-766-2619, and 740-766-3730

containing 9.904 acres located at the northeast intersection of Pouncey Tract Road (State Road 271) and Twin Hickory Lake Drive. The applicant proposes office use and residential condominiums. The R-6 District allows no more than 19.8 units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office. The site is in the West Broad Street Overlay District. Acting on a motion by Mrs. Thornton, seconded by Mr. Witte, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it is reasonable and it would provide for appropriate development.

REZ2020-00030  
Varina

Sauer Properties: Request to conditionally rezone from A-1 Agricultural District to M-1C Light Industrial District (Conditional) Parcels 816-703-6131, 816-703-6947, 817-702-3619, 817-703-1130, 817-703-1244, 817-703-2007, 817-703-2352, 819-702-6318, 819-703-0614, 819-703-7516, 820-701-5432, 820-703-9721, and part of Parcel 819-700-9160 containing 226.10 acres located on the east and west lines of S. Airport Drive (State Route 281) at the Pocahontas Parkway (State Route 895). The applicant proposes industrial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Planned Industry and Environmental Protection Area. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Mackey seconded by Mrs. Thornton, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the recommendations of the Comprehensive Plan, continues a form of zoning consistent with the area, and the proffered conditions will assure a level of development otherwise not possible.

REZ2020-00016  
Fairfield

Wilton Acquisition, LLC/Stanley Martin: Request to conditionally rezone from A-1 Agricultural District and R-6C General Residence Districts (Conditional) to R-5AC (20.75 acres) and R-6C (11.98 acres) General Residence Districts (Conditional) on part of Parcels 785-758-9980, 785-759-8052, 786-759-6600, -6815 and Parcels 784-757-9571, -9581, -9390, 784-758-8345, -9103, -9251, -9817, 785-757-0889, -2698, 785-758-0057, -0968, -1023, -1774, -1828, -2580, -2935, -3304, -3485, -4243, -4511, -5283, -5317, -5551, -6456, -6526, -6583, -7735, -8854, -9568, and 786-758-0555 containing 32.73 acres located on the north line of Scott Road between Interstate 95 and Aberdeen Street. The applicant proposes a residential development of townhomes and single-family dwellings. The R-5A District allows no more than 6 units per acre. The R-6 District allows a maximum gross density of 19.8 units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Planned Industry. Acting on a motion by Mr. Archer, seconded by Mr. Baka the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because the proffered conditions will provide appropriate quality assurances not otherwise available and it would assist in achieving the appropriate development of adjoining property. **(Deferred from August 11, 2020, meeting.)**

PUP2020-00010  
Fairfield  
Wilton Acquisition, LLC/Stanley Martin: Request for a Provisional Use Permit under Sections 24-13.4(c), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow adjustable side setbacks for lots within the R-5A General Residence District on part of Parcels 785-758-3485, -5283, 785-759-8052 and Parcels 784-757-9390, -9571, -9581, 784-758-8345, -9103, -9251, -9817, 785-757-0889, -2698, 785-758-0057, -0968, -1023, -1774, -1828, -2580, -2935, -3304, -4243, -4511, -5317, -5551 -6456, -6526, -7735 located on the north line of Scott Road between Interstate 95 and Aberdeen Street. The existing zoning is A-1 Agricultural District and R-6C General Residence District (Conditional). R-5AC zoning district is proposed with REZ2020-00016. The R-5A District allows an overall maximum density of 6 units per acre. The 2026 Comprehensive Plan recommends Planned Industry. Acting on a motion by Mr. Archer, seconded by Mr. Mackey the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because the recommended special conditions should minimize the potential impacts on surrounding land uses and it is reasonable in light of the surrounding uses and proposed zoning on the property. **(Deferred from August 11, 2020, meeting.)**

REZ2020-00027  
Varina  
Carter Lumber of Virginia, Inc.: Request to conditionally rezone from M-1 Light Industrial District and M-2C General Industrial District (Conditional) to M-2C General Industrial District (Conditional) Parcels 818-704-6789, 818-705-2337, and 818-705-7634 containing 17.695 acres located at the southwest intersection of S. Airport Drive (State Route 281) and Sprouse Drive. The applicant proposes a building material sales yard. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Planned Industry. The site is in the Enterprise Zone and the Airport Safety Overlay District. Acting on a motion by Mr. Mackey, seconded by Mrs. Thornton, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it reflects the Land Use Plan and future use and zoning of the area.

REZ2020-00033  
Brookland  
Janice Clifton: Request to conditionally rezone from R-2A One-Family Residence to A-1C Agricultural District (Conditional) Parcel 772-767-2363 containing 2.25 acres located on the north line of Mountain Road approximately 425' east of its intersection with Old Washington Highway. The applicant proposes to build an accessory structure. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. Acting on a motion by Mr. Witte, seconded by Mrs. Thornton the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because the proffered condition should minimize the potential impacts on surrounding land uses and it would not be expected to adversely affect the pattern of zoning and land use in the area.

## **PUBLIC HEARINGS - OTHER ITEMS**

### **RESOLUTION - Signatory Authority - Conveyance of Real Property - Well Lot Adjacent to 2416 Hungary Road - Brookland District.**

This Board paper authorizes the Chairman and the County Manager to execute the documents necessary to convey the real estate known as Tax Map Parcel 773-759-3106, part of Reserved Lot, Section E, Block F, in the Laurel Park subdivision, to Jeffrey Edward Fletcher and Karen Foshay Fletcher, the owners of the adjacent lot at 2416 Hungary Road. The sale price would be \$1,100, its assessed value. The property was previously used as a well lot, and the County does not need the property for any public purpose.

The Real Property Department has processed this conveyance through the Departments of Planning, Public Utilities, and Public Works without objection. The Acting Director of Real Property recommends approval; the County Manager concurs.

### **RESOLUTION - Signatory Authority - Easement Agreements - Virginia Electric and Power Company and Verizon Virginia LLC - Fairfield District.**

This Board paper would authorize the Chairman to execute easement agreements with Virginia Electric and Power Company and Verizon Virginia LLC for relocation of their facilities on County-owned land at 2601 Sandy Lane for the County's Creighton Road Improvements project.

The Director of Public Works and the Acting Director of Real Property recommend approval of this Board paper; the County Manager concurs.

### **RESOLUTION - Signatory Authority - Easement Agreement - Verizon Virginia LLC - Fairfield District.**

This Board paper would authorize the Chairman to execute an easement agreement with Verizon Virginia LLC for relocation of its facilities on County-owned land on Creighton Road for the County's Creighton Road Improvements project.

The Director of Public Works and the Acting Director of Real Property recommend approval of the Board paper; the County Manager concurs.

### **RESOLUTION - Signatory Authority - Easement Agreements - Virginia Electric and Power Company - Tuckahoe and Varina Districts.**

This Board paper authorizes the Chairman to execute easement agreements with Virginia Electric and Power Company for underground electric facilities across County property at 216 Wood Road and at the intersection of Hollandale Road with Cloister Drive in the Tuckahoe District and at 3900 Gay Avenue in Varina District. The underground facilities will alleviate load issues and provide more reliability to County facilities and the surrounding area. The easements will not interfere with the County's use of its land.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, Public Works, and Recreation and Parks without objection.

The Acting Director of Real Property recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Conveyance of Real Property - Stony Run Parkway - Varina District.**

This Board paper authorizes the Chairman and County Manager to execute the documents necessary to convey a 0.644-acre portion of the County-owned property known as Tax Map Parcel 804-721-4491 to Enrichmond Foundation to support its efforts to restore and preserve East End Cemetery.. The County does not need the property for any public purpose.

The Real Property Department has processed this conveyance through the Departments of Planning, Public Utilities, and Public Works without objection. The Acting Director of Real Property recommends approval; the County Manager concurs.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

**RESOLUTION - Signatory Authority - Contract Amendment for Architectural and Engineering Services - Fairfield Area Library - Fairfield District.**

On February 28, 2017, the Board of Supervisors awarded a contract in the amount of \$2,020,000 to BCWH, Inc. for design and construction administration services for the Fairfield Area Library. There have been two contract amendments that have increased the contract amount to \$2,180,798.

On December 11, 2018, the Board of Supervisors assigned the BCWH, Inc. contract to Quinn Evans Architects, Inc.

Additional construction administration services were necessary to complete the construction of the project. A lump sum fee of \$225,993 has been negotiated for the additional work, and the Board's approval is required because this amendment would increase the contract amount by more than 15% to a total of \$2,406,791.

This Board paper authorizes the County Manager to execute a contract amendment in a form approved by the County Attorney for additional services by Quinn Evans Architects, Inc.

Funding for the contract amendment is available within the project budget. The Director of General Services, the Director of Libraries, and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - To Accept a Grant from the United States Department of Justice - X-Ray Devices.**

This Board paper accepts a grant in the amount of \$62,587 from the Edward Byrne Memorial Justice Assistance Grant Program of the United States Department of Justice. The Division will use this grant, which requires no local match, to procure two x-ray devices to detect unseen threats.

The Chief of Police recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - To Accept Four Traffic Safety Grants from the Department of Motor Vehicles.**

This Board paper accepts four grants totaling \$317,794 from the Department of Motor Vehicles. These grants originate with the U.S. Department of Transportation and its National Highway Safety Transportation Administration. The Police Division will use the grants as follows:

- (1) *Alcohol-Impaired Driving Enforcement* — a \$213,650 grant to pay for approximately 8,200 overtime hours in alcohol-impaired driving enforcement and attendance at DUI conferences;
- (2) *Vehicle Occupant Protection* — a \$40,258 grant to pay for approximately 850 overtime hours in occupant protection enforcement, including the Click It or Ticket program and attendance at the Lifesaver Conference;
- (3) *Pedestrian and Bicycle Safety* — a \$5,400 grant to pay for approximately 120 overtime hours in pedestrian and bicycle safety enforcement; and,
- (4) *Speed Control* — a \$58,486 grant to pay for approximately 1,250 overtime hours in speed control enforcement and the purchase of one new lidar unit.

Each grant requires an in-kind local match of fuel, vehicle maintenance, and FICA costs.

The Chief of Police recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Acquisition of Real Property - 1205 North Laburnum Avenue - Creighton Road Improvements Project - Fairfield District.**

This Board paper would authorize the acquisition of 223 square feet of right-of-way and 1,749 square feet of temporary construction easement across 1205 North Laburnum Avenue for the Creighton Road Improvements Project. SCP 2011-C37-042 LLC owns the property and has agreed to accept \$31,639 for the right-of-way and easement.

The Acting Director of Real Property and the Director of Public Works recommend approval of the Board paper; the County Manager concurs.

**RESOLUTION - Notice of Emergency Changes to Four Polling Places Due to COVID-19 Pandemic - Fairfield, Three Chopt, and Varina Districts.**

The Board paper would direct that emergency changes to four polling places be publicized on the County's website and in the County's social media. The notice would augment the General Registrar's steps to provide appropriate notice to citizens registered to vote in the

affected precincts. The affected polling places are unavailable because of the COVID-19 pandemic.

State law permits polling place changes with the approval of the State Board of Elections in cases of emergency, and the State Board of Elections has approved the changes. The General Registrar will send two mailings to registered voters in the affected precincts, announce the changes on the General Registrar’s website, and post signs at the affected polling places.

The current and emergency polling places are as follows:

District	Precinct	Current Polling Place	Emergency Polling Place
Fairfield	Oakview	Chestnut Grove Assisted Living Facility	Brookland Middle School
Fairfield	Stratford Hall	ManorCare Stratford Hall	Moody Middle School
Three Chopt	Cedarfield	The Hermitage at Cedarfield	Pocahontas Middle School
Varina	Laburnum	Mountain of Blessing Christian Center	Montrose Elementary School

The General Registrar recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Approval of Interim Agreement - Design and Demolition Services - Indoor Sports Facility and Convocation Center - Fairfield District.**

This Board paper would approve, and authorize the County Manager to execute, an interim agreement with Rebkee Co. under The Public-Private Education Facilities and Infrastructure Act of 2002 for the demolition of the existing structure on the property owned by the County at Virginia Center Commons and for the design and preparation of construction plans for a proposed indoor sports facility and convocation center on the property. The County will pay Rebkee Co. \$1,913,347. The parties anticipate negotiation of a comprehensive agreement for future construction of the facility.

The Director of Recreation and Parks recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Conveyance of Real Property - Stony Run Parkway - Varina District.**

This Board paper authorizes the Chairman and County Manager to execute the documents necessary to convey a 0.644-acre parcel owned by the County that is adjacent to Stony Run Parkway and is known as Tax Map Parcel 804-721-4491 to the Enrichmond Foundation to support its efforts to restore and preserve the East End Cemetery. The County does not need the property for any public purpose.

The Real Property Department has processed this conveyance through the Departments of Planning, Public Utilities, and Public Works without objection. The Acting Director of Real Property recommends approval; the County Manager concurs.

**RESOLUTION - Award of Contract - Annual Water and Sanitary Sewer Repairs and Improvements.**

This Board paper would award a contract to G. L. Howard, Inc. to provide annual construction and installation services for water and sanitary sewer service connections, main extensions, and repair projects.

The estimated cost of the unit price contract is \$4,172,250. The final contract value for each year will be determined by multiplying the contract's unit prices times the quantity of units used during the period. Funding for the contract will be provided by the Water and Sewer Revenue Fund.

One bid was received on September 24, 2020, in response to IFB #20-2036-8EAR and Addendum No. 1:

<u>Bidder</u>	<u>Bid Amount</u>
G. L. Howard, Inc.	\$4,172,250

Based upon a review of the bids, G. L. Howard, Inc. is the lowest responsive and responsible bidder.

The Board paper grants signatory authority to the County Manager to execute the contract.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Award of Construction Contract - Woodman Road Extension Utility Mains - Brookland and Fairfield Districts.**

This Board paper would award a contract to George Nice & Sons, Inc. to provide approximately 3,000 feet of 16-inch ductile iron water main, approximately 250 feet of 12-inch water main, and approximately 345 feet of 12-inch and 8-inch sanitary sewer main along Woodman Road north of Greenwood Road.

The water main will be installed within the new road extension of Woodman Road and will provide an interconnection for looping of the water system from Greenwood Road to the River Mill and Virginia Center areas. The work will begin in December 2020 and will be completed by June 2021. Funding for the contract will be provided by the Water and Sewer Revenue Fund.

Six bids were received on September 11, 2020, in response to IFB #20-2030-8EAR and Addendum No.1:

<u>Bidders</u>	<u>Bid Amounts</u>
George Nice & Sons, Inc. Toano, VA	\$ 600,010
Piedmont Construction Co. Oilville, VA	\$ 668,210

Bridgeman Underground, Inc. Suffolk, VA	\$ 779,650
Crown Construction Service Alexandria, VA	\$ 788,845
Shield Contracting LLC Ashland, VA	\$ 798,686
Kelvic Construction Company Stafford, VA	\$ 949,168

Based upon a review of the bids, George Nice & Sons, Inc. is the lowest responsive and responsible bidder.

This Board paper awards the contract to George Nice & Sons, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Contract Amendment - Parham Road Pedestrian and Transit Stop Improvements - Brookland District.**

On November 20, 2017, the County entered into an agreement with the Virginia Department of Transportation (“VDOT”) for preliminary engineering, right-of-way acquisition, utility relocation, and construction improvements to Parham Road from Shrader Road to Hungary Spring Road. The improvements include sidewalk, ADA accessible ramps, and bus stop amenities, and the estimated project cost was \$500,000.

The Department of Public Works has negotiated an amended agreement with VDOT to reflect the new estimated project cost of \$726,200, of which VDOT will reimburse the County a maximum of \$391,900.

The Board paper would authorize the County Manager to execute the amended agreement in a form approved by the County Attorney.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.